CCTL

The Certificate for Classroom Teaching and Learning

Program Overview >>>

Term: Fall 2017
Program starts: **September 8th, 2017**

Facilitator

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Meeting Dates

09/08/17 - 9:30 am to 11:30 am

09/15/17 - 9:30 am to 11:30 am

09/22/17 - 9:30 am to 11:30 am

09/29/17 - 9:30 am to 11:30 am

10/13/17 - 9:30 am to 11:30 am

Program Objectives

Welcome! One of the great things about the CCTL program is the opportunity to work with committed faculty from across the college. You'll get to share both your successes and challenges with your peers as you tap into the collective wisdom of our faculty at Santa Fe College. The overall goal of this program is to increase participants' knowledge of active learning strategies in the classroom. By the end of this program, you will be able to:

- Recognize different active learning methods
- Compare and contrast the affordances of different learning environments
- Articulate signs that a student is not on track for academic success
- Cultivate a safe and inclusive learning environment
- Experience a web-enhanced course
- Demonstrate an active learning teaching technique

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Program Details

In this program, we will explore active learning, student engagement, and supportive learning environments. There are three main components to the CCTL program: face-to-face sessions, the Canvas course, and elective workshops.

- **Face-to-face sessions** provide a dynamic venue for learning and sharing active learning techniques, while experiencing a variety of active learning approaches. Participants are introduced to a number of learning activities that promote student engagement.

- **The Canvas course** is a place to access CCTL materials and participate outside of our face-to-face meetings. We encourage virtual participation so that we can maximize our time spent together. These online activities include viewing short videos, reading articles and participating in online discussions.

- **Elective Workshops** provide participants an opportunity to explore other instructional topics of their choosing. Participants are required to attend two workshops. These workshops generally last from 1-2 hours. These electives can be completed online or face-to-face. Beginning in Fall of 2017, participants will also have the option of completing on-demand, self-paced mini lessons to satisfy the elective workshop requirements.

The CCTL program is six weeks long, including five face-to-face sessions. There is a week break in-between the last two weeks of the program, to provide participants an opportunity to plan and develop an active learning teaching demonstration. This program is "web-enhanced" so participants should expect to spend about 30 minutes each week completing online activities during this program.

The CCTL program's value draws on the contributions of participants and the insights that they share from their respective teaching practices. To help ensure a valuable experience for everyone, participants are expected to attend at least four of the five face-to-face sessions. An online make-up activity will be made available for a single missed session. This activity is intended to help ensure your insights are shared with other participants. Participants unable to attend the last session may be asked to attend the final session of a future CCTL term.

During the program, each participant will have an opportunity to demonstrate an active learning strategy or technique on a topic related to their discipline. Participants will receive peer feedback to help inform their future teaching practices.

Program Activities & Schedule

Component	Scoring Overview	Points	Related Dates
Attend face-to-face sessions	Participants receive full points for physically attending at least four out of five sessions, and participating in the in-class active learning exercises. An online make-up activity will be provided to participants for a single missed session.	50 points	September 8th 9:30 am to 11:30 am September 15th 9:30 am to 11:30 am September 22nd 9:30 am to 11:30 am September 29th 9:30 am to 11:30 am October 13th 9:30 am to 11:30 am
Complete online activities	Participate in online discussions, complete progress checks, post picture of your classroom or teaching environment . Rubrics are provided for online activities to guide participants.	30 points	Flexible. First discussion post required by end of 2nd week. Remaining discussion posts due by October 13th.
Attend electives	Attend two teaching & learning workshops. Provide a brief written reflection on how workshops may inform your teaching practices.	Required	Flexible. Due by end of calendar year.
Demonstrate and active learning technique	Demonstrate an active learning technique that does not solely use lecture. (You may want to schedule a consultation with an ID during week of October 2nd to brainstorm ideas.)	20 points	Plan your lesson during week of October 2nd. Demo your lesson on October 13th 9:30 am to 11:30 am
	Total:	100 possible	

Attendance and Grading

A Grade of B or Better is required for the certificate.

Attendance Policy

Participants are expected to participate in both online and face-to-face activities. During the program, participants should:

- Attend four out of five face-to-face sessions
- Read e-mail messages from facilitator each week
- Participate in online activities
- Attend two elective workshops

Grading Scale:

90-100 Percent	=	A
85-89 Percent	=	B+
80-84 Percent	=	B
75-79 Percent	=	C+
70-74 Percent	=	C
65-69 Percent	=	D+
60-64 Percent	=	D
Less than 60	=	F

College Policies

Americans with Disabilities Act (ADA)

If you are a participant with a disability: In compliance with Santa Fe College policy and equal access laws, I am available to discuss appropriate academic accommodations that you may require as a student with a disability.

Requests for academic accommodations need to be made during the first week of the semester (except for unusual circumstances) so arrangements can be made. You must be registered with Disabilities Resource Center (DRC) in S-229 for disability verification and determination of reasonable academic accommodations. For more information, see http://www.sfcollege.edu/student/drc/index.php?section=faculty_resources/rights_responsibilities

Discrimination/Harassment Policy

SF prohibits any form of discrimination or sexual harassment among students, faculty and staff. For further information, refer to College Rule 2.8 at http://dept.sfcollege.edu/rules/content/media/PDF/Rule_2/2_8.pdf