

**The District Board of Trustees
Santa Fe College, Florida
Agenda for Board Meeting of September 16, 2008, at 4 p.m.
Blount Downtown Center**

Adoption of Agenda

Agenda Item: 1.1
418.469, 08-09

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of September 16, 2008
- 1.2 Approval of Board Meeting Minutes of July 15, 2008

2. Information Items

- 2.1 President's Report
- 2.2 Tech Prep Agreements with:
 - School Board of Alachua County
 - School Board of Bradford County
 - School Board of Columbia County
 - School Board of Levy County
- 2.3 Standard Health Facilities Agreements with:
 - Memorial Health Systems, Inc., d.b.a. Florida Hospital-Ormond Memorial,
Ormond Beach - Cardiovascular Technology
 - Memorial Hospital - Flagler, Inc., d.b.a. Florida Hospital - Flagler, Palm Coast -
Cardiovascular Technology

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff
- 3.5 Leave of Absence

Contracts, Grants

- 3.6 Ratification of Agreements:
 - Student Internship Agreement with University of Florida - Dental Programs
 - Mutual Aid Agreement with Gainesville Police Department
 - Mutual Aid Agreement with University of Florida Police Department
- 3.7 Addendum to Master Clinical Education Agreement with Shands Teaching Hospital and Clinics, Inc. for Advanced Certificate in Computed Tomography for:
 - Shands at Live Oak
 - Shands at Starke

- 3.8 Agreement with Shands at University of Florida - Nursing Programs Funding
- 3.9 Health Facilities Agreement with Cardiology Associates of Gainesville, G. Cooper & Associates, P.A. - Cardiovascular Technology
- 3.10 Work Exploration Center -- Grant
- 3.11 Suwannee River Area Health Education Center, Inc. and Santa Fe College Nursing Programs -- Grant
- 3.12 Suwannee River Area Health Education Center, Inc. and Santa Fe College High School Dental Aide Project -- Grant
- 3.13 Criminal Justice Training Trust Funds -- Grant
- 3.14 Little School Food Program 2008-2009 -- Grant
- 3.15 Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2009-2010

Finance/Business Affairs Items

- 3.16 Warrants Issued for July and August 2008
- 3.17 Report of Purchases for July and August 2008

4. Facilities Items

- 4.1 Performing Arts Theater - Construction Manager Selection - Information Item
- 4.2 Building I Restrooms Renovation - Accept as Complete
- 4.3 Alachua Center - Revised Budget, Phase III Documents, Guaranteed Maximum Price

5. Finance/Business Affairs Items

- 5.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2008
- 5.2 Colonel Harry M. Hatcher, Jr., Property Survey 09-01
- 5.3 Fee Waiver Report for Summer Term 2008
- 5.4 Report of Investments, Quarter Ending June 30, 2008
- 5.5 Annual Financial Report, Year Ended June 30, 2008
- 5.6 2008-2009 Annual Budget, Unexpended Plant Fund (Fund 7)
- 5.7 Acceptance of Donation, 09-01
- 5.8 Amendment #5 to Manual Food Service and Lease Agreement with Wehbe Jammin, Inc. d.b.a. Domino's Pizza
- 5.9 Amendment #4 to Manual Food Service and Lease Agreement with Subway Real Estate Corp.

6. General Institutional Items

- 6.1 Deletion of Courses Not Taught in the Last Five Years
- 6.2 Community and Continuing Education EnRich! Brochure for Fall B 2008
- 6.3 New Academic Programs:
 - Advanced Certificate in Computed Tomography (Fall 2008)
 - Advanced Certificate in Cardio Electrophysiology (Fall 2008)
 - Associate of Science Degree in Health Services Management (Fall 2009)
 - Certificate in Health Care Services (Fall 2009)
- 6.4 Certification of IRS Form 990 as Required by Direct Support Organizations

7. Contracts/Grants
 - 7.1 Affiliation Agreement with LP Gainesville, LLC d.b.a. Signature HealthCARE of Gainesville - Nursing
 - 7.2 Agreement with University Community Hospital, Inc., Tampa - Cardiovascular Technology
 - 7.3 Agreement with University of Florida for Physician Services - Athletics
 - 7.4 Amendment #1 to Affiliation Agreement with Mayo Clinic Jacksonville and St. Luke's Hospital Association, Inc., Jacksonville, Florida - Name Changes and Extension of Agreement
 - 7.5 Sustainable Alachua County Innovation – Grant **(Deleted)**
8. Endowment Corporation Liaison Update and Board Members' Remarks
9. Citizen's Requests
10. Adjournment

Board Action Requested:

Approval

Discussion: The agenda was amended by the board chair for good cause.

Action: Motion to approve: Brashear

Second: Jackson

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - absent at time of vote, Weingart - yes.

Approval of Board Meeting Minutes of July 15, 2008

401.460, 08-09

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held July 15, 2008, are presented for approval.

Board Action Requested:

Approval

Action: Motion to approve: Mallini

Second: Bradley

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - absent at time of vote, Weingart - yes.

President's Report

Information Item

Dr. Sasser thanked Dr. Paul Hutchins and his staff for hosting today's board meeting. He asked Dr. Hutchins to talk about the up-coming Healthcare Summit II. Dr. Hutchins invited all board members to attend the summit, which will be held at the Gateway Grand Best Western Hotel on September 22 starting at 8 a.m. He stated that a couple of years ago health care providers, hospital administrators, and others collaborated to find solutions to the critical need for health care professionals nationally, statewide, and locally. Santa Fe is hosting this meeting along with Lake City Community College, Central Florida Community College, and the Department of Labor and Rural Healthcare Alliance. Representative Cretul will be speaking at the summit and hopes are to have legislation written to meet the needs in the healthcare industry. He added that the steering committee formed at a previous summit will report on its recommendations for addressing educator and clinical site shortages in our region.

President Sasser recognized Ms. Barbara Hirschfelder, College Senate President; Ms. Lynn Speer, Career Service Council Chair; Mr. Cesar Fernandez, Student Government President; and Ms. Lee Johnson, President of FACC.

Dr. Sasser asked Ms. Lynn Speer to talk about the Career Service Fall Tribute. She commented that it is scheduled for September 18, starting at 8:30 a.m. with a continental breakfast and the program at 9 a.m. in S-29/30.

The president reminded the board that the fall workshop for the board is scheduled for October 20, starting at noon, and Trustee Mallini and his wife Dianne will be hosting it at their home.

The following quarterly employee award winners were recognized and received a plaque of appreciation and service pin: John Santos, full-time career service, and Dawn Miller, full-time faculty member.

Trustees received the Upward Bound brochure, the Counseling Center flyer, the Student Planner, and the Endowment Office grants booklet.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Tech Prep Articulation Agreements with: School Board of Alachua County School Board of Bradford County School Board of Columbia County School Board of Levy County	Information Item 408.1723, 08-09
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The A.S. transfer degree, A.A.S., and certificate programs listed below have been identified as accelerated paths by which students will have the opportunity to receive college credit as described in the articulation agreements with the School Board of Alachua County, School Board of Bradford County, School Board of Columbia County and School Board of Levy County.

School Board of Alachua County

New

Biotechnology Laboratory Technician A.S.	Academy of Agriculture and Environmental Resources
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Renewal

Early Intervention Certificate	Early Childhood Education
Early Childhood A.A.S.	Early Childhood Education
Early Childhood A.S.	Early Childhood Education

School Board of Bradford County

New

Early Intervention Certificate	Early Childhood Education
Early Childhood A.A.S.	Early Childhood Education
Early Childhood A.S.	Early Childhood Education

School Board of Columbia County

New

Biotechnology Laboratory Technician A.S.	Animal Science and Services
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School Board of Levy County

New

Biotechnology Laboratory Technician A.S.	Agricultural Biotechnology
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College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Standard Health Facilities Agreements with:	Information Item
Memorial Health Systems, Inc., d.b.a. Florida Hospital - Ormond Memorial, Ormond Beach - Cardiovascular Technology	408.1715, 08-09
Memorial Hospital - Flagler, Inc., d.b.a. Florida Hospital - Flagler, Palm Coast - Cardiovascular Technology	408.1716, 08-09

The board has authorized the Provost and Vice President for Academic Affairs to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such agreements have been executed with the above-listed facilities for students enrolled in the SFC Cardiovascular Technology program.

C O N S E N T

**District Board of Trustees
September 16, 2008**

Agenda Item: 3.1

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Faculty)

402.702, 08-09

The individuals listed below are being recommended for appointment for 2008-2009, or a portion of 2007-2008, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
Appointment	
Full Time	
Danielle Cabral <i>M.S., University of Florida</i>	Interim Assistant Professor, Mathematics
Patrick Carmichael <i>M.S., University of Florida</i>	Interim Assistant Professor, Mathematics
Julia Carson <i>B.S., University of Florida</i>	Interim Assistant Professor, Dental Programs
Nilanjana Sengupta Caballero <i>Ph.D., University of Florida</i>	Assistant Professor, Sciences for Health Programs (Anatomy and Physiology)
Betty Gibson <i>M.A., University of Alabama</i>	Interim Assistant Professor, Mathematics
Stephen Lyons <i>A.S., Santa Fe Community College</i>	Interim Assistant Professor, EMS
Reappointment	
Rodney Guico <i>Ph.D., Northwestern University</i>	Interim Assistant Professor, Biotechnology

Part Time

John Abbitt	Betty Arnette	Michael Bechard
Virginia Agnew	Tiffany Ashley	Michael Becker
Kelly Aissen	Denise Atteberry	Joseph Belgrade
Afsheen Akbar	Peter Backhaus	Edward Bennett
Ann Aldrich	Elaine Badgerow	Karen Bennett
Panos Alexakos	James Baer	Keith Bennett
Bonne Alexander	Douglas Bagby	Kimberley Bennett
Michael Allard	Anne Baird	Jennifer Bess
Matthew Allen	Bhaskar Bandyopadhyay	Steven Bingham
Melissa Alling	Timothy Bantle	John Bird
Sonia Alonso	Carol Barber	James Birdsall
Adenike Akinyode	Clayton Barnes	Tamara Blagojevic
Scott Anderson	Suzanne Barrosso	Harvey Blalock
Thomas Anderson	Robert Bartley	Beth Bonett
Leonard Appling	Laura Batlle	Austin Boyd
Linda Archer	Jahan Bayat-Mokhtari	David Boydston

Elsa Boysha
Alexandra Braddy
Charles Bradley
Joshua Braley
Nancy Brannen
Stacey Breheny
Victor Brennan
Robert Bretnall
Robert Brinson
Barbara Brock
Gayle Brown
Robert Brown
Gretchen Brooks
Paul Brown
Sherry Brumme
Richard Buckner
Thomas Bullard
Judy Burford
Justin Burus
Sheri Butler
David Butscher
Kathy Byrne
Cindy Cable
Kimberly Calvin
Cheryl Canova
George Canova
Selena Carter
David Case
Katherine Casey-Sawicki
Jaime Castro
John Catron
David Cavalleri
Lidia Cedeno
Lawrence Certain
John Chamberlain
Courtney Chambers
Justina Chappell
Allen Cheuvront
Susan Chikagwa-Malunga
Karen Chin
Clayton Clark
Wayland Clifton
Florence Cline
Richard Cohen
Nolan Col
Stacey Collins
Matthew Coleman
Michelle Colorio
Angela Conti

Marsha Cooper
Sharon Cooper
Daniel Coons
Patrick Cosby
Sandra Cosgrave
Lucica Curta
Lorraine Curtner
Mohammed DaCosta
Elaine Dale
Nancy Dale
Bradley Daniels
Dylan Daniels
Tania Darlington
Curtis D'Costa
Carrie Davis
David Davis
Garth Davis
Robert Dean
John Deese
Fatha Desue
Neal Devine
Travis Devinny
^Norma Diaz
Gila Dikel
David Dillard
Joanne Docherty-Goldstein
Steven Doherty
Jocelyn Donahue
Nicole Dorey
Valerie D'Ortona
Kendra Doten
Anna Dranishnikov
Don Duer
Lisa Dunsenbery
George Duren
Dusti Durden
John Ebbeling
Christina Edwards
Orisatalabi Efunbumi
Tyson Elliott
Bryan Engebretsen
William Erickson
Jackie Erney
Stacey Ettl
William Ezzell
Dominique Faison
Marie-Elena Falkenberg
Jeffrey Farrar
Kim Feigenbaum

Rhonda Feldheim
Anthony Ferrara
Daniel Figueroa
Holly Fisher
John Fitzgerald
Melissa Flanagan
Leah Foglia
^Brendan Foley
Shelia Forrester
Laure Frank
Michelle Freas
Patsy Frenchman
Jonathan Frey
Christopher Furlow
Jo Gallagher
Isa Garcia-Rose
Steven Garmon
^Jenilee Garner
Hayden Garriques
Daniel Gerard
Ericka Ghersi
Susan Gildersleeve
David Goldblatt
Lea Gramling
Arthur Grant
^Gary Green
Nicholas Grimaudo
Gueorgui Gueorguiev
Anedria Gunn
Jenny Gutwein
Albert Haddad
Catherine Hamilton
Valerie Hampton
Gary Hardesty
Matthew Harrigan
Steven Harrison
John Hart
Rebecca Hayes
Sharla Head-Jones
Sarah Henning
Manuel Hernandez
Nathan Herrod
Stephen Hess
Janet Hicks
Joseph Hillhouse
Mark Hills
Samuel Himes
Jeannette Hindsdale
Paul Hinson

Shirley Hintze
Gary Hoffman
Brian Holder
Millard Holder
Andrew Holt
Jennifer Hooks
Renate Hooper
Richard Hord
Lisa Houston
Margaret Howell
Steven Howell
Keri-Ann Hue
William Hutchison
Deborah Ingram
Thomas Idoyaga
Jeffrey Isaacson
Vidyha Ithikkat
Michael Jackson
Seth Jacobs
Vicki Jasmin
William Jawde
Alan Jenkins
Stephen Jensen
Lisa Jerry
Sue Jester
Randall Jeter
Brian Jimison
Patricia Johnson
Russell Johnson
John Jones
Karen Jones
Michelle Jones
Teri Jones
Christie Jordan
Michael Joseph
Reni Joseph
Phillip Kabler
Monika Kaczmarek
Robert Kalis
Aaron Kashtan
Kurt Kaufman
Aaron Keebaugh
Cari Keebaugh
Mary Keramidas
Cindy Keys
Michael Kidd
Birgitta Kimura
Amy Kinsey
Emily Kirby

Glenn Kirkconnell
John Kish
James Kocher
Dorothy Kondas
Reju Korah
Kevin Krahn
Barbara Kramer
Martin Krpan
Shelly Kummings
Jamie Kurnick
Wilford Kyes
Paul Ladnier
Joel Lambert
Fiona Lama
Kenneth Lampp
Patrick Larkin
^Bruce Larkins
Leon Larson
Aaron Lay
Clifford LeBlanc
John Lee
Beverly Leibach
Laura Lenes
Megan Leroy
Jayson Levy
Lee Libby
Randall Liles
Duke Lim
Dana Lindsay
Steve Lodle
Angela Long
Michelle Lorette
Linda Lotz
Charles Love
Jamie Love
Tori Lundock
James Lybarger
Christopher Mack
James Maggio
Tom Maida
Edward Malone
Matthew Mahoney
Shawna Mansfield
Warren Marcoux
Regina Martin
Douglas Massie
Kurt Morauer
Thomas Mayfield
Jyrece McClendon

Kimberly McCollough
Paul McCoy
Nancy McCurdy
Angela McDonough
Harold McGee
Heather McGrath
Barbara McGraw
Gretchen McIntyre
Sarah McIntosh
Kristen McKaig
David McPike
Albert Mellen
Ana Joy Mendez
Rohald Meneses
Stephen Mercadante
Venessa Merriex
Lou Ann Messina
Maureen Meyerson
Rebecca Micha
Alan Miller
Bryan Miller
Kathleen Miller
Victor Miller
Anthony Moffet
Gary Moody
Bermann Mesadiou
Sandi Moody
Jack Moorhead
Joseph Moro
Robert Morton
Michael Morse
Charles Mott
Angela Mulkin
Nancy Murphree
Timothea Murphy
Katherine Murray
Antonis Mytidis
Robert Mazalewski
Kristina Muzzey
John Nabet
Terry Neal
James Nelson
Jane Nelson
Roy Nelson
Nicole Nesberg
Lisa Neugebauer
Joanna Neville
Bridgette O'Brien
Sheila Onzere

Frank Oquendo
Erica Oshier
Henry Otoo
Amy Oxner
Bruce Pagel
Pamela Pallas
William Palow
Marilyn Palumbo
Darin Patterson
Delaney Pettijohn
Toni Phillips
Jody Peeling
Joanne Platte
Sandy Plympton
William Pokorny
Elizabeth Pooley
Sharon Pope
Nancy Poucher
Timothy Price
Michael Privette
Tania Querido
Clare Quint
Linda Racioppi
Corrie Rakvin
Luis Ramos
Voara Randrianasolo
Andrea Rascovich
Kathleen Ratican
Katherine Redman
Julius Regalado
William Renkus
Lisa Renshaw
Elizabeth Reynolds
Darnell Rhea
Kharyssa Rhodes
Kathryn Richardson
James Richeson
John Richman
Maria Rinehart
Wade Ring
Susan Rivera
Melanie Roberti
Courtney Roberts
Kathryn Richardson
Carrie Rodesiler
Evelyn Rodriguez
Jorge Romero-Habeych
Kelly Rooney
Gerald Rosenberg

Ingrid Rosenshein
Emily Ross
Michael Rowley
Andrew Rubin
Jason Rummier
Gregory Ruppert
Caronne Rush
Kathie Russell
Daniel Russo
Karen Rybak
Rino Salvo
Lori Sandholdt
Souheil Sassi
Patricia Sassner
Kathryn Saulsgiver
Michael Schoeppner
Rachel Schremp
Katie Schubert
Ward Scott
Gerrie Scully
Joseph Shuford
Jacob Searcy
Anca Segal
Billy Senn
Tscharna Senn
Robert Sepulveda
Alexander Sharpe
Linda Sheffield
Matthew Shine
James Siira
Caleb Simmons
Allen Siorek
Charles Smith
Ellen Smith
Justin Smith
Kim Smith
Scott Smolenski
Kenneth Smylie
Phil Scarpace
Phillip Spann
Holly Sprinkle
Henry Spurlin
Barbara Stakely
Kimbley Standifer
Richard Stanojev
Linda Stanley
Amy Starling
Nancy Starrett
Eli Stav

Stephan Sussman
Daniel Stepp
Zachary Stepp
Christopher Stetter
Terence Stevens
Greg Streukens
Kevin Strickland
Jan Sugalski
Susan Strauss
Roberto Sutton
Kalpana Swamy
Megan Sweeting
Marvin Swindell
Mallory Szymanski
Ryan Taebel
Patricia Telesco
Jeffrey Tennant
Mary Thames
Patricia Thoburn
Aaron Thomas
David Thomas
Jennifer Thomas
Julie Thomas
Christine Thompson
Carmen Thornton
Rita Torto
Kevin Trahan
Marc Trahan
James Troiano
^Bradley Traina
Wako Tuni
Gregory Turner
Donald Tyson
Mary Ulseth
Robert Uttaro
Tao Valentine
Melanie Veige
William Vickory
Jean Vincent
Robert Wagner
Christopher Wagoner
Lucinda Waldron
Sonia Walker
Melanie Walls
Matthew Walters
Judy Ward
Diane Warren
Kathy Watkins
Amanda Watson-Boles

Cynthia Watson
Glen Watson
Joshua Watson
Daniel Webber
Marcia Wehr
Mitchal Welsh
Donald West
Clark W. Wheeler
Clark V. Wheeler
Wendy Whitman
Roger Whitson
Stephen Wilder
Daniel Wilkins
Brandy Williams-DeBottis

Elizabeth Williams
Richard Williams
Neil Weinstein
Ted Weseman
Craig Winburn
Sean Witty
Helen Wofford
William Wolf
Ellen Wood
Debra Wright
Jeffrey Wright
Angela Yau
Michael Yawn
Rachel Yon

Richard Yon
David Yonutas
Linda Yonutas
Albert Young
David Young
Todd Yurchisin
Eric Zamora
Lavi Zamstein
Maria Zelaya
Robert Zimmerman
Joshua Zingg
Emory Zink
Lara Swilling
Chris Zurheide

^ Funded by student activity and service fees

Board Action Requested:

Approval

Discussion: President Sasser asked Ms. Karla Wooten, Coordinator/Vocational Evaluator, to comment on item 3.10. Ms. Wooten thanked the board for the opportunity to discuss the Work Exploration Center. She commented that the center offers vocational evaluation and community employment services for individuals with disabilities. The goal of the center is to help individuals decide what type of jobs are the best for them and identify other work-related needs. The center was established in 1968 and has served roughly 4,000 people in the last twelve years. Approximately 25% of those have gone on to enroll in programs at Santa Fe as a direct result of the center's services and recommendations. She said it is very gratifying to work with the individuals and to help them find a positive path in life.

Action: Motion to approve items 3.1 through 3.17: Jackson

Second: Bradley

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes.

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.2

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Contract Staff (Administrative and Professional)

411.306, 08-09

The individuals listed below are being recommended for appointment or promotion for 2008-2009, or a portion of 2007-2008, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<u>Executive/Managerial</u>	
Full Time - Promotion	
Lela Elmore <i>A.A. Santa Fe Community College</i>	Director of Human Resources
<u>Technical/Professional</u>	
Full Time - Appointment	
Dana Lindsey <i>M.S., Florida A&M University</i>	Counseling Specialist
Brandon Wilson <i>B.A., University of Central Florida</i>	Advising Specialist
Part Time	
* Shellie Banfield	Specialist for the Archer Center
* Isabel Barten	Specialist Adult Education
* Jody Bermann	Specialist Adult Education
Shirley Bloodworth	Specialist for Community Education
* Anne Bowman	Specialist Adult Education
* Connie Caldwell	Specialist Adult Education
Peche Chapman	Specialist for Counseling
^ Jennifer Chucran	Specialist for Student Life
Sandra Cosgrave	Specialist Academic Foundation
* Diana Crosby	Specialist Adult Education
Amanda Culp	Specialist Downtown Lab
Allison Davis	Specialist Applications Development
* Angela Dobberfuhl	Specialist Chemistry Lab
^ Jason Dodge	Specialist Student Leadership
Mary Kathryn Ellis	Specialist ESL Lab
Dominique Faison	Specialist Writing Lab
* Alyne Farrell	Specialist Adult Education
^ Gabrielle Fellenz	Specialist for Student Life
* Robert Fraser	Specialist Adult Education
* Rebecca Hassell	Specialist Adult Education
* Maria Huff	Specialist Adult Education
* Constance Jones	Specialist Adult Education

Administrative and Professional, cont.

<u>Name</u>	<u>Position</u>
James Kocher	Specialist Academic Foundation
Vincent LoCascio	Specialist Math Lab
* Mary Lock	Specialist Adult Education
^ Angela Martin	Specialist for Student Life
* Margaret Martin	Specialist Adult Education
* Vito Montauk	Specialist Adult Education
* Laura Predny	Specialist Adult Education
Jason Rummier	Specialist Downtown Lab
Patricia Schlenker	Specialist for Adult Education
Chris Zurheide	Specialist Writing Lab
* Grant funded	
^ Funded by student activity and service fees	

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.702).

C O N S E N T

**District Board of Trustees
September 16, 2008**

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Community and Continuing Workforce Education Contract Staff

404.375, 08-09

The individuals listed below are being recommended for appointment for 2008-2009, or a portion of the 2007-2008 year, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
Community Education	
Ann Aldrich	PC Fundamentals I
James Atyeo	Photography
Sheila Baker	American Sign Language II
Hassan Beaini	Arabic for Beginners
Patricia Beard	FCAT Writing
Tameisha Blake	First Aid
Musa Blount	Bicycle Repair
Gary Bone	Clay
Victor Brennan	GRE Math
Daniel Burney	Powerpoint
Ernest Campbell	Qiong Treasures for All
June Camerlengo	Biology
Paul Campbell	Tai Chi Chuan
Patrick Carmichael	Fundamental Algebra
Jandreau Carpenter	Crayon Color Batik 101
Lawrence Christian	Living Trusts, Estate Planning
Frank Cook	Vegetable/Herb Gardening
Sarah Crawford	Magical Math, Scrap Booking
Steven Crosby	TMJ/Headaches/Self Care
Chris Curry	Homeowner Horticulture
Danielle DeCosmo	Voice
Paul Dickerson	Upholstering
Sheryl Dixon	Jewelry 1
Stephen Dixon	Golf
Dietrich Dohrmann	Jewelry Construction
Scott Dombek	Golf
Tina Elmore	Ayurveda, Aromatherapy
April Fitzgerald	Macintosh/Graphic Design
Janet Foster	Word
Brian Fox	Computers
Michelle Freas	Sign language
Patrick Gallagher	Intro to Furnace Blown Glass
Mary Glazer	Brown Thumb Gardening
Denise Guerin	Cuong Nhu Karate

Community and Continuing Workforce Education Contract Staff, cont.

<u>Name</u>	<u>Position</u>
Oletta Hardenbrook	Cooking
James Hearn	Bridge
Alan Heck	Scuba Diving
Sue Heine	Intro to Silver Metal Clay
Heather Henderson	Computer and Keyboarding
Marc Henri	Cooking with Fresh Herbs
Sara Hinds	Glass Beadmaking
Elizabeth Hodges	Acrylic Painting
Cherub Hurt	Golf
JoLaine Jones-Pokorney	Powerful Playful Women
Julian Kazimier	Guitar
Jules Keith-Le	Photography
Barbara Kerkhoff	Tai Chi
Leon Larson	Hand Drumming
Alison LeBaron	Oil Painting
Sonja Lebo	American Sign Language
Terence Lehman	Sell a Home in a Buyer's Market
Martha Leret	Creative Writing for Beginners
Robert Lightner	Fencing
Stacy Long	Creative Writing
Ellen Lord	Western Line Dancing II
James Love	Leather 1&2, Imprinting
Marjorie Malerk	Belly Dancing
Richard Melgerajo	Math
Jeri-Lynn Minsavage	Fitness Boogie
Ed Morales	Spanish 1 through V
Andrew Nichols	Paranormal Investigation
Robert Oehl	Private Pilot Ground School
Karen Otero	Knitting
Susan Perko	Gentle Yoga
Loris Perozo	Beginning Flamenco Dance
Melanie Phillpot	Dog Ownership/Adoption
Heather Remer	Life Skills
Linda Richards	Organize and Declutter
Kharyssa Rhodes	Anthropology / History
Jack Roberts	The Power of Hypnosis
Marguerite Romeis	Psychic Connections
Rosita Ruiz	Spanish for Beginners
Donna Sheffield	Fitness
Lindsey Sheffield	Fit for Life, Got Game
Janos Shoemyen	Creative Writing
Hal Smith	Italian
George Sternfels	Wine Tasting
Brenda Thornton	Make It Snappy (Photo)
Carol Thorsen-Hood	Zoo It

Community and Continuing Workforce Education Contract Staff, cont.

<u>Name</u>	<u>Position</u>
Janet Todd	Spanish
Michael Toomey	Astronomy
Jennifer Van Bergen	Ferret Care 101
Stephen Walker	Sports
Candace Woloshchuk	Gyotaku Printmaking
Jimmy Yawn	Digital Camera
Diane Yazedjian	French
Alanna Yee	Pre-algebra, Manical Math

Continuing Workforce Development

Mary Short	Continuing Education Specialist
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Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.702).

C O N S E N T

**District Board of Trustees
September 16, 2008**

Agenda Item: 3.4

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Career Service Staff

403.466, 08-09

The individuals listed below are being recommended for appointment.

<u>Name</u>	<u>Position</u>
Full Time	
Michael Kyne	Refrigeration Mechanic
Charlie Fort	Refrigeration Mechanic
Denise Johnson	Office Assistant 2
Part Time	
Rhonda Matheny	Administrative Assistant 1

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.5

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Leave of Absence

420.151, 08-09

Ms. Brandi Cooke, a full-time tenured faculty member in the Mathematics Department, has requested a leave of absence from her faculty line for the time period of November 15, 2008, through December 31, 2008. This request is supported by the Chair and Provost and Vice President of Academic Affairs.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.6

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Ratification of Agreements:

Student Internship Agreement with University of Florida - Dental Programs	408.1717, 08-09
Mutual Aid Agreement with Gainesville Police Department	408.1718, 08-09
Mutual Aid Agreement with the University of Florida Police Department	408.1719, 07-09

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between the July and September meetings, which actions if delayed until the September meeting would create difficulties. The chair has signed agreements with the University of Florida for Dental programs, Gainesville Police Department, and the University of Florida Police Department. It should be noted that the agreement with Gainesville Police Department was prepared and executed by the city prior to the college officially changing its name so the contract is between the police department and Santa Fe Community College.

The justifications for the college to have the above-listed agreements executed prior to this meeting are set forth in the attached memoranda.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.702).

C O N S E N T

**District Board of Trustees
September 16, 2008**

Agenda Item: 3.7

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Addendum to Master Clinical Education Agreement with Shands Teaching Hospital and Clinics, Inc. for Advanced Certificate in Computed Tomography with: 408.1720, 08-09
Shands at Live Oak
Shands at Starke

This addendum to the Master Clinical Education Agreement with Shands Teaching Hospital and Clinics, Inc. allows students enrolled in the Advanced Certificate in Computed Tomography program to participate in supervised learning experiences at the facilities listed above as part of their course of study.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.8

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with Shands at University of Florida - Nursing Programs Funding

408.1721, 08-09

This renewal agreement with Shands at the University of Florida provides financial support for the Nursing programs in the amount of \$42,000 for each contract year from August 15, 2008, through August 14, 2011. In return, the college will maintain a full-time Nursing programs faculty member position, and make best efforts to maintain certain enrollment numbers. It is predicated on the fact that other associated costs are handled by the college or other entities.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.9

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Health Facilities Agreement with Cardiology Associates of Gainesville,
G. Cooper & Associates, P.A. - Cardiovascular Technology

408.1722, 08-09

This agreement with Cardiology Associates of Gainesville provides a location for students in the Cardiovascular Technology program to receive clinical experience in a professional setting. The agreement will commence upon receiving all signatures and will remain in effect until cancelled. This agreement is essentially the same as the standard health facilities use agreement with the exception of an added paragraph that states that all students in this Allied Health Sciences program undergo a complete background check before entering the program.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.702).

CONSENT

District Board of Trustees
September 16, 2008

Agenda Item: 3.10

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Work Exploration Center -- Grant

409.1720, 08-09

The purpose of this project is to address the needs of persons with disabilities who have employability barriers through three services: comprehensive vocational evaluation, employee development, and community employment. Each of these services maintains its own set of goals and is designed to promote the development and attainment of vocational objectives.

Comprehensive vocational evaluation seeks to assist in identifying vocational goals through a state-of-the-art program of services, including vocational evaluations, interest assessments, and career exploration activities. Employment development and community employment target specific issues impacting an individual's ultimate employability. Through these services, participants complete two weeks of employability skills classes and obtain assistance in resume writing, completing applications, interviewing skills, team building, job search training, and other job-related needs. Approximately 350 vocational rehabilitation customers will benefit from these services.

The amount of funds requested from the State of Florida, Department of Education, Division of Vocational Rehabilitation, is \$334,089, with no matching funds from Santa Fe College.

Duration of this project is October 1, 2008, through September 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.11

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Suwannee River Area Health Education Center, Inc. and Santa Fe College
Nursing Programs -- Grant

409.1721, 08-09

The purpose of this project is to create an academic and community collaboration to influence health professions education and the future health professions workforce. The project helps provide information and support services to community health professions, addresses state health priorities, and delivers health promotion/disease prevention and primary care services to rural and medically underserved communities. These funds will benefit approximately 270 students in the Associate of Science in Nursing degree programs. This is a renewal of an existing project that was approved by the Board of Trustees in the past.

The amount of funds requested from Suwannee River Area Health Education Center, Inc. is \$2,750, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.12

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Suwannee River Area Health Education Center, Inc. and Santa Fe College High School Dental Aide Project -- Grant 409.1722, 08-09

The purpose of this project is to support the Dental Aid program for the 2008-2009 academic year for health academy students from the Gainesville High School Academy of Health Professions and Lake City High School Academy of Health Related Professions. Approximately 6-12 high school students will participate in this project. This is a renewal of an existing project that was approved by the Board of Trustees in the past.

The amount of funds requested from Suwannee River Area Health Education Center, Inc. is \$2,500, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.13

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Criminal Justice Training Trust Funds -- Grant

409.1723, 08-09

The purpose of this project is to provide advanced and specialized training to approximately 1,046 law enforcement, correctional, and probation and parole officers in the college's service district. Courses include: Crisis Intervention Team Training, Instructor Techniques, Line Supervision, Field Training Officer, Breath Test Operator, Radar/Laser Operator, Human Diversity, Domestic Violence, and instructor courses in Defensive Tactics, Firearms and Vehicle Operations.

The amount of funds requested from the Florida Department of Law Enforcement is \$73,220, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.14

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Little School Food Program 2008-2009 -- Grant

409.1724, 08-09

The purpose of this project is to provide funds for nutritionally balanced meals for children enrolled in the Little School. Using provisions from the U.S. Department of Agriculture, each day breakfast, lunch, and an afternoon snack will be provided to all children enrolled in the childcare program. The food is served family style, with emphasis on developing independence in eating, serving, and cleaning up. Serving nutritious meals encourages awareness of good nutrition, and adults initiate conversation about mealtime etiquette and nutrition. Approximately 85 children will be served on a daily basis.

The amount of funds requested from the U.S. Department of Agriculture, Florida Department of Health, is \$50,022, with no matching funds from Santa Fe College.

Duration of this project is October 1, 2008, through September 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.15

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Institutional Application to Participate in Federal Student Financial Aid Programs 409.1725, 08-09
for Fiscal Year 2009-2010

The purpose of this project is to apply for federal funding for the Federal Supplemental Educational Opportunity Grant (FSEOG) and the Federal Work Study Program (FWSP). FSEOG is need-based gift aid and is awarded to exceptionally needy students. The program was designed to provide assistance to qualified students who have financial need. The FWSP provides part-time employment for students who demonstrate financial need. Approximately 1,000 students will benefit from these programs.

The amount of funds requested from the U.S. Department of Department of Education, Office of Postsecondary Education, is \$1,430,000, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2009, through June 30, 2010.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.702).

C O N S E N T

District Board of Trustees
September 16, 2008

Agenda Item: 3.16

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Warrants Issued for July and August 2008

208.452, 08-09

A listing of all disbursements issued from July 1 through August 31, 2008, is available at this meeting for the board's information.

For July 2008, the amount disbursed was \$8,246,800.24.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	566320 - 568700
Payroll	621718 - 621974

Electronic Transfers

9018 - 11414

For August 2008, the amount disbursed was \$10,020,253.00.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	568701 - 573203
Payroll	621975 - 622155

Electronic Transfers

11415 - 13736

Board Action Requested:

Approval of report

Action: Approved. See item 3.1 (402.702).

C O N S E N T

**District Board of Trustees
September 16, 2008**

Agenda Item: 3.17

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Purchases for July and August 2008

202.557, 08-09

Below and on the attached pages are the total amounts and a summary of purchases for the months of July and August 2008.

Purchasing	\$7,950,909.63
Risk Management Consortium	<u>205,748.82</u>
Total	<u>\$8,156,658.45</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y23956 (Fund 1)	\$ 40,000.00	Exempt	Amazon.com	Books for Collection Library
Y23958 (Fund 1)	\$ 70,000.00	Exempt	Baker & Taylor, Inc.	Books for Collection Library
Y23990 (Fund 1)	\$ 54,820.00	Contract	City of Gainesville	Training Officer Agreement Criminal Justice
Y23991 (Fund 1)	\$ 72,670.00	Contract	Alachua County Sheriff	Training Officer Agreement Criminal Justice
Y24004 (Fund 7)	\$ 239,345.00	Contract	Burns Brothers, Inc.	Downtown Phase 2 Restroom Utilities Renovation/Remodel
Y24071 (Fund 1)	\$ 152,730.00	Exempt	AT&T/BellSouth	Telephone, Ethernet, and Internet Services for Alachua County Campuses Communication Services
Y24076 (Fund 1)	\$ 31,589.90	Exempt	Sprint/Embarq	Telephone Service - Starke Communication Services
Y24117 (Fund 2)	\$ 30,355.00	Exempt	State of Florida	Fingerprinting of Criminal Justice and Health Science Applicants Criminal Justice Assessment
Y24156 (Fund 1)	\$ 60,100.00	Exempt	Angel Learning	Learning Management Software Information Technology
Y24157 (Fund 1)	\$ 43,396.69	Exempt	IBM Corporation	Hardware Maintenance Information Technology

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y24158 (Fund 1)	\$ 120,740.80	Exempt	IBM Corporation	IBM Software Maintenance Information Technology
Y24200 (Fund 6)	\$ 55,700.00	Exempt	Florida Farm Bureau	Rent Risk Management Consortium
Y24203 (Fund 7)	\$ 47,828.00	Contract	PPI Construction	Alachua Training Center Pre-construction Alachua Center
Y24220 (Fund 1)	\$ 48,000.00	Contract	LV Hiers Inc.	Fuel for Campus Vehicles and Equipment Automotive
Y24262 (Fund 6)	\$ 25,200.00	Exempt	Thompson, Sizemore, & Gonzalez, P.A.	Legal Fees 2008-2009 Risk Management Consortium
Y24353 (Fund 7)	\$ 40,070.24	Contract	HD Supply Plumbing	Plumbing Direct Purchase W-Building ADA Upgrades General Renovation/Remodeling
Y24354 (Fund 1)	\$ 37,666.00	Exempt	Cornerstone Systems, Inc.	Software Maintenance Information Technology
Y24430 (Fund 1)	\$ 40,000.00	Contract	Copyfax of Gainesville, Inc.	Copier/Printer Maintenance Units
Y24538 (Fund 1)	\$ 35,618.00	Contract	Johnson Controls, Inc.	Chiller Plant Maintenance HARV
Y24559 (Fund 2)	\$ 105,000.00	Contract	University of Florida	Student Health Care Contract Student Health Care Center
Y24600 (Fund 1)	\$ 62,853.48	Bid	Coverall of North Central Florida	Custodial Services - Centers Custodial/Janitorial
Y24840 (Fund 1)	\$ 235,655.00	Contract	University of Florida	Evaluate/Coordinate SFCC Dental Program Dental Assistant
Y24845 (Fund 2)	\$ 39,877.00	Bid	Nanoscience Instruments	Atomic Force Microscope Nano-Biology
Y24846 (Fund 7)	\$ 166,000.00	Bid	Perry Roofing, Inc.	Building C Re-Roof General Renovation/Remodeling Roofing Projects

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y24847 (Fund 7)	\$ 287,000.00	Bid	Perry Roofing, Inc.	Building B Re-Roof General Renovation/Remodeling Roofing Projects
Y24898 (Fund 1)	\$2,068,400.00	Exempt	Gainesville Regional Utilities	Electric, Water, Heating, and Stormwater Utilities
Y24903 (Fund 1)	\$ 43,700.00	Exempt	City of Starke	Andrews Center Utilities Utilities
Y24931 (Fund 7)	\$ 42,030.00	Contract	Affiliated Engineers	Retro Commissioning Study, Buildings A, F, J, and K\ General Renovation/Remodeling Buildings, Panels, and Drainage
Y24932 (Fund 7)	\$ 30,500.00	Contract	Flad & Associates	Master Plan Surveying Alachua Center
Y24933 (Fund 7)	\$ 32,500.00	Contract	Flad & Associates	Civil Site Work Alachua Center
Y24998 (Fund 1)	\$ 42,466.25	Bid	Heritage Paper Co.	Janitorial Products Custodial/Janitorial
Y25042 (Fund 7)	\$ 89,254.00	Contract	PPI Construction	IPS Roof Repairs General Renovation/Remodeling Buildings, Panels, and Drainage
Y25066 (Fund 1)	\$ 185,514.50	Exempt	IBM Corporation	Mainframe Financed Agreement Information Technology
Y25158 (Fund 1)	\$ 73,177.80	Sole Source	Gainesville Sun	Enrich Brochure Recreation and Leisure
Y25256 (Fund 7)	\$ 159,000.00	Contract	Brooks Air Systems, Inc.	HVAC Package Direct Purchase Construction Trades Lab Building
Y25257 (Fund 7)	\$ 42,000.00	Contract	Graybar Electric, Inc.	Power Distribution Direct Purchase Construction Trades Lab Building
Y25259 (Fund 7)	\$ 70,300.00	Contract	Hughes Supply, Inc.	Electrical Package Direct Purchase Construction Trades Lab Building

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y25263 (Fund 7)	\$ 89,390.76	Contract	Jacksonville Sound	Audio/Video System Direct Purchase Construction Trades Lab Building
<hr/>				
\$5,110,448.42				

Purchase orders for previously awarded contracts: 92

Amount: \$1,061,479.70

Other Purchases \$0 - \$25,000.00
Number of purchase orders: 1,419

Amount: \$1,984,730.33

Board Action Requested:

Approval of report

Action: Approved. See item 3.1 (402.702).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Performing Arts Theater - Construction Manager Selection

Information Item
412.1038, 08-09

Project Description:

The scope of this project has changed several times as driven by the available funding. The current scope entails the construction of a new performance theater and related spaces on the Northwest Campus.

Architect/engineer	Zeidler Partnerships, Inc.
Contractor/construction manager	Danis Building Construction Company
Uniform building inspector	In-House
Estimated project budget	\$17,153,755
Source of funds	Bonded CIF, Private and Matching

Project Status:

The selection committee reviewed 13 proposals for construction management services on May 22, 2008, and selected five firms to be interviewed. Those firms were interviewed on June 9, 2008, and the following firm was ranked as the top firm:

Danis Building Construction Co., Jacksonville, Florida

Information Item: No vote required.

Discussion: Mr. Bill Reese, Associate Vice President Facilities Services, reviewed items 4.1. -4.2. He started his review by showing current and completed construction projects. Those included were the zoo amphitheater, the Perry Construction Institute, the Perry Center, and the Andrews Center restoration.

Action: Motion to approve items 4.2: Brashear

Second: Mallini

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze – yes, Weingart - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Building I Restrooms Renovation - Accept as Complete

412.1039, 08-09

Project Description:

This project consists of the total renovation of the student restrooms in building I. It includes all new fixtures and finishes and will bring them up to current Florida Building Code and ADA requirements.

Architect/engineer	Craig Sally & Associates, Architects
Contractor/construction manager	BBI Construction Management, Inc.
Uniform building code inspector	In-house
Budget	\$433,053.00
Actual cost (design, construction, etc)	\$267,954.31
Project savings	\$165,098.69
Funding	PECO

Project Status:

College staff has inspected and granted final completion of this project and is requesting the project be accepted as complete. The project savings includes one deductive change order for \$63,746.09.

Board Action Requested:

Accept project as complete

Action: Approved. See item 4.1 (412.1038).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Alachua Center - Revised Budget, Phase III Documents, and
Guaranteed Maximum Price

412.1040, 08-09

This project involves the design and construction of a new training center in Alachua, Florida. The building will be approximately 23,000 gross square feet and contain classrooms, computer labs, and chemistry and biology labs as well as program space in the areas of biotechnology, information technology, and bio-manufacturing.

Architect/engineer	Flad & Associates
Contractor/construction manager	PPI
Uniform building inspector	In-house
Original project budget	\$6,722,230
Revised project budget	\$7,840,714
Source of funds	Private, Matching, and CIF

Project Status:

At early design development stage, when the actual sitework costs were known and the building costs were also estimated to exceed the budget, the college initiated a VE (value engineering) exercise and instructed the designers to redesign the building with the lab and administrative areas as base and the north corporate wing as an additive alternate.

Now that the college has received the results of the building guaranteed maximum, based on 100% construction documents, we are showing roughly \$500,000 in decreased cost due to the VE exercise. We are also able to see the difference in costs between the base building and alternate north wing.

Since the base building, at roughly 20,000 gross square feet, honors the original commitment for the center, we are requesting an increase in the project budget from \$6,722,230 to \$7,840,714. We will actively pursue additional funds, both privately and through the state for the additional wing, and due to the interest in all aspects of what this facility could bring to Alachua, the college is already revising our CIP to include a phase II and III appropriations request.

Staff has received and reviewed phase III documents and is requesting approval by the board. We are also in receipt of a guaranteed maximum price of \$4,999,203 for the base building and are asking the board to approve that as well.

Board Action(s) Requested:

- A. Approval to increase the budget to \$7,840,714**
- B. Approval of phase III documents**
- C. Approval of guaranteed maximum price of \$4,999,203 for the base building**

Discussion: Chair Weingart recused himself from the meeting due to his association with PPI Construction Management. Trustee Bradley chaired the meeting during this item. President Sasser stated that the Alachua Center is a complex project based on requirements from the many different partners involved: University of Florida Foundation, City of Alachua, and the many different private donors. The Santa Fe Endowment Corporation turned the center over to the college to complete under state rules and guidelines. The UF Foundation donated the six acres and the City of Alachua made its contribution on the conditions that the college handle all the site work and storm drainage. The necessity to provide site work was a primary factor in increasing the overall cost of the project by approximately \$1.1 million. Ms. Gibson, Vice President for Finance and ITS, said that costs would be covered from the Student Capital Improvement Fees Fund. Funds for future projects would come from Public Education Capital Outlay and other sources. In addition, Mr. Reese, Associate Vice President for Facilities, explained that a value engineering exercise reduced the cost of the facility by \$500,000 and still enabled it to meet requirements imposed by the City of Alachua. In answer to a question from Trustee Jackson, Mr. Reese said the center will comply with the agreement with the City of Alachua by providing approximately 20,000 square feet for biotechnology, classroom, and corporate service components and will leave open the possibility of adding space for additional programs and services in future phases. In answer to a question from Trustee Mallini, President Sasser replied the college can fully fund the planned future construction.

Action: Motion to approve: Mallini

Second: Jackson

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze – yes,
Weingart - absent at time of vote.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of
August 31, 2008

201.655, 08-09

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of August 31, 2008.

The following summary provides a comparison of actual revenues and expenditures for 2008-2009 vs. 2007-2008.

	2008-2009		2007-2008	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	15,882,833	24.29	17,031,196	25.72
Expenditures	6,576,187	9.43	6,242,287	10.21

Board Action Requested:

Approval of report

Discussion: Ms. Ginger Gibson, Vice President for Finance and ITS, reviewed items 5.1 through 5.9 individually. Under item 5.2, Mrs. Gibson noted that this was the first property survey for the fiscal year. In regards to the stolen items, Ms. Gibson commented that all computers were used for classroom instruction, and the college has taken extra security measures to prevent future incidents. Under item 5.5, she reviewed the highlights of the Annual Financial Report for the fiscal year 2007-2008. She noted the college implemented Governmental Accounting Standards Board Statement No. 45, (GASB 45), which is required by the state. For item 5.6, she reviewed the fund sources and recapitulated the transfer of funds for the Perry Center. Regarding Trustee's Bradley's question regarding item 5.8, Ms. Gibson replied the cost of a full audit would be costly for the vendor and that confirmation of vendor proceeds can be made adequately from reports to the state and tax returns.

Action: Motion to approve items 5.1 through 5.9: Bradley

Second: Mallini

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Colonel Harry M. Hatcher, Jr., Property Survey 09-01

200.741, 08-09

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met on August 12, 2008, and by e-mail August 13, 2008, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Stolen Property	5	\$ 6,015.08	0	\$ 0.00	\$ 0.00	\$0.00
Worn-Out Equipment with Salvageable Parts	1	1,193.00	0	0.00	0.00	0.00
Worn-Out Equipment with No Salvageable Parts	7	13,440.56	4	35,226.60	35,226.60	0.00
Surplus Property	5	14,262.05	2	12,311.96	12,311.96	0.00
Transfers	32	52,487.92	0	0.00	0.00	0.00
TOTAL	<u>50</u>	<u>\$87,398.61</u>	<u>6</u>	<u>\$47,538.56</u>	<u>\$47,538.56</u>	<u>\$0.00</u>

Notes

Stolen Property are items that have been reported to the SFCC Police Department as stolen.

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Board Action Requested:

Approval of survey

Action: Approved. See item 5.1 (201.655).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fee Waiver Report for Summer Term 2008

200.742, 08-09

Pursuant to Rule 7.13, the college grants fee waivers for course fees (excluding lab and access fees). Below are the waivers granted by the college for the summer term. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

	<u>Number of Waivers</u>	<u>Amount</u>
<u>Credit - Summer</u>		
College Employees	26	\$ 5,718.60
Senior Citizens	10	2,541.60
PSAV	1	288.70
State of Florida Employees	43	13,777.00
Employee Dependents	64	19,729.40
Dependent of Deceased Law Officer	<u>1</u>	<u>689.40</u>
Total	<u>145</u>	<u>\$42,744.70</u>

<u>Community Education - Spring</u>		
College Employees	2	\$ 10.00
Senior Citizens	36	1,592.00
Primetime	<u>7</u>	<u>55.00</u>
Total	<u>45</u>	<u>\$ 1,657.00</u>

<u>Community Education - Summer</u>		
College Employee	1	\$ 5.00
Senior Citizens	13	469.00
PrimeTime	<u>6</u>	<u>25.00</u>
Total	<u>20</u>	<u>\$ 499.00</u>

<u>Totals</u>		
Credit	<u>145</u>	<u>\$42,744.70</u>
Community Education	<u>65</u>	<u>2,156.00</u>
Total	<u>210</u>	<u>\$44,900.70</u>

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.655).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Investments, Quarter Ending June 30, 2008

201.656, 08-09

Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

Average adjusted rate, month of June 2008	1.50%
Interest earnings, quarter	\$ 46,678
Interest earnings, fiscal year to date	\$159,025

Demand deposits are maintained in the board's operating funds account with SunTrust Bank. Daily collected balances earn interest at the weekly average federal funds effective rate less 15 basis points.

Average weekly rate, week ending June 27, 2008	1.82%
Interest earnings, quarter	\$ 2,514
Interest earnings, fiscal year to date	\$119,800

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool.

Interest rate, Pool A, at June 30, 2008	2.43%
Interest earnings, quarter	\$ 2,326
Interest earnings, fiscal year to date	\$447,377

Capital Improvement Fee Bond proceeds are maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account when needed to cover vendor payments related to projects.

Interest rate, gross, at June 30, 2008	5.02%
Interest earnings, quarter	\$161,388
Interest earnings, fiscal year to date	\$860,504

Long-term investments are managed through the investment advisory agreement with U.S. Bank National Association. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Average life	1.77 Years
Yield-to-maturity at cost	4.10%
Earnings, quarter	\$(41,817)
Earnings, current year to date	\$467,939

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Interest Earnings Comparison

Total interest earnings fiscal year to date 2007/2008	\$2,054,645
Total interest earnings fiscal year to date 2006/2007	\$1,573,815

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.655).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Annual Financial Report, Year Ended June 30, 2008

201.657, 08-09

The Annual Financial Report for the fiscal year 2007-2008 was completed and filed with the Community College Finance Office on August 15, 2008. Highlights of the report include:

Revenue Highlights

➤ Operating Revenue

- Student Tuition and Fees increased \$1.7 million primarily due to the 5% increase in tuition rates, effective spring term and a slight increase in student enrollment in credit courses.
- Other categories of Operating Revenue decreased by \$541 thousand or 6.8%, which was primarily due to decreases in various restricted funding sources from federal, state and local grants and contracts.

➤ Non-operating and Other Revenues and Gains

- State appropriations decreased by \$335 thousand due to decreased funding in appropriated program funds.
- Gifts and Grants revenue increased by \$1.8 million due to an increase state and federal scholarship and grant support.
- Investment Income decreased by \$126 thousand principally due to the fluctuating financial market and the State Board of Administration Funds.
- Capital Appropriations and Capital Grants increased by \$14.3 million due to increased funding appropriated from the state and grants awarded to the college to support capital projects.

Expense Highlights

- The college gave a 3% annual salary increase to all personnel, and employer covered health insurance premiums and retirement rates increased but total salary and benefit expenditures increased only slightly over the prior year by \$502 thousand. This minor increase was planned by strategically not filling various vacated full-time positions in anticipation of recurring state appropriation shortfalls.
- Utility and Communication expenses increased by \$95 thousand primarily due to the increased cost of fuel used by energy consumption and college motorized equipment and vehicles.

- Other Services and Expenses decreased by \$318 thousand due to limiting travel expenditures and a reduction in the yearly premiums assessed for property insurance.
- Materials and Supplies decreased by \$3.5 million primarily due to decreased purchases over the prior year for non-capitalized tangible property and non-capitalized buildings and other structure repairs and maintenance.
- Depreciation Expense increased by \$224 thousand primarily due to the capitalization of the planetarium project and classroom building A restroom renovations completed during this fiscal year.

General Fund (Fund 1) Highlights

- Unallocated Fund Balance increased by \$5.1 million to \$14.1 million. The unallocated fund balance less board designated funds of \$6.1 million as a percent of total funds available for 2007-2008 was 9.59%.
- Board Designated included the following:
 - Potential Loss SBA Pool B
 - Amount Budgeted in 2008-2009 for non-recurring and capital outlay carry forward
 - Economic Stabilization
 - Contract Commitments
- Cash, Cash Equivalents, and Investments at year-end were \$24.5 million.

Plant Fund (Fund 7) Highlights

- Unallocated Fund Balance at year-end was \$27.4 million.
- Cash and Cash Equivalents at year-end were \$28.1 million.
- Major Capital Projects completed this year included:
 - Sciences Building Planetarium (Bldg X) \$992 thousand
 - Northwest Campus Utility Infrastructure Improvements \$371 thousand
 - Restroom Upgrade (Building A) \$250 thousand

Student Receivables

- At June 30 total net student receivables were \$544,996. These receivables are reported net of a \$214,279 allowance for uncollectible student accounts.

New Standards Implemented

- The College implemented Governmental Accountings Standards Board Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* for certain postemployment healthcare and life insurance benefits provided by the College (See Note 9).

Board Action Requested:

Approval of report

Action: Approved. See item 5.1 (201.655).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

2008-2009 Annual Budget, Unexpended Plant Fund (Fund 7)

201.658, 08-09

The Fund 7 (Unexpended Plant Fund) is used to account for resources that are available for the acquisition or construction of physical property to be used for institutional purposes, and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.

The fiscal year 2008-2009 budget details by project the allocated budgets by fund source.

PECO (Public Education Capital Outlay) is the primary source of funding for construction, remodeling, renovation, and repair of college facilities and for site acquisition. This source of funds comes from state-issued bonds backed by utilities services taxes.

CO and DS (Capital Outlay and Debt Service) is another source of funding for construction or remodeling of college educational facilities. These funds are provided directly to the college from an allocation of license tag fees. The board may elect to expend the funds directly or participate in a state bond issue backed by these funds.

CIF (Capital Improvement Fee) are funds collected from student fees (currently \$5.98 per credit hour for residents and \$23.92 for non-residents) to be used to maintain, improve, or enhance the educational facilities.

Facilities Enhancement Challenge Grant funds are generated from soliciting gifts from private sources and requesting and receiving matching funds from the state appropriations to build high priority instructional and community-related capital facilities.

Interest is earned by project on unexpended funds and is allocated monthly.

Board Action(s) Requested:

- 1. Approval of the 2008-2009 Annual Fund 7 Budget**
- 2. Approval to budget interest earnings to the related projects throughout the year as accumulated**

Action: Approved. See item 5.1 (201.655).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Acceptance of Donation, 09-01

200.743, 08-09

Michael Toomey has donated the item listed below to the Kika Silva Pla Planetarium. The telescope will be used for both school requests and monthly public outreach events, which are held at locations throughout Alachua and Bradford counties. It will also be used for guest viewings following the 7 pm Friday night shows from fall through spring.

<u>Items</u>	<u>Unit Value</u>	<u>Total Value</u>
Telescope, Meade LX200-12" (Condition: Good)	\$1,400.00	\$1,400.00
Total		<u>\$1,400.00</u>

Board Action Requested:

Approval/acceptance of donation

Action: Approved. See item 5.1 (201.655).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amendment #5 to Manual Food Service and Lease Agreement with
Wehbe Jammin, Inc. d.b.a. Domino's Pizza

209.163, 08-09

Amendment #5 is primarily made for the purpose of modifying the required financial terms from the contractor beginning January 1, 2008. The change has been negotiated after a full year's sales were significantly less than estimated by the vendor.

The amendment will also:

1. Allow the contractor to offer limited food service to students and staff at college centers as mutually agreed;
2. Change the requirements regarding documentation required on a monthly and annual basis to verify payment terms; and
3. Update the agreement to reflect the name change of the college.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.655).

District Board of Trustees
September 16, 2008

Agenda Item: 5.9

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amendment #4 to Manual Food Service and Lease Agreement with
Subway Real Estate Corp.

209.164, 08-09

Amendment #4 to the agreement with Subway Real Estate Corp. is made for the purpose of formally defining commissionable sales, changing the requirements regarding documentation required on a monthly and annual basis to verify payment terms, and to update the agreement to reflect the name change of the college.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.655).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Deletion of Courses Not Taught in the Last Five Years

400.516, 08-09

The following courses have not been taught in the last five years and have been purged from the Statewide Course Numbering System catalog inventory for Santa Fe College. The courses listed below have also been deleted from Santa Fe's in-house catalog inventory. With these deletions, the college remains in compliance with Rule 6A-10.0331, Florida Administrative Code, for the 2008-2009 academic year.

Catalog Purge 2008/2009	
Course #	Title
AMH2035	AMERICA IN THE MODERN WORLD SINCE 1945
ART2205C	COLOR AND COMPOSITION
EDF2090	CURRENT ISSUES IN EDUCATION
EET1605C	INTRODUCTION TO ELECTRONICS
MTB1313	DP MATH
PLA2423	CONTRACTS
PLA2800	LAWS FAMILY REL
RET1274	RESPIRATORY THEORY 1
RET1274L	RESPIRATORY THEORY 1 LAB
RET1275	RESPIRATORY THEORY 2
RET1275L	RESPIRATORY THEORY 2 LAB
RET2414C	PULMONARY FUNCTIONS
RTE1920	POSITIONING LAB

Board Action Requested:

Approval

Action: Motion to approve items 6.1 through 6.4: Mallini

Second: Davis

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Community and Continuing Education EnRich! Brochure for Fall B 2008

415.122, 08-09

As required by the State Board of Education regulations, the schedule of Community and Continuing Education EnRich! courses for the fall B 2008 term is presented for board information and approval. Term dates are October 25 through December 5, 2008, with registrations beginning October 1 and continuing throughout the term. The schedule is subject to further changes as certain classes maybe added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be based on instructor and space availability. Changes, additions, and deletions will occur in the online schedule.

Board Action Requested:

Approval

Action: Approved. See item 6.1 (400.517).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

New Academic Programs:	101.63, 08-09
Advanced Certificate in Computed Tomography (Fall 2008)	
Advanced Certificate in Cardio Electrophysiology (Fall 2008)	
Associate of Science Degree in Health Services Management (Fall 2009)	
Certificate in Health Care Services (Fall 2009)	

Santa Fe College proposes to offer several new degrees and certificates in support of its mission of "adding value to the lives of our students and enriching our community." These programs grow out of discussions with local employers and partners regarding the critical workforce needs within one of the region's central economic development clusters: health care services. All degrees have been developed by faculty and academic leadership within the program areas and have or will be vetted through the College's internal curriculum review process.

Advanced Certificate in Computed Tomography (Fall 2008)

Computed tomography is a medical imaging method employing tomography. Digital geometry processing is used to generate a three-dimensional image of the inside of an object from a large series of two-dimensional X-ray images taken around a single axis of rotation. The one-semester, online program is designed for certified Radiographers, Nuclear Medicine Technologists, and Radiation Therapists. The online education component and individualized clinical assignments offer the working technologist the opportunity to acquire the knowledge and skills necessary to qualify for the CT certification examination offered by the ARRT. Development of the program was funded by a *Succeed, Florida* grant.

Advanced Certificate in Cardio Electrophysiology (Fall 2008)

Cardiac electrophysiology is a rapidly growing field that has experienced tremendous advances in the identification of the causes of heart rhythm abnormalities and the methods of successfully treating these arrhythmias. The students will complete an eight-month instruction in online classroom, on-site laboratory, and selected clinical sites. Students who complete the program are eligible to challenge the national credentialing examination. Development of the program was funded by a *Succeed, Florida* grant.

Associate of Science Degree in Health Services Management (Fall 2009)

Health Services Management graduates work in the administrative support areas of the health field. Positions include professional duties in hospitals, clinics, insurance companies, pharmaceutical firms, and doctors' offices. Health Services Management professionals have little or no direct patient contact. The degree would provide a possible entry point into the planned Bachelor of Applied Science in Health Services Administration for students who have not earned an Associate of Science in a clinical health care field.

Certificate in Health Care Services (Fall 2009)

Health Care Services Coordinators serve in mid-level positions in the health field. This program is an intermediate step toward the Associate of Science degree in Health Services Management and

can be an exit point for students needing only the certificate for immediate career advancement. Graduates work in the administrative support areas of the health field such as hospitals, clinics, insurance companies, pharmaceutical firms, and doctors' offices.

Board Action Requested:

Approval

Action: Approved. See item 6.1 (400.517).

District Board of Trustees
September 16, 2008

Agenda Item: 6.4

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Certification of IRS Form 990 as Required by Direct Support Organizations

400.517, 08-09

In compliance with Florida Statute 1004.70, the board is asked to certify to the State Board of Community Colleges that the Santa Fe College Endowment Corporation has completed the appropriate IRS forms. The form submitted for certification is the federal IRS Return of Organization Exempt from Income Tax form (Form 990) and will be part of the direct support organization certification submitted to the State Board of Community Colleges in June 2009.

Board Action Requested:

Approval/certification of Form 990

Action: Approved. See item 6.1 (400.517).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Affiliation Agreement with LP Gainesville, LLC, d.b.a. Signature HealthCARE of Gainesville - Nursing 408.1724, 08-09

The purpose of this agreement is to allow Santa Fe nursing students to utilize Signature HealthCARE as a clinical site for their education. The agreement will remain in force for three years and may be extended by written agreement of the parties. Should the agreement be terminated, students in the program will be allowed to complete their previously scheduled assignments.

Board Action Requested:

Approval

Action: Motion to approve items 7.1 through 7.4: Mallini
Second: Davis
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes.

District Board of Trustees
September 16, 2008

Agenda Item: 7.2

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with University Community Hospital, Inc., Tampa - Cardiovascular Technology 408.1725, 08-09

This agreement with University Community Hospital, Inc. allows students in the Cardiovascular Technology program to participate in clinical education experiences at this facility. The agreement will remain in effect for one year and will automatically renew for two additional years unless terminated.

Board Action Requested:

Approval

Action: Approved. See item 7.1 (408.1724).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with University of Florida for Physician Services - Athletics

408.1726, 08-09

The agreement between the University of Florida and Santa Fe College for physician services sets policies and guidelines under which physician services will be provided for SFC student athletes for athletic-related injuries. Although UF has provided these services for the past few years, this is the first year a separate agreement has been proposed. This agreement will clarify coverage and expedite treatment for athletes, as well as determine payment for service issues between UF and insurance companies.

The term of the agreement is July 1, 2008, through June 30, 2009. Either party may terminate the agreement upon 30 days' advance written notice.

Board Action Requested:

Approval

Action: Approved. See item 7.1 (408.1724).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Amendment #1 to Affiliation Agreement with Mayo Clinic Jacksonville and St. Luke's Hospital Association, Inc., Jacksonville, Florida - Name Changes and Extension of Agreement

408.1727, 08-09

This amendment states that the names of Mayo Clinic Jacksonville and St. Luke's Hospital Association, Inc., Jacksonville, have been changed to Mayo Clinic Florida dba Mayo Clinic. It also recognizes the college's new name, Santa Fe College. Additionally, the term of the agreement has been extended for an additional three years. With the exception of these items, the conditions of the agreement from June 2005 remain in force.

Board Action Requested:

Approval

Action: Approved. See item 7.1 (408.1724).

DELETED

**District Board of Trustees
September 16, 2008**

Agenda Item: 7.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Sustainable Alachua County Innovation -- Grant

409.1726, 08-09

The purpose of this project is to create a cooperative organic garden of approximately one acre at the Northwest Campus; organic compost for the garden will come from SFC's food court and teaching zoo. Initially, the garden will potentially serve the more than 22,358 members of the college community. Gardeners will "rent" individual plots for minimal cost, have access to tools and seeds, and grow vegetables and fruit using organic methods that will be taught and encouraged by in-field workshops. The garden will serve as a living curriculum resource for SFC students, and provide a living classroom for Santa Fe Community Education programs. Community Education will provide classes in organic gardening, xeriscaping, slow food, green purchasing, and more. The garden will also offer a valuable site for local school field trips to complement the college's teaching zoo and Kika Silva Pla Planetarium.

The amount of funds requested from Sustainable Alachua County, Inc. is \$7,000, with an additional \$2,000 provided by various contributors.

Duration of this project is October 1, 2008, through September 30, 2009.

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Endowment Corporation Liaison Update and Board Members' Remarks

In Trustee Womack's absence, Mr. Charles Clemons, Vice President for Development, presented the Endowment Corporation report. He stated that the Endowment Corporation has approved a beautification project for the properties surrounding the Blount Center. New decorative wrought iron fencing has been installed and significant landscaping is planned. Also on August 29, the Miami International Ballet festival opened the festival with a reception to unveil the poster and showing of the film "Dance of My Heart." He noted the film was well received by the audience and the college was prominently mentioned and commended for its efforts to preserve the lifeworks and memories of Alberto Alonso.