

**District Interinstitutional Articulation Cooperative Agreement
for Career Pathways**

This District Interinstitutional Articulation Cooperative Agreement for Career Pathways (the "Cooperative Agreement") is entered into by and between **The District Board of Trustees of Santa Fe College, Florida** ("Santa Fe College") and the **School Board of Levy County** to be effective this 1st day of August, 2016.

MECHANISMS AND STRATEGIES FOR PROMOTING CAREER PATHWAYS BOARD
PROGRAMS OF STUDY

JUN 14 2016

A. Courses and programs available to students eligible for Career Pathways

APPROVED

1. A Career Pathway is a coherent sequence of rigorous academic and technical courses that prepare students for successful completion of state academic standards and support an accelerated transition to postsecondary coursework in a related career area of interest. A Secondary Career Pathways Student is defined as a career and technical education student who has participated in a locally developed Program of Study that has a written articulation agreement in place which establishes and validates the career pathway. Such is the purpose of this articulation agreement between Santa Fe College and the School Board of Levy County, Florida.
2. Courses to be provided by Santa Fe College under this Cooperative Agreement will be mutually agreed upon by Santa Fe College and School Board of Levy County and will avoid unnecessary duplication of existing courses in grades 9-12. Career Pathways course and program offerings will include those listed in Appendices 1-6, true and correct copies of which are attached hereto and incorporated by reference herein. Appendices 1-6, each entitled "Career Pathways Articulated Program of Study," remain in full force and effect for the full duration of the Cooperative Agreement. Alterations to this list of offerings may be made with mutual written consent of Santa Fe College's Provost and School Board of Levy County personnel by way of letter agreement.
3. Santa Fe College will develop a student education plan for each student who has been awarded Career Pathways college credit and has been officially enrolled at Santa Fe College. In order to develop said plan, the student will present a high school transcript, which will be evaluated for purposes of determining college credits to be applied toward an Associate of Arts (A.A.) degree, Associate in Science (A.S.) degree, Associate of Applied Science (A.A.S.) degree, technical certificate, Bachelor of Applied Science (B.A.S.) degree, Bachelor of Science (B.S.) degree or Bachelor of Arts (B.A.) degree. Said Associate of Arts (A.A.) degree, Associate in Science (A.S.) degree, Associate of Applied Science (A.A.S.) degree, technical certificate, Bachelor of Applied Science (B.A.S.) degree, Bachelor of Science (B.S.) degree or Bachelor of Arts (B.A.) degree will be the student's stated education objective.

B. Process for notifying students and parents of the option to participate in Career Pathways Programs

1. Santa Fe College will provide printed, published, electronic, or other information to the high schools regarding requirements for participation in, and the educational benefits to be derived from, Career Pathways accelerated programs.

2. The high schools, in turn, will utilize printed, published, electronic, or other media to notify students and their parents or guardians of the opportunity to participate in these articulated acceleration programs. The high schools will additionally provide information, using these same methods, to students and their parents or guardians, of the eligibility criteria for participation in these programs.
3. Eligible Career Pathways students should have transcripts reviewed by School Board of Levy County district personnel to determine which programs at Santa Fe College are available and appropriate.

C. Process by which students and parents exercise their option to participate

1. Students and the parents or guardians of students wishing to pursue participation in a Career Pathways program should contact their high school guidance counselors and for information about Career Pathways.
2. Students' intention of pursuing a Career Pathways program of study will be recorded on the district student database.

D. Eligibility criteria for student participation*

Students may receive college credit either through comprehensive college examination or industry certification.

1. Comprehensive College Examination:

- a) Secondary students must demonstrate mastery of courses taken with the grade specified in the Program of Study Articulation in order to take a college level final exam. Students must also submit teacher recommendation. To earn college credit, students must pass the college level final exam.
- b) When students take and pass the exam the course will be entered into the college system and students will receive college credit.
- c) A permanent college transcript with a grade point average where applicable will be generated. Students will not be officially admitted to Santa Fe College or other colleges and universities until all required admissions criteria have been met.

2. Industry Certification

- a) Secondary students must pass the industry certification specified in the Program of Study Articulation in order to earn articulated college credit. Students must also have permission of the parent or guardian in order to have an "A, B or Pass" placed on a permanent college transcript.
- b) The school district Career Pathways coordinator will provide the students' proof of industry certification to the SF Career Pathways coordinator. When the articulated credit is approved by the Career and Technical Education representative, the postsecondary course will be entered into the college system and students will receive college credit.
- c) A permanent college transcript with a grade point average where applicable will be generated. Students will not be officially admitted to Santa Fe College or other colleges and universities until all required admissions criteria have been met.

*NOTE: Please refer to each Career Pathways Articulated Program of Study for more specific criteria for credit beginning with Appendix I on page 5.

E. Institutional responsibilities for student screening prior to enrollment and monitoring enrolled students

1. The School Board of Levy County shall identify those students who have completed Career Pathways courses of study in high school and shall so notify Santa Fe College.
2. Santa Fe College will make available advising services to Career Pathways students, as for all Santa Fe College students.

F. Criteria by which the instructional quality will be maintained

Santa Fe College shall be responsible for ensuring that the quality of instruction provided Career Pathways students is comparable to that afforded other Santa Fe College students.

G. Cost of Career Pathways

Students who receive Career Pathways credits shall be exempt from the payment of registration and laboratory fees for those high school classes for which they receive credit according to the articulation agreement.

H. Program review and responsibility for providing student transportation

1. Santa Fe College and School Board of Levy County personnel will, on an annual basis, review and revise existing articulated programs of study as needed to keep them aligned with the most current program and course requirements. These programs will also be reviewed and revised to accommodate and adapt to changing labor market trends and demands.
2. Santa Fe College and School Board of Levy County personnel will actively seek to develop additional articulated Career Pathways programs of study as new programs are added at the secondary and/or postsecondary levels.
3. The student will be responsible for providing transportation to and from facilities where postsecondary classes are held.

GENERAL PROVISIONS



- A. Nothing herein shall prevent Santa Fe College, which is assigned the responsibility for accepting Career Pathways programs, from contracting with other agencies or entities for the same or similar services as described herein.
- B. For each of the covered Career Pathways programs, all related enrollment projections, FTE reports, cost analysis, and other elements required for the allocation of funds shall be the sole responsibility of each respective party based upon students served at each institution.
- C. Santa Fe College and School Board of Levy County agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. Santa Fe College will provide information about the sharing of data in its annual notification to students.

- D. This Cooperative Agreement and the policies and allocation of responsibility shall be effective as of the designated effective date upon being signed by the Chairperson of the School Board of Levy County, and the Provost and Vice President of Academic Affairs of Santa Fe College and, preferably, should be executed before registration for the fall term of the following school year. Additions and deletions must be in writing and signed by the authorized representatives of the parties.
- E. This Cooperative Agreement shall be valid for the 2016-2017 school year. This Cooperative Agreement replaces any previously existing agreements between these parties relating to the Career Pathways program. The approved articulated components are based on the current Santa Fe College course catalog. It is understood that this agreement is subject to review on an annual basis. If no party requests modification or termination of this agreement within the 60 days prior to the anniversary of this Cooperative Agreement, it shall continue for up to two (2) additional 12-month periods.
- F. This Cooperative Agreement does not provide for the following: dual enrollment programs, mechanisms or strategies for improving the need for remediation of high school graduates at Santa Fe College, or mechanisms or strategies for improving the preparation of elementary, middle, and high school teachers.

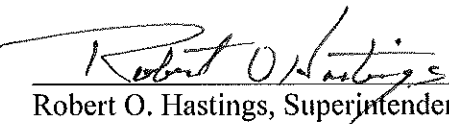
IN WITNESS WHEREOF, the School Board of Levy County and The District Board of Trustees of Santa Fe College, Florida have adopted this Cooperative Agreement and caused it to be executed by their respective chairmen and chief executive officers in accordance with Section 1007.235, F.S., District Interinstitutional Articulation Agreements.

Santa Fe College

School Board of Levy County

	5/16/16		6/14/16
Edward T. Bonahue, Provost and Vice President	Date	Paige Brookins, Chair	Date

BOARD
JUN 14 2016
APPROVED

	6/14/16
Robert O. Hastings, Superintendent	Date

Appendix 1 Career Pathways Articulated Program of Study

In a continuing effort to provide opportunities for secondary school students in the Agriculture Biotechnology program to transition into Santa Fe College’s postsecondary programs listed below, Santa Fe College agrees to award college credit to eligible Levy County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Agriculture Biotechnology

Postsecondary Program
Biotechnology Laboratory Technology A.S.

Levy County
Chiefland High School
Williston High School

College
Santa Fe College

I. Articulated Courses and College Credit

Santa Fe College agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award Santa Fe College credit hours and/or admission points:

High School Courses	SF College Courses	College Credits
8106810 Agriscience Foundations 1 8106850 Agricultural Biotechnology 2 8106860 Agricultural Biotechnology 3	BSC 1421 Introduction to Biotechnology BSC 1421L Introduction to Biotechnology Lab	3 1
2003340 Chemistry I OR 2003350 Chemistry I Honors OR 2003371 AICE Chemistry I OR 2003800 Pre IB Chemistry I	CHM 1030 Elements of Chemistry I CHM 1030L Elements of Chemistry I Lab	3 1

- B. *College Credit through Industry Certification:* Students obtaining the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certificate	SF College Courses	College Credits
Biotechnician Assistant (CERHB001) OR Agricultural Biotechnology Certification (FLFBR002)	BSC 1421 Introduction to Biotechnology BSC 1421L Introduction to Biotechnology Lab	3 1

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Students must have a minimum of a “B” average in the high school course(s) designated in this document, have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Students must pass the college comprehensive examination(s) approved by the Emerging Technology programs and Health Sciences programs coordinators or obtain the Biotechnician Assistant Certificate (CERHB001) or Agricultural Biotechnology Certification (FLFBR002). The high school instructor and the Santa Fe College programs coordinators will make arrangements once a year through the Career Pathways coordinator to administer the examination or verify certification results. The high school and college faculty will identify course competencies.

Students who score a minimum of 80% on the college comprehensive examination(s) will have a letter grade entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript, with a grade point average, will be generated.

Students who provide proof of Biotechnician Assistant certification or Agricultural Biotechnology certification will have a pass entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript will be generated.

The exam results will be reported to Santa Fe College’s Career Pathways coordinator, Emerging Technology programs and Health Sciences programs representatives, and the school district Career Pathways coordinator.

- D. If the credit(s) for the articulated course(s) meet Certificate, A.A., A.A.S., or A.S. degree requirements, they will be applied toward the Certificate, A.A., A.A.S., or A.S. degree. Students will not be officially admitted to Santa Fe College until all required admissions criteria have been met.

Appendix 2 Career Pathways Articulated Program of Study

In a continuing effort to provide opportunities for secondary school students in the Building Construction Technologies program to transition into Santa Fe College’s postsecondary programs listed below, Santa Fe College agrees to award college credit to eligible Levy County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program Area
Building Construction Technologies

Postsecondary Program Area
Construction Management Technology A.S.

Levy County
Bronson High School

College
Santa Fe College

I. Articulated Courses

- A. Santa Fe College agrees to award college credit hours or admission points to the postsecondary programs listed above upon demonstration of mastery of competencies in the courses below and review of the secondary program which the student has completed.
- B. The following course sequence must be maintained with a “B” or better before evaluation/assessment will be made to award Santa Fe College credit hours and/or admission points:

High School Courses	SF College Courses	College Credits
8720310 Building Construction Technologies 1	BCN 1221C Construction Techniques 1	4
8720320 Building Construction Technologies 2	BCN 2222C Construction Techniques 2	4
8720330 Building Construction Technologies 3		

- D.
 1. The Construction Management Technology program will furnish curriculum topics to the faculty of the secondary Building Construction Technologies program for Construction Techniques 1 and Construction Techniques 2. These curriculum topics will be taught by the secondary Building Construction Technologies program faculty during the secondary Building Construction Technologies program, as the students progress through their high school curriculum.
 2. Secondary program curriculum materials (e.g. texts, syllabi, course outlines, and instructor’s notes) and graded student work affording evidence of implementation of the curriculum will be kept on file in the Construction and Technical Programs office at Santa Fe College. These materials will be updated annually and reviewed by the Construction Management Technology program faculty to ensure standardization and attainment of goals. Construction Management Technology program faculty will visit the secondary program classes in progress as needed.

3. Articulating students will be tracked through the A.S. degree program. A report of students participating (entering, matriculating, and graduating) in the Construction Management Technology program at Santa Fe College will be prepared and reviewed periodically by the office of Construction and Technical Programs. This report will include grades and attrition data of participating secondary Construction Technologies program classes.

II. General Provisions

- A. The Career Pathways coordinator will contact the high school instructor to determine eligible students.
- B. To receive college credit for BCN 1221C and BCN 2222C, students must meet the following criteria:
 1. Complete the secondary Construction Technologies program.
 2. Score at the college level in reading, writing and math on the SAT, ACT, PERT, or other standardized college placement exam.
 3. Receive a grade of "B" or above in all secondary Construction Technologies program courses.
 4. Complete the Career Pathways College Credit Testing Student and Parent Permission Form.

Students who meet the above criteria will have a pass entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript will be generated. The Career Pathways office will report the eligible students' information to Santa Fe College's Construction Management Technology program representatives, and the school district Career Pathways coordinator.

Appendix 3 Career Pathways Articulated Program of Study

In a continuing effort to provide opportunities for secondary school students in the Dental Aide and Nursing Assistant programs to transition into Santa Fe College’s postsecondary programs listed below, Santa Fe College agrees to award college credit to eligible Levy County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program

Dental Aide
Nursing Assistant

Postsecondary Program

Cardiovascular Technology A.S.
Dental Hygiene A.S.
Nuclear Medicine A.S.

Levy County

Bronson High School
Cedar Key High School
Chiefland High School
Williston High School

College

Santa Fe College

I. Articulated Courses

Santa Fe College agrees to award college credit hours or admission points to the postsecondary programs listed above upon demonstration of mastery of competencies in the courses below.

- A. The following high school course(s) must be maintained with a “B” or better before assessment will be made to award Santa Fe College credit hours or admission points:

High School Courses	SF College Courses	College Credits
8417100 Health Science Anatomy and Physiology	HSC 2531 Introduction to Human Medical Science (Medical Terminology)	3
8417110 Health Science Foundations	HSC 1000 Introduction to Health Care	3
2000350 Anatomy and Physiology or 2000360 Anatomy and Physiology Honors	BSC 2084 Human Anatomy and Physiology BSC 2084L Human Anatomy and Physiology Lab	3 1
2003340 Chemistry I or 2003350 Chemistry I Honors or 2003360 Chemistry II	CHM 1030 Elements of Chemistry I CHM 1030L Elements of Chemistry I Lab	3 1

- B. Representatives of Santa Fe College’s Health Sciences programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination: To receive college credit, students must meet the following criteria:

- A. Students must have a minimum of a “B” average in the high school course(s) designated in this document, have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Students must pass the college comprehensive examination(s) approved by the Health Sciences programs coordinators. The high school instructor and the Santa Fe College programs coordinators will make arrangements through the Career Pathways coordinator to administer the examination once a year. The high school and college faculty will identify course competencies.
- C. Students who score a minimum of 85% on the comprehensive institutional examination for HSC 2531 or HSC 1000 will have an “A” or “B” grade entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript with a grade point average will be generated.

Students who score a minimum of 80% on the comprehensive institutional examination for BSC 2084 or CHM 1030 will have an “A” or “B” grade entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript with a grade point average will be generated.

The exam results will be reported to Santa Fe College’s Career Pathways coordinator, Health Sciences programs representatives, and the school district Career Pathways coordinator.

- D. If the credit(s) for the articulated course(s) meet Certificate, A.A., A.A.S., or A.S. degree requirements, they will be applied toward the Certificate, A.A., A.A.S., or A.S. degree. Students will not be officially admitted to Santa Fe College until all required admissions criteria have been met.

Appendix 4 Career Pathways Articulated Program of Study

In a continuing effort to provide opportunities for secondary school students in the Dental Aide and Nursing Assistant programs to transition into Santa Fe College's postsecondary programs listed below, Santa Fe College agrees to award college credit to eligible Levy County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program

Dental Aide
Nursing Assistant

Postsecondary Program

Diagnostic Medical Sonography A.S.
Respiratory Care A.S.

Levy County

Bronson High School
Cedar Key High School
Chiefland High School
Williston High School

College

Santa Fe College

I. Articulated Courses

Santa Fe College agrees to award college credit hours or admission points to the postsecondary programs listed above upon demonstration of mastery of competencies in the courses below.

- A. The following high school course(s) must be maintained with a "B" or better before assessment will be made to award Santa Fe College credit hours and/or admission points:

High School Courses	SF College Courses	College Credits
8417100 Health Science Anatomy and Physiology	HSC 2531 Introduction to Human Medical Science (Medical Terminology)	3
8417110 Health Science Foundations	HSC 1000 Introduction to Health Care	3
2000350 Anatomy and Physiology or 2000360 Anatomy and Physiology Honors	BSC 2084 Human Anatomy & Physiology BSC 2084L Human Anatomy & Physiology Lab	3 1

- B. Representatives of Santa Fe College's Health Sciences programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination: To receive college credit, students must meet the following criteria:

- A. Students must have a minimum of a “B” average in the high school course(s) designated in this document, have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Students must pass the college comprehensive examination(s) approved by the Health Sciences programs coordinator. The high school instructor and the Santa Fe College programs coordinators will make arrangements through the Career Pathways coordinator to administer the examination once a year. The high school and college faculty will identify course competencies.
- C. Students who score a minimum of 85% on the comprehensive institutional examination for HSC 2531 or HSC 1000 will have an “A” or “B” grade entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript with a grade point average will be generated.

Students who score a minimum of 80% on the comprehensive institutional examination for BSC 2084 will have an “A” or “B” grade entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript with a grade point average will be generated.

The exam results will be reported to Santa Fe College’s Career Pathways coordinator, Health Sciences programs representatives, and the school district Career Pathways coordinator.

- D. If the credit(s) for the articulated course(s) meet Certificate, A.A., A.A.S., or A.S. degree requirements, they will be applied toward the Certificate, A.A., A.A.S., or A.S. degree. Students will not be officially admitted to Santa Fe College until all required admissions criteria have been met.

Appendix 5 Career Pathways Articulated Program of Study

In a continuing effort to provide opportunities for secondary school students in the Digital Design program to transition into Santa Fe College’s postsecondary programs listed below, Santa Fe College agrees to award college credit to eligible Levy County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program

Digital Design

Postsecondary Program

Digital Media Technology A.S.

Levy County

Chiefland High School
Williston High School

College

Santa Fe College

I. Articulated Courses and College Credit

Santa Fe College agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award Santa Fe College credit hours and/or admission points:

High School Courses	SF College Courses	College Credits
8209520 Digital Design 2 (Illustrator)	GRA 2100C Computer Graphics for Artists and Designers	3
8209530 Digital Design 3 (Photoshop)	GRA 1150C Raster Graphics	3

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certificate	SF College Courses	College Credits
Adobe Certified Expert (Illustrator)	GRA 2100C Computer Graphics for Artists and Designers	3
Adobe Certified Expert (Photoshop)	GRA 1150C Raster Graphics	3

Representatives of Santa Fe College’s Information Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Students must have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Students must pass the college comprehensive examination(s) approved by the Information Technology Education programs coordinator or obtain the Adobe Certified Expert certificate(s) as listed. The high school instructor and the Santa Fe College programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the Santa Fe College campus or to verify industry certification results. The high school and college faculty will identify course competencies.

The college comprehensive examination for GRA 2100C will consist of thirty hours of training through the Digital Media Institute covering Adobe Illustrator techniques, graphic design theory, and training in the Apple Mac operating system.

The college comprehensive examination for GRA 1150C will consist of a written test on Adobe Photoshop and a graphic adjustment speed project in Photoshop. The subject and graphics will be supplied at the time of the speed project. Students who provide proof of Adobe Certified Associate certification in Photoshop will be exempt from the written portion of the examination but not the speed project.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Adobe Certified Expert certificates(s) as listed will have a pass entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript will be generated. The exam results or proof of industry certification will be reported to Santa Fe College’s Career Pathways coordinator, Information Technology Education programs representatives, and the school district Career Pathways coordinator.
- D. If the credit(s) for the articulated course(s) meet Certificate, A.A., A.A.S., or A.S. degree requirements, they will be applied toward the Certificate, A.A., A.A.S., or A.S. degree. Students will not be officially admitted to Santa Fe College until all required admissions criteria have been met.

Appendix 6 Career Pathways Articulated Program of Study

In a continuing effort to provide opportunities for secondary school students in the Digital Design program to transition into Santa Fe College’s postsecondary programs listed below, Santa Fe College agrees to award college credit to eligible Levy County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Digital Design

Postsecondary Program
Graphic Design Technology A.S.

Levy County
Chiefland High School
Williston High School

College
Santa Fe College

I. Articulated Courses and College Credit

Santa Fe College agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award Santa Fe College credit hours and/or admission points:

High School Courses	SF College Courses	College Credits
8209510 Digital Design 1(InDesign)	GRA 2124 Graphic Design for Desktop Publishing	3
8209520 Digital Design 2 (Illustrator)	GRA 2100C Computer Graphics for Artists and Designers	3
8209530 Digital Design 3 (Photoshop)	GRA 1150C Raster Graphics	3

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certificate	SF College Courses	College Credits
Adobe Certified Expert (Illustrator)	GRA 2100C Computer Graphics for Artists and Designers	3
Adobe Certified Expert (Photoshop)	GRA 1150C Raster Graphics	3

Representatives of Santa Fe College’s Information Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Students must have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Students must pass the college comprehensive examination(s) approved by the Information Technology Education programs coordinator or obtain the Adobe Certified Expert certificate(s) as listed. The high school instructor and the Santa Fe College programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the Santa Fe College campus or to verify industry certification results. The high school and college faculty will identify course competencies.

The college comprehensive examination for GRA 2124 will consist of thirty hours of training through the Digital Media Institute covering Adobe InDesign techniques, graphic design theory, and training in the Apple Mac operating system.

The college comprehensive examination for GRA 2100C will consist of thirty hours of training through the Digital Media Institute covering Adobe Illustrator techniques, graphic design theory, and training in the Apple Mac operating system.

The college comprehensive examination for GRA 1150C will consist of a written test on Adobe Photoshop and a graphic adjustment speed project in Photoshop. The subject and graphics will be supplied at the time of the speed project. Students who provide proof of Adobe Certified Associate certification in Photoshop will be exempt from the written portion of the examination but not the speed project.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Adobe Certified Expert certificates(s) as listed will have a pass entered into the Santa Fe College system and will receive college credit while in high school. A permanent college transcript will be generated. The exam results or proof of industry certification will be reported to Santa Fe College’s Career Pathways coordinator, Information Technology Education programs representatives, and the school district Career Pathways coordinator.
- D. If the credit(s) for the articulated course(s) meet Certificate, A.A., A.A.S., or A.S. degree requirements, they will be applied toward the Certificate, A.A., A.A.S., or A.S. degree. Students will not be officially admitted to Santa Fe College until all required admissions criteria have been met.