

**The District Board of Trustees
Santa Fe Community College, Florida
Agenda for Board Meeting of January 24, 2006, at 4 p.m.
Wattenbarger Student Services Building Board Room**

Adoption of Agenda

Agenda Item: 1.1
418.443, 05-06

1. General Functions
 - 1.1 Adoption of Agenda for Meeting of January 24, 2006
 - 1.2 Approval of Board Meeting Minutes of November 15, 2005
2. Information Items
 - 2.1 President's Report
 - 2.2 Amended Rule 7.30: Student Activities
3. Consent Items
 - Personnel
 - 3.1 Contract Staff (Faculty)
 - 3.2 Contract Staff (Administrative and Professional)
 - 3.3 Career Service Staff
 - Contracts, Grants
 - 3.4 Ratification of Agreements:
 - Amendment to Putnam County Articulation Agreement - High School Dual Enrollment
 - Affiliation Agreement with North Florida Regional Medical Center, Inc. - Nursing, Health Information Management, Diagnostic Medical Sonography, Cardiovascular Technology, Radiography, Biotechnology, Respiratory Therapy, Nuclear Medicine Technology, Surgical Technology, and Emergency Medical Services
 - 3.5 Santa Fe Community College Starke Fall Festival 2006 -- Grant
4. Facilities Items
 - 4.1 Project Report and Action Request - Utility Infrastructure Project Closeout
 - 4.2 Project Report and Action Request - Air Handler Replacement Project for Buildings A, B, K, and L - Approval of Budget, Phase III Drawings, and Guaranteed Maximum Price
 - 4.3 Project Report and Action Request - Facilities Master Plan
5. Finance/Business Affairs Items
 - 5.1 Report of Purchases for November and December 2005
 - 5.2 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of December 31, 2005

- 5.3 Warrants Issued for November and December 2005
- 5.4 Colonel Harry M. Hatcher, Jr., Property Survey 06-04
- 5.5 Fee Waiver Report for Fall Term 2005

- 6. General Institutional Items
 - 6.1 Advisory Committee Appointments for Building Construction Technology

- 7. Rules
 - 7.1 Amended Rule 2.4: College Senate
 - 7.2 Amended Rule 2.7: AIDS and Related Diseases

- 8. Contracts/Grants
 - 8.1 Articulation Agreement with Florida International University - Health Information Management
 - 8.2 Agreement with BayCare Health System, Inc., Clearwater, Florida - Cardiovascular Technology
 - 8.3 Associated Health Education Affiliation Agreement with the North Florida/South Georgia Veterans Health System - Surgical Technology
 - 8.4 Agreement with Piedmont Hospital, Atlanta, Georgia - Cardiovascular Technology
 - 8.5 Agreement with International Studies Abroad, Inc., Austin, Texas - Travel Abroad
 - 8.6 North Central Florida Educational Talent Search -- Grant
 - 8.7 Santa Fe Community College Teaching Zoo Destination Enhancement Grant

- 9. Endowment Corporation Liaison Update

- 10. Board Members' Remarks

- 11. Citizen's Requests

- 12. Adjournment

Board Action(s) Requested:

Approval

Action: Motion to approve: McRae
Second: Davis
Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

Approval of Board Meeting Minutes of November 15, 2005

401.435, 05-06

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held November 15, 2005, are presented for approval.

Board Action(s) Requested:

Approval

Discussion: Trustee Bradley noted that the minutes of November 15, 2005, meeting needed to be amended under item 6.1. The beginning sentence under discussion should read: "Ms." Rochelle Prince.

Action: Motion to approve: Davis

Second: McRae

Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

President's Report

Information Item

Dr. Sasser welcomed Trustee Weingart to his first meeting.

President Sasser recognized Mr. Mike Hutley, President of FACC; Ms. Anedria Williams, Career Service Chair; Ms. Carole Marquis, College Senate President; and Mr. Alan Rezaei, Student Government President.

The president welcomed and introduced Mr. Sulaiman Mbaziira who is visiting Santa Fe from Namibia, Africa. Mr. Mbaziira is an exchange professor in the business programs at Polytechnic of Namibia. He has spoken with and made several presentations to our students and staff in the international and business programs regarding culture and economic ideas. He was grateful for the opportunity to share his culture with American students and for the exchange of ideas to implement with his students in Namibia.

Dr. Sasser introduced our new marketing director, Ms. Anastasia Albanese-O'Neill, to the board.

Dr. Sasser reminded the board that a workshop/tour would follow today's board meeting. He noted that they would be touring automotive, building construction, biotechnology, graphic design, and the dance departments.

The president reminded everyone of the career service Spring Tribute on January 31. The February board meeting will be held at the Davis Center in Archer. He also added that the Women of Distinction luncheon is scheduled for March 7 at The Village.

President Sasser and the board acknowledged Ms. Fran Holm for all her hard work and dedication to Santa Fe. Dr. Sasser and Chair Mallini presented her with flowers and a framed letter of commendation. Also, she was honored by a past student and current part-time employee, Ms. Jamie Love.

The following quarterly employee award winners were recognized and received a plaque of appreciation and a service pin: Mr. Angelo Ferrari, part-time faculty; Mr. Shawn Jacobs, career service; Ms. Judy Tison, administrative and professional; Mr. Bruce Teague, full-time faculty; and Ms. Jennifer Silvers, part-time non-instructional.

Trustees received the *Vitality* magazine, SFCC Living Learning Workshop series listing, SFCC Center for Business brochure, SFCC The Advisor newsletter, SFCC Enrich catalog, and an invitation to attend the *Ballet Russes* at the Hippodrome Theatre.

Student Affairs - Provide research-based learner-centered program of services that supports access and student engagement from matriculation to goal attainment.

Amended Rule 7.30: Student Activities

Information Item
410.382, 05-06

The use of the terminology "Student Leadership and Activities Budget Committee" has become a source of confusion. Initially, the vast majority of activities and programs funded by student activity and service fees were within the Student Leadership and Activities (SLA) realm. Now the activity and service fees are used for a significant number of things that are not SLA, such as the Student Health Care Center, student legal services, study abroad program, Office for Community Service, etc. The term "Activity and Service Fees Budget Committee" is a more accurate reflection of the focus of this committee. No procedural or policy changes are needed. The only proposed changes are the committee's name and the associated terminology.

Discussion: Trustee Bradley asked if we could place in Rule 7:30 a notice to students regarding the scheduled Activities and Services Fees Budget Committee meetings so that students could attend those meetings if they so desire. Dr. Sasser replied that we would look into his request and report back at the February meeting.

CONSENT

District Board of Trustees
January 24, 2006

Agenda Item: 3.1

Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Faculty)

402.671, 05-06

The individuals listed below are being recommended for appointment for the 2005-2006 year, or a portion of the year, as stated in the individual employee's contract.

Part Time

Lawrence Certain
George Duren
David Goldberg
John Harvey
Wesley Hoy
Coimbatore Iswaran
Michael Jackson
Gerald Lapinsky
Jeffrey Means
Kenneth Murphy
David Parker
Joycette Parker
Stanley Perry
Robert Sandbach
Edward Vanwinkle
Clinton Wilson

Board Action(s) Requested:

Approval

Action: Motion to approve consent items 3.1 through 3.5: Bradley

Second: Davis

Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

CONSENT

District Board of Trustees
January 24, 2006

Agenda Item: 3.2

Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Administrative and Professional)

411.274, 05-06

The individuals listed below are being recommended for appointment for the 2005-2006 year, or a portion of the year, as stated in the individual employee's contract.

Name

Position

Executive/Managerial

Full Time

Promotion

Lynn Sullivan	Registrar
Ouida McNeil	Director of Welcome and Advisement Center
Marc Morgan	Director, Records and Admissions
Peggy Werts	Director, Financial Aid

Technical/Professional

Full Time

Promotion

Betty Clayton	Associate Director, Financial Aid
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Part Time

Sheri Allen	Holistic Scoring Specialist
Shirley Bloodworth	Primetime Institute Specialist
Carl Boon	Holistic Scoring Specialist
Timothy Buchner	Software Specialist
Kelly Cox	CLAST Lab Specialist
Richard Dickson	Holistic Scoring Specialist
Valerie D'Ortona	Holistic Scoring Specialist
Barbara Drake	Holistic Scoring Specialist
Mary El-Semarani	Lab Manager
Melissa Flanagan	Holistic Scoring Specialist
Sharla Head-Jones	East Gainesville Initiative Specialist
James Hintze	Holistic Scoring Specialist
Erica Jacobs	Holistic Scoring Specialist
* Sean Jankus	CVT Specialist
Andrew Jenkins	Holistic Scoring Specialist
John Marks	Lab Support Specialist
Sarah McIntosh	Holistic Scoring Specialist
Jack Moorehead	Holistic Scoring Specialist

**Technical/Professional
Part Time, continued**

<u>Name</u>	<u>Position</u>
Julie Odom	Holistic Scoring Specialist
Kal Rosenberg	Holistic Scoring Specialist
Kathie Russell	Holistic Scoring Specialist
Chris Sabatelli	Holistic Scoring Specialist
Troy Teegarden	Holistic Scoring Specialist
Laura Turner-Reed	Holistic Scoring Specialist

* Grant funded

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1 (402.671).

CONSENT

**District Board of Trustees
January 24, 2006**

Agenda Item: 3.3

Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Career Service Staff

403.442, 05-06

The individuals listed below are recommended for appointment and promotion.

Name

Position

Appointment

Diane Balkcom
Maritza Banos

Office Assistant 1, Office for Development
Office Assistant 2, Health Sciences Counseling

Promotion

Jessica Reyes

Administrative Assistant

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1 (402.671).

CONSENT

District Board of Trustees
January 24, 2006

Agenda Item: 3.4

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Ratification of Agreements:

- Amendment to Putnam County Articulation Agreement - High School Dual Enrollment 408.1538, 05-06
 - Affiliation Agreement with North Florida Regional Medical Center, Inc. - Nursing, Health Information Management, Diagnostic Medical Sonography, Cardiovascular Technology, Radiography, Biotechnology, Respiratory Therapy, Nuclear Medicine Technology, Surgical Technology, and Emergency Medical Services 408.1539, 05-06
-

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between the November and January meetings, which actions if delayed until the January meeting would create difficulties. The chair has signed the above-listed agreements. The justifications for the college to have the above-listed agreements executed prior to this meeting are set forth in the attached memoranda.

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1 (402.671).

CONSENT

District Board of Trustees
January 24, 2006

Agenda Item: 3.5

Outreach and Access - Identify, assess, and meet community needs to promote open access to the college.

Santa Fe Community College Starke Fall Festival 2006 -- Grant

409.1574, 05-06

The purpose of this project is to present the 21st annual Starke Fall Festival in Starke's historic district on October 14-15, 2006. The festival will showcase 100 regional and local artists and crafters, as well as performing artists and youth art areas including an art show from Bradford County schools. The festival is sponsored by the SFCC Andrews Center, the SFCC Endowment Corporation, and the Bradford County Tourist Development Council in conjunction with the Shriners parade.

The amount of funds requested from the State of Florida, Division of Cultural Affairs, is \$25,000, with an in-kind match of \$25,000 from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: Funds from existing college budget

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.671).

Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Project Report and Action Request - Utility Infrastructure Project Closeout

412.993, 05-06

Project Description:

Engineering reports dating back to 1980 have detailed problems with the underground utilities on the Northwest Campus. A significant portion of the underground domestic water piping was subsequently replaced, but little or no chilled water or heating hot water has been replaced. This piping has been the cause of failures resulting in disruptions to the campus.

Architect/engineer	Affiliated Engineers, Gainesville, Florida
Contractor/construction manager	PPI Construction Management, Gainesville, Florida
Uniform building code inspector	In-house
	<u>Budget</u>
Design services	\$ 465,510
Advertising, administration, testing, and contingency	177,489
Original construction cost	<u>8,004,457</u>
Total budget	\$8,647,456
Total project cost	\$8,208,643
Total tax and guaranteed maximum price savings for this project	300,366
Unused owner contingency	<u>\$ 138,447</u>
Total budget	\$8,647,456
Source(s) of funding	PECO

Project Status:

This project achieved final completion on December 2, 2005. This project completely replaced the failing underground chilled and heating hot water piping which affected all of the major buildings on the Northwest Campus. The complexity and logistics of this project were enormous. It was not only completed on time but added significant value to the college over and above the original scope of work while at the same time returning savings. A new 700 ton chilled water plant is now in operation on the southeast portion of the loop bringing our total chilled water production capacity to 3,500 tons. When deteriorated internal building piping was discovered in H and I buildings, which was not part of the original scope of work, the project contingency was able to replace it along with a number of deteriorated fan coil units.

This summary also includes an update of the deductive change orders executed since the last report. The first change order represents direct purchases of equipment and supplies by the college

to save sales tax. Cost of direct purchases for this project is \$1,050,663. Total tax savings to date for this project is now at \$59,489.35.

Current construction contract amount \$7,211,954.92

Deductive change order #9 was initiated to allow the college to direct-purchase a chiller, cooling tower, and other mechanical products. The total deduction was \$258,059.74, comprised of \$243,429.00 in materials and \$14,630.74 in sales tax. \$258,059.74

Revised current construction contract amount \$6,953,895.18

A final deductive change order #10 has been received and processed. The total deduction is comprised of \$84,584.62 in project contingency saving, \$85,005.61 in general conditions savings, and \$80,649.46 in buy-out savings for the pony plant: totaling \$250,239.69 in savings to the college. \$250,239.69

Revised current construction contract amount \$6,703,655.49

Board Action(s) Requested:

Acceptance of final completion

Discussion: Mr. Terry Flake, Coordinator of Facilities Planning and Construction, reviewed items 4.1 and 4.2.

Trustee Weingart abstained from voting on items 4.1 and 4.2, citing his affiliation with the firm of PPI Construction Management. He filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve items 4.1 and 4.2: Womack
Second: Davis
Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - abstained, Womack - yes.

Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Project Report and Action Request - Air Handler Replacement Project for Buildings A, B, K, and L - Approval of Budget, Phase III Drawings, and Guaranteed Maximum Price 412.994, 05-06

Project Description:

This project consists of the replacement of air handlers serving individual classrooms in several specific buildings. These air handlers and their associated ductwork are original equipment and are past their normal life expectancy. This work does not include the main air handlers in these buildings.

Architect/engineer	Affiliated Engineers, Gainesville, Florida
Contractor/construction manager	PPI Construction Management, Gainesville, Florida
Uniform building code inspector	In-house
Design services	\$ 21,375
Administration, testing, and contingency	\$ 20,700
Construction cost	<u>\$285,000</u>
Total budget	<u>\$327,075</u>
Source(s) of funding	PECO

Project Status:

College staff has received and reviewed phase III design documents as well as a guaranteed maximum price of \$285,000 for the construction of the project. Staff is therefore asking the board to approve a project budget of \$327,075, the phase III documents, and the guaranteed maximum price for construction of \$285,000.

Board Action(s) Requested:

- A. Approval of project budget in the amount of \$327,075**
- B. Approval of phase III documents**
- C. Approval of guaranteed maximum price of \$285,000**

Action: Approved. See item 4.1 (412.993).

Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Project Report and Action Request - Facilities Master Plan

412.995, 05-06

Project Description:

In compliance with the State Requirements for Educational Facilities (SREF) 4.3 (4), all community colleges shall update their master plans every five years based on changes to their development plans.

Project Status:

On November 28, 2005, the master plan selection committee met to review the proposals from eight applicants to provide master planning services for the college. Three firms were short-listed as a result of that meeting and asked to conduct interviews with the selection committee. Those interviews were conducted on January 11, 2006. The rank-ordered list of those firms from the selection committee is as follow:

EMO Architects, Inc., Tallahassee, Florida
Hanbury, Evans, Wright, Vlattas and Company, Tampa, Florida
Cannon Design, Jacksonville, Florida

College staff is asking for approval of the rank-ordered list as well as approval to negotiate a contract, as prepared by counsel, with the top-ranked firm.

Board Action(s) Requested:

Approval of rank ordered list and authority to negotiate a contract, as prepared by counsel, with the top ranked firm.

Discussion: Trustee Weingart asked if any local firms were considered. Mr. Terry Flake replied there were two. Chair Mallini asked if the master plan covered all campuses. Mr. Flake responded yes. Trustee Womack asked when the master plan would be presented to the board. Mr. Flake replied six to nine months.

Action: Motion to approve: McRae

Second: Weingart

Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Purchases for November and December 2005

202.532, 05-06

Below are the total amounts and a summary of purchases for the months of November and December 2005.

Purchasing	\$2,273,678.98
Risk Management Consortium	<u>0.00</u>
Total	<u>\$2,273,678.98</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item Department</u>
Y09576 (Fund 1)	\$ 146,644.00	Contract	Dell Marketing	Computers (122) Information Technology
Y09599 (Fund 1)	\$ 54,610.00	Exempt	Tallahassee Community College	CCLA Databases Library
Y09680 (Fund 7)	\$ 418,080.00	Contract	PPI Construction Management	Elevator Upgrades Life/Safety Projects
Y09878 (Fund 7)	\$ 37,942.00	Contract	PPI Construction Management	Building R Renovation/Remodel Minor Renovation/Remodel - Student Services
Y09909 (Fund 7)	\$ 249,976.00	Contract	PPI Construction Management	Building B Restroom Renovation - General Maintenance, ADA, and Safety
Y09932 (Fund 7)	\$ 447,509.00	Contract	PPI Construction Management	Fire Alarm System Upgrade Campus Safety
Y09966 (Fund 7)	\$ 25,900.10	Contract	Quality Plumbing of Gainesville	Direct Purchase - Plumbing Fixtures - Building W
Y09985 (Fund 2)	\$ 37,840.00	Bid	Providian Medical	Ultrasound Machine Jobs for Florida's Future
Y10037 (Fund 1)	\$ 135,984.00	Contract	Dell Marketing	Computers (100) Information Technology

Y10081 (Fund 1)	\$ 28,635.00	Contract	Gulf States	Ammunition Criminal Justice Training
	<u>\$1,583,120.10</u>			

Purchases \$0 - \$25,000.00

Number of purchase orders: 698

Amount: \$666,820.88

Number of contracts awarded by the Board of Trustees: 1

Amount: \$ 23,738.00

Board Action(s) Requested:

Approval of report

Discussion: Ms. Rochelle Prince, Chief Financial Officer and Associate Vice President for Finance, reviewed items 5.1 through 5.5 individually. Under item 5.1, Trustee Davis asked how the college secures \$28,635.00 worth of ammunition. Dr. Sasser replied it is held in a vault at the Institute of Public Safety.

Trustee Weingart abstained from voting on item 5.1, citing his affiliation with the firm of PPI Construction Management. He filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Davis

Second: McRae

Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - abstained, Womack - yes.

Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of
December 31, 2005

201.596, 05-06

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of December 31, 2005.

The following summary provides a comparison of actual revenues and expenditures for 2005-2006 vs. 2004-2005.

	2005-2006		2004-2005	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	35,919,374	58.97	34,421,332	59.58
Expenditures	25,364,274	40.42	24,691,235	42.55

Board Action(s) Requested:

Approval of report

Action: Motion to approve items 5.2 through 5.5: Womack

Second: Weingart

Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Warrants Issued for November and December 2005 208.427, 05-06

A listing of all checks issued from November 1 through December 31, 2005, is available at this meeting for the board's information.

For November 2005: The amount disbursed was \$6,946,843.71.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	437411 - 439170
Payroll-SunTrust	607811 - 608422
Payroll-Compass	601844

Electronic Transfers

23760-26483

For December 2005: The amount disbursed was \$6,103,642.78.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	439171 - 440281
Payroll	608423 - 608994

Electronic Transfers

26484-29191

Additional Information: Compass Bank check stock not used as of October 31, 2005, was audited and placed in the vault in the cashier's office. This check stock will be shredded by the end of this month. The warrant numbers to be shredded are as follows:

Payables	423448 - 437400
Payroll	601845 - 607800
Manual Payroll	126 - 274
Manual Payables	679 - 799

SunTrust Bank checks were voided and sent to SunTrust Bank in Orlando, Florida, for testing prior to the stock being used. The warrant numbers sent for testing were as follows:

Payables	437401 - 437410
Payroll	607801 - 607810

Board Action(s) Requested:

Approval

Action: Approved. See item 5.2 (201.596).

Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Colonel Harry M. Hatcher, Jr., Property Survey 06-04

200.697, 05-06

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met November 28, 2005, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Worn-Out Equipment with Salvageable Parts	3	\$ 4,482.00	0	\$ 0.00	\$ 0.00	\$ 0.00
Worn-Out Equipment with No Salvageable Parts	17	\$26,896.63	0	\$ 0.00	\$ 0.00	\$ 0.00
Surplus Property	6	\$ 8,921.01	1	\$15,983.00	\$15,983.00	\$ 0.00
Trade-In	0	\$ 0.00	1	\$15,748.85	\$ 6,299.54	\$9,449.31
Transfers	24	\$41,098.96	0	\$ 0.00	\$ 0.00	\$ 0.00
Total	<u>50</u>	<u>\$81,398.60</u>	<u>2</u>	<u>\$31,731.85</u>	<u>\$22,282.54</u>	<u>\$9,449.31</u>

Notes

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Trade-Ins are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped

Transfers are items that have been traded in on new equipment.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Board Action(s) Requested:

Approval of survey

Action: Approved. See item 5.2 (201.596).

Outreach and Access - Identify, assess, and meet community needs to promote open access to the college.

Fee Waiver Report for Fall Term 2005

200.698, 05-06

Pursuant to Rule 7.13, the college grants fee waivers for matriculation and tuition, along with application fees for senior citizens. Below is the report of fee waivers granted by the college for the fall term. This report shows the number of students granted fee waivers and the amount of matriculation and tuition waived in each category.

	<u>Number of Waivers</u>	<u>Amount</u>
	<u>Fall - Full</u>	
<u>Applications</u>		
Total	<u>2</u>	\$ <u>60.00</u>
<u>Course Fee– Credit</u>		
College Employees	46	\$12,433.25
Senior Citizens	19	6,279.05
Disaster Relief – Katrina	4	12,220.25
PSAV	4	1,486.56
State of Florida Employees	50	15,837.50
Employee Dependents	84	31,967.85
Dependent of Deceased Law Officer	<u>1</u>	<u>582.15</u>
Total	<u>208</u>	<u>\$80,806.61</u>
	<u>Fall A</u>	
<u>Course Fee– Credit</u>		
College Employees	5	\$ 1,520.40
State of Florida Employees	3	633.50
Employee Dependents	<u>3</u>	<u>639.27</u>
Total	<u>11</u>	<u>\$ 2,793.17</u>
	<u>Fall B</u>	
<u>Course Fee -Credit</u>		
Employees	8	\$ 2,280.60
Disaster Relief - Katrina	3	3,789.45
PSAV	1	253.40
State of Florida Employee	1	190.05
Employee Dependents	<u>7</u>	<u>1,721.33</u>
Total	<u>20</u>	<u>\$ 8,234.83</u>

	<u>Number of Waivers</u>	<u>Amount</u>
	<u>Fall and Fall B</u>	
<u>Course Fee - Community Education</u>		
Senior Citizens	105	\$ 5,201.00
Total	<u>105</u>	<u>\$ 5,201.00</u>
<u>Term Totals</u>		
Applications	2	\$ 60.00
Credit	239	91,834.61
Community Education	105	<u>5,201.00</u>
Total	<u>346</u>	<u>\$97,095.61</u>

Board Action(s) Requested:

Approval

Action: Approved. See item 5.2 (201.596).

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Advisory Committee Appointments for Building Construction Technology

417.72, 05-06

The advisory committee appointments are being recommended to the board effective January 1, 2006, through December 31, 2007. All individuals have been contacted and have agreed to serve for the two-year period.

New Members

Ms. Sandy Golden, CMSS Services, Gainesville
Mr. Jack Greer, Robinshore, Inc., Gainesville
Mr. Rob Willits, Centex Homes, Lake Mary, Florida

Renewal Members

Mr. Ira J. Carter, Carter Construction, Gainesville
Mr. Randy Robinson, G.W. Robinson Builder, Gainesville
Mr. Fred Brenneman, Fred Brenneman Homes, Gainesville
Dr. Robert Cox, University of Florida, M.E. Rinker, Sr. School of Building Construction, Gainesville
Mr. Jerry Painter, Painter Masonry, Gainesville
Mr. Jim Temple, Jim Temple Construction Inc., Keystone Heights
Mr. Ken Fonorow, Florida HERO, Newberry
Mr. Saul Rentz, SL Construction and Remodeling Inc., Gainesville
Mr. Jerrold M. Smith, Mickey Smith Professional Builders Inc., Gainesville

Retiring Members

Mr. Keith Brown, Alachua
Mr. Kurt Morauer, National Center for Construction Education and Research, Gainesville

Board Action(s) Requested:

Approval

Action: Motion to approve: McRae

Second: Davis

Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Amended Rule 2.4: College Senate

410.383, 05-06

Rule 2.4: College Senate has been expanded to cover shared governance. The revision states that the Senate has the opportunity to propose initiatives and changes and make recommendations that may affect Senate constituents; additionally, it will confer with Career Service Council on policies and/or procedures that may affect career service employees. It also states that the Senate president may confer with the college president on Board of Trustees agenda items that are of particular interest to the Senate, and that annually, the Senate president may make a special presentation to the Board of Trustees regarding current topics or projects of the Senate.

Board Action(s) Requested:

Approval

Action: Motion to approve to approve items 7.1 and 7.2: Davis

Second: Weingart

Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Amended Rule 2.7: AIDS and Related Diseases

410.384, 05-06

This rule has been amended to clarify and broaden the scope to include other bloodborne pathogens and Tuberculosis. The amendment also gives the college task force the responsibility to establish procedures to protect both infected and non-infected persons in college-related cases.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (410.383).

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Articulation Agreement with Florida International University - Health Information Management

408.1540, 05-06

The articulation agreement with Florida International University will allow Santa Fe graduates of the Health Information Management (HIM) program to continue their education in a four-year program. The agreement outlines the conditions under which students from Santa Fe will progress to a junior-year status with a HIM major at the university. The agreement will remain in effect until November 30, 2008, unless terminated by either party. However, any student participating in the HIM program at Santa Fe who has been tracked for admission to FIU or who is already in the FIU program will be allowed to complete the program so long as the student remains in good academic standing and is making progress toward completion of a degree program.

Board Action(s) Requested:

Approval

Discussion: Under item 8.6, Trustee Bradley asked if the dates on the grant were correct. Ms. Joan Suchorski, Associate Vice President Development, Grants and Projects, responded that they were correct and that we have been very successful with the Talent Search Grant and the U.S. Department of Education has been awarding the grant five years in advance.

Action: Motion to approve 8.1 through 8.7: Davis

Second: Womack

Vote: Bradley - yes, Davis - yes, Mallini - yes, McRae - yes, Weingart - yes, Womack - yes.

District Board of Trustees
January 24, 2006

Agenda Item: 8.2

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with BayCare Health System, Inc., Clearwater, Florida -
Cardiovascular Technology

408.1541, 05-06

This agreement will allow students in the college's Cardiovascular Technology program the opportunity to participate in learning experiences at this facility. Should the agreement be terminated by either party, the effective date of termination shall be the last day of the program session during which notice of termination is given.

Board Action(s) Requested:

Approval

Action: Approved. See item 8.1 (408.1540).

**District Board of Trustees
January 24, 2006**

Agenda Item: 8.3

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Associated Health Education Affiliation Agreement with the North Florida/
South Georgia Veterans Health System - Surgical Technology

408.1543, 05-06

This affiliation agreement renews our association with the North Florida/South Georgia Veterans Health System and provides selected students in the Surgical Technology program the opportunity to participate in learning experiences at this facility.

Board Action(s) Requested:

Approval

Action: Approved. See item 8.1 (408.1540).

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with Piedmont Hospital, Atlanta, Georgia -
Cardiovascular Technology

408.1542, 05-06

This agreement will provide selected students in the Santa Fe Cardiovascular Technology program the opportunity to participate in educational learning experiences at Piedmont Hospital. The term of the agreement is for three years, commencing January 1, 2006. The agreement may be renewed thereafter by mutual agreement of the parties. Should the agreement be terminated, students currently participating in the program at Piedmont, who are in good standing, will be permitted to complete the program as previously scheduled.

Board Action(s) Requested:

Approval

Action: Approved. See item 8.1 (408.1540).

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Agreement with International Studies Abroad, Inc., Austin, Texas -
Travel Abroad

408.1544, 05-06

This agreement will facilitate a study abroad program in Spain this summer. International Studies Abroad, Inc. (ISA), will provide logistics for the program, including classroom space, qualified language instructors (in conjunction with Dr. William Little, the SFCC instructor of record), transportation, meals, excursion fees, health insurance, publicity, orientation materials, and host family accommodations. There will be no financial obligation or transfer of funds between Santa Fe and ISA. All costs related to the program will be between the enrolled student and ISA. The duration of this agreement is May 13, 2006, through June 24, 2006.

Board Action(s) Requested:

Approval

Action: Approved. See item 8.1 (408.1540).

Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

North Central Florida Educational Talent Search -- Grant

409.1575, 05-06

The purpose of this project is to provide educational services and information to 700 low-income/potential first-generation college students in grades 8-12 in order to encourage them to complete high school and enroll in postsecondary education. Santa Fe, Central Florida, and Lake City community colleges have developed a consortium for the purpose of implementing the project in concert with local school districts. Schools served in our district include Hawthorne Middle and High School, Newberry High School, and Bradford Middle and High School. This is year one of a five-year grant.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$306,345, with no matching funds from Santa Fe Community College.

Duration of this project is September 1, 2008, through August 31, 2009.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 8.1 (408.1540).

Outreach and Access - Identify, assess, and meet community needs to promote open access to the college.

Santa Fe Community College Teaching Zoo Destination Enhancement -- Grant

409.1576, 05-06

The purpose of this project is to give information about the zoo and campus initiatives to Santa Fe Community College teaching zoo guests. Funding will be used to attract visitors to the college zoo. This will be done with the construction of a new animal exhibit (ocelot), promotion of special events, and creation of professional graphics supporting the animal exhibits. Approximately 30,000 visitors tour the zoo on an annual basis.

The amount of funds requested from the City of Gainesville, Department of Cultural Affairs, is \$4,824, with no matching funds from Santa Fe Community College.

Duration of this project is January 25, 2006, through January 24, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 8.1 (408.1540).