



Santa Fe College
District Board of Trustees

Minutes of Board Meeting Held June 15, 2021
Joseph W. Fordyce Building and Teleconference, Gainesville, Florida

Members present: G.W. Blake Fletcher, Caridad E. Lee, Jeffrey L. Oody (via Zoom), Lisa M. Prevatt (via Zoom), Robert L. Woody

Members absent: Michael M. Goldwire

Chair G.W. Blake Fletcher called the regular meeting of the District Board of Trustees of Santa Fe College to order at 4:04 p.m., in the Joseph W. Fordyce Building for the Trustees and some staff, and via Zoom for remaining staff and members of the public (Trustees Oody and Prevatt also participated in the meeting via Zoom). The group recited the Pledge of Allegiance.

Action was taken on the agenda items as indicated on the summary sheets. Upon unanimous consent of the Board, and for good cause found by the Chair, the agenda was amended as follows:

Deleted: Item 5.5 – President’s Recommendation for Employment Action

The meeting adjourned at 5:02 p.m.

A handwritten signature in blue ink, appearing to read "Michael M. Goldwire".

Michael M. Goldwire, Chair

A handwritten signature in blue ink, appearing to read "Paul Broadie II".

Paul Broadie II, Secretary



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of June 15, 2021, at 4 p.m.
Joseph W. Fordyce Building, Gainesville, Florida**

Amended Agenda

Adoption of Agenda

Agenda Item: 1.1
418.585, 20-21

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of June 15, 2021
- 1.2 Approval of Board Meeting Minutes of May 18, 2021
- 1.3 Board of Trustees Meeting Schedule for 2021 – 2022

2. Information Items

- 2.1 President's Report
- 2.2 Strategic Planning
- 2.3 Organization of the Board for 2021 – 2022
- 2.4 Facilities Services Minor Projects – Change Order
- 2.5 Amended Rule 7.1: Eligibility for Admission
- 2.6 Amended Rule 7.23: Student Conduct Code

3. Citizen's Requests

4. Consent Items

Personnel

- 4.1 Career Service Staff
- 4.2 Contract Staff (Administrative and Professional)
- 4.3 Contract Staff (Faculty)

Agreements, Grants

- 4.4 North Central Florida Educational Talent Search Project Grant
- 4.5 Title III – Part A – Strengthening Institutions Program (SIP) Grant
- 4.6 Upward Bound Grant
- 4.7 Student Support Services – Regular Program Grant
- 4.8 Student Support Services – Project STEM3S Grant
- 4.9 Student Support Services – Veterans Project SERVE Grant

Finance Items

- 4.10 Report of Purchases for May 2021

5. Personnel Items

- 5.1 2021 – 2022 Salary Schedule; 2020 – 2021 Authorization to Distribute Supplement
- 5.2 Evaluation of the President
- 5.3 Amendment #2 to President's Contract – Dr. Paul Broadie II
- 5.4 Addendum to Contract of Employment for Charles W. Clemons, Sr.
- 5.5 President's Recommendation for Employment Action – **DELETED**

6. Facilities Items

- 6.1 Annual Comprehensive Safety Inspection Report for Fiscal Year 2020-2021
- 6.2 Approval of College's Annual Capital Legislative Budget Request – Capital Improvement Plan (CIP)

7. Finance Items

- 7.1 Permission to Write Off Uncollectible Accounts
- 7.2 Report of Investments, Quarter Ending March 31, 2021
- 7.3 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for May 2021
- 7.4 Approval of 2021-2022 Operating Budget
- 7.5 Approval of 2021-2022 Unexpended Plant Fund Budget (Fund 7)
- 7.6 User Fees and Fines Schedule
- 7.7 Recommendation for Awarding a Proposal for Beverage Vending and Related Services
- 7.8 Ratification of Emergency Signature Authority for the Approval of Purchase Greater Than Category 5, Florida Statute § 287.017: Recommendation of Award for ITB #05-21: Classroom Technology

8. General Institutional Items

- 8.1 Advisory Committee Appointments for:
 - Automotive Technology
 - Cardiovascular Technology
 - Dental Programs
 - Emergency Medical Services
 - Graphic Design and Multimedia Technology
 - Physical Therapist Assistant
 - Plumbing Technology
- 8.2 Acceptance of Financial Statements and Independent Auditors' Report for Santa Fe College Foundation
- 8.3 Direct Support Organization Certification of Santa Fe College Foundation Activity

9. Rules

- 9.1 New Rule 2.17: Designation of Emeritus
- 9.2 Deletion of Rule 6.3: Facilities Services Financing and Control
- 9.3 Deletion of Rule 6.11: Building Program – Uniform Building Code Compliance

10. Agreements/Grants

- 10.1 Memorandum of Understanding with Alachua Habitat for Humanity
- 10.2 Dual Enrollment Articulation Agreement with the School Board of Alachua County

- 10.3 State of Florida Statewide School Readiness Provider Contract
 - 10.4 Master Academic Affiliation Agreement with AdventHealth Polk North, Inc. d/b/a AdventHealth Heart of Florida for the Clinical Laboratory Science Program
 - 10.5 First Amendment to the Master Academic Affiliation Agreement with Adventist Health System/Sunbelt, Inc. d/b/a AdventHealth Orlando for the Clinical Laboratory Science and Cardiovascular Sonography Programs
 - 10.6 Second Amendment to the Agreement with the Alachua County Organization for Rural Needs, Inc. Clinic (ACORN) for the Dental Hygiene and Dental Assisting Programs
 - 10.7 Emergency Funding for Early Learning/Child Care Providers Grant
11. Santa Fe College Foundation Liaison Update and Board Members' Remarks
12. Adjournment

Board Action Requested

Approval

Discussion: Upon unanimous consent of the Board, and for good cause found by the Chair, the agenda was amended to remove agenda item 5.5: President's Recommendation for Employment Action.

Chair Fletcher then asked if there were any items that the Board would like to have removed from the consent agenda for discussion, and in hearing none, the agenda, as amended, was approved.

Action: Motion to approve item 1.1: Lee
Second: Woody
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

Approval of Board Meeting Minutes of May 18, 2021

401.576, 20-21

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held May 18, 2021, are presented for approval.

Board Action Requested

Approval

Action: Motion to approve item 1.2: Woody
Second: Prevatt
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

Board of Trustees Meeting Schedule for 2021 – 2022

416.162, 20-21

Below is the proposed schedule of the Board of Trustees meetings for the 2021-2022 year. All meetings begin at 4 p.m. Meeting locations are subject to change.

2021-2022 Board Meeting Schedule

July 20, 2021	Kirkpatrick Center
August 2021	No Board Meeting
September 21, 2021	Northwest Campus
October 19, 2021	Andrews Cultural Center
November 16, 2021	Perry Center
December 2021	No Board Meeting
January 18, 2022	Northwest Campus
February 15, 2022	Blount Center
March 2022	No Board Meeting
April 19, 2022	Andrews Cultural Center
May 17, 2022	Northwest Campus – Zoo
June 21, 2022	Northwest Campus
July 19, 2022	Watson Center

Board Action Requested

Approval

Action: Motion to approve item 1.3: Woody
Second: Lee
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

President's Report

Information Item

The President will discuss a variety of information topics.

Discussion: Dr. Broadie recognized Mr. Steve Grosteffon, President of the SF Chapter of the Association of Florida Colleges (AFC); Ms. Rose Christy, Career Service Council President; Ms. Kathie Russell, College Senate President; Mr. Corbin Sponholtz, Presiding Officer of the Senate Executive Council; and Mr. Trevor Mathisen, Student Government President. He thanked the shared governance leaders for their continued collaboration with the College.

Dr. Broadie welcomed all in attendance and noted that this will be the last Board meeting for Ms. Tina Crosby, Executive Assistant to the President, prior to her retirement. He thanked Ms. Crosby for her years of service and strong leadership at SF, stating that she has been a rock for both the institution and for him personally. Dr. Broadie invited all to attend Ms. Crosby's retirement celebration on June 24, 2021, from 2:00 – 3:30 p.m. in the Alan J. Robertson Administration Building. The Board echoed Dr. Broadie's thoughts and thanked Ms. Crosby for her hard work and dedication to the College and wished her well in her retirement.

President Broadie then introduced Ms. Paula Gainey, the new Executive Assistant to the President, and the Board welcomed her with applause.

The President shared a status update concerning Board appointments. He noted that he and Mr. Liam McClay, Associate Vice President for Governmental Affairs and Facilities Services, have been working with the Governor's Appointments Office since March to obtain approval for two applicants and the renewal of current Board members.

Dr. Broadie pointed out that current COVID-19 infection rates at SF have slowed considerably since the end of the Spring 2021 semester and, fortunately, the College has had no positive cases reported in the last two weeks. The President noted that these steep declines make it easier for a continued return to normalcy as the year progresses. Dr. Broadie shared that students have expressed they are eager to return to campus but want varied class modalities to continue and thanked Mr. Mathison for working with students to gain their valuable input. Additionally, Dr. Broadie reported that with the start of the Summer B term on June 28, 2021, masks will be optional indoors. President Broadie explained that the Return to Campus Committee will be reviewing protocols and updating signage accordingly and shared that the College will continue scheduling vaccination opportunities for staff and students as well.

President Broadie presented a time-lapse video of the recent work on the Blount Center Expansion Project. He noted that the project is on schedule and within budget.

President Broadie informed the Board that he and Dr. Jodi Long, Associate Vice President for Academic Affairs, have been meeting with leaders from the city of Alachua and biotechnology companies in the area to find opportunities for the Perry Center and

SF's students. During these meetings, Mr. Kamal Latham, Alachua City Manager, noted that the Perry Center has received praise from Entrinsic Bioscience, a company which recently secured \$49 million in financing to accelerate development and commercialization of next generation functional ingredients and active pharmaceutical ingredients. The company is a recognized leader in developing, manufacturing, and commercializing technologies that deliver a broad range of therapeutic benefits in such areas as intestinal, skin, and respiratory health. Dr. Broadie thanked the team at the Perry Center for their work as they continue to grow and build on these opportunities.

President Broadie congratulated Dr. Lisa Armour on her new appointment as Interim Provost and Vice President for Academic Affairs. He then asked Dr. Armour and Mr. Bill Penney, Chief Information Officer and Associate Vice President for Information Technology Services (ITS), to discuss the new HyFlex equipment being purchased and installed in SF classrooms. Dr. Armour explained that HyFlex ("hybrid" and "flexible") is a mode of instruction that provides an engaging, alternate learning environment which empowers students. She noted that through HyFlex technology, students experience the College as an inclusive learning environment that actively supports equitable achievement of outcomes and eliminates barriers to participation and achievement. Additionally, Dr. Armour explained, the College is creating faculty professional development opportunities to support a culture that meets students where they are and inspires them to thrive with HyFlex options. She added that the Center for Academic Technologies is currently conducting a search for a new Instructional Designer to specifically assist faculty with the new technology.

Mr. Penney informed the Board that the new purchase of HyFlex equipment presented in agenda item 7.8: Ratification of Emergency Signature Authority for the Approval of Purchase Greater Than Category 5, Florida Statute § 287.017: Recommendation of Award for ITB #05-21: Classroom Technology will outfit 48 classrooms with new technology across the Northwest Campus and at most centers. Mr. Penney thanked his team from ITS, leaders from Academic Affairs, the Purchasing and Facilities Services Departments, Chair Fletcher, President Broadie, and Mr. Andy Barnes, Vice President for Administrative Affairs and Chief Financial Officer, for their support of the project. Because of this support, Mr. Penney stated that the College is ahead of most other schools in equipping classrooms and providing these innovative options to students.

In closing, the President noted that Convocation will be held in-person on August 20, 2021, in the Jackson N. Sasser Fine Arts Hall, and the President's Gala will be held on September 11, 2021, in the SF Gymnasium. He noted that the Career Service Council picnic will be held on September 22, 2021, with the executive leadership team serving at the event. Dr Broadie extended an invitation to Board members to attend.

Strategic Planning

Information Item
419.84, 20-21

Dr. Lisa Armour, Interim Provost and Vice President for Academic Affairs, will provide an update on strategic planning.

Discussion: Dr. Armour distributed the Strategic Plan booklet for 2021 – 2024 and noted that the investment in HyFlex technology is strongly aligned with the Plan.

Organization of the Board for 2021 – 2022

Information Item
416.163, 20-21

To be presented at the meeting.

Discussion: Chair Fletcher asked Trustee Prevatt to serve as the nominating committee of one to consider the 2021 – 2022 organization of the Board. He noted that Trustee Prevatt will recommend a Chair and Vice Chair at the July 20, 2021, Board meeting, and at that time, the Board will vote on the coming year's structure. Trustee Prevatt agreed to serve in this capacity and the Chair thanked her for her service.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Facilities Services Minor Projects – Change Order

Information Item
412.1241, 20-21

Project Background & Description:

Facilities Services currently has agreements with four construction firms for construction management services for minor projects (less than \$2,000,000). One minor project has recently been completed under budget resulting in project savings which have been recovered through a deductive change order.

Project Status:

In accordance with Rule 6.14: Facilities Construction Contracts, to expedite the work in progress, the College President may execute change orders in the name of the Board when an item or related group of items adds less than \$50,000 to the contracted cost of construction or when an item results in a deductive change or savings.

A deductive change order for one minor project has been signed by the President to reduce the contract by the amount of the project savings listed below.

- Scherer Construction was selected to manage the installation of roof walkovers and guardrails on the Northwest Campus. College staff supervised the Construction Manager's competitive bidding process and negotiated a Guaranteed Maximum Price (GMP) proposal in the amount of \$269,408.00. The project started on January 20, 2020, and was substantially complete on December 31, 2020. The final cost of construction was \$245,210.92, resulting in project savings of \$24,197.08.

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Amended Rule 7.1: Eligibility for Admission

Information Item
410.581, 20-21

College Rule 7.1: Eligibility for Admission is being updated to reflect substantive changes to the Disciplinary Review process, formerly known as the Disciplinary Admissions process. While the College remains able to consider past actions of applicants, and College procedures are authorized to be established containing more specifics, the proposed rule specifically imposes a responsibility on current students to disclose any criminal charges that would be considered violent or sexual crimes or crimes involving a firearm or other deadly weapon. This signals a narrower approach to the process with a focus on more serious criminal history to enhance access while prioritizing safety.

The proposed changes reflect the findings of a multi-year study of the impact of the current Disciplinary Admissions process. Historically, 97% of applicants who complete the Disciplinary Admissions process are approved for admission, and the 3% who are not approved have a history that includes violent or sexual crimes/misconduct, or crimes/misconduct involving firearms or other deadly weapons. The current process may be posing a barrier to many students who are hesitant to share information that would not have prevented their admission. Sexual predators will continue to be denied access, which is consistent with current practice.

The rule has also been updated to reflect current eligibility requirements for high school graduates and students who have not earned a high school diploma or equivalent. The rule also explains that the President may establish non-degree academic credit programs and authorizes the President to determine eligibility requirements for each such program.

College Goal: Student Affairs - Provide research-based, learner-centered program of services that supports access and student engagement from matriculation to goal attainment.

Amended Rule 7.23: Student Conduct Code

Information Item
410.582, 20-21

Rule 7.23: Student Conduct Code has been updated as part of SF's standard periodic review. Changes to the Conduct Code were developed in consultation with the leadership from Student Affairs, the College Senate, and Student Government. Most of the proposed changes have been presented to and are supported by the College Senate and Student Government. Other changes have been added so that the College will be in compliance with House Bill 233.

The proposed amendments include the following:

- Clarify that the Vice President for Students Affairs (or designee) has the authority to determine when an activity is an SF sponsored program or activity for purposes of determining jurisdiction as related to the Student Conduct Code.
- Establish that the Student Conduct Code prohibits all forms of discrimination, harassment, and non-Title IX sexual harassment prohibited under Rule 2.8: Prohibition Against Discrimination and Harassment, and that the Student Conduct Officer will transfer any complaints related in whole or in part to discrimination, harassment, or sexual harassment to the College's Equity Officer, who will review and determine whether the complaints should be processed under Rule 2.8 or Rule 7.23, or both. The amendments further clarify that Title IX sexual harassment, as defined and prohibited under Rule 2.8, may only be processed under that rule and its accompanying procedure.
- Update the definition of hazing to be consistent with State law.
- Clarify that the Code prohibits students from making audio or video recordings of faculty members or invited speakers or taking pictures of others in gyms, locker rooms, or restrooms unless the student is expressly permitted to do so by law or has received prior consent and states that publication of recordings of class lectures is considered to be misconduct.
- Emphasize that the faculty alleging a student has committed misconduct should notify the student prior to reporting it; this replaces a suggestion that the faculty meet with the student.
- Increase the maximum advanced notice a student may be given prior to a Student Conduct hearing from 15 to 25 days.
- Update language relating to Student Conduct hearings and interim measures to no longer include processes related to cases covered under Rule 2.8.

- Update verbiage related to sanctions to replace the term “PERT” (Postsecondary Education Readiness Test) with “placement tests,” as SF offers multiple types of placement tests and the sanction should not be limited to one type of placement test.
- Clarify the impact of the “removal from course” classroom sanction to ensure that all parties know this sanction does not impact enrollment. Once issued, the student is still enrolled in the course, but cannot participate online or in person.

The rule amendment incorporates edits addressing student due process rights related to House Bill 233, which is expected to be signed in the near future, and, if signed, will take effect on July 1, 2021. Sections concerning penalties and sanctions for students and student organizations, written notice requirements, burden of proof, rights of respondents, records, time limits, and academic misconduct have been amended based on this expectation. If the bill is not signed into law, these edits (which are highlighted in the supporting documentation for this item) will be reviewed and updated.

Discussion: The President informed the Trustees that House Bill 233 is still pending final signature by the Governor and noted that there may be more amendments than usual to this rule between the first and second readings with the Board due to quickly evolving changes to the law.

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Citizen's Requests

423.91, 20-21

Subject to exceptions set forth in Florida law, members of the public shall be permitted to be heard on a proposition pending before the Board during this agenda item prior to the Board taking action on the proposition. An individual wishing to be heard shall complete the Citizen's Request form maintained by the Board Secretary (College President) at least fifteen minutes in advance of the meeting and shall be allotted up to three minutes to address any issues, whether the issue is on the Board agenda or not; the Board Chair may allow limited extended time at the Chair's discretion. If a group consisting of more than five individuals wishes to be heard on a subject, the group must designate a representative to speak on its behalf.

Discussion: Chair Fletcher asked if there were any requests from citizens, and in hearing none, the Chair moved to the next agenda item.

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.1

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Career Service Staff

403.574, 20-21

The individuals listed below are being recommended for appointment. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of May 25, 2021.

Appointment

Full Time

<u>Name</u>	<u>Position</u>
Pamela Donahue	Administrative Support Specialist, Facilities
Casey Graveline	Senior Financial Aid Specialist
Jennifer Widerman	Academic Assistant, Dental Hygiene
Crystal Johnson	Child Care Center Teacher
Corinne Lipnick	Interim Child Care Center Teacher

Promotion

<u>Name</u>	<u>Position</u>
Elizabeth Carter	Administrative Assistant, Institute of Public Safety

Part Time

<u>Name</u>	<u>Position</u>
Anna Keefe	Child Care Center Teacher

Board Action Requested

Approval

Discussion: Trustee Lee praised the Office for Advancement on all of the grants presented this month and for their many successful grant proposals throughout the year.

Action: Motion to approve items 4.1 through 4.10: Woody
Second: Lee
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.2

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Contract Staff (Administrative and Professional)

411.472, 20-21

The individuals listed below are being recommended for appointment for 2020-2021 or 2021-2022, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of May 25, 2021.

Executive/Managerial

Appointment

Full Time

<u>Name</u>	<u>Position</u>
Gregory McVey <i>MS, Miami University</i>	Director, Athletics

Technical/Professional

Appointment

Full Time

<u>Name</u>	<u>Position</u>
Stephen Fooks <i>BA, University of Florida</i>	Interim Coordinator, Math Studio
Angela Gregory <i>BS, Florida State University</i>	Digital Content Specialist
Phillip Hernandez <i>BAS, Santa Fe College</i>	Senior Network/Computer Specialist
Shaun Jensen <i>MS, University of Florida</i>	Academic Lab Manager, Sciences for Health Programs
Timothy Price <i>Industry Experience</i>	Coordinator, Basic Recruit
* Boisy Waiters <i>MS, Barry University</i>	Academic Coach, Veterans Student Support Services

Part Time

<u>Name</u>	<u>Position</u>
Ian Arnold	Specialist, Learning Commons
Evan Grillon	Specialist, Learning Commons
Maria McGrey	Specialist, Learning Commons
Kevin McKenna	Specialist, Learning Commons
* Matthew Hopin	Specialist, Assistant Women's Basketball Coach

Agenda Item 4.2
June 15, 2021
Page 2

* Grant Funded

Board Action Requested

Approval

Action: Approved. See item 4.1 (403.574).

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.3

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Contract Staff (Faculty)

402.842, 20-21

The individuals listed below are being recommended for appointment for 2020-2021 or 2021-2022, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of May 25, 2021.

Appointment

Full Time

<u>Name</u>	<u>Position</u>
Cesar Ariza <i>BS, University of South Florida</i>	Interim Assistant Professor, Information Technology Education
Courtney Chambers <i>MEd, University of Florida</i>	Interim Assistant Professor, Information Technology Education
Lanier Harper-Dickson <i>MA, Duke University</i>	Interim Assistant Professor, English
Sarika Joshi <i>MA, University of Central Florida</i>	Assistant Professor, High School Dual Enrollment
Kellie Miller <i>MA, Fairleigh Dickinson University</i>	Interim Assistant Professor, English
Mario Mutis <i>MFA, University of Florida</i>	Assistant Professor, Fine Arts
Julia Steff <i>MHS, Nova Southeastern University</i>	Assistant Professor, Health Information Technology

Part Time

<u>Name</u>	<u>Discipline</u>
Brenda Berryhill	Nursing
Angela Chesser	Criminal Justice
Mohamed Dacosta	Fine Arts
Alem Gebru	Physics
Sophia Harden	Health Sciences
Samantha Jacques	Zoo
Kyle Magee	Medical Laboratory Sciences
Daniela Padron	Respiratory Care

Board Action Requested

Approval

Action: Approved. See item 4.1 (403.574).

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.4

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

North Central Florida Educational Talent Search Project Grant

409.2319, 20-21

The North Central Florida Educational Talent Search Project provides educational services and information to 680 low-income and potential first-generation college students in grades 9 – 12 to encourage them to complete high school and enroll in postsecondary education. The project provides academic advisement, workshops, career information, assistance with college and financial aid applications, campus tours, and financial literacy instruction. Santa Fe College, the College of Central Florida, and Florida Gateway College have developed a consortium for the purpose of implementing this mission in concert with local school districts. This is year five of a five-year project.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education for the fifth year is \$334,560, with no matching funds from Santa Fe College. Total funding for the five-year project is approximately \$1.8 million.

Duration of this project is September 1, 2021, through August 31, 2022.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.574).

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Title III – Part A – Strengthening Institutions Program (SIP) Grant

409.2320, 20-21

This program expands the College's capacity to serve low-income students by improving academic quality and institutional resources through the following strategies that aim to increase student success: 1. Centralization of the delivery of critical student services from seven separate labs into one Learning Commons space to increase the probability of students receiving the services; 2. Mindset interventions designed to enhance students' belief in their ability to experience academic growth; 3. Tutoring by College certified tutors; 4. Co-requisite instruction for at-risk students; and 5. Use of Digital Learning Plans. This is year five of a five-year project.

The amount of funds requested from the U.S. Department of Education is \$414,686 for the fifth year, with no matching funds from Santa Fe College. Total funding for the five-year project is \$2,072,043.

Duration of this project is October 1, 2021, through September 30, 2022.

Operating budget impact: From existing College budget.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.574).

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.6

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Upward Bound Grant

409.2321, 20-21

The purpose of this project is to supplement and enrich participants' academic skills and provide personal motivation to complete high school and to enter and complete a program of postsecondary education. The project will serve at least 63 participants each year at Bradford High School. Students will participate in an academic year component consisting of tutoring, supplemental instruction, and academic, career, and personal counseling, in addition to a six-week non-residential summer enrichment component. This is year three of a five-year project.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education for the third year is \$330,232, with no matching funds from Santa Fe College. Total funding for the five-year project is approximately \$1.6 million.

Duration of this project is September 1, 2021, through August 31, 2022.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.574).

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Student Support Services – Regular Program Grant

409.2322, 20-21

The purpose of this project is to provide supplementary support services to students with disabilities, low-income students, or first-generation college students to increase student success as measured by retention, graduation, and transfer rates to four-year programs. Individual counseling, tutoring, and other academic support will constitute the core of the program. Program components include mindset intervention strategies, financial literacy, and academics to career pathway guidance. This project also assists students in securing admission to and financial assistance for enrollment in four-year higher education institutions. This is year two of a five-year project. This project will serve approximately 206 students per year.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education for the second year is \$335,111 with no matching funds from Santa Fe College. Total funding for the five-year project will be approximately \$1.6 million.

Duration of this project is September 1, 2021, through August 31, 2022.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.574).

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.8

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Student Support Services – Project STEM3S Grant

409.2323, 20-21

The purpose of this project is to provide supplementary support services that promote academic completion for students in science, technology, engineering, and mathematics (STEM) disciplines. The project aims to increase the number of low-income, first-generation students and students with disabilities progressing through post-secondary, STEM-focused education. The program will seek to increase student success as measured by retention, graduation, and transfer rates to four-year programs. Individual counseling, tutoring, and other extensive work in the academic subjects will constitute the core of the program. Program components include mindset intervention strategies, financial literacy, and academics to career pathways guidance. This project also assists STEM students in securing admission to and financial assistance for enrollment in four-year higher education institutions. This is year two of a five-year project. This project will serve approximately 120 students per year.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education for the second year is \$261,888 with no matching funds from Santa Fe College. Total funding for the five-year project will be approximately \$1.3 million.

Duration of this project is September 1, 2021, through August 31, 2022.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.574).

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.9

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Student Support Services – Veterans Project SERVE Grant

409.2324, 20-21

The purpose of this project is to provide supplementary support services that promote veteran student academic completion. The project will increase the number of low-income, first-generation veterans and veterans with disabilities progressing through post-secondary education as measured by retention, graduation, and transfer rates to four-year programs. Individual counseling, tutoring, and other academic co-curricular support will constitute the core of the program. Program components include mindset intervention strategies, financial literacy, and academics to career pathways guidance. This project also assists veteran students in securing admission to and financial assistance for enrollment in four-year higher education institutions. This is year two of a five-year project. This project will serve approximately 120 students per year.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education for the second year is \$261,888 with no matching funds from Santa Fe College. Total funding for the five-year project will be approximately \$1.3 million.

Duration of this project is September 1, 2021, through August 31, 2022.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.574).

C O N S E N T

District Board of Trustees
June 15, 2021

Agenda Item: 4.10

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Report of Purchases for May 2021

202.674, 20-21

Below are the total amounts and a summary of purchases for the month of May 2021.

Purchasing	\$2,133,591.29
Risk Management Consortium	<u>\$0.00</u>
Total	<u>\$2,133,591.29</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y82138 (Fund 1)	\$ 95,000.00	Exempt	Parisleaf Printing and Design	Marketing Campaign Design, Creation, and Management Advancement Office
Y82446 (Fund 2)	\$1,183,923.04	Bid	CCS Presentation Systems	Classroom Technology HEERF Funds
Y82471 (Fund 1)	\$ 124,880.80	Contract	Instructure	Canvas Learning Management System Information Technology
	\$1,403,803.84			

Purchase orders for previously awarded bids/contracts: 1
(Temp Force)

Amount: \$1,100.00

Other Purchases \$0 - \$35,000.00
Number of purchase orders: 369

Amount: \$728,687.45

Board Action Requested

Approval

Action: Approved. See item 4.1 (403.574).

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

2021 – 2022 Salary Schedule; 2020 – 2021 Authorization to
Distribute Supplement

405.128, 20-21

2021 – 2022

The proposed Salary Schedule for 2021 – 2022 is submitted for review and approval by the Board. The Salary Schedule is established annually and, once adopted, becomes the sole instrument used in determining employee compensation.

2020 – 2021

In accordance with the provisions set forth on page 3 of the 2020 – 2021 Salary Schedule, in recognition of the services performed this past year as we navigated the uncharted waters of the COVID-19 pandemic, and with appreciation for the outstanding commitment and dedication exhibited by our faculty and staff during this time, the President recommends the following:

All full-time SF personnel who began full-time employment prior to April 1, 2021, and who were employed in a full-time capacity as of June 1, 2021, should receive a non-recurring \$1,200 supplement for services performed during the 2020 – 2021 fiscal year.

All full-time SF personnel who began full-time employment after April 1, 2021, and who were employed in a full-time capacity as of June 1, 2021, should receive a non-recurring \$600 supplement for services performed during the 2020 – 2021 fiscal year.

Adjunct faculty who taught 9 or more credit hours between Fall 2020 and Spring 2021 and part-time SF personnel who worked an average of 15 or more hours weekly during the Fall 2020 and Spring 2021 semesters who have not terminated employment as of June 1, 2021, will receive a non-recurring supplement of \$600.

Adjunct faculty who taught less than 9 credit hours between Fall 2020 and Spring 2021 and part-time SF personnel who averaged less than 15 hours weekly during the Fall 2020 and Spring 2021 semesters who have not terminated employment as of June 1, 2021, will receive a non-recurring supplement of \$300.

These supplements will be paid on the June 30, 2021, pay date.

Board Action Requested

- A. Approval of 2021 – 2022 Salary Schedule**
- B. Authorization to Distribute 2020 – 2021 Supplement**

Discussion: Ms. Lela Frye, Human Resources Director, presented the 2021 – 2022 Salary Schedule. She summarized the changes to the Salary Schedule which include the President's recommendation for a supplement for services performed during the 2020 – 2021 fiscal

year, an increase to the minimum wage, and new titles, among others. Additionally, she updated the Trustees on the Faculty Salary Study, which will be completed in the coming months.

Trustee Woody asked for clarification on the proposed salary supplement, as recommended by President Broadie. Ms. Frye explained that the \$1,200 payment will be a one-time supplement, not a bonus, and is intended to recognize and reward the exceptional work of SF's employees during the COVID-19 pandemic.

Action: Motion to approve item 5.1: Lee
Second: Woody
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

*College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.*

Evaluation of the President

411.473, 20-21

To be presented at the meeting.

Board Action Requested

Approval

Discussion: Ms. Patti Locascio, Vice President and General Counsel, thanked the Trustees for their meaningful participation in the President's evaluation. She noted that the process was discussed at the April Board workshop and that Survey Monkey was again utilized to distribute the evaluation instrument which was approved by the Board and included all statutorily required questions. Ms. Locascio explained that the Trustees were provided with a compilation of the Board's evaluation responses for their consideration and approval, which, once approved, will be provided to the Chancellor of the Division of Colleges. She reported that the results show that Dr. Broadie has exceeded the Board's expectations in numerous areas with positive comments throughout.

The Trustees took the opportunity to express their individual sentiments and thank Dr. Broadie for his leadership, especially during the unique challenges of the prior year. Trustee Woody stated that he has remained impressed with the President's leadership and remarked that Dr. Broadie and his team are well on the way to taking the College to the next level. Dr. Broadie thanked his executive leadership team and the entire Santa Fe family for their contributions to the College's success and thanked the Board for their thoughtful comments.

Trustee Lee relayed that it was a pleasure to meet with Dr. Broadie throughout the contract review process and stated that he has met or exceeded her expectations to a high degree. Ms. Locascio thanked Trustee Lee for her diligent work, research, and attention to detail with regard to review of the President's contract. Ms. Locascio informed the Trustees that based on the results of the evaluation along with conversations with Dr. Broadie, Trustee Lee prepared a memorandum recommending updates to the President's contract which was presented to the Board along with a proposed amendment.

Action: Motion to approve items 5.2 and 5.3: Lee
Second: Woody
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

District Board of Trustees
June 15, 2021

Agenda Item: 5.3

*College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.*

Amendment #2 to President's Contract – Dr. Paul Broadie II

411.474, 20-21

To be presented at the meeting.

Board Action Requested

Approval

Action: Approved. See item 5.2 (411.473).

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Addendum to Contract of Employment for Charles W. Clemons, Sr.

411.475, 20-21

Charles W. Clemons, Sr., Vice President for Advancement, was re-elected to the Florida House of Representatives in November 2020. At his request, this proposed addendum modifies his contract of employment to voluntarily reduce his Santa Fe College salary in the amount of his legislative salary as long as he remains in office as a Representative.

Board Action Requested

Approval

Action: Motion to approve item 5.4: Woody
Second: Lee
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

DELETED

**District Board of Trustees
June 15, 2021**

Agenda Item: 5.5

President's Recommendation for Employment Action

402.843, 20-21

The College President, in accordance with College Rule 3.9 and Rule 6A-14.0411, Florida Administrative Code, recommends to the Board that a faculty member on continuing contract be dismissed from employment effective August 11, 2021, or such other date to be determined by the Board. The reasons for the dismissal, including failing to meet established performance criteria, inability to perform the essential functions of the job, serious breaches of professional ethics or College policy, exhibiting incompetence and unsatisfactory performance despite being given the opportunity to perform, and neglect of duties are outlined in the attached President's Recommendation to Dismiss Continuing Contract Employee.

Board Action Requested

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Annual Comprehensive Safety Inspection Report for Fiscal Year
2020-2021

412.1242, 20-21

In accordance with Florida Statute § 1013.12 and Florida Administrative Code Rule 6A-2.0010, the Board must ensure that all educational facilities meet the requirements of law, rule, and State Requirements for Educational Facilities that provide for enforcement of the life safety, health, sanitation, and other standards. The Board shall ensure that every building on each site within its jurisdiction, whether owned, leased, or lease-purchased, receives an annual comprehensive sanitation and casualty safety inspection conducted by an inspector.

The College's annual inspection was conducted in May 2021 by Fire Prevention Specialists, Inc., through the Florida College System Risk Management Consortium and in conjunction with College staff. The Annual Comprehensive Safety Inspection Report was prepared by inspector Jeb Bynum and subsequently reviewed and attested by the College's Director of Facilities Operations. Each item identified in the report as a deficiency has either been corrected since the inspection took place or has been scheduled to be corrected as noted.

Board Action Requested

Approval

Discussion: Mr. McClay reviewed agenda items 6.1 and 6.2 individually. Concerning item 6.1: Annual Comprehensive Safety Inspection Report for Fiscal Year 2020-2021, he noted that each year the College has a comprehensive safety inspection conducted by a third-party inspector to address deficiencies related to the grounds and buildings. Mr. McClay stated that this year's inspection included only 15 deficiency findings, down from 58 in last year's report. He stated that the Facilities Services Department has already resolved 10 of the findings and the remaining items will be corrected in the coming days and weeks. Trustee Lee commended the College on the small number of deficiencies noted.

Mr. McClay continued to agenda item 6.2: Approval of College's Annual Capital Legislative Budget Request - Capital Improvement Plan (CIP), noting that the Plan includes currently budgeted projects that are either ongoing or are slated to begin soon. In addition, the College's priority list for maintenance, repair, remodeling, new construction, replacement, and acquisition projects are documented. He pointed out that the Facilities Services Department identified these major priorities in consultation with College leadership.

Action: Motion to approve items 6.1 and 6.2: Woody
Second: Lee
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Approval of College's Annual Capital Legislative Budget Request –
Capital Improvement Plan (CIP)

412.1243, 20-21

Each year, all Florida College System institutions are required to complete a capital Legislative Budget Request, which consists of four parts:

1. A five-year Capital Improvement Plan (CIP) identifying the need for construction of new educational facilities, as well as major additions, renovations, or repairs necessary to extend the useful life of buildings.
2. Request for State funds for operating costs for new facilities.
3. Requests authorizing non-State funded property acquisitions or new facilities requiring State operating funds.
4. College requests for reappropriation of State funds that need legislative approval on an individual basis.

Projects included in the CIP must be based on the institution's most recent Educational Plant Survey. The Capital Improvement Plans are reviewed by Division of Florida Colleges staff and recommendations are made to fund specific projects within the limits of available funds earmarked for public educational facilities.

Attached is the Capital Improvement Plan (CIP-2 Summary) for SF based on the 2018 Educational Plant Survey. This plan will serve as the legislative funding request for 2022-2023 Public Education Capital Outlay (PECO) funds that cover the proposed renovation, remodeling, and new construction for the next five years. Since this is an annual report, modifications can be made to the rolling five-year plan each year.

Board Action Requested

- A. Approval of the State-funded projects identified in the CIP-2 Summary to be included in Santa Fe College's Florida College System Capital Improvement Plan**
- B. Approval of the Request for Operating Costs for New Facilities**
- C. Approval for the President to certify the completed 2022-2023 Legislative Budget Request forms without further review by the Board**

Action: Approved. See item 6.1 (412.1242).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Permission to Write Off Uncollectible Accounts

200.974, 20-21

The College requests permission to write off the accounts listed below as uncollectible. All of these accounts are at least one year past due and, where appropriate, students' records will continue to be flagged, which will stop registration and other activity until any student write off amount is repaid.

<u>Type</u>	<u>Amount Requested to Write Off</u>	<u>Total Amount Awarded in 2019 - 2020</u>	<u>Percentage of Award Amount to be Written Off</u>
Other Uncollectible Accounts			
Returned Check/Charges	\$4,451.61	N/A	N/A
Miscellaneous Non Student Receivables	\$0.00	N/A	
Little School	\$602.00	\$366,496.27	0.16%
Total Other Write-Offs	\$5,053.61		N/A
Student Accounts			
Short-Term Loans			
Regular	\$0.00	\$0.00	0.00%
Tuition	\$0.00	\$0.00	0.00%
Accounts Receivable			
Title IV	\$65,290.11	\$34,908,043.25	
Financial Aid Repayments	\$17,011.09	\$1,814,360.00	
Bright Futures	\$3,3045.55	\$2,777,554.04	
Tuition Payment Plan	\$2,293.95		
Florida Prepaid	\$2,721.67		
Miscellaneous A/R	\$8,894.14		
<i>Subtotal Federal & State A/R</i>	\$99,256.51	\$39,499,957.29	0.25%
Tuition Deferments			
Financial Aid Deferment	\$103,572.05	\$13,857,882.83	0.75%
Veterans Deferment	\$9,735.71	\$237,705.60	4.10%
Total Student Write-Offs	\$212,564.27	\$53,595,545.72	0.40%

Board Action Requested

Approval

Agenda Item 7.1

June 15, 2021

Page 2

Discussion: Mr. Barnes reviewed agenda items 7.1 through 7.8 individually and in detail. Regarding item 7.7: Recommendation for Awarding a Proposal for Beverage Vending and Related Services, Mr. Barnes explained that SF is recommending the beverage vending contract be awarded to the incumbent vendor Pepsi based on scoring criteria outlined by the Evaluation Committee as well as the overall remuneration provided to SF.

Action: Motion to approve items 7.1 through 7.8: Woody

Second: Oody

Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Report of Investments, Quarter Ending March 31, 2021

201.904, 20-21

Demand deposits are maintained in the Board's operating funds account with BBVA Compass. The interest rate that is applied is calculated based on the daily average collected balance.

Interest Rate, Month of March 2021		0.07%
Interest earnings, quarter	\$	1,048
Interest earnings, fiscal year to date	\$	9,253

Short-term investments are invested in the Florida PRIME investment pool administered by the State Board of Administration. Investments in the Florida PRIME investment pool are reported at fair value, which is amortized cost. The Participant Yield reflects a 365-day basis and adjustments for realized earnings, fees expenses, and other accounting items.

Participant Yield, net of costs, at March 31, 2021		0.13%
Interest earnings, net of costs, quarter	\$	787
Interest earnings, net of costs, fiscal year to date	\$	4,055

Short-term investments are invested in the Florida Division of Treasury Special Purpose Investment Account (SPIA). Investments in the SPIA are recorded at cost each month. The Effective Rate reflects an annualized rate net of fees assessed to participants.

Annualized effective rate, net of costs, at March 31, 2021		0.78%
Interest earnings, net of costs, quarter	\$	198,422
Interest earnings, net of costs, fiscal year to date	\$	803,083

Long-term investments were managed through the investment management services agreement with PFM Asset Management, LLC until January 31, 2021, and are in process of being transitioned to Chandler Asset Management as of the end of this reporting period. Regular quarterly reports will continue with the next quarter. Funds deposited in this account are those, which the College finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Effective Duration		
Yield-to-maturity at cost		
Earnings, quarter	\$	(2,798)
Earnings, fiscal year to date	\$	26,900

Interest Earnings Comparison:

Total interest earnings fiscal year to date 2020/2021	\$	843,291
Total interest earnings fiscal year to date 2019/2020	\$	1,881,880

Board Action Requested

Approval

Action: Approved. See item 7.1 (200.974).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for May 2021 201.905, 20-21

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the College in relation to the percentage of unrealized and unencumbered funds as of May 31, 2021.

The following summary provides a comparison of actual revenues and expenditures for 2020-2021 vs. 2019-2020.

	2020-2021		2019-2020	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Budget</u>
Revenue	72,300,361	87.35%	77,363,588	91.77%
Expenditures	66,167,521	73.76%	76,420,841	81.28%

Board Action Requested

Approval

Action: Approved. See item 7.1 (200.974).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Approval of 2021-2022 Operating Budget

201.906, 20-21

The College's Operating Budget has been presented to and reviewed by the Board at the annual budget workshop.

Board Action Requested

Approval

Action: Approved. See item 7.1 (200.974).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Approval of 2021-2022 Unexpended Plant Fund Budget (Fund 7)

201.907, 20-21

The Unexpended Plant Fund (Fund 7) is used to account for resources that are available for the acquisition or construction of physical property to be used for institutional purposes and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.

The fiscal year 2021-2022 budget details by project the allocated budgets by fund source.

PECO (Public Education Capital Outlay): These funds are administered by the State Board of Education through the Department of Education. The State issues bonds that are backed from revenue derived from State gross receipts taxes to provide funding to the colleges. These funds are provided for construction, remodeling, renovation, and repair of college facilities and for site acquisition. They are allocated to colleges in the State appropriations each year.

CO and DS (Capital Outlay and Debt Service): These funds are administered by the State Board of Education from revenue derived from an allocation of the State motor vehicle licensing fees. These funds are allocated to the colleges based on an FTE formula. The Board may elect to expend the funds directly or participate in a State bond issue backed by these funds. Expenditures from these funds are on projects approved in the Project Priority List which are developed from projects recommended in the Educational Plant Survey.

CIF (Capital Improvement Fee): These funds are collected from the Board approved discretionary student fee assessment to be used to maintain, improve, or enhance the educational facilities.

External Funds: These funds are generated from soliciting gifts from private sources and requesting and receiving matching funds from the State appropriations to build high priority instructional and community-related capital facilities. These funds can also be awarded through grants with matching requirements

Other Local: These funds are from sources other than those described above, but the use of the funds is for capital projects.

Interest is earned by project on unexpended funds and is allocated monthly. Energy rebates are allocated to the energy conservation project budget as received.

Board Action Requested

- A. Approval of the 2021-2022 Annual Unexpended Plant Fund (Fund 7) Budget**
- B. Approval to budget interest earnings and energy rebates to the related projects throughout the year as accumulated**

Action: Approved. See item 7.1 (200.974).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

User Fees and Fines Schedule

200.975, 20-21

Florida Statutes § 1009.22 (9): Workforce Education Postsecondary Student Fees and §1009.23 (12): Florida College System Institution Student Fees allow the assessment of user fees and fines. These fees shall not exceed the cost of the services provided and shall be charged only to persons receiving the service. At Santa Fe College, user fees and fines are assessed to students or community members who engage in services that, because of their nature, require special funding not provided by regular tuition.

The proposed 2021-2022 User Fees and Fines Schedule outlines the details of existing fees that are proposed to be changed and all proposed changes. All proposed increases are based on an increase in the cost of the services. These fees and fines are for unusual costs and do not exceed the costs of the services provided, and the funds received by the College will be used to cover the cost of these services. In accordance with Florida Statute § 1009.23(20), the College publicly noticed and notified all enrolled students of the proposal to increase fees at least 28 days before consideration at this Board meeting.

Board Action Requested

Approval of 2021-2022 User Fees and Fines Schedule effective July 1, 2021

Action: Approved. See item 7.1 (200.974).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Recommendation for Awarding a Proposal for Beverage Vending and Related Services

200.976, 20-21

A request for proposals (RFP) was released on April 26, 2021, for beverage vending and related services throughout all College locations. The anticipated term of the agreement is for five years, with an option to renew for an additional five-year period.

Responses to the solicitation were received from the following vendors and opened on May 25, 2021:

- Coca Cola Beverages Florida, LLC
- Pepsi Beverages Company

Each RFP Evaluation Committee member, made up of members of the Food Service Advisory Committee and Student Government Leadership, read the proposals, heard presentations, and participated in the scoring.

Proposals were then scored based on the following criteria:

- Company Experience, Qualifications, and Overall Proposal (25 points)
- Merchandising, Service, and Product Range (25 points)
- Total Economic Value (40 points)
- Technology and Sustainability (10 points)

A summary of the rankings appears below:

<u>Proposer</u>	<u>Company Experience, Qualifications, and Overall Proposal</u>	<u>Merchandising, Service, and Product Range</u>	<u>Total Economic Value</u>	<u>Technology and Sustainability</u>	<u>Total</u>
Pepsi	24.0	23.0	40.0	9.0	96.0
Coca-Cola	25.0	23.0	22.4	10.0	80.4

The agreement with Pepsi includes an annual sponsorship amount of \$60,000 (regardless of sales) and commissions of 40% on all vended products. The contract is estimated to generate an annual revenue amount of approximately \$140,000. The proposal also includes \$1,500 worth of free product, \$1,000 worth of sustainability products, and an annual \$500 Gatorade Sideline Program for Santa Fe College Athletics (for them to order cups, coolers, bottles, towels, etc. at the Athletics Department's discretion).

Board Action Requested

- A. Acceptance of the Evaluation Committee's recommendation to award the agreement to Pepsi Beverages Company**
- B. Approval for the College to negotiate the agreement with Pepsi Beverages Company with legal review and approval by appropriate College officials**
- C. Delegation of authority for the Board Chair to execute the final agreement with Pepsi Beverages Company upon legal review and approval by appropriate College officials**

Action: Approved. See item 7.1 (200.974).

College Goal: Technology - Provide information and communications technology infrastructure and services to support the College's mission.

Ratification of Emergency Signature Authority for the Approval of Purchase Greater Than Category 5, Florida Statute § 287.017: Recommendation of Award for ITB #05-21: Classroom Technology

200.977, 20-21

As the College prepares for a robust Fall 2021 semester, SF continues to invest in significant IT upgrades to classrooms across the Northwest Campus and at the Centers. Accordingly, an invitation to bid (ITB) for classroom technology equipment was released on April 12, 2021. This bid includes the equipment, the installation of the equipment, and a one-year warranty. The project will update 48 classrooms with audio/visual technology to enable classes to be held both in-person and remotely simultaneously. Federal funds provided to the College due to the COVID-19 pandemic will be used for this purchase.

The College recommends awarding the bid to CCS Presentation Systems. The bid tabulation was as follows:

Vendor Name	Bid Price
CCS Presentation Systems	\$1,183,923.04
Innovate Audio Visual, Inc.	\$1,192,127.50
MediaTech Inc.	\$1,274,966.17
JSC Systems, Inc.	\$1,398,000.88

The Board has authorized the Chair, or Vice Chair in the Chair's absence, to execute items requiring Board approval before the next Board meeting if waiting for the meeting would create operational or financial difficulties for the College. Based on the justification set forth in the attached memorandum, Chair G.W. Blake Fletcher used emergency signature authority to accept the College's recommendation to award the bid to CCS Presentation Systems and approve the immediate purchase of necessary classroom technology equipment, pending ratification by the Board.

Board Action Requested

Ratification

Action: Approved. See item 7.1 (200.974).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Advisory Committee Appointments for: 417.125, 20-21
Automotive Technology
Cardiovascular Technology
Dental Programs
Emergency Medical Services
Graphic Design and Multimedia Technology
Physical Therapist Assistant
Plumbing Technology

The advisory committee appointments are being recommended to the Board effective July 1, 2021, through June 30, 2023. All individuals have been contacted and have agreed to serve for the two-year period.

Automotive Technology

New

Mr. Greg Brown, Service Manager, Chrysler Dodge Jeep Ram Superstore, Starke
Mr. Greg Cummings, Service Manager, Gainesville Buick and GMC, Gainesville
Ms. Shannon Ritter, Career and Technical Education Supervisor, Alachua County Public Schools, Gainesville
Ms. Evielys Rodriguez, Service Manager, Tommy's Auto Works, Gainesville
Mr. Mike Rowe, Parts Representative, O'Reilly Auto Parts, Gainesville

Renew

Mr. Steve Brotherton, Owner, Continental Imports, Gainesville
Mr. Darnell Brown, Owner, D&L Performance, Gainesville
Mr. Chris Bryant, Parts Representative, O'Reilly Auto Parts, Gainesville
Mr. Jason Cranford, Technician, CarMax, Gainesville
Mr. Ken Creel, Owner, AERSI, Gainesville
Mr. Eric Duke, Service Manager, Parks Ford of Gainesville, Gainesville
Mr. Richard Feagle, Owner, Archer Automotive & Tire, Archer
Mr. Wes Hoy, Engineer, Proctor Engineering, Alachua
Mr. Frank McGeown, Owner, Star Import Service, Inc., Gainesville
Mr. Michael Mennenga, Service Director, Sullivan Auto Group, Ocala
Ms. Fran Ricardo, Publisher/Consumer, Gainesville
Mr. Lee Smith, Owner, RPM Automotive, Newberry
Mr. Paul Stark, Technician, City of Gainesville, Gainesville
Ms. Rachel Wacha, Owner, City Auto Repair, Gainesville
Mr. Cliff White, Technician, Subaru of Gainesville, Gainesville

Outgoing

Ms. Amy Hogle, Customer Relations Manager, Murray Chrysler Dodge Jeep Ram Superstore, Starke
Mr. Dave Mays, Owner, Dave Mays Automotive, Gainesville

Cardiovascular Technology

New

Mr. Randy Bush, Cardiovascular Technologist, University of Florida Health, Gainesville
Ms. Stacy Cannon, Clinical Coordinator, University of Florida Health, Gainesville
Ms. Carrie Crawford, Cardiovascular Technologist, University of Florida Health, Gainesville
Ms. Kami Kennedy-Collins, Manager, Cardiovascular Lab, University of Florida Health, Gainesville
Ms. Sarah Lopez, Manager, Cardiovascular Lab, North Florida Regional Medical Center, Gainesville
Mr. Walt Theus, Cardiovascular Technologist, University of Florida Health, Gainesville
Ms. Amanda Whitlow, Cardiovascular Technologist, University of Florida Health, Gainesville
Mr. Jeff Youngblood, Director, Cardiovascular Lab, North Florida Regional Medical Center, Gainesville

Renew

Mr. Matthew Allen, Program Director, Cardiovascular Technology, Santa Fe College, Gainesville
Mr. Joseph Belgrade, Electrophysiology Technologist, University of Florida Health, Gainesville
Mr. Earl Cannon, Cardiovascular Technologist, Malcom Randall Veterans Affairs Medical Center, Gainesville
Ms. Chenoa Dixon, Cardiovascular Technologist, Lake City Medical Center, Lake City
Mr. Dwayne Edwards, Public Member, Gainesville
Ms. Sonja Follon, Cardiovascular Technologist, North Florida Regional Medical Center, Gainesville
Mr. Dominic Greco, Cardiovascular Technologist, Malcom Randall Veterans Affairs Medical Center, Gainesville
Dr. Rick Kerensky, Cardiologist, University of Florida Health, Gainesville
Ms. Martha Robertson, Cardiovascular Technologist, Cardiac and Vascular Institute, Gainesville
Ms. Katherine Taylor, Cardiovascular Technologist, Gainesville Internal Medicine Physicians, Gainesville
Mr. Michael Wehrli, Cardiovascular Technologist, Lake City Medical Center, Lake City

Outgoing

Ms. Jennifer Cannaday, Adjunct Faculty, Cardiovascular Technology, Santa Fe College, Gainesville
Mr. Jeff Farrar, Cardiovascular Technologist, University of Florida Health, Gainesville
Ms. Christina Gomez, Cardiovascular Technologist, Retired, Gainesville
Dr. Scott Medley, Cardiologist, Retired, Gainesville
Mr. John Palmer, Cardiovascular Technologist, Munroe Regional Medical Center, Ocala
Ms. Sharon Stebbins, Cardiovascular Technologist, North Florida Regional Medical Center, Gainesville
Ms. Carlee Welch, Cardiovascular Technologist, The Vascular Institute, Gainesville
Mr. Jeffrey Wright, Cardiovascular Technologist, Retired, Gainesville

Dental Programs

New

Mr. Steve Hazim, Dental Assistant, Millhopper Family Dentistry, Gainesville

Renew

Ms. Julianne Barber, Dental Assistant, Pavlik Orthodontics, Gainesville
Dr. Frank Catalanotto, Dentist/Professor, University of Florida College of Dentistry, Gainesville
Dr. Brian Decker, Dentist, Decker and Pomeranz Dentistry, Gainesville
Dr. Timothy Garvey, Dentist/Professor, University of Florida College of Dentistry, Gainesville
Dr. Yvette Godet, Dentist, Dr. Yvette Godet Dental Practice, Gainesville
Ms. Laura Guyer, Adjunct Associate Professor, Health Disparities Program, University of Florida, Gainesville
Ms. Kelly Hough, Dental Assistant, Parent Dental Group, Gainesville

Ms. Richelle Janiec, Assistant Director of Health Care Administration/Dental Assistants/Dental Hygienists, University of Florida College of Dentistry, Gainesville
Dr. William Marchese, Dentist, Dr. William Marchese Dental Practice, Starke
Ms. Kelly Raulerson, Coordinator of Community Outreach Programs/Dental Hygienist, University of Florida College of Dentistry, Gainesville
Ms. Ruijuan Shi, Dental Hygienist, Dr. Lewis M. Garrish Dental Practice, Gainesville
Ms. Stacie Wasylow, Dental Hygienist/Dental Assistant, Dr. Paivi Samant Dental Practice, Gainesville

Outgoing

Ms. Jennifer Widerman, Dental Assistant, Santa Fe Family Dental, Gainesville

Emergency Medical Services

New

Dr. Torben Becker, Chief, Division of Critical Care Medicine, University of Florida College of Medicine, Gainesville
Mr. Wayne Clemons, Director, Union County Emergency Medical Services, Lake Butler
Mr. Chris Drum, Emergency Medical Services Business Development Manager, University of Florida Health, Gainesville
Ms. Janine Plavak, Director, Academy of Health Professions, Gainesville High School, Gainesville
Director Mark Smith, Director, Fire and Emergency Medical Services Program, Lofton High School, Gainesville

Renew

Mr. Edward Crews, Director, ShandsCair at University of Florida Health, Gainesville
Dr. Peter Gianas, Medical Director, Bradford County Emergency Medical Services, Starke
Chief Joseph Hillhouse, Assistant Chief, Gainesville Fire Rescue, Gainesville
Ms. Sarah Lorenzini, Emergency Department Educator, North Florida Regional Medical Center, Gainesville
Mr. Allen Parrish, Director, Bradford County Emergency Medical Services, Starke
Chief Michael Steele, District Chief, Gainesville Fire Rescue, Gainesville
Chief Jeffery Taylor, Assistant Chief, Alachua County Fire Rescue, Gainesville
Chief Harold Theus, Chief, Alachua County Fire Rescue, Gainesville

Outgoing

Mr. Karl Brindle, Nurse Education Specialist, University of Florida Health, Gainesville
Chief Jeff Lane, Chief, Gainesville Fire Rescue, Gainesville
Mr. Ronny Pinkston, Mayor, Worthington Springs, Gainesville
Mr. Craig Skeath, Emergency Medical Services Coordinator, North Florida Regional Medical Center, Gainesville
Ms. Wendy Swan, Emergency Department Nurse Manager, University of Florida Health, Gainesville

Graphic Design and Multimedia Technology

New

Ms. Selena Carter, Graphic Designer, University of Florida Health Communications, Gainesville
Ms. Emily Purvis, Graphic Designer, Liquid Creative, Gainesville
Mr. Dustin Walsh, Graphic Designer, City of Gainesville, Gainesville
Mr. Brandon West, Graphic Designer, PHOS Creative, Gainesville

Renew

Ms. Jeannette Baer, Director of Operations, Frankel Media, Newberry
Mr. Hector De Valle, Senior Visual Designer, Info Tech, Inc., Gainesville
Mr. Kyle Farris, Owner, Heart Happy Films, High Springs
Mr. Bruce Hazen, Motion Picture Set Lighting Specialist, Gainesville
Mr. DJ Head, Owner, Two-Head Video, Archer
Ms. Mary Beth Head, Production Manager, University of Florida, Gainesville
Mr. Joseph Nicholson, Associate Director of Video Production, University of Florida, Gainesville

Outgoing

Mr. TJ Aseltyne, Director of Brand Voice, Frankel Media, Newberry
Mr. Walton Dale, Graphic Designer, 160over90, Gainesville
Ms. Jorgia McAfee, Owner, Elevens Productions, Gainesville
Mr. Chad Paris, CEO, Parisleaf, Gainesville

Physical Therapist Assistant

New

Ms. Christine McLaughlin, Adjunct Assistant, Physical Therapy Assistant, Santa Fe College, Gainesville
Mr. Mukundo Rico, Adjunct Assistant, Physical Therapy Assistant, Santa Fe College, Gainesville

Renew

Dr. Jenny Amsinger, Site Coordinator and Academic Coordinator for Clinical Education, University of Florida Health Rehab Hospital, Gainesville
Mr. Herb Anding, Clinical Director of Physical Therapy, The Orthopedic Institute, Gainesville
Dr. Tony Cere, Owner and Physical Therapist, Kinetix Physical Therapy, Gainesville
Mr. Scott Eddins, Site Coordinator for Clinical Education, Kinetix Physical Therapy, Gainesville
Ms. Rhonda Felheim, Professor, Science for Health Programs, Santa Fe College, Gainesville
Ms. Jennifer Fogel, Staff Physical Therapist, University of Florida Health Rehab Hospital, Gainesville
Mr. Donald Frison, Staff Physical Therapist Assistant, University of Florida Health Rehab Hospital, Gainesville
Mr. Jeffery Gilliam, Staff Physical Therapist and Site Coordinator for Clinical Education, ReQuest Physical Therapy, Gainesville
Ms. Kathleen Hastings, Clinical Instructor, North Florida Regional Medical Center, Gainesville
Ms. Laura Herndon, Physical Therapist, North Florida Regional Medical Center, Gainesville
Ms. Lauren Lehman, Clinical Instructor and Adjunct Professor, Gainesville Physical Therapy and Wellness, Gainesville
Ms. Neda Mitova-Caneva, Physical Therapist, University of Florida Health Rehab Hospital, Gainesville
Ms. Margaret Nonnemacher, Director of Clinical Education, University of St. Augustine, St. Augustine
Ms. Christina Pettie, Site Coordinator for Clinical Education, University of Florida Health Rehab Center at Magnolia Parke, Gainesville
Mr. Bruce Sack, Owner, New Day Wellness, Gainesville

Outgoing

Dr. Bill McGehee, Director of Clinical Education for Physical Therapy, University of Florida, Gainesville
Mr. Santiago Villamil, ANF instructor, Wellness Hub, Gainesville
Mr. Mark Ward, Physical Therapist, Malcom Randall Veterans Affairs Medical Center, Gainesville

Plumbing Technology

New

Mr. Zach Heern, Sales Manager, Dreyer's DKI, Gainesville
Mr. Mike Ovens, General Manager, Dreyer's DKI, Gainesville

Renew

Mr. Carlos Allen, Plumber, Sunshine Plumbing and Gas, Bronson
Mr. Rocky Arledge, General Manager, Titledown Plumbing, Gainesville
Mr. Nate Bazinet, Owner, Sunshine Plumbing and Gas, Gainesville
Mr. Bryan Nazworth, Owner, Quality Plumbing, Gainesville
Mr. Preston Nazworth, General Manager, Quality Plumbing, Gainesville
Mr. Shawn Scott, General Manager, Mike Scott Plumbing, Hernando
Mr. Tom Smith, General Manager, WW Gay Mechanical Contractors, Gainesville
Mr. Jorge Zukoski, Co-Owner, Best Water Solutions, Gainesville

Board Action Requested

Approval

Discussion: Regarding agenda item 8.2: Acceptance of Financial Statements and Independent Auditors' Report for Santa Fe College Foundation, Mr. John Hooker, Associate Vice President for the Office for Advancement, presented the Financial Statements and Independent Auditor's Report prepared by Purvis Gray Certified Accountants, noting the annual audit had no findings.

Action: Motion to approve items 8.1 through 8.3: Lee
Second: Prevatt
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

District Board of Trustees
June 15, 2021

Agenda Item: 8.2

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Acceptance of Financial Statements and Independent Auditors'
Report for Santa Fe College Foundation

400.688, 20-21

Attached are the Financial Statements and Independent Auditors' Report prepared by Purvis, Gray and Company, CPA, dated December 31, 2020, for the Santa Fe College Foundation, Inc.

Board Action Requested

Approval

Action: Approved. See item 8.1 (417.125).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Direct Support Organization Certification of Santa Fe College
Foundation Activity

400.689, 20-21

In compliance with Florida Statute § 1004.70, each year the Board is asked to certify that the Santa Fe College Foundation is operating in a manner consistent with the goals of Santa Fe College and in the best interest of the State.

Board Action Requested

Certification that the Santa Fe College Foundation has operated in compliance with Florida Statute § 1004.70 and within the goals of the College

Action: Approved. See item 8.1 (417.125).

New Rule 2.17: Designation of Emeritus

410.583, 20-21

The College's New Rule 2.17: Designation of Emeritus recognizes outstanding service to the College by former Trustees and College Presidents by bestowing the Emeritus title upon such individuals. The rule details the eligibility standards for Emeritus status, the benefits that Emeriti will receive, record-keeping requirements, and revocation procedures.

Board Action Requested

Approval

Action: Motion to approve items 9.1 through 9.3: Oody
Second: Woody
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

Deletion of Rule 6.3: Facilities Services Financing and Control

410.584, 20-21

Rule 6.3: Facilities Services Financing and Control is being recommended for deletion as it is outdated and duplicative. The College maintains operational financing and control through its rules under Chapter 5: Administration and Finance.

Board Action Requested

Approval

Action: Approved. See item 9.1 (410.583).

Deletion of Rule 6.11: Building Program – Uniform Building Code
Compliance

410.585, 20-21

Rule 6.11: Building Program – Uniform Building Code Compliance is being recommended for deletion as it is outdated and duplicative. Under the law, the College must maintain strict accordance with the most recently adopted State Uniform Building Code for Public Educational Facilities Construction within the Florida Building Code, Florida Fire Prevention Code, the State Requirements for Educational Facilities (SREF), and other applicable sections of law, building codes, and life safety codes.

Board Action Requested

Approval

Action: Approved. See item 9.1 (410.583).

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Memorandum of Understanding with Alachua Habitat for Humanity

408.2547, 20-21

The collaboration between Santa Fe College and Habitat for Humanity dates from 2009, and this year the College will provide Habitat with an eleventh completed house, built principally by Santa Fe students in the Building Construction and Apprenticeship programs. At this time, approval is sought for a Memorandum of Understanding (MOU) that will extend the partnership through 2024 and provide for construction of the twelfth, thirteenth, and fourteenth Habitat houses. The project continues to provide hands-on training opportunities for students in multiple programs while also advancing the College's role in providing an affordable home for area residents.

Board Action Requested

Approval

Action: Motion to approve items 10.1 through 10.7: Prevatt
Second: Oody
Vote: Fletcher – yes, Lee – yes, Oody – yes,
Prevatt – yes, Woody – yes

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Dual Enrollment Articulation Agreement with the School Board of
Alachua County

408.2548, 20-21

The Dual Enrollment Articulation Agreement with the School Board of Alachua County is for participation in SF's High School Dual Enrollment Program and will ensure that the College's successful, longstanding relationship with the local school district continues. The terms of the agreement allow for qualified, approved students in grades 6– 12 to participate in SF's academic or career and technical programs on a part-time or full-time basis. The agreement takes effect on July 1, 2021, with automatic renewals each year unless one party terminates per the agreement.

Board Action Requested

Approval and authorization for the President or designee to administer the terms and conditions of the agreement, including terminating the agreement as provided in the agreement

Action: Approved. See item 10.1 (408.2547).

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

State of Florida Statewide School Readiness Provider Contract

408.2549, 20-21

The Early Learning Coalition of Alachua County (ELC) disseminates State money in the form of childcare subsidies to contracted providers for low income families. This agreement allows the College to provide childcare services through the Little School to children of qualified families, as determined by the ELC. The ELC manages all eligibility determinations and paperwork with the families and then issues a voucher for childcare. Qualified families who choose to enroll at the Little School will be enrolled on a space available basis. At the end of each month, the SF Little School will provide attendance information for the children of these families and the ELC will pay the agreed upon daily rate. Since the daily rate that the ELC will pay is less than SF charges, the difference will be charged to those families, as is standard practice. This agreement does not obligate any financial resources from the College.

It is expected that up to fifteen children will be enrolled at the SF Little School through the ELC. Additionally, working with the ELC allows SF staff to participate in valuable training opportunities that are only available to contracted childcare providers. The ELC has established an online portal to execute the agreement and upload related documentation. As such, to expedite implementation of the agreement, College staff request that signature authority be delegated to the Provost and Vice President for Academic Affairs or designee.

Board Action Requested

- A. Approval of the agreement**
- B. Delegation of authority for the Provost and Vice President for Academic Affairs or designee to execute the agreement and related documents**
- C. Delegation of authority for the Provost and Vice President for Academic Affairs or designee to execute any future amendments and related documents**

Action: Approved. See item 10.1 (408.2547).

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Master Academic Affiliation Agreement with AdventHealth Polk North, Inc.
d/b/a AdventHealth Heart of Florida for the Clinical Laboratory Science
Program

408.2550, 20-21

The Affiliation Agreement with AdventHealth Polk North, Inc. d/b/a AdventHealth Heart of Florida in Davenport will allow SF students in the Clinical Laboratory Science Program to participate in clinical training at this hospital. The agreement is effective from June 15, 2021, for a two-year term unless terminated by either party in accordance with the termination clause.

Board Action Requested

Approval

Action: Approved. See item 10.1 (408.2547).

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

First Amendment to the Master Academic Affiliation Agreement with Adventist Health System/Sunbelt, Inc. d/b/a AdventHealth Orlando for the Clinical Laboratory Science and Cardiovascular Sonography Programs

408.2551, 20-21

The College's Master Academic Affiliation Agreement with Adventist Health System/Sunbelt, Inc. d/b/a AdventHealth Orlando, executed in 2019, allows Clinical Laboratory Science Program students to gain valuable clinical experience at this Orlando facility. This First Amendment will allow Cardiovascular Sonography Program students to participate in rotations at AdventHealth Orlando as well. The remainder of the agreement remains unchanged.

Board Action Requested

Approval

Action: Approved. See item 10.1 (408.2547).

District Board of Trustees
June 15, 2021

Agenda Item: 10.6

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Second Amendment to the Agreement with the Alachua County
Organization for Rural Needs, Inc. Clinic (ACORN) for the Dental
Hygiene and Dental Assisting Programs

408.2552, 20-21

The College has been working with the Alachua County Organization for Rural Needs, Inc. Clinic (ACORN) since 2004 to allow Dental Hygiene students to participate in clinical training with this organization. This amendment will allow Dental Assisting students to participate in training with ACORN in addition to Dental Hygiene students and will revise sections of the original agreement including updating language related to nondiscrimination, insurance, and administration of the student experience at the clinic, adding provisions related to public records, FERPA, and personal protective equipment (PPE), and clarifying the accreditation status of the SF Dental Programs. The remainder of the agreement remains unchanged and in full force and effect.

Board Action Requested

Approval

Action: Approved. See item 10.1 (408.2547).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Emergency Funding for Early Learning/Child Care Providers Grant

409.2325, 20-21

The purpose of this project is to provide emergency funding for the Santa Fe College Little School to offset the loss of revenue due to the COVID-19 pandemic and to provide funds to assist with needed supplies.

The amount of funds requested from the Early Learning Coalition of Alachua County through the Florida Department of Education, Office of Early Learning is \$14,997.48, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2021, through December 31, 2021.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 10.1 (408.2547).

Santa Fe College Foundation Liaison Update and Board Members' Remarks

Discussion: Reporting for the Santa Fe College Foundation, Trustee Lee announced that since the last report given in May, the Foundation has received contributions totaling \$33,893.24 to establish or complete endowment funds, which includes support for scholarships and program enhancements. Trustee Lee also announced that the Foundation will honor Foundation Board Member Mr. Ralph Cellon with a roast on August 6, 2021, at Valley View. Tickets for the event are \$100 and can be purchased in the Advancement Office with proceeds benefiting student scholarships.

In closing, Chair Fletcher informed the group that Ms. MacKenzie Scott recently gifted \$40 million to the University of Central Florida.

The Chair then again thanked Ms. Crosby for her years of service to Santa Fe College and wished her well in her retirement.