

**BUSINESS ADMINISTRATION**  
**BUSINESS OPERATIONS – MANAGEMENT Certificate**  
*Florida CIP: 0552020104 SF Program Code: 6542*  
2017 - 2018  
**Business Programs**

**Sample Sequencing for Full-time Students:**

Term 1 (Fall)	Term 2 (Spring)
<b>CGS1101</b> Microsoft Office Applications (3)	<b>MAN2021</b> Principles of Management (3)
<b>GEB1011</b> Introduction to Business (3)	<b>BUL2241</b> Business Law (3)
<b>MAR2011</b> Marketing Principles (3)	<b>MATH</b> MAT1033 (3)
<b>Total hours 9</b>	<b>Total hours 9</b>

**Total SF Semester Hours = 18**

The Certificate in Business Operations – Management is an 18 credit hour program which provides students with an introduction to business management and operations. Students may choose to leave SF after completion of their certificate or they may enroll in one of SF's other Business Management certificates or the Associate of Science degree program in Business Administration. The sample sequence should be followed closely by students; some adjustments may need to be made to accommodate limited summer offerings or special circumstances. Contact a Business Advisor via [douglas.robertson@sfcollege.edu](mailto:douglas.robertson@sfcollege.edu) or [catherine.lawton@sfcollege.edu](mailto:catherine.lawton@sfcollege.edu).

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