



**Santa Fe College**  
***District Board of Trustees***

**Minutes of Board Meeting Held November 17, 2009**  
**Andrews Center Cultural Building, Starke, Florida**

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Members present: Winston J. Bradley, Glenna F. Brashear, Robert C. Hudson,  
Bessie G. Jackson, Arley W. McRae, Richard C. Solze, Jr.,  
Evelyn T. Womack

Members absent: G. Thomas Mallini

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Chair Evelyn T. Womack called the regular meeting of the District Board of Trustees of Santa Fe College to order at 4:10 p.m. at the Andrews Center Cultural Building in Starke, Florida, followed by the Pledge of Allegiance to the Flag.

Action was taken on the agenda items as indicated on the attached summary sheets.

The presentation was given by Dr. Ed Bonahue, Interim Provost and Vice President, Academic Affairs. Dr. Bonahue gave a short presentation on his recent trip to Germany as a Fulbright Scholar. He started by saying that the dual purpose of the program is to give American academics with responsibility for international education an orientation to higher education in Germany and to allow for networking and collaboration between American and German academics. He further stated the reason he applied for the Fulbright was to find partners for Santa Fe study abroad programs; to strengthen his own knowledge about German history, arts, and culture; and to help launch a program at Santa Fe to encourage applications for Fulbrights from faculty and staff. He shared the brief itinerary for the two-week trip and added that there were 24 American participants from universities such as Princeton, Columbia, Vanderbilt, and Wake Forest, plus two community colleges, the other being Spokane Community College in Washington. He showed photo clips of where the Berlin Wall had divided East and West Berlin. The location of the wall is indicated by bricks that run along the streets and through shops. He said it was interesting to observe German tourists trying to explain to their children the fall of the Berlin Wall and what it represented. It was noted that higher education in Germany is free, and German higher education tends to value an international experience very highly, with approximately 20% of German undergraduates conducting at least a semester of study abroad compared with 6% in the United States. Another interesting finding was that the German technical universities, with their focus on student success in applied fields, are sometimes more innovative than the traditional universities. Sustainability is ingrained in the German lifestyle, and solar panels are seen in the cities, suburbs, and the countryside. Germany is a nation of bicycle riders, not only in cities but on most major urban roads. In conclusion, he added that Germany will continue to be a chief player in European politics, education, and culture.

The meeting adjourned at 5:25 p.m.

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Evelyn T. Womack  
Board Chair

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Jackson N. Sasser  
Secretary to the Board



**The District Board of Trustees  
Santa Fe College, Florida  
Agenda for Board Meeting of November 17, 2009, at 4 p.m.  
Andrews Cultural Center, Starke, Florida**

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.480, 09-10

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of November 17, 2009
- 1.2 Approval of Board Meeting Minutes of October 13, 2009

2. Information Items

2.1 President's Report

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff

Contracts, Grants

- 3.5 Affiliation Agreement with Wuesthoff Health Systems, Inc., Rockledge and Melbourne, Florida - Cardiovascular Technology
- 3.6 Interinstitutional Articulation Agreement with School Board of Alachua County

Finance/Business Affairs Items

- 3.7 Warrants Issued for October 2009
- 3.8 Report of Purchases for October 2009

4. Personnel Items

- 4.1 Evaluation of the President
- 4.2 President's Contract

5. Facilities Items

- 5.1 Amendments to Annual Contracts for Construction Manager - Minor Projects
  - Amendment #3 - Burns Brothers, Inc.
  - Amendment #3 - PPI Construction Management, Inc.
  - Amendment #1 - Scherer Construction and Engineering of North Florida, LLC

- 5.2 Building L Mechanical - Budget
- 6. Finance/Business Affairs Items
  - 6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 2009
  - 6.2 Colonel Harry M. Hatcher, Jr., Property Survey 10-03
  - 6.3 Report of Investments, Quarter Ending September 30, 2009
- 7. General Institutional Items
  - 7.1 Emergency Contract Authority
  - 7.2 Advisory Committee Appointments for:
    - Air Conditioning, Refrigeration, and Heating Technology
    - Building Construction
    - Child Development
    - Criminal Justice Technology
    - Diagnostic Medical Sonography
    - Radiologic Programs
    - Zoo Animal Technology
  - 7.3 Community and Continuing Education EnRich! Brochure - Winter 2010
  - 7.4 Amended Addendum to Credit and Postsecondary Adult Vocational Lab Fee Schedule for 2009-2010 (Aviation - effective date)
- 8. Rules
  - 8.1 New Rule 2.12: Prohibition Against Fraudulent or Other Dishonest Acts
- 9. Contracts/Grants
  - 9.1 First Amendment to Agreement with University of Florida for the Benefit of the Colleges of Dentistry, Medicine, and Pharmacy - Health Sciences Programs and Health Information Management
  - 9.2 Memorandum of Understanding with Florida Department of Education - Funding for Testing
  - 9.3 Memorandum of Understanding with University of Florida College of Health and Human Performance - Online Sport Management Program
  - 9.4 Rural North Central Florida Healthcare Careers Initiative - U.S. Department of Labor -- Grant
  - 9.5 YouthBuild Project Grant - Florida Institute for Workforce Innovation, Inc. -- Grant
- 10. Santa Fe College Foundation Liaison Update and Board Members' Remarks
- 11. Citizen's Requests
- 12. Adjournment

**Board Action Requested:**

**Approval**

Action: Motion to approve: Jackson

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - yes, McRae - yes,  
Solze - yes, Womack - yes.

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Approval of Board Meeting Minutes of October 2009

401.471, 09-10

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The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held October 13, 2009, are presented for approval.

**Board Action Requested:**

**Approval**

Action: Motion to approve: McRae

Second: Solze

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - yes, McRae - yes,  
Solze - yes, Womack - yes.

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President's Report

Information Item

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Dr. Sasser thanked Ms. Cheryl Canova and her staff for hosting today's board meeting.

President Sasser recognized Ms. Barbara Hirschfelder, College Senate President; Ms. Lynn Speer, Career Service Council Chair; and Mr. Randy Myricks, Student Government President. Ms. Lee Johnson, President of FACC, was unable to attend.

The president invited the board to stop by the Robertson Administration Building lobby to view the Christmas trees and quilt display.

Dr. Sasser reminded everyone that commencement is Friday, December 11, in the college gymnasium, and that there is no December board meeting.

The president explained to the board that at the fall League for Innovation board meeting Santa Fe presented a video invitation to the spring board meeting that will be hosted by the college. He then showed Santa Fe's video of invitation to the March 31, 2010, League meeting.

The president asked Ms. Cheryl Canova to report on the college's scholarship fund raising dinner scheduled for Friday, November 20. She said the guest speaker is Mr. Casey Jones, one of the survivors of US Airways Flight 1549 which crashed into the Hudson River. She added the tickets are \$50.00 and \$100.00.

Dr. Sasser noted that Chief Daryl Johnston informed him that on Friday the college will receive 1,400 vials of the H1N1 vaccine for student, faculty, and staff vaccination. He asked Vice President Taylor to work with Chief Johnston on coordinating the effort.

President Sasser noted that at their places was an updated draft of the Phase III - College Master Plan for their review. He commented that before the February board meeting, they would hold another workshop and invite the vice presidents and the center directors to brief the board on priorities and anticipated growth. He thanked Trustee Solze for this suggestion.

**C O N S E N T**

**District Board of Trustees  
November 17, 2009**

**Agenda Item: 3.1**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

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Contract Staff (Faculty)

402.715, 09-10

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The individuals listed below are being recommended for appointment for 2009-2010, or a portion of 2008-2009, as stated in the individual employee's contract.

**Appointment**

**Full Time**

| <u>Name</u>                                 | <u>Position</u>                        |
|---|--|
| Jamie Love<br><i>A.S., Santa Fe College</i> | Interim Assistant Professor, Radiology |

**Part Time**

|                        |                      |
|------------------------|----------------------|
| Michael Allard         | Kelly Gridley        |
| James Baer             | Jeannette Hinsdale   |
| Timothy Bantle         | Thomas Idoyaga       |
| Clayton Barnes         | Veita Jackson-Carter |
| Laura Batlle           | Stephen Jensen       |
| Harvey Blalock         | Larry Kondas         |
| Beth Bonett            | Bobbie Konter        |
| David Bosarge          | Louis Mallory        |
| Chad Bradt             | Edward Malone        |
| George Braun           | Michael Manlove      |
| Selena Carter          | Stephen Mercadante   |
| Marleni Chiappini      | Linda Nichols        |
| Sharon Cooper          | Aimee Pricher        |
| Byron Dyce             | Gerald Rosenberg     |
| Sture Edvardsson       | Robert Ulmer         |
| Marie-Elena Falkenberg | Jennifer Vanbergen   |
| ^ Brendan Foley        | Christopher Wagoner  |
| James Geason           | Ellen West           |
| Gwendolyn Glanville    | Deborah Williamson   |

^ Funded by student activity and service fees

**Board Action Requested:**

**Approval**

Action: Motion to approve consent items 3.1 through 3.8: Hudson  
Second: Brashear  
Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - yes, McRae - yes,  
Solze - yes, Womack - yes.

**C O N S E N T**

**District Board of Trustees  
November 17, 2009**

**Agenda Item: 3.2**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

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Contract Staff (Administrative and Professional)

411.319, 09-10

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The individuals listed below are being recommended for appointment or promotion for 2009-2010, or a portion of 2008-2009, as stated in the individual employee's contract.

**Technical/Professional  
Appointment**

**Full Time**

| <u>Name</u>  | <u>Position</u>  |
|--|--|
| James Albury<br><i>B.S., University of Florida</i>       | Planetarium Coordinator                                |
| Philana Marshall<br><i>M.B.A., University of Phoenix</i> | Advising Specialist, Academic Advisement               |
| Anamur Rahman<br><i>M.S., Middlesex University</i>       | Network Engineer, Information Technology<br>Department |

**Part Time**

|                   |                                   |
|-------------------|-----------------------------------|
| Erma Certain      | Specialist, Career Center         |
| Christina Edwards | Specialist, Health Sciences Pilot |
| Alma Shoaf        | Specialist, Life Model            |
| Anita Wise        | Specialist, Vocational Prep       |

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.714).



**C O N S E N T**

**District Board of Trustees  
November 17, 2009**

**Agenda Item: 3.3**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

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Community and Continuing Workforce Education Contract Staff

404.386, 09-10

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The individuals listed below are being recommended for appointment for 2009-2010, or a portion of the 2008-2009 year, as stated in the individual employee's contract.

**Community Education**

| <u>Name</u>           | <u>Program</u>                   |
|-----------------------|----------------------------------|
| Mary Glazer           | Brown Thumb Gardening            |
| Jamie Greenhut        | Baking for the Holidays          |
| Dawn Lopresto         | Income Tax Basics                |
| Giovannella Moscovici | Italian I and II                 |
| Andrew Nichols        | Ghost Hauntings                  |
| Mack Tyner            | Citrus in North Florida Backyard |

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.714).

**C O N S E N T**

**District Board of Trustees  
November 17, 2009**

**Agenda Item: 3.4**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

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Career Service Staff

403.476, 09-10

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The individuals listed below are being recommended for appointment or promotion.

**Full Time**

| <u>Name</u>           | <u>Position</u>   |
|-----------------------|---|
| <u>Appointment</u>    |   |
| Shelley Carroll       | Administrative Assistant I, Andrews Center                    |
| Kathleen McGill-Smith | Toddler Teacher, Little School                                |
| Arthur Stallion       | Facilities Services Worker, Facilities Services<br>Department |
| <u>Promotion</u>      |   |
| Catherine Mott        | Executive Assistant, Office for Development                   |
| Anne Millard          | Grants Office Supervisor, Office for Development              |

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.714).

**C O N S E N T**

**District Board of Trustees  
November 17, 2009**

**Agenda Item: 3.5**

**College Goal: Educational Programs - Provide learning opportunities and  
academic support to ensure the highest levels of academic performance**

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Affiliation Agreement with Wuesthoff Health Systems, Inc., Rockledge and  
Melbourne, Florida - Cardiovascular Technology

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408.1816, 09-10

This agreement with Wuesthoff Health Systems, Inc., provides clinical experiences for Santa Fe students in the Cardiovascular Technology program.

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.714).

**C O N S E N T**

**District Board of Trustees  
November 17, 2009**

**Agenda Item: 3.6**

**College Goal: Educational Programs - Provide learning opportunities and  
academic support to ensure the highest levels of academic performance**

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Interinstitutional Articulation Agreement with School Board of Alachua County      408.1817, 09-10

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The attached agreement outlines the programs, services, and acceleration mechanisms that are provided by the college and the School Board of Alachua County. These programs and services include Dual Enrollment options, Career Pathways, Teacher Preparation, and Postsecondary Remediation Reduction and College Readiness. These programs are to be jointly administered by Santa Fe College and the School Board of Alachua County. The agreement will be effective July 2, 2010, and shall automatically renew for additional one-year terms until the term ends June 30, 2020.

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.714).

**C O N S E N T**

**District Board of Trustees  
November 17, 2009**

**Agenda Item: 3.7**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to  
implement the college's mission.***

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Warrants Issued for October 2009

208.463, 09-10

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A listing of all disbursements issued from October 1 through October 31, 2009, is available at this meeting for the board's information. The amount disbursed was \$10,954,253.15.

Warrant Numbers

|                 |                 |
|-----------------|-----------------|
| Manual Payroll  | None            |
| Manual Payables | None            |
| Payables        | 640161 - 643437 |
| Payroll         | 3000 - 3315     |

Electronic Transfers

48258 - 51105

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.714).

**C O N S E N T**

**District Board of Trustees  
November 17, 2009**

**Agenda Item: 3.8**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Report of Purchases for October 2009

202.568, 09-10

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Below are the total amounts and a summary of purchases for the month of October 2009.

|                            |                              |
|----------------------------|------------------------------|
| Purchasing                 | \$ 872,660.72                |
| Risk Management Consortium | <u>154,143.00</u>            |
| <b>Total</b>               | <b><u>\$1,026,803.72</u></b> |

| <u>P.O. No.</u>    | <u>Amount</u>       | <u>Procurement</u> | <u>Vendor</u>                | <u>Class of Item-Department</u>  |
|--------------------|---------------------|--------------------|------------------------------|--|
| Y31131<br>(Fund 7) | \$219,906.00        | Contract           | PPI Construction Management  | Maintenance and Bulk Material Storage Project<br>Charles R. Perry Construction Institute |
| Y31132<br>(Fund 7) | \$ 26,400.00        | Contract           | Flad & Associates            | Architectural Services and Construction Administration<br>Building W Renovation/Remodel  |
| Y31171<br>(Fund 7) | \$ 60,350.00        | Contract           | Cemex Construction Materials | Direct Purchase - Concrete<br>Fine Arts Hall   |
| Y31174<br>(Fund 7) | \$ 38,175.64        | Contract           | HD Supply Waterworks         | Direct Purchase - Water and Sewer Line Materials<br>Fine Arts Hall                       |
| Y31341<br>(Fund 7) | \$118,682.50        | Contract           | Fisher Scientific, Inc.      | Lab Equipment<br>Charles R. and Nancy V. Perry Center for Emerging Technologies          |
| Y31346<br>(Fund 6) | \$152,650.00        | Exempt             | Fire Prevention Specialists  | SREF Inspections for Colleges<br>Risk Management Consortium                              |
|                    | <u>\$616,164.14</u> |                    |                              |  |

Purchase orders for previously awarded contracts: 2  
Number of purchase orders \$0-\$25,000: 308

Amount: \$ 18,252.00  
Amount: \$392,387.58

**Board Action Requested:**

**Approval of report**

Action: Approved. See item 3.1 (402.714).

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Evaluation of the President

411.320, 09-10

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Ms. Patti Locascio, General Counsel, thanked the board members for their participation in the evaluation process and explained that all trustees had received a summary of Dr. Sasser's 2009 evaluation results. She noted that the results were exceptional and show that the board continues to value Dr. Sasser very highly. She reminded the board that the contents of the evaluation are exempt from public disclosure and should be treated confidentially.

**Board Action Requested:**

**Approval**

Action: Motion to approve: Bradley

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - yes, McRae - yes,  
Solze - yes, Womack - yes.

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President's Contract

411.321, 09-10

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Chair Womack asked Ms. Patti Locascio to review this item in the absence of Trustee Mallini, who served as the committee to review the president's contract. Ms. Locascio reported that Trustee Mallini worked directly with Dr. Sasser to review his employment contract and that she memorialized their agreed, minor change in the proposed third amendment that was circulated to all trustees for review in early November.

Action: Motion to approve: Solze

Second: Hudson

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - yes, McRae - yes,  
Solze - yes, Womack - yes.

Chair Womack added she was pleased to have Dr. Sasser as president, and Dr. Sasser thanked the board for their work and comments and also thanked Ms. Patti Locascio for her work with the evaluation and contract process.



***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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|  |                 |
|--|-----------------|
| Amendments to Annual Contracts for Construction Manager - Minor Projects     |                 |
| Amendment #3 - Burns Brothers, Inc.  | 412.1062, 09-10 |
| Amendment #3 - PPI Construction Management, Inc.                             | 412.1063, 09-10 |
| Amendment #1 - Scherer Construction and Engineering of<br>North Florida, LLC | 412.1064, 09-10 |

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Pursuant to the selection process provided in s. 287.055 Florida Statutes, also known as the Consultants Competitive Negotiations Act, the college currently has agreements with four construction management entities. When chosen to provide services, these firms are responsible for construction project scheduling and coordination in both preconstruction and construction phases and generally responsible for the successful, timely, and economical completion of construction projects. Currently, the minor projects construction management services agreements for the above-listed firms allow the college to enter into individual construction project contracts when the estimated cost of the project does not exceed \$1 million. Effective July 1, 2009, Florida Statute section 255.103 raised the threshold for continuing minor projects from \$1 million to \$2 million.

College staff has been utilizing construction management services (CM) for both major and minor projects for several years and find these contract arrangements save the college time, money, and, in many cases, change orders. Whether the service is for a major project (CM solicited by project) or a minor project (CM chosen from firms under minor project annual contract), the CM is brought into the project during the design phase and therefore has a complete understanding of the scope of the project. Both major and minor projects require solicitation of bid packages to subcontractors and negotiation of general condition provisions. The college has found savings in economies of scale with minor projects by timing and grouping projects together. In addition, although firms under annual minor project contracts cannot be required to bid against one another, there is competition in knowing that the college has three other firms it can utilize if pricing and service are not acceptable. Having these four firms under continuing contract has provided flexibility in completing projects and responding to educational program changes more quickly by having the first phase (selection of CM) of a project completed. Over the next several years, the college will experience renovation/remodeling of its older facilities, both in infrastructure upgrade and space utilization. Many of these projects will be considered minor projects. Therefore, based on the above discussion, approval of the attached amendments to the above-listed firms to increase the threshold for continuing minor projects to \$2 million is requested.

**Board Action Requested:**

**Approval**

Discussion: Mr. Bill Reese, Associate Vice President Facilities Services, reviewed items 5.1 and 5.2. Regarding item 5.1, Trustee Bradley asked if the amendment applied only to three of the four construction management companies listed. Mr. Reese answered in the affirmative, explaining that effective July 1, 2009, Florida Statute section 255.103 raised the threshold for continuing minor projects from \$1 million to \$2 million and that the college only intended to use three of the four companies for the larger projects. The fourth company was specifically selected to work on the smaller projects. Trustee Bradley inquired if open bidding applied in these projects. Mr. Reese said open bidding is conducted by the construction management firm on each construction division. He went on to explain that the college staff, using procedures defined in state statute, brings the designer (architect/engineer), builder (construction manager), and owner (college) together during the design phase. This process allows for constructability reviews and estimating throughout the design, which typically results in fewer change orders and allows the college to respond to potential budget issues early in the process. Trustee McRae said that the biggest savings to the college are within sequence - having everyone on board early with projects. Mr. Reese agreed.

Action: Motion to approve items 5.1 and 5.2: Brashear

Second: Solze

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - yes, McRae - yes,  
Solze - yes, Womack - yes.

President Sasser publicly thanked Vice President Clemons for taking on the responsibility for the Facilities Services Department. He added that effective December 1, 2009, Vice President Gibson will assume the responsibilities for the Facilities Services Department.

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Building L Mechanical - Budget

412.1061, 09-10

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Project Description

This project follows the replacement of the major campus chilled and heating hot water loops, and consists of the replacement of the major air handlers and ductwork in building L. Building L is 34 years old and the mechanical equipment is past its useful life. Mechanical codes in place in 1974 are no longer applicable, therefore equipment selection and installation must adhere to current codes.

|                                 |                          |
|---------------------------------|--------------------------|
| Architect/engineer              | Affiliated Engineers, SE |
| Contractor/construction manager | To be determined         |
| Uniform building inspector      | In-house                 |
| Estimated project budget        | \$1,726,820              |
| Source of funds                 | PECO                     |

Project Status

Work of this magnitude requires a complete shutdown of the building which can only take place over the summer break. Condensing this level of work into the summer break requires tight schedules and early ordering of long-lead items. Therefore, the design process must start early in order to complete design documents, negotiate a guaranteed maximum price, and order equipment. The board is asked to approve the project budget in the amount of \$1,726,820.

**Board Action Requested:**

**Approval of project budget in the amount of \$1,726,820 and authorization for board chair to execute contracts and related documents associated with this project after review by college staff**

Action: Approved. See item 5.1 (412.1062).

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of  
October 31, 2009

201.681, 09-10

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The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of October 31, 2009.

The following summary provides a comparison of actual revenues and expenditures for 2009-2010 vs. 2008-2009.

|              | 2009-2010            |                          | 2008-2009            |                              |
|--------------|----------------------|--------------------------|----------------------|------------------------------|
|              | <u>Dollar Amount</u> | <u>Percent of Budget</u> | <u>Dollar Amount</u> | <u>Percent of Total Year</u> |
| Revenue      | 25,833,484           | 38.55                    | 23,907,461           | 37.10                        |
| Expenditures | 15,559,500           | 22.28                    | 16,105,371           | 25.51                        |

**Board Action Requested:**

**Approval of report**

Discussion: Ms. Ginger Gibson, Vice President for Finance and ITS, reviewed items 6.1 through 6.3 individually. During the review of these items, Trustee Jackson had to leave for another meeting.

Action: Motion to approve items 6.1 through 6.3: Hudson

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - absent, McRae - yes, Solze - yes, Womack - yes.

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

Colonel Harry M. Hatcher, Jr., Property Survey 10-03

200.762, 09-10

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board. The board is informed of the requests approved by the Property Survey Committee and the request of surplus that needs the approval of the board.

The Property Survey Committee met by e-mail on October 20, 2009, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

| Category                                     | Number of Items | Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records | Depreciation of Items > \$5,000 | Total Book Value Items to be Removed from Inventory and Financial Records |
|--|-----------------|---|---------------------------------|---|
| Worn-Out Equipment with No Salvageable Parts | 3               | \$32,491.50   | \$32,491.50                     | \$0.00  |
| Surplus Property                             | 4               | <u>27,069.47</u>  | <u>27,069.47</u>                | <u>0.00</u>   |
| <b>TOTAL</b>                                 | <b><u>7</u></b> | <b><u>\$59,560.97</u></b>   | <b><u>\$59,560.97</u></b>       | <b><u>\$0.00</u></b>  |

**Notes**

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

**Board Action Requested:**

**Approval**

Action: Approved. See item 6.1 (201.681).

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Report of Investments, Quarter Ending September 30, 2009

201.682, 09-10

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Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

|  |            |
|--|------------|
| Average adjusted rate, month of September 2009 | (0.43%)    |
| Interest earnings, quarter                     | \$0        |
| Interest earnings, fiscal year to date         | <b>\$0</b> |

Demand deposits are maintained in the board's operating funds account with SunTrust Bank. Daily collected balances earn interest at the weekly average federal funds effective rate less 15 basis points.

|   |              |
|---|--------------|
| Average weekly rate, week ending September 25, 2009 | 0.01%        |
| Interest earnings, quarter                          | \$228        |
| Interest earnings, fiscal year to date              | <b>\$228</b> |

Short-term investments maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool (LGIP-Pool A).

|   |                |
|---|----------------|
| Interest rate, Pool A at September 30, 2009 | 0.37%          |
| Interest earnings, quarter                  | \$7,039        |
| Interest earnings, fiscal year to date      | <b>\$7,039</b> |

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool (LGIP-Pool B). Funds recorded at estimated fair value each month.

|   |                 |
|---|-----------------|
| Fair Value Factor at September 30, 2009 | 54.9%           |
| Interest earnings, quarter              | \$42,429        |
| Interest earnings, fiscal year to date  | <b>\$42,429</b> |

Capital Improvement Fee Bond proceeds and short-term investments are maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account when requested or needed to cover vendor payments related to projects. Funds are recorded at cost each month.

|   |                  |
|---|------------------|
| Interest rate, gross, at September 30, 2009 | 2.64%            |
| Interest earnings, quarter                  | \$194,600        |
| Interest earnings, fiscal year to date      | <b>\$194,600</b> |

Long-term investments are managed through the investment advisory agreement with Wells Fargo & Company. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

|                               |                 |
|-------------------------------|-----------------|
| Average life                  | 1.77 years      |
| Yield-to-maturity at cost     | 2.94%           |
| Earnings, quarter             | \$68,059        |
| Earnings, fiscal year to date | <b>\$68,059</b> |

**Interest Earnings Comparison**

|   |                  |
|---|------------------|
| Total interest earnings fiscal year to date 2009/2010 | <b>\$312,355</b> |
| Total interest earnings fiscal year to date 2008/2009 | <b>\$356,355</b> |

**Board Action Requested:**

**Approval of report**

Action: Approved. See item 6.1 (201.681).

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Emergency Contract Authority

408.1821, 09-10

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The board is requested to authorize the chair, or vice chair in the chair's absence, to execute the documents, contracts, and change orders requiring board approval during the period between the November meeting and the January meeting, which actions if delayed until the January meeting would create operational or financial difficulties for the college. The president shall indicate in writing the reason that the document should be executed prior to the January board meeting. The president will provide this information to the full board for ratification at the next regularly scheduled board meeting, at which time the board may take any action that would not adversely affect any third party's rights.

**Board Action Requested:**

**Approval**

Discussion: Regarding item 7.1, President Sasser noted that Trustee Hudson had inquired why emergency contract authority is restricted to November through January and isn't a standing authorization for items that need to be approved between any board meetings. He stated that there is no difference in principle and suggested that this matter be discussed at the next scheduled board workshop.

Action: Motion to approve items 7.1 through 7.4: McRae

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - absent, McRae - yes, Solze - yes, Womack - yes.



**College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance**

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Advisory Committee Appointments for: 417.86, 09-10  
Air Conditioning, Refrigeration, and Heating Technology  
Building Construction  
Child Development  
Criminal Justice Technology  
Diagnostic Medical Sonography  
Radiologic Programs  
Zoo Animal Technology

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The advisory committee appointments are being recommended to the board effective January 1, 2010, through December 2011. All individuals have been contacted and have agreed to serve for the two-year period.

**Air Conditioning, Refrigeration, and Heating Technology**

Renew

Ms. Patty Cox, Manager, Johnstone Supply, Gainesville  
Mr. Roderick Allen Fair, Malcolm Randall Veterans Administration Medical Center, Gainesville  
Mr. Brian Fletcher, The Trane Company, Archer  
Mr. Allen Gross, Envirotemp, Inc., Gainesville  
Mr. Randy Hayes, Hayes Electric and Air Conditioning, Starke  
Mr. Steve Jarzembki, Comfort Temp, Gainesville

**Building Construction**

Renew

Mr. Fred Brenneman, Fred Brenneman Homes, Gainesville  
Mr. Ira J. Carter, Carter Construction, Gainesville  
Mr. Ken Fonorow, Florida HERO, Newberry  
Ms. Sandy Golden, CMSS Services, Gainesville  
Mr. Jack Greer, Robinshore, Inc., Gainesville  
Mr. Jerry Painter, Painter Masonry, Gainesville  
Mr. Saul Rentz, SL Construction and Remodeling Inc., Gainesville  
Mr. Jerrold M. Smith, Mickey Smith Professional Builders Inc., Gainesville  
Mr. Jim Temple, Jim Temple Construction Inc., Keystone Heights

Outgoing

Mr. Randy Robinson, G.W. Robinson Remodeling LLC, Gainesville  
Mr. Rob Willits, Centex Homes, Lake Mary

**Child Development**

Renew

Dr. Ernest Bordini, Gainesville  
Ms. Holly Brussard, Kid's World Preschool, Trenton  
Ms. Pauline Cowart, Early Years, Gainesville  
Dr. Sharen Halsall, Assistant Professor, University of Florida, Gainesville  
Mr. Herb Jones, Director, St. Augustine's Day Care Center, Gainesville  
Ms. Marilyn McCall, My School, Gainesville

Child Development, Renew, cont.

Dr. Pam Pallas, Assistant Director, Baby Gator Nursery, Gainesville

Mr. Mike Sanders, Prairie View Elementary School, Gainesville

Ms. Dina Vous, Gainesville

### **Criminal Justice Technology**

#### **New**

Chief Joel DeCoursey Jr., Alachua Police Department, Alachua

Chief Jeff Johnson, Starke Police Department, Starke

Chief Tony Jones, Gainesville Police Department, Gainesville

Sergaent Antoine Sheppard, High Springs Police Department, High Springs

Ms. Donna Suereth, Regional Specialist, Florida Department of Law Enforcement, Jacksonville

Chief James Troiano, High Springs Police Department, High Springs

Lieutenant Mitchal Welsh, Training Division, University of Florida Police Department, Gainesville

Director Robert Woody, Director of the Jail, Alachua County Sheriff's Office, Gainesville

#### **Renew**

The Honorable William Cervone, State Attorney, Eighth Judicial Circuit, Gainesville

Mr. Wayland Clifton, Circuit Manager, Probation and Community Corrections, North Region,  
Department of Juvenile Justice, Alachua

The Honorable Sadie Darnell, Sheriff, Alachua County, Gainesville

Major Richard W. Hanna, Commanding Officer, Gainesville Police Department, Gainesville

Captain Donnie Love, Judicial Services and Training Division, Alachua County, Gainesville

The Honorable Stephen Oelrich, Senator, District 5, Gainesville

The Honorable Gordon Smith, Sheriff, Bradford County, Starke

Chief Linda Stump, University of Florida Police Department, Gainesville

Major Claude Williams, Chief of Security, North Florida Evaluation and Treatment Center,  
Gainesville

#### **Outgoing**

Mr. John Alwood, Regional Specialist, Florida Department of Law Enforcement, Jacksonville

Chief Norman Botsford, Retired, Gainesville Police Department, Gainesville

Lieutenant Gordon Fullwood, High Springs Police Department, High Springs

Chief Robert Jernigan, Retired, Alachua Police Department, Alachua

Captain Charles Lee, Alachua County Sheriff's Office, Gainesville

Lieutenant Alton McDilda, Training Division, University of Florida Police Department, Gainesville

The Honorable Bob Milner, Retired, Sheriff, Bradford County, Starke

### **Diagnostic Medical Sonography**

#### **New**

Ms. Melinda Chitty, Shands at UF, Gainesville

Ms. Alice Johnson, Department of Radiology, Lake City Medical Center, Lake City

Dr. Chris Sistrom, Department of Radiology, Shands at UF, Gainesville

Mr. Juan Toro, Department of Radiology, North Florida/South Georgia Veterans Health System,  
Gainesville

Ms. Vanessa Wilemon, Radiology Associates of Ocala, Ocala

#### **Renew**

Ms. Nelda Albert, North Florida Women's Physicians, Gainesville

Ms. Carrie Bell, Shands at UF, Gainesville

Diagnostic Medical Sonography, Renew, cont.

Ms. Machell Blundell, Ocala Regional Medical Center, Ocala

Ms. Cheryl Carlisle, DIG, Gainesville

Ms. Gwen Cooper, Baptist Medical Center, Jacksonville

Mr. Carl Gaona, Department of Radiology, Shands at Starke, Starke

Ms. Walinda Hart, Imaging Services, The Villages Regional Hospital, The Villages

Ms. Patty Inis, Department of Radiology, Munroe Regional Medical Center, Ocala

Ms. Mary Jackson, North Florida/South Georgia Veterans Health System, Lake City

Ms. Tori Lancaster, Department of Radiology, Shands at UF, Gainesville

Ms. Chris Langford, Department of Radiology, Shands at UF, Gainesville

Dr. Julie Marshall, Department of Radiology, Shands at UF, Gainesville

Ms. Tosheiba Montgomery, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville

Mr. Ermon Owens, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville

Ms. Barbara Schilling, Ultrasound Supervisor, North Florida Regional Medical Center, Gainesville

Outgoing

Dr. Patricia Abbott, Department of Radiology, Shands at UF, Gainesville

Ms. Pat Dunsford, Imaging Services Department, Baptist Medical Center, Jacksonville

Mr. Jeremy Edwards, Department of Radiology, Shands at AGH, Gainesville

Ms. Marion Speed, Shands at AGH, Gainesville

**Radiologic Programs**

New

Ms. Elena Clement, Supervisor, Radiologic Department, Lake City Medical Center, Lake City

Mr. Tom Enlow, Radiology Administrator, North Florida Regional Medical Center, Gainesville

Mr. Tom Harrington, NMT Supervisor, Veteran Affairs Medical Center, Gainesville

Ms. Sharon Harris, Shands at UF, Gainesville

Mr. Tom Horton, NMT Supervisor, North Florida Regional Medical Center, Gainesville

Ms. Winnie Neilson, Shands HR representative, Shands UF, Gainesville

Mr. Mike Nicole, NMT Supervisor, Shands at UF, Gainesville

Ms. Jennifer Sirera, Quality Control, Shands at UF, Gainesville

Renew

Ms. Carrie Bell, Technical Director, Radiology Department, Shands at UF, Gainesville

Ms. Melinda Chitty, Administrator, Department of Radiology, Shands at UF, Gainesville

Ms. Sharon Dewitt, Chief Technologist, Radiology Department, North Florida Regional Medical Center, Gainesville

Ms. Janet Hicks, CT Supervisor, Shands at UF, Gainesville

Mr. Lowell James, Supervisor, Radiology Department, Shands at UF, Gainesville

Dr. Linda Lanier, Chairman, Department of Radiology, Shands at UF, Gainesville

Dr. Suzanne Mastin, Chief of NMT/Medical Advisor, Shands at UF, Gainesville

Mr. Kenneth Murphy, Radiology Administrator, North Florida Radiology, Gainesville

Mr. Steve Norden, Supervisor, Radiology Department, Shands at UF, Gainesville

Mr. Ermon Owens, Radiology Administrator, Veteran Affairs Medical Center, Gainesville

Ms. Ginny Scott, Supervisor, Radiology Department, Veteran Affairs Medical Center, Gainesville

Ms. Marion Speed, Director, Radiology Department, Shands at UF, Gainesville

Ms. Lisa Wheeler, Manager, Radiology Department, North Florida Regional Medical Center, Gainesville

Dr. Carol Younathan, Radiologist, North Florida Regional Medical Center, Gainesville

**Zoo Animal Technology**

New

Mr. Henry Bireline, Director of Habitats and Nature Center, Maymont Foundation, Richmond, Virginia

Renewal

Mr. Joe Barkowski, Curator of Birds, Sedgewick County Zoo, Wichita, Kansas

Mr. Stewart Clark, Vice President, Discovery Cove, Orlando

Ms. Kristen Cytacki, Director of Education, Palm Beach Zoo at Dreher Park, West Palm Beach

Mr. Craig Dinsmore, Director, Utah's Hogle Zoo, Salt Lake City, Utah

Mr. Jack Hanna, Director Emeritus, Columbus Zoological Gardens, Powell, Ohio

Dr. Darryl Heard, Assistant Professor, University of Florida College of Veterinary Medicine, Gainesville

Mr. John Lehnhardt, Animal/Environmental Policies and Standards Technical Director, Disney's Animal Kingdom, Lake Buena Vista, Florida

Ms. Fanny Navarro, Amazon and Beyond Public Facility Manager, Miami MetroZoo, Miami

**Board Action Requested:**

**Approval**

Action: Approved. See item 7.1 (408.1822).

**College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance**

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Community and Continuing Education EnRich! Brochure - Winter 2010

415.128, 09-10

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As required by the State Board of Education regulations, the schedule of Community and Continuing Education EnRich! courses for the winter 2010 term is presented for board information and approval. Term dates are January 16 through February 26, 2010, with registrations beginning January 4, 2010, and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be based on instructor and space availability. Changes, additions, and deletions will occur in the online schedule.

**Board Action Requested:**

**Approval**

Action: Approved. See item 7.1 (408.1822).

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Amended Addendum to Credit and Postsecondary Adult Vocational Lab Fee  
Schedule for 2009-2010 (Aviation - effective date)

301.114, 09-10

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At the October 2009 board meeting, the credit and postsecondary adult vocational lab fee schedule was amended to add the course fees as shown below. It was anticipated that these fees would be effective spring term 2010. It has come to our attention that, due to the nature of this coursework (flight training), at least one student is interested in enrolling prior to the spring term. In order to collect the necessary fees, it is requested that the lab fees be retroactive to the October 13, 2009, board meeting.

These lab fees are applicable to students who elect a prepayment option for flight training services in accordance with agreements between the college and FAA-approved contractors and are based on the estimated fee for flight training plus the customary 15% administrative fee. The balance of any unused funds will be returned to the student or to the designated third party provider of funds.

|         |                              |             |
|---------|------------------------------|-------------|
| ATF1120 | ASEL Flight Training 1       | \$ 6,785.00 |
| ATF1104 | ASEL Flight Training 2       | \$12,069.00 |
| ATF2150 | Instrument Flight Training   | \$11,327.00 |
| ATF2400 | Multi-Engine Flight Training | \$ 7,383.00 |

**Board Action Requested:**

**Approval**

Action: Approved. See item 7.1 (408.1822).

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission**

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New Rule 2.12: Prohibition Against Fraudulent or Other Dishonest Acts

410.439, 09-10

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Based on trustees' concerns when this rule came forward for information, college staff has modified the proposed rule to broaden the scope beyond college employees and independent contractors. The rule now clearly addresses all members of the college community, to include not only college employees but also consultants, vendors, contractors, and any other parties with a business relationship with the college, along with their employees and agents.

Like all organizations, Santa Fe faces risks from wrongdoing, misconduct, dishonesty, and fraud. Santa Fe must be prepared to manage these risks and their potential impact in a professional manner.

The college's goal is to establish and maintain an environment of fairness, ethics, and honesty for our employees, our students, our donors, our suppliers, and anyone else with whom we have a relationship. To maintain such an environment requires the active assistance of every employee and business affiliate every day.

Santa Fe is committed to the deterrence, detection, and correction of misconduct and dishonesty. The discovery, reporting, and documentation of such acts provides a sound foundation for the protection of innocent parties, the taking of disciplinary action against offenders up to and including dismissal where appropriate, the referral to law enforcement agencies when warranted by the facts, and the recovery of assets.

The proposed rule will formalize college policy regarding the deterrence and investigation of suspected misconduct and dishonesty by employees and others, and provide specific instructions regarding appropriate action in case of suspected violations.

**Board Action Requested:**

**Approval**

Action: Motion to approve: Hudson

Second: Solze

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - absent, McRae - yes, Solze - yes, Womack - yes.

**College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance**

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First Amendment to Agreement with University of Florida for the Benefit of the Colleges of Dentistry, Medicine, and Pharmacy - Health Sciences Programs and Health Information Management 408.1818, 09-10

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This amendment to the agreement governing student clinical experiences at the University of Florida modifies the section of the 2003 agreement that concerns compliance with the Health Insurance Portability and Accountability Act of 1996. This amendment is being submitted at UF's request to more clearly delineate the purposes for which a student may receive Protected Health Information and the circumstances under which a student may disclose such information. Through this agreement, Santa Fe students in the health sciences and Health Information Management programs may continue to participate in clinical experiences at the university colleges of Dentistry, Medicine, and Pharmacy.

**Board Action Requested:**

**Approval**

Discussion: Regarding item 9.3, President Sasser thanked Dr. Ed Bonahue and Dr. Dave Yonutas for their hard work in this important Memorandum of Understanding. He noted that the university gave assurances that the traditional transfer arrangement would be unaffected.

Action: Motion to approve items 9.1 through 9.5: Brashear

Second: Solze

Vote: Bradley - yes, Brashear - yes, Hudson - yes, Jackson - absent, McRae - yes, Solze - yes, Womack - yes.



***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Memorandum of Understanding with Florida Department of Education -  
Funding for Testing

408.1820, 09-10

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For the second year, the Department of Education is offering reimbursement to the college of \$4.40 per sub-test for each postsecondary readiness test administered to high school students in Alachua and Bradford counties. Pursuant to s. 1008.30 and 1007.235, F.S., Santa Fe is partnering with the school boards to provide the College Placement Test (CPT) to qualified high school students. This continues to offer Santa Fe the opportunity to strengthen its relationship with the local school districts and to continue important conversations regarding college readiness and remediation reduction.

**Board Action Requested:**

**Approval**

Action: Approved. See item 9.1 (408.1818).

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Memorandum of Understanding with University of Florida College of  
Health and Human Performance - Online Sport Management Program

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408.1822, 09-10

Almost 200 Santa Fe A.A. students are currently registered as potential Sports Management majors, but only a small fraction of those students (fewer than 20 per year) successfully transfer to the baccalaureate level at the University of Florida due to the university's limited capacity.

This agreement with the University of Florida College of Health and Human Performance provides open access for Santa Fe students to a new online baccalaureate program in Sports Management. Students meeting certain minimum requirements are guaranteed admission, though matriculation to UF through the traditional transfer pathway will also be preserved. The memorandum provides partial funding for a student advising position that will help to recruit and support Santa Fe students in the program. Other forms of support related to assessment and proctoring of student examinations already exist within the college.

As with the memorandum of agreement with UF for students in the Business Administration program, students in this online program will be able to take classes onsite at UF to complete a minor, if they desire, and will be provided with access to all aspects of student life on campus, including the opportunity to purchase athletic tickets, use the student health care center and fitness center, and attend cultural events.

The term of the agreement is from January 1, 2010, through December 31, 2010, with annual review and renewal.

**Board Action Requested:**

**Approval**

Action: Approved. See item 9.1 (408.1818).

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Rural North Central Florida Healthcare Careers Initiative -  
U.S. Department of Labor -- Grant

409.1773, 09-10

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The purpose of this project is to provide essential certified training and job placement for entry, mid, and advanced level health careers, including training for incumbent workers. Over a three-year grant period, the project will train 1) 541 unemployed/underemployed adults; 2) 253 incumbent professionals for advanced certification; 3) enhance the educational pipeline, supporting the training of 330 high school students; 4) place 694 completers into new jobs and retain 255 incumbent workers in existing jobs; and 5) promote community awareness of nursing and emerging health jobs to 7,975 individuals through outreach activities and a virtual tool. Training will occur in multiple health disciplines, including nursing and clinical laboratory sciences. The project also includes an expansion of the radiography program to the Starke Andrews Center. Training will target the unemployed, rural communities, One Stop participants, veterans, secondary schools, the economically and educationally disadvantaged, youth, and incumbent workers. Santa Fe College will serve as the fiscal agent and will provide a subcontract to the University of Florida Center of Excellence for Regenerative Health Biotechnology (UF - CHERHB) for a portion of the training, including the expansion of biotechnology into five rural high schools. This is year one of a three-year project.

The amount of funds requested from the U.S. Department of Labor is \$1,144,785 for year one. Total funds requested for the three-year project is \$2,933,574.

Duration of this project is April 1, 2010, through March 31, 2011.

Operating budget impact: In-kind resources from existing college resources

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 9.1 (408.1818).

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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YouthBuild Project Grant - Florida Institute for Workforce Innovation, Inc. -- Grant 409.1774, 09-10

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The purpose of this project is to provide a full-time Youthbuild Construction Professional Specialist/Instructor for the Santa Fe College Construction program. This position will assist with program participant outreach, and assist with employer outreach, internships, job matching, and referral. An estimated 32 Youthbuild participants will receive instruction in basic core construction skills, new green technologies, and safety. Santa Fe will serve as a sub-recipient of the Florida Institute for Workforce Innovation, Inc., which was awarded a three-year Youthbuild grant from the Department of Labor.

The amount of funds requested from the Florida Institute for Workforce Innovation, Inc. is \$36,058, with no matching funds from Santa Fe College.

Duration of this project is October 1, 2009, through June 30, 2010.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 9.1 (408.1818).

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Santa Fe College Foundation Liaison Update and Board Members' Remarks

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Reporting for the Santa Fe College Foundation, Trustee Womack noted that the Nutcracker Ballet was held this past Sunday at Bradford High School. The event was attended by over 500 people, with about two-thirds being youth. The event received a standing ovation led by Ms. Jeannie Baker, CEO of Shands at Starke. She mentioned that the fund raising dinner on November 20, 2009, at the Johns Conference Center, would feature guest speaker Mr. Casey Jones, one of the survivors of US Airways flight 1549 which crashed into the Hudson River. Also, SF's Boots-n-BBQ contest for backyard, amateur barbecuers will be held on Sunday, November 22, at 2 p.m. at the Starke Golf and Country Club. The contest will be led by "Big Dennis" Schmitz, a BBQ pro and contest representative for the Florida Barbeque Association. "Big Dennis" will show the attendees how to win the highest score they can when presenting at the Boots-n-BBQ in February.