

**The District Board of Trustees
Santa Fe Community College, Florida
Amended Agenda for Board Meeting of July 16, 2007, at 4 p.m.
Watson Center, Keystone Heights**

Adoption of Agenda

Agenda Item: 1.1
418.458, 07-08

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Meeting of July 16, 2007
- 1.2 Organization of the Board for 2007-2008
- 1.3 Approval of Board Meeting Minutes of June 19, 2007

2. Information Items

- 2.1 President's Report
- 2.2 Standard Clinical Facilities Use Agreement with Venice HMA, Inc. dba Venice Regional Medical Center - Cardiovascular Technology
- 2.3 Tech Prep Agreements with Taylor Technical Institute for:
Automotive Service Management Technology A.A.S.
Automotive Service Technology Certificate

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Career Service Staff
- 3.4 Leave of Absence

Contracts, Grants

- 3.5 Modified Standard Facilities Use Agreement with AvMed, Inc. - Health Information Management

Finance/Business Affairs Items

- 3.6 Warrants Issued for June 2007
- 3.7 Report of Purchases for June 2007

4. Facilities Items

- 4.1 Approval of Capital Improvement Program
- 4.2 Building I Restroom Renovation - Approval of Budget
- 4.3 Building Construction Facility - Information Update on Architect and Construction Manager Selection
- 4.4 Performing Arts Teaching Studios and Classroom Facility **(Added)**

5. Finance/Business Affairs Items

- 5.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of June 30, 2007
- 5.2 Approval of Revised 2007-2008 Operating Budget, Current Unrestricted (Fund 1)
- 5.3 Budget Amendment #1, 2007-2008 Operating Budget, Current Unrestricted (Fund 1)
- 5.4 Recommendation for Awarding a Proposal for Treasury Management Services
- 5.5 Amendment #3 to Manual Food Services and Lease Agreement with Subway Real Estate Corp.
- 5.6 Amendment #4 to Manual Food Services and Lease Agreement with Wehbe Jamming, Inc., dba Domino's Pizza
- 5.7 Addendum #4 to Manual Food Service and Lease Agreement with Juniors Restaurant
- 5.8 Addendum to Florida Community Colleges Risk Management Consortium Agreement for Professional/Technical Services to Designate Reserves and Pledge Securities

6. General Institutional Items

- 6.1 Emergency Contract Authority
- 6.2 College Catalog for 2007-2008
- 6.3 Continuing and Community Education EnRich! Brochure for Fall A 2007

7. Rules

- 7.1 Amended Rule 7.14: Board of Trustees Scholarships
- 7.2 Amended Rule 7.11: Fees

8. Contracts/Grants

- 8.1 Student Program Agreement with Department of Veterans Affairs - Veteran's Integrated Service Network (Student Career Experience and Temporary Employment Programs)
- 8.2 Agreement with Windsor Christian Academy Private School - Early Admissions/Academic Dual Enrollment
- 8.3 Agreement with Family Life Academy Private School - Early Admissions/Academic Dual Enrollment
- 8.4 Agreement with Lifetime Learning Inc. Ahavat Limud School, Coral Springs - Early Admissions/Academic Dual Enrollment
- 8.5 Agreement with Black Creek Christian School, Middleburg - Early Admissions/Academic Dual Enrollment

9. Endowment Corporation Liaison Update/Board Members' Remarks

10. Citizen's Requests

11. Adjournment

Board Action Requested:

Approval

Action: Motion to approve the agenda with item 4.4 added for good cause: Brashear
Second: Mallini
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - absent at time of vote, Womack - yes.

Organization of the Board for 2007-2008

416.103, 07-08

Trustee Mallini, serving as the nominating committee for the organization of the board for 2007-2008, recommended Trustee Winston J. Bradley to serve as chair and Trustee Breck A. Weingart to serve as vice chair. Dr. Sasser thanked Trustee Davis for his leadership as chair of the board and presented him a memento of appreciation of his service.

Board Action Requested:

Approval

Action: Motion to approve: Mallini

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

Approval of Board Meeting Minutes of June 19, 2007

401.450, 07-08

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held June 19, 2007, are presented for approval.

Board Action Requested:

Approval

Action: Motion to approve: Womack

Second: Weingart

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

President's Report

Information Item

The president noted that Mr. Arnold Dinkins, a former Trustee and also an Endowment Board member, passed away. The funeral service will be held Tuesday at 11 a.m.

Dr. Sasser thanked Mr. Bob Wolfson and his staff for hosting today's board meeting.

President Sasser recognized Mr. Mike Hutley, President of FACC; Ms. Barbara Hirschfelder, College Senate President; and Ms. Anedria Williams, Career Service President. Mr. Kenny Etienne, Student Government President, was unable to attend.

Dr. Sasser noted that a citizen has expressed concern that the Watson Center did not have a flag pole outside of the center from which to display the American flag. He added the college should have flagpoles at the Watson and Davis centers, and he would be meeting with the Collegiate Veterans to help assist in raising the funds for them.

The president reminded the board that there will not be an August board meeting.

President Sasser noted that the Governor's office has asked that community colleges hold back 4% of their operating budgets for the upcoming fiscal year. He restated the college's position on how it would withhold the 4%. Trustee Mallini asked if he could summarize the areas affected by the reduction. Dr. Sasser said the two-term contract that was built into this year's budget was a wise decision and that the 3% salary increases for 2007-2008 is not being changed. He stated that 80% of the college budget is allocated to personnel costs so the majority of the savings would come from that area by not filling 17 positions and restricting the hiring of new employees. He has asked departments and programs to absorb additional responsibilities/duties with their existing staffs. He stated other savings are derived from allowing only essential travel, utilities savings (which the college has been successful in accomplishing), controlling office expenses, and not spending non-recurring capital outlay funds. President Sasser added that the college does not plan to cap enrollment or reduce classes. Trustee Mallini then asked at what point would cuts impact the students and programs. Dr. Sasser replied that a 10% cut has been mentioned by the Governor and would impact the students and programs. He also added that the final revised budget would be complete in August, and he would keep the board informed of new developments.

Trustees received the *Vitality Magazine* and the College Planner for 2007-2008.

District Board of Trustees
July 16, 2007

Agenda Item: 2.2

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Standard Clinical Facilities Use Agreement with Venice HMA, Inc. dba

Information Item

Venice Regional Medical Center - Cardiovascular Technology

408.1653, 07-08

The board has authorized the Vice President for Academic Affairs to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such an agreement has been executed with Venice HMA, Inc. dba Venice Regional Medical Center for students enrolled in the SFCC Cardiovascular program. The college has had an arrangement with this facility for a number of years. This agreement comes forward because of the name change.

District Board of Trustees
July 16, 2007

Agenda Item: 2.3

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Tech Prep Agreements with Taylor Technical Institute for:
Automotive Service Management Technology A.A.S.
Automotive Service Technology Certificate

Information Item
408.1661, 07-08

The agreements with Taylor Technical Institute will facilitate articulation, accelerated credit, and make efficient use of faculty, equipment, and facilities, while providing an opportunity for students to earn the Automotive Service Technology certificate and/or Automotive Service management Technology A.A.S. degree. These agreements have been signed by the Vice President for Academic Affairs, as approved by the board.

CONSENT

District Board of Trustees
July 16, 2007

Agenda Item: 3.1

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Faculty)

402.690, 07-08

The individuals listed below are being recommended for appointment for 2007-2008, or a portion of 2006-2007, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<u>Appointment</u>	
Full Time	
Trenita White <i>M.S., Florida State University</i>	Assistant Professor, Librarian

Part Time

Staccie Allen
Clayton Barnes
Judy Burford
Alexander Fein
Daniel Holahan
Clifton Jones
William Lane
Kevin Strickland
Marvin Swindell
Donald Tyson

Board Action Requested:

Approval

Action: Motion to approve consent items 3.1 and 3.3 through 3.7: Mallini
Second: Jackson
Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

CONSENT

District Board of Trustees
July 16, 2007

Agenda Item: 3.2

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Administrative and Professional)

411.293, 07-08

The individuals listed below are being recommended for appointment or promotion for 2007-2008, or a portion of 2006-2007, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<u>Appointment</u> <u>Executive/Managerial</u> Full Time	
Doug Diekow <i>M.S., Florida State University</i>	Chair, Social and Behavioral Sciences
<u>Appointment</u> <u>Technical/Professional</u> Full Time	
Timothy Modisette <i>A.A., Santa Fe Community College</i>	Desktop Specialist, Information Technology Services
<u>Promotion</u>	
Vanessa Haywood	Coordinator, Community Education
Part Time	
* Marjorie Alexander	Program Evaluation Specialist, Work Exploration
* Kimberly Baker	Test Proctor Specialist
Sandra Bradley	Financial Aid Specialist
* Maria Callen	Upward Bound Specialist
* Joan Campbell	Test Proctor Specialist
* Melinda Craine	CROP Program Specialist
* Marilyn Diaz	Upward Bound Specialist
* W.S. Edwards	Lab Tech Specialist, Work Exploration
* Valerie Freeman	CROP Program Specialist
* Lee Holmes	Upward Bound Specialist
* Bresean Jenkins	CROP Program Specialist
* Deborah Kennedy	Test Proctor Specialist
Major Jean Kiner	Caring and Sharing Learning Center Specialist
* Susan Kulmacz	Test Proctor Specialist
* Vito Montauk	Adult Education Specialist
* Rhonda Orr	Dental Specialist
Amy Quillen	Research Attorney Specialist
* Doris Raven	CROP Program Specialist
Justin Richardson	Math Lab Specialist

Administrative/Professional, Part Time, cont.

<u>Name</u>	<u>Position</u>
* Raymond Rummel	CROP Program Specialist
* Sara Sill	Test Proctor Specialist
Jasmine Ticknor	Web Designer Specialist
* Dina Vouis	Test Proctor Specialist
* Jodi Ward	Test Proctor Specialist
* Lara Zwilling	Work Exploration Center Specialist
* Grant funded	

Board Action Requested:

Approval

Discussion: Trustee Bradley abstained from voting on item 3.2 citing his affiliation with college employee Mrs. Sandra Bradley. He filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Mallini

Second: Davis

Vote: Bradley - abstain, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

CONSENT

**District Board of Trustees
July 16, 2007**

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-
and part-time faculty and staff.***

Career Service Staff

403.457, 07-08

The individuals listed below are being recommended for appointment or promotion.

Name

Position

Appointment

Larry Cauthen
Rebecca Wise

Police Officer, SFCC Police Department
Support Specialist 1, Financial Aid

Promotion

Tanisha Byars
Sara Sill

Administrative Assistant, Center for Innovation and Economic
Development
Collections Assistant, Office for Finance

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.690).

CONSENT

District Board of Trustees
July 16, 2007

Agenda Item: 3.4

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Leave of Absence

420.146, 07-08

Iaroslav Kryliouk, Associate Professor, Mathematics, has requested a leave of absence from August 22, 2007, to August 15, 2008. This request is supported by the Chair and Interim Vice President of Academic Affairs.

John Marks, Associate Professor, Information Technology Education, has requested a leave of absence from August 22, 2007, to August 15, 2008. This request is supported by the Director and Interim Vice President of Academic Affairs.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.690).

CONSENT

**District Board of Trustees
July 16, 2007**

Agenda Item: 3.5

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Modified Standard Facilities Use Agreement with AvMed, Inc. - Health Information Management
408.1654, 06-07

The standard facilities use agreement has been slightly modified for AvMed, Inc. The agreement provides learning experiences for students in the Health Information Management (HIM) program. The changes include deletion of references to patient care.

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.690).

C O N S E N T

**District Board of Trustees
July 16, 2007**

Agenda Item: 3.6

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to
implement the college's mission.***

Warrants Issued for June 2007

208.442, 07-08

A listing of all disbursements issued from June 1 through June 30, 2007, is available at this meeting for the board's information. The amount disbursed was \$8,627,997.58.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	506902 - 509608
Payroll	614874 - 615132

Electronic Transfers

74344 - 76790

Board Action Requested:

Approval

Action: Approved. See item 3.1 (402.690).

CONSENT

**District Board of Trustees
July 16, 2007**

Agenda Item: 3.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Purchases for June 2007

202.547, 07-08

Below are the total amounts and a summary of purchases for the month of June 2007.

Purchasing	\$436,940.06
Risk Management Consortium	<u>53,593.00</u>
Total	<u>\$490,533.06</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y18708 (Fund 2)	\$ 32,000.00	Contract	Nationwide Insurance	Quick Response Training Nationwide
Y18756 (Fund 6)	\$ 40,208.00	Exempt	Deloitte Consulting, LLP	Workers Compensation Claims Review Risk Management Consortium
Y18829 (Fund 7)	\$ 33,800.65	Contract	Shaw Industries	Building A Flooring General Maintenance
Y18830 (Fund 7)	\$ 32,699.55	Contract	Shaw Industries	Building B Flooring General Maintenance
	<u>\$138,708.20</u>			

Purchases \$0 - \$25,000.00

Purchase orders for previously awarded contracts: 5

Amount: \$ 26,652.16

Number of purchase orders: 133

Amount: \$325,172.70

Board Action Requested:

Approval of report

Action: Approved. See item 3.1 (402.690).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Approval of Capital Improvement Program

412.1014, 07-08

Attached is the Capital Improvement Plan (CIP-2 Summary) for the college. This is the legislative funding request for 2008-2009 PECO funds that covers proposed renovation, remodeling, and new construction for the next five years. The CIP is based on the most recent plant survey for the college. It is requested that the board approve this plan for submission to the Division of Community Colleges in Tallahassee.

Board Action Requested:

Approval of Capital Improvement Plan

Discussion: Mr. Bill Reese, Associate Vice President Facilities Services, reviewed items 4.1 through 4.4 individually.

Action: Motion to approve items 4.1, 4.2, and 4.4 (item 4.3 is an information item): Davis

Second: Jackson

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Building I Restroom Renovation - Approval of Budget

412.1015, 07-08

Project Description:

This project consists of the total renovation of the student restrooms in building I. It includes all new fixtures and finishes and will bring them up to current Florida building code and ADA requirements.

Architect/engineer	Craig Salley & Associates
Contractor/construction manager	To be determined
Uniform building code inspector	In-house
Budget	\$433,053
Funding	PECO

Project Status:

The college requests approval of the budget for this project in the amount of \$433,053

Board Action Requested:

Approval of project budget in the amount of \$433,053

Action: Approved. See item 4.1 (412.1014).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Building Construction Facility - Information Update on Architect and Construction Manager Selection
Information Item
412.1016, 07-08

Project Description:

This project consists of the construction of 23,437 gross square feet of vocational labs and classrooms in satisfaction of recommendations contained in the college's educational plant survey.

Architect/engineer	Ponikvar & Associates
Contractor/construction manager	PPI Construction Management
Uniform building code inspector	In-house
Budget	\$5,134,874
Funding	PECO, Other Local and Matching

Project Status:

As authorized by the board, the selection committee short-listed three architectural firms from a list of six submitting proposals. Of the three firms interviewed, Ponikvar & Associates was ranked the highest and has been selected to design the facility.

Three construction management firms submitted proposals for the construction of this facility. All three firms were interviewed on July 13, 2007, and PPI Construction Management was ranked the highest and was subsequently selected to build the facility.

ADDED

**District Board of Trustees
July 16, 2007**

Agenda Item: 4.4

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Performing Arts Teaching Studios and Classroom Facility

412.1017, 07-08

Project Description:

This project involves the design and construction of a new facility on the Northwest Campus to house the teaching studios and classrooms in support of the performing arts program. It is the first phase of a program to replace all of the aging and under-sized facilities that now exist, including the existing theater. Programming documentation provided by the Visual and Performing Arts Department at the college denotes a need for 56,808 gross square feet of space.

Architect/engineer	To be determined
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Estimated project budget	\$15,000,000
Source of funds	Santa Fe Community College Capital Improvement Revenue Bonds, Series 2006A

Project Status:

The bonded capital improvement fee is already available to the college, which creates the need to begin the selection process now. Therefore, the college is asking for approval of the project budget in the amount of \$15,000,000, as well as permission to advertise, select, and negotiate a contract with an architectural firm for the design services.

Board Actions Requested:

- A. Approval of the project budget in the amount of \$15,000,000**
- B. Permission to advertise, select, and negotiate a contract with an architectural firm for design services**

Action: Approved. See item 4.1 (412.1014).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of June 30, 2007

201.629, 07-08

Closing for the fiscal year ending June 30, 2007, will be completed on August 15, 2007. The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report is PRELIMINARY and does not reflect all of the accounting activity for the 12-month period. The Annual Financial Report for fiscal year 2006-2007 will be presented at the September meeting.

Board Action Requested:

Approval of report

Discussion: Ms. Ginger Gibson, Interim Chief Financial Officer and Associate Vice President for Finance, said that before reviewing the listed items, she would update the board on an item from the November 2006 board meeting regarding the possibility of a bid process for the debt recovery fees (collection agencies). She advised that the college would "piggyback" onto Florida State University's contract because FSU has already completed the process.

Ms. Gibson then requested that the board consider item 7.2 (Amended Rule 7.11: Fees) before considering items 5.1 through 5.8 because the board technically should accept the proposed fee change before the budget (item 5.2) can be approved. She stated that the fees rule is based on final information from the Department of Education which was received after the last board meeting. The Department of Education directed the college to increase resident and non-resident tuition for non-credit postsecondary adult vocational (PSAV) education and vocational preparatory courses by 5%. In addition, the college was advised to offset the fee increase by utilizing the statutory vocational fee waiver authority granted in Florida Statute 1009.26(1). The effect of these two changes is offsetting, and there is no increase in the amount of fees paid by the students. The changes will be effective with the beginning of fall term registration. President Sasser added that this was the legal way to honor the Governor's request not to raise fees and not to impact the students.

Ms. Gibson reviewed items 5.1 through 5.8 individually. Under item 5.5, Chair Bradley asked why the amendment was retroactive to the beginning of the contract. Ms. Gibson responded that the retroactivity assures that the college is reflecting the business practices conducted over the past year, particularly with regard to price increases and performance bonds.

Action: Motion to approve items 5.1 through 5.8 and 7.2: Davis

Second: Solze

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

District Board of Trustees
July 16, 2007

Agenda Item: 5.2

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Approval of Revised 2007-2008 Operating Budget, Current Unrestricted (Fund 1)

201.630, 07-08

The college received final information for development of the 2007-2008 college Operating Budgets from the Department of Education on June 22, 2007, in Memorandum 07-09. The instructions direct the college to increase resident and non-resident tuition for Non-Credit Postsecondary Vocational (PSAV), Adult Education and Vocational Preparatory Courses by 5%. In addition the college is strongly advised to offset the fee increase by utilizing the statutory vocational fee waiver authority to offset the increase in fee rates. Thus the effect of these two changes on the amount actually paid by a student results in no increase.

Board Action(s) Requested:

Approval of the revised 2007-2008 state Operating Budget that reflects the increase in fees noted above on Exhibit B and corresponding waiver of fees on Exhibits C and C(1)

Action: Approved. See item 5.1 (201.629).

District Board of Trustees
July 16, 2007

Agenda Item: 5.3

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Budget Amendment #1, 2007-2008 Operating Budget, Current Unrestricted (Fund 1)

201.631, 07-08

The first amendment to the Fund 1 (Current Unrestricted) Operating Budget is submitted for approval. Approval is requested in order to incorporate the estimated budget required to pay obligations carried forward from 2006-2007 and to budget reserves carried forward for ancillary departments.

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1 (201.629).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Recommendation for Awarding a Proposal for Treasury Management Services

209.148, 07-08

A request for proposal (RFP) was sent on May 7, 2007, for an agreement for treasury management services for the college. The term of the contract is to be September 1, 2007, through September 30, 2012, with an option for a five-year renewal contingent upon satisfactory performance by the bank.

Attendance was mandatory at the pre-proposal conference. Four vendors attended: Capital City Bank, Compass Bank, Fifth Third Bank, and Wachovia. Final proposals were due on June 14. Fifth Third Bank did not submit a proposal.

A committee comprised of six members from the Office for Finance met on June 20 and 25, 2007, to consider the proposals from Capital City Bank, Compass Bank, and Wachovia. The committee reviewed all three responses, and found Compass Bank to have the best proposal. Each proposal was graded on four criteria: qualifications and range of services (30 possible points), quality of services and references (60 points), cost of services (70 points), and bonus points for going above and beyond the required RFP criteria (up to 10 points). A summary of the results appears below as ranked by the committee.

<u>Proposers</u>	<u>Score (out of 170 possible)</u>
Compass Bank	163.0
Wachovia	148.7
Capital City	91.0

The board is requested to authorize Interim Chief Financial Officer Ginger Gibson and other appropriate college staff to complete contract negotiations with each of the above-referenced banks. If for any reason negotiations for the contract cannot be completed with the highest-scoring bank referenced above under the provisions of the request for proposal and the bank's response, the college requests the authority to begin negotiations with the next highest rated proposer.

Board Action(s) Requested:

- 1. Approval for board chair to execute contract with Compass Bank following contract negotiations by staff without further review by the board.**
- 2. Authorization for college staff to begin negotiations with next highest proposer if for any reason the negotiations cannot be completed with the selected proposer, and for the board chair to execute contract agreed upon without further review by the board.**

Action: Approved. See item 5.1 (201.629).

District Board of Trustees
July 16, 2007

Agenda Item: 5.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amendment #3 to Manual Food Service and Lease Agreement with Subway Real Estate Corp.

209.149, 06-07

This amendment is made to accurately reflect the current and future business practices of the parties with respect to the management and operation of the Subway restaurant located in the college's food court.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.629).

District Board of Trustees
July 14, 2007

Agenda Item: 5.6

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amendment #4 to Manual Food Service and Lease Agreement with Wehbe Jammin, Inc., dba Domino's
Pizza 209.150, 06-07

This amendment is made to accurately reflect the current and future business practices of the parties with respect to the management and operation of the Domino's restaurant located in the college's food court.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.629).

District Board of Trustees
July 16, 2007

Agenda Item: 5.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Addendum #4 to Manual Food Service and Lease Agreement with Juniors Restaurant

209.151, 06-07

This addendum is made to accurately reflect the current and future business practices of the parties with respect to the management and operation of Juniors Restaurant located in the college's food court.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.629).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Addendum to Florida Community Colleges Risk Management Consortium Agreement for Professional/Technical Services to Designate Reserves and Pledge Securities 209.152, 07-08

The college's existing fiscal agent agreement with the Florida Community Colleges Risk Management Consortium contains language specifying a reserve of consortium funds required by an insurance carrier. The carrier requires that the reserve amount be adjusted as needed pursuant to the consortium's casualty insurance program agreement with the insurance carrier by a formal addendum to the agreement between the college and the consortium. Consortium funds are more than adequate to cover the required reserve. No college funds are involved.

In the current insurance and bonding environment, carriers are requiring more liquid reserves to cover claims. Consequently, the insurance carrier is requiring a portion of the account reserve previously designated by the college to be converted to more liquid collateral. At the February 2007 Florida Community Colleges Risk Management Consortium board meeting, the board approved the renewal of the September 2007 insurance program and gave authority for the consortium, in conjunction with the college, to move toward one of three collateral options: cash deposit with insurance carrier, letter of credit, or security pledge against consortium's long-term investment account with US Bank. After researching and evaluating all three options, both the consortium with review by its legal counsel and college staff recommend the security pledge against the consortium's long-term investment account with US Bank.

Board Action(s) Requested:

Approval of addendum and permission for board chair to execute documents necessary to place a security pledge against the consortium's long-term investment account

Action: Approved. See item 5.1 (201.629).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Emergency Contract Authority

408.1655, 07-08

The board is requested to authorize the chair, or vice chair in the chair's absence, to execute the documents, contracts, and change orders requiring board approval during the period between the July meeting and the September meeting, which actions if delayed until the September meeting would create operational or financial difficulties for the college. The president shall indicate in writing the reason that the document should be executed prior to the September board meeting. The president will provide this information to the full board for ratification at the next regularly scheduled board meeting, at which time the board may take any action that would not adversely affect any third party's rights.

Board Action Requested:

Approval

Action: Motion to approve items 6.1 through 6.3: Jackson

Second: Davis

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

District Board of Trustees
July 16, 2007

Agenda Item: 6.2

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the college.

College Catalog for 2007-2008

400.499, 07-08

The College Catalog for 2007-2008 is now available.

Board Action Requested:

Approval

Action: Approved. See item 6.1 (408.1655).

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the college.

Continuing and Community Education EnRich! Brochure for Fall A 2007

415.116, 07-08

As required by State Board of Education regulations, the schedule of Community Education and the Center for Business EnRich! courses for fall A 2007 is presented for board information and approval. Term dates are August 25 through October 5, 2007, with registration beginning August 8 and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be made based on instructor and space availability. Changes, additions, and deletions will occur in the online schedule.

Board Action Requested:

Approval

Action: Approved. See item 6.1 (408.1655).

District Board of Trustees
July 16, 2007

Agenda Item: 7.1

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amended Rule 7.14: Board of Trustees Scholarships

410.403, 07-08

Rule 7.14: Board of Trustees Scholarships is being amended to reflect the current practice and to add two additional scholarships to Speech and Debate. In the past, the two scholarships for Speech and Debate were included in the Creative Arts category. The rule has been revised to clearly show that those particular scholarships are allotted to Speech and Debate for a total of four scholarships. With this change, the number of Creative Arts scholarships as listed is reduced by two, to 20.

Board Action Requested:

Approval

Action: Motion to approve: Jackson

Second: Davis

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes,
Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amended Rule 7.11: Fees

410.404, 07-08

The amendment to rule 7.11 is presented for approval based on final information received for development of the 2007-2008 college operating budgets from the department of Education on June 22, 2007, memorandum 07-09. The instructions direct the college to increase resident and non-resident tuition for non-credit postsecondary vocational (PSAV) adult education and vocational preparatory courses by 5%. In addition, the college is strongly advised to offset the fee increase by utilizing the statutory vocational fee waiver authority granted in Florida Statute 1009.26(1). Thus, the effect of these two changes on the amount actually paid by a student results in no increase. The increased fees and automatic per-student waiver will be effective with the beginning of fall term registration.

Board Action Requested:

Approval

Action: Approved. See item 5.1 (201.629).

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Student Program Agreement with Department of Veterans Affairs - Veteran's Integrated Service Network (Student Career Experience and Temporary Employment Programs) 408.1656, 07-08

This cooperative agreement with the Department of Veterans Affairs provides a planned, progressive educational program that integrates a student's academic studies and federal work experience with the potential for a federal career. Students who participate under this agreement will continue their education and work in paid positions with the Department of Veterans Affairs. This agreement will remain in effect subject to annual review by both parties. There is no cost to the college for this program.

Board Action Requested:

Approval

Discussion: Under item 8.4, Trustee Brashear asked if students would be driving from Coral Springs to take classes at the college. Dr. Anne Kress, Interim Vice President Academic Affairs, stated there was only one student who will be taking advantage of this High School Dual Enrollment program agreement. The student will be moving to Gainesville to attend the program.

Action: Motion to approve items 8.1 through 8.5: Davis

Second: Mallini

Vote: Bradley - yes, Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, Solze - yes, Weingart - yes, Womack - yes.

District Board of Trustees
July 16, 2007

Agenda Item: 8.2

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with Windsor Christian Academy Private School - Early Admissions/Academic Dual Enrollment

408.1657, 07-08

This agreement allows Windsor Christian Academy Private School students who are early admissions/academic dual enrolled students at Santa Fe to take college courses that are creditable toward a high school diploma and an associate degree. The agreement will renew automatically for additional one-year periods unless either part provides the other with written notice of termination no later than 60 days prior to the expiration of the academic year.

Board Action Requested:

Approval

Action: Approved. See item 8.1 (408.1656).

District Board of Trustees
July 16, 2007

Agenda Item: 8.3

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with Family Life Academy Private School, Archer - Early Admissions/Academic Dual Enrollment 408.1658, 07-08

This agreement allows Family Life Academy Private School students who are early admissions/academic dual enrolled students at Santa Fe to take college courses that are creditable toward a high school diploma and an associate degree. The agreement will renew automatically for additional one-year periods unless either part provides the other with written notice of termination no later than 60 days prior to the expiration of the academic year.

Board Action Requested:

Approval

Action: Approved. See item 8.1 (408.1656).

District Board of Trustees
July 16, 2007

Agenda Item: 8.4

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with Lifetime Learning Inc. Ahavat Limud School, Coral Springs - Early Admissions/Academic Dual Enrollment

408.1659, 07-08

This agreement allows Lifetime Learning Inc. Ahavat Limud students who are early admissions/academic dual enrolled students at Santa Fe to take college courses that are creditable toward a high school diploma and an associate degree. Family Life students must provide the Dual Enrollment Office with a letter of approval from the community college in their district. The agreement will renew automatically for additional one-year periods unless either part provides the other with written notice of termination no later than 60 days prior to the expiration of the academic year.

Board Action Requested:

Approval

Action: Approved. See item 8.1 (408.1656).

District Board of Trustees
July 16, 2007

Agenda Item: 8.5

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with Black Creek Christian School, Middleburg - Early Admissions/Academic Dual Enrollment 408.1660, 07-08

This agreement allows Black Creek Christian School students who are early admissions/academic dual enrolled students at Santa Fe to take college courses that are creditable toward a high school diploma and an associate degree. Black Creek students must provide the Dual Enrollment Office with a letter of approval from the community college in their district. The agreement will renew automatically for additional one-year periods unless either part provides the other with written notice of termination no later than 60 days prior to the expiration of the academic year.

Board Action Requested:

Approval

Action: Approved. See item 8.1 (408.1656).

Endowment Corporation Liaison Update/Board Members' Remarks

Because of his role as chair of the Board of Trustees, Mr. Bradley said he wished to step down as the board liaison to the SFCC Endowment Corporation. After brief discussion, Trustee Womack volunteered to serve in this capacity.