

The District Board of Trustees
Santa Fe Community College, Florida
Agenda for Board Meeting of September 20, 2005, at 4 p.m.
Charles L. Blount Downtown Center Board Room

Adoption of Agenda

Agenda Item: 1.1
418.440, 05-06

1. General Functions
 - 1.1 Adoption of Agenda for Meeting of September 20, 2005
 - 1.2 Approval of Board Meeting Minutes of July 19, 2005
2. Information Items
 - 2.1 President's Report
 - 2.2 Standardized Agreements with:
 - Meridian Behavioral Healthcare, Inc., Gainesville - Health Information Management
 - Clinical Facilities Use: Florida Heart and Vascular Center, Gainesville - Cardiovascular Technology
 - Tech Prep: School Board of Gilchrist County - Dental Assisting Certificate/Dental Lab Assisting
 - Tech Prep: School Board of Levy County - Dental Hygiene AS/AAS Degree/Dental Aide
3. Consent Items
 - Personnel
 - 3.1 Contract Staff (Faculty)
 - 3.2 Contract Staff (Administrative and Professional)
 - 3.3 Career Service Staff
 - 3.4 Leave of Absence
 - Contracts, Grants
 - 3.5 Ratification of Agreements:
 - Articulated Acceleration/Early Admission Agreement with District School Board of Putnam County
 - Articulated Acceleration/Early Admission Agreement with District School Board of Suwannee County
 - Affiliation Agreement with Wuesthoff Health Systems, Inc. - Cardiovascular Technology
 - 3.6 Criminal Justice Training Trust Funds Program -- Grant
 - 3.7 Little School Food Program 2005-2006 -- Grant

4. Facilities Item
 - 4.1 Project Report and Action Request - Elevator Upgrade
(Budget, Phase III Drawings, Guaranteed Maximum Price)
5. Finance/Business Affairs Items
 - 5.1 Annual Financial Report, Year Ended June 30, 2005
 - 5.2 Report of Investments, Quarter Ending June 30, 2005
 - 5.3 Report of Purchases for July and August 2005
 - 5.4 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2005
 - 5.5 Warrants Issued for July and August 2005
 - 5.6 Colonel Harry M. Hatcher, Jr., Property Survey 06-01
 - 5.7 Budget Amendment #2, 2005-2006 Operating Budget, Current Unrestricted (Fund 1)
 - 5.8 2005-2006 Annual Budget, Unexpended Plant Fund (Fund 7)
 - 5.9 Fee Waiver Report for Summer Term 2005
 - 5.10 Acceptance of Donations 06-01
6. General Institutional Items
 - 6.1 Resolution Adopting the National Incident Management System
 - 6.2 Amendment to Health Information Management Advisory Committee
 - 6.3 Continuing and Community Education EnRich! Brochure - Fall B 2005
7. Contracts/Grants
 - 7.1 Change in Signatory for Previously Approved Standard Agreements - Allied Health, Biotechnology Laboratory Technology, and Health Information Management Programs
 - 7.2 Standard Agreement for Biomedical Engineering Technology Program
 - 7.3 Renewal Agreement with North Florida Regional Medical Center - Funding for Nursing Programs Position
 - 7.4 Renewal Agreement with Shands at the University of Florida - Funding for Nursing Programs Position
 - 7.5 Department of Labor - Rural North Florida Healthcare Workforce Alliance Project -- Grant
 - 7.6 Succeed Florida Teaching -- Grant
 - 7.7 Business Employment Solutions Training (BEST) Program -- Grant
 - 7.8 Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2006-2007 -- Grant
 - 7.9 Santa Fe Community College Keystone Project: Watson Center -- Grant
 - 7.10 Information Technology Career Training Program at Santa Fe Community College -- Grant

8. Endowment Corporation Liaison Update
9. Board Members' Remarks
10. Citizen's Requests
11. Adjournment

Board Action(s) Requested:

Approval

Discussion: Dr. Sasser requested that item 4.1 be deleted from the agenda for good cause.

Action: Motion to approve the agenda as amended: McRae

Second: Brashear

Vote: Bradley - absent at time of vote, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes,
Womack - yes.

Approval of Board Meeting Minutes of July 19, 2005 401.432, 05-06

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held July 19, 2005, are presented for approval.

Board Action(s) Requested:

Approval

Action: Motion to approve: Womack

Second: Davis

Vote: Bradley - absent at time of vote, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes,
Womack - yes.

President's Report

Information Item

Dr. Sasser thanked Paul Hutchins and his staff for their hospitality in hosting today's meeting.

President Sasser recognized Mike Hutley, Vice President of FACC; Anedria Williams, Career Service Chair; Carole Marquis, College Senate President; and Alan Rezaei, Student Government President.

The president noted that the college will honor past trustee Mr. Clarence Ayers at the October meeting by placing his photo on the Wall of Remembrance with Trustee Perry's photo. His wife, Mrs. Isabelle Ayers, will attend the board meeting.

Dr. Sasser mentioned that the annual FACC convention is November 16-18 in Tampa. If any trustees want to attend, they should contact Tina Crosby.

The following quarterly employee award winners were recognized and received a plaque of appreciation and service pin: Elinore Bowman, part-time faculty; Frieda Long, career service; Claudia Munnis, administrative and professional; and Zona Gale, full-time faculty. Joann Wire, part-time non-instructional recipient, was unable to attend and Marsha Kiner accepted on her behalf.

Trustees received the Community College Journal, SFCC Peacock Prints, SFCC library calendars, SFCC Leadership Institute Newsletter, SFCC Center for Business brochure, Charles L. Blount Center Advisory Board Newsletter, Community Outreach and the East Gainesville Initiative Newsletter, *Vitality* magazine, and the 2005 Grants and Contracts booklet.

Standardized Agreements with:	Information Item
• Meridian Behavioral Healthcare, Inc., Gainesville - Health Information Management	408.1514, 05-06
• Clinical Facilities Use: Florida Heart and Vascular Center, Gainesville - Cardiovascular Technology	408.1515, 05-06
• Tech Prep: School Board of Gilchrist County - Dental Assisting Certificate/Dental Lab Assisting	408.1516, 05-06
• Tech Prep: School Board of Levy County - Dental Hygiene AS/AAS Degree/Dental Aide	408.1517, 05-06

The board has authorized its chair, the president, or the Vice President for Academic Affairs to execute on behalf of the board standardized form agreements without further action by the board. Such agreements have been executed with the above listed entities for students enrolled in the SFCC Health Information Management, Cardiovascular, and Tech Prep programs.

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.1

Contract Staff (Faculty)

402.668, 05-06

The individuals listed below are being recommended for appointment or reappointment for the 2005-2006 year, or a portion of the year 2004-2005, as stated in each individual employee's contract.

Appointment

Full Time

<u>Name</u>	<u>Position</u>
Kathleen Arnold <i>J.D., University of Alabama</i>	Assistant Professor, Mathematics
Valerie Aslaskon-Jennings <i>M.F.A., University of Florida</i>	Assistant Professor, Visual and Performing Arts (Art Studio)
Karen Bakuzonis <i>M.S., Virginia Commonwealth University</i>	Assistant Professor, Health Information Management
Michael Barber <i>M.S., University of North Florida</i>	Assistant Professor, Social and Behavioral Sciences (Psychology)
Alan Beck <i>Ph.D., City University New York</i>	Assistant Professor, Social and Behavioral Sciences (Political Sciences)
Marcy Carbajal-Van Horn <i>M.A., St. Michael's College</i>	Assistant Professor, English
Lean Carlson <i>A.S., Santa Fe Community College</i>	Assistant Professor, Respiratory Care
Suzanne Carlton <i>M.F.A., University of Florida</i>	Assistant Professor, English
Kerry Chancey <i>M.S., Capella University</i>	Assistant Professor, Sciences for Health Programs
Nancy Dale <i>Ph.D., University of Minnesota</i>	Interim Assistant Professor, Mathematics
Heather Hall <i>M.A., University of Florida</i>	Interim Assistant Professor, Social and Behavioral Sciences (Anthropology)
Ingrid Herrman <i>M.D., Universidad Autonoma De Guatalajara</i>	Assistant Professor, Sciences for Health Programs
William Little <i>Ph.D., Washington University</i>	Assistant Professor, Humanities and Foreign Languages
Jenna Miller <i>M.A., University of Florida</i>	Assistant Professor, Librarian
Eileen Monck <i>M.S., University of Florida</i>	Assistant Professor, Biotechnology
David O'Gorman <i>M.S., Iowa State University</i>	Assistant Professor, Business Programs (Economics)
Rhonda Peyton <i>M.F.A., University of Florida</i>	Assistant Professor, ITE (Graphic Design)
Angelenia Semegon <i>M.A., University of North Florida</i>	Interim Assistant Professor, Social and Behavioral Sciences (Psychology)

Full-time Faculty Appointments, continued

Robert Sims Interim Assistant Professor, Mathematics
M.S., Southern Illinois University
 William Smith Interim Assistant Professor, English
Ph.D., University of Florida
 William Stephenson Assistant Professor, English
M.A., University of Florida
 Nacira Tache Assistant Professor, Natural Sciences (Physics)
Ph.D., University of Florida
 Janet Waldron Assistant Professor, Cardiovascular Technology
A.S., Santa Fe Community College

Part Time

Phillip Achey	Sharon Chapman	Maryann Grottano
Jason Acosta	Marvin Cohen	Katherine Guthrie
Miller Aguero	Charna Cohn	Michelle Hammond
Afsheen Akbar	William Compton	Stephanie Harrison
Sheri Allen	Angela Conti	Derrick Hicks
Jennifer Amano	Sandra Cosgrave	Jaime Hill
Christopher Amerman	^ Stephen Cox	Mark Hills
Linda Archer	Mohamed DaCosta	Shirley Hintze
Anit Aryal	Judith Davis	Jason Hodge
David Ashley	^ Norma Diaz	Melanie Holton
Renee Audette	Caroline Dennis	Renate Hooper
Alison Babitzke	Edwin Dice	Jennifer Hotzman
Daniel Barnett	Richard Dickson	Lisa Houston
William Battle	Gila Dikel	Kerri Ann Hue
Suzanne Benjamin	Arthur Dimpas	Carol Isaac
Dana Berkowitz	Valerie D'Ortona	Erica Jacobs
Jerome Bieber	Barbara Drake	Eric Jamoom
Tamara Blagojevic	Robin Edwards	Andrew Jenkins
Robert Bias	Mary Kathryn Ellis	BreSean Jenkins
Ann Bonett	William Erickson	Paul Jernigan
Marilyn Booher	Michael Essex	John Jones
Narada Bradman	Jeffrey Farrar	Sylvia Jones
Sarah Brewster	Chaka Fennell	Monica Kaczmarek
Erica Briggs	Laura Ferrante	Laurie Kauffman
Clinton Browne	Angelo Ferrari	Alyson Kee
Judy Burford	John Fitzgerald	Erica Kirkland
Danielle Burrows	Melissa Flanagan	Kevin Krahn
Deanne Bush	^ Justin Flaitz	Kay Lane
Henry Butler	Laure Frank	Nicole Larose
^ Sonja Cadarette	Michelle Freas	Clea Lauriault
Cathy Campbell	Karen Garren	Jennifer LeZotte
Patricia Cannella	Lucette Gates	John Leader
Yolanda Carothers	Elizabeth Gollub	John Lee
Leah Carlson	Brian Goring	Beverly Leibach
Clifford Chapman	Susan Greimel	Charles Lesch

^ Student Leadership and Activities funded

Part-time Faculty Appointments, continued

Stephen Lewis	Katharine Morse	Ronald Selig
Randall Liles	Lonnie Mott	Matthew Shaffer
Duke Lim	Jack Motta	Linda Sheffield
William Lockley	Angela Mulkin	Matthew Shine
Heather Long	Nancy Murphree	Debra Sirota
Lauren Lopez	Julia Odom	Luci Skipper
Jaime Love	Michael O'Malley	Patsy Smittle
Carla Lyerly-Linebarger	Audrey Pamphile	Scott Smolenski
Robert Lynn	Sidhartha Pandey	Cynthia Snell
Christopher Mack	Joy Parker	Barbara Stakely
Lisa Magary	Deloris Paul	Linda Stephens
Deborah Mallard	Marcel Perez	Jahala Stirling
Diana Mathews	Karen Piedra	Karen Swearingen
Joanna Matos	Sandra Plympton	Christy Swilley
Luis Matos	Eric Popper	Troy Teegarden
Brenda Maxey-Billings	Clare Quint	Laura Thomas
Gary McClain	Linda Racioppi	Margaret Tison
Barbara McGraw	Murali Rangarajan	Wendy Toure
Sarah McIntosh	Shirley Rehberg	Richard Tovar
Kristen McKaig	Amanda Reynolds	Gregory Turner
Joanne McNeil	Darnell Rhea	Laura Turner-Reed
William Meadows	Craig Rinne	Robert Ulmer
E. Scott Medley	Patrick Ritchie	Fabiola Vasquez
Janis Mena	Melanie Roberti	Paola Vasques
Bermann Mesadieu	Shawna Rollyson	Pauline Vickery
Lou Ann Messina	Kelly Rooney	Janet Waldron
Maureen Meyerson	Kalman Rosenberg	Ann Weigl
Rebecca Micha	Kathie Russell	Robert Wesley
Princie Mikel	Daniel Russo	Maisha Wester
Alan Miller	Chris Sabatelli	^ Vincent Whitby
Kathleen Miller	Constance Sassano	Mary Wilkinson
Kimberly Miller	Patrica Sassner	Brandy Williams
Victor Miller	Jere Scola	Elizabeth Williams
Gary Miner	Lori Scott	William Winkler
Ellen Monck	Mary Scott	Jeffrey Wright
Ruby Montgomery	Laura Scott-Reyes	Richard Yancey
Jack Moorhead	Gerrie Scully	Linda Yonutas
Maria Mora	Desiree Seagraves	* Annette Young
Amanda Moras	Anca Segal	Chris Zurheide

^ Student Leadership and Activities funded

* Grant funded

Board Action(s) Requested:

Approval

Action: Motion to approve consent items 3.1 through 3.7: Davis
Second: Brashear
Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes,
Womack - yes.

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.2

Contract Staff (Administrative and Professional)

411.268, 05-06

The individuals listed below are being recommended for appointment, promotion, or reappointment for the 2005-2006 year and/or a portion of the year 2004-2005, as stated in the individual employee's contract.

Technical/Professional

Name

Position

Appointment

Full Time

Erik Anderson <i>20 years of experience in field</i>	Manager, Technical Trades
* Staci-Ann Estreicher-Murphy <i>M.A., University of Florida</i>	Family Literacy Specialist, Academic Foundations
Diane Gross <i>M.S., Eastern Connecticut State University</i>	Coordinator, Grants and Contracts

Part Time

* Phillip Achey	Interpreter Specialist
* Kimberly Baker	Test Proctor Specialist
Shelia Baker	Interpreter Specialist
* Claire Bakr	CROP Specialist
^ Shenna Benarte	Yoga Specialist
* Eileen Berry-Downs	Adult Education Specialist
Alan Braun	Electronic Technician Specialist
Erica Briggs	Holistic Scoring Specialist
Henry Butler	Holistic Scoring Specialist
^ Salvatore Campagna	Fitness Center Specialist
* Joan Campbell	Test Proctor Specialist
Cheryl Canova	Test Proctor Specialist
Yolanda Carothers	CLAST Lab Specialist
James Ciaravino	Carpenter Specialist
* Jannette Cowart	Center for Excellence Specialist
* Tamela Craig	Test Proctor Specialist
* David Dean	Student Specialist
Caroline Dennis	Holistic Scoring Specialist
Kale Dennis	Staff Accompanist Specialist
* Marilyn Diaz	Upward Bound Specialist
* Heather Doles	Test Proctor Specialist
^ Daniel Drost	Fitness Center Specialist

* Grant funded

^ Student Leadership and Activities funded

Agenda Item 3.2
September 20, 2005

Part-time Administrative and Professional, continued

* Heather Faison	Test Proctor Specialist
* Corinne Greenberg	Test Proctor Specialist
* Robin Hardee	Study Abroad Specialist
* William Harmon	Test Proctor Specialist
* Rebecca Hassell	Adult Education Specialist
Renate Hooper	Holistic Scoring Specialist
* Susan Kulmacz	Test Proctor Specialist
Leon Larson	Staff Accompanist Specialist
* Aaron Lay	Adult Education Specialist
* Andrea Lybrand	Test Proctor Specialist
Adrian Manley	Counseling Center Specialist
* Chanda McCann	Adult Education Specialist
Alan Mencher	Student Advising Specialist
* Rayne Morency	Test Proctor Specialist
* Nancy Nipper	Criminal Justice Center Specialist
* Mary Oliver-Marney	Test Proctor Specialist
* Colleen Palmquist	Adult Education Specialist
* Deborah Sanchez	Test Proctor Specialist
* Anne Sigmond	Adult Education Specialist
Luci Skipper	Reading Lab Specialist
Elizabeth Strickland	Library Specialist
* Dorothy Stroman	Adult Education Specialist
* Valinda Taylor	Center for Excellence Specialist
* Dina Vouis	Test Proctor Specialist
Emily Yates	Multicultural Programs Specialist
Chris Zurheide	ESL Lab Specialist

* Grant funded

^ Student Leadership and Activities funded

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1 (402.668).

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.3

Career Service Staff

403.439, 05-06

The individuals listed below are being recommended for appointment or promotion.

Name

Position

Appointment

Tamara Blomquist	Program Assistant, Assessment Center
* Pamela Cannon	Office Supervisor, Alachua/Bradford Career Centers
* Gracia Johnson	Program Support Specialist, Upward Bound
* Mary Mosley	Interim Staff Assistant, Alachua/Bradford Career Centers
Linda Norris	Evening/Weekend Circulation Supervisor

Promotion

Susan Kulmacz	Staff Assistant, Child Development Programs
Kelli McChesney	Office Supervisor, Academic Foundations
Angela Siekers	Executive Assistant, Academic Affairs

* Grant funded

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1 (402.668).

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.4

Leave of Absence

420.137, 05-06

Brandi Cooke, full-time faculty member in Mathematics, has requested a leave of absence from November 14, 2005, through December 19, 2005. This request is supported by the Chair and the Interim Vice President of Academic Affairs.

Susan Jones, full-time Talent Search Program Coordinator, has requested a leave of absence from September 19, 2005, through September 15, 2006. This request is supported by the Coordinator and Vice President of Student Affairs.

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1 (402.668).

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.5

Ratification of Agreements:

- Articulated Acceleration/Early Admission Agreement with District School Board of Putnam County 408.1518, 04-06
- Articulated Acceleration/Early Admission Agreement with District School Board of Suwannee County 408.1519, 05-06
- Affiliation Agreement with Wuesthoff Health Systems, Inc. - Cardiovascular Technology 408.1520, 05-06

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between the July and September meeting, which actions if delayed until the September meeting would create difficulties. The chair has signed the above-listed agreements. The justification for the college to have the above-listed agreements executed prior to this meeting are set forth in the attached memoranda.

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1 (402.668).

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.6

Criminal Justice Training Trust Funds Program -- Grant

409.1563, 05-06

The purpose of this project is to provide advanced and specialized training courses to approximately 972 law enforcement, correctional, probation, and parole officers in the college's service district. Courses include: Breath Test Operator, Line Supervision, Firearms Instructor and Defensive Tactics Instructor, Emergency Preparedness for Correctional Officers, Instructor Techniques, Radar Operator, Injury and Death Investigations, Submachine Gun Operator, Field Training Officer, Advanced Report Writing, Human Diversity, and Domestic Violence/Juvenile Sexual Offender.

The amount of funds requested from the Florida Department of Law Enforcement is \$77,760, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1 (402.668).

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.7

Little School Food Program 2005-2006 -- Grant

409.1564, 05-06

The purpose of this project is to provide funds for nutritionally balanced meals for children enrolled in the Little School. Using provisions from the U.S. Department of Agriculture, each day breakfast, lunch, and an afternoon snack will be provided to all children enrolled in the childcare program. The food is served family style, with emphasis on developing independence in eating, serving, and cleaning up. Serving nutritious meals encourages awareness of good nutrition, and adults initiate conversation about mealtime etiquette and nutrition. Approximately 85 children are served on a daily basis.

The amount of funds requested from the U.S. Department of Agriculture, Food and Nutrition Services, is \$61,025, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2005, through September 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements

Action: Approved. See item 3.1 (402.668).

DELETED

**District Board of Trustees
September 20, 2005**

Agenda Item: 4.1

Project Report and Action Request - Elevator Upgrade (Budget, Phase III Drawings,
Guaranteed Maximum Price)

412.988, 05-06

Project Description:

This project involves the renovation of seven of the college's oldest elevators in order to bring them up to current code with respect to operations, accessibility, and communications. These elevators are all original equipment and do not comply with current code.

Architect/engineer	Affiliated Engineers SE, Inc., Gainesville Florida
Construction manager/contractor	PPI Construction Management, Inc., Gainesville, Florida
Uniform building code inspector	In-house
Project budget	\$432,925
Source of funds	Capital Outlay and Debt Service, and Public Education Capital Outlay (PECO)

Project Status:

At the inception of this project, the estimate of probable costs was below the threshold of approval by the college's Purchasing Director. However, code changes as well as material and labor increases since that time have increased the construction cost of this project to the point at which board approval is required. Therefore, college staff is requesting approval of the project budget in the amount of \$432,925. College staff is also requesting approval of the phase III drawings for this project and for the guaranteed maximum price to construct it in the amount of \$367,613.

Board Action(s) Requested:

- A. Approval of project budget in the amount of \$432,925**
- B. Approval of the phase III drawings**
- C. Approval of the guaranteed maximum price of \$367,613**

Annual Financial Report, Year Ended June 30, 2005 201.590, 05-06

The Annual Financial Report for fiscal year 2004-2005 was completed and filed with the Chancellor of Community Colleges and Workforce Education on August 15, 2005. Highlights of the report include:

Revenue Highlights

- Student Tuition and Fees increased \$1.0 million primarily due to the 5% increase in tuition rates.
- Federal Grants and Contracts increased by \$1.4 million this year due to increases in various federal restricted funding sources.
- State Appropriations increased by \$2.2 million due to increased funding in state appropriated program funds.
- Investment Income increased by \$250 thousand due to increases in investment interest rates and a slight decrease in unrealized losses on long-term investments.

Expense Highlights

- Salary Expenses increased by \$2.4 million which is mainly attributed to the college-wide 5% salary increase that was given to all employees this fiscal year as well as the implementation of the career service salary study.
- Benefit Expenses paid/accrued by the college increased by \$200,000. This is primarily due to the accrued leave expense for 2004-05.
- Utility Expenses increased by \$140 thousand primarily due to the increase in the monthly fuel adjustment charges and the opening of the Watson Center in January 2005.
- Contractual Service Expenses increased by \$1.7 million due to the payments the college made to sub-recipients in its role as lead entity for the One Stop grant.

General Fund (Fund 1) Highlights

- Unallocated Fund Balance decreased by \$47,000 to \$5.7 million. The unallocated fund balance as a percent of total funds available is 8.17%.
- Cash, Cash Equivalents, and Investments at year-end were \$10 million.

Plant Fund (Fund 7) Highlights

- Unallocated Fund Balance at year-end was \$4.9 million.
- Cash and Cash Equivalents at year-end were \$3.2 million.
- Major Capital Projects completed this year included:
 - Renovate/remodeling of restroom facilities to ADA compliance \$123,000
 - Replacement of building G (Academic Foundations) Roof \$189,000

Student Receivables

- At June 30 total net student receivables were \$914,016 detailed as follows:
 - Net Short-Term Loans \$102,000
 - Gross Title IV Federal Grant Repayments \$196,000
 - Gross Student Fee Deferments and other miscellaneous student receivables \$415,795
 - Gross Student Receivables due from third parties totaled \$200,221 (anticipate 100% to be collected).

Changes

The college's investment disclosure in the notes to the financial statements (Note 3) was revised to comply with Governmental Accounting Standards Board Statement 40.

Board Action(s) Requested:

Approval of report

Discussion: Ms. Rochelle Prince, Chief Financial Officer and Associate Vice President for Finance, reviewed items 5.1 through 5.10 individually.

Action: Motion to approve items 5.1 through 5.10: McRae
Second: Davis
Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes,
Womack - yes.

Report of Investments, Quarter Ending June 30, 2005

201.589, 05-06

Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 70 basis points.

Average adjusted rate, month of June 30, 2005	2.336%
Interest earnings, quarter	\$ 14,227
Interest earnings, fiscal year to date	\$ 43,157

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at June 30, 2005	3.07%
Interest earnings, quarter	\$ 45,612
Interest earnings, fiscal year to date	\$111,629

Short-term investments are also maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at June 30, 2005	4.29%
Interest earnings, quarter	\$ 48,904
Interest earnings, fiscal year to date	\$233,114

Long-term investments are managed through the investment advisory agreement with Evergreen Institutional Asset Management. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of five years.

Current holdings: US Treasury notes and bonds, federal agency bonds and mortgages, money markets, and corporate bonds

Average effective maturity	1.77 Years
Anticipated yield to maturity	3.05%
Earnings, quarter	\$ 12,112
Earnings, current year to date	\$142,140

Interest Earnings Comparison

Total interest earnings fiscal year to date 2004/2005	\$530,040
Total interest earnings fiscal year to date 2003/2004	\$437,032

Board Action(s) Requested: Approval of report

Action: Approved. See item 5.1 (201.590).

Report of Purchases for July and August 2005

202.529, 05-06

Below are the total amounts and a summary of purchases for the months of July and August 2005.

Purchasing	\$14,541,885.43
Risk Management Consortium	<u>2,160,858.32</u>
Total	<u>\$16,702,743.75</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y06893 (Fund 1)	\$ 100,000.00	Exempt	Baker & Taylor, Inc.	Books Library
Y06971 (Fund 1)	\$ 26,000.00	Contract	LV Hiers, Inc.	Fuel Blanket Automotive
Y06980 (Fund 1)	\$ 56,454.00	Contract	Dell Marketing	Computers (47) Information Technology Services
Y07054 (Fund 2)	\$ 32,000.00	Contract	Three Rivers Legal Services, Inc.	Legal Assistance for Students Student Legal Services
Y07055 (Fund 1)	\$ 31,656.00	Exempt	Cornerstone Systems, Inc.	Mainframe Software Maintenance Information Technology Services
Y07057 (Fund 1)	\$ 28,900.00	Exempt	WebCT Inc.	Upgrade WebCT Information Technology Services
Y07062 (Fund 1)	\$ 28,310.79	Exempt	IBM Corporation	IBM Hardware Maintenance Information Technology Services
Y07063 (Fund 1)	\$ 49,788.00	Exempt	IBM Corporation	Mainframe Software Maintenance Information Technology Services
Y07338 (Fund 1)	\$ 123,000.00	Exempt	BellSouth	Telephone Line/Long Distance Communication Services
Y07352 (Fund 1)	\$ 225,655.00	Contract	University of Florida	UF Dental Partnership Dental Programs
Y07380 (Fund 1)	\$ 26,160.00	Exempt	BellSouth	Data Circuits Communication Services

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y07397 (Fund 1)	\$ 31,008.00	Exempt	Gainesville Regional Utilities	Ethernet and Other Circuits Communication Services
Y07493 (Fund 1)	\$ 65,624.00	Special	City of Gainesville	Training Officers Agreement Criminal Justice
Y07494 (Fund 1)	\$ 88,767.00	Special	Alachua County Sheriff's Office	Training Officers Agreement Criminal Justice
Y07757 (Fund 2)	\$ 802,500.00	Sole Source	Spitz, Inc.	Planetarium Equipment SFCC Planetarium
Y07793 (Fund 1)	\$ 26,256.00	Exempt	Intermedia, Inc.	Point-to-Point Video Circuit Communication Services
Y07851 (Fund 1)	\$ 30,000.00	Special	City of Starke	Andrews Center Utilities Utilities
Y07854 (Fund 1)	\$ 50,000.00	Special	US Postal Service	Bulk Mail Charges Mail and Receiving
Y07855 (Fund 1)	\$ 160,000.00	Special	US Postal Service	First Class Mail Charges Mail and Receiving
Y07944 (Fund 1)	\$1,700,000.00	Special	Gainesville Regional Utilities	Various Utilities Utilities
Y07998 (Fund 1)	\$ 70,644.95	Sole Source	<i>The Gainesville Sun</i>	Community/Continuing Ed Brochures Recreation and Leisure
Y08025 (Fund 1)	\$ 53,000.00	Exempt	Morse Communications	Phone System Maintenance Communication Services
Y08070 (Fund 1)	\$ 62,640.00	Contract	Xerox Corporation	Digital Copiers Lease Printing Services
Y08125 (Fund 7)	\$7,357,000.00	Contract	PPI Construction	Construction Management W-Building Addition
Y08291 (Fund 2)	\$ 47,250.00	Exempt	UNICON	Web Portal Software Title III
<u>Risk Management Consortium</u>				
Y07376 (Fund 6)	\$ 50,073.28	Special	Florida Farm Bureau	Farm Bureau Rent Risk Management Consortium

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y07681 (Fund 6)	\$ 223,316.00	Special	Arthur J. Gallagher	Boiler and Machinery Insurance Risk Management Consortium
Y07684 (Fund 6)	\$ 33,041.26	Special	Health Ink and Vitality	Vitality Magazine Subscription Risk Management Consortium
Y08286 (Fund 6)	\$ 45,497.88	Contract	Office Environment Center	Office Furniture Risk Management Consortium
Y08415 (Fund 6)	\$ 207,183.55	Special	Arthur J. Gallagher	Student Accident Insurance Risk Management Consortium
Y08416 (Fund 6)	\$ 85,448.00	Special	Arthur J. Gallagher	Intercollegiate Catastrophic Accident Insurance Risk Management Consortium
Y08417 (Fund 6)	\$1,171,935.00	Special	Arthur J. Gallagher	Intercollegiate Basic Accident Insurance Risk Management Consortium
Y08484 (Fund 6)	\$ 344,363.35	Special	Arthur J. Gallagher	Professional Liability Insurance Risk Management Consortium

Purchases over \$25,000 Amount: \$13,433,472.06

Purchases \$0 - \$25,000.00
 Number of purchase orders: 1,708 Amount: \$ 2,109,473.18
 Number of contracts awarded by the Board of Trustees: 6 Amount: \$ 1,159,528.51

Board Action(s) Requested:

Approval of report

Action: Approved. See item 5.1 (201.590).

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2005

201.588, 05-06

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of August 31, 2005.

The following summary provides a comparison of actual revenues and expenditures for 2005-2006 vs. 2004-2005.

	2005-2006		2004-2005	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	15,809,410	25.96	15,293,225	26.47
Expenditures	6,456,775	10.30	6,137,476	10.58

Board Action(s) Requested:

Approval of report

Action: Approved. See item 5.1 (201.590).

Warrants Issued for July and August 2005

208.424, 05-06

A listing of all checks issued from July 1 through August 31, 2005, is available at this meeting for the board's information.

For July 2005: The amount disbursed was \$9,116,275.27.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	405168 - 408437
Payroll	599728 - 600312

Electronic Transfers

14303 – 16542

For August 2005: The amount disbursed was \$8,277,541.78.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	408438 - 413743
Payroll	600313 - 600779

Electronic Transfers

16543 – 18751

Board Action(s) Requested:

Approval of report

Action: Approved. See item 5.1 (201.590).

Colonel Harry M. Hatcher, Jr., Property Survey 06-01

200.692, 05-06

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met August 9, 2005, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Missing	2	\$5,707.95	2	\$20,036.35	\$20,036.35	\$0.00
Worn-Out Equipment with Salvageable Parts	0	\$0.00	1	\$12,065.00	\$12,065.00	\$0.00
Worn-Out Equipment with No Salvageable Parts	38	\$82,565.68	3	\$27,033.90	\$27,033.90	\$0.00
Surplus Property	10	\$24,829.67	8	\$76,218.00	\$76,218.00	\$0.00
Lab Replacement	8	\$10,594.00	0	\$0.00	\$0.00	\$0.00
Trade-Ins	0	\$0.00	1	\$26,650.00	\$15,990.00	\$10,660.00
Transfers	10	\$14,867.45	0	\$0.00	\$0.00	\$0.00
Found/Reclassified	1	(\$1,727.90)	0	\$0.00	\$0.00	\$0.00
TOTAL	69	\$138,564.75	15	\$162,003.25	\$151,343.25	\$10,660.00

Notes

Missing Property are items that were not found during the inventory process. They have been investigated by the SFCC Police Department and have not been located.

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Lab Replacements are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped

Trade-Ins are items that have been traded in on new equipment.

Transfers are those items being transferred to the institution shown. These institutions are always non-profit entities.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Found/Reclassified items were reported as not found/missing during a prior inventory year, but were found during the current year's inventory. Item's disposition will be changed from missing to scrapped.

Board Action(s) Requested:

Approval of survey

Action: Approved. See item 5.1 (201.590).

Budget Amendment #2, 2005-2006 Operating Budget, Current Unrestricted (Fund 1) 201.591, 05-06

The second amendment to the Fund 1 (Current Unrestricted) Operating Budget is submitted for approval. Approval is requested in order to budget net unallocated fund balance at July 1, 2005, to actual, increase current expense to complete budget obligations carried forward from 2004-2005 for ongoing technology projects, and to adjust compensated absences at July 1, 2005, to actual.

Board Action(s) Requested:

Approval of budget amendment

Action: Approved. See item 5.1 (201.590).

2005-2006 Annual Budget, Unexpended Plant Fund (Fund 7)

201.592, 05-06

The Fund 7 (Unexpended Plant Fund) is used to account for resources that are available for the acquisition or construction of physical property to be used for institutional purposes and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.

The fiscal year 2005-2006 budget details by project the allocated budgets by fund source.

PECO (Public Education Capital Outlay): The primary source of funding for construction, remodeling, renovation, and repair of college facilities and for site acquisition. This source of funds comes from state-issued bonds backed by utilities services taxes.

CO and DS (Capital Outlay and Debt Service): Another source of funding for construction or remodeling of college educational facilities. These funds are provided directly to the college from an allocation of license tag fees. The board may elect to expend the funds directly or participate in a state bond issue backed by these funds.

CIF (Capital Improvement Fee): These funds are collected from student fees (currently \$3 per credit hour for residents and \$9 for non-residents) to be used to maintain, improve, or enhance the educational facilities.

Interest is earned by project on unexpended funds and is allocated monthly.

Board Action(s) Requested:

- 1. Approval of the 2005-2006 Annual Fund 7 budget**
- 2. Approval to budget interest earnings to the related projects throughout the year as accumulated**

Action: Approved. See item 5.1 (201.590).

Fee Waiver Report for Summer Term 2005

200.693, 05-06

Pursuant to Rule 7.13, the college grants waivers for course fees (excluding lab fees), as well as application fees for senior citizens. Below are the waivers granted by the college for the summer term. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

	<u>NUMBER OF WAIVERS</u>	<u>AMOUNT</u>
<u>Summer – Full & D</u>		
<u>APPLICATIONS</u>	4	\$ 120.00
<u>COURSE FEE – CREDIT</u>		
College Employee	11	\$ 2,164.50
Senior Citizen	2	409.50
State of Florida Employee	14	2,925.00
Employee Dependent	<u>10</u>	<u>2,337.40</u>
Total	37	\$ 7,836.40
<u>COURSE FEE – COMMUNITY ED</u>		
Senior Citizen	<u>30</u>	<u>\$ 1,407.00</u>
Total	30	\$ 1,407.00
<u>Summer A</u>		
<u>COURSE FEE – CREDIT</u>		
College Employee	17	\$ 3,181.50
Senior Citizen	4	2,574.00
PSAV	4	1,023.00
State of Florida Employee	10	1,813.50
Employee Dependent	41	11,452.50
Dependent of Deceased Law Officer	<u>1</u>	<u>175.50</u>
Total	77	\$20,220.00
<u>Summer B</u>		
<u>COURSE FEE – CREDIT</u>		
Employee	15	\$ 2,749.50
Senior Citizen	4	760.50
PSAV	1	351.00
State of Florida Employee	15	3,393.00
Employee Dependent	<u>40</u>	<u>9,711.00</u>
Total	75	\$16,965.00

TERM TOTALS

Applications	4	\$ 120.00
Credit	189	45,021.40
Community Ed	<u>30</u>	<u>1,407.00</u>
TOTAL	<u>223</u>	<u>\$46,548.40</u>

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1 (201.590).

Acceptance of Donations 06-01

200.694, 05-06

The Santa Fe Community College Endowment Corporation has donated the following new items to the college's Nursing program that were purchased on May 2, 2005:

<u>Items</u>	<u>Number of Items</u>	<u>Unit Value</u>	<u>Total Value</u>
Century Medical/Surgical Beds	3	\$2,942.16	\$ 8,826.48
Signature Edition Gold Edition Single Channel Pumps	2	\$2,995.00	\$ 5,990.00
Total			<u>\$14,816.48</u>

Board Action(s) Requested:

Approval/acceptance of donations

Action: Approved. See item 5.1 (201.590).

Resolution Adopting the National Incident Management System

400.479, 05-06

The Department of Homeland Security (DHS) requires that all levels of government adopt the National Incident Management System (NIMS) for all crisis management. Next federal fiscal year, any organization receiving Office of Domestic Preparedness (ODP) funds from DHS must be compliant by October 2006.

A key element of the NIMS is the Incident Command System, which is a national model for crisis management. The SFCC's College's Crisis Management Team (CMT) is an adaptation of the Incident Command System for a college environment and has already been used to manage our crisis situations.

The State of Florida has an extensive statewide emergency plan, and the college will continue to comply with Florida law in emergency management, which complements the NIMS.

Over the next eighteen months, SFCC will refine its emergency operations plan to conform to standards set under NIMS. Selected college personnel will need to attend emergency management training that will be provided either by the state's Division of Emergency Management or under DHS-provided training programs.

The college will need to develop lists of critical equipment under the NIMS typing program in the next year.

The SFCC Police Department will meet the interoperability communications standard with the new portable radios being currently purchased.

The college should be able to meet NIMS compliance standards with existing resources and at very small expense. It appears that most of the college expense for compliance will be personnel time for training and emergency manual revisions.

Board Action(s) Requested:

Approval

Discussion: Under item 6.1, Trustee McRae asked if Santa Fe is adopting a broader national standard for incident management. Mr. Daryl Johnston, SFCC Chief of Police, responded that the Department of Homeland Security requires all levels of government to adopt the National Incident Management System (NIMS) for all crisis management. He noted any organization receiving Office of Domestic Preparedness funds from the Department of Homeland Security must be compliant by October 2006. He added that Florida is the first state in the nation to have an extensive statewide emergency plan, and Santa Fe's Crisis Management Team is an adaptation of the Incident Command System for a college environment and has already been used to manage crisis situations

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at the college. President Sasser added that Mr. Johnston is known statewide for his leadership ability. He also has proven his leadership skills by heading up the Crisis Management Team at Santa Fe and dealing with past incidents on campus.

Action: Motion to approve items 6.1 through 6.3: Brashear
Second: Davis
Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes,
Womack - yes.

Amendment to Health Information Management Advisory Committee

417.70, 05-06

It is requested that the following changes to the Health Information Management Advisory Committee be approved by the board. The new committee member, Ms. Cannon, has agreed to serve in this capacity. Her term on the committee is through December 31, 2006.

Resigned - Remove from Committee

Paula E. Coley, RHIA, Gainesville, Florida

Replacement - Add to Committee

Tracy Cannon, RHIA, Director, Health Information and Facility Privacy Officer, North Florida Regional Medical Center, Gainesville, Florida

Board Action(s) Requested:

Approval

Action: Approved. See item 6.1 (400.479).

[Continuing and Community Education EnRich! Brochure - Fall B 2005](#)

415.108, 05-06

As required by State Board of Education regulations, the schedule of Community Education and the Center for Business EnRich! courses for fall B term 2005 is presented for board approval. Term dates are October 29 through December 9, 2005, with registration beginning October 6 and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be made based on instructor and space availability.

Board Action(s) Requested:

Approval

Action: Approved. See item 6.1 (400.479).

Change in Signatory for Previously Approved Standard Agreements - Health Sciences Clinical Facilities, Biotechnology Laboratory Technician, and Health Information Management Programs

408.1521, 05-06

Because many affiliation agreements require the same legal terms for the protection of the college, the college has created standard form agreements. These agreements generally facilitate the process of getting our students on off-campus sites for their training. Having a standardized form reduces the need for further detailed legal review and expedites the process after college staff has examined and approved the site. As the table below shows, signature authority has been delegated to either the board chair or the college president in the past.

As discussed at the April 2005 board meeting, in the interests of uniformity, the college recommends changing the signature authority for previously approved standard agreements for the programs listed below to the Vice President for Academic Affairs.

<u>Program</u>	<u>Date Approved by the Board</u>	<u>Signature Authority</u>
Health Sciences Clinical Facilities	February 1996	Board Chair
Biotechnology Laboratory Technician	September 2001	Board Chair
Health Information Management	March 2004	President

A list of all agreements so executed shall be presented to the board as an information item at the meeting following the signing of these agreements. Any agreement that deviates from the standard form will come before the board as an action item.

Board Action(s) Requested:

It is requested that the board authorize the Vice President for Academic Affairs to execute on behalf of the board standardized form agreements listed above without further action by the board.

Action: Motion to approve items 7.1 through 7.10: Davis
Second: Womack
Vote: Bradley - yes, Brashear - yes, Davis - yes, Mallini - yes, McRae - yes, Womack - yes.

Standard Agreement for Biomedical Engineering Technology Program

408.1522, 05-06

The Biomedical Technology program seeks to place its students in internship positions in order to gain valuable, direct experience with state-of-the-art equipment and industry procedures. A standardized agreement containing provisions similar to the standardized Biotechnology and clinical facilities agreements currently used by the college will be helpful in permitting our students to participate in an internship with one of the local research facilities upon execution of a pre-approved agreement governing the rights of the parties. A list of all standard agreements executed shall be presented to the board as an information item at the meeting following the signing of such agreements. Any non-standard agreement would come before the board as an action item before execution.

Board Action(s) Requested:

It is requested that the board authorize the Vice President for Academic Affairs to execute on behalf of the board standardized form Biomedical Technology internship agreements in the form hereto attached without further action by the board.

Action: Approved. See item 7.1 (408.1521).

Renewal Agreement with North Florida Regional Medical Center - Funding for Nursing Programs
Position 408.1523, 05-06

This renewal agreement with North Florida Regional Medical Center provides financial support for the Nursing programs. North Florida Regional Medical Center agrees to pay the college the sum of \$22,000 for each contract year from 2005 through 2008. In return, the college will maintain a position for a full-time faculty member and/or a part-time faculty member, as needed, assigned to the Nursing programs, and make best efforts to maintain certain enrollment numbers. It is predicated on the fact that other associated costs are handled by the college or other entities.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (408.1521).

Renewal Agreement with Shands at the University of Florida - Funding for Nursing Programs Position

This three-year renewal agreement with Shands at the University of Florida provides financial support for the Nursing programs in the amount of \$42,000 for each contract year from August 15, 2005, through August 14, 2008. In return, the college will maintain a full-time Nursing programs faculty member position, and make best efforts to maintain certain enrollment numbers. It is predicated on the fact that other associated costs are handled by the college or other entities.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1 (408.1521).

Department of Labor - Rural North Florida Healthcare Workforce Alliance Project -- Grant
409.1565, 05-06

The purpose of this project is to increase the capacity of the Santa Fe Community College Health Sciences and Nursing programs and to increase the number of qualified trained workers for the healthcare industry, which is a high-growth, high-demand targeted industry. Grant funds will provide for state-of-the-art classrooms and laboratories and will include new human body simulators and simulated hospital and operating rooms. The project will provide for increased student recruitment, retention, and completion strategies. Training strategies include providing training opportunities and information to secondary school faculty, students' parents, and One-Stop Career Center participants. Curriculum will be revised to include the use of new state-of-the-art equipment and simulation technology, to emphasize problem-based learning, and to increase the cultural competency of faculty. Approximately 510 students in eight healthcare programs will benefit from this program. In addition, approximately 400 middle and high school students and 900 continuing education professionals will benefit. This is year one of a three-year project.

The amount of funds requested from the U.S. Department of Labor, Employment and Training Administration, is \$877,213, with no matching funds from Santa Fe Community College.

Duration of this project is January 1, 2006, through December 31, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements

Action: Approved. See item 7.1 (408.1521).

Succeed Florida Teaching -- Grant

409.1566, 05-06

The purpose of this project is to increase the number of highly qualified, workforce-ready teachers in high-need subject areas and specialization, with an emphasis on reading, math, and science. This project will develop and implement a teacher preparation program to assist community members in joining the teaching workforce. SFCC's Educator Preparation Institute will provide transferable credit instruction leading to a certificate of completion. Graduating students will be well prepared to take the General Knowledge Test, Professional Education Test, and where appropriate, Subject Matter Knowledge Test. Approximately 42 students will benefit during year one of this project.

The amount of funds requested from the Florida Department of Education is \$109,607, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related associated with this grant.

Action: Approved. See item 7.1 (408.1521).

Business Employment Solutions Training (BEST) Program -- Grant

409.1567, 05-06

The purpose of this project is to provide a collaborative, business-driven initiative designed to assist local employers to meet their employment needs through hiring, upgrading, and advancing skilled workers. Additionally, the grant will provide career exploration and guidance services to at-risk youth to assist in meeting the region's growing technology and healthcare business needs. Approximately 320 trainees will be served.

The amount of funds requested from the Alachua/Bradford Workforce Board is \$561,250, with no matching funds from Santa Fe Community College.

Duration of this project is September 1, 2005, through June 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements

Action: Approved. See item 7.1 (408.1521).

Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2006-2007 -- Grant 409.1568, 05-06

The purpose of this project is to apply for federal funding for the Federal Supplemental Educational Opportunity Grant (FSEOG) and the Federal Work Study Program (FWSP). FSEOG is need-based gift aid and is awarded to exceptionally needy students. The program was designed to provide assistance to qualified students who have financial need. The FWSP provides part-time employment for students who demonstrate financial need. Approximately 1,000 students will benefit from these programs.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$1,430,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements

Action: Approved. See item 7.1 (408.1521).

Santa Fe Community College Keystone Project: Watson Center -- Grant

409.1569, 05-06

The purpose of this project is to increase the capacity of the Santa Fe Community College Watson Center and provide state-of-the-art classrooms and laboratories. Project funds will provide for a new, fully equipped science laboratory, classroom furniture, and computers. Approximately 197 students will benefit each year.

This is a one-year special project funded by the Florida State Legislature. The amount of funds requested from the Florida Department of Education is \$175,000, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2005, through September 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related related documents associated with this grant.

Action: Approved. See item 7.1 (408.1521).

Information Technology Career Training Program at Santa Fe Community College -- Grant
409.1570, 05-06

The purpose of this project is to increase access to the internet and reduce the digital divide within east Gainesville, Bradford County, and rural Alachua County. This project will establish high speed internet availability in six east Gainesville locations and one in Bradford County, will provide for communication infrastructure at the Blount Downtown Center Phase III, and will create an educational ladder technology program with students attending Santa Fe High School in Alachua, Florida.

The Information Technology Career Training Program at SFCC will partner with Santa Fe High School to mentor students and assist faculty and staff at the rural high school in developing a stronger curriculum in technology, improve computer literacy in underserved populations, and provide higher educational opportunities through exposure of state-of-the-art technology and prepare the under-represented to advance to post secondary institutions with college credits. Special emphasis is placed on recruiting individuals from low-income families, females, and minority students through the cooperative efforts of high school guidance counselors and classroom teachers. Funds will be used to purchase all hardware, software, and computers for internet access, as well as instructional support for lab activities and career counseling for students. Approximately 100 students will benefit each year.

This is a one-year special project funded by the Florida State Legislature. The amount of funds requested from the Florida Department of Education is \$100,000, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2005, through September 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1 (408.1521).

Endowment Corporation Liaison Update

Trustee Bradley reported the Endowment Corporation funded more than 450 scholarships for a total of \$680,000. He noted that the Watson Center Phase II would open for classes January 1, 2006, and the Charles L. Blount general classroom building will be completed and open for classes in January 2006. He also stated that the Endowment Corporation had purchased the First Baptist Church parking lot, which will add 39 additional parking spaces for the Blount Center and an additional 100 feet frontage on West University Avenue. The Endowment Corporation has received a \$1.2 million gift from the Charles R. Perry estate to fund the Perry Center. President Sasser added that before Trustee Perry's death, he gave \$165,000 to the center, bringing the total to over \$1.3 million.

Board Members' Remarks

Trustee Bradley inquired why the college had put a "no left turn" sign on Administration Road and 83rd Street. President Sasser noted that it was for safety reasons to keep traffic flowing from the campus.