



**Santa Fe College**  
***District Board of Trustees***

**Minutes of Board Meeting Held November 19, 2013**  
**Andrews Cultural Center, Starke, Florida**

---

---

Members present: Robert C. Hudson, Bessie G. Jackson, Caridad E. Lee, Arley W. McRae,  
Jeffrey L. Oody, Lisa M. Prevatt, Robert L. Woody

Member absent: G. Thomas Mallini

---

---

Chairman Arley W. McRae called the regular meeting of the District Board of Trustees of Santa Fe College to order at 4 p.m. at the Andrews Cultural Center in Starke, Florida, followed by the Pledge of Allegiance.

Action was taken on the agenda items as indicated on the summary sheets.

President Sasser and the board acknowledged and welcomed Chairman McRae back to today's meeting. Chairman McRae thanked Vice Chair Woody for his leadership of the board while he has been absent and thanked everyone who has phoned and stopped by to visit with him during his rehabilitation.

The meeting adjourned at 4:55 p.m.

---

Arley W. McRae, Chairman

---

Jackson N. Sasser, Secretary



**The District Board of Trustees  
Santa Fe College, Florida  
Board Meeting of November 19, 2013, at 4 p.m.  
Andrews Center, Starke, Florida**

---

**Agenda**

---

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.517, 13-14

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of November 19, 2013
- 1.2 Approval of Board Meeting Minutes of October 15, 2013

2. Information Items

- 2.1 President's Report
- 2.2 Strategic Planning
- 2.3 Standard Health Sciences Clinical Facilities Agreements with:
  - Cardiovascular Institute of Central Florida, LLC, Ocala - Cardiovascular Technology
  - Marion Heart Associates, P.A., Ocala - Cardiovascular Technology
- 2.4 Community Education "Enrich!" Brochure - Winter Term 2013 and Continuing Workforce Education "Enhance" Brochure - Spring Term 2014
- 2.5 Amended Rule 4.2: Grading System

3. Citizens' Requests

4. Consent Items

Personnel

- 4.1 Contract Staff (Faculty)
- 4.2 Contract Staff (Administrative and Professional)
- 4.3 Community and Continuing Workforce Education Contract Staff
- 4.4 Career Service Staff

Agreements, Grants

- 4.5 Standard Crosstown Agreement - University of Florida Air Force ROTC
- 4.6 Nursing Practicum Agreement - University of Central Florida
- 4.7 Lydia Stokes Foundation: Displaced Homemakers Program -- Grant

Finance Items

- 4.8 Report of Purchases for October 2013
- 4.9 Colonel Harry M. Hatcher, Jr., Property Survey 14-03

5. Personnel Items
  - 5.1 Evaluation of the President
  - 5.2 Amendment #6 to President's Contract and Amendment #2 to Dr. Jackson N. Sasser Incentive Compensation Plan dated January 1, 2012 (January 1, 2014)
  - 5.3 Amendment to Salary Schedule for 2013-2014
6. Facilities Items
  - 6.1 Building K Reroofing Project - Accept Project as Complete
  - 6.2 Administration Road Signage and Roadway Construction Budget
7. Finance Items
  - 7.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for October 2013
  - 7.2 Report of Investments, Quarter Ending September 30, 2013
  - 7.3 Acceptance of Donations, 14 -02
  - 7.4 Florida College System Risk Management Consortium Agreement
8. General Institutional Items
  - 8.1 College Calendar 2014-2015
  - 8.2 Advisory Committee Appointments for:
    - Air Conditioning, Refrigeration, and Heating Technology
    - Building Construction Technology
    - Child Development
    - Criminal Justice Technology
    - Diagnostic Medical Sonography
    - Radiologic Programs
    - Zoo Animal Technology
  - 8.3 Revised Advisory Committee Appointments for Educator Preparation Institute
  - 8.4 Study Abroad - Ghana: Accra and Cape Coast - Summer A 2014
9. Agreements/Grants
  - 9.1 Fulbright Scholar-in-Residence Program -- Grant
10. Santa Fe College Foundation Liaison Update and Board Members' Remarks
11. Adjournment

**Board Action Requested:**

**Approval**

Agenda Item 1.1  
November 19, 2013  
Page 3

Discussion: Chairman McRae asked if there were any consent items that the board would like to have removed for discussion, and hearing none, the agenda was approved as presented.

Action: Motion to approve: Hudson  
Second: Woody  
Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

---

Approval of Board Meeting Minutes of October 15, 2013

401.507, 13-14

---

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held October 15, 2013, are presented for approval.

**Board Action Requested:**

**Approval**

Action: Motion to approve: Oody

Second: Lee

Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

---

President's Report

Information Item

---

The president thanked Ms. Cheryl Canova and her staff for hosting today's board meeting.

President Sasser recognized Ms. Debbie Blair, President of AFC; Ms. Marie Thomas, Career Service Council Chair; Dr. David Price, College Senate President; and Mr. Daniel Freed, Student Government President.

Ms. Debbie Blair introduced the new AFC president, Dr. Dan Rodkin. Dr. Sasser and the board congratulated Dr. Rodkin on his win, and Dr. Sasser added that Dan ran an excellent campaign.

The president wished everyone a Happy Thanksgiving and noted that the annual quilt show is on display in the president's lobby, along with the Christmas trees that student clubs display then donate to local families.

Dr. Sasser noted that commencement is Friday, December 13, at 7 p.m., with a very special student as the guest speaker. He added that convocation is January 3 at 8:30 a.m. in the Fine Arts Hall.

---

Strategic Planning

Information Item  
419.15, 13-14

---

Dr. Lisa Armour, Vice President for Assessment, Research, and Technology, reviewed the results of Santa Fe's values survey. She also discussed the plans for the November 21 visioning workshop, which continues the process for developing a new strategic plan. Dr. Armour distributed the values survey that displays the responses from the four different groups: administrative and professional, career service, faculty, and students. She stated that she did not display the board responses because there were too few of them to date. She added that each response was color coded and added that the dark green label identified those values affirmed by all four groups and which are part of the current college values. She stated that all values will be discussed in depth at the visioning workshop on Thursday and hoped that several board members would be able to participate. As of today, 133 reservations had been received from those planning to attend.

District Board of Trustees  
November 19, 2013

Agenda Item: 2.3

***College Goal: Educational Programs - Provide learning opportunities  
and academic support to ensure the highest levels of academic performance***

---

Standard Health Sciences Clinical Facilities Agreements with:  
Cardiovascular Institute of Central Florida, LLC, Ocala  
Marion Heart Associates, P.A., Ocala

Information Item  
408.2089, 13-14

---

The board has authorized the Provost and Vice President for Academic Affairs to execute standardized form clinical facilities agreements without further action by the board. Such agreements have been executed with Cardiovascular Institute of Central Florida and Marion Heart Associates for students enrolled in the Santa Fe Cardiovascular Technology program.



***College Goal: Outreach and Access - Identify, assess, and meet  
community needs to promote open access to the College***

---

Community Education "Enrich!" Brochure - Winter Term 2013 and  
Continuing Workforce Education "Enhance" Brochure - Spring Term 2014

Information Item  
415.151, 13-14

---

In accordance with Rule 7.11, the president is authorized to approve course fees for Community Education on a course-by-course basis. Total fees collected must be equal to at least 100% of the total costs of the Community Education program within the fiscal year. A draft of the Community Education brochure entitled "Enrich!" was reviewed and approved by the president after being presented at the November 12, 2013, Cabinet meeting and is provided for reporting to the board.

In accordance with Rule 7.11, the president is authorized to approve course fees for Continuing Workforce Education (CWE) on a course-by-course basis. Total fees collected must fully support the expenditure of the CWE program within the fiscal year. A draft of the CWE brochure entitled "Enhance" was reviewed and approved by the president after being presented at the November 12, 2013, Cabinet meeting and is provided for reporting to the board.

---

Amended Rule 4.2: Grading System

Information Item  
410.479, 13-14

---

This rule has been amended with the insertion of the XF grade, which is a failing grade that indicates academic misconduct. This grade may be assigned as a sanction by the student conduct officer as an outcome of a student conduct process with a finding of academic misconduct.

Discussion: Dr. Naima Brown commented that this rule has been amended with the addition of the XF grade, which is a failing grade that indicates academic misconduct. The grade is assigned as a sanction by the student conduct officer as the outcome of a student conduct process that finds academic misconduct. She noted that a grade of XF would be on a student's official transcript.

---

Citizens' Requests

423.24, 13-14

---

Chair McRae asked if there were any Citizens' Requests, and in hearing none, the chair moved to the next board item.

## CONSENT

District Board of Trustees  
November 19, 2013

Agenda Item: 4.1

*College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff*

---

Contract Staff (Faculty)

402.762, 13-14

---

The individuals listed below are being recommended for appointment for 2013-2014, or a portion of 2013-2014, as stated in the individual employee's contract.

### **Appointment**

#### **Part Time**

##### Name

Sevcan Agdas  
Gerard Bencen  
Mark Devish  
Barbara Elliot  
Raymond Griffin  
Dwayne Griffis  
Joshua Hamilton  
Kevin Rainsberger  
Lydia Sweatt

### **Board Action Requested:**

#### **Approval**

Action: Motion to approve consent items 4.1 through 4.9: Woody  
Second: Hudson  
Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

## C O N S E N T

District Board of Trustees  
November 19, 2013

Agenda Item: 4.2

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff***

---

Contract Staff (Administrative and Professional Personnel)

411.368, 13-14

---

The individuals listed below are being recommended for appointment or promotion for 2013-2014, or a portion of 2013-2014, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<b>Technical/Professional Appointment</b>	
<b>Full Time</b>	
Brenton Richardson <i>M.F.A., Wake Forest University</i>	Multimedia Specialist, Communications and Creative and Services
<b>Promotion</b>	
Krystal DiBlasi <i>B.S., University of Florida</i>	Coordinator, Safety, Risk Management and Safety Department
<b>Part Time</b>	
Richard Ingoglia	Specialist, Fine Arts, Life Model
* Maya Luetke	Specialist, Adult Education
Jessica Ann McDonald	Specialist, Student Services
Elaina Marie Mercatoris	Specialist, Student Services
Eleta Sucsy	Specialist, Chemistry Lab
Myra Urso	Specialist, Perry Center
Colin Williams	Specialist, Student Services
* Grant funded	

**Board Action Requested:**

**Approval**

Action: Approved. See item 4.1 (402.762).

**C O N S E N T**

**District Board of Trustees  
November 19, 2013**

**Agenda Item: 4.3**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff***

---

Community and Continuing Workforce Education Contract Staff

404.420, 13-14

---

The individuals listed below are being recommended for appointment for 2013-2014, or a portion of the 2013-2014 year, as stated in the individual employee's contract.

**Appointment**

**Community Education**

**Part Time**

<u>Name</u>	<u>Program</u>
Linda Bair	Acrylic Painting
Archie Matthews	Basic Beekeeping

**Continuing Workforce Education**

**Part Time**

<u>Name</u>	<u>Position</u>
Erik Hushelpeck	Continuing Education Instructor

**Board Action Requested:**

**Approval**

Action: Approved. See item 4.1 (402.762).

**C O N S E N T**

District Board of Trustees  
November 19, 2013

Agenda Item: 4.4

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff***

---

Career Service Staff

403.509, 13-14

---

The individuals listed below are being recommended for appointment or promotion.

<u>Name</u>	<u>Position</u>
<b>Full Time Appointments</b>	
Kate Flippen	Police Dispatcher, SF College Police Department
Karen Hamlow	Program Support Specialist, Academic Foundations
Brandon Ray	Painter, Facilities Services Department
<b>Promotion</b>	
Rebecca Mahony	Administrative Assistant 2, Office of the President

**Board Action Requested:**

**Approval**

Action: Approved. See item 4.1 (402.762).

## C O N S E N T

District Board of Trustees  
November 19, 2013

Agenda Item: 4.5

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance***

---

Standard Crosstown Agreement - University of Florida Air Force ROTC

408.2089, 13-14

---

Approval is requested for a revised version of the "standard crosstown agreement" for US Air Force students enrolled at UF and SF, which was previously approved by the board at its July meeting. During the final approval process at UF, certain minor changes were made by an official within the UF Provost's office. The changes did not affect the overall intent of the agreement or Santa Fe's commitments. This agreement continues the long-standing cooperation between SF and the UF Air Force ROTC unit, and it clarifies the eligibility of SF baccalaureate students to participate in this program. There are currently approximately 25 SF students (including one baccalaureate student) enrolled in AFROTC courses at UF.

**Board Action Requested:**

**Approval**

Action: Approved. See item 4.1 (402.762).



**C O N S E N T**

**District Board of Trustees  
November 19, 2013**

**Agenda Item: 4.6**

***College Goal: Educational Programs - Provide learning opportunities and  
academic support to ensure the highest levels of academic performance***

---

Nursing Practicum Agreement - University of Central Florida

408.2090, 13-14

---

The college's most recent nursing practicum agreement with the University of Central Florida recently expired. This agreement allows BSN-prepared nurses pursuing a Master's degree in nursing to complete a teaching practicum as part of their degree requirements under the preceptorship of one of the SF Nursing Programs' full-time faculty (M.S.N.- or Ph.D.-prepared), usually over a one-semester timeframe. The Nursing Programs department benefits from having expanded instructional resources, while also fostering the interests of likely nurse educators. Approval is now requested to enter into an updated agreement, which makes minimal changes to the previous contract and which will be renewed automatically for one-year terms unless terminated by either party.

**Board Action Requested:**

**Approval**

Action: Approved. See item 4.1 (402.762).

## CONSENT

District Board of Trustees  
November 19, 2013

Agenda Item: 4.7

***College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College***

---

Lydia Stokes Foundation: Displaced Homemakers Program -- Grant

409.1971, 13-14

---

The purpose of this grant is to help fund the general operating expenses of the Displaced Homemaker program which provides, without charge, services to eligible individuals over 35 years of age who have lost financial support and have been unable to secure adequate employment in Alachua and surrounding counties. Services will be provided through classes and workshops on the topics of job counseling designed for a person entering the job market after a number of years as a homemaker; job training and placement, including employability and basic computer skills; financial management; outreach and information; and educational exploration. This comprehensive program is designed to assist the individual toward independence and economic security.

The amount of funds requested from the Lydia Stokes Foundation is \$8,000, with no matching funds from Santa Fe College.

Duration of this project is November 15, 2013, through November 14, 2014.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 4.1 (402.762).

.

**C O N S E N T**

**District Board of Trustees  
November 19, 2013**

**Agenda Item: 4.8**

***College Goal: Resources - Develop, obtain, and allocate the  
necessary resources to implement the College's mission***

---

Reports of Purchases for October 2013

202.604, 13-14

---

Below are the total amounts and a summary of purchases for the months of October 2013.

Purchasing	\$1,788,166.80
Risk Management Consortium	<u>974.52</u>
<b>Total</b>	<b><u>\$1,789,141.32</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y49867 (Fund 1)	\$ 44,625.00	Exempt	Pointsource, LLC	Worklight Platform for Mobile Apps Information Technology
Y49875 (Fund 1)	\$ 53,000.00	Contract	Morse Communications	Telephone System Maintenance Communications
Y49917 (Fund 1)	\$ 37,875.00	Exempt	Kaplan Higher Education	Testing Materials Nursing
Y50015 (Fund 1)	\$ 70,750.00	Exempt	Rethink55 Workflow	Call Center Information Technology
Y50037 (Fund 1)	\$ 82,598.40	Exempt	Modis	Network Engineer Information Technology
Y50081 (Fund 7)	\$ 442,883.00	Contract	Scherer Construction	Building I Renovation/Remodel Space Reallocation
Y50084 (Funds 1 and 2)	\$ 61,570.00	Bid	All Florida Enterprises	Baseball/Softball Field Fence Replacement Repairs/Renovations (Fund 1) Athletics (Fund 2)
Y50089 (Fund 1)	\$ 66,669.90	Contract	Tennant Sale & Service	Parking Lot Sweeper Grounds
Y50175 (Fund 7)	\$ 217,446.00	Contract	Scherer Construction	Zoo Gibbon Enclosure Space Reallocation/Gibbon Exhibit



**C O N S E N T**

District Board of Trustees  
November 19, 2013

Agenda Item: 4.9

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission***

---

Colonel Harry M. Hatcher, Jr., Property Survey 14-03

200.835, 13-14

---

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board. The board is informed of the requests approved by the Property Survey Committee and the request of surplus that needs the approval of the board.

The Property Survey Committee met on October 22, 2013, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

<b>Category</b>	<b>Number of Items</b>	<b>Original Cost or Value Items &gt; \$5,000 to be Removed from Inventory and Financial Records</b>	<b>Depreciation of Items &gt; \$5,000</b>	<b>Total Book Value Items to be Removed from Inventory and Financial Records</b>
Surplus Property	5	\$49,540.85	\$49,540.85	\$0.00
<b>TOTAL</b>	<b><u>5</u></b>	<b><u>\$49,540.85</u></b>	<b><u>\$49,540.85</u></b>	<b><u>\$0.00</u></b>

**Notes**

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

**Board Action Requested:**

**Approval**

Action: Approved. See item 4.1 (402.762).

*College Goal: Human Resources - Recruit, develop,  
assess, and retain quality full- and part-time faculty and staff*

---

Evaluation of the President

411.368, 13-14

---

To be presented at the meeting.

**Board Action Requested:**

**Approval**

Discussion: Trustee Hudson said that General Counsel Patti Locascio has asked that he convey her appreciation for the board's participation in the process of evaluating the president, which is one of its most important functions. Ms. Locascio received the completed evaluation via Survey Monkey and provided the results to the board prior to the meeting. As members could see, the results continue to be excellent and show the board's unanimous support of the president.

Action: Motion to approve items 5.1 through 5.3: Hudson  
Second: Woody  
Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

*College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff*

---

Amendment #6 to President's Contract and Amendment #2 to Dr. Jackson N. Sasser 411.369, 13-14 Incentive Compensation Plan dated January 1, 2012 (January 1, 2014)

---

To be presented at the meeting.

**Board Action Requested:**

**Approval**

Discussion: Trustee Hudson, serving as the contract review committee, said he prepared an analysis and recommendation, along with a proposed Amendment #6 to the president's employment contract dated January 1, 2007. The document was delivered to the board prior to the meeting. If adopted by the board, it would commence on January 1, 2014. The board also received a proposed Amendment #2 to the Incentive Compensation Plan to encourage the president to remain in the employ of the board and a proposed amendment to the Salary Schedule, both of which contained changes made in response to recommendations in the Chief Inspector General's recent report. Trustee Hudson then recommended and moved that the board approve the evaluation summary, Amendment #6 to the President's Employment Contract, Amendment #2 to the Incentive Compensation Plan, and the Amendment to the Salary Schedule for 2013-2014.

Action: Approved. See item 5.1 (411.368).

*College Goal: Human Resources - Recruit, develop,  
assess, and retain quality full- and part-time faculty and staff*

---

Amendment to Salary Schedule for 2013-2014

405.108, 13-14

---

It is recommended that the Budgeted Personnel Costs section of the 2013-2014 Salary Schedule approved at the June 18, 2013 board meeting, Agenda Item 3.5, be modified as stated below.

**Budgeted Personnel Costs**

The budget for salaries and benefits is approved annually by the District Board of Trustees as a major component of the Annual Operating Budget. The budgeted costs are based on the annual amount required for each authorized position filled or to be filled. Throughout the year, the President and the President's Staff are responsible for maintaining the salary budget by establishing the maximum amount for salary adjustments, stipends, supplemental payments, and hiring salaries within the authorized budget. Proposed increases in an employee's current salary, which will result in a revision of the employee's current contract, must be approved by the President. Funding provisions within this salary schedule are subject to the maximum amount established by the President's Staff. Budgeted compensation for those individuals identified in F.S. ss. 1012.885 and 1012.886 are considered budgeted from appropriated state funds up to the allowable statutory limit, and any budgeted compensation in excess of said statutory limit is considered budgeted proportionally from other college operating revenues sources, such as tuition and fees, interest earnings, and other available funds.

**Board Action Requested:**

**Approval of amendment to 2013-2014 Salary Schedule**

Action: Approved. See item 5.1 (411.368).



*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission*

---

Building K Reroofing Project - Accept Project as Complete

412.1116, 13-14

---

Project Description:

This project involved the design, removal, and replacement of the building K roof and adjoining concourse roof with a combined square footage totaling 45,486 square feet. With over 500,000 square feet of roofs of varying ages on the Northwest Campus, it is imperative that one major roof is replaced each year.

Architect/engineer		Craig Salley, Architect
Contractor/construction manager		Scherer Construction
Uniform building inspector		In-house
Estimated project budget		\$ 834,356.00
Actual Project Costs:		
Design	\$ 47,300.12	
Construction	649,901.00	
Miscellaneous	<u>4,918.00</u>	
Actual Project Cost		<u>\$702,119.12</u>
Project Savings		\$132,236.88
Source of funds		PECO

Project Status:

This project reached substantial completion on April 4, 2013, and final completion on September 4, 2013. College staff is requesting that the board accept this project as complete.

**Board Action Requested:**

**Approval**

Discussion: Mr. Bill Reese, Associate Vice President for Facilities Services, reviewed items 6.1-6.2 individually.

Action: Motion to approve items 6.1 and 6.2: Jackson

Second: Lee

Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

---

Administration Road Signage and Roadway Construction - Budget

412.1117, 13-14

---

Project Description:

This project is part of a multi-year effort to upgrade the primary entrance signs to the Northwest Campus and design them in such a way as to create a feeling of destination. This specific portion of work also includes a complete rework of the college's main entrance from 83<sup>rd</sup> Street at Administration Road to conform to the concept in the college's master plan. It will also include the reconfiguration of parking lot #2.

Architect/engineer	Affiliated Engineers SE
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Estimated project budget	\$972,165.00
Source of funds	Capital Improvement Fee (CIF)

Project Status:

College staff has received and negotiated fee proposals for the design of this project and has received the architect's estimate of probable cost of construction and construction details. Staff is requesting approval of a budget for this project in the amount of \$972,165.00.

**Board Action Required:**

**Approval of budget in the amount of \$972,165.00**

Action: Motion to approve: Jackson  
Second: Lee  
Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

---

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for 201.759, 13-14  
October 2013

---

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of October 31, 2013.

The following summary provides a comparison of actual revenues and expenditures for 2013-2014 vs. 2012-2013.

	2013-2014		2012-2013	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	29,255,458	39.81	26,633,506	37.09
Expenditure	20,560,583	24.20	19,391,420	27.72

**Board Action Requested:**

**Approval of report**

Discussion: Ms. Ginger Gibson, Vice President for Administrative Affairs and CFO, reviewed items 7.1-7.4 individually.

Action: Motion to approve items 7.1 through 7.4: Woody  
Second: Oody  
Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission**

---

Report of Investments, Quarter Ending September 30, 2013

201.760, 13-14

---

Demand deposits are maintained in the board's operating funds account with BBVA Compass. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

Average adjusted rate (not less than 0), month of September	0%
Interest earnings, quarter	\$0
Interest earnings, fiscal year to date	\$0

Short-term investments are invested in the Florida PRIME investment pool administered by the State Board of Administration. Investments in the Florida PRIME investment pool are reported at fair value, which is amortized cost.

Participant yield at September 30, 2013	0.18%
Interest earnings, quarter	\$6,733
Interest earnings, fiscal year to date	<b>\$6,733</b>

Investments remaining in the Local Government Surplus Trust Funds Investment Pool, Fund B, administered by the State Board of Administration, are recorded at estimated fair value each month.

Fair value factor at September 30, 2013	113.3%
Interest earnings, quarter	\$408
Interest earnings, fiscal year to date	<b>\$408</b>

Short-term investments are invested in the Florida Division of Treasury Special Purpose Investment Account (SPIA). Investments in the SPIA are recorded at cost each month.

Annualized effective rate, net, at September 2013	0.77%
Interest earnings, quarter	\$76,457
Interest earnings, fiscal year to date	<b>\$76,457</b>

Long-term investments are managed through the investment management services agreement with PFM Asset Management, LLC. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Effective duration	1.65 years
Yield-to-maturity at cost	0.78%
Earnings, quarter	\$21,742
Earnings, fiscal year to date	<b>\$21,742</b>

Interest Earnings Comparison:

Total interest earnings fiscal year to date 2013/2014	<b>\$105,339</b>
Total interest earnings fiscal year to date 2012/2013	<b>\$293,374</b>

**Board Action Requested:**

**Approval**

Action: Approved. See item 7.1 (201.759).

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission**

Acceptance of Donations, 14-02

200.836, 13-14

Donation 1

Florida Public Safety Institute has donated the items listed below to the Santa Fe College Police Department.

<u>Quantity</u>	<u>Description</u>	<u>Cost</u>
1	Speed Measurement Device, Ultralyte Laser 100 LR	\$3,538.69
1	Tactical Flashlight, ATAC L2 Model 5.11	69.59
<b>Total</b>		<b><u>\$3,608.28</u></b>

Donation 2

Daikin AC - Goodman Manufacturing Company has donated the items listed below to the Heating, Air Conditioning, Refrigeration, and Ventilation program.

<u>Quantity</u>	<u>Description</u>	<u>Cost</u>
1	8 Ton Heat Recovery VRV III Unit, Daikin REYQ96PTJU	\$16,782.00
4	Branch Selector Unit, Daikin BSVQ36PVJU	5,240.00
1	Slim Duct Built-In, Daikin FXDQ12MVJU	1,883.00
1	Ceiling Mounted Cassette, Daikin FXFQ24PVJU	2,836.00
1	Ducted Concealed Ceiling Unit, Daikin FXMQ18PVJU	2,137.00
1	Vertical Air Handler Unit, Daikin FXTQ18PAVJU	2,982.00
1	Ceiling Mounted Cassette, Daikin FXZQ18M7VJU	2,450.00
1	Pipe REFNET Joint, Daikin KHRP25A22T	233.00
2	Pipe REFNET Joint, Daikin KHRP25A33T	560.00
1	Pipe REFNET Joint, Daikin KHRP26A22T	161.00
4	Navigation Remote Controller, Daikin BRC1E72	1,300.00
1	Navigation Remote Controller, Daikin BRC1E71	201.00
1	Decoration Panel Round Flow, Daikin BYCP125K-W1	200.00
1	Decoration Panel, Daikin BYFQ60B8W1U	200.00
1	ENVi Intelligent Thermostat, Daikin DACA-TS1-1	420.00
1	Mini Split Air Conditioner, Daikin FTXS15LVJU/RXS15LVJU	2,708.00
1	Mini Split Air Conditioner, Daikin FTXN15KVJU/RKN15KEVJU	1,883.00
1	Service Checker 3.1, Daikin 999165T	2,300.00
1	Inverter Analyzer, Daikin 999153T	517.00
1	EEV Manual Coil, Daikin 99S0038	194.00
1	Fan Motor Checker, Daikin 999154T	429.00
1	D-Checker, Daikin 999482P2	478.00
<b>Total</b>		<b><u>\$46,094.00</u></b>

Agenda Item 7.3  
November 19, 2013  
Page 2

**Board Action Requested:**

**Approval**

Action: Approved. See item 7.1 (201.759).

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission***

---

Florida College System Risk Management Consortium Agreement

209.196, 13-14

---

The Florida College System Consortium is not an entity unto itself; it is created through the joint agreement among the boards of the member institutions. In reality, there is one agreement; it is simply executed in separate documents by each respective member board. The agreement has remained unchanged for several years and is now being presented to acknowledge entity name changes to the consortium and member colleges. There are no substantive changes to the terms of the agreement.

**Board Action Requested:**

Approval of agreement

Action: Approved. See item 7.1 (201.759).



---

College Calendar 2014-2015

414.67, 13-14

---

The college recently received notice that the date for the University of Florida homecoming has been changed from October 10 to October 17, 2014. Because the college coordinates its calendar with that of the university, it is requested that the Santa Fe calendar be changed to reflect this new date.

**Board Action Requested:**

**Approval**

Discussion: Dr. Brown explained that the 2014 date for the University of Florida homecoming had recently been changed from October 10 to October 17. She added that since the college aligns its calendar with that of the University of Florida, the college is recommending that the SF calendar for 2014-2015 be revised to reflect the change in UF's homecoming date.

Action: Motion to approve items 8.1 through 8.4: Lee

Second: Oody

Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

**College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance**

---

Advisory Committee Appointments for: 417.102, 13-14  
Air Conditioning, Refrigeration, and Heating Technology  
Building Construction Technology  
Child Development  
Criminal Justice Technology  
Diagnostic Medical Sonography  
Radiologic Programs  
Zoo Animal Technology

---

The advisory board committee appointments are being recommended to the board effective January 1, 2014, through December 31, 2015. All individuals have been contacted and have agreed to serve for the two-year period.

**Air Condition, Refrigeration, and Heating Technology**

New

Mr. Sean Hubner, Territory Manager, Florida Cooling, Gainesville  
Mr. Scott Tschida, Branch Manager, Johnstone Supply, Gainesville

Renew

Mr. Robert Bounds, Owner, Bounds Heating & Air, Inc., Newberry  
Ms. Patty Cox, Territory Manager, Johnstone Supply, Gainesville  
Mr. Roderick Allen Fair, Malcolm Randall VA Medical Center, Gainesville  
Mr. Brian Fletcher, Factory Representative, The Trane Company, Archer  
Mr. Randy Hayes, Hayes Electric and Air Conditioning, Starke  
Mr. Steve Jarzembski, Comfort Temp, Gainesville  
Mr. Steve Morris, Inspector, City of Gainesville, Gainesville  
Mr. Pedro Rodriguez, Owner, Pro Air Conditioning Inc., Gainesville

Outgoing

Mr. William Sullivan, R. E. Michel Company Inc., Gainesville

**Building Construction Technology**

New

Mr. Erik Anderson, McLeod General Trades, LLC, Gainesville  
Ms. Kara Bolton, Kara Bolton Homes, Inc., Gainesville  
Mr. Dennis Gerling, Masco Home Services, Gainesville  
Mr. Fred Hart, Gainesville  
Mr. Robert Hartley, Hartley Brothers Construction, Gainesville

Renew

Mr. Ira J. Carter, Carter Construction, Gainesville  
Mr. Joe Daudelin, Gainesville  
Mr. Gary Dounson, Gary Dounson & Associates, Inc., Gainesville  
Ms. Sandy Golden, CMSS Services, Gainesville  
Mr. Jerry Painter, Painter Masonry, Gainesville  
Mr. Saul Rentz, SL Construction & Remodeling Inc., Gainesville  
Mr. Jerrold M. Smith, Gainesville  
Mr. Jim Temple, Jim Temple Construction Inc., Keystone Heights

### **Child Development**

#### **Renew**

Dr. Karen Bennett, Director, Santa Fe College Little School, Gainesville  
Ms. Holly Brussard, Director, Kid's World Preschool, Trenton  
Ms. Ann Crowell, Director, HeadStart, Gainesville  
Dr. Sharen Halsall, Assistant Professor, University of Florida, Gainesville  
Ms. Andi Lybrand, Director, Early Learning Coalition, Alachua  
Ms. Marilyn McCall, Director, My School, Gainesville  
Dr. Pam Pallas, Director, Baby Gator Child Development Center, Gainesville  
Dr. Tina Smith-Bonahue, Associate Professor, University of Florida, Gainesville

### **Criminal Justice Technology**

#### **New**

Chief Steve Holley, High Springs Police Department, High Springs  
The Honorable Keith Perry, Representative District 21, Gainesville  
Captain Lori Stophel, Judicial Services and Training Division, Alachua County Sheriff's Office,  
Gainesville

#### **Renew**

Ms. Jill Bessette, Circuit Manager, Probation and Community Corrections, North Region,  
Department of Juvenile Justice, Alachua  
The Honorable William Cervone, State Attorney, Eighth Judicial Circuit, Gainesville  
The Honorable Sadie Darnell, Sheriff, Alachua County, Gainesville  
Chief Joel DeCoursey, Jr., Alachua Police Department, Alachua  
Major Richard W. Hanna, Gainesville Police Department, Gainesville  
Chief Jeff Johnson, Starke Police Department, Starke  
Chief Tony Jones, Gainesville Police Department, Gainesville  
Director Charles Lee, Director of the Jail, Alachua County Sheriff's Office, Gainesville  
Sergeant Antoine Sheppard, High Springs Police Department, High Springs  
The Honorable Gordon Smith, Sheriff, Bradford County, Starke  
Chief Linda Stump, University of Florida Police Department, Gainesville  
Ms. Donna Suereth, Regional Specialist, Florida Department of Law Enforcement, Tampa  
Lieutenant Mitchal Welsh, Training Division, University of Florida Police Department, Gainesville  
Major Claude Williams, Chief of Security, North Florida Evaluation and Treatment Center,  
Gainesville

#### **Outgoing**

Acting Chief William Benck, High Springs Police Department, High Springs  
Captain David Clark, Judicial Services and Training Division, Alachua County Sheriff's Office,  
Gainesville  
The Honorable Stephen Oelrich, Senator, District 5, Gainesville

### **Diagnostic Medical Sonography**

#### **Renew**

Ms. Nelda Albert, North Florida Women's Physicians, PA, Gainesville  
Ms. Carrie Bell, UF Health Shands Hospital, Gainesville  
Ms. Fabiola Carter, Department of Radiography, North Florida Regional Medical Center, Gainesville  
Ms. Gwen Cooper, Imaging Services Department, Ultrasound, Baptist Medical Center, Jacksonville  
Ms. Michelle Garbett, Department of Radiography, Lake City Medical Center, Lake City  
Ms. Sara Griffin, Ocala Regional Medical Center, Ocala  
Ms. Terry Hamil, Department of Radiography, Baptist Medical Center, Beaches, Jacksonville  
Ms. Walinda Hart, Department of Radiology, The Villages Regional Hospital, The Villages

Diagnostic Medical Sonography, cont.

Ms. Chris Helton, Department of Radiography, Citrus Memorial Hospital, Inverness  
Ms. Lea Herrera, Department of Radiology, Munroe Regional Medical Center, Ocala  
Ms. Mary Jackson, North Florida/South Georgia Veterans Health System, Lake City  
Ms. Chris Langford, Department of Radiology, UF Health Shands Hospital, Gainesville  
Dr. Julie Marshall, Department of Radiology, UF Health Shands Hospital, Gainesville  
Ms. Tosheiba Montgomery, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville  
Ms. Ann Marie Naibett, Department of Radiography, Leesburg Regional Medical Center, Leesburg  
Mr. Ermon Owens, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville  
Ms. Barbara Schilling, Ultrasound Supervisor, Diagnostic Imaging Group, Gainesville  
Mr. Juan Toro, Department of Radiology, North Florida/South Georgia Veterans Health System, Lake City  
Ms. Jackie Trimble, Shands Starke, Starke  
Ms. Yvonne Vaughn, Diagnostic Imaging Group, Gainesville

Outgoing

Mr. Jeremy Edwards, Department of Radiology, UF Health Shands Hospital, Gainesville

**Radiologic Programs**

New

Ms. Allison Bakke, Radiography Supervisor, Veterans Administration Medical Center, Gainesville  
Mr. Michael Bickelhaupt, CT Supervisor, Shands Hospital, Gainesville  
Ms. Jennifer Bremmer-Long, Radiology, UF Health - Medical Plaza, Gainesville  
Ms. Wendy Frazier, Radiology, Lake City Veterans Administration Medical Center, Lake City  
Ms. Sherry Moore, Radiography Supervisor, UF Health - Medical Plaza, Gainesville  
Ms. Carol Smith, Radiography Supervisor, North Florida Regional Medical Center, Gainesville  
Ms. Juan Toro, Radiology, Lake City Veterans Administration Medical Center, Lake City

Renew

Ms. Carrie Bell, Technical Director, Radiology Department, UF Health Shands Hospital, Gainesville  
Mr. Shawn Chatfield, Administration, Intermed Technology Management, Alachua  
Ms. Melinda Chitty, Administrator, Department of Radiology, UF Health Shands Hospital, Gainesville  
Ms. Monica Deleo, Administration, Invision Imaging, Gainesville  
Ms. Sharon Dewitt, Chief Technologist, Radiology Department, North Florida Regional Medical Center, Gainesville  
Ms. Lisa Edens, Administration, Invision Imaging, Gainesville  
Mr. Tom Enlow, Radiology Administrator, North Florida Regional Medical Center, Gainesville  
Ms. Lara Hagle, Angiography and Interventional Procedure, UF Health Shands Hospital, Gainesville  
Mr. Tom Harrington, NMT Supervisor, North Florida/South Georgia Veterans Health System, Gainesville  
Ms. Sharon Harris, UF Health Shands Hospital, Gainesville  
Ms. Janet Hicks, CT Supervisor, UF Health Shands Hospital, Gainesville  
Mr. Tom Horton, NMT Supervisor, North Florida Regional Medical Center, Gainesville  
Mr. Lowell James, Supervisor, Radiology Department, UF Health Shands Hospital, Gainesville  
Dr. Suzanne Mastin, Chief of NMT/Medical Advisor, Shands at UF, Gainesville  
Ms. Winnie Neilson, RN, BS, Shands HR Representative, UF Health Shands Hospital, Gainesville  
Mr. Mike Nicole, NMT Supervisor, UF Health Shands Hospital, Gainesville  
Mr. Steve Norden, Supervisor, Radiology Department, UF Health Shands Hospital, Gainesville  
Mr. Ermon Owens, Radiology Administrator, North Florida/South Georgia Veterans Health System, Gainesville

Radiologic Programs, cont.

Ms. Ginny Scott, Supervisor, Radiology Department, North Florida/South Georgia  
Veterans Health System, Gainesville

Ms. Jennifer Sirera, Quality Control, UF Health Shands Hospital, Gainesville

Mr. Rick Staab, Administration, Intermed Technology Management, Alachua

Ms. Lisa Wheeler, Manager, Radiology Department, North Florida Regional Medical  
Center, Gainesville

Dr. Carol Younathan, North Florida Regional Medical Center, Gainesville

**Zoo Animal Technology**

**New**

Dr. James Wellehan, Assistant Professor, University of Florida College of Veterinary Medicine,  
Gainesville

**Renew**

Mr. Joe Barkowski, Curator of Birds, Sedgewick County Zoo, Wichita, Kansas

Mr. Henry (Buz) Bireline, Director of Habitats and Nature Center, Maymont Foundation, Richmond,  
Virginia

Mr. Stewart Clark, Vice President, Discovery Cove, Orlando

Ms. Kristen Cytacki, Director of Education, Palm Beach Zoo at Dreher Park, West Palm Beach

Dr. Lois Ellis, Director, Nursing Programs, Santa Fe College, Gainesville

Mr. Jack Hanna, Director Emeritus, Columbus Zoological Gardens, Powell, Ohio

Mr. Matt Hohne, Animal Operations Director, Walt Disney Parks and Resorts U.S., Lake Buena  
Vista

Mr. Dan Maloney, Deputy Director of Conservation and Education, Jacksonville Zoo, Jacksonville

Ms. Fanny Navarro, Amazon and Beyond Public Facility Manager, Miami Metro Zoo, Miami

**Outgoing**

Mr. Craig Dinsmore, Director, Salt Lake City, Utah

Dr. Darryl Heard, Assistant Professor, University of Florida College of Veterinary Medicine  
Gainesville

Mr. John Lehnhardt, Animal/Environmental Policies and Standards Technical Director, Lake Buena  
Vista

**Board Action Requested:**

**Approval**

Discussion: Mr. John McNeely, Associate Vice President for Academic Affairs, noted that  
representation from Bradford County had increased.

Action: Approved. See item 8.1 (414.67).

*College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance*

---

Revised Advisory Committee Appointments for Educator Preparation Institute

417.103, 13-14

---

After the Educator Preparation Institution Advisory Committee members were approved by the board in June, one member resigned and a new member is being recommended, as listed below.

Outgoing Member

Ms. Kathy Shewey, former Director of Staff Development, School Board of Alachua County

New Member

Ms. Heather Harbour, Director of Staff Development, School Board of Alachua County

**Board Action Requested:**

**Approval**

Action: Approved. See item 8.1 (414.67).

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance***

---

Study Abroad - Ghana: Accra and Cape Coast - Summer A 2014

101.91, 13-14

---

*Note: All cost estimates are subject to change. Trips may or may not occur, based on enrollment.*

**Ghana: Accra and Cape Coast (Kezia D. Awadzi and Naima Brown): Summer A 2014**

Cost: \$3,780 (includes airfare, accommodations, required activities, and all meals)

Courses: HSC4624, Foundations of Global Health  
HSA4850 or HSA4853, Health Services Administration Capstone/Internship Course  
SYG2000, Introduction to Sociology

*Instructional intent:* With its emphasis on global awareness, cultural diversity, and the role of culture in health outcomes, this program helps Santa Fe College meet its mission of adding value to the lives of its students, which in turn enriches the community where SF students will live before and after graduation. This proposal supports the mission of the Departments of Business Programs and Social and Behavior Science through their emphasis on the interaction of people and culture in health outcomes and the spatial context of our historic and political world.

HSC4624 will offer students the opportunity to examine the principles of public health from a global perspective, allowing them to see firsthand how culture (social, economic, and environmental factors) influence health outcomes in a society. Students will have the opportunity to observe Ghanaian culture, visit a health care facility, speak to Ghanaian health care professionals and students from the university, and learn about the role of alternative (traditional) medicines. This will give students a unique opportunity to learn about the important role culture plays in health.

HSA4850 (3 credits) or HSA4853 (1 credit): HSA4850 is a capstone course in the BAS Health Services Administration program. Students on the supervised project track select a relevant project (with the aid of faculty). Since the fall of 2013, the HSA program has offered HSA4853 (1 credit), which is the first part of the HSA4850 course. Partaking in this trip as part of the course curriculum will offer students the opportunity to do research and collect qualitative and/or quantitative data that will contribute toward the capstone experience in the program.

SGY 2000 will offer students a cross-cultural travel and study experience from a sociological perspective. Students will immerse themselves in Ghanaian culture while learning about social norms, social structure, social interaction, social inequalities, and social institutions. By lodging in the Mangoes Guest House, engaging in traditional activities, working on community projects with local Ghanaians, and attending lectures offered by Ghanaian scholars, students will gain first-hand insight into a non-Western culture. This will promote an acceptance of and appreciation for diversity.

Faculty Leaders: Dr. Kezia D. Awadzi earned a Ph.D. in Health Services Research from the University of Florida and M.A. in Mass Communication. She was born and raised in Ghana and lived there until she came to graduate school in the U.S. in 1997.

Dr. Awadzi's experiences as an international student in the U.S. give her an understanding of the experiences (culture shock, uncertainty, etc.) that people face when they travel abroad. She has been a guest speaker at previous Ghana study-abroad trip preparatory meetings. Dr. Awadzi comes from a family of health care professionals and still maintains ties with many health care providers in the country. She understands Akan (a widely-spoken Ghanaian language) and is relatively fluent in Ga (the language spoken in Accra). Dr. Awadzi will be travelling to Ghana in December 2013 and will be able to finalize trip details and refine planned activities as needed.

Dr. Naima Brown earned a M.A. and Ph.D. in Sociology from the University of Florida. She successfully led a study-abroad group to Ghana in 2010. Additionally, she enrolled in and completed a semester-long African studies seminar offered by the University of Florida and Santa Fe College in 2004. Since that time, she has taught students about Ghanaian practices in both marriage and family classes, as well as in principles of sociology. Dr. Brown has also visited Senegal, Sweden, the United Kingdom, France, China, Spain, Brazil Mexico, and Jordan.

The capacity for this class is 30 (15 in each course).

**Board Action Requested:**

**Approval**

Action: Approved. See item 8.1 (414.67).



***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission***

---

Fulbright Scholar-In-Residence Program - Grant

409.1972, 13-14

---

The purpose of the Fulbright Scholar-in-Residence Program is to increase mutual understanding between the people of the United States and the people of other countries through educational and cultural exchange. The objective of the worldwide Scholar-in-Residence Program is to bring scholars and professionals from abroad to U.S. college campuses to significantly internationalize host institutions' campuses and curricula. Santa Fe College is requesting a scholar with expertise in the historical, economic, and/or sustainable development of Southeast Asia who can speak authoritatively about both religion and ethnic diversity in this part of the world. The scholar-in-residence will provide supplementary instruction and team-teach several classes in tandem with a SF faculty member.

The scholar-in-residence will also provide a series of public community outreach events in Alachua and Bradford counties. The scholar will also visit Florida Gateway College, College of Central Florida, and St. Johns River State College.

Grant funds will be paid directly to the visiting scholar and will include air travel and a salary honorarium. A cash match of \$26,850 will provide a salary supplement to assist with housing, attendance at a professional conference, and local transportation.

Duration of this project is from August 8, 2014, through April 30, 2015.

Operating budget impact: Funds from existing college budget

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Motion to approve: Lee

Second: Hudson

Vote: Hudson - yes, Jackson - yes, Lee - yes, McRae - yes, Oody - yes,  
Prevatt - yes, Woody - yes.

---

Santa Fe College Foundation Liaison Update and Board Members' Remarks

---

Reporting for the Santa Fe College Foundation, Inc., President Sasser stated that Evening Under the Oaks is Friday, November 22, at the home of Heather and Jim Doughton and hoped many would attend. The Foundation has received an anonymous donation of \$24,200, which will fund 11 students in the Computed Tomography program for spring 2014. Also, the annual board of directors meeting is Tuesday, November 26, at the Blount Center beginning at 4:30 p.m.

Dr. Sasser welcomed Ms. Gladys McRae and Mr. Ralph Moulder to today's meeting. He then asked Provost Bonahue to take a moment and introduce his newest staff members to the board. Dr. Bonahue stated that at one time he had 26 employees report directly to him, but the Academic Affairs division has become more dispersed, particularly in the last years as he was able to identify employees who provide additional staff support while bringing complementary services. He introduced Dr. Dave Yonutas, Associate Vice President for Academic Affairs, by stating that Dr. Yonutas has worn many hats and currently assists in the Liberal Arts and Sciences area; Ms. Bennye Alligood, Associate Vice President for Educational Centers; Mr. Dug Jones, Associate Vice President for Economic Development; Mr. John McNeely Associate Vice President for Career and Technical Programs; Dr. Jodi Long, Associate Vice President Academic Affairs - Health; Dr. Vilma Fuentes, Assistant Vice President Academic Affairs - International Programs; and Ms. Lisa Ciardulli, Assistant Vice President for Academic Technologies.

Trustee Hudson asked if the college has received any new information regarding matching funds. Dr. Sasser asked Trustee Lee if she would like to comment since that was a topic of discussion at the recent meeting with the Speaker of the House. Trustee Lee said that the discussion was informative and that she felt that Speaker Weatherford completely understands the issue and would advocate for Santa Fe where possible.