

The District Board of Trustees
Santa Fe Community College
District Board of Trustees

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Adoption of Agenda

Agenda Item: 1.1
418.463, 07-08

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Meeting of January 22, 2008
- 1.2 Approval of Board Meeting Minutes of November 13, 2007

2. Information Items

- 2.1 President's Report
- 2.2 Continuing Contracts for 2008-2009

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff
- 3.5 Leaves of Absence

Contracts, Grants

- 3.6 Ratification of Renewal of Agreement with North Florida Regional Medical Center for: Nursing, Health Information Management, Diagnostic Medical Sonography, Cardiovascular Technology, Radiography, Biotechnology, Respiratory Therapy, Nuclear Medicine Technology, Surgical Technology, and Emergency Medical Services

Finance/Business Affairs Items

- 3.7 Warrants Issued for November and December 2007
- 3.8 Report of Purchases for November and December 2007

4. Facilities Items

- 4.1 Building B Re-Roof - Budget
- 4.2 Permission to Advertise for Minor Projects Construction Management Services
- 4.3 Building B Remodel for Math Emporium - Budget and Spot Survey
- 4.4 Health Science Addition Parking Lot

5. Finance/Business Affairs Items
 - 5.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report as of December 31, 2007
 - 5.2 Budget Amendment #3, 2007-2008 Operating Budget, Current Unrestricted (Fund 1)
 - 5.3 Colonel Harry M. Hatcher, Jr., Property Survey 08-04
 - 5.4 Fee Waiver Report for Fall Term 2007
6. General Institutional Items
 - 6.1 Study Abroad Program to Costa Rica (San Jose, Monte Verde, Arenal Volcano, Le Selva, Sarapiquí) - Ecology Lab
 - 6.2 Dr. Philip Benjamin Matching Grant Program for Community Colleges
7. Contracts/Grants
 - 7.1 Education Service Agreement with the United States Army - ROTC Student Scholarships
 - 7.2 Comprehensive Drug Development Center (CDDC) Center of Excellence -- Grant
 - 7.3 Bradford Fest -- Grant
 - 7.4 Healing by Design -- Grant
 - 7.5 The Internationalization Learning Visit Fund -- Grant
8. Endowment Corporation Liaison Update and Board Members' Remarks
9. Citizen's Requests
10. Adjournment

Board Action Requested:

Approval

Action: Motion to approve: Brashear

Second: Jackson

Vote: Bradley - yes, Brashear - yes, Davis - absent at time of vote, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

Approval of Board Meeting Minutes of November 13, 2007

401.454, 07-08

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held November 13, 2007, are presented for approval.

Board Action Requested:

Approval

Action: Motion to approve: Mallini

Second: Weingart

Vote: Bradley - yes, Brashear - yes, Davis - absent at time of vote, Jackson - yes, Mallini - yes,
Solze - yes, Weingart - yes, Womack - yes.

President's Report

Information Item

President Sasser recognized Ms. Barbara Hirschfelder, College Senate President; Mr. Kenny Etienne, Student Government President; Ms. Lynn Speer, Career Service Council Vice Chair; and Ms. Lee Johnson, President of FACC.

Dr. Sasser commented that the artwork in the Robertson Administration building lobby is by members of the Gainesville Fine Arts Association. It will be on display until March 5.

The president noted the Career Service spring tribute will be held Tuesday, February 5, starting at 8:30 a.m.

He noted he was looking forward to joining Trustees Davis, Solze, and Womack for the Bradford County chamber banquet on Saturday at 5:30 p.m.

President Sasser noted that the Women of Distinction luncheon is scheduled for March 20 at the UF Hilton. He invited all the board members to be his guest for this wonderful event.

The following quarterly employee award winners were recognized and received a plaque of appreciation and a service pin: Mr. Paulo Hernandez, part-time non-instructional, and Ms. Betty Clayton, full-time career service.

President Sasser showed a video of the SFCC Zoo Safari Reading Program that was held this past fall where 24 at-risk students from Lake Forest Elementary school were mentored by zoo program students. This program, a partnership between SFCC, Gainesville Rotary, and the Alachua County schools, assisted the children with their reading skills and helped them pass the FCAT. Dr. Sasser was happy to report that 100% of the children in this program passed the reading portion of the test. President Sasser introduced the SFCC Zoo staff involved in making this program a reality and a success: Mr. Jack Brown, Mr. Buz Bireline, and Ms. Tarah Jacobs. Ms. Jacobs noted that this was a rewarding project for her and the zoo students who participated. She commented that they were eager to expand the program to another 24 students from Rawlings Elementary.

Mr. Kim Kendall, Assistant Vice President for College Relations and Academic Affairs, added that the Zoo Safari Reading Program and other campus events are great marketing tools for Santa Fe. He added that next month we will have 300 students on campus for the Alachua County schools science fair.

Trustees received the *Vitality Magazine*, Center for Business Brochure, and a coffee mug celebrating 25 years of partnership between Santa Fe and the Bradford County School Board Dual Enrollment program.

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Continuing Contracts for 2008-2009

402.694, 07-08

Candidates for continuing contract are listed below. Files for these individuals are available for board members to review in the office of the Provost and Vice President of Academic Affairs.

Recommendations for board action regarding continuing contract personnel will be presented at the February 19, 2008, board meeting.

It should be noted that the presentation of this list does not imply a recommendation for continuing contract.

2008-2009 Continuing Contract Candidates

Kathleen Arnold
Valerie Aslakson-Jennings
Ellen Audet
Michael Barber
Alan Beck
Leah Carlson
Kerry Chancey
Michael Hodge
Sylvia Jones
Gertrude Jordan
Leslie Lambert
William Little
Jenna Miller
Eileen Monck
Abrena Sadefur
William Stephenson
Christine Sulander
Nacira Tache
Beverly Turner

CONSENT

District Board of Trustees
January 22, 2008

Agenda Item: 3.1

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Faculty)

402.695, 07-08

The individuals listed below are being recommended for appointment for 2007-2008, or a portion of 2007-2008, as stated in the individual employee's contract.

Appointment

Full Time

<u>Name</u>	<u>Position</u>
Amy Chadek <i>A.S., Santa Fe Community College</i>	Assistant Professor, Cardiovascular Technology
Sarah Lopez <i>A.A. and A.S., Santa Fe Community College</i>	Assistant Professor, Cardiovascular Technology
Tammy Martineau <i>M.S.N., University of Central Florida</i>	Interim Assistant Professor, Nursing
Melissa Oorbitg <i>Certificate, Santa Fe Community College</i>	Assistant Professor, Dental Assisting

Part Time

Kelly Aissen	Patsy Frenchman	Barbara Oberlander
Andrew Anderson	James Graves	Mallory O'Connor
Karen Autrey	^ Matthew Graziano	Robert Rothermel
Suzanne Barroso	Gueorgui Gueorguiev	Patsy Smittle
^ Stephen Barton	Azza Guertin	Christopher Stetter
Karen Bennett	Catherine Hamilton	William Strickland
James Birdsall	Stephen Jensen	Margaret Tison
Jerome Bieber	Susan Jester	Wako Tuni
Chad Bradt	Phillip Kabler	Tao Valentine
Robert Brinson	Jonathan Lawrence	Katherine Vogel
Richard Buckner	Louis Mallory	Christopher Wagoner
David Cavalleri	Matthew Mahoney	Kathy Watkins
Cheryl Canova	Adrian Manley	Neil Weinstein
Clifford Chapman	William Meeker	Clark W. Wheeler
Ronald Chappell	Princie Mikel	Catrina Whigham
Deborah Clark	Timothea Murphy	Richard Williams
Jay Crockett	Nancy Murphy	Paul Wojtalewicz
Angela Dobberfuhr	Katherine Murray	William Wright
Stephen Doherty	Linda Nichols	
Jared Freeland	Cheryl Ngwenyama	

^ Funded by student activity and service fees

Board Action Requested:

Approval

Action: Motion to approve consent items 3.1 through 3.7: Brashear
Second: Solze
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

CONSENT

District Board of Trustees
January 22, 2008

Agenda Item: 3.3

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Community and Continuing Workforce Education Contract Staff

404.372, 07-08

The individuals listed below are being recommended for appointment for 2007-2008, or a portion of 2007-2008, as stated in the individual employee's contract.

Continuing Workforce Development

<u>Name</u>	<u>Position</u>
Robin Harpe	Continuing Education Specialist
Derek Lewis	Continuing Education Specialist

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.695).

CONSENT

District Board of Trustees
January 22, 2008

Agenda Item: 3.4

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Career Service Staff

403.460, 07-08

The individuals listed below are being recommended for appointment.

<u>Name</u>	<u>Position</u>
Sarah Bina	Program Assistant, Office for Finance
Nicholas O'Neal	Custodian, Facilities Services
Theodore Robinson	Custodian, Facilities Services

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.695).

CONSENT

District Board of Trustees
January 22, 2008

Agenda Item: 3.5

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Leaves of Absence

420.148, 07-08

Ms. Susan Miller, full-time tenured faculty member in the English Department, has requested an extension of her leave of absence from her tenured track faculty line for the time period of November 1, 2007, through October 31, 2008, to serve as the Chair of the English Department. This request is supported by the Provost and Vice President of Academic Affairs.

Ms. Barbara Konter, full-time tenured faculty in the Radiography program, has requested an extension of her leave of absence from her tenured track faculty line for the time period of August 1, 2007, through July 31, 2008, to serve as Director of the Radiologic programs. This request is supported by the Provost and Vice President of Academic Affairs.

Ms. Alora Haynes, full-time tenured faculty member in the Visual and Performing Arts Department, has requested an extension of her leave of absence from his tenured track faculty line for the time period of January 1, 2008, through December 31, 2008, to serve as the Chair of the Visual and Performing Arts Department. This request is supported by the Provost and Vice President of Academic Affairs.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.695).

CONSENT

District Board of Trustees
January 22, 2008

Agenda Item: 3.6

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Ratification of Renewal of Agreement with North Florida Regional Medical Center for:
Nursing, Health Information Management, Diagnostic Medical Sonography, Cardiovascular
Technology, Radiography, Biotechnology, Respiratory Therapy, Nuclear Medicine
Technology, Surgical Technology, and Emergency Medical Services 408.1675, 07-08

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between the November and January meetings, which actions if delayed until the January meeting would create difficulties. The chair has signed an agreement with North Florida Regional Medical Center for the programs listed above. The justification for the college to have the above-listed agreement executed prior to this meeting is set forth in the attached memorandum.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.695).

CONSENT

District Board of Trustees
January 22, 2008

Agenda Item: 3.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Warrants Issued for November and December 2007 208.446, 07-08

A listing of all checks issued from November 1 through December 31, 2007, is available at this meeting for the board's information.

For November 2007, the amount disbursed was \$7,216,898.44.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	540962 - 542466
Payroll	619206 - 619571

Electronic Transfers

86962 - 89854

For December 2007, the amount disbursed was \$6,309,120.87.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	542467 - 543525
Payroll	619572 - 619885

Electronic Transfers

89855 - 92679

Board Action(s) Requested:

Approval of report

Action: Approved. See item 3.1 (402.695).

CONSENT

District Board of Trustees
January 22, 2007

Agenda Item: 3.8

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Purchases for November and December 2007

202.551, 07-08

Below are the total amounts and a summary of purchases for the months of November and December 2007.

Purchasing	\$3,261,034.97
Risk Management Consortium	<u>23,676.57</u>
Total	<u>\$3,284,711.54</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y21131 (Fund 2)	\$ 41,804.75	Special	School Board of Bradford County	Program Reimbursement to Bradford School Board Bradford Union Vo-Tech
Y21219 (Fund 7)	\$ 972,025.00	Contract	PPI Construction	Chiller Plant Cooling Towers Replacement HVAC General Renovation/ Remodel
Y21250 (Fund 7)	\$ 43,014.00	Contract	Burns Brothers, Inc.	Café Ceiling Replacement General Maintenance
Y21303 (Fund 1)	\$ 69,528.55	Exempt	WT Cox Subscriptions	Periodicals and Subscriptions Library
Y21307 (Fund 7)	\$ 43,224.00	Contract	Burns Brothers, Inc.	Building L Communication Rooms Technology Infrastructure
Y21439 (Fund 7)	\$ 553,719.00	Contract	Burns Brothers, Inc.	Parking Lot Construction Building W Health Sciences Addition
Y21440 (Fund 7)	\$ 307,130.00	Contract	Burns Brothers, Inc.	Building I Restroom Renovation General Renovation/Remodel
Y21452 (Fund 2)	\$ 65,000.00	Sole Source	Laerdal Medical	Patient Simulator Succeed Nursing Project

Y21453 (Fund 7)	\$ 52,000.00	Exempt	Point 2 Point Communications	Building L Cables/Wiring Technology Infrastructure
Y21504 (Fund 1)	\$ 237,420.00	Contract	Dell Marketing	Computers (200) Information Technology
Y21527 (Fund 7)	\$ 277,200.00	Special	Evapco, Inc.	Direct Purchase – Chiller Plant Cooling Tower General HVAC Renovation/Remodel

\$2,662,065.30

Purchase orders for previously awarded contracts: 1
Number of purchase orders \$0-\$25,000: 504

Amount: \$ 30,000.00
Amount: \$592,646.24

Board Action Requested:

Approval of report

Discussion: Trustee Weingart abstained from voting on this item, citing his affiliation with the firm of PPI Construction Management. He filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Mallini
Second: Womack
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - abstained, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Building B Re-Roof - Budget

412.1022, 07-08

Project Description

The scope of this project involves the design, tear off, and replacement roof of the western section of building B, including the concourse, which is approximately 17,182 square feet.

Architect/engineer	Craig Salley and Associates
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Estimated project budget	\$336,184.00
Source of funds	PECO

Board Actions Requested:

- A. Approval of project budget in the amount of \$336,184.00**
- B. Permission to advertise, bid, and award the bid for construction**

Discussion: Mr. Bill Reese, Associate Vice President Facilities Services, reviewed items 4.1 through 4.4. President Sasser asked Dr. Anne Kress, Vice President Academic Affairs, to discuss item 4.3. Dr. Kress noted that many students entering college are under-prepared in the math area and that the math emporium, which was designed at Virginia Tech, will provide centralized technology and services to help them succeed in mathematics. Regarding Chair Bradley's questions, Mr. Bill Reese responded that B building was the most feasible site for the emporium. Dr. Kress replied that it would cost \$2 million to equip the emporium and the Title III grant will assist with that expense.

Action: Motion to approve items 4.1 through 4.4: Jackson
Second: Mallini
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Permission to Advertise for Minor Projects Construction Management Services

412.1023, 07-08

Project Description

The college frequently requires construction management services for minor projects (under \$1,000,000). Pursuant to college Rule 6.15, there are clear procedures in place for the selection process and the selected firm(s) are retained on annual contract. Specific projects are negotiated individually under the terms established in the annual contract.

Board Action Requested:

Permission to advertise, select, and negotiate contracts for construction management services for minor projects.

Action: Approved. See item 4.1 (412.1022).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Building B Remodel for Math Emporium - Budget and Spot Survey

412.1025, 07-08

Project Description

The scope of this project involves the design and remodeling of approximately 6000 square feet to accommodate the development of a math emporium to be located in building B on the Northwest Campus.

Architect/engineer	To be determined
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Estimated project budget	\$840,000
Source of funds	PECO

Project Status

A spot survey has been prepared for the board's consideration to reflect the room use changes associated with this project. College staff requests that the board approve the project budget in the amount of \$840,000, and college staff will move forward with the design, using one of our annual contract architects/engineers.

Board Action(s) Requested:

- A. Approval of project budget in the amount of \$840,000**
- B. Approval of spot survey**

Action: Approved. See item 4.1 (412.1022).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Health Science Addition Parking Lot

412.1024, 07-08

Project Description:

The new Health Science Addition was constructed on existing parking lots, and although some additional parking spaces were provided before the start of that project, there remains a shortage of student parking on the Northwest Campus. This project will construct between 200 and 225 new student parking spaces on the existing soccer field. The soccer field will be relocated to the south of the existing track, which itself contains sufficient grass interior space for regulation soccer. Appropriate retention structures will also be constructed along with this parking lot as approved by the St. Johns River Water Management District.

Architect/engineer	Affiliated Engineers, Inc.
Contractor/construction manager	BBI Construction Management
Uniform building code inspector	In-house
Original project budget	\$624,000
Revised project budget	\$817,163
Source of funds	PECO and Other Local

Project Status:

Construction costs received following the design of the parking lots were influenced heavily by sharp increases in fuel and asphalt. This has created the need to ask for approval to increase the budget for this project to \$817,163.

Board Action Requested:

Approval of the revised project budget in the amount of \$817,163

Action: Approved. See item 4.1 (412.1022).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report as of December 31, 2007
201.641, 07-08

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of December 31, 2007. The following summary provides a comparison of actual revenues and expenditures for 2007-2008 vs. 2006-2007.

	2007-2008		2006-2007	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	38,508,232	58.88	36,990,786	57.60
Expenditures	25,577,839	37.78	26,189,219	43.35

Board Action Requested:

Approval of report

Discussion: Ms. Ginger Gibson, Interim Chief Financial Officer and Associate Vice President for Finance, reviewed items 5.1 through 5.4 individually.

Action: Motion to approve items 5.1 through 5.4: Jackson

Second: Weingart

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

District Board of Trustees
January 22, 2008

Agenda Item: 5.2

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Budget Amendment #3, 2007-2008 Operating Budget, Current Unrestricted (Fund 1)

201.642, 07-08

The third amendment to the Fund 1 (Current Unrestricted) Operating Budget, to reflect the impact on the college's 2007-2008 Operating Budget from the October 2007 special legislative session, is submitted for approval. Approval is requested in order to revise both recurring and non-recurring state appropriations, student fee revenue, and transfers to the scholarship fund.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.641).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Colonel Harry M. Hatcher, Jr., Property Survey 08-04

200.729, 07-08

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college, who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met on December 4, 2007, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend the board approve removal of the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Missing	12	\$ 25,316.52	1	\$ 6,726.00	\$ 6,726.00	\$0.00
Worn-Out Equipment with Salvageable Parts	47	84,122.74	0	0.00	0.00	0.00
Worn-Out Equipment with No Salvageable Parts	6	24,410.56	0	0.00	0.00	0.00
Surplus Property	10	18,965.66	2	11,484.00	11,484.00	0.00
Transfers	58	121,405.02	0	0.00	0.00	0.00
TOTAL	<u>133</u>	<u>\$274,220.50</u>	<u>3</u>	<u>\$18,210.00</u>	<u>\$18,210.00</u>	<u>\$0.00</u>

Notes

Missing Property are items that were not located during the annual inventory process. The 13 missing items represent 0.19% of a total of 6,882 items inventoried for fiscal year 2006-07. These items have been investigated by the property coordinator, property custodians, vice presidents, and after all efforts were exhausted, by the SFCC Police Department.

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Board Action Requested:

Approval of survey

Action: Approved. See item 5.1 (201.641).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fee Waiver Report for Fall Term 2007

200.730, 07-08

Pursuant to Rule 7.13, the college grants fee waivers for course fees (excluding lab and access fees). Below are the waivers granted by the college for the fall term. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

	<u>Number of Waivers</u>	<u>Amount</u>
<u>Fall - Full</u>		
<u>Course Fee - Credit</u>		
College Employees	43	\$12,765.35
Senior Citizens	14	4,478.95
PSAV	2	768.20
PSAV - Blanket	232	5,799.46
State of Florida Employees	54	16,457.20
Purple Heart Recipient	6	5,508.15
Employee Dependents	70	41,601.40
Dependent of Deceased Law Officer	3	2,952.85
Total	<u>424</u>	<u>\$90,331.56</u>
<u>Fall - A Term</u>		
<u>Course Fee - Credit</u>		
College Employees	4	\$ 802.20
PSAV - Blanket	77	813.05
State of Florida Employees	5	935.90
Employee Dependents	6	1,799.65
Dependent of Deceased Law Officer	1	66.85
Total	<u>93</u>	<u>\$4,417.65</u>
<u>Fall - B Term</u>		
<u>Course Fee - Credit</u>		
College Employees	7	\$1,671.25
Senior Citizens	1	401.10
PSAV - Blanket	56	698.65
State of Florida Employees	4	869.05
Purple Heart Recipients	1	334.25
Employee Dependents	9	2171.80
Dependent of Deceased Law Officer	1	267.40
Total	<u>79</u>	<u>\$6,413.50</u>

Fall A & B

Course Fee - Community Education

Senior Citizens – Fall A	64	\$3,246.00
Senior Citizens – Fall B	<u>53</u>	<u>2,388.00</u>
Total	117	<u>\$5,364.00</u>

Term Totals

Credit	596	\$101,162.71
Community Education	117	<u>5,634.00</u>
Total	<u>713</u>	<u>\$106,796.71</u>

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.641).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Study Abroad Program to Costa Rica (San Jose, Monte Verde, Arenal Volcano, Le Selva, Sarapiquí) - Ecology Lab 101.59, 07-08

Costa Rica, March 7-14, 2008

In accordance with State Board of Education Rule 6H-1.017, FAC, the college requests approval to conduct out-of-district instruction for Ecology Lab (PCB 1030L) (1 credit) in Costa Rica March 7, 2008, through March 14, 2008. This course is to be taken with either Energy and Ecology (BSC 2050) or Animal Behavior and Ecology (ZOO 1503). The scientific study of Costa Rican ecology will provide students with an opportunity to explore both diversity of the culture and of the natural world while developing appropriate scientific skills. The course will include appropriate orientations, direct instruction, and field experiences, plus a debriefing session and evaluation. Upon approval of the Board of Trustees, this request will be submitted to the State Board of Education.

Board Action Requested:

Approval

Action: Motion to approve items 6.1 and 6.2: Womack
Second: Mallini
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Dr. Philip Benjamin Matching Grant Program for Community Colleges

400.505, 07-08

Santa Fe Community College Endowment Corporation is submitting an application for matching funds from the Dr. Philip Benjamin Matching Grant Program for the 2008-2009 budget year.

As of January 15, 2008, Santa Fe Community College Endowment Corporation certifies receipt of private contributions in the amount of \$363,962 for the Dr. Philip Benjamin Matching Grant Program for Community Colleges. Of this amount, \$310,399 will be used for scholarships and \$53,563 will be used for program enhancement and professional development. The total amount of matching funds requested from the State Board of Community Colleges is \$346,107. Any additional private contributions received and on deposit as of February 1, 2008, will be added to the request for state matching dollars.

The matching ratio for donations that are specifically designated to support scholarships, student loans, or need-based grants will be funded with \$1 of state matching funds to \$1 of local private funds. The matching funds requested by the Santa Fe Community College Endowment Corporation will be used for scholarships in various Associate of Science and Associate of Art degree programs and Certificate of Training programs at Santa Fe Community College, as previously approved. The Endowment Corporation certifies that it has on deposit \$310,399 in private contributions for scholarship programs. Some of these funds will be added to permanently endowed scholarships.

A total of approximately 225 new and additional students will benefit annually in perpetuity from the scholarship programs affected by these contributions and matching funds.

Funds designated for uses other than scholarships, such as equipment fund programs and professional development programs, will be funded with \$4 in state matching funds for every \$6 received in private contributions. These matching funds will be used for professional development and equipment fund programs at Santa Fe Community College, as previously approved by the Board of Trustees. The Endowment Corporation certifies that it has on deposit \$53,563 in private contributions for equipment and professional development which will generate \$35,708 in state matching funds. Some of these funds will benefit approximately 2,500 students in a typical year from the endowed equipment fund programs and some will be added to the Professional Development Fund providing for the advancement and enhancement of faculty and staff at Santa Fe Community College.

Board Approval Requested:

Approval to apply for matching funds as described above and to authorize the certification of additional private contributions on deposit as of February 1, 2008

Action: Approved. See item 6.1 (101.59).

Education Service Agreement with the United States Army - ROTC Student Scholarships

408.1676, 07-08

This agreement will provide scholarships for Santa Fe students who participate in the University of Florida ROTC program. There is no cost to the college for this program. The agreement is effective once both parties sign and will continue until terminated. Either party may terminate the agreement by giving 30 days' advance written notice.

Board Action Requested:

Approval

Action: Motion to approve items 7.1 through 7.5: Jackson

Second: Mallini

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Comprehensive Drug Development Center (CDDC) Center of Excellence -- Grant

409.1684, 07-08

The purpose of this project is to collaborate with the University of Florida Comprehensive Drug Development Center of Excellence. Santa Fe will work with UF to integrate covering small molecular drug development into existing course materials and laboratories to transform curricula. Course materials will be developed which will be incorporated into the Biotechnology Laboratory Technology Associate in Science degree program, allowing students to focus on chemical technology, thus promoting the integration of leading-edge pharmaceutical development with the already established biotechnology training program. These materials will be developed for availability in a hybrid learning environment, which allows for distance learning through an online learning system for the didactic information and flexible laboratory scheduling for development of laboratory skills. Four new courses, CHM 2200 Survey of Organic Chemistry, CHM 2200 L Survey of Organic Chemistry Lab, CHS 23121C Introduction to Chemical Instrumentation, and CHM 2110C Survey of Quantitative Analysis will be created.

The amount of funds requested from the State of Florida Board of Governors is \$130,398, with no matching funds from Santa Fe Community College. This year one of a three-year project.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1676).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Bradford Fest -- Grant

409.1685, 07-08

The purpose of this project is to present an eight-week visual and performing arts events series designed to bring culture and entertainment to the underserved Bradford County area. The series includes a plein air outdoor artist's event, two evening "Meet the Artists" events, Art Days in the Schools for schools without any art education, and an exhibit of student art work, in conjunction with a performance concert, including performances by local elementary, middle school, and high school bands and choral groups. It will also include performances by Santa Fe Community College students in dance, vocal performance, and theatre. Storytelling and poetry reading will be part of the series showcasing Bradford County's new library and its literacy programs. The Gainesville Chamber Orchestra will present a concert. This series allows residents who do not have access to quality events, an opportunity to experience the arts. Approximately 12,000 individuals will benefit from this project.

The amount of funds requested from State of Florida, Division of Cultural Affairs, is \$25,000, with an in-kind match of \$11,868 and a cash match of \$26,012 from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: In-kind and cash match from existing college budget

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1676).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Healing by Design -- Grant

409.1686, 07-08

The purpose of this project is to implement a civic engagement art project in partnership with the Shands Vista Children's Psychiatric Unit. This project will be a continuation of work begun last year through the volunteer efforts of the project coordinator. Santa Fe Community College's Art Fundamental students began the first of a series of paintings depicting the Historical Suwannee River. A second installment was added during the 2007 spring term, and a third installment will be painted before the end of the year. This project takes students out of the classroom and into the world of therapeutic art. In addition to receiving academic credits, these students bring art into their own lives as well as the lives of all they touch with their creativity. The goal of Healing by Design is to create a hands-on experience utilizing the artistic expression of Florida arts and the therapeutic value of their art in the medical community. Approximately 350 individuals will benefit from this project.

The amount of funds requested from State of Florida, Division of Cultural Affairs, is \$19,400, with an in-kind match of \$3,500 and a cash match of \$17,568 from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: In-kind and cash match from existing college budget

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1676).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

The Internationalization Learning Visit Fund -- Grant 409.1687, 07-08

The purpose of this project is to learn more about how education abroad is institutionalized at a community college. This project will provide for travel funds to the College of DuPage for three college faculty and staff members. The specific focus of the visit will be to learn their procedures and practices: the process of creating and running programs, addressing mental health and safety, as well as the credit transfer process. The project will provide information about a mature education abroad program and its procedures and practices in order for Santa Fe Community College to institute effective practices in its programs.

The amount of funds requested from The American Council on Education is \$5,000, with no matching funds from Santa Fe Community College. This is year one of a three year project.

Duration of this project is March 1, 2008, through February 28, 2009.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1676).

Endowment Corporation Liaison Update and Board Members' Remarks

Trustee Womack reported that "Dance of My Heart," the film about the life of choreographer Alberto Alonso, has been invited to the Havana Film Festival on February 28 through March 2, 2008. She noted that the Endowment board welcomed three new members: Ms. Sylvia Tatum, Dr. Yvette Godet, and Ms. Cary Gonzalez. She added that SFCC Endowment Office has a new scholarship handbook, which will be distributed to all of the local high schools, and that the Alachua City commission presentation about the Charles R. and Nancy V. Perry Alachua Corporate Training Center facility will be held on January 28 at 6:30 p.m.

As a token of appreciation for Ms. Joan Suchorski's work to provide educational opportunities in Bradford County, Mrs. Womack presented her with a Women's Club of Starke cook book.