

**The District Board of Trustees
Santa Fe Community College, Florida
Agenda for Board Meeting of September 19, 2006, at 4 p.m.
Wattenbarger Student Services Building Board Room**

Adoption of Agenda

Agenda Item: 1.1
418.450, 06-07

1. General Functions

- 1.1 Adoption of Agenda for Meeting of September 19, 2006
- 1.2 Approval of Board Meeting Minutes of July 18, 2006

2. Information Items

- 2.1 President's Report
- 2.2 Amended Rule 7.13: Waiver of Fees

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff

Contracts, Grants

- 3.5 Ratification of Agreements:
 - Rider to Lease - Wehbe Jammin, Inc. dba Gator Domino's
 - IBM - Financing Mainframe and Storage
 - Amendment to Bradford County Articulation Agreement - High School Dual Enrollment
 - Allendale Academy Private School - High School Dual Enrollment
 - Desoto Charter School - High School Dual Enrollment
- 3.6 Math Opens the Door Scholarships -- Grant
- 3.7 Adults with Disabilities -- Grant
- 3.8 Criminal Justice Training Trust Funds -- Grant
- 3.9 Little School Food Program 2006-2007 -- Grant
- 3.10 Work Exploration Center -- Grant

Finance/Business Affairs Items

- 3.11 Warrants Issued for July and August 2006
- 3.12 Report of Purchases for July and August 2006

4. Facilities Items

- 4.1 Building Construction Facility - Budget and Approval of Architect Selection
- 4.2 Building W Renovation - Budget and Approval of Architects Selection
- 4.3 Health Science Addition - Substantial and Final Completion Dates -- Information Item

5. Finance/Business Affairs Items

- 5.1 Annual Financial Report, Year Ended June 30, 2006
- 5.2 2006-2007 Annual Budget, Unexpended Plant Fund (Fund 7)
- 5.3 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2006
- 5.4 Budget Amendment #2 2006 - 2007 Operating Budget, Current Unrestricted (Fund 1)
- 5.5 Report of Investments, Quarter Ending June 30, 2006
- 5.6 Colonel Harry M. Hatcher, Jr., Property Survey 07-02
- 5.7 Fee Waiver Report for Summer Terms 2006
- 5.8 Addendum #1 to Manual Food Service Agreement with Subway Real Estate Corporation
- 5.9 Amendment #2 to Manual Food Service and Lease Agreement with Wehbe Jammin, Inc., dba Gator Domino's (now known as Wehbe Jammin, Inc. dba Domino's Pizza)
- 5.10 Addendum #3 to Manual Food Service Agreement with Juniors Restaurant

6. General Institutional Items

- 6.1 Continuing and Community Education EnRich! Brochure - Fall B Term 2006

7. Contracts/Grants

- 7.1 Articulation Agreement with Saint Francis Catholic High School, Gainesville - High School Dual Enrollment
- 7.2 Articulation Agreement with Florida A & M University - Health Information Management
- 7.3 Amendment to Agreement with Greater Gainesville Area Association for Technical Training, Inc.
- 7.4 Memorandum of Understanding with University Air Center - Flight Training
- 7.5 Clinical Affiliation Agreement with St. Vincent's Medical Center - Cardiovascular Technology
- 7.6 Education Service Agreement - Army ROTC
- 7.7 Agreement with Central Florida Community College - Use of Facilities
- 7.8 New York Times Foundation/Bradford County Library Computer Laboratory Classroom -- Grant
- 7.9 Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2007-2008
- 7.10 Targeting Educational Computers for the Home Initiative -- Grant
- 7.11 Wal-Mart Foundations Good Works -- Grant
- 7.12 Watson Center Special Project -- Grant
- 7.13 Workforce Education Cluster Center for Biotechnology -- Grant
- 7.14 Americorp Vista -- Grant

9. Endowment Corporation Liaison Update
10. Board Members' Remarks
11. Citizen's Requests
12. Adjournment

Board Action(s) Requested:

Approval

Action: Motion to approve: Mallini
Second: Weingart
Vote: Bradley - absent at time of vote, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes,
Weingart - yes, Womack - yes.

Approval of Board Meeting Minutes of July 18, 2006 401.442, 06-07

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held July 18, 2006, are presented for approval.

Board Action(s) Requested:

Approval

Action: Motion to approve: Womack

Second: McRae

Vote: Bradley - absent at time of vote, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes,
Weingart - yes, Womack - yes.

President's Report

Information Item

President Sasser recognized Ms. Anedria Williams, Career Service Chair, and Mr. Mike Hutley, President of FACC. Mr. Matt Barker, Student Government President, and Ms. Carole Marquis, College Senate President; were unable to attend.

Dr. Sasser noted the Career Service Fall Tribute is scheduled for September 26 in R-01 starting at 8:30 a.m. Chair Davis will bring a welcome on behalf of the board.

President Sasser asked the board if they would like to host the new employee welcome reception on October 9. After brief discussion it was determined that this date was not good for the board, but the President's Office would continue to look for another date or event that the board could host. The president noted that board members were always welcome to attend the new employee welcome receptions.

The president mentioned the annual Association of Community College Trustees (ACCT) meeting is scheduled for October 11-14 in Orlando. Trustees Bradley, McRae, and Mallini will be attending. Dr. Sasser added that he and Trustee Mallini will be presenting at the convention.

Dr. Sasser reminded the board that the October 17 board meeting will be held at the SFCC Geological Field Station, also known as the Bat Cave. He asked that everyone dress casually for the meeting and said directions were at their places.

President Sasser noted that the annual Florida Association of Community Colleges meeting will be November 1-3 in Tampa.

Ms. Anastasia Albanese-O'Neill, Director of Marketing, noted that the 40th anniversary celebration is underway with major events scheduled. She mentioned the first was the planetarium opening, the second is the W building annex dedication scheduled for tomorrow at 3 p.m., and the third is the SFCC Starke Fall Festival next month. She distributed a flyer for the dedication of the Health Sciences addition, which displayed the message of value, excellence, and magnitude to our students and community.

The following quarterly employee award winners were recognized and received a plaque of appreciation and service pin: Denny Connolly, part-time non-instructional, and Megan Swilley, career service.

Trustees received the *Vitality Magazine*, invitation to SFCC College Night, SFCC Leadership Institute Newsletter, SFCC Student Survival Guide, 2006-07 Student Planner, League publication –Confluence Student Library competition 2005-06, and Endowment grants booklet.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Amended Rule 7.13: Waiver of Fees

Information item
410.396, 06-07

Continuing Workforce Education/Center for Business and Community Education at SFCC request changes and additions to Rule 7.13: Waiver of Fees. The changes to the senior student Community Education fee waivers reflect actual practice and serve to update the rule to reflect that practice. Given that Continuing Workforce Education (CWE) and Community Education are required to follow a business model and be self-supporting, the departments request waivers of course fees that reflect their goal to market the programs to generate revenue.

The departments request the ability to offer all SFCC employees and Community Education PrimeTime members a \$5 fee waiver on selected Community Education/CWE courses. There is also a request to waive specific course and lab fees for Continuing Workforce Education and Community Education classes to provide marketing opportunities that will increase enrollment or corporate training opportunities. For example, CWE could waive the course fees for a company trainer to "try out" an instructor or course curriculum before contracting with the college to offer the course to company employees. Community Education could offer a "buy 5, get one free" or other marketing opportunity.

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.1

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Faculty)

402.681, 06-07

The individuals listed below are being recommended for appointment for 2006-2007, or a portion of 2005-2006, as stated in the individual employee's contract.

Appointment

<u>Name</u>	<u>Position</u>
Full Time	
Shalanda Asante <i>B.S., Florida A & M University</i>	Assistant Professor, Respiratory Care
Cynthia Boucher <i>M.S.N., Duke University</i>	Assistant Professor, Nursing Programs (ASN)
Sharon Chapman <i>A.S., Santa Fe Community College</i>	Assistant Professor, Cardiovascular Technology
Brian Goring <i>A.S., Santa Fe Community College</i>	Assistant Professor, Nuclear Medicine Technology
Tennille Herron <i>B.A., Florida State University</i>	Assistant Professor, ITE (Graphic Design)
Sylvia Jones <i>A.S., Santa Fe Community College</i>	Assistant Professor, Radiologic Programs
Sandra Kamhoot <i>B.S.N., University of Florida</i>	Assistant Professor, Nursing Programs (PN)
Shanna Keele <i>M.S.N., University of Utah</i>	Assistant Professor, Nursing Programs (ASN)
Heather Long <i>M.S., Georgia Southern University</i>	Assistant Professor, Anatomy and Physiology

Part Time

William Adams	Suzanne Barroso	Agenda Item 3.1
Ann Aldrich	Keith Bennett	September 19, 2006
Panos Alexakos	Steven Bingham	Page 2
Sonia Alonso	James Birdsall	
Renee Audette	Tamara Blagojevic	
Anne Baird	Susan Block	Vincent Bourke
Martyn Baker	Beth Bonnett	Austin Boyd
Claire Bakr	Carl Boon	David Boydston
Scott Balcerzak		Charles Bradley
Bhaskar Bandyopadhyay		Joshua Braley

Stacey Breheny
Victor Brennan
Gretchen Brooks
Todd Brooks
Gayle Brown
Robert Brown
Thomas Bullard
Sherry Brumme
Deanne Bush
Henry Butler
George Canova
^David Caputo
Patrick Carmichael
Katherine Casey-Sawicki
Lidia Cedeno
John Chamberlain
Courtney Chambers
Nickles Chittester
Richard Cohen
Pamela Cohen
Matthew Coleman
Marsha Cooper
Thomas Cotsonos
^ Stephen Cox
Jay Crockett
Amanda Culp
Julie Culver
Lucica Curta
Mohamed DaCosta
Bradley Daniels
Carrie Davis
Garth Davis
Richard Dickson
David Dillard
Angela Dobberfuhl
Joanne Docherty-Goldstein
Steven Doherty
Kevin Dornan
Valerie D'Ortona
Kendra Doten
Anna Dranishnikov
Nnemma Edet
William Erickson
Jackie Erney

Kim Feigenbaum
Michael Fender
Laura Ferrante
John Fitzgerald
Melissa Flanagan
Melvin Flournoy
Kelly Flowers
Sheila Forrester

Michelle Freas
Jo Gallagher
Timothy Garvey
Oliver Ghobrial
Betty Gibson
Susan Gildersleeve
Matthew Goldtrap
Zenta Gomez-Smith
Azza Guertin
Anna Guest-Jelley
Heather Hall
Heather Hammers
Gary Hardesty
Stephen Hardy
Steven Harrison
Charles Hart
John Harvey
Zane Hasan
Mirian Hay-Roe
Sharon Heathman
Dustin Durden Hersey
Samuel Himes
Shirley Hintze
Mary Hoffer
Millard Holder
Melanie Holton
Jennifer Hooks
Renarte Hooper
Margaret Howell
Jemina Howlett
Jon Humphrey
Thomas Idoyaga
Bresean Jenkins
Susan Jester
Brian Jimison
Gregory Jones
Karen Jones
Richard Jones
Teri Jones
Philip Kabler
Grace Kang

Walter Kirkconnell
Gerald Kish
Erika Kisvarsanyi
Dorothy Kondas
Allyn Kyes
Paul Ladnier
Cheri Landry
Margaret Langstaff
Patrick Larkin
Leon Larson
Clea Lauriault

Clifford LeBlanc
John Lee
Valerie Leitner
Randall Liles
Anne Lisca
James Lloyd
Linda Lotz
Christopher Mack
Tom Maida
Brenda Maxey-Billings
Kimberly McCollough
Thomas McCrea
Nancy McCurdy
Rebecca McDaniel
Harold McGee
Sarah McIntosh
David McKinney
William Meadows
Albert Mellen
Rohald Meneses
Stephen Mercadante
Vanessa Merriex
Bermann Mesadiou
Maureen Meyerson
Rebecca Micha
Victor Miller
Gary Miner
Jack Moorhead
Michael Morse
Sara Morsey
Charles Mott
Constance Myrick
Antonis Mytidis
Adriano Navarro
James Nelson
Jane Nelson
Jill Nevling
Christopher O'Steen

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Michael Overlin
Amy Oxner
Joe Paden
William Palow
Marilyn Palumbo
Alex Pastos
^ Anastasia Pestrak
Suzon Peterson
Jeffrey Plant
Joanne Platte
Sandra Plympton
Gerald Poe
Tania Querido

Chittur Radhakrishnan
Corrie Rakvin
Voara Randrianasolo
Kathleen Ratican
Elizabeth Reynolds
Darnell Rhea
Claudia Riedel
Wade Ring
Melanie Roberti
Robert Rohan
Gerald Rosenberg
Kalman Rosenberg
Ingrid Rosenshein
Kathryn Rush
Kathie Russell

Julie Shay
Matthew Shine
Joseph Shuford
Peter Silver
Marin Smilov
Charles Smith
Mark Smith
Jeremiah Smith
Jerrold Smith
William Smith
Scott Smolenski
Cynthia Snell
Kathy Southall
Linda Stanley
Eli Stav
Daniel Stepp
Prasad Taranekar
Patricia Telesco
Janet Thomas
John Thomas
Christine Thompson
Sherylee Thompson

Susan Tierney
Roger Tilley
Richard Treloar
Gregory Turner
Laura Turner-Reed
Mary Ulseth
Robert Uttaro
Jennifer Van Bergen
Susan Vergnani
William Vickory
Katherine Vogel
Barbara Warren
Karen Warren
Marcia Wehr
Neil Weinstein
Ted Weseman
Marna Weston
Clark Wheeler
^Vincent Whitby
Beverley White
R. David Wiles
Elizabeth Williams
Reva Williams
Brandy Williams-DeBottis
William Wright
Angela Yau
Maria Zelaya

Robert Sandback
Rachel Schremp
Mary Scott
Jon Seal
Angela Semegon
Matthew Shafer

^ Student Leadership and Activities funded

Board Action(s) Requested:

Approval

Action: Motion to approve: Womack

Second: McRae

Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes,
Womack - yes.

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.2

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Administrative and Professional)

411.281, 06-07

The individuals listed below are being recommended for appointment or promotion for 2006-2007, or a portion of 2005-2006, as stated in the individual employee's contract.

Name

Position

**Technical/Professional
APPOINTMENT
Full Time**

Deanna Abernethy <i>M.A., University of Florida</i>	Math Lab Manager
Robin Hardee <i>M.A., Florida State University</i>	International Education Coordinator
* Deborah Nicholson <i>Experience in field</i>	Health Sciences Recruiter
* Frank Oquendo <i>M.S., University of Florida</i>	Interim Coordinator, Educational Talent Search Program
* Antal Pavai <i>Experience in field</i>	Construction Program Recruitment Specialist
^ Johnny Wiggs <i>M.S., University of Florida</i>	Head Baseball Coach
James Schwartz <i>B.A., University of Florida</i>	Coordinator, International Student Services

Part Time

Deanna Abernethy	Math Lab Specialist
Heather Adams	Counseling Center Specialist
* Shellie Banfield	Adult Literacy Specialist
Daniel Barnett	Adult Education Specialist
^ Sheena Benarte	Yoga Specialist
Shirley Bloodsworth	PrimeTime Institute Specialist
Sandra Bradley	Customer Service Specialist
Nancy Brannen	Student Development Specialist
Erica Brooks	Mainframe Operator Specialist
* Christopher Cabrera	Programmer Specialist
* Connie Caldwell	Adult Education Specialist
^ Salvatore Campagna	Fitness Center Specialist
* Grant funded	
^ Student Leadership and Activities funded	

<u>Name</u>	<u>Position</u>
	Test Proctoring Specialist
	Diversity Specialist
	Diversity Specialist
	Counseling Center Specialist
	Technician Specialist
	Telephone Service Specialist
* David Dean	Student Support Services Specialist
* Phyllis Decker	Displaced Homemakers Program Specialist
Angela Dobberfuhr	Organic Chemistry Lab Manager Specialist
* Jodi Doher	Educational Talent Search Specialist
John Douglas	Downtown Lab Specialist
^ Daniel Drost	Fitness Center Specialist
* W.S. Edwards	Vocational Specialist
Mary El-Semarani	Lab Manager
* Staci Estreicher-Murphy	Adult Education Senior Specialist
* Debbie Handberg	CLAST Lab Specialist
* Robin Hardee	Study Abroad Program Specialist
* Rebecca Hassell	Adult Education Specialist
Jeremy Hopkins	Programmer Specialist
* Constance Jones	Adult Literacy Specialist
Monika Kaczmarek	ESL Lab Specialist
James Kocher	Academic Foundations Specialist
* Aaron Lay	Adult Education Specialist
Vincent Locascio	CLAST Lab Specialist
John Marks	Technology Support Specialist
Alan Mencher	Academic Advising Specialist
Angela Mulkin	Academic Foundations Specialist
Nemanja Nestic	Applications Development Specialist
* Nancy Nipper	CJSTC Grant Specialist
* Melissa Oorbitg	Health Sciences Specialist
* Colleen Palmquist	Adult Education Senior Specialist
* Priscilla Parker	Tech Prep Grant Specialist
* Laura Predny	Adult Education Specialist
* Daniel Preston	Health Sciences Specialist
Jennifer Pritchett	Watson Center Specialist
Amy Quillen	Research Attorney Specialist
* Shirley Rehberg	Adult Education Specialist
* Holly Robinson	Vocational Specialist
^ Rebecca Rogers	Student Travel Specialist
Patricia Schlenker	Adult Education Lab Specialist
* Thea Schoenberg	Graduate Assistant Specialist
* Jennifer Seyez	Educational Talent Search Program Specialist
* Anne Sigmond	Adult Education Specialist
* Peter Silver	Adult Education Literacy Specialist
* Grant funded	
^ Student Leadership and Activities funded	

<u>Name</u>	<u>Position</u>
* Christopher Simoneaux	Programmer Specialist
* Elizabeth Strickland	Library Specialist
* Kendra Vincent	Downtown Lab Manager
Catherine Zettel	Health Programs Lab Manager
Christopher Zurheide	Writing Lab Specialist
* Lara Zwilling	Vocational Evaluator Specialist
* Grant funded	
^ Student Leadership and Activities funded	

Board Action(s) Requested:

Approval

Discussion: Trustee Bradley abstained from voting on item 3.2 citing his affiliation with employee Mrs. Sandra Bradley. He filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Mallini

Second: Weingart

Vote: Bradley - abstained, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.3

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Community and Continuing Workforce Education Contract Staff

404.366, 06-07

The individuals listed below are being recommended for appointment for 2006-2007 or a portion of 2005-2006, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
Brian Fox	College for Kids Specialist
William Diech	College for Kids Specialist
Catherine Hamilton	College for Kids Specialist
Jennifer Hand	College for Kids Specialist
Cynthia Kachik	College for Kids Specialist
Earl Powell	College for Kids Specialist
Thomas Traficante	College for Kids Specialist

Board Action(s) Requested:

Approval

Action: Motion to approve consent items 3.3 through 3.11: Mallini

Second: Weingart

Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.4

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Career Service Staff

403.448, 06-07

The individuals listed below are being recommended for appointment or promotion.

<u>Name</u>	<u>Position</u>
<u>Appointment</u>	
Jason Borton	Office Assistant 2, Health Sciences
Amanda Buzzerd	Administrative Assistant 1, International Education/ Honors Program
Betty Clayton	Financial Aid Assistant
Donna Dixon	Preschool Aide, Little School
Orian Ellis	Support Specialist 1, Financial Aid
Craig Hill	Custodian, Facilities Services
Christine Mariano	Office Assistant 1, Office for Development
Edward Mignone	Police Officer
* Naseem Rehman	Preschool Aide, Little School
Peter Sokol	Library Circulation Supervisor

Promotion

Delia Carr	Administrative Assistant 1, College Relations
Lisa Davis	Administrative Assistant 1, Health Sciences
George Hastie	Painter, Facilities Services
Jacqueline Strand	Support Specialist 1, Records and Admissions
Charles Tabah	Groundskeeper, Facilities Services
Chattie Wheeler	Administrative Assistant, Record's Office

* Grant funded

Board Action(s) Requested:

Approval

Action: Approved. See item 3.3 (404.366).

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Ratification of Agreements:

- Rider to Lease - Wehbe Jammin, Inc. dba Gator Domino's 209.134, 06-07
 - IBM - Financing Mainframe and Storage 209.131, 06-07
 - Amendment to Bradford County Articulation Agreement - High School Dual Enrollment 408.1583, 06-07
 - Allendale Academy Private School - High School Dual Enrollment 408.1584, 06-07
 - Desoto Charter School - High School Dual Enrollment 408.1585, 06-07
-

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between the July and September meetings, which actions if delayed until the September meeting would create difficulties. The chair or vice chair has signed the above-listed agreements. The justifications for the college to have the above-listed agreements executed prior to this meeting are set forth in the attached memoranda.

Board Action(s) Requested:

Approval

Action: Approved. See item 3.3 (404.366).

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.6

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Math Opens the Door Scholarships -- Grant

409.1611, 06-07

The purpose of this project is to improve the recruitment and retention of 30 financially needy, academically talented students, specifically women and underrepresented minorities, within the math discipline. The project will improve student support programs by creating a mathematics faculty monitoring and mentoring program, creating a mathematics and engineering WebCT component, and expanding the role of the Santa Fe Math Club. This is year three of a four-year project. Grant funds are primarily used to provide scholarships for students each semester.

The amount of funds requested from the National Science Foundation is \$100,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.3 (404.366).

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.7

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Adults with Disabilities -- Grant

409.1612, 06-07

The purpose of this project is to provide literacy instruction, independent living skills training, enrichment activities, and pre-vocational training for adult with disabilities in order to improve quality of life and facilitate long-term goals toward self-sufficiency. This program will serve approximately 50 students.

The amount of funds requested from the Florida Department of Education, Division of Workforce Education, is \$83,064, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.3 (404.366).

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.8

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Criminal Justice Training Trust Funds -- Grant

409.1613, 06-07

The purpose of this project is to provide advanced and specialized training to approximately 972 law enforcement, correctional, and probation and parole officers in the college's service district. Courses include: Breath Test Operator, Line Supervision, Firearms Instructor and Defensive Tactics Instructor courses, Emergency Preparedness for Correctional Officers, Instructors Techniques, Radar Operator, Injury and Death Investigations, Submachine Gun Operator, Field Training Officer, Advanced Report Writing, Human Diversity, and Domestic Violence/Juvenile Sexual Offender.

The amount of funds requested from the Florida Department of Law Enforcement is \$79,760, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.3 (404.366).

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.9

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Little School Food Program 2006-2007 -- Grant

409.1614, 06-07

The purpose of this project is to provide funds for nutritionally balanced meals for children enrolled in the Little School. Using provisions from the U.S. Department of Agriculture, each day breakfast, lunch, and an afternoon snack will be provided to all children enrolled in the childcare program. The food is served family style, with emphasis on developing independence in eating, serving, and cleaning up. Serving nutritious meals encourages awareness of good nutrition, and adults initiate conversation about mealtime etiquette and nutrition. Approximately 85 children will be served on a daily basis.

The amount of funds requested from the U.S. Department of Agriculture, Florida Department of Health is \$48,939, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2006, through September 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.3 (404.366).

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.10

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Work Exploration Center -- Grant

409.1615, 06-07

The purpose of this project is to address the needs of persons with disabilities who have employability barriers through three services: comprehensive vocational evaluation, employee development, and community employment. Each of these services maintains its own set of goals and is designed to promote the development and attainment of vocational objectives.

Comprehensive vocational evaluation seeks to assist in identifying vocational goals through a state-of-the-art program of services, including vocational evaluations, interest assessments, and career exploration activities. Employment development and community employment target specific issues impacting an individual's ultimate employability. Through these services, participants complete two weeks of employability skills classes and obtain assistance in resume writing, completing applications, interviewing skills, team building, job search training, and other job-related needs. Approximately 450 vocational rehabilitation customers will benefit from these services.

The amount of funds requested from the State of Florida, Department of Education, Division of Vocational Rehabilitation, is \$334,063, with an in-kind match of \$58,332 from Santa Fe Community College.

Duration of this project is October 1, 2006, through September 30, 2007.

Operating budget impact: In-kind match from existing college budget

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.3 (404.366).

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.11

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Warrants Issued for July and August 2006

208.434, 06-07

A listing of all checks issued from July 1 through August 31, 2006, is available at this meeting for the board's information.

For July 2006: The amount disbursed was \$8,161,584.70.

Warrant Numbers

Manual Payroll:	None
Manual Payables:	None
Payables:	464240 - 467121
Payroll:	611415 - 611760

Electronic Transfers

45159 - 47549

For August 2006: The amount disbursed was \$11,016,577.72.

Warrant Numbers

Manual Payroll:	None
Manual Payables:	None
Payables:	467122 - 473306
Payroll:	611761 - 612021

Electronic Transfers

47550 - 49863

Board Action(s) Requested:

Approval

Action: Approved. See item 3.3 (404.366).

CONSENT

District Board of Trustees
September 19, 2006

Agenda Item: 3.12

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Purchases for July and August 2006

202.539, 06-07

Below are the total amounts and a summary of purchases for the month of July and August 2006.

Purchasing	\$7,998,111.05
Risk Management Consortium	<u>319,738.32</u>
Total	<u>\$8,317,849.37</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y13071 (Fund 1)	\$ 62,640.00	Contract	Xerox Corporation	Copier Lease Printing
Y13077 (Fund 2)	\$ 27,341.50	Special	Great American Trolley/ Cable Car Concepts	Fiscal Agent/Training Great American Trolley
Y13108 (Fund 2)	\$ 58,750.00	Sole Source	GE Medical Corporation	Ultrasound System Rural North Florida Healthcare Alliance
Y13223 (Fund 1)	\$ 48,504.01	Exempt	IBM Corporation	Mainframe Software Information Technology
Y13231 (Fund 1)	\$ 50,690.19	Exempt	IBM Corporation	Hardware Maintenance Information Technology
Y13299 (Fund 1)	\$ 32,000.00	Contract	LV Hiers, Inc.	Fuel for Campus Vehicles Automotive
Y13300 (Fund 1)	\$ 64,069.00	Contract	Dell Marketing	Computers (50) Information Technology
Y13399 (Fund 1)	\$ 100,000.00	Exempt	Baker & Taylor, Inc.	Books for Collection Library
Y13435 (Fund 2)	\$ 43,689.00	Sole Source	Siemens Medical	Ultrasound System Rural North Florida Healthcare Alliance
Y13438 (Fund 1)	\$ 30,345.00	Exempt	WebCT, Inc.	Campus Software License Information Technology

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y13450 (Fund 6)	\$ 51,568.32	Special	Florida Farm Bureau	Rent Risk Management Consortium
Y13495 (Fund 1)	\$ 73,370.00	Exempt	Cornerstone Systems, Inc.	Mainframe Software Information Technology
Y13552 (Fund 2)	\$ 32,000.00	Contract	Three Rivers Legal	Legal Services Student Legal Services
Y13610 (Fund 1)	\$ 28,387.88	Special	Sprint	Telephone Service Communications Services
Y13462 (Fund 7)	\$ 112,066.00	Contract	PPI Construction	Elevator Equipment Room Renovation Utility Systems
Y13645 (Fund 7)	\$ 82,965.60	Sole Source	Hill-Rom Company, Inc.	Hospital Beds/Cabinets Building W Addition
Y13692 (Fund 7)	\$ 58,152.16	Contract	OEC Business Interiors	Classroom Furniture Building W Addition
Y13715 (Fund 1)	\$ 123,252.00	Special	BellSouth	Line Charges – NW Campus Communication Services
Y13716 (Fund 1)	\$ 30,477.95	Special	BellSouth	Data Circuits Communication Services
Y13726 (Fund 1)	\$ 54,820.00	Special	City of Gainesville	Training Officer Agreement Criminal Justice
Y13764 (Fund 1)	\$ 72,670.00	Special	Alachua County Sheriff	Training Officer Agreement Criminal Justice
Y13790 (Fund 1)	\$ 28,165.68	Contract	Dell Marketing	Computers for Registration (24) Records
Y13800 (Fund 1)	\$ 73,177.80	Sole Source	<i>The Gainesville Sun</i>	Enrich Brochure Recreation and Leisure
Y13922 (Fund 1)	\$ 50,000.00	Exempt	U.S. Postal Service	Bulk Mail Charges Mail and Receiving
Y13923 (Fund 1)	\$ 160,000.00	Exempt	U.S. Postal Service	First Class Mail Charges Mail and Receiving

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y13924 (Fund 1)	\$ 52,000.00	Exempt	City of Starke	Andrews Center Utilities Utilities
Y13929 (Fund 1)	\$2,209,000.00	Exempt	Gainesville Regional Utilities	Electric, Water, Heating, and Wastewater Utilities
Y13971 (Fund 7)	\$ 33,224.71	Contract	OEC Business Interiors	Furniture Building W Addition
Y14012 (Fund 7)	\$ 46,679.00	Sole Source	Toshiba Medical	Ultrasound System Building W Addition
Y14018 (Fund 7)	\$ 25,970.39	Contract	OEC Business Interiors	Lobby Furniture Building W Addition
Y14049 (Fund 7)	\$ 59,731.00	Sole Source	Laerdal Medical Corp.	Patient Simulators Building W Addition
Y14050 (Fund 2)	\$ 34,803.18	Sole Source	Medtronic Psysio Control	Defibrillator/Monitors Rural North Florida Healthcare Alliance
Y14071 (Fund 7)	\$ 79,000.50	Sole Source	Philips Medical	Ultrasound System Building W Addition
Y14072 (Fund 2)	\$ 51,756.25	Sole Source	Philips Medical	Ultrasound System Building W Addition
Y14187 (Fund 7)	\$ 92,502.79	Contract	Dell Marketing	Computers (28)/Laptops (33) Building W Addition
Y14188 (Fund 6)	\$ 268,170.00	Contract	Gallagher Bassett	Contract Service Fees Risk Management Consortium
Y14195 (Fund 1)	\$ 235,655.00	Contract	University of Florida	Evaluate/Coordinate SFCC Dental Program Dental Assistant
Y14275 (Fund 2)	\$ 115,272.00	Sole Source	Heartlab, Inc.	Digital Image Archive Server and Software Rural North Florida Healthcare Alliance
Y14278 (Fund 7)	\$ 38,900.00	Sole Source	Medical Maintenance	Reconditioned Pumps Building W Addition

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y14340 (Fund 1)	\$ 28,860.00	Special	Johnson Controls, Inc.	Chiller Preventative Maintenance HARV
Y14602 (Fund 7)	\$ 87,929.20	Sole Source	Laerdal Medical Corp.	Patient Simulators Building W Addition
Y14606 (Fund 2)	\$ 85,382.70	Contract	Dell Marketing	Computers (130) and Printers (130) Target Educational Computers Home Initiative
Y14607 (Fund 2)	\$ 64,103.90	Contract	Dell Marketing	Laptops (70) and Printers (70) Target Educational Computers Home Initiative
<u>\$5,158,042.71</u>				

Purchases \$0 - \$25,000.00

Number of purchase orders: 1,539

Number of contracts awarded by the Board of Trustees: 8

Amount: \$2,162,149.91

Amount: \$ 997,656.75

Board Action(s) Requested:

Approval of report

Discussion: Trustee Weingart abstained from voting on item 3.12 citing his affiliation with the firm of PPI Construction Management. He filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Mallini

Second: Womack

Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - abstained, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Building Construction Facility - Budget and Approval for Architect Selection

412.1000, 06-07

Project Description:

This project consists of the construction of 23,437 gross square feet of vocational labs and classrooms in satisfaction of recommendations contained in the college's educational plant survey.

Architect/engineer	To be determined
Contractor/construction manager	To be determined
Uniform building code inspector	In-house
Budget	\$5,134,874
Funding	PECO, other local and matching

Project Status:

This project is on the Division's three-year PECO list, and donations totaling \$500,000 are schedule to be matched during next year's appropriation. The budget above was derived from the Capital Improvement Program worksheets and has served as a guide for coordinating the different sources of funds. Since funds are on deposit and the college could conceivably start design in January of 2007, the college is asking for approval of the budget and permission to advertise, select, and negotiate a contract with an architectural firm for the design of this facility.

Board Action(s) Requested:

- 1. Approval of project budget in the amount of \$5,134,874**
- 2. Permission to advertise, select, and negotiate a contract for architectural services**

Discussion: Mr. Bill Reese, Associate Vice President Facilities Services, reviewed items 4.1 through 4.3 noting that item 4.3 doesn't require a vote. Under item 4.1, Trustee McRae asked where the building would be built. Mr. Reese pointed out on the college master plan drawing that the building would be constructed just north of the college gym. Trustee Weingart added that this new building would help enhance and promote the college's growing apprenticeship programs. He added that the students would have the opportunity to build low cost houses for low income families within our service district.

Action: Motion to approve items 4.1 and 4.2: Brashear

Second: Womack

Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Building W Renovation - Budget and Approval for Architect Selection

412.1001, 06-07

Project Description:

This project consists of the renovation of W building following the completion of the Health Science Addition in August of this year. A major emphasis will be placed on the replacement of primary building systems that are past their useful life.

Architect/engineer	To be determined
Contractor/construction manager	To be determined
Uniform building code inspector	In-house
Budget	\$5,293,853
Funding	PECO

Project Status:

The design fees were appropriated this fiscal year which will allow for the completion of the design by next fiscal year when the college anticipates the appropriation of the remaining funds. The college is asking the board for approval of the budget, as well as for permission to advertise, select, and negotiate a contract with an architectural firm for the design of this building renovation.

Board Action(s) Requested:

- 1. Approval of project budget in the amount of \$5,293,873**
- 2. Permission to advertise, select, and negotiate a contract for architectural services**

Action: Approved. See item 4.1 (412.1000).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Health Science Addition - Substantial and Final Completion Dates

Information Item
412.1002, 06-07

Project Description:

The demand for health related professionals, both locally and nationally, has exceeded the supply for many years. Program growth in many areas at Santa Fe has caused severe overcrowding in both classroom and lab space. This project will add 45,240 gross square feet of new space as an addition to the current Health Science building on the Northwest Campus.

Architect/engineer	Flad & Associates
Construction manager/contractor	PPI Construction Management
Uniform building code inspector	In-house
Project budget	\$9,268,904
Source of funds	PECO

Project Status:

This project reached substantial completion on July 19, 2006, and final completion on August 14, 2006. On time and within budget! A final closeout report will follow in October or November.

Board Action(s) Requested:

None - presented for information purposes

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Annual Financial Report, Year Ended June 30, 2006 201.610, 06-07

The Annual Financial Report for the fiscal year 2005-2006 was completed and filed with the Chancellor of Community Colleges and Workforce Education on August 15, 2006. Highlights of the report include:

Revenue Highlights:

- Student Tuition and Fees increased \$735,000 primarily due to the 5% increase in tuition rates.
- Federal Grants and Contracts decreased by \$1.0 million this year due to decreases in various federal restricted funding sources.
- State appropriations increased by \$2.2 million due to increased funding in state-appropriated program funds.
- Investment income increased by \$176 thousand due to continued monitoring of daily short-term investment options to maximize short-term interest earnings.
- Capital appropriations increased by \$3.0 million due to increased funding appropriated to the college to support capital projects.

Expense Highlights:

- Salary expenses increased by \$1.4 million, which is mainly attributed to the college-wide 2.5% salary increase that was given to all employees this fiscal year, as well as the implementation of the administrative and professional salary study.
- Benefit expenses paid/accrued by the college increased by \$300,000. This is primarily due to the increased employer-covered health insurance premiums and retirement contribution rates.
- Utility and communication expenses increased by \$292,000 primarily due to the increase in the monthly fuel adjustment charges.
- Contractual service expenses decreased by \$778,000 primarily due to the reduction of payments the college made to sub-recipients in its role as lead entity for the One Stop grant.
- Other services and general expenses increased by \$494,000 predominantly due to the increase in the estimate for uncollectible student debt.

General Fund (Fund 1) Highlights:

- Unallocated Fund Balance decreased by \$44,000 to \$5.6 million. The unallocated fund balance as a percent of total funds available is 8.21%.
- Cash, Cash Equivalents, and Investments at year-end were \$9.9 million

Plant Fund (Fund 7) Highlights:

- Unallocated Fund Balance at year-end was \$10.3 million
- Cash and Cash Equivalents at year-end were \$4.7 million
- Major Capital Projects completed this year included:
 - Improvements to the NW Campus utility infrastructure - \$7.8 million
 - Replacement of building E (auditorium) roof - \$225,000
 - Parking lot improvements - \$235,000
 - Storm water drainage improvements - \$235,000

Student Receivables:

- At June 30, total net student receivables were \$568,856. These receivables are reported net of a \$246,151 allowance for uncollectible student accounts.

Board Action(s) Requested:

Approval of report

Discussion: Ms. Rochelle Prince, Chief Financial Officer and Associate Vice President Finance, reviewed items 5.1-5.10. Trustee Bradley asked what the process was under item 5.1 for collecting student receivables. Ms. Prince explained that students receive due dates stating when their loans are due and are sent notices before having their loans turned over to collection agencies. She added that student records are flagged on the system, which does not allow them to receive transcripts unless their debt is paid.

Trustee McRae asked if any of the food service vendors are hiring our students. Ms. Prince replied that two of Chartwell employees were hired and our students have applied for positions.

Action: Motion to approve items 5.1 through 5.10: Weingart

Second: Womack

Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

2006-2007 Annual Budget, Unexpended Plant Fund (Fund 7)

201.611, 06-07

The Fund 7 (Unexpended Plant Fund) is used to account for resources that are available for the acquisition or construction of physical property to be used for institutional purposes, and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.

The fiscal year 2006-2007 budget details by project the allocated budgets by fund source.

PECO (Public Education Capital Outlay): The primary source of funding for construction, remodeling, renovation, and repair of college facilities and for site acquisition. This source of funds comes from state-issued bonds backed by utilities services taxes.

CO and DS (Capital Outlay and Debt Service): Another source of funding for construction or remodeling of college educational facilities. These funds are provided directly to the college from an allocation of license tag fees. The board may elect to expend the funds directly or participate in a state bond issue backed by these funds.

CIF (Capital Improvement Fee): These funds are collected from student fees (currently \$5 per credit hour for residents and \$21.49 for non-residents) to be used to maintain, improve, or enhance the educational facilities.

Interest is earned by project on unexpended funds and is allocated monthly.

Board Action(s) Requested:

- 1. Approval of the 2006-2007 Annual Fund 7 budget**
- 2. Approval to budget interest earnings to the related projects throughout the year as accumulated**

Action: Approved. See item 5.1 (201.610).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2006

201.613, 06-07

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of August 31, 2006.

The following summary provides a comparison of actual revenues and expenditures for 2006-2007 vs. 2005-2006.

	2006-2007		2005-2006	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	16,555,730	26.03	15,809,410	26.25
Expenditures	6,714,969	10.30	6,456,775	10.73

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1 (201.610).

District Board of Trustees
September 19, 2006

Agenda Item: 5.4

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Budget Amendment #2 2006 - 2007 Operating Budget, Current Unrestricted (Fund 1) 201.612.06-07

The second amendment to the Fund 1 (Current Unrestricted) Operating Budget is submitted for approval. Approval is requested in order to budget net unallocated fund balance at July 1, 2006, to actual, increase capital outlay expense to budget for various division requests submitted and placed on hold during budget process, and to adjust compensated absences at July 1, 2006, to actual.

Board Action(s) Requested:

Approval of budget amendment

Action: Approved. See item 5.1 (201.610).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Investments, Quarter Ending June 30, 2006

201.614, 06-07

Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 70 basis points.

Average adjusted rate, month of June 2006	4.29%
Interest earnings, quarter	\$ 931
Interest earnings, fiscal year to date	\$33,828

Demand deposits are maintained in the board's operating funds account with SunTrust Bank. Daily collected balances earn interest at the weekly average federal funds effective rate plus 20 basis points.

Average weekly rate, week ending June 30, 2006	5.20%
Interest earnings, quarter	\$226,645
Interest earnings, fiscal year to date	\$365,203

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment Pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at June 30, 2006	5.17%
Interest earnings, quarter	\$ 17,133
Interest earnings, fiscal year to date	\$169,887

Short-term investments are also maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at June 30, 2006	3.95%
Interest earnings, quarter	\$ 20,486
Interest earnings, fiscal year to date	\$204,537

Long-term investments are managed through the investment advisory agreement with Wachovia Bank National Association. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Current holdings: US Treasury notes and bonds, federal agency bonds and mortgages, money markets, and corporate bonds.

Average life	1.82 Years
Yield-to-maturity at cost	4.24%
Earnings, quarter	\$ 9,875
Earnings, current year to date	\$127,698

Interest Earnings Comparison:

Total interest earnings fiscal year to date 2005/2006	\$901,152
Total interest earnings fiscal year to date 2004/2005	\$530,040

Board Action(s) Requested:

Approval of report

Action: Approved. See item 5.1 (201.610).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Colonel Harry M. Hatcher, Jr., Property Survey 07-02

200.709, 06-07

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met August 3, 2006, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Worn-Out Equipment with Salvageable Parts	9	\$14,024.00	0	\$ 0.00	\$ 0.00	\$0.00
Worn-Out Equipment with No Salvageable Parts	5	11,200.97	0	0.00	0.00	0.00
Surplus Property	18	48,901.08	1	24,946.00	24,946.00	0.00
Trade-In	2	7,840.00	1	23,500.00	0.00	0.00
Transfers	3	3,896.72	0	0.00	0.00	0.00
TOTAL	<u>37</u>	<u>\$85,862.77</u>	<u>2</u>	<u>\$48,446.00</u>	<u>\$24,946.00</u>	<u>\$0.00</u>

Notes

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Trade-Ins are items that have been traded in on new equipment.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Board Action(s) Requested:

Approval of survey

Action: Approved. See item 5.1 (201.610).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fee Waiver Report for Summer Terms 2006

200.710, 06-07

Pursuant to Rule 7.13, the college grants fee waivers for course fees (excluding lab fees), as well as application fees for senior citizens. Below are the waivers granted by the college for the spring term. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

	<u>Number of Waivers</u> Summer – Full & D	<u>Amount</u>
<u>Applications</u>	2	\$ 60.00
 <u>Course Fee - Credit</u>		
College Employee	10	\$ 2,090.55
Senior Citizen	5	796.20
Disaster Relief – Katrina	2	2,056.80
PSAV	2	1,124.70
State of Florida Employee	2	2,597.35
Employee Dependent	13	3,603.15
Total	44	<u>\$12,268.75</u>

Summer A

<u>Course Fee - Credit</u>		
College Employee	18	\$ 4,244.45
Senior Citizen	6	886.90
Disaster Relief – Katrina	5	4,799.20
PSAV	6	1,828.86
State of Florida Employee	17	4,117.75
Employee Dependent	36	8,022.10
Dependent of Deceased Law Officer	1	907.30
Total	89	<u>\$24,806.56</u>

Summer B

<u>Course Fee - Credit</u>		
Employee	9	\$ 1,710.45
Senior Citizen	3	443.45
Disaster Relief – Katrina	3	2,571.00
State of Florida Employee	14	3,230.85
Employee Dependent	21	5,574.80
Dependent of Deceased Law Officer	1	406.10
Total	51	<u>\$13,936.65</u>

	<u>Number of Waivers</u> Summer	<u>Amount</u>
<u>Course Fee - Community Ed</u>		
Senior Citizen	<u>59</u>	<u>\$ 2,369.00</u>
Total	<u>59</u>	<u>\$ 2,369.00</u>

TERM TOTALS

Applications	2	\$ 60.00
Credit	184	50,011.96
Community Ed	59	2369.00
TOTAL	<u>245</u>	<u>\$ 52,440.96</u>

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1 (201.610).

District Board of Trustees
September 19, 2006

Agenda Item: 5.8

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Addendum #1 to Manual Food Service Agreement with Subway Real Estate Corporation
209.132, 06-07

The addendum amends the food service agreement with Subway Real Estate Corporation to provide meals under the Athlete's Scholarship Enhancement Meal Plan for student athletes. The term of the addendum is from August 22, 2006, or upon opening, whichever is sooner, through April 27, 2007 (fall 2006 and spring 2007 academic terms).

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1 (201.610).

District Board of Trustees
September 19, 2006

Agenda Item: 5.9

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amendment #2 to Manual Food Service and Lease Agreement with Wehbe Jammin, Inc., dba Gator Domino's (now known as Wehbe Jammin, Inc. dba Domino's Pizza) 209.133, 06-07

The contractor's name on all legal documents needs to be changed from Wehbe Jammin, Inc. dba Gator Domino's to Wehbe Jammin, Inc. dba Domino's Pizza. The name Wehbe Jammin, Inc. dba Domino's Pizza shall be used from this time forward.

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1 (201.610).

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Addendum #3 to Manual Food Service Agreement with Juniors Restaurant

209.135, 06-07

The addendum amends the food service agreement with Junior Restaurant to provide meals under the Athlete's Scholarship Enhancement Meal Plan for student athletes. The term of the addendum is from September 11, 2006, or upon opening, whichever is sooner, through April 27, 2007 (fall 2006 and spring 2007 academic terms).

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1 (201.610).

College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities.

Continuing and Community Education EnRich! Brochure - Fall B Term 2006

415.113, 06-07

As required by State Board of Education regulations, the schedule of Community Education and the Center for Business EnRich! courses for fall B term 2006 is presented for board approval. Term dates are October 28 through December 14, 2006, with registration beginning October 4 and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be made based on instructor and space availability. Changes, additions, and deletions will occur in the online schedule.

Board Action(s) Requested:

Approval

Action: Motion to approve: Mallini

Second: Weingart

Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Articulation Agreement with Saint Francis Catholic High School, Gainesville - High School Dual Enrollment 408.1586, 06-07

This articulation agreement will allow Saint Francis Catholic High School students who are enrolled in the High School Dual Enrollment program at Santa Fe to take college courses that are creditable toward a high school diploma and an associate degree. The agreement will renew automatically for additional one-year periods unless either party provides the other with written notice of termination no later than 60 days prior to the expiration of the academic year.

Board Action(s) Requested:

Approval

Discussion: President Sasser asked Trustee McRae to update the board on items 7.10 and 7.12. Trustee McRae started with item 7.12, explaining that four classrooms at the Watson Center will be equipped with state-of-the-art equipment to enhance learning for our students. He reviewed all the new equipment that would be installed in the classrooms and ITS capabilities. He asked that we all take the time to thank Representatives Pickens and Jennings for assisting with the \$400,000 grant that made it possible. Also, he added that the equipment will be installed and ready to use by the spring semester. Under item 7.10, Trustee McRae gave thanks to Representative Jennings for his support of this initiative. He added that this grant will assist 200 low-income students and families in Alachua and Bradford counties. Each student will receive a computer, printer, and technical support to help prepare them with technology and literacy skills needed for academic success. Also, he gave special thanks to Dr. Karen Cole-Smith, Mr. Eugene Jones, and Ms. Cheryl Canova for their hard work and dedication to this project. Dr. Cole-Smith added that schools identify the families with the greatest need and each family is required to attend training sessions to assist them with the computers. Mr. Jones added that the college would install the computers and each student would receive one year free internet services and Dell support.

Action: Motion to approve items 7.1 through 7.14: Womack

Second: Mallini

Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

District Board of Trustees
September 19, 2006

Agenda Item: 7.2

*College Goal: Resources - Develop, obtain, and allocate the necessary
Resources to implement the college's mission*

Articulation Agreement with Florida A & M University - Health Information Management

408.1587, 06-07

This articulation agreement will enhance the transfer process of Santa Fe graduates with an AS degree in Health Information Management who wish to transfer to Florida A & M University for a four-year Bachelor of Science degree in Health Information Management. The term of the agreement is for three years, based on the date of the last signature. It shall be reviewed annually to assure that it remains current. The agreement may be cancelled with a six-month notice; however, students in the program will be allowed to complete their studies.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (408.1586).

***College Goal: Resources - Develop, obtain, and allocate the necessary
Resources to implement the college's mission***

Amendment to Agreement with Greater Gainesville Area Association for Technical Training, Inc.
408.1588, 06-07

This amendment extends the college's association with the Greater Gainesville Area Association for Technical Training, Inc. (GGAATT) until such time as an agreement can be finalized with the Builders Association of North Central Florida. The college works with GGAATT to promote the advancement of a quality apprenticeship training program that provides training beneficial to the construction industry and the tradespeople in the community. The college has had a relationship with GGAATT for a number of years; however, once a new agreement is finalized with Builders Association of North Central Florida, these duties will be turned over to that association and the new proposed agreement will be brought to the board for approval.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (408.1586).

***College Goal: Resources - Develop, obtain, and allocate the necessary
Resources to implement the college's mission***

Memorandum of Understanding with University Air Center - Flight Training

408.1589, 06-07

This agreement replaces the agreement that commenced January 1, 2005. Under the new agreement, the college no longer has any responsibility for holding students funds; students will deal directly with University Air Center with regard to payment of fees. University Air Center will offer Santa Fe students a discount. University Air Center will continue to maintain its FAA-approved status as a flight training school and students will be able to earn college credit as under the prior agreement. This agreement may be terminated by following the notice provisions in the event of breach by either party.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (408.1586).

District Board of Trustees
September 19, 2006

Agenda Item: 7.5

*College Goal: Resources - Develop, obtain, and allocate the necessary
Resources to implement the college's mission*

Clinical Affiliation Agreement with St. Vincent's Medical Center - Cardiovascular Technology
408.1590, 06-07

This clinical affiliation agreement with St. Vincent's Medical Center will continue to allow students in the Santa Fe Cardiovascular Technology program the opportunity to participate in clinical experiences at the medical center. The agreement outlines the obligations and responsibilities of both parties. The college has had a relationship with the facility for a number of years and wishes to continue this arrangement. The term of the agreement is for one year commencing August 1, 2006, and shall automatically renew for successive one-year periods.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (408.1586).

***College Goal: Resources - Develop, obtain, and allocate the necessary
Resources to implement the college's mission***

Education Service Agreement - Army ROTC

408.1591, 06-07

This agreement is for educational services for Army ROTC students to be provided by Santa Fe. The government will pay the college its standard tuition and fees for these students, with advance payments authorized. This is an on-going agreement, with a 30-day termination statement. Enrolled students will be allowed to finish their courses or curricula should either party decide to terminate the agreement.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (408.1586).

***College Goal: Resources - Develop, obtain, and allocate the necessary
Resources to implement the college's mission***

Agreement with Central Florida Community College - Use of Facilities

408.1592, 06-07

The purpose of this agreement is to obtain work space free of charge at Central Florida Community College's Hampton Center. The designated space consists of the conference room and a cubicle to be used from 8:30 a.m. to 2 p.m. Tuesday of each week or as needed. The work being conducted includes vocational evaluations for consumers of the Department of Education, Division of Vocational Rehabilitation. All equipment and supplies for the vocational evaluations will be provided by Santa Fe's Work Exploration Center.

A memorandum of understanding (MOU) was presented at the July meeting to cover use of this space; however, Central Florida Community College has requested this different form of agreement. The term of the agreement is for one year and may be extended upon mutual agreement of both parties.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (408.1586).

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

New York Times Foundation/Bradford County Library Computer Laboratory Classroom -- Grant
409.1616, 06-07

This project represents a partnership with the Bradford County Library. The purpose of this project is to establish a 22-workstation Community Technology Computer Laboratory classroom in the new 20,000 square foot library, which is currently under construction in Starke, Florida. SFCC students will have use of the new laboratory while enrolled in college classes. Upon grant funding, appropriate signage or plaque will designate this computer laboratory classroom as *The Gainesville Sun*/New York Times Company Foundation Computer Laboratory. The college will maintain these computers and the Bradford County Library will provide the software. Approximately 1,500 students will benefit from this laboratory annually.

The amount of funds requested from the New York Times Foundation is \$28,000. This will generate an additional \$18,000 in state matching funds.

Duration of this project is October 1, 2006, through September 30, 2007.

Operating budget impact: These computers will be placed on the college replacement plan.

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1586).

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2007-2008
409.1617, 06-07

The purpose of this project is to apply for federal funding for the Federal Supplemental Educational Opportunity Grant (FSEOG) and the Federal Work Study Program (FWSP). FSEOG is need-based gift aid and is awarded to exceptionally needy students. The program was designed to provide assistance to qualified students who have financial need. The FWSP provides part-time employment for students who demonstrate financial need. Approximately 1,000 students will benefit from these programs.

The amount of funds requested from the U.S. Department of Department of Education, Office of Postsecondary Education, is \$1,430,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1586).

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Targeting Educational Computers for the Home Initiative -- Grant

409.1618, 06-07

The purpose of this project is to improve the educational, social, and economic prospects for low-income students and prepare them with the technology and literacy skills needed for academic success today and economic advancement and self-sufficiency for the future. Santa Fe Community College, East Gainesville Initiative, and Bradford County Community Connection, in collaboration with Alachua and Bradford counties school boards and partnering agencies, will focus on providing at least 200 low-income students and their families with home computers and the skills and resources necessary for their use. *The computers will not be on SFCC's computer replacement plan or inventory.* The project is designed to help close the digital divide that threatens the academic, social, and economic future of low-income children and families by improving FCAT performance, assisting in strengthening family and school relations through increased computer use and internet technology, encouraging the use of technology as an access point to other community training and educational resources, and increasing access to on-line training opportunities in the areas of adult education, GED completion, financial literacy, and workforce development.

The amount of funds requested from the Florida Department of Education, Community College Program Funds Appropriation, is \$400,000, with no matching funds from Santa Fe Community College.

Duration of this project is August 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1586).

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Wal-Mart Foundations Good Works -- Grant

409.1619, 06-07

The purpose of this project is to provide funds for eligible Santa Fe Community College adult education program students to take the GED test. The test is \$50 for the full test and \$10 for each section. Students will be chosen based on financial need and program participation. These funds will also be used for literacy and GED awards ceremonies and program advertisement. It is anticipated that at least 30 students will benefit from these funds.

The amount of funds requested from the Wal-Mart Foundation is \$1,750, with no matching funds from Santa Fe Community College.

Duration of this project is August 1, 2006, through July 31, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1586).

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Watson Center Special Project -- Grant

409.1620, 06-07

The purpose of this project is to increase the capacity of the Santa Fe Community College Watson Center and provide state-of-the-art classrooms and laboratories. Project funds will provide equipment and infrastructure for four Smart Classrooms, a fully equipped science laboratory, classroom furniture, and computers. Approximately 700 students will benefit each year.

The amount of funds requested from the Florida Department of Education, Community College Program Funds Appropriation, is \$400,000, with no matching funds from Santa Fe Community College.

Duration of this project is August 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant

Action: Approved. See item 7.1 (408.1586).

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

Workforce Education Cluster Center for Biotechnology -- Grant

409.1621, 06-07

The purpose of this project is to develop a Workforce Education Cluster Center for Biotechnology – Biotechnology Training and Education Council (BioTEC). This project is a partnership between the University of Florida, Santa Fe Community College, Indian River Community College, Florida Space Research Institute, and Florida Community College at Jacksonville. The BioTEC's proposed training programs are needed by our state's biotech businesses to improve the quality and quantity of trained workers, both incumbent and new hires. This proposed training will provide essential certified training and/or industry-recognized training for workers in the biotechnology industry. SFCC's role in the development cluster center includes providing subject matter experts to validate and evaluate curricular materials, working with the partners to modify existing curriculum to meet industry needs, assisting with providing training of new and incumbent workers with training, and, along with the other founding members of this partnership, being part of the managing committee of the center. Approximately 400 students will benefit from this project.

The amount of funds requested from Workforce Florida, Inc., through the University of Florida as fiscal agent, is \$89,000, with a cash match of \$5,000 from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: Cash match from existing college budget

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1586).

College Goal: Resources - Develop, obtain, and allocate the necessary Resources to implement the college's mission

AmeriCorp Vista -- Grant

409.1622, 06-07

The purpose of this project is to place four AmeriCorps VISTA members with East Gainesville Initiative (EGI) for educational outreach and training opportunities that will directly impact residents living in poverty in Alachua and Bradford counties. The VISTA members will recruit, train, and coordinate volunteers to assist the East Gainesville Initiative on three local anti-poverty initiatives: the Salvation Army, Saint Francis Homeless Shelter and Soup Kitchen, and the Food/Nutritional Program at Christ United Methodist Church. One position will be dedicated to work in Bradford County to implement similar anti-poverty activities. VISTA members will work with EGI staff through increased access to computers and educational and computer software training. They will also develop a plan for the East Gainesville Initiative's long-term involvement in addressing poverty in collaboration with the Alachua County's recently completed ten-year strategic plan for the homeless and hungry. This is year one of a three-year project.

Grants funds will be paid directly to the AmeriCorps VISTA members, with a cash match of \$5,000 from Santa Fe Community College for travel, materials, and supplies.

Duration of this project is October 1, 2006, through September 30, 2007.

Operating budget impact: Cash match from existing college budget

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1586).

Endowment Corporation Liaison Update

Trustee Bradley invited everyone to the Blount Center classroom grand opening on Thursday, September 21, starting at 11 a.m.