

Career Service Council

Providing representation, addressing needs and concerns, and facilitating communication for Career Service employees.

Meeting Agenda

April 17, 2019

- I. **Call to Order** – Julie McGrath, Chair
- II. **Communication from the College President** – Dr. Jackson Sasser
- III. **Communication from Human Resources** – Lela Frye, Director
- IV. **Guest Speaker: Employment Contracts** – Lela Frye, HR Director
- V. **Guest Speaker: Student Conduct Code Changes** – Dr. Dan Rodkin, AVP Student Affairs
- VI. **Guest Speaker: Employee Emergency Procedures** – Beverly Polk, HR Benefits; Marian Nesbitt, Safety Coordinator
- VII. **Guest Speaker: New Fax Services** – Rachael Jordan, ITS
- VIII. **Approval of Minutes** – Minutes from February 20th meeting
- IX. **Communication and Announcements from the Council Chair** – Julie McGrath
- X. **Treasurer’s Report** – Tyffany Wishart, Treasurer
- XI. **Committee/Representative Reports**
 - Bookstore Advisory Committee – Carol Pugh
 - Bylaws and Elections – Julie McGrath
 - Food Service Advisory Committee – Bertha Jackson
 - Historian – Lisa Davis
 - Salary and Benefits – Julie McGrath, Interim Chair
 - Sustainability – vacant
 - Safety and Risk Management – Renee Marshall
- IX. **Old Business**
 - STAR Nominations
 - Equity Study Presentation: Monday, May 6, 2pm.
 - New CSC Executive Members: Introductions Chair, Vice-Chair, Secretary
- XII. **New Business**
 - ShareWear
 - Spring “Fill-a-Bag” sale
 - Spring Tribute (Staff appreciation and STAR celebration luncheon)– May 9, 2019
 - “O” Building, NW Campus, 11am-1pm
 - Change name-voting item
 - Training and Professional Development
 - August Convocation Recommendations
 - Surplus Sale-Bids due May 9
 - Nominations for CSC Executive Committee: Open position-Vice Chair (July 1)
- X. **Announcements**
 - *What do you want from CSC?*
 - *Benefits-Did you know?*
 - Next Meeting: Wednesday, June 19, 10:00am in S-326
- XI. **Adjournment**