

# CCTL - The Certificate for Classroom Teaching and Learning



## Facilitator

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## Meeting Times

To Be Determined

## Program Overview

Welcome! One of the great things about the CCTL program is the opportunity to work with dedicated faculty from across the college. You'll get to share both your successes and challenges with your peers as you tap into the collective wisdom of our faculty at Santa Fe College. The overall goal of this program is to increase participants' knowledge of active learning strategies in the classroom. By the end of this program, you will be able to:

- Recognize different active learning methods
- Compare and contrast the affordances of different learning environments
- Articulate signs that a student is not on track for academic success
- Cultivate a safe and inclusive learning environment
- Experience a web-enhanced course
- Demonstrate an active learning teaching technique

## Program Details

In this program, we explore active learning, student engagement, and supportive learning environments. There are three main components to the CCTL program: face-to-face sessions, the Canvas course, and an independent study.

- ❖ **Face-to-face sessions** provide a dynamic venue for learning and sharing active learning techniques, while experiencing a variety of active learning strategies. Participants are introduced to a number of learning activities that promote student engagement.
  
- ❖ **The Canvas course web site** is a place to access CCTL materials and participate outside of our face-to-face meetings. We encourage virtual participation so that we can maximize our time spent together. These online activities include viewing short videos, reading articles and participating in online discussions.
  
- ❖ **Independent study** (new as of summer 2018!) The independent study provides you with an opportunity to explore discipline-specific active learning strategies. Participants commit to three hours of independent research, and write a one-page reflective summary of their findings.

This program is five weeks long, including five face-to-face sessions. This program is “web-enhanced” so participants should expect to spend about 30 minutes each week completing online activities during this program.

The CCTL program’s value draws on the contributions of participants and the insights that they share from their respective teaching practices. To help ensure a valuable experience for everyone, participants are expected to attend at least four of the five face-to-face sessions. An online make-up activity will be made available for a single missed session. This activity is intended to help ensure your insights are shared with other participants. Participants unable to attend the last session may be asked to attend the final session of a future CCTL term.

During the program, each participant will have an opportunity to demonstrate an active learning strategy or technique on a topic related to their discipline. Participants will receive peer feedback to help inform their future teaching practices.

## Program Checklist and Schedule

Tip: Use this page as a checklist to monitor your own progress through the program.

Activity	Scoring Overview	Points	Related Dates
Attend face-to-face sessions	Participants receive full points for physically attending four out of five sessions, and participating in active learning exercises. An online make-up activity will be provided to participants for a single missed session.	50 points	TBD
Complete Canvas site activities	Participate in online discussions, complete progress checks, post picture of your classroom or teaching environment	30 points	Flexible. First discussion post required by end of 2nd week. Remaining discussion posts due by end of program.
Independent Study	Conduct three hours of discipline-specific research into active learning topics. Write a one-page reflection summary.	Complete/Incomplete	TBD, by end of program
Conduct an Active Learning demonstration	Demonstrate an active learning technique that does not solely use lecture. Write a 250-word reflection.	20 points	TBD, by end of program
<b>Total</b>		<b>100 possible</b>	

## Attendance and Grading

### *Attendance*

A grade of B or higher is required to receive the certificate. Participants are expected to participate in both online and face-to-face activities. During the program, participants should:

- Attend four out of the five face-to-face-sessions
- Read e-mail messages from facilitator(s) each week
- Participate in online activities within Canvas

### *Grading*

Percentage	Letter Grade
90 – 100	A
85 - 89	B+
80 – 84	B
75 – 79	C+
70 – 74	C
65 – 69	D+
60 – 64	D
Less than 60	F

## College Policies

### *Accessibility Statement*

Santa Fe College values diversity and inclusion and is committed to fostering mutual respect and full participation for all students. The Disabilities Resource Center (DRC) facilitates reasonable accommodations for students who encounter disability-related barriers in the learning environment. If you have a disability that may affect your work in this class and think you need accommodations, please contact the DRC to schedule an appointment and start a conversation about reasonable accommodations.

Our Disabilities Resource Center is located in Building S, Room 229 at the Northwest Campus and appointments are available at all College locations. [Visit SF College DRC website](#), call 352-395-4400, or email: [drc@sfccollege.edu](mailto:drc@sfccollege.edu)

### *Discrimination/Harassment Policy*

SF prohibits any form of discrimination or sexual harassment among students, faculty and staff. For further information, refer to [College Rule 2.8](#)