

**The District Board of Trustees  
Santa Fe Community College, Florida  
Agenda for Board Meeting of November 13, 2007, at 4 p.m.  
Andrews Cultural Center, Starke**

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.462, 07-08

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Meeting of November 13, 2007
- 1.2 Approval of Board Meeting Minutes of October 16, 2007

2. Information Items

- 2.1 President's Report
- 2.2 Articulation Agreement with Forest Grove Christian Academy, Alachua - High School Dual Enrollment Program
- 2.3 Standard Tech Prep Agreement with School Board of Alachua County - Business Programs

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff
- 3.5 Leave of Absence

Contracts, Grants

- 3.6 Renewal Agreement with Marion County School Board Community Technical and Adult Education School of Radiologic Technology

Finance/Business Affairs Items

- 3.7 Warrants Issued for October 2007
- 3.8 Report of Purchases for October 2007

4. Personnel Items

- 4.1 Evaluation of the President
- 4.2 President's Contract

5. Facilities Items
  - 5.1 Primary Cooling Tower Replacement
6. Finance/Business Affairs Items
  - 6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 2007
  - 6.2 Colonel Harry M. Hatcher, Jr., Property Survey 08-03
  - 6.3 Report of Investments, Quarter Ending September 30, 2007
7. General Institutional Items
  - 7.1 Emergency Contract Authority
  - 7.2 Community and Continuing Education EnRich! Brochure - Winter 2008
  - 7.3 Advisory Committees Appointments for
    - Air Conditioning, Refrigeration, and Heating Technology
    - Building Construction
    - Child Development
    - Criminal Justice Technology
    - Diagnostic Medical Sonography
    - Radiologic Programs
    - Zoo Animal Technology
  - 7.4 Amended Athletics Advisory Committee
8. Rules
  - 8.1 Amended Rule 7.11: Fees
9. Contracts/Grants
  - 9.1 Agreement with Bradford County Library for Loan of Computers
  - 9.2 Systems and Services Company (SYSCO) Quick Response Training -- Grant
  - 9.3 Healing by Design -- Grant
10. Endowment Corporation Liaison Update and Board Members' Remarks
11. Citizen's Requests
12. Adjournment

**Board Action Requested:**

**Approval**

Action: Motion to approve: Jackson

Second: Mallini

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

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Approval of Board Meeting Minutes of October 16, 2007

401.453, 07-08

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The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held October 16, 2007, are presented for approval.

**Board Action Requested:**

**Approval**

Action: Motion to approve: Womack

Second: Brashear

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

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President's Report

Information Item

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President Sasser recognized Ms. Barbara Hirschfelder, College Senate President, and Ms. Kerrie Lynch, Student Body Treasurer. Ms. Anedria Williams, Career Service Council Chair, and Mr. Mike Hutley, President of FACC, were unable to attend.

President Sasser welcomed and introduced Mr. John Gebhardt, Coordinator, Veterans Affairs Department. Mr. Gebhardt thanked the board and introduced Master Sergeant Jack Hendrix of the Florida National Guard and Mr. Bob Reeves of the Sons of the American Revolution. Mr. Reeves presented Dr. Sasser, the board, and the SFCC Collegiate Veterans Society with a certificate of commendation in recognition of exemplary patriotism for building the veteran's memorial flagpole to display the American flag by I-75.

Dr. Sasser reminded the board that there will be no December board meeting.

President Sasser noted that commencement is Friday, December 14, in the gymnasium.

The president said the current Robertson Administration lobby art display is European and American photography by SFCC professor Mr. Robert Brill. His work will be on display until November 21. From November 26 through January 17, handmade quilts will be displayed. Also, the annual student clubs Christmas trees will be in the lobby from November 26 through December 10.

Trustees received the *Vitality Magazine*.

District Board of Trustees  
November 13, 2007

Agenda Item: 2.2

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Articulation Agreement with Forest Grove Christian Academy, Alachua --  
High School Dual Enrollment Program

Information Item  
408.1668, 07-08

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This agreement allows Forest Grove Christian Academy students who are early admissions/academic dual enrolled students at Santa Fe to take college courses that are creditable toward a high school diploma and an associate degree. The agreement will renew automatically for additional one-year periods unless either part provides the other with written notice of termination no later than 60 days prior to the expiration of the academic year.

Discussion: President Sasser noted under item 2.3 that there are 260 standard Tech Prep agreements serving Alachua and Bradford counties. He also noted there are over 345 programs of service.

District Board of Trustees  
November 13, 2007

Agenda Item: 2.3

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Standard Tech Prep Agreement with School Board of Alachua County -  
Business Programs

Information Item  
408.1670, 07-08

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The agreement with the School Board of Alachua County will facilitate articulation, accelerated credit, and make efficient use of faculty, equipment, and facilities, while providing an opportunity for students to earn a degree. This agreement has been signed by the Vice President for Academic Affairs, as approved by the board.

## CONSENT

District Board of Trustees  
November 13, 2007

Agenda Item: 3.1

**College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.**

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Contract Staff (Faculty)

402.693, 07-08

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The individuals listed below are being recommended for appointment for 2007-2008, as stated in the individual employee's contract.

### **Appointment**

Name

Position

#### **Full Time**

Rodney Guico

*Ph.D., Northwestern University*

Interim Assistant Professor, Biotechnology

#### **Part Time**

Thomas Anderson

Patricia Barnes

John Bird

George Chapman

Dwayne Clarke

Christopher Furlow

Chad Greene

Anisha Kinra

David McPike

Thomas Moffett

Yolanda Payne

^ Anastasia Pestrak

Toni Phillips

Michael Privette

Ryan Taebel

Marcus Winburn

Albert Young

^ Funded by student activity and services fees

### **Board Action Requested:**

#### **Approval**

Action: Motion to approve consent items 3.1 through 3.8: Brashear

Second: Mallini

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

## CONSENT

District Board of Trustees  
November 13, 2007

Agenda Item: 3.2

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Contract Staff (Administrative and Professional)

411.297, 07-08

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The individuals listed below are being recommended for appointment or promotion for 2007-2008, as stated in the individual employee's contract.

**Executive/Managerial**  
**Appointment**  
**Full Time – Promotion**

Name

Position

Anne Kress

*Ph.D., University of Florida*

Provost and Vice President of Academic Affairs

**Technical/Professional**  
**Appointment**  
**Part Time**

\* Laura Henderson

Vocational Evaluator Specialist

\* Grant funded

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.693).



## CONSENT

District Board of Trustees  
November 13, 2007

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Community and Continuing Workforce Education Contract Staff

404.371, 07-08

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The individuals listed below are being recommended for appointment for 2007-2008, as stated in the individual employee's contract.

<u>Name</u>	<u>Class</u>
Najat AlSamrani	Christmas Crafts for Kids
Cheryl Alldredge	Submitting Your Manuscript
Claire-Lyne Apotheloz	Tin-Art
Kathryn Ellis	Russian for Beginners
Irma Fallon	Word Power - Down Memory Lane
Marc Henri	Fundamentals of Cooking
Leon Larson	Hand Drumming I and II
Dawn Lopresto-Davis	Income Tax Basic Workshop
Rosemary Maxfield	Quilting 101
Michael Namias, J.D.	Everyday Law for the Layman
Andrew Nichols, Ph.D.	Ghosts, Hauntings, and More
Joyce Orr	Postive Choices: Teens + Drugs
Mahalina Rashed	Intro to Fashion Illustration
Jack Roberts	The Power of Hypnosis

### **Board Action Requested:**

#### **Approval**

Action: Approved. See item 3.1 (402.693).

**CONSENT**

**District Board of Trustees  
November 13, 2007**

**Agenda Item: 3.4**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Career Service Staff 403.459, 07-08

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The individual listed below is recommended for appointment.

<u>Name</u>	<u>Position</u>
Jose Cordonero	Custodian, Facilities Services

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.693).

## CONSENT

District Board of Trustees  
November 13, 2007

Agenda Item: 3.5

*College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.*

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Leave of Absence

420.147, 07-08

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Ms. Sarah George, Associate Professor of Mathematics, has requested a leave of absence from November 19, 2007, to August 15, 2008. This request is supported by the Chair and Provost and Vice President of Academic Affairs.

Mr. Douglas Diekow, full-time tenured faculty member in the Social and Behavioral Sciences Department, has requested a leave of absence from his tenured track faculty line for the time period of July 1, 2007, through June 30, 2008, to serve as the Chair of the Social and Behavioral Sciences Department. This request is supported by the Provost and Assistant Vice President of Academic Affairs.

**Board Action Requested:**

**Approval**

Action: Approved. See item 3.1 (402.693).

## CONSENT

District Board of Trustees  
November 13, 2007

Agenda Item: 3.6

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Renewal Agreement with Marion County School Board Community Technical  
And Adult Education School of Radiologic Technology

408.1673, 07-08

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This is a renewal agreement with Marion County School Board Community Technical and Adult Education School of Radiologic Technology. The purpose of the agreement is to facilitate articulation, acceleration, and efficient use of faculty, equipment, and facilities in order to provide students with an opportunity to earn the Radiologic Technology A.S. degree. The agreement is essentially the same as the one that is currently in effect. The initial term of the agreement shall be for the 2007-2008 academic year and be subject to annual review and renewal by the parties at the end of this term. Thereafter, it will be renewed on an annual basis unless either party gives the written notice to the other.

### **Board Action Requested:**

#### **Approval**

Action: Approved. See item 3.1 (402.693).

## CONSENT

District Board of Trustees  
November 13, 2007

Agenda Item: 3.7

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Warrants Issued for October 2007

208.445, 07-08

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A listing of all checks issued from October 1 through October 31, 2007, is available at this meeting for the board's information. The amount disbursed for the month was \$8,692,628.65

### Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	537431 - 540961
Payroll - SunTrust	615942 - 615949
Payroll - Compass	618832 - 619205

### Electronic Transfers

84071-86961

### Additional Information

SunTrust Bank check stock not used as of September 30, 2007, was audited and placed in the vault in the cashier's office. This check stock will be properly disposed of by the end of this calendar year. The warrant numbers to be disposed are as follows:

Payables	523497 - 537400
Payroll	615950 - 618800
Manual Payroll	130 - 729
Manual Payables	703 - 1299

Compass Bank checks were voided and sent to Compass Bank in Birmingham, Alabama, for testing prior to the stock being used. The warrant numbers sent for testing were as follows:

Payables	537401 - 537430
Payroll	618801 - 618831

### **Board Action Requested:**

#### **Approval**

Action: Approved. See item 3.1 (402.693).

**CONSENT**

**District Board of Trustees  
November 13, 2007**

**Agenda Item: 3.8**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Report of Purchases for October 2007

202.550, 07-08

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Below are the total amounts and a summary of purchases for the month of October 2007.

Purchasing	\$987,545.92
Risk Management Consortium	<u>2,632.63</u>
<b>Total</b>	<b><u>\$990,178.55</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y20636 (Fund 7)	\$187,000.00	Contract	Emo Architects, Inc.	Master Plan Services Master Plans – Northwest Campus and Downtown Center
Y20668 (Fund 1)	\$ 53,000.00	Exempt	Morse Communications	Phone Switch Maintenance Telephone
Y20770 (Fund 7)	\$247,579.00	Contract	Burns Brothers, Inc.	Building T Renovation General Renovation/Remodel
	<u>\$487,579.00</u>			

Purchase orders for previously awarded contracts: 7	Amount: \$ 49,084.99
Number of purchase orders \$0-\$25,000: 432	Amount: \$453,514.56

**Board Action Requested:**

**Approval of report**

Action: Approved. See item 3.1 (402.693).

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Evaluation of the President

411.298, 07-08

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Ms. Patti Locascio, General Counsel, thanked the board members for their participation in the evaluation process and explained that all trustees had received a summary of Dr. Sasser's 2007 evaluation results. She noted that the results were outstanding and show that the board values Dr. Sasser very highly. She reminded the board that the contents of the evaluation are exempt from public disclosure and should be treated confidentially.

**Board Action Requested:**

**Approval**

Action: Motion to approve: Brashear

Second: Solze

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

*College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.*

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President's Contract

411.299, 07-08

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Trustee Mallini, serving as the committee to review the president's contract, reported that he had reviewed the president's contract and noted that each of the board members had received his recommended changes. Mr. Mallini recommended that the contract be accepted as presented.

**Board Action Requested:**

**Approval**

Action: Motion to approve: Mallini

Second: Womack

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.



**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

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Primary Cooling Tower Replacement

412.1021, 07-08

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Project Description

This project consists of the replacement of the primary cooling towers associated with the main chilled water plant on the Northwest Campus. The primary chilled water plant contains four 700 ton centrifugal chillers producing 45 degree chilled water to all of the main buildings on campus. The existing cooling towers are outdated and energy inefficient.

Architect/engineer	Affiliated Engineers, SE
Contractor/construction manager	PPI Construction Management
Uniform building inspector	In-house
Project budget	\$894,000
Revised budget	\$1,086,292
Source of funds	PECO

Project Status

In keeping with one of the original intents of this project to design the new cooling towers to be more energy efficient, a number of scope changes were developed and included during the design process which in turn caused the cost estimates to escalate. The new design incorporates variable frequency drives which allow for a more direct relationship of demand versus load. Three tower designs were extensively evaluated, site visits were arranged, and the ultimate selection was based on energy efficiency, ease of access, and material longevity. In addition, soil borings have revealed the need to provide continuous footing to prevent differential settlement. The college requests approval to increase the budget from \$894,000 to \$1,086,292 and to approve a guaranteed maximum price in the amount of \$989,145 for the construction of the project.

**Board Actions Requested:**

- A. Approval of revised budget in the amount of \$1,086,292**
- B. Approval of guaranteed maximum in the amount of \$989,145**

Discussion: Mr. Bill Reese, Associate Vice President Facilities Services, reviewed item 5.1. President Sasser mentioned Mr. Reese was retiring at the end of December and this would be his last board meeting. The board thanked him for all of his work. Trustee Weingart abstained from voting on item 5.1, citing his affiliation with the firm of PPI Construction Management. He filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Jackson  
Second: Brashear  
Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - abstained, Womack - yes.

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

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Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 2007  
201.639, 07-08

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The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of October 31, 2007. The following summary provides a comparison of actual revenues and expenditures for 2007-2008 vs. 2006-2007.

	2007-2008		2006-2007	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	23,590,304	36.07	23,068,916	35.92
Expenditures	16,032,153	23.68	16,399,805	27.15

**Board Action Requested:**

**Approval of report**

Discussion: Mr. Dwight Hulse, Assistant Comptroller, reviewed items 6.1 through 6.3 individually.

Action: Motion to approve items 6.1 through 6.3: Mallini

Second: Womack

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

Colonel Harry M. Hatcher, Jr. Property Survey 08-03200.728, 07-08

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met on October 23, 2007, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Worn-Out Equipment with Salvageable Parts	3	\$ 6,398.46	0	\$0.00	\$0.00	\$0.00
Worn-Out Equipment with No Salvageable Parts	4	7,308.76	0	0.00	0.00	0.00
Surplus Property	2	4,214.10	0	0.00	0.00	0.00
Transfers	42	58,703.21	0	0.00	0.00	0.00
<b>TOTAL</b>	<b><u>51</u></b>	<b><u>\$76,624.53</u></b>	<b><u>0</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

**Notes**

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

**Board Action Requested:**

**Approval of report**

Action: Approved. See item 6.1 (201.639).

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

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Report of Investments, Quarter Ending September 30, 2007

201.640, 07-08

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Demand deposits are maintained in the board's Operating Funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

Average adjusted rate, month of September 2007	4.44%
Interest earnings, quarter	\$31
Interest earnings, fiscal year to date	<b>\$31</b>

Demand deposits are maintained in the board's Operating Funds account with SunTrust Bank. Daily collected balances earn interest at the weekly average federal funds effective rate less 15 basis points.

Average weekly rate, week ending September 30, 2007	4.79%
Interest earnings, quarter	\$106,573
Interest earnings, fiscal year to date	<b>\$106,573</b>

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at September 30, 2007	5.77%
Interest earnings, quarter	\$173,083
Interest earnings, fiscal year to date	<b>\$173,083</b>

Short-term investments are also maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at September 30, 2007	6.83%
Interest earnings, quarter	\$214,392
Interest earnings, fiscal year to date	<b>\$214,392</b>

Long-term investments are managed through the investment advisory agreement with U.S. Bank National Association. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Current Holdings: US Treasury notes and bonds, federal agency bonds and mortgages, money markets, and corporate bonds.

Average life	1.77 years
Yield-to-maturity at cost	4.68%
Earnings, quarter	\$159,798
Earnings, current year to date	<b>\$159,798</b>

Interest Earnings Comparison:

Total interest earnings fiscal year to date: 2007/2008	<b>\$653,877</b>
Total interest earnings fiscal year to date: 2006/2007	<b>\$310,097</b>

**Board Action Requested:**

**Approval**

Action: Approved. See item 6.1 (201.639).

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Emergency Contract Authority

408.1669, 07-08

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The board is requested to authorize the chair, or vice chair in the chair's absence, to execute the documents, contracts, and change orders requiring board approval during the period between the November meeting and the January meeting, which actions if delayed until the January meeting would create operational or financial difficulties for the college. The president shall indicate in writing the reason that the document should be executed prior to the January board meeting. The president will provide this information to the full board for ratification at the next regularly scheduled board meeting, at which time the board may take any action that would not adversely affect any third party's rights.

**Board Action Requested:**

**Approval**

Action: Motion to approve items 7.1 through 7.4: Womack

Second: Brashear

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

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Community and Continuing Education EnRich! Brochure - Winter 2008

415.168, 07-08

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As required by the State Board of Education regulations, the schedule of Community Education and the Center for Business EnRich! courses for winter term 2008 is presented for board information and approval. Term dates are January 19 through February 29, 2008, with registrations beginning January 3 and continuing throughout the term. The schedule is subject to further changes as certain classes maybe added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be based on instructor and space availability. Changes, additions, and deletions will occur in the online schedule.

**Board Action Requested:**

**Approval**

Action: Approved. See item 7.1 (408.1669).



***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Advisory Committee Appointments for 417.77, 07-08  
Air Conditioning, Refrigeration, and Heating Technology  
Building Construction Technology  
Child Development  
Criminal Justice Technology  
Diagnostic Medical Sonography  
Radiologic Programs  
Zoo Animal Technology

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The advisory committee appointments are being recommended to the board effective January 1, 2008, through December 2009. All individuals have been contacted and have agreed to serve for the two-year period.

**Air Conditioning, Refrigeration, and Heating Technology**

Renew

Ms. Patty Cox, Manager, Johnstone Supply, Gainesville  
Mr. Roderick Allen Fair, Veterans Administration Medical Center, Gainesville  
Mr. Brian Fletcher, Factory Representative, The Trane Company, Archer  
Mr. Allen Gross, Owner, Envirotemp, Inc., Gainesville  
Mr. Randy Hayes, Hayes Electric and Air Conditioning, Starke  
Mr. Steve Jarzembki, Comfort Temp, Gainesville

Outgoing

Mr. Joey Loeffelholz, Owner/Service Technician, InLand Air Services, Inc., Gainesville

**Building Construction Technology**

Mr. Fred Brenneman, Fred Brenneman Homes, Gainesville  
Mr. Ira J. Carter, Carter Construction, Gainesville  
Mr. Ken Fonorow, Florida HERO, Newberry  
Ms. Sandy Golden, CMSS Services, Gainesville  
Mr. Jack Greer, Robinshore, Inc., Gainesville  
Mr. Jerry Painter, Painter Masonry, Gainesville  
Mr. Saul Rentz, SL Construction & Remodeling Inc., Gainesville  
Mr. Randy Robinson, G.W. Robinson Builder, Gainesville  
Mr. Jerrold M. Smith, Mickey Smith Professional Builders Inc., Gainesville  
Mr. Jim Temple, Jim Temple Construction Inc., Keystone Heights  
Mr. Rob Willits, Centex Homes, Lake Mary

Outgoing

Dr. Robert Cox, Purdue University Department of Building Construction Management, West Lafayette, Indiana

**Child Development**

New

Ms. Holly Brussard, Kid's World Preschool, Gainesville  
Ms. Marilyn McCall, My School, Gainesville  
Ms. Pam Pallas, Assistant Director, Baby Gator Nursery, Gainesville

Child Development, cont.

Renew

Dr. Ernest Bordini, Gainesville  
Ms. Pauline Cowart, Director, Sunshine Day Preschool, Gainesville  
Dr. Sharon Halsall, Assistant Professor, University of Florida, Gainesville  
Mr. Herb Jones, Director, St. Augustine's Day Care Center, Gainesville  
Mr. Mike Sanders, School Board of Alachua County, Gainesville  
Ms. Dina Vouis, Gainesville

Outgoing

Ms. Prisha Malone, Coordinator, Child Care Resources, Gainesville

**Criminal Justice Technology**

New

The Honorable Sadie Darnell, Sheriff, Alachua County, Gainesville  
Captain Richard W. Hanna, Gainesville Police Department, Gainesville  
Major Charles Lee, Interim Director of the Jail, Gainesville  
Captain Donnie Love, Alachua County Sheriff's Office, Gainesville  
Lt. Alton McDilda, University of Florida Police Department, Gainesville

Renew

Mr. John Alwood, Regional Specialist, Florida Department of Law Enforcement, Jacksonville  
Chief Norman Botsford, Gainesville Police Department, Gainesville  
The Honorable William Cervone, State Attorney, Gainesville  
Mr. Wayland Clifton, Department of Juvenile Justice, Probation and Community Corrections, North  
Region, Alachua  
Chief Robert Jernigan, Alachua Police Department, Alachua  
The Honorable Bob Milner, Sheriff, Bradford County, Starke  
The Honorable Stephen Oelrich, Senator, Gainesville  
Chief Gordon Smith, Starke Police Department, Starke  
Chief Linda Stump, University of Florida Police Department, Gainesville  
Major Claude Williams, Chief of Security, North Florida Evaluation and Treatment Center, Gainesville

Outgoing

Mr. Robert Chapman, Department of the Jail, Gainesville  
Colonel Emery Gainey, Chief of Staff, Alachua County Sheriff's Office, Gainesville  
Mr. Ray Kaminskas, High Springs Police Department, High Springs  
Captain Gerald Lapinsky, University of Florida Police Department, Gainesville  
Chief A. W. Smith, Waldo Police Department, Waldo  
Mr. Rod Smith, Gainesville  
Mr. Ray Weaver, Gainesville Police Department, Gainesville

**Diagnostic Medical Sonography**

New

Ms. Gwen Cooper, Baptist Medical Center, Jacksonville  
Ms. Tori Lancaster, Department of Radiology, Shands at AGH, Gainesville

Renew

Ms. Nelda Albert, North Florida Women's Physicians, Gainesville  
Ms. Carrie Bell, Shands at UF, Gainesville  
Ms. Machell Blundell, Ocala Regional Medical Center, Ocala  
Ms. Cheryl Carlisle, North Florida Radiology, Gainesville

Diagnostic Medical Sonography, Renew, cont.

Mr. Jeremy Edwards, Department of Radiology, Shands at AGH, Gainesville  
Mr. Carl Gaona, Department of Radiology, Shands at Starke, Starke  
Ms. Walinda Hart, Imaging Services, The Villages Regional Hospital, The Villages  
Ms. Patty Inis, Department of Radiology, Munroe Regional Medical Center, Ocala  
Ms. Mary Jackson, North Florida/South Georgia Veterans Health System, Lake City  
Ms. Chris Langford, Department of Radiology, Shands at UF, Gainesville  
Dr. Julie Marshall, Department of Radiology, Shands at UF, Gainesville  
Ms. Tosheiba McFadden, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville  
Mr. Ermon Owens, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville  
Ms. Barbara Schilling, Ultrasound Supervisor, North Florida Regional Medical Center, Gainesville  
Ms. Marion Speed, Shands at AGH, Gainesville

Outgoing

Ms. Pat Dunsford, Imaging Services Department, Baptist Medical Center, Jacksonville  
Mr. Jeremy Edwards, Department of Radiology, Shands at AGH, Gainesville

**Radiologic Programs**

New

Ms. Jennifer Barden, Quality Control, Shands at UF, Gainesville  
Ms. Clement Elena, Supervisor, Radiologic Department, Lake City Medical Center, Lake City  
Mr. Tom Enlow, Radiology Administrator, North Florida Regional Medical Center, Gainesville  
Mr. Tom Harrington, NMT Supervisor, Veteran Affairs Medical Center, Gainesville  
Ms. Sharon Harris, Spec. Procedure Supervisor, Shands at UF, Gainesville  
Mr. Tom Horton, NMT Supervisor, North Florida Regional Medical Center, Gainesville  
Mr. Harry Lundy, NMT Supervisor, Shands at AGH, Gainesville  
Mr. Mike Nicole, NMT Supervisor, Shands at UF, Gainesville

Renew

Ms. Carrie Bell, Technical Director, Radiology Department, Shands at UF, Gainesville  
Ms. Joyce Chappell, Charge Technologist, Department of Radiology, Shands at AGH, Gainesville  
Ms. Melinda Chitty, Administrator, Department of Radiology, Shands at UF, Gainesville  
Dr. Cheryl DeBose, Chief of Radiology, Veteran Affairs Medical Center, Gainesville  
Ms. Sharon Dewitt, Chief Technologist, Radiology Department, North Florida Regional Medical Center, Gainesville  
Mr. Lowell James, Supervisor, Radiology Department, Shands at UF, Gainesville  
Dr. Linda Lanier, Department of Radiology, Shands at AGH, Gainesville  
Dr. Suzanne Mastin, Chief of NMT/Medical Advisor, Shands at UF, Gainesville  
Mr. Kenneth Murphy, Radiology Administrator, North Florida Radiology, Gainesville  
Mr. Steve Norden, Supervisor, Radiology Department, Shands at UF, Gainesville  
Mr. Ermon Owens, Radiology Administrator, Veteran Affairs Medical Center, Gainesville  
Ms. Ginny Scott, Supervisor, Radiology Department, Veteran Affairs Medical Center, Gainesville  
Ms. Marion Speed, Director, Radiology Department, Shands at AGH, Gainesville  
Ms. Lisa Wheeler, Manager, Radiology Department, North Florida Regional Medical Center, Gainesville  
Dr. Carol Younathan, Radiologist, North Florida Regional Medical Center, Gainesville

Radiologic Programs, cont.

Outgoing

Mr. Tony Arvesu, Manager, Gainesville Radiology Group, Gainesville

**Zoo Animal Technology**

Renew

Mr. Joe Barkowski, Curator of Birds, Sedgewick County Zoo, Wichita, Kansas

Mr. Stewart Clark, Vice President, Discovery Cove, Orlando, Florida

Ms. Kristen Cytacki, Director of Education, Palm Beach Zoo at Dreher Park, West Palm Beach, Florida

Mr. Craig Dinsmore, Director, Utah's Hogle Zoo, Salt Lake City, Utah

Mr. Jack Hanna, Director Emeritus, Columbus Zoological Gardens, Powell, Ohio

Dr. Darryl Heard, Assistant Professor, University of Florida College of Veterinary Medicine  
Department of Animal Clinical Sciences, Gainesville

Mr. John Lehnhardt, Animal Operations Manager, Disney's Animal Kingdom, Lake Buena Vista, Florida

Ms. Fanny Navarro, Zookeeper Animal Shows, Miami MetroZoo, Miami

**Board Action Requested:**

**Approval**

Action: Approved. See item 7.1 (408.1669).

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Amended Athletics Advisory Committee

417.78, 07-08

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The following Athletics Advisory Committee appointments are being recommended to the board for membership through December 31, 2008. All individuals have been contacted and have agreed to serve.

New

Ms. Marcia Buresch, Academic Foundations, Santa Fe Community College, Gainesville  
Mr. Dan Rodkin, Interim Director, Student Life, Santa Fe Community College, Gainesville  
Ms. Lynn Sullivan, Registrar, Santa Fe Community College, Gainesville

Outgoing

Ms. Ouida McNeil

**Board Action Requested:**

**Approval**

Action: Approved. See item 7.1 (408.1669).

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Amended Rule 7.11: Fees

410.408, 07-08

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The Conference Report on Senate Bill 2-C, Specific Appropriation 67 proviso, from the special legislative session held in October 2007, in conjunction with the approval by the governor, authorizes the college to increase student tuition and associated fees by 5% effective spring term 2008.

The amendment to college Rule 7.11 reflecting an increase in student fees, effective spring term 2008, by 5% and the removal of the automatic waivers for Postsecondary Adult Vocational, Adult Education and Vocational Preparatory courses is submitted for approval.

**Board Action Requested:**

**Approval**

Discussion: President Sasser recommended that the board approve the amended Rule 7.11 to increase tuition by 5%, effective spring term 2008.

Action: Motion to approve: Mallini

Second: Jackson

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Agreement with Bradford County Library for Loan of Computers

408.1671, 07-08

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This agreement states that Santa Fe Community College will loan 22 computers to the Bradford County Library to facilitate student access to information resources and for use of the library patrons. Also as part of the agreement, Bradford County Library will allow college students and staff free access to its parking lot. Santa Fe students will have priority access to all computers located in the specially designated classroom lab. The college will replace these computers as indicated in the college's PC replacement schedule. Currently the college operates under a four- year replacement schedule. The college has no responsibility for the use of the computers by library patrons; the use of the computers by Santa Fe students during an active and ongoing SFCC class is governed by the college's Student Conduct Code and Computer Use Policy. This agreement will remain in effect unless one party gives the other 90 days' notice of termination.

**Board Action Requested:**

**Approval**

Action: Motion to approve items 9.1 through 9.3: Jackson

Second: Brashear

Vote: Brashear - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Systems and Services Company (SYSCO) Quick Response Training -- Grant 409.1682, 07-08

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The Quick Response Training Program is created to meet the workforce skill needs of existing, new, and expanding industries. The purpose of this project is to provide specialized and on-the-job training for approximately 200 new employees at the Systems and Services Company (SYSCO) Redistribution Center in Alachua. Workers will be trained in specialized skills associated with warehouse operations. Grant funds will be used for instructional costs and educational materials. Santa Fe Community College will serve as the fiscal agent for Workforce Florida, Inc. and will provide no training. The Council for Economic Outreach (CEO) facilitated development of this project with Santa Fe community College. This is year one of a two-year project.

The amount of funds requested from Workforce Florida, Inc. is \$168,498, with no matching funds from Santa Fe Community College.

Duration of this project is November 1, 2007, through October 31, 2008.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 9.1 (408.1671).



***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Healing by Design -- Grant

409.1683, 07-08

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The purpose of this project is to implement a "civic engagement" art project in partnership with the Shands Vista Children's Psychiatric Unit. This project will be a continuation of work begun last year through the volunteer efforts of the project coordinator. Santa Fe Community College's art fundamental students began the first of a series of paintings depicting the historical Suwannee River. A second installment was added during the 2007 spring term, and a third installment will be painted before the end of the year. This project takes students out of the classroom and into the world of therapeutic art. In addition to receiving academic credits, these students bring art into their own lives, as well as into the lives of all they touch with their creativity. The goal of Healing by Design is to create a hands-on experience utilizing the artistic expression of Florida arts and the therapeutic value of art in the medical community. Approximately 350 individuals will benefit from this project.

The amount of funds requested from State of Florida, Division of Cultural Affairs is \$5,000, with an in-kind match of \$1,500 and a cash match of \$7,284 from Santa Fe Community College.

Duration of this project is January 1, 2008, through June 30, 2008.

Operating budget impact: In-kind and cash match from existing college budget

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 9.1 (408.1671).

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Endowment Corporation Liaison Update and Board Members' Remarks

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Trustee Womack reported that the Starke Fall Festival was held a couple of weeks ago, and the turnout on Saturday was good, but Sunday was not as successful. She added that the Cedar Key and McIntosh festivals were the same weekend, and that, along with football games, affects attendance. She noted that as a result, the Development Office is looking into changing the festival to the spring.

Trustee Mallini personally thanked Mr. Bill Reese for making him feel comfortable and helping him when he was a new board member by assisting him with all of his questions when the Watson Center was being built. He appreciated Mr. Reese's eye for detail and keeping projects within budget. Trustee Weingart also thanked Mr. Reese for doing such an outstanding job and wished him much success in future jobs.

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Citizen's Request

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Ms. Kerrie Lynch, Student Body Treasurer, extended an invitation to everyone to attend a voter registration drive at Santa Fe on December 5 from 10 a.m. to 4 p.m. She noted this was a community service project and they hoped to register 5,000 people to vote. She added that the closing ceremony for the Intern project is tomorrow from 4-6:30 p.m. in R-01.