

**The District Board of Trustees  
Santa Fe Community College, Florida  
Agenda for Board Meeting of October 17, 2006, at 4 p.m.  
SFCC Geological Field Station**

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.451, 06-07

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Meeting of October 17, 2006
- 1.2 Approval of Board Meeting Minutes of September 19, 2006

2. Information Items

- 2.1 President's Report
- 2.2 Standardized Clinical Facilities Use Agreement with Edwin F. Johary, D.D.S. - Dental Programs
- 2.3 Amended Rule 7.11: Fees
- 2.4 Contract Review Committee for the President's Contract

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Career Service Staff

Contracts, Grants

- 3.4 Department of Labor – Rural North Florida Healthcare Workforce Alliance Project -- Grant
- 3.5 Work Exploration Center Area 1(Madison, Lafayette, Suwannee Counties) -- Grant
- 3.6 Suwannee River Area Health Education Center, Inc. and Santa Fe Community College's Health Careers Opportunity Program -- Grant

Finance/Business Affairs Items

- 3.7 Warrants Issued for September 2006
- 3.8 Report of Purchases for September 2006

4. Finance/Business Affairs Items

- 4.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of September 30, 2006

- 4.2 Colonel Harry M. Hatcher, Jr., Property Survey 07-03
- 4.3 Amendment #3 to Manual Food Service and Lease Agreement with Wehbe Jammin, Inc. dba Domino's Pizza
  
- 5. General
  - 5.1 Addition to Credit and Post Secondary Adult Vocational Lab Fee Schedule
  
- 6. Rules
  - 6.1 Amended Rule 7.13: Waiver of Fees
  
- 7. Contracts/Grants
  - 7.1 Center of Excellence in Smart Technology and Advanced Research for Personal Health and Independent Living (StarPhil) -- Grant
  - 7.2 Center of Excellence for Nano-bio Sensor/Probe and Device Technologies for Biomedical and Homeland Security -- Grant
  
- 8. Endowment Corporation Liaison Update
  
- 9. Board Members' Remarks
  
- 10. Citizen's Requests
  
- 11. Adjournment

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve: McRae

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Jackson - Yes, Mallini - yes, McRae - yes, Womack - yes.

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Approval of Board Meeting Minutes of September 19, 2006

401.443, 06-07

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The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held September 19, 2006, are presented for approval.

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve: McRae

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Jackson - Yes, Mallini - yes, McRae - yes, Womack - yes.

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President's Report

Information Item

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President Sasser recognized Ms. Anedria Williams, Career Service Chair; Mr. Mike Hutley, President of FACC; and Ms. Carole Marquis, College Senate President. Mr. Matt Barker, Student Government President, was unable to attend.

Dr. Sasser mentioned that the annual Association of Community College Trustees meeting was last week, and thanked Trustee Mallini again for presenting with him at the convention.

President Sasser mentioned the Presidents' Leadership Seminar is October 18-20.

Dr. Sasser reminded trustees that the board workshop is October 30 at Trustee Mallini's lake house.

President Sasser noted that the annual Florida Association of Community Colleges meeting will be November 1-3 in Tampa. Trustee McRae will represent the board.

Ms. Anastasia Albanese-O'Neill, Director of Marketing, shared with the board some of the events that have taken place since the last board meeting, emphasizing the continuing celebration of the college's 40<sup>th</sup> anniversary. She noted the SFCC Starke Fall Festival this past weekend was a success. She distributed recent newspaper articles including those about SFCC Zoo keeper students visiting Alachua and Bradford counties second graders. The visits introduce the students to the zoo and are an opportunity for them to learn about reptiles and other animals.

Trustees received the *Vitality Magazine*.

District Board of Trustees  
October 17, 2006

Agenda Item: 2.2

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Standardized Clinical Facilities Use Agreement with Edwin F. Johary, D.D.S. --  
Dental Programs

Information Item  
408.1593, 06-07

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The board has authorized its chair to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such an agreement has been executed with Edwin F. Johary, D.D.S., for students enrolled in the SFCC Dental programs.

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Amended Rule 7.11: Fees

Information Item  
410.397, 06-07

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The proposed change to Rule 7.11 eliminates the admission application fee for domestic and international students, effective with the fall 2007 term.

This proposed change to Rule 7.11 is to provide greater access for students by removing the first financial barrier to a college education - the application fee.

Further, the college requests board approval to allow a \$1.00 per credit hour access fee to be charged to students (effective fall 2007 term) to cover the costs associated with access to the on-line college services such as but not limited to applications, registration, advisement, degree audit, grades, fee payments, email accounts, and individual class information.

Unlike the current \$30 admission application fee, financial aid will COVER the access fees for students who are eligible. The financial impact on the college is estimated to be dollar neutral.

Refunds will be granted for application fees for fall 2007 paid prior to the effective date of this rule; such refunds will not be granted if the students enroll at the college prior to fall 2007.

Discussion: Dr. Portia Taylor, Vice President for Student Affairs, noted that the proposed change to Rule 7.11 eliminates the application fee for domestic and international students and institutes an access fee per credit hour, effective with the fall 2007 term. She noted that this will remove a barrier to access for potential students.

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Contract Review Committee for the President's Contract

Information Item  
411.283, 06-07

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Vice Chair Bradley read a letter from Chair Davis stating that he nominated Trustee Bradley to serve as the committee to review the president's contract and report back to the board at the November board meeting. Vice Chair Bradley agreed to serve in this capacity.

## CONSENT

District Board of Trustees  
October 17, 2006

Agenda Item: 3.1

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Contract Staff (Faculty)

402.682, 06-07

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The individuals listed below are being recommended for appointment for 2006-2007 as stated in the individual employee's contract.

### **Appointment** **Part Time**

Mi-Youn Ahn  
Matthew Allen  
Scott Anderson  
Alexander Appea  
William Battle  
Robert Bias  
Marilyn Booher  
Cheri Booth  
Paul Borsa  
Elsa Boysha  
Nancy Brannen  
Sheri Butler  
Patricia Cannella  
Julie Carson  
Sharon Chapman  
Justina Chappell  
Allen Cheuvront  
Robert Cogliano  
Kevin Combs  
Angela Conti  
Sharon Cooper  
Sandra Cosgrave  
Terry Crews  
Linda Cruce  
Judith Davis  
Neal Devine  
^ Norma Diaz  
Gila Dikel  
Christopher Drum  
George Duren  
Stephen Everett  
Jeffrey Farrar  
Holly Fisher  
George Fletcher  
Gail Foote

Katrina Fort  
Laure Frank  
Lucette Gates  
Max Gessner  
Matthew Goldtrap  
Alan Gray  
Susan Greimel  
Albert Haddad, Sr.  
Catherine Hamilton  
Michelle Hammond  
Lisa Harris  
Jaime Hill  
Mark Hills  
Gary Hoffman  
Sara Hofmann  
John Holley  
Stephen Howell  
Kerri Hue  
William Hutchinson  
Vidhya Ithikkat  
David Jacks  
Rekha Jagtap  
Paul Jernigan  
Deborah Johnson-Simon  
John Jones  
Monika Kaczmarek  
Robert Kalis  
Deborah Kellerman  
Jaime Kurnick  
Brenda Labecki  
Divinagracia Labrusca  
Cecelia Lerner  
Duke Lim  
Charles Love  
Jamie Love

James Lybarger  
Stephen Lyons  
Lisa Magary  
Matthew Maloney  
Tammy Martineau  
Cherry May  
Thomas Mayfield  
George Mazzeo  
Rebecca McDaniel  
Stuart McRae  
Janis Mena  
James Meier  
Lou Ann Messina  
Gary Miner  
Kathryn Miskimen  
Katharine Morse  
Theresa Mosley  
Jack Motta  
Angela Mulkin  
Nancy Murphree  
Bridgette O'Brien  
Yolanda Payne  
Jamie Pimlott  
Elizabeth Pooley  
Clare Quint  
Linda Racioppi  
Jonathan Richardson  
Evelyn Rodriguez  
Kelly Rooney  
Daniel Russo  
Patricia Sassner  
Andrea Schoepfer  
Ann Scroggie  
Gerrie Scully

Agenda Item 3.1

^ Grant funded



Faculty, Part-Time Appointments, cont.

Anca Segal  
Timothy Shay  
Linda Sheffield  
Carol Shelley  
Allen Slorek  
Barbara Stakely  
Linda Stephens  
Susan Strauss

Greg Streukens  
Michael Swinton  
Wendy Toure  
James Troiano  
Jeffrey Trump  
Robert Ulmer  
Jeanie Vincent  
Lucinda Waldron

Judy Ward  
Ellen West  
Cynthia Willming  
Jeffrey Wright  
Linda Yonutas  
Lavi Zamstein  
Katherine Zidonik

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve consent items 3.1 through 3.8: Jackson

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Jackson - Yes, Mallini - yes, McRae - yes, Womack - yes.

## CONSENT

District Board of Trustees  
October 17, 2006

Agenda Item: 3.2

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Contract Staff (Administrative and Professional)

411.284, 06-07

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The individuals listed below are being recommended for appointment or promotion for 2006-2007 as stated in the individual employee's contract.

### **Technical/Professional**

#### **Appointment**

Name

Position

#### **Full Time**

Virginie Crisalle  
*A.S., Santa Fe Community College* Application Developer, Information Systems Technology

\* Priscilla Parker  
*16 years of experience* Tech Prep Coordinator

#### **Part Time**

Henry Butler Writing Lab Specialist  
\* Dianna Crosby Adult Ed Specialist  
\* Amanda Culp Downtown Lab Specialist  
Mary Ellis ESL Lab Specialist  
Matthew Forester Writing Lab Specialist  
Rafael Hernandez-Villamil Multi-Cultural Student Center Specialist  
\* Michele Knapp TECH Grant Specialist  
Beverly Leibach ESL Lab Specialist  
\* Mary Lock Adult Education Specialist  
Paula McDonald Job Corp Center Specialist  
Bermann Mesadieu Downtown Lab Specialist  
Nnemma Ofem-Edet Academic Foundations Specialist  
\* Lee Privette Upward Bound Specialist  
\* Terry Siorek Senior Web Specialist  
\* Tami Smith Upward Bound Specialist  
\* Christine Stouden Adult Education Specialist  
\* Dorothy Stroman Adult Education Specialist  
Michael Swinton Writing Lab Specialist

\* Grant funded

### **Board Action(s) Requested:**

#### **Approval**

Action: Approved. See item 3.1 (402.682).

## CONSENT

District Board of Trustees  
October 17, 2006

Agenda Item: 3.3

*College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.*

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Career Service Staff

403.449, 06-07

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The individuals listed below are being recommended for appointment or promotion

Name

Position

Appointment

Najat Al-Samrani  
Susan MacDonell  
Kathryn Russ

Preschool Aide, Little School  
Support Specialist 2, International Student Services  
Program Assistant, Cultural Programs

Promotion

Amy Nichols

Executive Assistant, Office for Finance

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 3.1 (402.682).

## CONSENT

District Board of Trustees  
October 17, 2006

Agenda Item: 3.4

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Department of Labor- Rural North Florida Healthcare Workforce Alliance Project -- Grant  
409.1623, 06-07

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The purpose of this project is to increase the capacity of the Santa Fe Community College Health Sciences and Nursing programs and to increase the number of qualified trained workers for the healthcare industry, which is a high-growth, high-demand targeted industry. Grant funds will provide for state-of-the-art classrooms and laboratories and will include new human body simulators and simulated hospital and operating rooms. The project will provide for increased student recruitment, retention, and completion strategies. Training strategies include providing training opportunities and information to secondary school faculty, students' parents, and One-Stop Career Center participants. Curriculum will be revised to include the use of new state-of-the-art equipment and simulation technology, emphasize problem-based learning, and increase the cultural competency of faculty. Approximately 510 students in eight healthcare programs will benefit from this program. In addition, approximately 400 middle and high school students and 900 continuing education professionals will benefit. This is year two of a three-year project.

The amount of funds requested from U.S. Department of Labor, Employment and Training Administration is \$98,214, with no matching funds from Santa Fe Community College. Total funding for the three-year project is \$1,072,339.

Duration of this project is November 1, 2006, through October 31, 2007.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.1 (402.682).

## CONSENT

District Board of Trustees  
October 17, 2006

Agenda Item: 3.5

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Work Exploration Center Area 1 (Madison, Lafayette, Suwannee Counties) -- Grant

409.1624, 06-07

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The purpose of this project is to provide vocational evaluation services for disabled individuals referred by the Division of Vocational Rehabilitation (the center has contracted with the Division for approximately 36 years). The 2006-2007 rate agreement per billable referral is as follows: \$650 per comprehensive vocational evaluation and \$300 per vocational assessment. Approximately 120 customers will be served. These funds will be used to supplement the original Work Exploration Center contracts as needed for personnel, current expenses, and capital outlay. The center currently has two contracts with Area 2 (Alachua, Baker, Bradford, Citrus, Clay, Columbia, Dixie, Duval, Flagler, Gilchrist, Levy, Marion, Nassau, Putnam, St. Johns, and Volusia counties).

The amount of funds requested from the State of Florida, Department of Education, Division of Vocational Rehabilitation, is \$78,000, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2006, through September 30, 2007.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.1 (402.682).

## CONSENT

District Board of Trustees  
October 17, 2006

Agenda Item: 3.6

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Suwannee River Area Health Education Center, Inc. and Santa Fe Community College's Health  
Careers Opportunity Program -- Grant 409.1625, 06-07

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The purpose of this project is to provide financial support for the 2006 fall session of the High School Saturday Academy of SFCC's Health Careers Opportunity Program (HCOP). The Saturday Academy provides leadership training, academic enrichment, cultural competency training, and health professional careers awareness. Students will visit underserved clinical sites, use technical healthcare diagnostic equipment, and prepare for SAT/ACT examinations and college life. Approximately 30 students will benefit from grant funds.

The amount of funds requested from Suwannee River Area Health Education Center, Inc., is \$950, with no matching funds from Santa Fe Community College.

Duration of this project is September 1, 2006, through December 31, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.1 (402.682).

## CONSENT

District Board of Trustees  
October 17, 2006

Agenda Item: 3.7

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Warrants Issued for September 2006

208.435, 06-07

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A listing of all checks issued from September 1 through September 30, 2006, is available at this meeting for the board's information. The amount disbursed for the month was \$10,533,405.45.

### Warrant Numbers

Manual Payroll	None
Manual Payables	000700 - 000702
Payables	473307 - 479187
Payroll	612022 - 612337

### Electronic Transfers

49864 - 52381

### **Board Action(s) Requested:**

**Approval**

Action: Approved. See item 3.1 (402.682).

## CONSENT

District Board of Trustees  
October 17, 2006

Agenda Item: 3.8

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Report of Purchases for September 2006

202.540, 06-07

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Below are the total amounts and a summary of purchases for the month of September 2006.

Purchasing	\$1,046,907.72
Risk Management Consortium	0.00
<b>Total</b>	<b><u>\$1,046,907.72</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y14739 (Fund 1)	\$ 65,627.40	Contract	Dell Marketing	Computers (52) Information Technology
Y14753 (Fund 7)	\$ 233,540.00	Contract	PPI Construction Management	Building V Exterior Panels General Renovation/Remodel
Y14802 (Fund 2)	\$ 42,674.15	Sole Source	Laerdal Medical	Patient Simulator Rural North Florida Healthcare Alliance
Y14826 (Fund 7)	\$ 38,183.00	Contract	PPI Construction Management	IPS Fire Alarm Upgrade General Maintenance
Y15006 (Fund 1)	\$ 35,000.00	Exempt	Edward F. Duffy	Title III Consulting Services Development
Y15046 (Fund 1)	\$ 27,250.00	Exempt	Smarthinking, Inc.	Online Tutoring Services Center for Instructional Design
Y15059 (Fund 1)	\$ 53,000.00	Exempt	Morse Communications	Phone Switch Maintenance Telephone
Y15074 (Fund 2)	\$ 35,384.00	Contract	School Board of Bradford County	Reimbursement – Program Costs Bradford Union Vo-Tech
	\$ 530,658.55			

Purchases \$0 - \$25,000.00

Number of purchase orders: 421

Amount: \$415,328.17

Number of contracts awarded by the Board of Trustees: 2

Amount: \$100,921.00

**Board Action(s) Requested: Approval of report**

Action: Approved. See item 3.1 (402.682).



**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

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Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of September 30, 2006  
201.615, 06-07

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The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of September 30, 2006.

The following summary provides a comparison of actual revenues and expenditures for 2006-2007 vs. 2005-2006.

	2006-2007		2005-2006	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	19,642,936	30.88	18,640,996	30.95
Expenditures	11,362,275	17.27	10,988,992	18.25

**Board Action(s) Requested:**

**Approval of report**

Discussion: Ms. Rochelle Prince, Chief Financial Officer and Associate Vice President Finance, reviewed items 4.1 through 4.3.

Action: Motion to approve items 4.1 through 4.3: McRae

Second: Jackson

Vote: Bradley - yes, Brashear - yes, Jackson - Yes, Mallini - yes, McRae - yes, Womack - yes.

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

Colonel Harry M. Hatcher, Jr., Property Survey 07-03

200.711, 06-07

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met September 7, 2006, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Stolen	1	\$ 1,367.50	0	\$0.00	\$0.00	\$0.00
Worn-Out Equipment with Salvageable Parts	4	16,722.64	0	0.00	0.00	0.00
Worn-Out Equipment with No Salvageable Parts	9	16,068.75	0	0.00	0.00	0.00
Surplus Property	8	15,250.11	0	0.00	0.00	0.00
Transfers	61	84,895.21	0	0.00	0.00	0.00
<b>TOTAL</b>	<b><u>83</u></b>	<b><u>\$134,304.21</u></b>	<b><u>0</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

**Notes**

Stolen Items have been investigated by the SFCC Police Department.

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford County schools, sold, or scrapped

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

**Board Action(s) Requested:**

**Approval of survey**

Action: Approved. See item 4.1 (201.615).

District Board of Trustees  
October 17, 2006

Agenda Item: 4.3

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Amendment #3 to Manual Food Service and Lease Agreement with Wehbe Jammin, Inc. dba Domino's Pizza 209.136, 06-07

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The amendment amends the food service agreement with Domino's Pizza to provide meals under the Athlete's Scholarship Enhancement Meal Plan for student athletes. The term of the addendum is September 14, 2006, through April 27, 2007 (fall 2006 and spring 2007 academic terms).

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 4.1 (201.615).

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Addition to Credit and Post Secondary Adult Vocational Lab Fee Schedule

301.109, 06-07

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During 2006 legislative session, the legislature mandated a dart gun (Taser) course be added to the basic recruit program. The new course is CJK 0421 Dart Firing Stun Gun. The lab fee of \$61.25 covers expendable materials consumed by students taking this course.

This fee will be added to the Credit and Post Secondary Adult Vocational Lab Fee Schedule and will be made effective January 1, 2007.

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve: McRae

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Jackson - Yes, Mallini - yes, McRae - yes, Womack - yes.

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

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Amended Rule 7.13: Waiver of Fees

410.398, 06-07

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Continuing Workforce Education/Center for Business and Community Education at SFCC request changes and additions to Rule 7.13: Waiver of Fees. The changes to the senior student Community Education fee waivers reflect actual practice and serve to update the rule to reflect that practice. Given that Continuing Workforce Education (CWE) and Community Education are required to follow a business model and be self-supporting, the departments request waivers of course fees that reflect their goal to market the programs to generate revenue.

The departments request the ability to offer all SFCC employees and Community Education PrimeTime members a \$5 fee waiver on selected Community Education/CWE courses. It is also requested that specific course and lab fees for Continuing Workforce Education and Community Education classes be waived to provide marketing opportunities that will increase enrollment or corporate training opportunities. For example, CWE could waive the course fees for a company trainer to "try out" an instructor or course curriculum before contracting with the college to offer the course to company employees. Community Education could offer a "buy 5, get one free" or other marketing opportunity.

**Board Action(s) Requested:**

**Approval**

Discussion: Trustee Mallini asked what the total cost to the college in dollars would be when the fees are waived. Ms. Anne Kress, Interim Vice President Academic Affairs, noted it was not a significant amount, and Ms. Rochelle Prince, Chief Financial Officer, stated that the sum lost from the fee reduction probably would be less than income growth from and increase in enrollment. Dr. Sasser asked that Ms. Kress track this for a year and report the findings back to the board.

Action: Motion to approve: Womack

Second: McRae

Vote: Bradley - yes, Brashear - yes, Jackson - Yes, Mallini - yes, McRae - yes, Womack - yes.

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Center of Excellence in Smart Technology and Advanced Research for Personal Health and Independent Living (StarPhil) -- Grant 409.1626, 06-07

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The purpose of this project is to develop a Center of Excellence in Smart Technologies and Advanced Research for Personal Health and Independent Living (StarPhil) at the University of Florida. This project is a partnership between the University of Florida (UF serving as fiscal agent), Santa Fe Community College (SFCC), and Florida Atlantic University. The Center will focus on creating and commercializing advanced technologies for: (1) personal health monitoring and management utilizing body-worn, wireless sensor networks and portable devices, (2) independent living for older adults, (3) advanced, on-demand and robotic-based Tele-Home Care delivery for frail elderly, and (4) The Clinic of the Future that will fuse and utilize personal health informatics into the traditional medical practice. Santa Fe will work with the center to develop a "Smart Home in a Lab" concept inside the SFCC campus, and to create two new courses for the Electrical and Biomedical programs and for the Health Science-related degree programs. This is year one of a two year project.

The amount of funds requested from the Florida Department of Education, through the University of Florida as fiscal agent, is \$75,000, with no matching funds from Santa Fe Community College.

Duration of this project is January 1, 2007, through December 31, 2007.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Motion to approve items 7.1 and 7.2: Jackson

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Jackson - Yes, Mallini - yes, McRae - yes, Womack - yes.

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Center of Excellence for Nano-bio Sensor/Probe and Device Technologies for Biomedical and  
Homeland Security -- Grant

409.1627, 06-07

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The purpose of this project is to provide the Nano-Medical Science and Technology Center at the University of Florida (UF) with world-class resources in nanotechnology and medical sciences to produce life-saving, high-value healthcare deliverables. UF, as fiscal agent, is partnering with Florida International University and is collaborating with the University of South Florida, Sandia National laboratories, SFCC, and US industry to leverage all intellectual and financial resources to build the nation's leading nano-medical healthcare industry cluster and grow a substantial high-wage job base in the state of Florida. SFCC will work with UF to integrate nano-biosensor technology into existing course materials and laboratories to transform curricula. SFCC will also develop a post baccalaureate certificate which will allow for credit by experience and provide incumbent workers with the opportunity to upgrade their job skills. The Biotechnology Laboratory Technician program at SFCC provides almost all of its didactic curricula in a web-based format while providing flexible scheduling for laboratory skills. Using this as a model, the post baccalaureate certificate will provide workers across the state access to this curriculum.

The amount of funds requested from the Florida Department of Education, through the University of Florida as fiscal agent, is \$75,000, with no matching funds from Santa Fe Community College.

Duration of this project is January 1, 2007, through December 31, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 7.1 (409.1626).



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Endowment Corporation Liaison Update

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Vice Chair Bradley noted that the Starke Fall Festival was held this past weekend with approximately 9,000 people attending the two-day event. Mr. Harvey Sharron, Vice President for Development, added that the Endowment Corporation is in the process of completing new fencing on the west side of the Speedville Road property at the Watson Center. Also, he added that he would be meeting tomorrow with donors at the proposed site for the Perry Center.

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Board Members' Remarks

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Trustee McRae noted his surrogate son and his wife had their third child and first son.