



Santa Fe College
District Board of Trustees

Minutes of Board Meeting Held November 19, 2019
Andrews Cultural Center, Starke, Florida

Members present: G.W. Blake Fletcher, Michael M. Goldwire, Robert C. Hudson,
Caridad E. Lee, Jeffrey L. Oody, Lisa M. Prevatt

Members absent: G. Thomas Mallini, Robert L. Woody

Chair G.W. Blake Fletcher called the regular meeting of the District Board of Trustees of Santa Fe College to order at 4:05 p.m. at the Andrews Cultural Center in Starke, Florida, followed by the Pledge of Allegiance.

Action was taken on the agenda items as indicated on the summary sheets.

In honor of Veterans Day, Chair Fletcher acknowledged and thanked Trustees Goldwire, Hudson, and Mallini for their service, as well as any other veterans in attendance.

The meeting adjourned at 5:11 p.m.

Handwritten signature of G.W. Blake Fletcher in blue ink.

G.W. Blake Fletcher, Chair

Handwritten signature of Jackson N. Sasser in blue ink.

Jackson N. Sasser, Secretary



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of November 19, 2019, at 4 p.m.
Andrews Cultural Center, Starke, Florida**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.571, 19-20

1. General Functions

Pledge of Allegiance

1.1 Adoption of Agenda for Board Meeting of November 19, 2019

1.2 Approval of Board Meeting Minutes of October 15, 2019

2. Information Items

2.1 President's Report

2.2 Strategic Planning

2.3 Community Education Enrich Brochure – Winter Term 2019 and Continuing Workforce Education Enhance Brochure – Spring Term 2020

2.4 Title III Y Building Learning Commons Renovation/Remodel – Change Orders

2.5 United Educators – Safeguarding Our Communities From Sexual Predators

3. Citizen's Requests

4. Consent Items

Personnel

4.1 Career Service Staff

4.2 Contract Staff (Administrative and Professional)

4.3 Contract Staff (Community and Continuing Workforce Education Staff)

4.4 Contract Staff (Faculty)

Agreements, Grants

4.5 Aspen Institute College Excellence Program – Frontier Set Project Grant – Extension Amendment

4.6 Johnson Scholarship Foundation – Displaced Homemaker Program Grant

4.7 U.S. Department of Agriculture – Florida Organic Growers Grant

Finance Items

4.8 Report of Purchases for October 2019

4.9 Colonel Harry M. Hatcher, Jr., Property Survey 20-04

5. Personnel Items
 - 5.1 Evaluation of the President
 - 5.2 Amendment #13 to President's Contract – Dr. Jackson N. Sasser
 - 5.3 Employment Agreement for the President of Santa Fe College – Dr. Paul Broadie II
6. Facilities Items
 - 6.1 Buildings B, F, and U Storefront Replacement – Guaranteed Maximum Price
7. Finance Items
 - 7.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for October 2019
 - 7.2 Report of Investments, Quarter Ending September 30, 2019
8. General Institutional Items
 - 8.1 Advisory Committee Appointments for:
 - Air Conditioning, Refrigeration, and Heating Technology
 - Building Construction Technology
 - Child Development
 - Criminal Justice Technology
 - Diagnostic Medical Sonography
 - Emergency Medical Services
 - Polysomnography
 - Radiologic Programs
 - Zoo Animal Technology
9. Agreements/Grants
 - 9.1 College Affiliation Agreement with North Florida Regional Medical Center, Inc. d/b/a North Florida Regional Medical Center
 - 9.2 Non Exclusive Student Affiliation Agreement with Starke HMA, LLC d/b/a Shands Starke Regional Medical Center for the Emergency Medical Technician and Paramedic Programs
 - 9.3 Second Amendment to the Health Sciences, Information Technology Education, and Business Programs Affiliation Agreement with the University of Florida Board of Trustees
 - 9.4 Third Amendment to the Agreement for Administration of Dental Programs with the University of Florida
 - 9.5 Fulbright Scholar-In-Residence Grant
10. Santa Fe College Foundation Liaison Update and Board Members' Remarks
11. Adjournment

Board Action Requested

Approval

Discussion: Chair Fletcher asked if there were any items that the Board would like to have removed from the consent agenda for discussion, and in hearing none, the agenda was approved.

Action: Motion to approve item 1.1: Prevatt
Second: Lee
Vote: Fletcher – yes, Goldwire – yes, Hudson – yes,
Lee – yes, Oody – yes, Prevatt – yes

Approval of Board Meeting Minutes of October 15, 2019

401.562, 19-20

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held October 15, 2019, are presented for approval.

Board Action Requested

Approval

Action: Motion to approve item 1.2: Prevatt
Second: Oody
Vote: Fletcher – yes, Goldwire – yes, Hudson – yes,
Lee – yes, Oody – yes, Prevatt – yes

President's Report

Information Item

The President will discuss a variety of information topics.

Discussion: Dr. Sasser thanked Ms. Cheryl Canova, Director of the Andrews Center, for hosting today's meeting.

Dr. Sasser recognized Ms. Rose Christy, Career Service Council Chair; Ms. Kate Santacruz, Student Government (SG) President; Dr. David Price, College Senate President; and Mr. Tom Mason, SF AFC President. Ms. Kathie Russell, Presiding Officer of the Senate Executive Council, was unable to attend.

President Sasser stated that, as there is no December board meeting, the next board meeting will be held on January 21, 2020, on the Northwest Campus at 4 p.m. He announced that Convocation is scheduled for January 3, 2020, at 8:30 a.m. in the Fine Arts Hall and encouraged everyone to attend.

Dr. Sasser asked Trustee Goldwire to discuss an upcoming event in Bradford County. Trustee Goldwire distributed flyers publicizing the Bradford Bluegrass Festival that will be held at the Belle Oaks Barn in Brooker on February 22, 2020. He noted that admission for the event is \$20 and the proceeds will support SF's Eugene L. Matthews Historical Museum in Starke. Trustee Goldwire encouraged everyone to join the day-long festivities with many in attendance expressing their interest in the event.

President Sasser asked Dr. Ed Bonahue, Provost and Vice President for Academic Affairs, and Mr. Liam McClay, Acting Associate Vice President for Facilities Services and Senior Advisor to the President, to introduce their guest. Dr. Bonahue and Mr. McClay welcomed Mr. Matt Webster from Charles Perry Partners, Inc. (CPPI). Mr. Webster stated that earlier this year, Associated Builders and Contractors (ABC) national member companies had the opportunity to compete for honors in the construction industry's annual Awards of Excellence Program. ABC recognizes the outstanding merit of individuals who played a vital role in a project's completion and judges projects on a variety of criteria such as safety, personnel management, quality control, scheduling, and degree of difficulty. Mr. Webster announced that CPPI received an Excellence in Construction Award from ABC for the completion of the Kirkpatrick Center expansion. He presented the award to Chair Fletcher and thanked him and the Board for the many projects they have entrusted to CPPI over the years.

Continuing, Dr. Sasser asked Ms. Santacruz to provide a summary of the Student Government's activities this semester. Ms. Santacruz thanked the Board for the opportunity to discuss the accomplishments of the SG and introduced her guest, Mr. Alex Morey, SG Treasurer, who joined her for the meeting. She shared a PowerPoint presentation listing the remaining members of the Student Government leadership team and explained their roles and responsibilities. Her presentation highlighted several initiatives the SG has undertaken this year, including launching the Period Panel and meeting with a local representative from the Alachua County Public Works department to

discuss major pothole issues that affect roads near the College. She expressed enthusiasm about a recent trip to Tallahassee to meet with state legislators regarding the creation of a new statute for Florida College System (FCS) student governments which would create a uniform structure for FCS student governments in executive, legislative, and judicial functions. She stated that she recently met with Representative Chuck Clemons and plans to speak with other legislators about the issue as well. The Board and Dr. Sasser thanked Ms. Santacruz for her presentation.

Strategic Planning

Information Item
419.70, 19-20

Dr. Lisa Armour, Vice President for Assessment, Research, and Technology, will provide an update on strategic planning.

Discussion: Dr. Sasser asked Dr. Lisa Armour, Vice President for Assessment, Research, and Technology, to provide an update on strategic planning. Dr. Armour reminded the Trustees that at the last board meeting, she provided information on Florida Senate Bill 1720 and shared the state's overall results in developmental education. Dr. Armour now highlighted the College's results from fall 2013, before the bill went into effect, to fall 2018, sharing the developmental education results from two basic courses with an emphasis on enrollment and passing rates. She then presented statistics that highlighted the number of students earning college transfer credits in English and mathematics, as the transfer rates have increased significantly. Dr. Armour pointed out that the Learning Commons will continue to provide support to students in these core courses as well.

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Community Education Enrich Brochure – Winter Term 2019 and
Continuing Workforce Education Enhance Brochure – Spring Term 2020

Information Item
415.181, 19-20

In accordance with Rule 7.11, the President is authorized to approve fees for Community Education courses and programs. Total fees collected must be equal to at least 100% of the total costs of the Community Education course or program within the fiscal year. A draft of the Community Education brochure (“Enrich”) containing the list of courses, programs, and associated fees was reviewed and approved by the President at the November 12, 2019, Cabinet meeting and is provided for reporting to the Board. Changes may be made as needed.

In accordance with Rule 7.11, the President is authorized to approve fees for Continuing Workforce Education (CWE) courses and programs. Total fees collected must fully support the expenditure of the CWE program within the fiscal year. A draft of the CWE brochure (“Enhance”) containing the list of courses, programs, and associated fees was reviewed and approved by the President at the November 12, 2019, Cabinet meeting and is provided for reporting to the Board. Changes may be made as needed.

College Goal: Resources – Develop, obtain, and allocate the necessary resources to implement the College’s mission.

Title III Y Building Learning Commons Renovation/Remodel – Change Orders

Information Item
412.1204, 19-20

Project Background & Description:

This project involves the renovation and remodel of the first and second floors of the Lawrence W. Tyree Library (Y Building) to incorporate centralized Learning Commons spaces as part of the Title III Strengthening Institutions Program (SIP) Grant. The grant’s first year was approved by the Board on May 16, 2017, the second year of the grant was approved on May 15, 2018, and the third year of the grant was approved on June 18, 2019.

In accordance with the College’s rules for the procurement of construction services, an invitation to bid (ITB 07-19F) on general construction services for the Y Building Learning Commons Renovation/Remodel was advertised. Bids were opened on October 29, 2018, with seven construction companies submitting proposals. At the November 13, 2018, board meeting, the Board accepted staff’s recommendation to award the bid to D.E. Scorpio Corporation and entered into a construction services agreement on the basis of a stipulated sum.

Project Status:

In accordance with Rule 6.14: Facilities Construction Contracts, to expedite the work in progress, the College President may execute Change Orders in the name of the Board when an item or related group of items adds less than \$50,000 to the contracted cost of construction or when an item results in a deductive change or savings. The Change Order presented for information below represents a case in which enhancements to the original design have been recommended and reviewed carefully by college staff.

The use of federal funds for this construction project required the College to procure the general construction services utilizing a bid process and recommending the lowest responsive bid rather than the more commonly used Construction Manager at Risk process. Certain changes to the original scope of work require a Change Order proposal that is routed for review and approval by all parties. Therefore, this procurement process for construction necessitates the use of formal contract changes that are provided for information to the Board.

Change Order Number Sixteen, as signed by the President on October 28, 2019, increases the contract budget for the Y Building Learning Commons Renovation/Remodel by \$5,164.33 to add three light fixtures to room Y-200, demolish floor boxes, and add receptacles to room Y-203.

The original contract sum totaled \$813,264. To comply with the U.S. Department of Education and the State of Florida’s financial requirements, a hard-bid contractual agreement was utilized, and the College fully anticipated that Change Orders would be utilized. The U.S. Department of Education, Title III grant provided a total construction funding of \$1,803,698. With Change Orders 1 – 16, the revised contract sum is now \$1,039,246.10. The project remains within the amount budgeted through the Title III grant.

United Educators – Safeguarding Our Communities From Sexual
Predators

Information Item
400.659, 19-20

The College's insurance carrier, United Educators (UE), has instituted new requirements in order for insured institutions to maintain coverage, with a focus on training, reporting, and investigation with regard to sexual abuse of minors. As such, UE has asked that the attached "Safeguarding Our Communities From Sexual Predators" publication be distributed to the Board Chair, the College President, and the leadership for Student Affairs and Student Life.

In the coming months, SF will be implementing rule and procedure updates to comply with the new guidelines and memorialize best practices already in place at the College.

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Citizen's Requests

423.77, 19-20

Subject to exceptions set forth in Florida law, members of the public shall be permitted to be heard on a proposition pending before the Board during this agenda item prior to the Board taking action on the proposition. An individual wishing to be heard shall complete the Citizen's Request form maintained by the Board Secretary (College President) at least fifteen minutes in advance of the meeting and shall be allotted up to three minutes to address any issues, whether the issue is on the board agenda or not; the Board Chair may allow limited extended time at the Chair's discretion. If a group consisting of more than five individuals wishes to be heard on a subject, the group must designate a representative to speak on its behalf.

Discussion: Chair Fletcher asked if there were any requests from citizens, and in hearing none, the Chair moved to the next board item.

C O N S E N T

District Board of Trustees
November 19, 2019

Agenda Item: 4.1

*College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.*

Career Service Staff

403.560, 19-20

The individuals listed below are being recommended for appointment.

Appointment

| <u>Name</u> | <u>Position</u> |
|----------------|---|
| Joslin Beasley | Financial Aid Specialist |
| Jared Kramme | Police Officer |
| Lisa Stafford | Interim Senior Financial Aid Specialist |

Promotion

| <u>Name</u> | <u>Position</u> |
|----------------|-----------------------------------|
| Judy Nickell | Senior Custodian |
| Renee Marshall | Financial Services Representative |

Board Action Requested

Approval

Discussion: Chair Fletcher acknowledged and thanked everyone that assisted with securing the Johnson Scholarship Foundation – Displaced Homemaker Program Grant, as presented in item 4.6.

Action: Motion to approve items 4.1 through 4.9: Hudson
Second: Goldwire
Vote: Fletcher – yes, Goldwire – yes, Hudson – yes,
Lee – yes, Oody – yes, Prevatt – yes

C O N S E N T

District Board of Trustees
November 19, 2019

Agenda Item: 4.2

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Contract Staff (Administrative and Professional)

411.452, 19-20

The individuals listed below are being recommended for appointment for 2019-2020, as stated in the individual employee's contract.

Technical/Professional

Appointment

Full Time

| <u>Name</u> | <u>Position</u> |
|--|---|
| Adrian DeBose <i>BS, Florida State University</i> | Advising Specialist, Education Programs |
| Kayla Stanley <i>MS, Murray State University</i> | Advising Specialist, Health Sciences |

Part Time

| <u>Name</u> | <u>Position</u> |
|------------------------|------------------------------------|
| Ryan Mackey | Specialist, Recreation and Leisure |
| Alejandro Penarredonda | Specialist, Mathematics |
| Michelle Rivers | Recruitment Specialist, Admissions |

Board Action Requested

Approval

Action: Approved. See item 4.1 (403.560).

C O N S E N T

**District Board of Trustees
November 19, 2019**

Agenda Item: 4.3

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Contract Staff (Community and Continuing Workforce Education Staff)

404.467, 19-20

The individuals listed below are being recommended for appointment for 2019-2020, as stated in the individual employee's contract.

Community Education

Appointment

Part Time

| <u>Name</u> | <u>Position</u> |
|------------------|-------------------------------|
| Gary Gordon | Introduction to Screenwriting |
| Linda Handley | Beginning Sewing |
| Jennifer Hill | Fall Inspired Card Crafting |
| Stephanie Norman | Improv Your Life |
| Deborah Rowland | Beginners Guide to Acrylic |

Board Action Requested

Approval

Action: Approved. See item 4.1 (403.560).

C O N S E N T

**District Board of Trustees
November 19, 2019**

Agenda Item: 4.4

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Contract Staff (Faculty)

402.825, 19-20

The individuals listed below are being recommended for appointment for 2019-2020, as stated in the individual employee's contract.

Appointment

Full Time

| <u>Name</u> | <u>Position</u> |
|---|---|
| Mary Keramidas <i>MEd, University of Florida</i> | Interim Assistant Professor, Information Technology Education (Programming & Analysis) |

Part Time

| <u>Name</u> |
|-----------------------|
| Stacy Badics |
| John Beck |
| Gregory Bradley |
| Paul Gregorzek |
| Frances Mitchell |
| David Ortiz |
| Christopher Poitevien |
| Robert Sepulveda |
| Dustyn Shenk |
| Poorya Shidfar |
| Julia Sullivan |
| Christen Williams |
| Rodney Woehler |

Board Action Requested

Approval

Action: Approved. See item 4.1 (403.560).

C O N S E N T

District Board of Trustees
November 19, 2019

Agenda Item: 4.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Aspen Institute College Excellence Program – Frontier Set Project
Grant – Extension Amendment

409.2262, 19-20

Santa Fe College has been awarded \$230,000 for an additional year of funding by the College Excellence Program of the Aspen Institute to participate in the Frontier Set project. As part of this ongoing project, SF collaborates with a cohort of colleges committed to accelerating the production of credentials, especially for low-income and first-generation students, while documenting and sharing new knowledge about the process of institutional improvement. This project will bring a total of \$805,000 to the College through 2021. Funds will be used to extend the activities already underway through Navigating the College Experience, with particular focus on expanding student success programming through the Learning Commons, providing professional development pertaining to corequisite education and metacognitive mindset interventions, and improving internal and external data utilization and reporting.

The amount of funds requested from the Aspen Institute for year four is \$230,000, with no matching funds from Santa Fe College.

Duration of this project is January 1, 2020, through June 30, 2021.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.560).

C O N S E N T

District Board of Trustees
November 19, 2019

Agenda Item: 4.6

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Johnson Scholarship Foundation – Displaced Homemaker Program Grant

409.2263, 19-20

Funding from this grant will provide general program support for the Displaced Homemaker Program in areas identified by program staff (e.g. staff travel, candidate scholarships, and educational supplies). The program provides pathways to employment and self-sufficiency for women aged 30-64 through training in high demand jobs.

The amount of funds requested from the Johnson Foundation is \$15,000, with no matching funds from Santa Fe College.

Duration of this project is September 20, 2019, through September 19, 2020.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.560).

C O N S E N T

District Board of Trustees
November 19, 2019

Agenda Item: 4.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

U.S. Department of Agriculture – Florida Organic Growers Grant

409.2264, 19-20

The purpose of this grant is to increase student consumption and production of fresh and local food through student-centered learning activities and deliberative dialogue exercises that target ethics related to local food and sustainability. Grant funding will also be used to produce edible plant or animal infographics that include cultural significance, nutritional data, growing techniques, recipes, and images, produced in both English and Spanish.

The amount of funds requested from the Florida Certified Organic Growers and Consumers, Inc. is \$2,000, with no matching funds from Santa Fe College.

Duration of this project is November 1, 2019, through June 30, 2020.

Operating budget impact: None.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (403.560).

C O N S E N T

**District Board of Trustees
November 19, 2019**

Agenda Item: 4.8

***College Goal: Resources - Develop, obtain, and allocate the
necessary resources to implement the College's mission.***

Report of Purchases for October 2019

202.659, 19-20

Below are the total amounts and a summary of purchases for the month of October 2019.

| | |
|----------------------------|------------------------------|
| Purchasing | \$1,444,668.16 |
| Risk Management Consortium | <u>245,000.00</u> |
| Total | <u>\$1,689,668.16</u> |

| <u>P.O. No.</u> | <u>Amount</u> | <u>Procurement</u> | <u>Vendor</u> | <u>Class of Item-Department</u> |
|--------------------|---------------|--------------------|--------------------------------------|--|
| Y76918 (Fund 1) | \$ 69,349.28 | Exempt | Morse Communications | Telephone System Maintenance Information Technology |
| Y76931 (Fund 2) | \$ 48,532.60 | Contract | University of Florida | Athletic Trainers Athletics |
| Y76937 (Fund 6) | \$ 210,000.00 | Exempt | Mercer Health & Benefits | Health and Welfare Consulting Risk Management Consortium |
| Y76992 (Fund 7) | \$ 72,180.00 | Contract | Harvard Jolly, Inc. | LEED Building Commissioning Services Blount Center |
| Y77021 (Fund 1) | \$ 317,500.00 | Contract | Dell Marketing | Student Lab Computers (250) Information Technology |
| Y77024 (Fund 7) | \$ 46,650.00 | Contract | Interior Exterior Building Supply | Direct Purchase – Drywall and Insulation E-Auditorium |
| Y77025 (Fund 7) | \$ 161,915.00 | Contract | Candela Controls, Inc. | Direct Purchase – Lighting Control System E-Auditorium |
| Y77027 (Fund 7) | \$ 44,250.88 | Contract | Hile's Curtain Specialties, Inc. | Direct Purchase – Stage Material and Hardware E-Auditorium |
| Y77028 (Fund 7) | \$ 87,231.20 | Contract | Jax Stage Lighting Company | Direct Purchase – Stage Lighting E-Auditorium |

| | | | | |
|--------------------|-----------------------------|-----|--------------|--|
| Y77132 (Fund 1) | \$ 63,580.00 | Bid | Medcorp, LLC | Ultrasound System Diagnostic Medical Sonography |
| | <u> </u> | | | |
| | \$ 1,121,188.96 | | | |

Purchase orders for previously awarded bids/contracts: 2
(Both Temp Force) Amount: \$6,021.44

Other Purchases \$0 - \$35,000.00
Number of purchase orders: 275 Amount: \$562,457.76

Board Action Requested

Approval

Action: Approved. See item 4.1 (403.560).

C O N S E N T

District Board of Trustees
November 19, 2019

Agenda Item: 4.9

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Colonel Harry M. Hatcher, Jr., Property Survey 20-04

200.949, 19-20

Pursuant to Rule and Procedure 5.7: Tangible Personal Property Control, College property that has become unusable or obsolete is reported to the Property Survey Committee by various property custodians, persons designated as responsible for maintaining and protecting the tangible personal property in a department. The Property Survey Committee, appointed by the President and composed of representatives from around the College, reviews the requests of property custodians that wish to remove said items from their inventory before all items valued over \$5,000 are presented to the Board for approval.

The Property Survey Committee met via email on October 22, 2019, to consider requests from property custodians, and the Committee members approved the requests presented in this Property Survey 20-04. The following table is a summary of the items by disposition method and a detailed list of all items from each category is attached.

| Disposition Method | Number of Items | Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records | Depreciation of Items > \$5,000 | Total Book Value Items to be Removed from Inventory and Financial Records |
|---------------------------|------------------------|---|---|--|
| Surplus Property | 2 | 31,446.50 | 26,307.90 | 5,138.00 |
| TOTAL | <u>2</u> | <u>31,446.50</u> | <u>26,307.90</u> | <u>5,138.00</u> |

Disposition Method:

Surplus Property includes all property to be sold or transferred to another entity. Surplus property is generally offered to Alachua and Bradford County schools first. If the schools are not interested in these items, they can be offered to other non-profit organizations that have requested them. Items remaining will then be sold at a surplus auction.

Board Action Requested

Approval

Action: Approved. See item 4.1 (403.560).

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Evaluation of the President

411.453, 19-20

To be presented at the meeting.

Board Action Requested

Approval

Discussion: Ms. Patti Locascio, Vice President and General Counsel, thanked the Trustees for their participation in the President's evaluation process. Ms. Locascio noted that the President received an overall score of 99.2% in the "exceeds requirements" ranking this year and pointed out that the Trustees provided 91 comments during the review process, allowing Dr. Sasser to reflect on their valuable feedback. She continued by stating that the results of the evaluation will be sent to the Florida College System if approved by the Board.

Chair Fletcher thanked Dr. Sasser for his eighteen years of leadership, with other Trustees matching his expression of gratitude. In turn, Dr. Sasser thanked the Board members for their comments regarding his performance and noted that the accomplishments of the College are not due solely to his work, but rather stand as a testament to everyone at SF who facilitates student success at the highest level.

Ms. Locascio continued, stating that once the evaluation process was complete, Trustee Mallini spoke to the President to discuss matters related to Dr. Sasser's employment contract. She pointed out that Trustee Mallini prepared a written recommendation for the Board regarding proposed changes to the contract and confirmed that all of the Trustees had read and reviewed the recommendations along with the new Amendment #13. Approval of this agenda item, she pointed out, will amend the President's contract as set forth in these documents, and she noted that the contract will automatically renew on January 1, 2020, through and including January 31, 2020. Ms. Locascio expressed her appreciation to the Board for their work in both evaluating and completing the contract review portion of the process.

Trustee Lee, who served as the contract review committee of one for incoming President Dr. Paul Broadie II, thanked Ms. Locascio, who assisted with Dr. Broadie's new contract, as presented in item 5.3. Trustee Lee stated that Ms. Locascio provided extensive information which helped simplify and streamline the contract in accordance with the College's policies and procedures. Chair Fletcher stated that he was very appreciative of Trustee Lee and Ms. Locascio for their hard work, with other Trustees echoing the Chair's remarks. Ms. Locascio expressed appreciation for the hard work and attention to detail of Trustee Lee and Dr. Broadie throughout the contract drafting process.

Action: Motion to approve items 5.1 through 5.3: Hudson
Second: Goldwire
Vote: Fletcher – yes, Goldwire – yes, Hudson – yes,
Lee – yes, Oody – yes, Prevatt – yes

District Board of Trustees
November 19, 2019

Agenda Item: 5.2

*College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.*

Amendment #13 to President's Contract – Dr. Jackson N. Sasser

411.454, 19-20

To be presented at the meeting.

Board Action Requested

Approval

Action: Approved. See item 5.1 (411.453).

*College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.*

Employment Agreement for the President of Santa Fe College –
Dr. Paul Broadie II

411.455, 19-20

The Employment Agreement for Dr. Paul Broadie II will be effective as of February 1, 2020, and defines the terms and conditions of Dr. Broadie's employment with Santa Fe College.

Board Action Requested

Approval

Action: Approved. See item 5.1 (411.453).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Buildings B, F, and U Storefront Replacement – Guaranteed
Maximum Price

412.1205, 19-20

Project Background & Description:

This project includes the replacement of the storefront entrance door systems for three of the oldest buildings on the Northwest Campus: B Building, which houses classrooms and faculty offices; F Building (also known as the Alan J. Robertson Administration Building); and U Building, home of the Facilities Services Department. These buildings were built in the mid-1970's, and the storefront entrances are worn beyond repair. Replacement of these entrance systems will improve accessibility in order to meet existing code requirements, enhance functional use, and allow for the addition of electronic access controls. On February 21, 2017, the Board approved the transfer funds for this project from the Fund 1 (Current Unrestricted) Operating Budget to the Plant Fund (Fund 7) as a part of a larger group of deferred maintenance projects.

| | |
|----------------------------------|----------------------|
| Contractor/Construction Manager: | Scherer Construction |
| Florida Building Code Inspector: | In-house |
| Estimated Project Budget: | \$365,000 |
| Source of Funds: | Other local funds |

Project Status:

College staff has reviewed and approved the construction manager's bid documents for this project, overseen the construction manager's competitive bidding of all trade packages, and is negotiating a Guaranteed Maximum Price (GMP) amount not to exceed \$365,000.

Board Action Requested

Approval of a Guaranteed Maximum Price not to exceed \$365,000

Discussion: Mr. McClay reviewed item 6.1, and Ms. Beth Groff, Comptroller, reviewed items 7.1 and 7.2 individually.

Action: Motion to approve items 6.1 through 7.2: Goldwire
Second: Lee
Vote: Fletcher – yes, Goldwire – yes, Hudson – yes,
Lee – yes, Oody – yes, Prevatt – yes

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for October 2019 201.875, 19-20

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the College in relation to the percentage of unrealized and unencumbered funds as of October 31, 2019.

The following summary provides a comparison of actual revenues and expenditures for 2019-2020 vs. 2018-2019.

| | 2019-2020 | | 2018-2019 | |
|--------------|----------------------|--------------------------|----------------------|--------------------------|
| | <u>Dollar Amount</u> | <u>Percent of Budget</u> | <u>Dollar Amount</u> | <u>Percent of Actual</u> |
| Revenue | 30,273,629 | 36.40 | 30,329,635 | 35.16 |
| Expenditures | 23,135,725 | 23.61 | 22,310,431 | 25.26 |

Board Action Requested

Approval

Action: Approved. See item 6.1 (412.1205).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Report of Investments, Quarter Ending September 30, 2019

201.876, 19-20

Demand deposits are maintained in the Board's operating funds account with BBVA Compass. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

| | |
|--|------------------|
| Average Adjusted rate (not less than 0), Month of September 2019 | 1.54% |
| Interest earnings, quarter | \$ 15,756 |
| Interest earnings, fiscal year to date | \$ 15,756 |

Short-term investments are invested in the Florida PRIME investment pool, administered by the State Board of Administration. Investments in the Florida PRIME investment pool are reported at fair value, which is amortized cost. The Participant Yield reflects a 365-day basis and adjustments for realized earnings, fees expenses, and other accounting items.

| | |
|--|------------------|
| Participant Yield, net of costs, at September 30, 2019 | 2.31% |
| Interest earnings, net of costs, quarter | \$ 42,466 |
| Interest earnings, net of costs, fiscal year to date | \$ 42,466 |

Short-term investments are invested in the Florida Division of Treasury Special Purpose Investment Account (SPIA). Investments in the SPIA are recorded at cost each month. The Effective Rate reflects an annualized rate net of fees assessed to participants.

| | |
|--|-------------------|
| Annualized effective rate, net of costs, at September 30, 2019 | 3.26% |
| Interest earnings, net of costs, quarter | \$ 466,211 |
| Interest earnings, net of costs, fiscal year to date | \$ 466,211 |

Long-term investments are managed through the investment management services agreement with PFM Asset Management, LLC. Funds deposited in this account are those which the College finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

| | |
|-------------------------------|------------------|
| Effective Duration | 1.83 Years |
| Yield-to-maturity @ cost | 2.28% |
| Earnings, quarter | \$ 54,207 |
| Earnings, fiscal year to date | \$ 54,207 |

Interest Earnings Comparison:

| | |
|---|-------------------|
| Total interest earnings fiscal year to date 2019/2020 | \$ 578,640 |
| Total interest earnings fiscal year to date 2018/2019 | \$ 339,317 |

Board Action Requested

Approval

Action: Approved. See item 6.1 (412.1205).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Advisory Committee Appointments for: 417.121, 19-20
Air Conditioning, Refrigeration, and Heating Technology
Building Construction Technology
Child Development
Criminal Justice Technology
Diagnostic Medical Sonography
Emergency Medical Services
Polysomnography
Radiologic Programs
Zoo Animal Technology

The following advisory committee appointments are being recommended to the Board. All individuals have been contacted and have agreed to serve for a two-year period.

Air Conditioning, Refrigeration, and Heating Technology

New

Mr. Craig Colbert, Manager, Florida Cooling Supply, Gainesville
Mr. Kevin Lacoste, Owner, Charles Berg Enterprises, Gainesville
Mr. Blake Littleton, Technician, University of Florida, Archer
Mr. Ed Newmans, Owner, Newmans Heating & Air, Gainesville
Mr. Tim Shatto, Owner, Shatto Heating & Air, Lake Butler
Mr. John Southern, Manager, Carrier Enterprises, Gainesville

Renew

Mr. Robert Bounds, Owner, Bounds Heating & Air, Inc., Newberry
Mr. Mark Browning, Owner, Browning Heating & Air Conditioning, Gainesville
Mr. Roderick Allen Fair, Realtor, Florida Homes Realty and Mortgage, Gainesville
Mr. Steve Morris, Inspector, City of Gainesville, Gainesville
Mr. Pedro Rodriguez, Owner, Pro Air Conditioning, Inc., Gainesville
Mr. Josh Sumner, Owner, Stellar Services of Florida, Gainesville

Outgoing

Ms. Patty Cox, Manager, Johnstone Supply, Gainesville
Mr. Chuck Dupree, Gainesville
Mr. Brian Fletcher, Santa Fe College, Gainesville
Mr. Randy Hayes, Hayes Electric and Air Conditioning, Starke
Mr. Steve Jarzembski, Comfort Temp, Gainesville
Mr. Scott Tschida, Branch Manager, Johnstone Supply, Gainesville

Building Construction Technology

New

Ms. Marla Holder, Senior Project Manager, Mount Vernon Ladies Association of the Union, Alachua
Mr. Richard Rodriguez, Director of Operations, Pirtle Construction, Orlando

Dr. Mark Russell, Associate Professor, University of Florida Rinker School of Construction Management, Gainesville

Mr. Matt Webster, Vice President, Charles Perry Partners, Inc., Gainesville

Renew

Mr. Erik Anderson, Vice President, McLeod General Trades, Gainesville

Ms. Kara Bolton, President, Kara Bolton Homes, Inc., Gainesville

Mr. Ira Carter, President, Carter Construction, Gainesville

Mr. Joe Daudelin, Retired SF Professor, Gainesville

Mr. Timothy Egan, Owner, Trenton

Mr. Wes Emmanuel, Project Manager, Scherer Construction, Gainesville

Mr. Nick Feagin, Superintendent, D.E. Scorpio Company, High Springs

Mr. Dennis Gerling, Sales Manager, Gale Insulation, Ocala

Ms. Sandy Golden, Commercial Territory Sales, Waste Pro Services, Gainesville

Mr. Dwayne Griffis, Owner, Griffis Custom Construction, LLC, Gainesville

Mr. Fred Hart, Retired SF Professor, Gainesville

Mr. Robert Hartley, Owner, Hartley Brothers Construction, Gainesville

Mr. Jerry Painter, Painter Masonry, Gainesville

Mr. Saul Rentz, CEO/President, SL Construction & Remodeling, Inc., Gainesville

Mr. Jerrold Smith, Gainesville

Outgoing

Mr. Ivan Oelrich, Oelrich Construction, Newberry

Mr. Jim Temple, Jim Temple Construction, Inc., Keystone Heights

Child Development

New

Ms. Renee Debose, Director, My School Child Care Center, Gainesville

Dr. Stacy Ellis, Director, Baby Gator Child Development Center, Gainesville

Ms. Natalie Strappy, Executive Director, Early Learning Development and The Parent Academy, Gainesville

Renew

Dr. Karen Bennett, Director, The Little School, Gainesville

Ms. Cindy Devalerio, Coordinator, Rainbow Family Education Center, Starke

Ms. Marilyn McCall, Director, My School, Gainesville

Dr. Tina Smith-Bonahue, Associate Professor, University of Florida, Gainesville

Outgoing

Ms. Holly Brussard, Director, Kid's World Preschool, Trenton

Ms. Andi Lybrand, Director, Early Learning Coalition, Alachua

Dr. Pam Pallas, Director, Baby Gator Child Development Center, Gainesville

Criminal Justice Technology

New

Chief Ed Book, Santa Fe College Police Department, Gainesville

Mr. Paul Clendenin, Chief Investigator, Office of the State Attorney, Eighth Judicial Circuit, Gainesville

Lieutenant Paul Hinson, Training Division, Alachua County Sheriff's Office, Gainesville

Captain Steve Maynard, Alachua County Sheriff's Office, Gainesville

Sergeant Reggie Priest, North Florida Evaluation and Treatment Center, Gainesville
Lieutenant Mitch Welsh, University of Florida Police Department, Gainesville
Lieutenant Victoria Young, Training Division, Gainesville Police Department, Gainesville

Renew

The Honorable Rob Bradley, State Senator, District 5, Orange Park
Mr. Kris Brady, Regional Specialist, Florida Department of Law Enforcement, Jacksonville
The Honorable William Cervone, State Attorney, Eighth Judicial Circuit, Gainesville
Mr. Jeff Cloutier, Jail Director, Alachua County Sheriff's Office, Gainesville
Sheriff Sadie Darnell, Alachua County Sheriff's Office, Gainesville
Mr. Joel DeCoursey, Jr., City Manager, High Springs
Chief Jeff Johnson, Starke Police Department, Starke
Chief Tony Jones, Gainesville Police Department, Gainesville
The Honorable Keith Perry, State Senator, District 8, Gainesville
Assistant Chief Terrence Pierce, Gainesville Police Department, Gainesville
Ms. Rebecca Rogers, Chief Probation Officer, Department of Juvenile Justice, Alachua
Chief Chad Scott, Alachua Police Department, Alachua
Chief Antoine Sheppard, High Springs Police Department, High Springs
Sheriff Gordon Smith, Bradford County Sheriff's Office, Starke
Chief Linda Stump, University of Florida Police Department, Gainesville

Outgoing

Lieutenant Jeff Pruitt, Training Division, University of Florida Police Department, Gainesville
Ms. Tonya Shays, Assistant to the Honorable Rob Bradley, Starke Satellite Office, Orange Park
Major David Sims, Chief of Security, North Florida Evaluation and Treatment Center, Gainesville
Captain Lori Stophel, Judicial Services, Alachua County Sheriff's Office, Gainesville

Diagnostic Medical Sonography

New

Ms. Debra Casey, Administrator, Putnam Medical Center, Palatka
Ms. Claire Gates, Diagnostic Medical Sonographer, Baptist Beaches, Jacksonville Beach
Ms. Nancy Horton, Diagnostic Medical Sonographer, Ocala Health, Ocala
Ms. Jolee Lee, Administrator, Shands Starke, Starke
Ms. Katy Maguire, Diagnostic Medical Sonographer, Bayfront Health Seven Rivers, Crystal River
Ms. Mackenzie Tomlinson, Diagnostic Medical Sonographer, North Florida Regional Medical Center, Gainesville
Ms. Keirstin Woods, Diagnostic Medical Sonographer, Shands Starke, Starke
Ms. Jennifer Townsend, Diagnostic Medical Sonographer, University of Florida Health Shands, Gainesville

Renew

Ms. Gwenette Bailey, Ultrasound Supervisor, Baptist Downtown, Jacksonville
Ms. Leah Couture, Diagnostic Medical Sonographer, Doctor's Imaging Group, Gainesville
Mr. Jeremy Edwards, Diagnostic Medical Sonographer, University of Florida Health Shands, Gainesville
Ms. Walinda Hart, Ultrasound Supervisor, The Villages Regional Hospital, The Villages
Ms. Samantha Knoess, Diagnostic Medical Sonographer, Baptist South, Jacksonville
Ms. Lisa Kohlmaier, Ultrasound Supervisor, Advent Health, Ocala
Ms. Chris Langford, Lead Sonographer, University of Florida Health Shands, Gainesville
Ms. Tina Life, Supervisor, West Marion Community Hospital, Ocala

Dr. Julie Marshall, Medical Director, Diagnostic Medical Sonography, University of Florida Health Shands, Gainesville

Ms. Tosheiba Montgomery, Lead Sonographer, North Florida/South Georgia Veterans Health System, Gainesville

Mr. Brian Smith, Director, West Marion Community Hospital, Ocala

Outgoing

Ms. Kay Burke, Administrator, Seven Rivers Regional Medical Center, Crystal River

Ms. Fabiola Carter, SIMEDHealth, Gainesville

Mr. Johnny Casey, Shands Lake Shore Regional Medical Center, Lake City

Ms. Carrie Johnson, Administrator, Shands Starke Regional Medical Center, Starke

Ms. Gabby Perez, North Florida Regional Medical Center, Gainesville

Ms. Jennifer Robinson, Technologist, Diagnostic Imaging Group, Gainesville

Ms. Ashlyn Woodington, North Florida Regional Medical Center, Gainesville

Emergency Medical Services

New

Mr. Mark Smith, Director, Academy of Fire & EMS Professional Academies Magnet, Loften High School, Gainesville

Polysomnography

New

Ms. Tiffany Cellon, Office Manager, University of Florida Health Sleep Center, Gainesville

Ms. Michelle Garrette, Polysomnographic Technologist II, University of Florida Health Sleep Center, Gainesville

Ms. Lisa Glover, Polysomnographic Technologist, University of Florida Health Sleep Center, Gainesville

Ms. Lukisha King, Advisor, Health Sciences, Santa Fe College, Gainesville

Ms. Susan Purdy, Polysomnographic Technologist, University of Florida Health Sleep Center, Gainesville

Mr. John Thomas, Director of Development, Grace Market Place, Gainesville

Renew

Dr. Richard Berry, University of Florida Health Sleep Center, Gainesville

Mr. Dylan Moquin, Polysomnography Program Director, Santa Fe College, Gainesville

Mr. Tom Selig, Director, Cardiopulmonary Services, University of Florida Health Shands, Summerfield

Ms. Mary Sparks, Retired Polysomnographer, McAlpin

Ms. Debbie Webb, Adjunct Faculty, Santa Fe College, Gainesville

Outgoing

Mr. John Crawford, Adjunct Faculty, Santa Fe College, Gainesville

Mr. Murphy Miller, Public Member, Alachua

Ms. Mary Thames, Advisor, Health Sciences, Santa Fe College, Gainesville

Radiologic Programs

New

Mr. Michael Autry, Lead Technologist, Radiology, Malcom Randall Veterans Affairs Medical Center, Gainesville

Ms. Haidee Brannan, Radiologic Technologist, North Florida Regional Medical Center, Gainesville

Mr. Johnny Casey, Director, Diagnostic Imaging, Lake City Medical Center, Lake City

Ms. Dystany Chamberlain, Supervisor, Radiology, University of Florida Health Orthopaedics and Sports Medicine Institute, Gainesville
Ms. Mary DeBlock, Radiologic Technologist, North Florida Regional Medical Center, Gainesville
Mr. Elias Garcia, Radiologic Technologist, North Florida Regional Medical Center, Gainesville
Mr. Patrick Leonard, Adjunct Faculty, Radiography Program, Santa Fe College, Gainesville
Mr. Andy Lilley, Director, Gainesville High Field MRI, Gainesville
Ms. Darah Palmer, Radiologic Technologist, North Florida Regional Medical Center, Gainesville
Mr. Tom Robertson, Advisor, Health Sciences, Santa Fe College, Gainesville
Mr. Fred Seese, Radiologic Technologist, University of Florida Health Shands, Gainesville

Renew

Ms. Allison Bakke, Supervisor, Radiology, Lake City VA Medical Center, Lake City
Ms. Carrie Bell, Radiologic Technologist Technical Director, University of Florida Health Shands, Gainesville
Ms. Wendy Frazier, Radiologic Technologist, Malcom Randall Veterans Affairs Medical Center, Gainesville
Ms. Lara Hagle, Supervisor, Interventional Procedures, University of Florida Health Shands, Gainesville
Mr. Lowell James, Radiologic Technologist Supervisor, University of Florida Health Shands, Gainesville
Mr. Mike Kenner, Radiologic Technologist, Lake City Medical Center, Lake City
Ms. Sherry Moore, Supervisor, Radiology, University of Florida Health Medical Plaza, Gainesville
Ms. Jennifer Sirera, Technical Director, Radiology, University of Florida Health Shands, Gainesville
Mr. John Underwood, Administrative Director, Diagnostic Imaging, University of Florida Health Shands, Gainesville

Outgoing

Mr. Michael Bickelhaupt, Computed Tomography Supervisor, Shands Hospital, Gainesville
Mr. Shawn Chatfield, Administration, Intermed Technology Management, Alachua
Ms. Sandra Lloyd, Supervisor, Radiology Department, Lake City Medical Center, Lake City
Ms. Dallas McKenzie, Staff Radiographer, SIMEDHealth, Gainesville
Ms. Kaitlin Mullins, Radiographer, North Florida Regional Medical Center, Gainesville
Ms. Shannon Robinson, Director, Advanced Imaging Centers, Ocala
Mr. Bob Rothermel, Cardiovascular Technologist, University of Florida Health, Gainesville
Ms. Paula Smith, Supervisor, The Orthopedic Institute, Gainesville
Ms. Brandy Volz, Supervisor, Radiology Department, University of Florida Springhill, Gainesville

Zoo Animal Technology

Renew

Mr. Stewart Clark, President and General Manager, Busch Gardens, Tampa
Ms. Norah Fletchall, President and Chief Executive Officer, Buffalo Zoo, Buffalo
Mr. Jack Hanna, Director Emeritus, Columbus Zoological Gardens, Powell
Ms. Michelle Hatwood, Animal Curator, Freeport McMoRan Audubon Species Survival Center, New Orleans
Mr. Matt Hohne, Animal Operations Manager, Walt Disney Parks and Resorts, Lake Buena Vista
Mr. Dan Maloney, Deputy Director of Conservation and Education, Jacksonville Zoo, Jacksonville
Dr. James Wellehan, Assistant Professor, University of Florida College of Veterinary Medicine, Gainesville
Ms. Sharon Whitcraft, Academic Chair, Allied Health Programs, Santa Fe College, Gainesville

Board Action Requested

Approval

Discussion: Dr. Sasser thanked the staff members that worked diligently to secure diverse representation for Alachua and Bradford Counties on the College's advisory committees. He added with enthusiasm his recommendation for approval.

Action: Motion to approve item 8.1: Lee

Second: Oody

Vote: Fletcher – yes, Goldwire – yes, Hudson – yes,
Lee – yes, Oody – yes, Prevatt – yes

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

College Affiliation Agreement with North Florida Regional Medical Center, Inc. d/b/a North Florida Regional Medical Center

408.2470, 19-20

This College Affiliation Agreement with North Florida Regional Medical Center (NFRMC) allows for a clinical learning experience for students enrolled in Cardiovascular Technology, Central Sterile Processing Technology, Clinical Laboratory Sciences, Computed Tomography, Diagnostic Medical Sonography, Emergency Medical Services, Health Services Administration, Nuclear Medicine Technology, Nursing, Phlebotomy, Physical Therapist Assistant, Polysomnography, Radiography, Respiratory Care, and Surgical Technology programs. The agreement will commence on January 1, 2020, for a five-year term unless terminated in accordance with the termination clause.

The current agreement with NFRMC expires in December of 2019. NFRMC's new proposed agreement includes an indemnification clause that the facility has not been willing to remove. The College has requested edits to the indemnification clause, including language that caps indemnification at \$200,000 per claim by person and \$300,000 per occurrence, and is awaiting response. In the event that NFRMC does not accept edits, the Board should weigh the benefits to the College and its students vis a vis the risks associated with indemnifying the hospital.

Board Action Requested

- A. Approval in concept of the College Affiliation Agreement based on the draft presented**
- B. Delegation of authority to the Board Chair to execute the final Agreement, including indemnification, upon legal review and approval by the President and other appropriate college officials**

Discussion: President Sasser asked Ms. Locascio to provide additional information concerning item 9.1: College Affiliation Agreement with North Florida Regional Medical Center, Inc. d/b/a North Florida Regional Medical Center (NFRMC). Ms. Locascio stated that the College's agreement with NFRMC offers clinical experience to numerous students enrolled in various medical programs at the College. The current agreement with NFRMC expires in December and NFRMC's new proposed agreement included an indemnification clause that the facility had not been willing to remove. She was happy to report that just a few hours ago, NFRMC agreed to exclude the indemnification clause and pointed out that the latest version of the agreement reflecting this change had been placed in the Board's Dropbox.

Action: Motion to approve items 9.1 through 9.5: Goldwire
Second: Prevatt
Vote: Fletcher – yes, Goldwire – yes, Hudson – yes,
Lee – yes, Oody – yes, Prevatt – yes

District Board of Trustees
November 19, 2019

Agenda Item: 9.2

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Non Exclusive Student Affiliation Agreement with Starke HMA,
LLC d/b/a Shands Starke Regional Medical Center for the
Emergency Medical Technician and Paramedic Programs

408.2471, 19-20

The College has had an agreement in place with Starke HMA, LLC d/b/a Shands Starke Regional Medical Center for the Emergency Medical Technician (EMT) and Paramedic programs since 2017. This agreement recently expired, and SF wishes to continue to allow EMT and Paramedic students to participate in clinical training at the Starke hospital. The new agreement between SF and Shands Starke will be effective from September 1, 2019, through August 31, 2022, unless terminated by either party in accordance with the termination clause.

Board Action Requested

Approval

Action: Approved. See item 9.1 (408.2470).

District Board of Trustees
November 19, 2019

Agenda Item: 9.3

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Second Amendment to the Health Sciences, Information
Technology Education, and Business Programs Affiliation
Agreement with the University of Florida Board of Trustees

408.2472, 19-20

The Second Amendment to the Health Sciences, Information Technology Education, and Business Programs Affiliation Agreement with the University of Florida Board of Trustees extends the termination clause to require two years' advance notice to terminate the agreement, per Commission on Dental Accreditation requirements. The original agreement provides for clinical training for a variety of career and technical students, including dental hygiene and dental assisting students, with the University's professional training colleges. The remainder of the agreement remains unchanged.

Board Action Requested

Approval

Action: Approved. See item 9.1 (408.2470).

District Board of Trustees
November 19, 2019

Agenda Item: 9.4

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Third Amendment to the Agreement for Administration of Dental Programs with the University of Florida

408.2473, 19-20

The Agreement for Administration of Dental Programs with the University of Florida articulates an understanding whereby the University of Florida College of Dentistry provides two faculty members to support Santa Fe College Dental Programs. One faculty member serves as the Director of SF Dental Programs and the other serves as dental faculty at SF. Both faculty members work in conjunction with SF faculty to provide clinical training and education. This Third Amendment extends the termination clause to require two years' advance notice to terminate the agreement, per Commission on Dental Accreditation requirements, and replaces Exhibits A and B with updated faculty roles and responsibilities. The remainder of the agreement remains unchanged.

Board Action Requested

Approval

Action: Approved. See item 9.1 (408.2470).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Fulbright Scholar-In-Residence Grant

409.2265, 19-20

The Fulbright Scholar-in-Residence program aims to increase mutual understanding between the people of the United States and the people of other countries through educational and cultural exchange. The objective of the worldwide Scholar-in-Residence program is to bring scholars and professionals from abroad to U.S. college campuses to significantly internationalize host institutions' campuses and curricula.

Santa Fe College is requesting a Scholar from Egypt who will be able to speak authoritatively about Egyptian and Middle Eastern culture, society, history, and national identity. The Scholar-in-Residence will provide supplementary instruction and team-teach several classes in tandem with an SF faculty member. Additionally, the Scholar will provide a series of public community outreach events in Alachua and Bradford counties and will visit Florida Gateway College, the College of Central Florida, and St. Johns River State College.

Grant funds totaling \$24,390 will be paid directly to the visiting Scholar, which will afford for air travel and a salary honorarium. A cash match of \$26,850 and \$24,177 in-kind from SF will provide a salary supplement to assist with housing, attendance at a professional conference, and local transportation.

Duration of this project is from August 15, 2020, through May 16, 2021.

Operating budget impact: Funds from existing college budget.

Board Action Requested

Approval of grant. Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 9.1 (408.2470).

Santa Fe College Foundation Liaison Update and Board Members' Remarks

Discussion: Reporting for the Santa Fe College Foundation, Mr. Chuck Clemons, Vice President for Advancement, announced that the Foundation received a \$50,000 endowed scholarship from Mr. Su-Min Oon to establish the Joanna Hammond Memorial Scholarship.

Dr. Sasser noted that President-designate Dr. Broadie has asked to address the Board. Dr. Broadie joined the meeting by phone and extended his gratitude and appreciation to all of the Trustees, stating that he looks forward to joining everyone on February 1, 2020, and to continuing the College's commitment to student success while maintaining SF's collaboration with the community.