



Santa Fe College
District Board of Trustees

Minutes of Board Meeting Held October 18, 2016
Perry Center for Emerging Technologies, Alachua, Florida

Members present: Caridad E. Lee, G. Thomas Mallini, Arley W. McRae, Lisa M. Prevatt,
Robert L. Woody

Members absent: G.W. Blake Fletcher, Robert C. Hudson, Jeffrey L. Oody

Chair Caridad E. Lee called the regular meeting of the District Board of Trustees of Santa Fe College to order at 4:05 p.m., at the Charles and Nancy Perry Center in Alachua, Florida, followed by the Pledge of Allegiance.

President Sasser asked Dr. Naima Brown, Vice President for Student Affairs, to provide an enrollment update. Dr. Brown reported that Fall B semester began yesterday, and we have 16,227 students enrolled, which is up from this time last year. Full-time enrollment (FTE) is up 4.5% and headcount up 3.7%. Through the immense leadership of Dr. Dan Rodkin and Mr. Chip Johnson, our "Finish at the Top" program continues to grow. To date, 439 former students have been readmitted and 139 have enrolled in classes. Also, 95 students have committed to enrolling for the Spring semester once registration opens October 31, and we expect that number to continue to grow. Dr. Brown thanked Mr. Mike Curry and the Office of Advancement for assisting 33 students with scholarships.

Dr. Sasser then asked Dr. Karen Cole-Smith, Executive Director for Community Outreach and East Gainesville Instruction, to deliver a presentation that she had recently given to the community. Dr. Cole-Smith thanked the board for the opportunity to share information about this important initiative for our community. She noted that at the inception of the outreach effort 14 years ago, the college made a commitment to provide an annual report outlining our successes each year. She directed trustees to the East Gainesville Instruction (EGI) strategic plan, the EGI newsletter, and the EGI report for 2015-2016 provided to each of them. The main goal is to illustrate how communities and individuals can have a positive impact when they partner together in various educational initiatives. She stated that there are six key areas of EGI that were identified by community leaders and local residents: educational outreach, technology, literacy, workforce development, faith-based partnerships and parent empowerment. She highlighted several successes within the past year for each category. She added the office of Community Outreach and East Gainesville Instruction continues to provide technology resources for underserved youth and families in Bradford County. The message she continues to hear constantly in the community is "Santa Fe really cares," and she emphasized the importance of outreach in our underserved and underrepresented areas.

The meeting adjourned at 5:05 p.m.

Caridad E. Lee, Chair

Jackson N. Sasser, Secretary



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of October 18, 2016 at 4 p.m.
Perry Center for Emerging Technologies, Alachua, Florida**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.543, 16-17

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of October 18, 2016
- 1.2 Approval of Board Meeting Minutes of September 20, 2016

2. Information Items

- 2.1 President's Report
- 2.2 Strategic Planning
- 2.3 Amended Rule 4.3: Degree and Certificate Requirements: Associate in Arts, Associate in Science, Associate in Applied Science, Baccalaureate, Technical Certificate, Applied Technology Diploma, and Vocational Certificate
- 2.4 Amended Rule 7.28: Student Financial Obligations
- 2.5 President's Contract Review Committee

3. Citizen's Requests

4. Consent Items

Personnel

- 4.1 Contract Staff (Faculty)
- 4.2 Contract Staff (Administrative and Professional)
- 4.3 Career Service Staff

Agreements, Grants

- 4.4 District Interinstitutional Articulation Cooperative Agreement for Career Pathways with: School Board of Bradford County
- 4.5 Transition Programs for Students with Intellectual Disabilities (TPSID) Project SAINT: Student Access and Inclusion Together Grant – Year 3
- 4.6 Alachua County Public Schools Head Start Program Grant

Finance Items

- 4.7 Report of Purchases for September 2016
- 4.8 Colonel Harry M. Hatcher, Jr., Property Survey 17-03

5. Facilities Items
 - 5.1 T Building Remodel & Expansion – Budget Approval
6. Finance Items
 - 6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for September 2016
7. General Institutional Items
 - 7.1 College Calendar for 2017-2018
 - 7.2 Educational Center Advisory Committees:
 - Andrews Center
 - Blount Center
 - Davis Center
 - Watson Center
 - 7.3 Nonstudent International Travel
 - 7.4 Participation in the Florida Postsecondary Comprehensive Transition Program
8. Agreements/Grants
 - 8.1 Nonexclusive Student Affiliation Agreement with Citrus HMA, LLC d/b/a Seven Rivers Regional Medical Center for: Physical Therapy Assistant
 - 8.2 Associated Health Education Affiliation Agreement with Malcom Randall VA Medical Center for: Respiratory Therapy
9. Santa Fe College Foundation Liaison Update and Board Members' Remarks
10. Adjournment

Board Action Requested:

Approval

Discussion: Chair Lee asked if there were any consent items that the board would like to have removed from the consent agenda to allow discussion, and hearing none, the agenda was approved as presented.

Action: Motion to approve item 1.1: Woody
Second: Mallini
Vote: Lee – yes, Mallini – yes, McRae – yes, Prevatt – yes, Woody – yes

Approval of Board Meeting Minutes of September 20, 2016

401.534, 16-17

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held September 20, 2016, are presented for approval.

Board Action Requested:

Approval

Action: Motion to approve item 1.2: Woody

Second: Mallini

Vote: Lee – yes, Mallini – yes, McRae – yes, Prevatt – yes, Woody – yes

President's Report

Information Item

The president will discuss a variety of information topics.

The president has asked Dr. Karen Cole-Smith to review the 2016 East Gainesville Community Instruction Forum.

Calendar

| | |
|---------------------------------------|--|
| October 24, 2016 10 a.m.-1:30 p.m. | Board Workshop Perry Center |
| October 31, 2016 3-7:30 p.m. | Boo at the Zoo Northwest Campus |
| November 15, 2016 4 p.m. | Regular Board Meeting Andrews Cultural Center, Starke |
| December 9, 2016 3 p.m., 7 p.m. | Commencement Ceremonies Gymnasium, Northwest Campus |
| January 3, 2017 8:30 a.m.* | Convocation Fine Arts Hall |

Dr. Sasser thanked Ms. Eileen Monck, Director of the Perry Center, for hosting today's meeting and asked her to give a brief update on the Perry Center. Ms. Monck stated that enrollment was up at the center and gave special recognition to their advisor Ms. Sari Sanborn. They are offering a new program this semester, Phlebotomy, which requires only one semester to complete. There is currently a waiting list to enroll. Also, they have added general education classes and hope to add additional class offerings.

President Sasser recognized Mr. Art Grant, Presiding Officer of the Senate Executive Council; Mr. Jacobi Bedenfield, President of Student Government; and Ms. Rebecca Rogers, President of AFC. Mr. Lindy Russell, Career Service Council Chair, and Dr. David Price, College Senate President, were unable to attend.

He reminded the Board that the workshop is Monday, October 24 at the Perry Center beginning at 10:00 a.m. and concluding after lunch.

* Note that the originally published agenda mistakenly had 8:30 p.m. as the start time of convocation.

Strategic Planning

Information Item
419.42, 16-17

Dr. Lisa Armour, Vice President, Assessment, Research, and Technology, is preparing to present information on the strategic plan at the board meeting scheduled for November 15, 2016.

Discussion: Dr. Sasser noted that Dr. Lisa Armour, Vice President for Assessment, Research and Technology, was participating in the Aspen Presidential Fellowship program in Maryland along with Dr. Bonahue.

College Goal: Student Affairs - Provide research-based, learner-centered program of services that supports access and student engagement from matriculation to goal attainment.

| | |
|---|------------------------------------|
| Amended Rule 4.3: Degree and Certificate Requirements: Associate in Arts, Associate in Science, Associate in Applied Science, Baccalaureate, Technical Certificate, Applied Technology Diploma, and Vocational Certificate | Information Item 410.527, 16-17 |
|---|------------------------------------|

Historically, Santa Fe College has withheld official transcripts and diplomas from students who have financial obligations owed to the college. Additionally, those students have not been allowed to graduate. While the college will continue the practice of withholding official transcripts and diplomas until all financial obligations are discharged, the proposed amendment to Rule 4.3 will allow students with financial obligations owed to the college to graduate. This is in line with a national trend in higher education and could positively impact the college's share of performance funding from the state. Data from the Finish at the Top program showed that 28 students who were eligible to graduate between 2011 and 2015 did not because of their financial obligations to the college. The proposed amendment also clarifies that A.A.S. degrees are not transferable.

College Goal: Student Affairs - Provide research-based, learner-centered program of services that supports access and student engagement from matriculation to goal attainment.

Amended Rule 7.28: Student Financial Obligations

Information Item
410.528, 16-17

The proposed amendment to Rule 7.28 is a companion to the proposed amendment to Rule 4.3 (see agenda item 2.3) allowing students to graduate with debts owed to the college. The amendment additionally clarifies that if a student's payment is dishonored prior to the drop with a refund date, the student's course registration(s) will be canceled. However, if the payment is dishonored after the drop with a refund date, the student will be held financially responsible for the course registration.

President's Contract Review Committee

Information Item
411.403, 16-17

To be presented at the meeting.

Discussion: Chair Lee asked Trustee Mallini, and he agreed, to serve as the committee to review the president's contract and report back to the board at the November meeting.

***College Goal: Outreach and Access - Identify, assess, and meet
community needs to promote open access to the College***

Citizen's Requests

423.49, 16-17

Subject to exceptions set forth in Florida law, members of the public shall be permitted to be heard on a proposition pending before the board during this agenda item prior to the board taking action on the proposition. An individual wishing to be heard shall complete the Citizen's Request form maintained by the board secretary (College President) at least 15 minutes in advance of the meeting and shall be allotted up to three minutes to address any issues, whether the issue is on the board agenda or not; the board chair may allow limited extended time at the chair's discretion. If a group consisting of more than five individuals wishes to be heard on a subject, the group must designate a representative to speak on its behalf.

Discussion: Chair Lee asked if there were any requests from citizens, and in hearing none, the chair moved to the next item.

C O N S E N T

District Board of Trustees
October 18, 2016

Agenda Item: 4.1

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff***

Contract Staff (Faculty)

402.792, 16-17

The individuals listed below are being recommended for appointment for 2016-2017, as stated in the individual employee's contract.

Appointment

Full Time

| <u>Name</u> | <u>Position</u> |
|--|---|
| James Thompson <i>PhD, University of Maryland</i> | Assistant Professor, Anatomy & Physiology |
| Michael Walker <i>MA, University of North Florida</i> | Interim Assistant Professor, English |

Part Time

Marquitta Brown
Shenita Denson
Lawrence Downing Jr.
Mary Hart
Logan Marconi
Kathleen Ruppert

Board Action Requested:

Approval

Discussion: President Sasser asked that we pull item 4.4, District Interinstitutional Articulation Cooperative Agreement for Career Pathways with the School Board of Bradford County, because Trustee Prevatt would need to recuse herself from voting, which would result in the lack of a quorum. He then asked Dr. Stefanie Waschull, Associate Vice President for Academic Affairs, to review items 4.5 and 7.4. Dr. Waschull stated that TPSID, which stands for Transition Programs for Students with Intellectual Disabilities, is a project that supports students with intellectual disabilities by focusing on academic and social integration that leads to gainful employment. She added that the college initiated Project SAINT (Student Access and Inclusion Together) with a two-year TPSID grant in 2013. The program serves five to eight students with intellectual disabilities each term and is a highly inclusive program in that it connects students to support services such as mentoring by other Santa Fe College students and strives for academic and social integration by placing students in adult education classes with an emphasis on life planning for employment and independent living. She added that two career tracks will be offered to Project SAINT students, one with an artistic and entrepreneurial orientation, which will offer inclusive classes and workshops in the creative arts, and the other in Horticulture and Urban Agriculture, which will engage in hydroponics, field gardening, and procuring, processing and preparing local food and bringing it from farm to table including to local school cafeterias and farmers' markets. Dr. Waschull added that item 7.4, Participation in the Florida Postsecondary Comprehensive

Transition Program, would increase the college's access to funding for both program operations and student scholarships.

Action: Motion to approve items 4.1 through 4.8, excluding 4.4: Woody
Second: Prevatt
Vote: Lee – yes, Mallini – yes, McRae – yes, Prevatt – yes, Woody – yes

C O N S E N T

District Board of Trustees
October 18, 2016

Agenda Item: 4.2

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff***

Contract Staff (Administrative and Professional)

411.404, 16-17

The individuals listed below are being recommended for appointment for 2015-2016, as stated in the individual employee's contract.

**Appointment
Technical/Professional**

Full Time

| <u>Name</u> | <u>Position</u> |
|---|---|
| James Horne <i>BA, University of Central Florida</i> | Information Systems Administration |
| Andrew Moss <i>BS, University of Florida</i> | Lab Manager, Sciences for Health Programs |
| Matthew Stamey <i>BS, Kansas State University</i> | Multimedia Specialist, Communications and Creative Services |

Part Time

| <u>Name</u> | <u>Position</u> |
|--------------------------------|-------------------------------------|
| Shenna Cooper [^] | Specialist, Athletics |
| Katherine Kate Keskinen | Specialist, Fine Arts |
| Estefania Lalinde | Specialist, Multicultural Programs |
| Patrick May | Specialist, DTC Learning Lab |
| Lauren Pilcher | Specialist, DTC Learning Lab |
| Sayedra Zynab Razvi | Specialist, Multicultural Programs |
| Jackson Sabbagh | Specialist, DTC Learning Lab |
| Stephanie Solomon [^] | Specialist, Athletics |
| Elizabeth Stewart | Specialist, Educator Prep Institute |

[^]Student Activities Funded

Board Action Requested:

Approval

Action: Approved. See item 4.1 (402.792)

C O N S E N T

**District Board of Trustees
October 18, 2016**

Agenda Item: 4.3

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff***

Career Service Staff

403.534, 16-17

The individuals listed below are being recommended for appointment.

Appointment

Full Time

Name

Position

Carol Marks

Facilities Support Specialist

Lisa Rhan

Financial Services Representative/Cashier

Board Action Requested:

Approval

Action: Approved. See item 4.1 (402.792)

C O N S E N T

District Board of Trustees
October 18, 2016

Agenda Item: 4.4

College Goal: Workforce Development - Provide student-centered workforce programs in collaboration with local employers and economic development agencies

District Interinstitutional Articulation Cooperative Agreements for Career Pathways with: School Board of Bradford County

408.2287, 16-17

Santa Fe College and the School Board of Bradford County seek to renew our District Interinstitutional Articulation Cooperative Agreement for Career Pathways. Pursuant to this agreement, Santa Fe and Bradford County Schools work together to develop sequences of academic and technical courses to prepare high school students for the successful completion of state academic standards. These articulated programs further support an accelerated transition to postsecondary coursework in a related career area of interest. Through this partnership, Santa Fe upholds its commitment to provide comprehensive acceleration programs for students enrolled in the Bradford County school district, and helps maximize articulation by encouraging and supporting students to meet their educational objectives efficiently and effectively.

Board Action Requested:

Approval of both the Agreement and acknowledgement of the delegation of signature authority provided in paragraph D of the “General Provisions” section.

Action: None. See item 4.1 (402.792)

C O N S E N T

District Board of Trustees
October 18, 2016

Agenda Item: 4.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Transition Programs for Students with Intellectual Disabilities (TPSID)
Project SAINT: Student Access and Inclusion Together Grant – Year 3

409.2123, 16-17

The purpose of this project is to support students with intellectual disabilities by focusing on academic and social integration that leads to gainful employment. Two career tracks will be offered to Project SAINT students. The Artist/Entrepreneur Track will offer inclusive classes, workshops and community based opportunities available to creative, artistic, and business-inclined students who seek to become Entrepreneur/Artists. The Horticulture/Urban Agriculture Track will partner with Alachua County Public School (ACPS) Growing Educational Training (GET) Transition, Farm to School and Adult Program to include adult students with and without intellectual disabilities in their existing "farm to school to work hub" in Alachua County. A horticulture specialist and additional mentors will work alongside ACPS staff to staff a greenhouse, engage in hydroponics and field gardening, procure, process, and prepare local food and bring that food from farm to table including to local school cafeterias and farmer's markets.

The amount of funds requested from the Florida Consortium on Postsecondary Education and Intellectual Disabilities is \$39,612, with no matching funds from Santa Fe College.

Duration of this project is September 30, 2016, through September 29, 2017.

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (402.792)

C O N S E N T

District Board of Trustees
October 18, 2016

Agenda Item: 4.6

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Alachua County Public Schools Head Start Program Grant

409.2124, 16-17

The purpose of this project is to provide Bachelor of Science, Associate of Science, Florida Child Care Professional Credential, and Child Care Worker Certification training for 45 – 50 trainees from the School Board of Alachua County Head Start program for staff and parents.

The amount of funds requested from the School Board of Alachua County is \$20,000, with no matching funds from Santa Fe College.

Duration of this project is August 2, 2016, through July 31, 2017.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 4.1 (402.792)

C O N S E N T

**District Board of Trustees
October 18, 2016**

Agenda Item: 4.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Report of Purchases for September 2016

202.630, 16-17

Below are the total amounts and a summary of purchases for the month of September 2016.

| | |
|----------------------------|----------------------------|
| Purchasing | \$973,722.91 |
| Risk Management Consortium | <u>0.00</u> |
| Total | <u>\$973,722.91</u> |

| <u>P.O. No.</u> | <u>Amount</u> | <u>Procurement</u> | <u>Vendor</u> | <u>Class of Item-Department</u> |
|----------------------|---------------|--------------------|------------------------------------|--|
| Y63536 (Fund 1) | \$ 49,500.00 | Exempt | WT Cox Subscriptions, Inc. | Periodicals & Subscriptions Library |
| Y63541 (Fund 1) | \$ 59,921.04 | Contract | Alachua County Sheriff's Office | Training Officer's Agreement Criminal Justice |
| Y63609 (Fund 1) | \$ 56,033.16 | Contract | Dell Marketing | Computers (50) Information Technology |
| Y63672 (Fund 7) | \$ 226,207.67 | Contract | Mannington Commercial | Removal of Old Carpet and New Carpet Installation Student Areas Renovation |
| <u>\$ 391,661.87</u> | | | | |

| | |
|--|---------------------|
| Purchase orders for previously awarded bids/contracts: 2 | Amount: \$14,000.00 |
| 1 Temp Force @ \$4,000.00 | |
| 1 WCA of Florida @ \$10,000.00 | |

| | |
|-----------------------------------|----------------------|
| Other Purchases \$0 - \$35,000.00 | |
| Number of purchase orders: 316 | Amount: \$568,061.04 |

Board Action(s) Requested:

Approval of report

Action: Approved. See item 4.1 (402.792)

C O N S E N T

District Board of Trustees
October 18, 2016

Agenda Item: 4.8

College Goal: Resources – Develop, obtain and allocate the necessary resources to implement the College’s mission.

Colonel Harry M. Hatcher, Jr., Property Survey 17-03

200.891, 16-17

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The College has a Property Survey Committee composed of representatives from around the College who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met on September 27, 2016 to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

| Category | Number of Items | Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records | Depreciation of Items > \$5,000 | Total Book Value Items to be Removed from Inventory and Financial Records |
|------------------|-----------------|---|---------------------------------|---|
| Surplus Property | 2 | \$29,343.50 | \$29,343.50 | \$0.00 |
| Trade-In | 1 | \$14,210.00 | \$14,210.00 | \$0.00 |
| TOTAL | <u>3</u> | <u>\$43,553.50</u> | <u>\$43,553.50</u> | <u>\$0.00</u> |

Notes

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Trade-Ins are items that have been traded in on new equipment.

Board Action Requested:

Approval

Action: Approved. See item 4.1 (402.792)

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

T Building Remodel & Expansion – Budget Approval

412.1142, 16-17

Project Background & Description:

The Santa Fe College Police Department (SFPD) is currently housed in Building T, located just south of North Road on the Northwest Campus. The 1,640 SF structure, constructed in 1974, originally served as the college's bus shelter. Today it houses the police dispatch center, office and meeting space, and secure storage for evidence and equipment for a twenty-seven person police department that operates 24 hours a day, seven days a week, and 365 days a year. In times of crisis, the building also serves as the emergency operations center (EOC) for the college. The building is significantly undersized and its infrastructure is inadequate to support the current operations of the SFPD.

This project involves the design and construction of a 1,720 SF addition to the south side of the building as well as renovation and remodel of 1,640 SF of the existing facility. In addition to providing adequate space for the SFPD to function, this project will include safety enhancements for the security of employees, upgrades to electrical and communications infrastructure, corrections to moisture intrusion issues, and improvements to site drainage. All of these enhancements will support the day-to-day and emergency operations of the SFPD and will assist in earning accreditation through the International Association of Campus Law Enforcement Administrators (IACLEA).

The College initially allocated \$250,000 in FY 2015-16 for the renovation of the existing building and planned to utilize PECO general maintenance funds to improve the electrical infrastructure. Through the design process the extent of the need was fully identified and an additional \$500,000 was allocated to this project in the FY2016-17 operating budget process.

| | |
|----------------------------------|--------------------------|
| Architect/Engineer: | Kail Partners, LLC |
| Contractor/Construction Manager: | D.E. Scorpio Corporation |
| Florida Building Code Inspector: | In-house |
| Estimated Project Budget: | \$1,075,000 |
| Source of Funds: | PECO, Other local funds |

Project Status:

College staff recommends that funds for the renovation, remodel, and expansion of Building T be combined into one project and is requesting the Board approve the project budget in the amount of \$1,075,000

Board Action(s) Requested:

Approval of budget in the amount of \$1,075,000

Discussion: Ms. Ginger Gibson, Vice President for Administrative Affairs and CFO, reviewed item 5.1.

Action: Motion to approve item 5.1: Prevatt
Second: Mallini
Vote: Lee – yes, Mallini – yes, McRae – yes, Prevatt – yes, Woody – yes

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report
for September 2016

201.813, 16-17

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of September 30, 2016.

The following summary provides a comparison of actual revenues and expenditures for 2016-2017 vs. 2015-2016.

| | 2016-2017 | | 2015-2016 | |
|--------------|--------------------------|------------------------------|--------------------------|------------------------------|
| | <u>Dollar Amount</u> | <u>Percent of Budget</u> | <u>Dollar Amount</u> | <u>Percent of Actual</u> |
| Revenue | 24,335,960 | 30.43 | 23,199,798 | 30.40 |
| Expenditures | 16,736,097 | 19.13 | 16,087,617 | 21.70 |

Board Action Requested:

Approval of report

Discussion: Ms. Ginger Gibson, Vice President for Administrative Affairs and CFO, reviewed item 6.1.

Action: Motion to approve item 6.1: Woody

Second: Mallini

Vote: Lee – yes, Mallini – yes, McRae – yes, Prevatt – yes, Woody – yes

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

College Calendar for 2017-2018

414.72, 16-17

The college calendar for 2017-2018 is presented to the Board for approval. The calendar has been approved and endorsed by the Calendar Committee, which includes representative votes from Student Government, the Career Service Council, and the College Senate. This calendar coincides with the University of Florida calendar, which is important to students at both institutions who are often jointly enrolled.

Board Action Requested:

Approval

Discussion: President Sasser thanked Dr. Cheryl Calhoun for reinitiating the Advisory Committees for the Educational Centers.

Action: Motion to approve items 7.1 through 7.4: Prevatt

Second: Mallini

Vote: Lee – yes, Mallini – yes, McRae – yes, Prevatt – yes, Woody – yes

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Educational Center Advisory Committees:

417.111, 16-17

- Andrews Center
- Blount Center
- Davis Center
- Watson Center

This is the list of Advisory Committee members for the 2016-2018 academic years.

| Andrews Center | | |
|---------------------|---|--|
| Name | Title | Organization |
| Janell Lennon | Student | Andrews Center |
| Sheila Cummings | Member - District 1 | Bradford County School Board |
| Tony Mangol | Retired | Florida Works |
| Chad Farnsworth | Superintendent | Bradford District Schools |
| David Harris | Director | Bradford Union Technical Center |
| Bryan Boyer | Principal | Bradford High School |
| Mallory McConnell | Principal | Bradford Middle School |
| Bridget Holder | Counselor | Bradford High School |
| Terry Vaughan | Supervisor of Elections | Bradford County |
| Patricia Evans | CEO | Capital City Bank |
| Shannon Rowe | Finance Manager | Rowe Enterprise, Inc. |
| Ross Chandler | Pastor and BC Commissioner | True Vine Ministry |
| Scott Crook | Pastor | First Baptist |
| Justin Kirksey | Pastor | Madison Street Baptist |
| Paula Register | Owner | Education Foundation |
| Kathy Hobbs | Director | Communities in Schools |
| Blount Center | | |
| Name | Title | Organization |
| Helen Warren | City Commissioner | City of Gainesville |
| Dr. Tarcha Rentz | Lead Educational Consultant | Maven Group |
| Darryl B. McCune II | CIO | CommunityCode, Inc. |
| Vivian Filer | Retired Nursing Professor | Santa Fe College |
| Jim Yaman-Mahmud | Student | Blount Center Student |
| Deion Davis | Student | Blount Scholars Student Representative |
| Anne Favre | Executive Director | CareerSource North Central Florida |
| Valarie Phillips | Community Representative | Caribbean Queen |
| Ian Fletcher | Vice President of Workforce Development | Chamber of Commerce |

| Pamela Davis | Executive Director | Gainesville Housing Authority |
|-------------------------|--------------------------|---|
| Tony Jones | Chief | Gainesville Police Department |
| Regina Hawkins | Executive Director | Keep Alachua County Beautiful |
| William McElroy | Principal | Loften High School |
| Gerard Duncan | Community Representative | MycroSchool |
| Dottie Faibisy | President | Pleasant Street Neighborhood Associaton |
| Faye Williams | Community Representative | Porters Community |
| John Alexander | Educational Coordinator | Reichert House |
| Judy Boles | Executive Director | Take Stock in Children |
| Natalie Strappy | Director | The Parent Academy, Alachua County Public Schools |
| Davis Center | | |
| Name | Title | Organization |
| Harriett "Tillie" Davis | Retired | City of Archer, Retired City Manager |
| Fletcher Hope | City Commissioner | City of Archer, Co-Owner Maddox Foundry |
| Helen Stevens | Retired | Active Church member, Archer |
| Janice Sheppard | Retired | Archer Elementary School |
| Walter Heape | Retired | UF TREEO Center |
| Joshua Braley | Minister | Bethlehem Presbyterian, Archer |
| Karen Ridenour | Counselor | Levy County High School |
| Zeriah Folston | City Manager | City of Archer |
| Johannah Schmidt | Student | Davis Center |
| Watson Center | | |
| Name | Title | Organization |
| Angela Gentry | Principal | Keystone Heights High School |
| Charisma Calloway | Teacher | Keystone Heights High School |
| David Bright | CEO | Bright Minds Youth Development Inc. |
| Harold Gilstrap | Member | Keystone Business Association |
| Walter Lewis | Elder | Devine Deliverance Church of God By Faith |
| Derick Thomas | Member | Clay Electric |
| Tony Brown | Mayor | City of Keystone Heights |
| Danny Riddick | Commissioner | Bradford County |
| Tina Bullock | Member | Kiwanis |
| Richard Segal | Member | Rotary |

Board Action Requested:

Approval

Action: Approved. See item 7.1 (414.72)

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Nonstudent International Travel

101.123, 16-17

The College is committed to international and intercultural education and globalization efforts. International education is an integral component of the College's mission, and the College seeks to create an environment where teaching and learning is augmented and enhanced by international study for faculty and by student-centered educational opportunities that prepare students for successful participation in the global community. International travel is just one of the ways in which the College's mission for international education is accomplished.

All international travel is subject to the rules and requirements stated in the existing rules, regulations, and guidelines. As the College is now increasing its international travel it has been determined that it would be a best practice for the board to have final approval of all recommended international travel, regardless of funding source or destination.

The College is seeking permission to allow the following to participate in international travel opportunities in the coming months:

Dr. Vilma Fuentes travel to Egypt, October 31 - November 10, 2016*

Dr. Vilma Fuentes is project co-director of a third U.S. State Department-funded Community College Administrator Program, a project developed in partnership with Florida State University and approved by the Santa Fe Board of Trustees on June 21, 2016. Dr. Fuentes will be travelling to Egypt to meet with government officials, visit technical colleges, and learn about their needs and challenges. The trip will enable Santa Fe College to deliver a culturally-appropriate training seminar for Egyptian administrators that are scheduled to visit in May of 2017. Dr. Fuentes has travelled extensively in Asia, Europe, and South America for personal reasons and as part of official Santa Fe College business. Transportation within Egypt will take place via taxi and a chartered vehicle. No State Department travel alerts or warnings have been issued for this country.

Dr. Edward Bonahue travel to Egypt, October 30 - November 6, 2016*

In conjunction with the SF-FSU Community College Administrator Program described above, Dr. Bonahue has been invited to Egypt to participate in and speak at a three-day conference highlighting the American community college model as an international best practice. Dr. Bonahue's travel will be sponsored by the Egyptian Fulbright Commission, which is hosting the conference. Dr. Bonahue has traveled extensively and has previously represented Santa Fe College in Europe, in China, and in Cuba. Transportation within Egypt will take place via taxi and a chartered vehicle. No State Department travel alerts or warnings have been issued for this country.

Dr. Li Ren-Kaplan travel to Indonesia, February 26 - March 13, 2017*

Dr. Li Ren-Kaplan, a full-time Speech professor at Santa Fe College, will visit and lecture at Atma Jaya University, the Catholic University in Jakarta, Indonesia. All transportation in Indonesia will take place by chartered vehicle and in the company of Atma Jaya staff. This travel will be funded with matching funds from Atma Jaya University and the International Education Office. No State Department travel alert or warning has been issued for Indonesia at this time.

* These are tentative travel dates. Tickets have yet to be purchased, and the departure and arrival dates will be contingent on securing the best travel rates.

Board Action Requested:

Approval of International Travel

Action: Approved. See item 7.1 (414.72)

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Participation in the Florida Postsecondary Comprehensive Transition Program

101.124, 16-17

As a result of legislative action in spring 2016, the Florida Postsecondary Comprehensive Transition Program Act (F.S. 1004.6495) expands opportunities for Florida colleges to offer inclusive and experiential postsecondary educational and training opportunities to students with intellectual disabilities. For the past four years, Santa Fe has operated Project SAINT, a local program for students with intellectual disabilities, and the College is in a position to leverage our program and experience in a way that will broaden and strengthen services in this area. By associating our programs with the Florida Center for Unique Abilities, the college will be able to draw on financial support for both operations and student scholarships. A comprehensive description of our proposed programming is attached.

Board Action Requested:

Support for program expansion and participation in statewide program

Action: Approved. See item 7.1 (414.72) and item 4.1 (402.792)

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Nonexclusive Student Affiliation Agreement with Citrus HMA, LLC d/b/a
Seven Rivers Regional Medical Center for: Physical Therapy Assistant

408.2288, 16-17

The agreement with Seven Rivers Regional Medical Center (Citrus HMA, LLC) in Crystal River, FL will allow students in the *Physical Therapist Assistant* Program to participate in clinical training at their facilities. The college is working with the local state college to send students to the out-of-district site, and the program faculty and administration remain in contact with the local district school to coordinate all students' schedules. No native in-district students will be displaced by SF's out-of-district students. The agreement is for three (3) years and may be canceled by either party with thirty (30) days written notice. Any cancellation is effective at the end of a current academic semester.

Board Action Requested:

Approval

Action: Motion to approve items 8.1 and 8.2: Mallini
Second: Woody
Vote: Lee – yes, Mallini – yes, McRae – yes, Prevatt – yes, Woody – yes

College Goal: Technology - Provide information technology systems and infrastructure to support the college's mission

Associated Health Education Affiliation Agreement with Malcom
Randall VA Medical Center for: Respiratory Therapy

408.2289, 16-17

The affiliation agreement with Malcom Randal VA Medical Center in Gainesville, FL will allow students in the Respiratory Care program to participate in clinical training at their facilities. This is an update to a longstanding agreement with this in-district clinical site. The agreement contains two parts, the agreement proper and a HIPAA acknowledgement. The agreement does not expire and may be terminated by either party within six (6) months of the next training opportunity. This agreement will begin upon execution and supersedes the previous agreement for this program.

Board Action Requested:

Approval

Action: Approved. See item 8.1 (408.2288)

Santa Fe College Foundation Liaison Update and Board Members' Remarks

Reporting for the Santa Fe College Foundation, Trustee Mallini said overall scholarship contributions received to date by the Foundation this year is \$155,000, with \$82,000 of that amount to go towards new endowed scholarships. In the second cycle of Fall scholarships, \$32,000 was awarded to 350 students. He was saddened to report the passing of former Foundation Board member Mr. Marvin Gresham, who served on the board for 43 years, and also Mr. James Womack, the husband of Foundation Board member Evelyn Womack.

Dr. Sasser announced that Trustee Jeff Oody was named Community Banker of the Year by the Independent Community Bankers of America.