

**The District Board of Trustees
Santa Fe Community College, Florida
Agenda for Board Meeting of June 24, 2008, at 4 p.m.
Wattenbarger Student Services Building**

Adoption of Agenda

Agenda Item: 1.1
418.467, 07-08

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of June 24, 2008
- 1.2 Approval of Board Meeting Minutes of May 20, 2008
- 1.3 Board of Trustees Meeting Schedule for 2008-2009

2. Information Items

- 2.1 President's Report
- 2.2 Organization of the Board for 2008-2009
- 2.3 Standardized Clinical Facilities Use Agreement
Martin Memorial Health Systems, Inc. - Cardiovascular Technology

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff
- 3.5 Leave of Absence

Contracts, Grants

- 3.6 Renewal of Legal Services Agreement - Brashear, Marsh, Kurdziel & McCarty PL
- 3.7 Renewal of Legal Services Agreement - GrayRobinson, P.A.
- 3.8 Renewal Agreement with University of Florida - Santa Fe Student Health Center
- 3.9 Articulated Acceleration/Early Admission Agreement with School Board of Citrus County
- 3.10 Student Support Services -- Grant
- 3.11 Upward Bound -- Grant
- 3.12 Upward Bound Summer Food Program -- Grant
- 3.13 Carl D. Perkins Postsecondary Rural and Sparsely Populated -- Grant
- 3.14 Carl D. Perkins, Career and Technical Education Postsecondary, Section 132 -- Grant
- 3.15 Carl D. Perkins, Career Pathways Consortia -- Grant
- 3.16 Adult Education and Family Literacy - Adult General Education -- Grant
- 3.17 Adult Education and Family Literacy - Literacy Education for Households -- Grant

- 3.18 Adult Education and Family Literacy - English Literacy/Civics Education -- Grant
 - 3.19 Suwanee River Area Health Education Center Inc. - *Tobacco Training and Cessation (ATTAC) Program* -- Grant
- Finance/Business Affairs Items

- 3.20 Warrants Issued for May 2008
- 3.21 Report of Purchases for May 2008

4. Facilities Items

- 4.1 Renewable Energy Program (Solar) - Budget

5. Rules

- 5.1 New Rule 2.11: Student Loan Practices Code of Conduct
- 5.2 Amended 6.14: Facilities Construction Contracts
- 5.3 Amended Rule 7.11: Fees
- 5.4 Amended Rule 7.23: Student Conduct Code

6. Finance/Business Affairs Items

- 6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of May 31, 2008
- 6.2 Colonel Harry M. Hatcher, Jr., Property Survey 08-08
- 6.3 Permission to Write Off Uncollectible Accounts
- 6.4 Budget Amendment #5, 2007-2008 Operating Budget, Current Unrestricted (Fund 1)
- 6.5 Approval of 2008-2009 Operating Budget - Current Unrestricted (Fund 1)
- 6.6 Approval of 2008-2009 Unexpended Plant Fund Budget (Fund 7)
- 6.7 Approval to Execute Purchasing Card Agreement with Compass Bank
- 6.8 Revision of Long-Term Investment Policy Statement with Wachovia Bank, NA, for the Florida Community Colleges Risk Management Consortium

7. Personnel

- 7.1 Salary Schedule for 2008-2009

8. General Institutional Items

- 8.1 Education Equity Act Report for 2007-2008
- 8.2 Credit and Postsecondary Adult Vocational Lab Fee Schedule for 2008-2009
- 8.3 Advisory Committees Appointments for
 - Biotechnology Laboratory Technology
 - Legal Assisting
 - Nuclear Medical Technology
 - Respiratory Care Technology
- 8.4 Acceptance of the Santa Fe Community College Endowment Corporation, Inc. Financial Report
- 8.5 Certification of Endowment Corporation Activity

9. Contracts/Grants
 - 9.1 Amendment #1 to Lease Agreement with the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida - Institute of Public Safety
 - 9.2 Revised Articulation Agreement with Embry-Riddle Aeronautical University
 - 9.3 Title III Strengthening Institutions Program: *Improving Student Success Through a Transformational Math Redesign Program -- Grant*
 - 9.4 National Science Foundation: *Modernizing the Physics Laboratories at Santa Fe Community College -- Grant*
 - 9.5 Displaced Homemakers Program: Lydia B. Stokes Foundation -- Grant
10. Endowment Corporation Liaison Update and Board Members' Remarks
11. Citizen's Requests
12. Adjournment

Board Action Requested:

Approval

Action: Motion to approve: Mallini
Second: Davis
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - absent at time of vote.

Approval of Board Meeting Minutes of May 20, 2008

401.458, 07-08

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held May 20, 2008, are presented for approval.

Board Action Requested:

Approval

Action: Motion to approve: Jackson

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - absent at time of vote.

Board of Trustees Meeting Schedule for 2008-2009

416.105, 07-08

Below is the proposed schedule of the Board of Trustees meetings for the 2008-2009 year. All meetings begin at 4 p.m. and are scheduled for the third Tuesday of the month

Proposed

July 15, 2008
Watson Center

August – No Meeting

September 16, 2008
Blount Downtown Center

October 21, 2008
NW Campus

November 18, 2008
Andrews Center

December – No Meeting

January 20, 2009
NW Campus

February 17, 2009
NW Campus

March – No Meeting

April 21, 2009
Andrews Center

May 19, 2009
Watson Center

June 16, 2009
NW Campus

July 21, 2009
NW Campus

Board Action Requested:

Approval

Action: Motion to approve: Mallini

Second: Weingart

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - absent at time of vote.

President's Report

Information Item

President Sasser recognized Ms. Barbara Hirschfelder, College Senate President; Ms. Anedria Williams, Career Service Council Chair; Ms. Tracey Chace, Student Government Internal Affairs Director; and Ms. Lee Johnson, President of FACC.

President Sasser reminded the board that the July board meeting will be at the Watson Center in Keystone and that there would be no August board meeting.

Organization of the Board for 2008-2009

Information Item
416.106, 07-08

Chair Bradley asked Trustee Brashear to serve as the nominating committee for the board organization 2008-2009. Trustee Brashear agreed to serve in this capacity. Trustee Womack arrived during this item.

District Board of Trustees
June 24, 2008

Agenda Item: 2.3

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Standardized Clinical Facilities Use Agreement
Martin Memorial Health Systems, Inc. - Cardiovascular Technology

Information Item
408.1702, 07-08

The board has authorized its chair to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such an agreement has been executed with Martin Memorial Health Systems, Inc., for students enrolled in the SFCC Cardiopulmonary Technology program.

Discussion: President Sasser noted this agreement will serve students in the Cardiovascular Technology program and that Martin Memorial Health Systems, Inc. is located in Stuart, Florida.

C O N S E N T

District Board of Trustees
June 24, 2008

Agenda Item: 3.1

**College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.**

Contract Staff (Faculty)

402.700, 07-08

The individuals listed below are being recommended for appointment for 2008-2009, or a portion of 2007-2008, as stated in the individual employee's contract.

Appointments

Full-Time

<u>Name</u>	<u>Position</u>
Patricia Aylward <i>M.S.N., University of Florida</i>	Assistant Professor, Nursing Programs
Deborah Clark <i>M.S., Florida Institute of Technology</i>	Assistant Professor, Business Programs
Richard Dickson <i>Ph.D., Duke University</i>	Assistant Professor, English
Heather Hall <i>M.S., University of Florida</i>	Assistant Professor, Social and Behavioral Sciences (Anthropology)
Deanna Henriksen <i>M.S., University of Florida</i>	Assistant Professor, Academic Foundations (Developmental Math)
Erica Jacobs <i>M.A., The College of New Jersey</i>	Interim Assistant Professor, English
Heidi Lannon <i>Ph.D., University of Florida</i>	Assistant Professor, Social and Behavioral Sciences (Geography)
Nance Lempinen-Leedy <i>M.L.S., Wayne State University</i>	Assistant Professor, Librarian
Tammy Martineau <i>M.S.N., University of Central Florida</i>	Assistant Professor, Nursing Programs
Angelenia Semegon <i>Ph.D., University of Florida</i>	Assistant Professor, Social and Behavioral Sciences (Psychology)
Matthew Shaffer <i>M.F.A., University of Florida</i>	Assistant Professor, Visual and Performing Arts (Studio Art/Sculptor)

Part Time

Bhaskar Bandyopadhyay	Edwin Dice	Shelly Kummings
Timothy Bantle	Bryan Engebretsen	Michelle Lorette
Jahan Bayat	Ericka Gheri	Valerie Marburger
Michael Becker	Rebecca Hayes	Doug Massie
Judy Burford	Carl Henriksen	Nicole Nesberg
Danielle Cabral	Nathan Herrod	Christy Nichols
Justina Chappell	Paul Hinson	Theodore Petersen
Kimberly Calvin	Andrew Holt	Megan Sweeting
Amy Coker	Deborah Ingram	Justin Smith
Jennifer Denson	Gerald Kish	Kevin Tate

Faculty, cont.

Part Time

Aaron Thomas
Carmen Thornton

Daniel Weber
Deborah Williamson

Richard Yon
Emory Zink

Reappointment

<u>Name</u>	<u>Position</u>
Shalanda Asante	Assistant Professor, Respiratory Care
Cynthia Boucher	Assistant Professor, Nursing Programs
Patrick Breslin	Assistant Professor, Humanities and Foreign Languages
Amy Chadek	Assistant Professor, Cardiovascular Technology
Sharon Chapman	Assistant Professor, Cardiovascular Technology
Brian Goring	Assistant Professor, Nuclear Medical Technology
Alexander Green	Assistant Professor, High School Dual Enrollment (English)
Gertrude Jordan	Assistant Professor, Nursing Programs
Sandra Kamhoot	Assistant Professor, Nursing Programs
Margaret Kayhani	Assistant Professor, Nursing Programs
Daisy King	Assistant Professor, Nursing Programs (PN)
Nance Lempinen-Leedy	Assistant Professor, Librarian
Heather Long	Assistant Professor, Sciences for Health Programs
Sarah Lopez	Assistant Professor, Cardiovascular Technology
George Mazzeo	Assistant Professor, Aviation Sciences
Kenneth Murphy	Assistant Professor, Mathematics
Melissa Orbitg	Assistant Professor, Dental Assisting
Ethel Owusu	Assistant Professor Sciences for Health Programs
Li Ren-Kaplan	Assistant Professor, Humanities and Foreign Languages
Julie Shay	Assistant Professor, Health Information Technology
Marin Smillov	Assistant Professor, Humanities and Foreign Languages
William C. Smith	Assistant Professor, English
Beverly Turner	Assistant Professor, Nursing Programs
Ann Weigl	Assistant Professor, Academic Foundations
Trenita White	Assistant Professor, Librarian

Board Action Requested:

Approval

Action: Motion to approve items 3.1 through 3.5 and items 3.7 through 3.20: Weingart
Second: Mallini
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

C O N S E N T

District Board of Trustees
June 24, 2008

Agenda Item: 3.2

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Contract Staff (Administrative and Professional)

411.307, 07-08

The individuals listed below are being recommended for appointment or promotion for 2008-2009, or a portion of 2007-2008, as stated in the individual employee's contract.

**Executive/Managerial
Appointment**

Full Time - Promotion

<u>Name</u>	<u>Position</u>
James Geason <i>Ph.D., University of Florida</i>	Director, Business Programs
Virginia Gibson <i>M.ACC., University of Florida</i>	Vice President for Finance and Information Technology Services
Michael Hutley <i>MBA, St. Leo University</i>	Director, Records and Admissions
Rebecca Rogers <i>B.S., Clemson University</i>	Director, Facilities Planning

Full Time - Reappointment

Benny Alligood	Associate Vice President for College Relations
Erik Anderson	Director, Facilities Operations
Shelia Baker	Director, Health Sciences Advising
Karen Bennett	Director, Little School
Edward Bonahue	Chair, Humanities and Foreign Languages
Cheryl Canova	Director, Andrews Center
John Chapman	Director, Information Technology Services
Charles Clemons	Vice President Development
Deborah Clark	Director, Business Programs
John Cowart	Assistant Vice President of Student Affairs
Charles Curry	Director, Development Services
Douglas Diekow	Chair, Social and Behavioral Sciences
Michael Droll	Associate Vice President, Institutional Research and Planning
Byron Dyce	Chair, Mathematics
Lois Ellis	Director, Nursing Programs
Sture Edvardsson	Chair, Natural Sciences
Willard Fagler	Executive Director, FCCRMC
Steven Fisher	Associate Vice President, Student Affairs
Reeda Fullington	Director, Cardiovascular Technology and Sonography
James Geason	Director, Business Programs

<u>Name</u>	<u>Position</u>
Virginia Gibson	Vice President for Finance and Information Technology Services
Alora Haynes	Chair, Visual and Performing Arts
Emilia Hodge	Director, Advisement Center
Paul Hutchins	Dean, Educational Centers
Michael Hutley	Director, Records and Admissions
Curtis Jefferson	Associate Vice President for Academic Affairs
Daryl Johnston	Chief of Police/Director Institute Public Safety
Douglas Jones	Assistant Vice President, Economic Development
Eugene Jones	Director, Information Technology Education
Lawrence Keen	Assistant to the President
James Keites	Director, Athletics
Kimball Kendall	Assistant Vice President, College Relations and Academic Affairs
Barbara Konter	Director, Radiologic Programs
Anne Kress	Provost and Vice President for Academic Affairs
Linda Lanza-Kaduce	Director, High School Dual Enrollment
Patti Locascio	General Counsel
James McMullen	Director, Construction and Technical Programs
Susan Miller	Chair, English
Timothy Nesler	Associate Vice President, Information Technology
Linda Nichols	Chair, Sciences for Health
Elizabeth O'Reggio	Director, Ethnic Diversity
William Reese	Associate Vice President, Facilities Services
^ Daniel Rodkin	Director, Student Life
Rebecca Rogers	Director, Facilities Planning
Daphyne Sesco	Director, Purchasing
Karen Smith	Executive Director, East Gainesville Initiative
Paul Stephan	Director, Respiratory Care and Surgical Technology
Myra Sterrett	Director, Library
Joan Suchorski	Associate Vice President, Development Grants and Projects
Lynn Sullivan	Registrar
Portia Taylor	Vice President of Student Affairs
James Ward	Deputy Chief, SFCC Police Department
Peggy Werts	Director, Financial Aid
Carole Windsor	Chair, Academic Foundations

^ Funded by student activity and service fees

<u>Name</u>	<u>Position</u>
Robert Wolfson	Director, Watson Center
David Yonutas	Associate Vice President for Academic Affairs (Interim)
Guy York	Vice President, Administrative Affairs

Technical/Professional Appointment, Full Time

<u>Name</u>	<u>Position</u>
Elizabeth Albury <i>M.S., Nova Southeastern University</i>	Coordinator, Community Education

Reappointment, Full Time

Eliazbeth Albury	Coordinator, Community Education
^ Christine Ahern	Women's Softball Coach
Kathleen Aiken	Coordinator, International Education
Afsheen Akbar	Advising Specialist
Yvonne Amundson	Coordinator, Grants and Projects
Andrew Anderson	Downtown Center Lab Manager
Linda Asbell	Zoo Program Specialist
Elizabeth Auerbach	Information Systems Analyst
Tabrisha Baker	Graphic Designer
Edward Braddy	Coordinator, Assessment Center
Richard Braun	Desktop Computer Specialist
Brenda Brown	Accounting Supervisor
Marcia Buresch	College Prep Advisement Coordinator
Myrna Cabrera-Rivero	Coordinator, Multicultural Student Center
Deanne Caldwell	Developer
John Caldwell	Network Analyst
Matthew Chasteen	Mac Lab Specialist
John Coleman	Manager, Facilities Services
Mardell Coleman	Coordinator, Counseling Center
* Marcey Corey	Talent Search Recruiter
Kathleen Coyne-Russell	Zoo Curator
Billie Gayle Davis	Coordinator, Welcome Center
Jess Delaney	Communications Specialist
James Diercks	Information Systems Administrator
* Margaret Donald	Community Employment Specialist
Julius Dunmore	Evening Custodial Manager
Patricia Dunn-White	Admissions Specialist
Phuoc Duong	Lab Manager, Physical Science
Natalie Dyksterhouse	Manager, Health/Life Programs - FCCRMC
Barbara Ellison	Coordinator, Senior P/C Programs - FCCRMC

* Grant funded

^ Funded by student activity and service fees

<u>Name</u>	<u>Position</u>
	Coordinator, Human Resources
	Network/Computer Specialist
* Marilyn Escue	Family Literacy Specialist
Frederick Evans	ITS Manager, Computer Support
Ulysses Fann	Network Systems Specialist
Barbara Fields	Business Programs Lab Manager
John Fitchue	Desktop Computer Specialist
Donald Flake	Coordinator, Facilities Planning and Construction
Scott Fortner	Advising Specialist
Lisa Gagne	Coordinator, Center for Business
Julie Garrett	Communications Specialist
John Gebhardt	Coordinator, Veterans Affairs
Bruce Gordon	Coordinator, College Placement
Vivian Graham	Counseling Specialist
Bradford Grant	Senior Desktop Computer Specialist
Elizabeth Grant	Visual and Performing Arts Specialist
* Nancy Griffin	Displaced Homemaker Program Coordinator
Charles Griggs	Coordinator, Safety and Risk Management
* Diane Gross	Coordinator, Educational Talent Search
Kim Hankins	Library Specialist
Robert Hatker	Project Manager, Facilities
Sandra Henderson	Counseling Specialist, High School Dual Enrollment
Deanna Henriksen	Math Lab Manager
David Houder	Websmith
Lisa Houston	Writing Lab Manager
Dwight Hulse	Assistant Comptroller
Jorge Ibanez	Coordinator, Graphic Design Program
* Carlos Iriarte	Upward Bound Advising Specialist
Tarah Jacobs	Zoo Education Specialist
Eva Jansen	Senior Network System Specialist
Stephen Jensen	Instructional Systems Specialist
Elizabeth Johnson	Payroll Manager
Kenneth Johnson	Bursar
Louis Kalivoda	Advising Specialist
Santosh Kamath	Senior Assessment Specialist
Brice Keith	Information Systems Administrator
Deborah Kennedy	Open Campus Specialist
Gloria Kersh	Educational Technology Specialist
William Kiser	Counseling Specialist, Disabilities Resource
Dan Lackey	Information Systems Programmer Center
* Grant funded	
^ Funded by student activity and service fees	

	<u>Name</u>	<u>Position</u>
^	Jenny Lackey	Student Life Websmith
^	Teresa Lanier	Business Manager, Student Leadership and Activities
	Harriet Larsen	Facilities Business Manager
	Lesley Lebaron	Counseling Specialist
	Stacey Ledvina	Admissions Specialist
	Kathryn Lehman	Cultural Programs Coordinator
	Andrew Lievertz	ITE Systems Support Specialist
	Robert Lightner	Manager, TV Productions
*	Barbara Little	Perkins Grant Program Specialist
	Francisco Lopez	Property and Plant Fund Accounting Coordinator
	Sharon Loschiavo	Advising Specialist
	Louis Mallory	Associate Director, EMS/Fire Science Programs
	Adrian Manley	Counseling Specialist
	Michael Manlove	Lab Manager, Biological Sciences
	Thomas Mason	Advising Specialist
	John McCall	Senior Network Computer Specialist
	Teri McClellan	Manager, Development Support Services
	Maureen McFarlane	Associate Director, Financial Aid
*	Joan McGrath	Advising Specialist
	William Meeker	Lab Manager, Physical Sciences
	Tracy Miller	Counseling Specialist
	Timothy Modisette	Desktop Computer Specialist
	Kelly Mongiovi	Counseling Specialist, Disabilities Resource Center
*	Billie Monroe	Coordinator, Perkins Program Data
	Joan Moore	Advising Specialist
	Martha Morton	Curriculum Support Coordinator
^	Christopher Mowry	Men's Basketball Coach
	Susan Muggeo	Information Systems Administrator
	Jennifer Mullis	Continuing Education Specialist
	Claudia Munnis	Coordinator, Disability Resource Center
	James Murphey	Associate Director, Criminal Justice Training Center
*	Linda Mussillo	Adults with Disabilities Specialist
	Keith Nelson	Telecommunications Analyst
	Nancy Nipper	Business Manager, Institute of Public Safety
	Michael Ordish	Desktop Computer Specialist
*	Jorge Ortiz	CROP Coordinator
*	Priscilla Parker	Coordinator, Tech Prep
	Laurent Pellerin	Planetarium Coordinator
	William Peltier	Lab Manager, Sciences for Health
	Takela Perry	Advising Specialist
*	Grant funded	
^	Funded by student activity and service fees	

<u>Name</u>	<u>Position</u>
Pamela Pieters	Senior Graphics Designer
Kenneth Plumley	Project Manager, Facility Services
Beverly Polk	Benefits Manager
Sharon Pope	Reading Lab Manager
Eric Powell	Operating Systems Analyst
Steven Powell	Graphic Designer
Robert Pralle	Coordinator, Senior H/L Programs FCCRMC
Kerry-Ann Rawls	Advising Specialist
Maria Remer	Advising Specialist
Owen Reynolds	Performing Arts Technical Coordinator
Nasrin Rezaei	Information Systems Administrator
Leoris Richardson	Advising Specialist
Michael Ridlon	Network Analyst
Selena Riess	Lead Transcript Evaluator
Douglas Robertson	Advising Specialist
William Rollins	Specialist, Office for Diversity
Raymond Ross	Operating Systems Analyst
Sari Sanborn	Advising Specialist
Phil Scarpace	Senior Desktop Computer Specialist
James Schwartz	International Student Services Coordinator
Colleen Scott-Hall	Student Development Specialist
Nuzhat Shamim	Coordinator, Little School
David Schlafer	Associate Director, Purchasing
Christopher Simoneaux	Application Developer
* Vernon Singleton	Project Transfer Advising Specialist
Diana Smith	Coordinator, Student Services DTC
Felecia Smith	Institutional Research Specialist
Stuart Soto	Adult Education Specialist
Kimbley Standifer	Associate Director, ITE
^ Chanda Stebbins	Women's Basketball Coach
Thaddeus Suggs	Network/Computer Specialist
Kalpana Swamy	Counseling Specialist
Linda Sweet	Compensation Manager
* Carolyn Tarkington	Talent Search Recruiter
David Tate	Coordinator, Apprenticeship Programs
Jan Taylor	Call Center Specialist
Michael Terreri	Desktop Computer Specialist
Tommy Terry	Associate Director, Institute of Public Safety
Mary Thames	Advising Specialist
Harold Tholen	Fitness Center Manager
Jennifer Thomas	Advising Specialist
* Cecelia Thompson	Pilot for Success Program Specialist
* Grant funded	
^ Funded by student activity and service fees	

<u>Name</u>	<u>Position</u>
Mathew Thompson	Network System Specialist
Christopher Wagoner	Police Training Specialist
William Walton	Coordinator, FCCRMC
Jennifer Weeks	Lab Manager, Cardiovascular Technology
* Patricia West	Coordinator, Upward Bound Program
Patti West	ITS Manager Network and Telecommunications
^ Johnny Wiggs	Baseball Head Coach
* Joann Wilkes	Displaced Homemaker Program Specialist
Nancy Williamson	Information Systems Administrator
Stephen Williamson	ITS Manager, Systems and Operations
Ryan Woods	Recruitment and Retention Manager
* Karla Wooten	Coordinator, Work Exploration Center
Paulette Wright	Advising Specialist
James Yawn	Career Resource Center Coordinator
Steve Yongue	Media Design Coordinator

Part Time

<u>Name</u>	<u>Position</u>
Katy Arnold	Specialist, Downtown Lab
Thomas Bohrmann	Specialist, Math Lab
Tasana Camara	Staff Accompanist
Patrick Collins	Specialist, Visual Arts
* Melinda Craine	Specialist, CROP Program
* David Dean	Specialist, Student Support Services
* Robert Deckard	Specialist, Upward Bound
* Marilyn Diaz	Specialist, Upward Bound
Richard DiFore	Staff Accompanist
* Jodi Doher	Specialist, Educational Talent Search
^ Gabrielle Fellenz	Specialist, Student Life
* LaCheryl Foltz	Specialist, Displaced Homemakers
* Valerie Freeman	Specialist, CROP Program
David Goldblatt	Staff Accompanist
* Sherry Hallman	Specialist, Upward Bound
Justine Haroon	Specialist, Lab Assistant
* Lee Holmes	Specialist, Upward Bound
Aaron Lay	Specialist, Writing Lab
Charles Lesch	Specialist, Dental Program
Katharine Lewis	Life Model
Dana Massaro	Life Model
Annette Merritt	Specialist, Student Services
Thomas Moffett	Specialist, EPI
Federico Moratorio	Specialist, Visual Arts
Nemanja Nestic	Specialist, Applications Development

* Grant funded

^ Funded by student activity and service fees

<u>Name</u>	<u>Position</u>
Jennifer Pritchett	Specialist, Student Development
Amy Quillen	Specialist, Research Attorney
* Doris Raven	Specialist, CROP Program
Elizabeth Reynolds	Specialist, Visual Arts
* Raymond Rummel	Specialist, CROP Program
* Jennifer Seyez	Specialist, Educational Talent Search
Sarah Shine	Life Model
June Simring	Life Model
* Terry Siorek	Webmaster Specialist
Abou Sylla	Staff Accompanist
Ellen West	Coordinator, Field Placement EPI
* Lara Zwilling	Specialist, Vocational Evaluator/Team Leader
* Grant funded	
^ Funded by student activity and service fees	

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Community and Continuing Workforce Education Contract Staff

404.373, 07-08

The individuals listed below are being recommended for appointment for 2008-2009, or a portion of the 2007-2008 year, as stated in the individual employee's contract.

Continuing Workforce Development

<u>Name</u>	<u>Position</u>
Betty Arnette	Continuing Education Specialist
Kimberly Baker	Continuing Education Specialist
Karen Bakuzonis	Continuing Education Specialist
Susan Beverung	Continuing Education Specialist
Cynthia Boucher	Continuing Education Specialist
Jon Duff	Continuing Education Specialist
Lois Ellis	Continuing Education Specialist
Earl Ference	Continuing Education Specialist
Janet Foster	Continuing Education Specialist
Jim Griswold	Continuing Education Specialist
Alexandra Harris	Continuing Education Specialist
Douglas Henson	Continuing Education Specialist
Susan Kulmacz	Continuing Education Specialist
Joel Lambert	Continuing Education Specialist
Janet Loewenthal	Continuing Education Specialist
Steve Lyons	Continuing Education Specialist
Tom Mayfield	Continuing Education Specialist
Johanna McBride	Continuing Education Specialist
Becky McDaniel	Continuing Education Specialist
Melody Mcleod	Continuing Education Specialist
Terry Neal	Continuing Education Specialist
Kimberly Oliver	Continuing Education Specialist
Julie Shay	Continuing Education Specialist
Mary Short	Continuing Education Specialist
Joseph Shufford	Continuing Education Specialist
Allen Siorek	Continuing Education Specialist
Jennifer Smith	Continuing Education Specialist
Sean Smith	Continuing Education Specialist
Kevin Strickland	Continuing Education Specialist
Robert Taylor	Continuing Education Specialist
Dan Tilton	Continuing Education Specialist
Ann Tison	Continuing Education Specialist
Beverly Turner	Continuing Education Specialist

Board Action Requested: Approval

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.4

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Career Service Staff

403.464, 07-08

The individuals listed below are being recommended for appointment.

<u>Name</u>	<u>Position</u>
* Wanda Howard-Holmes Omarr Williams	Staff Assistant, Displaced Homemaker Program Custodian I
* Grant funded	

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.5

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Leave of Absence

420.150, 07-08

Dr. James Geason, Associate Professor, Business Programs, has requested a leave of absence from his faculty line for the time period of July 1, 2008, through June 30, 2009, to serve as Director, Business Programs. This request is supported by the Provost and Vice President of Academic Affairs.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.6

***College Goal: Resources - Develop, obtain, and allocate the necessary resources
to implement the college's mission.***

Renewal of Legal Services Agreement - Brashear, Marsh, Kurdziel & McCarty PL 408.1703, 07-08

This renewal agreement for legal services with Brashear, Marsh, Kurdziel & McCarty PL for legal representation of the college is essentially the same as the agreement currently in force, with the exception of a \$25 per hour increase in the fee for Mr. Bruce Brashear. The term of the agreement is July 1, 2008, through June 30, 2009.

Board Action Requested:

Approval

Discussion: Trustee Brashear abstained from voting on item 3.6, citing her affiliation with the firm of Brashear, Marsh, Kurdziel & McCarty, PL. She filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Weingart

Second: Jackson

Vote: Bradley - yes, Brashear - abstained, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.7

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to
implement the college's mission.***

Renewal of Legal Services Agreement - GrayRobinson, P.A.

408.1704, 07-08

This renewal agreement for legal services with GrayRobinson, P.A. for legal representation of the college is the same as the agreement currently in force. The term of the agreement is July 1, 2008, through June 30, 2009.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.700).

C O N S E N T

District Board of Trustees
June 24, 2008

Agenda Item: 3.8

College Goal: Student Affairs - Provide research-based learner-centered program of services that supports access and student engagement from matriculation to goal attainment.

Renewal Agreement with University of Florida - Student Health Center

408.1705, 07-08

The attached contract is a renewal of the ongoing collaboration between the University of Florida (UF) Student Health Care Center and Santa Fe Community College (SFCC) Student Life program to provide health care information and education to SFCC students. As in last year's agreement, UF provides health care staff, medical supplies and equipment, and supervision of personnel. SFCC provides the physical facility and administrative equipment and support.

The overall contract value is \$105,000.00. This represents a reduction of \$41,888.00 from last year's agreement. The new agreement continues to provide student access to a registered nurse on a full-time basis and to a nurse practitioner 16 hours per week. Substantial changes to the contract include the elimination of health services for student athletes and the part-time health educator, and a simplification in the "payment of funds" section (2.02) as recommended by the Office for Finance. The 2008-2009 athletic services will be provided for in a forthcoming contract at no cost to Santa Fe Community College. The services provided by the health educator will be provided by the new Student Life Graduate Assistant for Wellness Programming.

The facility is located in S-120 and does NOT provide emergency care.

The term of this agreement is July 1, 2008, through June 30, 2009.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.9

College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities.

Articulated Acceleration/Early Admissions Agreement with School Board of
Citrus County

408.1707, 07-08

This agreement allows students from Citrus County who are early admissions/academic dual enrolled students at Santa Fe to take college courses that are creditable toward a high school diploma and an associate degree. This agreement is essentially the same as other early admissions agreements; however, a section has been added that outlines the plan for students who earn D or F grades. The agreement is effective June 11, 2008, and will remain in effect unless either party notifies the other of their desire to terminate it.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.700).

C O N S E N T

District Board of Trustees
June 24, 2008

Agenda Item: 3.10

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Student Support Services -- Grant

409.1702, 07-08

The purpose of this project is to provide supplementary support services to low-income, first-generation, or disabled college students in order to increase student success as measured by retention, graduation, and transfer rates. Individual counseling, tutoring, and other extensive work in the basic academic subjects (mathematics, reading, and writing) will be the substance of the program. An additional part of the program includes a 2-year/4-year initiative section, the purpose of which is to assist Santa Fe Community College project students in securing admission to and financial assistance for enrollment in four-year institutions of higher education. This is year four of a five-year project. This project will serve approximately 200 students per year.

The amount of funds requested from the US Department of Education, Office of Postsecondary Education, is \$267,986, with an in-kind match of \$21,956 from Santa Fe Community College

Duration of this project is September 1, 2008, through August 31, 2009.

Operating budget impact: Funds from existing college budget

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.11

***College Goal: Resources - Develop, obtain, and allocate the necessary resources
to implement the college's mission.***

Upward Bound -- Grant

409.1703, 07-08

The purpose of this project is to supplement and enrich participants' academic skills and personal motivation necessary to persist in completing high school and to enter and complete a program of postsecondary education. The project will serve at least 53 participants each year from target schools in Alachua and Bradford counties. Students will participate in an academic year component (tutoring, supplemental instruction, and academic, career, and personal counseling) and a six-week non-residential summer enrichment component. This is year four of a five-year project.

The amount of funds requested from the US Department of Education, Office of Postsecondary Education, is \$277,413, with no matching funds from Santa Fe Community College.

Duration of this project is September 1, 2008, through August 31, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

C O N S E N T

District Board of Trustees
June 24, 2008

Agenda Item: 3.12

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Upward Bound Summer Food Program - Grant

409.1704, 07-08

The purpose of this project is to provide nutritious meals to students who are enrolled in the six-week, non-residential summer enrichment component of the Upward Bound Program. The purpose of the Upward Bound program is to supplement and enrich participants' academic skills and personal motivation necessary to complete a program of postsecondary education. The project will serve approximately 35 students from Newberry and Bradford high schools.

The amount of funds requested from the US Department of Agriculture, Food and Nutrition Science, is \$2,823, with no matching funds from Santa Fe Community College.

Duration of this project is June 9, 2008, through July 16, 2008.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

CONSENT

District Board of Trustees
June 24, 2008

Agenda Item: 3.13

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Carl D. Perkins Postsecondary Rural and Sparsely Populated -- Grant

409.1705, 07-08

The purpose of this project is to more fully develop the academic and career and technical skills of postsecondary rural students in Bradford County who elect to enroll in career and technical education programs with special emphasis on information technology and distance learning. The purchase of two SMART boards, a camcorder, symposium, and digital presenter will update technologies used at the Andrews and Bradford Union Area Career Technical centers. The purchase of an auxiliary camera will improve use of the interactive television room at the Andrews Center for distance learning. Printing and advertising funds will be used to recruit postsecondary students into career and technical programs in Bradford County. Educational materials will assist the centers in Bradford County with needed programmatic materials. The Bradford Union Area Career Technical Center staff will also participate in professional development activities to expand their skills and to learn about the latest trends in career and technical education. Approximately 500 students will benefit from this project.

The amount of funds requested from the State of Florida, Department of Education, Division of Community Colleges and Workforce Education, is \$20,104, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.14

***College Goal: Resources - Develop, obtain, and allocate the necessary resources
to implement the college's mission.***

Carl D. Perkins Career and Technical Education Postsecondary, Section
132 -- Grant

409.1706, 07-08

The purpose of this project is to develop more fully the academic and career and technical skills of postsecondary education students who elect to enroll in career and technical education programs. This project provides assistance for student attainment of challenging state-established technical skills proficiencies and attainment of an industry-recognized credential, postsecondary degree, or certificate. Retention in or transfer to another two- or four-year postsecondary institution, along with placement in postsecondary education, employment, and/or military service will be emphasized. Another focus involves enrollment in and completion of CTE programs that lead to employment in non-traditional fields. Other special populations will also be served. The use of technology and contextual, integrated curriculum will be expanded. Connections between secondary and postsecondary education systems will be expanded. Business and industry partnerships will be incorporated. Approximately 4,000 students will be served.

The amount of funds requested from the State of Florida, Department of Education, Division of Community Colleges and Workforce Education, is \$563,972, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.15

***College Goal: Resources - Develop, obtain, and allocate the necessary resources
to implement the college's mission.***

Carl D. Perkins Career Pathways Consortia -- Grant

409.1707, 07-08

The purpose of this project is for the Santa Fe Career Pathways Consortia partners to develop, expand, and promote career pathways and programs of study to assist students to transition from secondary to postsecondary education and into careers. This project will enhance the former Tech Prep project of sixteen years and continue serving secondary and postsecondary career and technical students in Alachua and Bradford counties. Funds will be used to support articulation and assessment activities, including partners; information sessions for students, parents, counselors, teachers, faculty and community groups; career development activities, tools, resources, strategies and materials to assist students in career planning; and data collection and analysis.

The amount of funds requested from the State of Florida, Department of Education, Division of Community Colleges and Workforce Education, is \$51,004, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.16

***College Goal: Resources - Develop, obtain, and allocate the necessary resources
to implement the college's mission.***

Adult Education and Family Literacy - Adult General Education-- Grant

409.1708, 07-08

The purpose of this project is to 1) assist adults in becoming literate and obtaining the knowledge and skills necessary for employment and self-sufficiency, 2) assist adults who are parents in obtaining the educational skills necessary to become full partners in the educational development of their children, and 3) assist adults in completing high school or the equivalent. This project plans to serve 450 students.

The amount of funds requested from the State of Florida, Department of Education, Division of Community Colleges and Workforce Education, is \$177,500, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.17

***College Goal: Resources - Develop, obtain, and allocate the necessary resources
to implement the college's mission.***

Adult Education and Family Literacy - Literacy Education for Households -- Grant 409.1709, 07-08

The purpose of this project is to 1) assist adults in becoming literate and obtaining the knowledge and skills necessary for employment and self-sufficiency, 2) assist adults who are parents in obtaining the educational skills necessary to become full partners in the educational development of their children, and 3) assist adults in completing high school or the equivalent. Additionally, this project focuses on promoting interactive literacy activities between parents and their children, training parents on how to be the primary teacher for their children and full partners in the education of their children, parent literacy training that leads to economic self-sufficiency, and an age-appropriate education to prepare children for success in school and life experiences. This project plans to serve 250 students.

The amount of funds requested from the State of Florida, Department of Education, Division of Community Colleges and Workforce Education, is \$150,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

C O N S E N T

District Board of Trustees
June 24, 2008

Agenda Item: 3.18

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Adult Education and Family Literacy - English Literacy/Civics Education -- Grant 409.1710, 07-08

The purpose of this project is to provide English literacy programs linked to civics education to help individuals of limited English proficiency achieve competence in the English language and achieve US citizenship and/or register to vote if these are their goals. Additionally, this project focuses on assisting students in becoming knowledgeable of support agencies in the community and in becoming partners in their children's education. This project plans to serve at least 75 students.

The amount of funds requested from the State of Florida, Department of Education, Division of Community Colleges and Workforce Education, is \$42,433, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

CONSENT

District Board of Trustees
June 24, 2008

Agenda Item: 3.19

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Suwanee River Area Health Education Center, Inc. - *Tobacco Training and Cessation(ATTAC) Program -- Grant*

409.1711, 07-08

The purpose of this project is to train Santa Fe Community College students enrolled in allied health programs to intervene with patients addicted to tobacco products. Instruction shall incorporate the CDC's current *Best Practices for Comprehensive Tobacco Control Programs Prevention*, the US Public Health Service's *Clinical Practice Guidelines for the Treatment of Tobacco Use and Dependence*, and the cessation, support, and treatment services offered by the Florida Quit-For-Life Line. Qualified individuals will be selected for guest lectures and shall promote access to programs such as TobaccoCME.com for faculty development.

The amount of funds requested from the Suwanee River Area Health Education Center, Inc. is \$10,000, with no matching funds from Santa Fe Community College.

Duration of this project is January 1, 2008, through June 30, 2008.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.20

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to
implement the college's mission.***

Warrants Issued for May 2008

208,450, 07-08

A listing of all disbursements issued from May 1 through May 31, 2008, is available at this meeting for the board's information. The amount disbursed was \$8,363,276.26.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	560165 - 564193
Payroll	621195 - 621474

Electronic Transfers

03827 – 06612

Board Action Requested:

Approval of report

Action: Approved. See item 3.1 (402.700).

C O N S E N T

**District Board of Trustees
June 24, 2008**

Agenda Item: 3.21

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Purchases for May 2008

202.555, 07-08

Below are the total amounts and a summary of purchases for the month of May 2008.

Purchasing	\$7,267,319.20
Risk Management Consortium	<u>6,170.99</u>
Total	<u>\$7,273,490.19</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y23202 (Fund 7)	\$ 293,000.00	Special	Tom Barrow Company	Direct Purchase-HVAC Package W-Building Renovation/Remodel
Y23328 (Fund 7)	\$ 133,672.00	Special	Rexel Datacom	Direct Purchase-Lighting W-Building Renovation/Remodel
Y23354 (Fund 1)	\$ 87,605.17	Exempt	Dell Marketing	Microsoft Campus Agreement Information Technology
Y23400 (Fund 7)	\$ 63,684.00	Contract	Burns Brothers, Inc.	Site 6 Renovations Watson Center Special Projects
Y23443 (Fund 1)	\$ 46,670.25	Contract	Dell Marketing	Laptops (30) Information Technology
Y23494 (Fund 7)	\$ 26,020.00	Contract	Ponikvar & Associates	Building B Lab Renovation Architectural Services General Maintenance
Y23500 (Fund 1)	\$ 48,324.60	Exempt	Morse Communications	Core Upgrade Information Technology
Y23516 (Fund 1)	\$ 63,035.96	Exempt	Smarthinking Inc.	Online Academic Support Center for Academic Technologies
Y23663 (Fund 1)	\$ 74,608.22	Contract	Dell Marketing	Computers (71) Information Technology

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y23703 (Fund 7)	\$ 44,691.20	Sole Source	Spectrum Industries	Media Carts/Lecterns (32) Student and Faculty Area Improvements
Y23706 (Fund 7)	\$ 582,123.00	Contract	PPI Construction Management	Building W ADA Upgrades General Renovation/Remodel
Y23709 (Fund 7)	\$4,656,374.00	Contract	PPI Construction Management	Charles R. Perry Construction Building O Construction Trades Lab Building
Y23714 (Fund 2)	\$ 25,077.00	Contract	Alan Jay Toyota	Hybrid Toyota Camry Athletic Administration
Y23725 (Fund 1)	\$ 247,833.00	Contract	Ricoh Corporation	Copier/Printers (28) Units
	<u>\$6,392,718.40</u>			

Purchase orders for previously awarded contracts: 8	Amount: \$ 16,484.58
Number of purchase orders \$0-\$25,000: 613	Amount: \$864,287.21

Board Action Requested:

Approval of report

Trustee Weingart abstained from voting on item 3.21, citing his affiliation with the firm of PPI Construction Management. He filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Mallini
 Second: Davis
 Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
 Weingart - abstained, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Renewable Energy Program (Solar) - Budget

412.1035, 07-08

Project Description:

Nearly a year ago Santa Fe Facilities Services formed a solar energy workgroup comprised of internal staff, external engineers, and representatives from the college's utility provider. This project is the culmination of the analysis of several solar/thermal applications on the Northwest Campus. It is being designed to off-set the college's dependency on natural gas as a mean of producing heating hot water through the use of solar energy. The use of natural gas for the production of heating hot water is our most direct impact on emissions.

Architect/engineer	Affiliated Engineer, Inc.
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Estimated project budget	\$447,775.00
Source of funds	Capital Improvement Fee

Project Status:

This project will be designed in conjunction with and based on data gained from an existing project to install solar/thermal as the primary source of energy for the domestic hot water at the Northwest Campus gymnasium. Staff is requesting the approval of the project budget in the amount of \$447,775.00.

Board Action Requested:

Approval of the project budget in the amount of \$447,775.00

Discussion: Mr. Bill Reese, Associate Vice President Facilities Services, reviewed item 4.1. He explained that this project is being designed to serve the entire Northwest Campus by using solar technologies to reduce the college's dependency on natural gas as a mean of producing hot water. He estimates the savings over a five-year period would be approximately \$80,000 to \$90,000 per year.

Action: Motion to approve: Weingart

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

New Rule 2.11: Student Loan Practices Code of Conduct

410.414, 07-08

There has been nationwide attention over the past year on the conflicts between higher education institutions and student loan companies. A number of institutions have paid significant fines and entered into settlement agreements through which they agree to prohibit the institution and its employees from taking gifts in exchange for providing advantages to lenders.

As requested by Florida's Attorney General (AG) and the Chancellor for the Florida Department of Education (DOE), the college proposes the adoption of the attached Student Loan Practices Code of Conduct prepared by DOE and approved by the AG. The rule has been examined carefully by various college constituencies, including the Financial Aid Office.

Board Action Requested:

Approval

Discussion: Under item 5.2, Chair Bradley wanted to clarify that the rule stated that the president would report back to the board at the regularly scheduled meeting after each change order is executed. Ms. Patti Locascio confirmed Mr. Bradley's understanding of the rule and noted that this requirement was inadvertently omitted in the board summary when the summary was carried over from last month's first reading.

Action: Motion to approve items 5.1 through 5.4: Womack

Second: Davis

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amended Rule 6.14: Facilities Construction Contracts

410.415, 07-08

Rule 6.14 has been modified to designate the college president to execute change orders in the name of the board when an item or related group of items adds less than \$50,000 to the contracted cost of construction or when an item results in a deductive change or savings. The board shall approve and execute all other change orders. All change orders shall be reported to the board no later than the time of project close-out. In addition, the rule authorizes the college to establish procedures for prequalification of contractors, which is a statutory mandate.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (410.414).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Amended Rule 7.11: Fees

410.416, 07-08

The amendment to Rule 7.11 is presented for approval subject to final approval by the Governor. The fees will be effective with the beginning of fall term registration.

In order to avoid the delay of registration for fall term 2008 courses, should the standard fees be altered from the increase assumption contained herein, the college is authorized to revise resident and non-resident tuition and associated additional fees at a percentage increase consistent with the Chancellor of Community Colleges operating budget preparation memorandum.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (410.414).

College Goal: Student Affairs - Provide research-based learner-centered program of services that supports access and student engagement from matriculation to goal attainment.

Amended Rule 7.23: Student Conduct Code

410.417, 07-08

Article III of the Student Conduct Code entitled "Prohibited Conduct" lists a number of activities that are subject to disciplinary sanction, including possession of firearms, explosives, destructive devices, other weapons, or dangerous chemicals on college premises. In an effort to further enhance the safety of the college community, this amendment adds a new violation to the Student Conduct Code, to wit: the failure to promptly report possession of these weapons on the college premises. This should increase accountability and educate all students, faculty, and staff that we must all work together to maintain the safety of our campus environment. The remainder of the rule remains unchanged with the exception of the effective date, which is June 25, 2008.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (410.414).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of
May 31, 2008

201.649, 07-08

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of May 31, 2008. The following summary provides a comparison of actual revenues and expenditures for 2007-2008 vs. 2006-2007.

	2007-2008		2006-2007	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Actual</u>
Revenue	63,020,818	97.50	60,473,476	94.16
Expenditures	49,809,544	73.55	49,736,718	82.33

Board Action Requested:

Approval of report

Discussion: Ms. Ginger Gibson, Vice President for Finance and ITS, reviewed items 6.1 through 6.8 individually. Dr. Sasser added that a national search for the Vice President for Finance and ITS was conducted and the unanimous choice of the committee was Ms. Ginger Gibson. He took the opportunity to thank Ms. Gibson again for all her hard work with this year's budget. Under item 6.3 Chair Bradley asked for clarification about financial aid repayments under Accounts Receivable. Ms. Gibson, with Mr. Steve Fisher's assistance, explained Financial Aid repayments are when students are over awarded money due to an error, the student providing false information, or some other circumstance. In these cases, the college is required to repay the aid and then to begin collection efforts against the student. Trustee Mallini asked for a projection of fall enrollment. President Sasser responded an increase in applications of 22.63% to date. Trustee Mallini asked how well applications can predict final enrollment. Dr. Sasser replied that projections are uncertain, but based on experience from previous years and the amount of financial aid requested to date, the college could have an approximately 5-7% increase in enrollment. Regarding item 6.2, Chair Bradley asked if the college has any information on the stolen golf cart. Chief Daryl Johnston replied that there has been a rash of golf cart thefts along the I-75 corridor. This golf cart was stolen at 7 a.m. and witnessed by an employee, who thought the cart was being picked up for service. Police have a description and are still working on leads.

Agenda Item 6.1

June 24, 2008

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Action: Motion to approve items 6.1 through 6.8: Brashear

Second: Jackson

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

College Goal: Resources – Develop, obtain and allocate the necessary resources to implement the College’s mission.

Colonel Harry M. Hatcher, Jr., Property Survey 08-08

200.736, 07-08

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met on June 3, 2008, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Stolen Property	0	\$ 0.00	1	\$ 5,985.00	\$ 3,591.00	\$2,394.00
Worn-Out Equipment with Salvageable Parts	8	9,695.19	0	0.00	0.00	0.00
Worn-Out Equipment with No Salvageable Parts	14	26,371.46	0	0.00	0.00	0.00
Surplus Property	8	17,256.12	4	33,524.89	33,524.89	0.00
Trade-In	0	0.00	1	77,675.70	77,675.70	0.00
Transfers	37	\$ 56,577.12	0	0.00	0.00	0.00
TOTAL	<u>67</u>	<u>\$109,899.89</u>	<u>6</u>	<u>\$117,185.59</u>	<u>\$114,791.59</u>	<u>\$2,394.00</u>

Notes

Stolen Property are items that have been reported to the SFCC Police Department as stolen.

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Trade-Ins are items that have been traded in on new equipment.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Board Action(s) Requested:

Approval of survey

Action: Approved. See item 6.1 (201.649).

College Goal: Resources – Develop, obtain and allocate the necessary resources to implement the College’s mission.

Permission to Write Off Uncollectible Accounts

200.737, 07-08

The college requests permission to write off the accounts listed on the attached pages as uncollectible. All of these accounts are at least one year past due and the students' records will continue to be flagged, which will stop registration and other activity, until the amounts are repaid.

Type	Amount Requested to Write Off	Total Amount Awarded in 2006-2007	Percentage of Award Amount to be Written Off
Returned Checks/Charges	\$ 1,382.39	N/A	N/A
Short-Term Loans			
Regular	\$ 5,042.43	\$ 623,094	.81%
Tuition	5,767.92	\$ 151,398	3.81%
Accounts Receivable			
Title IV	\$114,749.69		
Financial Aid Repayments	<u>15,158.70</u>		
<i>Subtotal Federal A/R</i>	<u>\$129,908.39</u>	\$23,378,765	.56%
Little School	\$ 2,950.66	416,762	.71%
Miscellaneous	1,729.68	N/A	N/A
Tuition Deferments			
Financial Aid Deferment	\$ 49,009.48	\$ 8,269,774	.59%
Veterans Deferment	24,551.76	227,364	10.80%
Miscellaneous Deferment	1,512.50	2,848,627	.05%
Total	\$221,855.21	\$35,915,784	.62%

Board Action Requested:

Approval

Action: Approved. See item 6.1 (201.649).

District Board of Trustees
June 24, 2008

Agenda Item: 6.4

College Goal: Resources – Develop, obtain and allocate the necessary resources to implement the College's mission.

Budget Amendment #5, 2007-2008 Operating Budget, Current Unrestricted 201.650, 07-08
(Fund 1)

The fifth amendment to the Fund 1 (Current Unrestricted) Operating Budget is submitted for approval. Approval is requested in order to increase transfers out to pay back the remaining balance (\$300,000) of funds due to Auxiliary Fund (Fund 3). This transfer originated at the June 18, 2002, board meeting.

Board Action Requested:

Approval of budget amendment

Action: Approved. See item 6.1 (201.649).

District Board of Trustees
June 24, 2008

Agenda Item: 6.5

College Goal: Resources – Develop, obtain and allocate the necessary resources to implement the College's mission.

Approval of 2008-2009 Operating Budget - Current Unrestricted (Fund 1)

201.651, 07-08

The college Operating Budget has been presented and reviewed by the board at the annual budget workshop.

Board Action Requested:

Approval of 2008-2009 Operating Budget

Action: Approved. See item 6.1 (201.649).

College Goal: Resources – Develop, obtain and allocate the necessary resources to implement the College’s mission.

Approval of 2008-2009 Unexpended Plant Fund Budget (Fund 7)

201.652, 07-08

Following the close of accounting records for fiscal year 2007-2008, the Fund 7 budget can be prepared. That budget will be presented for board approval at its September 2008 meeting. In the meantime, board approval is requested to expend from the Unexpended Plant Fund beginning July 1, 2008, as follows:

Projects approved in the 2007-2008 budget to the extent of balances carried forward, including interest earnings through June 30, 2008, at June 30

Projects for which PECO (Public Education Capital Outlay) funds were appropriated by the 2008 Florida legislature, i.e.:

General maintenance	\$ 532,447
General renovation/remodel, building B, drainage, panels, HVAC, utilities systems, and roofs	\$2,421,947
General renovation/remodel classrooms/labs building W-main	\$1,479,622
Construction trades lab building-main complete	\$1,329,616

Board Action Requested:

Approval of budget

Action: Approved. See item 6.1 (201.649).

College Goal: Resources – Develop, obtain and allocate the necessary resources to implement the College’s mission.

Approval to Execute Purchasing Card Agreement with Compass Bank

209.161, 07-08

The college currently partners with Compass Bank for treasury management and merchant and credit card services. Compass Bank recently began offering a purchasing card program. College staff has reviewed this new service and recommends entering into an agreement with Compass Bank for purchasing card services. There will be no fees assessed to the college in association with this service. In addition, the service will include a monthly tiered rebate schedule based on a minimum usage of \$58,333. The recommended term of the contract, to be consistent with the Treasury Management Services Agreement, is to be July 1, 2008, through September 30, 2012, with an option to renew for a five-year period contingent upon satisfactory performance by the bank.

The board is requested to authorize Vice President for Finance and ITS Ginger Gibson and other appropriate college staff to complete contract negotiations.

Board Action Requested:

Approval for board chair to execute contract(s) with Compass Bank upon recommendation by college staff without further review by the board

Action: Approved. See item 6.1 (201.649).

College Goal: Resources – Develop, obtain and allocate the necessary resources to implement the College's mission.

Revision of Long-Term Investment Policy Statement with Wachovia
Bank, NA, for the Florida Community Colleges Risk Management Consortium

209.162, 07-08

As fiscal agent for the Florida Community Colleges Risk Management Consortium, the college maintains the long-term investment portfolio for the consortium. At the Florida Community Colleges Risk Management Council meeting held May 5, 2008, approval was given to accept the council's investment subcommittee's recommended changes to the long-term investment policy statement. Subsequent to this, the Council of Presidents accepted this recommendation.

Board Action Requested:

Ratification of changes approved by the Florida Community Colleges Risk Management Consortium and accepted by the Council of Presidents

Action: Approved. See item 6.1 (201.649).

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Salary Schedule for 2008-2009

405.99, 07-08

The proposed 2008-2009 salary schedule is submitted for review and approval by the board. The Santa Fe Community College salary schedule is established annually. The president recommends this schedule to the District Board of Trustees at the June board meeting, and once adopted, it becomes the sole instrument used in determining employee compensation.

Board Action Requested:

Approval

Discussion: President Sasser called on Ms. Bennye Alligood, Associate Vice President, College Relations, to address item 7.1. Ms. Alligood stated that the proposed salary schedule remained as presented at the budget workshop, except for one small change on page 29. She stated that after careful review, the college believes that the last paragraph of the section entitled Overtime and Compensatory Time reflects the appropriate approval path and should have vice presidential approval. Therefore, the college is not recommending a change in the language.

Action: Motion to approve: Mallini

Second: Womack

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Education Equity Act Report for 2007-2008

400.510, 07-08

The Educational Equity Act Report for 2007-2008 documents the college's progress in attaining equity in the following areas: analysis of A.A. degree program completion rates, student enrollments and completions, accountability in institutional employment, and diversity and gender equity in the college's athletic programs. If approved by the board, the 2007-2008 Equity Act Report will be posted on line.

Board Action Requested:

Approval

Action: Motion to approve items 8.1 through 8.5: Davis

Second: Womack

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Credit and Postsecondary Adult Vocational Lab Fee Schedule for 2008-2009

301.111, 07-08

The attached credit and postsecondary adult vocational lab fee schedule is to be effective for the 2008-2009 academic year, beginning fall term 2008.

Methodology for Requesting and Assessing Laboratory Fees

Florida Statutes 1009.22 (9) *Workforce development postsecondary student fees* and 1009.23 (12) *Community college student fees* allow the assessment of user fees. State Board Rule 6A-14.054 (11) provides that fees may be established for instructional and non-instructional services that incur unusual costs. These fees shall not exceed the cost of the services provided and shall only be charged to persons receiving the service, or persons for whom the services were designed. At Santa Fe, laboratory fees are assessed to students who are enrolled in classes that, because of their nature, require special funding not provided by regular tuition. Examples of items that would fall within the college's definition of "unusual costs" include but are not limited to the following:

- Specialized instructional software
- Specialized instructional equipment
- Equipment and software maintenance agreements
- Learning Management System costs
- Substantial photocopying
- Tutors, student assistants, and lab assistants
- Pass-through costs from third parties
- Instructional videos or tapes
- Instructor certification programs and required continuing education
- Liability insurance
- Hazardous materials-related charges
- Differential faculty pay when market adjustment is necessary

Fees are reviewed in academic departments on a rolling three year cycle with exceptions being made for fees associated with new courses or with substantial curriculum changes in existing courses. The college review cycle by academic department is as follows:

YEAR 1	YEAR 2	YEAR 3
Academic Foundations	English	Social & Behavioral Sciences
Information Technology Education	Institute of Public Safety	Business Programs
Mathematics	Natural Sciences	Sciences for Health Programs
Nursing Programs	Cardiovascular Technology and Sonography	Radiologic Programs
Humanities & Foreign Languages	Visual & Performing Arts	Library
Respiratory Care	Dental Programs	Construction & Technical Programs
Student Development		

Fee requests or changes are initiated by the department's chair or director, and submitted on the attached form to the Office of the Provost and Vice President for Academic Affairs for review **at least 45 days** in advance of the college's June District Board of Trustees' meeting. If approved by the Provost, the lab fee form is forwarded to the Coordinator for Curriculum and Scheduling. The coordinator compiles the complete list of fees for the upcoming academic year and submits the list to the District Board of Trustees at the June meeting for approval. All new and changed fees become effective with the fall term.

Board Action Requested:

Approval

Action: Approved. See item 8.1 (400.510).

College Goal: Workforce Development - Provide student-centered workforce programs in collaboration with local employers and economic development agencies.

Advisory Committees Appointments for
Biotechnology Laboratory Technology
Legal Assisting
Nuclear Medical Technology
Respiratory Care Technology

417.81, 07-08

The following advisory committee appointments are being recommended to the board for membership through June 30, 2010. All individuals have been contacted and have agreed to serve.

Biotechnology Laboratory Technology

Renewal

Ms. Patti Breedlove, Incubator Manager, Sid Martin Biotechnology Incubator, Alachua
Ms. Valinda Bronte, Senior Sales Representative, Fisher Scientific, LLC, Wesley Chapel, Florida
Dr. Eric Chojnicki, Vice President, Product Development, Oragenics, Alachua
Ms. Monica Clements, Occupational Specialist, Bradford Vocational Education Center, Starke
Dr. Dave Edwards, Director, Career and Technical Education, Kirby Smith Administration Center, Gainesville
Dr. Dean Gabriel, GEO, Integrated Plant Genetics, Inc., Alachua
Dr. Mary Jo Koroly, Director of Precollegiate Education and Training, University of Florida, Biochemistry and Molecular Biology, Gainesville
Dr. Pauline Lawrence, Professor, Entomology and Nematology, University of Florida, Gainesville
Dr. Steve Lin, Vice President, Biologics Research and Development Chief Technology Officer, Exactech, Gainesville
Ms. Tammy Mandell, Lab Manager, Applied Genetic Technologies Corp., Alachua
Dr. David Moraga Amador, Interdisciplinary Center for Biotechnology, University of Florida, Gainesville
Dr. John Rogers, Chief Executive Officer, EcoArray, LLC, 12085 Research Drive, Alachua
Dr. Richard Snyder, Director, Center of Excellence for Regenerative Health Biotechnology, University of Florida, Gainesville
Dr. William Woodruff, SE Regional Director, Alamance Community College, Graham, North Carolina

Outgoing

Dr. Daniel Brown, Assistant Professor, University of Florida, Pathobiology, Gainesville
Dr. Joe Condon, Vice President of Operations, Regeneration Technologies, Inc., Alachua
Dr. Weaver Gaines, CEO, Ixion Biotechnology, Inc., Alachua
Ms. Elaine McCall-Taylor, School Board of Alachua County, Gainesville
Ms. Cindy Reagen, Exactech, Gainesville, Florida
Dr. Sheldon Schuster, Director, Interdisciplinary Center for Biotechnology Research, University of Florida, Gainesville

Legal Assisting

New

Mr. Philip N. Kabler, Esq., Senior Vice President and General Counsel, AMJ, Inc. of Gainesville
Mr. Stephen J. Hess, Vice President for Continuing Education, Saint Leo University, Gainesville

Renewal

Ms. Jenese M. Bolduc, Legal Assistant, Salter, Feiber, Murphy, Hutson, & Menet, PA, Gainesville
Mr. John Cooper, Attorney at Law, Cooper & Adamec, Starke
Ms. Marcie Green, Pro Bono Coordinator, Three-Rivers Legal Services, Gainesville
Mr. Charles I. Holden, Jr., Attorney at Law, Gainesville
Ms. Cecelia Lillie, Legal Assistant, City of Gainesville Attorney's Office, Gainesville
Mr. Steve Mercadante, Attorney at Law, Shackow & Mercadante, PA, Gainesville
Mr. Franklin Walters, Certified Public Accountant, Davis Monk & Company, Gainesville

Nuclear Medical Technology

Renew

Dr. Mark Allen, Munroe Regional Medical Center, Ocala
Mr. Tom Horton, North Florida Regional Medical Center, Gainesville
Dr. Kerry Raduns, Ocala Regional Medical Center, Ocala
Ms. Karen Turner, Munroe Regional Medical Center, Ocala
Dr. Walter Drane, Shands Teaching Hospital and Clinics, Gainesville
Dr. Linda Lanier, Shands at AGH, Gainesville
Mr. Harry Lundy, Shands at AGH, Gainesville
Ms. Frances McKinney, Shands at Starke, Starke
Dr. Suzanne Mastin, Veterans Affairs Medical Center, Gainesville
Mr. Mike Nicole, Shands Teaching Hospital and Clinics, Gainesville
Ms. Nancy Slaydon, Veterans Affairs Medical Center, Gainesville
Ms. Jennifer Wood, Ocala Regional Medical Center, Ocala
Dr. Carol Younathan, North Florida Regional Medical Center, Gainesville

Respiratory Care Technology

Renew

Ms. Karin Blaquier, Ocala Regional Medical Center, Ocala
Ms. Jane Bowek, Shands at Starke, Starke
Mr. Timothy Coons, Shands Teaching Hospital, Gainesville
Mr. Bill Cunningham, Gainesville
Mr. Rick Francis, Mallinckrodt, Inc., La-rgo
Ms. Amy Fulford, Pediatric Health Choice, Gainesville
Dr. Andrea Gabrielli, Shands Teaching Hospital, Gainesville
Ms. Carrie Godfrey, Gainesville
Ms. Christie Griffis, Starke
Dr. Richard Gutekunst, Gainesville
Mr. Dick Hahn, North Florida Regional Medical Center, Gainesville
Ms. Mindey Hersey, Shands at Starke, Starke
Mr. Paul Jernigan, Gainesville

Mr. Steve Johnson, Shands at AGH, Gainesville
Mr. Jacob Koens, Chiefland
Mr. Rodney Kuehl, Veterans Affairs Medical Center, Gainesville
Ms. Tina Lloyd, Worthington Springs
Ms. Lisa Magary, Gainesville
Ms. Denise Mathias, Munroe Regional Medical Center, Ocala
Mr. Lonnie Mott, Gainesville
Mr. Manuel Ojeda, Gainesville
Mr. Ben Pardo, Veterans Affairs Medical Center, Gainesville
Mr. Bryant Patterson, Gainesville
Ms. Donna Stout, Veterans Affairs Medical Center, Gainesville
Ms. Karla Stringfellow, Gainesville
Mr. William Winkler, Gainesville

Board Action Requested:

Approval

Action: Approved. See item 8.1 (400.510).

District Board of Trustees
June 24, 2008

Agenda Item: 8.4

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Acceptance of the Santa Fe Community College Endowment Corporation,
Inc. Financial Report

400.513, 07-08

Attached is the Financial Statements and Independent Auditors' Report dated December 31, 2007, for the Santa Fe Community College Endowment Corporation.

Board Action Requested:

Approval

Action: Approved. See item 8.1 (400.510).

District Board of Trustees
June 24, 2008

Agenda Item: 8.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Certification of Endowment Corporation Activity

400.514, 07-08

In compliance with Florida Statute 1004.70, on July 1 of each year the Board is asked to certify to the State Board of Community Colleges that the Santa Fe Community College Endowment Corporation is operating in a manner consistent with the goals of the College. Certification of Compliance is requested.

Board Action Requested:

Certification that the Santa Fe Community College Endowment Corporation has operated in compliance with Florida Statute 1004.70 and within the goals of the college.

Action: Approved. See item 8.1 (400.510).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amendment #1 to Lease Agreement with the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida - Institute of Public Safety 408.1707, 07-08

This amendment with Bureau of Public Land Administration will add just over 100 acres to the existing 60 acres at the Institute of Public Safety. The additional land is intended for expansion of public safety training in the future and as a buffer for IPS firearms ranges. There are no additional costs for this amendment to the existing IPS lease with the state.

At this time, the college does not plan on expending funds for the development of this property beyond seeking land use changes and related items to the Alachua County Master Development Plan. Facility Services has completed a phase one and two environmental study of the property being acquired under this amendment.

Board Action Requested:

Approval

Action: Motion to approve items 9.1 through 9.5: Jackson

Second: Mallini

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Revised Articulation Agreement with Embry-Riddle Aeronautical University

408.1708, 07-08

This articulation agreement with Embry-Riddle Aeronautical University (ERAU) replaces the agreement entered into in October 2004. As with the former agreement, it facilitates the transfer of Santa Fe students to ERAU with a minimal loss, if any, of credits, and assures that courses completed at Santa Fe will satisfy specific degree requirements for the Bachelor of Science degree in Aeronautical Science - Airline Pilot Specialty with Multi-Engine Flight Track at ERAU.

This is a one-year agreement, commencing July 1, 2008, with automatic one-year renewals. Should either party wish to terminate the agreement upon 90 days' written notice, students already enrolled in either institution's program will be allowed to complete the program and receive the B.S. degree as planned.

Board Action Requested:

Approval

Action: Approved. See item 9.1 (408.1707).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Title III Strengthening Institutions Program: *Improving Student Success Through a Transformational Math Redesign Program -- Grant*

409.1712, 07-08

The purpose of this project is to increase student success, retention, and graduation rates by developing a comprehensive math redesign program that includes assessment, placement, and mandatory math sequencing registration, course redesign, and professional development. Five math courses will be redesigned based on two models developed by the National Center for Academic Transformation. A math emporium will be developed and expanded each year during the five-year project. Grant funds will be used to develop the math emporium, programming for the math sequencing system, consultants for professional development and evaluation, travel, and faculty stipends/release for course redesign. Nearly 7,000 students will benefit each semester after full implementation in year five. This is year one of a five-year project.

The amount of funds requested from the US Department of Education, Office of Postsecondary Education, for year one is \$400,000, with an in-kind match of \$10,755 and a cash match of \$590,000. Total funding for the five-year project is \$1,996,099.

Duration of this project is October 1, 2008, through September 30, 2009.

Operating budget impact: Funds from existing college budget for year one. The new computers will be incorporated into the college's replacement plan after three years.

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 9.1 (408.1707).

District Board of Trustees
June 24, 2008

Agenda Item: 9.4

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

National Science Foundation: *Modernizing the Physics Laboratories at Santa Fe Community College* -- Grant 409.1713, 07-08

The purpose of this project is to modernize the laboratory component of the physics courses offered at Santa Fe Community College by implementing interactive-engagement activities based on research. This project will build on earlier reforms. The college has already successfully implemented changes in the lecture component of its physics courses that have resulted in improved student learning. Modernizing the laboratory component will lead to a more coherent course offering and will result in a deeper student understanding of fundamental concepts of physics and improved laboratory skills. Grant funds will be used to purchase equipment, develop lab-based courses, provide for professional development and dissemination, and for internal and external evaluation of student improvement learning outcomes. Approximately 900 students will benefit each year. This is year one of a three-year project.

The amount of funds requested from the National Science Foundation for year one is \$90,346, with no matching funds from Santa Fe Community College. Total funding for the three-year project is \$149,760.

Duration of this project is January 6, 2009, through January 5, 2010. The computers will be included in the PC replacement plan after three years.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 9.1 (408.1707).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Displaced Homemakers Program: Lydia B. Stokes Foundation -- Grant

409.1714, 07-08

The purpose of this project is to provide general operating support for the program which assists, without charge, eligible displaced homemakers over 35 years of age who have lost financial support and have been unable to secure adequate employment in Alachua and the surrounding counties in the North Central Florida area. Services include job counseling, job training and placement, financial management, outreach and information, and educational exploration. This comprehensive program is designed to assist the individual toward independence and economic security. Approximately 150 individuals are served each year through this program. Grant funds will be used to support participant needs, which may include tuition, books, childcare, or transportation.

The amount of funds requested from the Lydia B. Stokes Foundation is \$6,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 9.1 (408.1707).

Endowment Corporation Liaison Update and Board Members' Remarks

Trustee Womack noted that on June 3, Dr. Sasser and Mr. Chuck Clemons made a presentation to Chuck and Mary Kramer in honor of their daughter Danielle Kramer. Ms. Kramer was a student at Santa Fe who lost her life in an automobile accident. A scholarship in her memory was established with donations from her family and the community of Starke. The first recipient from Bradford High School received the scholarship that evening. Also, an additional presentation was made and a picture taken to send to the parents of Ms. Fiona Kathleen Gott. Ms. Gott was a student at Santa Fe who lost her life in an automobile accident. Her parents, Brian and Trudy Gott, established a scholarship to honor the memory of their daughter. Trustee Womack also noted that on August 29, the Miami International Ballet Festival will open with the showing of the film "Dance of My Heart." The Miami International Ballet will perform the "Carmen Suite" in February 2009 and "Dance of My Heart" will be shown prior to the performance.

On a personal note, Trustee Womack thanked everyone for their cards, flowers, and prayers for the loss of her mother.