

**The District Board of Trustees  
Santa Fe Community College, Florida  
Agenda for Board Meeting of June 21, 2005, at 4 p.m.  
Wattenbarger Student Services Building Board Room**

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.438, 04-05

1. General Functions

- 1.1 Adoption of Agenda for Meeting of June 21, 2005
- 1.2 Approval of Board Meeting Minutes of May 25, 2005
- 1.3 Approval of the Board Meeting Schedule for 2005-2006

2. Information Items

- 2.1 President's Report
- 2.2 Organization of the Board of Trustees for 2005-2006
- 2.3 Standardized Clinical Facilities Use Agreement with The Villages Tri-County Medical Center, Inc. dba The Villages Regional Hospital - Diagnostic Medical Sonography and Cardiovascular Technology

3. Consent Items

Contracts, Grants

- 3.1 Renewal of the Library Agreement with Bradford County Public Library
- 3.2 Renewal of Athletic Training and Service Agreement with the University of Florida
- 3.3 Renewal of Legal Services Agreement with Brashear and Associates, P.L.
- 3.4 Renewal of Legal Services Agreement with Allen, Norton, and Blue, P.A.
- 3.5 Agreement for Health Education and Clinical Care Program with University of Florida for SFCC Student Health Care Center
- 3.6 Upward Bound -- Grant
- 3.7 Student Support Services -- Grant
- 3.8 North Central Florida Educational Talent Search Project -- Grant
- 3.9 Mid-Florida College Reach-Out Consortium (College Reach Out Project) -- Grant
- 3.10 Adult Education and Family Literacy - Geographical Allocation (Third-year Extension) -- Grant
- 3.11 Adult Education and Family Literacy - English Literacy and Civics Education -- Grant
- 3.12 Adult Education and Family Literacy - Comprehensive Family Literacy Services -- Grant
- 3.13 Adults with Disabilities - Adult Education -- Grant
- 3.14 Community Technology Program (Continuation) -- Grant
- 3.15 Displaced Homemakers: Focus on the Future -- Grant
- 3.16 Carl D. Perkins, Rural and Sparsely Populated Areas Career and Technical Education -- Grant

- 3.17 Carl D. Perkins, Postsecondary Career and Technical Education Program,  
Section 132 -- Grant
- 3.18 Carl D. Perkins, Tech Prep Education – Grant

Personnel

- 3.19 Contract Staff (Faculty)
  - 3.20 Contract Staff (Administrative and Professional)
  - 3.21 Community and Continuing Workforce Education Contract Staff
  - 3.22 Career Service Staff
- 4. Facilities Items
    - 4.1 Project Report and Action Request - Health Sciences Addition, Approval of Phase III Drawings
    - 4.2 Annual Safety Inspection Report
  - 5. Rules
    - 5.1 Amended Rule 2.4: College Senate Shared Governance **(Deleted)**
    - 5.2 Amended Rule 2.8: Prohibition Against Discrimination and Harassment
    - 5.3 Amended Rule 7.11: Fees
  - 6. Finance/Business Affairs Items
    - 6.1 Report of Purchases for May 2005
    - 6.2 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of May 27, 2005
    - 6.3 Warrants Issued for May 2005
    - 6.4 Colonel Harry M. Hatcher, Jr., Property Survey 05-10
    - 6.5 Permission to Write Off Uncollectible Accounts
    - 6.6 Approval of 2005-2006 Operating Budget, Current Unrestricted (Fund 1)
    - 6.7 Approval of 2005-2006 Unexpended Plant Fund Budget (Fund 7)
    - 6.8 Addendum to Agreement with Barnes & Noble College Bookstores, Inc.
    - 6.9 Addendum to Food and Vending Service Agreement with Compass Group USA - Athletic Meal Plan
  - 7. Personnel
    - 7.1 2005-2006 Salary Schedule
  - 8. General Institutional Items
    - 8.1 Educational Equity Report for 2004-2005
    - 8.2 Certification of Endowment Corporation Activity
    - 8.3 Acceptance of Santa Fe Community College Endowment Corporation, Inc. Independent Auditors' Reports
    - 8.4 Certification of IRS Form 990 for the Santa Fe Community College Endowment Corporation

- 8.5 Advisory Committee Appointments for:
  - Automotive Technology
  - Cardiovascular Technology
  - Computer Information Technology
  - Computer Programming and Analysis
  - Dental Programs
  - Emergency Medical Services
  - Graphic Design Technology
  - Networking Service Technology

9. Contracts/Grants

- 9.1 Lease Agreement with the Santa Fe Community College Endowment Corporation for the Watson Center, Keystone Heights
- 9.2 Natural Bridges to the Baccalaureate -- Grant
- 9.3 Alachua/Bradford One Stop Career Centers Joint Venture -- Grant
- 9.4 Physics Teaching Resource Agents Rural Initiative -- Grant
- 9.5 Cox Cable Video Equipment -- Grant

10. Endowment Corporation Liaison Update

11. Board Members' Remarks

12. Citizen's Requests

13. Adjournment

**Board Action(s) Requested:**

**Approval**

Discussion: Dr. Sasser requested, and the chair concurred, that we pull item 5.1 from the agenda for good cause.

Action: Motion to approve the agenda as amended: Mallini  
Second: Brashear  
Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

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Approval of Board Meeting Minutes of May 25, 2005 401.430, 04-05

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The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held May 25, 2005, are presented for approval.

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve: Womack

Second: McRae

Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

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Approval of the Board Meeting Schedule for 2005-2006

416.93, 04-05

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Below is the proposed schedule of the Board of Trustees meetings for the 2005-2006 year. All meetings begin at 4 p.m. and are scheduled for the third Tuesday of the month, except as noted.

**Proposed**

August - No Meeting	February 21, 2006 Davis Center, Archer
September 20, 2005 Blount Downtown Center	March 21, 2006 Kirkpatrick Criminal Justice Center
October 18, 2005 Northwest Campus	April 18, 2006 Andrews Center, Starke
November 15, 2005 Andrews Center, Starke	May 16, 2006 Northwest Campus
December – No meeting	June 20, 2006 Northwest Campus
January 24, 2006 * Northwest Campus	July 18, 2006 Watson Center, Keystone Heights

\* Fourth Tuesday of the month

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve: Mallini  
Second: Womack  
Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

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President's Report

Information Item

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Dr. Sasser noted that Mrs. Nancy Perry was unable to attend today's board meeting, but will be here for the July board meeting.

President Sasser recognized Ms. Terry Thomas, President of FACC; Ms. Sue Harris, Career Service Chair; Ms. Carole Marquis, College Senate President; and Mr. Alan Rezaei, Student Government President

The president presented Mr. Patrick Grigsby, Coordinator of Graphic Design Technology, with SFCC'S 2005 Innovator of the Year Award sponsored by the League for Innovation. The graphic design program won this award in recognition of the Interactive Media Program. He also presented certificates to staff members Mr. Wes Lindberg, Mr. Eugene Jones, Mr. Marc Shahboz, and Mr. Patrick Grigsby. Staff members Mr. Jamey Weare and Mr. Gregg Jones were unable to attend.

The following quarterly employee award winners were recognized and received a plaque of appreciation and service pin: Ms. Jenny Lackey, part-time non-instructional; Mr. William Winkler, part-time faculty; Ms. Oralia Gamino, career service; Mr. Herschel Johnson, administrative and professional. Mr. Ray Hale, full-time faculty recipient, was unable to attend and Ms. Anne Kress accepted on his behalf.

Trustees received the *Vitality* magazine and *JUCO Review* magazine.

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Organization of the Board of Trustees for 2005-2006

Information Item  
416.94, 04-05

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Chair Jackson asked Trustee Womack to serve as the nominating committee for the board organization for 2005-2006. Ms. Womack agreed to serve in this capacity.

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Standardized Clinical Facilities Use Agreement with The Villages Tri-County  
Medical Center, Inc. dba The Villages Regional Hospital - Diagnostic Medical  
Sonography and Cardiovascular Technology

Information Item  
408.1493, 04-05

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The board has authorized its chair to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such an agreement has been executed with the facility listed above for students enrolled in the SFCC Diagnostic Medical Sonography and Cardiovascular programs.



## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.1

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Renewal of the Library Agreement with Bradford County Public Library

408.1494, 04-05

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This renewal agreement allows Santa Fe students attending the Andrews Center to use the Bradford County Public Library. The college has had an agreement with the library since 1996. This is a one-year renewal agreement with a term of July 1, 2005, through June 30, 2006. The college will pay \$14,000, the same amount as last year, to compensate the library for the increased demands on its staff and the facility and for the purchase of books and materials.

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve consent items 3.1 and 3.2: Mallini

Second: Brashear

Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

**CONSENT**

**District Board of Trustees  
June 21, 2005**

**Agenda Item: 3.2**

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Renewal of Athletic Training and Service Agreement with the University of Florida

408.1495, 04-05

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This agreement provides an athletic trainer for the 2005-2006 school year. The term of the agreement is July 1, 2005, through June 30, 2006. The trainer will provide health-related and sport trainer duties for all SFCC intercollegiate athletic programs. The terms and conditions are substantially the same as last year's agreement.

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 3.1 (408.1494).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.3

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Renewal of Legal Services Agreement with Brashear and Associates, P.L.

408.1496, 04-05

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It is requested that the board approve renewal of the agreement for legal services with Brashear and Associates, P.L., for legal representation of the board. The proposed agreement for 2005-2006 is basically the same as the agreement currently in force. The fees are unchanged from last year. The term of the agreement is July 1, 2005, through June 30, 2006.

**Board Action(s) Requested:**

**Approval**

Trustee Brashear abstained from voting on item 3.3, citing her affiliation with the firm of Brashear and Associates, P.L. She filed the conflict of interest form, 8B, as appropriate.

Action: Motion to approve: Womack

Second: Mallini

Vote: Brashear - abstain, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.4

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Renewal of Legal Services Agreement with Allen, Norton, and Blue, P.A.

408.1497, 04-05

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It is requested that the board approve renewal of the agreement for legal services with Allen, Norton, and Blue, P.A. in order that Robert Norton, Esq. can continue to provide legal representation for the college. The proposed agreement for 2005-2006 is basically the same as the contract currently in force, with the exception of a \$10 per hour increase in fees for attorneys and a \$15 per hour increase for paralegals. The term of the agreement is July 1, 2005, through June 30, 2006.

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve consent items 3.4 through 3.22: Mallini

Second: Brashear

Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

## CONSENT

**District Board of Trustees  
June 21, 2005**

**Agenda Item: 3.5**

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Agreement for Health Education and Clinical Care Program with University of Florida for SFCC Student Health Care Center 408.1498, 04-05

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This is a renewal agreement for the ongoing collaboration with the University of Florida Student Health Care Center to provide health care information and education to Santa Fe students. As in last year's agreement, UF provides health care staff, medical supplies and equipment, and supervision of personnel. The college provides the physical facility and administrative equipment and support.

The agreement adds four additional hours per week of nurse practitioner service beginning in the fall term. It also adds a component for the treatment and care of injuries to Santa Fe intercollegiate athletes. This brings the overall contract value to \$135,505.37. The new agreement continues to provide student access to a registered nurse on a full-time basis and increases access to a nurse practitioner to 16 hours per week.

The facility is located in the student services building (S-120) and does not provide emergency care. The term of the agreement is July 1, 2005, through June 30, 2006.

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.6

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Upward Bound -- Grant

409.1544, 04-05

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The purpose of this project is to generate the academic skills and personal motivation necessary for the participants to persist in completing high school and to enter and complete a program of postsecondary education. The project will serve at least 50 students per year from target schools in Alachua and Bradford counties. Students will participate in an academic year component of tutoring, supplemental instruction, and personal, academic, and career counseling. Students will also participate in a six-week, nonresidential summer enrichment component. This is year one of a five-year project.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$269,333, with no matching funds from Santa Fe Community College.

Duration of this project is September 1, 2005, through August 31, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.7

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Student Support Services -- Grant

409.1545, 04-05

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The purpose of this project is to provide supplementary support services to low-income, first-generation, or disabled college students in order to increase their success as measured by retention, graduation, and transfer rates. Individual counseling, tutoring, and other extensive work in the basic academic subjects (reading, writing, and mathematics) will be the substance of the program. An additional part of the program includes a two-year/four-year initiative to assist Santa Fe Community College project students in securing admission to and financial assistance for enrollment in four-year institutions of higher education. This is year one of a five-year program. Approximately 200 students will be served each year.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$267,986 with an in-kind match of \$15,806 from Santa Fe Community College.

Duration of this project is September 1, 2005, through August 31, 2006.

Operating budget impact: Funds from existing college budget

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.8

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North Central Florida Educational Talent Search Project -- Grant

409.1546, 04-05

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The purpose of this project is to provide educational services and information to 700 low-income/potential first-generation college students in grades 8-12 in order to encourage them to complete high school and enroll in postsecondary education. Santa Fe, Central Florida, and Lake City community colleges have developed a consortium for the purpose of implementing the project in concert with local school districts. Schools served in our district include Hawthorne Middle and High School, Newberry High School, and Bradford Middle and High School. This is year three of a five-year grant.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$297,422, with no matching funds from Santa Fe Community College.

Duration of this project is September 1, 2005, through August 31, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).



## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.9

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Mid-Florida College Reach-Out Consortium (College Reach Out Project) -- Grant

409.1547, 04-05

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The purpose of this project is to strengthen the educational motivation and preparation of economically and educationally disadvantaged students in grades 6-12. The project will provide a four-week summer college experience for eligible sixth, seventh, and eighth graders. Additionally, ninth graders will participate in a one-week residential component at the University of Florida. The project will also provide parent information sessions, an after school homework-tutoring club, orientation programs, career counseling, cultural field trips, student mentoring, and guest speakers. Santa Fe Community College participates in the consortium with the University of Florida and Central Florida Community College. Approximately 240 students will be served.

The amount of funds requested from the Florida Department of Education, Office of Equity and Access, is \$98,075, with an in-kind match of \$36,106 and a cash match of \$41,728 from Santa Fe Community College.

Duration of this project is September 1, 2005, through August 31, 2006.

Operating budget impact: Funds from existing college budget

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.10

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Adult Education and Family Literacy - Geographical Allocation (Third-year Extension) -- Grant  
409.1548, 04-05

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The purpose of this project is to prepare students for a successful transition to the workplace and/or further educational training. To prepare a student for a successful transition, the following services will be provided: SFCC Adult Education program orientation and intake; Adult Basic Education, GED, Computerized Placement Test (CPT) review, and Test of Adult Basic Education (TABE) classes; workplace readiness and basic computer skills classes; and further educational transition information and assistance. This project will enhance the existing partnership with the Boys and Girls Club of Alachua County by providing basic literacy and computer classes at their site. Approximately 500 students will be served by this project.

The amount of funds requested from the Florida Department of Education, Division of Workforce Development, is \$103,274, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.11

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Adult Education and Family Literacy - English Literacy and Civics Education -- Grant

409.1549, 04-05

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The purpose of this project is to assist adults who are limited in English proficiency and/or who do not have a secondary school diploma become literate and obtain the knowledge and skills necessary for employment, self-sufficiency, and full partnership in their children's education. An additional focus of this project is to provide an integrated program of services that incorporates English literacy and civics education while preparing participants for their GED, further educational training, and/or employment. This project will serve approximately 100 participants.

The amount of funds requested from the Florida Department of Education, Division of Workforce Development, \$59,245, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.12

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Adult Education and Family Literacy - Comprehensive Family Literacy Services -- Grant  
409.1550, 04-05

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The purpose of this project is to assist adults in completing a GED and/or to increase their literacy skills. This will improve their opportunities for employability and/or postsecondary training and assist them in becoming full partners in the education of the dependent children under their care. The planned activities will include classroom sessions, discussion groups, educational workshops, and parent and children together time to explore and experiment with new ways of interacting within families. The program will serve approximately 100 students and their children.

The amount of funds requested from the Florida Department of Education, Division of Workforce Development, is \$75,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.13

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Adults with Disabilities - Adult Education -- Grant

409.1551, 04-05

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The purpose of this project is to provide literacy instruction, independent living skills training, and pre-vocational training for adults with disabilities in order to improve their quality of life and facilitate their long-term goals toward self-sufficiency. This program will service approximately 50 students.

The amount of funds requested from the Florida Department of Education, Division of Vocational Rehabilitation, is \$82,978, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.14

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Community Technology Program (Continuation) -- Grant

409.1552, 04-05

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The purpose of this project is to provide adult basic literacy, family literacy, and computer training and access to adults while enhancing the use of existing computer labs in the east Gainesville community where many homes do not have computers. This project will create a partnership with the Boys and Girls Club of Alachua County/Rotary Southeast Unit, which is a computer "PowerUp" site, and the Eastside Community Center at Fred Cone Park. The SFCC Adult Education program will provide the following services for adults at these sites: assistance in improving literacy skills, obtaining a GED, and obtaining the knowledge and skills necessary for employment and self-sufficiency; assistance in becoming full partners in the educational development of their children; and assistance in obtaining computer technology skills and computer access. This project will serve approximately 100 participants.

The amount of funds requested from the Florida Department of Education, Division of Workforce Development, is \$50,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.15

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Displaced Homemakers: Focus on the Future -- Grant

409.1553, 04-05

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The purpose of this project is to provide services to women over 35 years of age who have lost financial support and have been unable to secure adequate employment in Alachua and surrounding counties. Services to be provided through a 92-hour class include personal growth and development, with emphasis on self esteem building; time and money management; communication skills; and career and vocational testing and skill building, which will include application preparation, resume writing, interview techniques, job search planning, and information and referral. This comprehensive program offers services designed to assist the individual toward independence and economic security. Approximately 150 individuals will be served. This is year three of a three-year project.

The amount of funds requested from the Florida Department of Education, Agency for Workforce Innovation, is \$125,000, with an in-kind match of \$13,676 and a cash match of \$17,574 from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: Cash match from existing college budget.

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.16

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Carl D. Perkins, Rural and Sparsely Populated Areas Career and Technical Education -- Grant  
409.1554, 04-05

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The purpose of this project is to more fully develop the academic, vocational, and technical skills of postsecondary rural students in Bradford County. Public awareness and equipment for high-skills/high-wages jobs and information technology will be emphasized. Strong secondary/postsecondary partnerships will assist in increasing the number of students taking a rigorous academic curriculum, increasing the high school graduation rate, increasing student choice among rigorous high school programs or acceleration to postsecondary education, reducing need for postsecondary remediation among recent high school graduates, and increasing the number of students participating in postsecondary programs directly from high school. Approximately 500 students will be served.

The amount of funds requested from the Florida Division of Workforce Development is \$24,579 with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).



## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.17

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Carl D. Perkins, Postsecondary Career and Technical Education Program, Section 132 -- Grant  
409.1555, 04-05

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The purpose of this project is to provide assistance for student attainment of challenging state-established academic, vocational, and technical skills proficiencies and attainment of a postsecondary degree or certificate. Retention in and completion of postsecondary education, advanced training, placement in military service or placement or retention in employment are emphasized. Another focus is student participation in and completion of vocational and technical education programs leading to nontraditional training and employment. Other special populations will also be served. The use of technology and contextual, integrated curriculum will be expanded. Approximately 3,500 students will be served.

The amount of funds requested from the Florida Division of Workforce Development is \$518,258 with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.18

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Carl D. Perkins, Tech Prep Education -- Grant

409.1556, 04-05

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The purpose of this project is to expand existing Tech Prep programs and to research and develop new programs. Emphasis will be on curriculum, which will prepare students for employment in rapidly changing technological fields. The integration of academic and vocational education will be a major focus.

Santa Fe Community College and schools in Alachua and Bradford counties are participating in a Tech Prep consortium, which will strengthen the links among these institutions in a systematic, comprehensive program. Students will benefit from planned, sequential programs of study, which integrate academic and technical education. Business and industry partners are encouraged to offer input and to provide cooperative and exploratory work experience and job placement for students who seek employment and/or plan to continue their education. Approximately 10,140 students benefit from this project.

The amount of funds requested from the Florida Division of Workforce Development is \$200,809, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.19

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Contract Staff (Faculty)

402.666, 04-05

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### Appointment

#### Full Time

Christine Sulander <i>M.A., University of Florida</i>	Assistant Professor, Adult Education
Brandy Williams <i>M.S., University of Tennessee</i>	Interim Assistant Professor, Psychology
Elizabeth Williams <i>Ph.D., University of Florida</i>	Interim Assistant Professor, Political Science

#### Part Time

Martyn Baker	Russell Johnson	Deborah Nicholson
Scott Balcerzak	Karen Jones	Josue Ostolaza
Kevin Barents	Carmen King	Audrey Pamphile
Alexandra Braddy	Kevin Krahn	Darin Patterson
Nancy Brannen	Jennifer Le Zotte	Voara Randrianasolo
Kristen Cartwright	Robert Lynn	Dale Rimkunas
Abioye Fayiga	Louis Mallory	Daniel Russo
Patsy Frenchman	William Meeker	Deborah Sanchez
Jamie Hill	Michael Melf	Kimberly Standifer
James Hammond	Janis Mena	Paul Stephan
Margaret Howell	Michael Moore	Deborah Taube
William Hutchinson	Lonnie Mott	Margaret Tison
Berrie Johnson-Corley	Christy Nicholas	Janet Waldron
		Tiffany Weyel

### Reappointments

Carla Anderson	Assistant Professor, Nursing
Philip Bennett	Assistant Professor, Chemistry
Susan Beverung	Assistant Professor, Nursing
Timothy Buchner	Assistant Professor, Information Technology Education
Elaine Casquarelli	Assistant Professor, Student Development Instruction
Brandi Cooke	Assistant Professor, Mathematics
Rebecca Craig	Assistant Professor, Dental Programs
Aharon Dagan	Assistant Professor, Mathematics
Daleen Diedericks	Assistant Professor, Nursing
Alexis Dirienzo	Assistant Professor, Academic Foundations
Elizabeth Engel	Assistant Professor, Librarian
John Feiber	Assistant Professor, English

James Flanagan	Assistant Professor, EMS and Fire Science
Brian Fox	Assistant Professor, Office Systems Technology
Vilma Fuentes	Assistant Professor, Social and Behavioral Sciences
Charmaine Godwin	Assistant Professor, Dental Programs
Beatriz Gonzalez	Assistant Professor, Biology
Kelly Gridley	Assistant Professor, Biotechnology Programs
Denise Guerin	Assistant Professor, Biology
Randolph Handel	Assistant Professor, English
Jane Hatker	Assistant Professor, Nursing
Michael Hodge	Assistant Professor, Mathematics
Brett Holbrook	Assistant Professor, Mathematics
Heather Holley	Assistant Professor, Mathematics
Audrey Holt	Assistant Professor, English
Erik Hushelpeck	Assistant Professor, Cardiovascular Technology
Gerald Johnston	Assistant Professor, Biology
Patricia Kunkel	Assistant Professor, Academic Foundations
Sherry Lindsay	Assistant Professor, Nursing Programs
David Manning	Assistant Professor, Sociology
John Marks	Assistant Professor, SAT/ITE
Rebecca McKee	Assistant Professor, Humanities
Gregory Mead	Assistant Professor, Natural Sciences
Dawn Miller	Assistant Professor, Nursing
Karen Milnor	Assistant Professor, Mathematics
Vertigo Moody	Assistant Professor, Natural Sciences
Rhonda Morris	Assistant Professor, English
Daniel Nail	Assistant Professor, High School Dual Enrollment
Angel Nieves	Assistant Professor, Mathematics
Brittany Patterson	Assistant Professor, EMS
Susan Reed	Assistant Professor, Diagnostic Medical Sonography
Rita Revak-Lutz	Assistant Professor, Nursing
Farzan Riazati	Assistant Professor, Mathematics
Nancy Richards	Assistant Professor, Nursing
Maria Rinehart	Assistant Professor, Academic Foundations
Serafin Roldan	Assistant Professor, Librarian
Laurel Severino	Assistant Professor, Academic Foundations
Marc Shahboz	Assistant Professor, Graphic Design
Charles Stephenson	Assistant Professor, Business Administration
Christine Sulander	Assistant Professor, Adult Education
Marcia Swope	Assistant Professor, Academic Foundations
Richard Tarbox	Assistant Professor, Librarian
Samia Williams	Assistant Professor, Sciences for Health Programs
Bryan Wuthrich	Assistant Professor, Social and Behavioral Sciences
Laura Younts	Assistant Professor, Mathematics

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.20

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Contract Staff (Administrative and Professional)

411.266, 04-05

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The individuals listed below are being recommended for appointment for the 2005-2006 year, or a portion of the year, and/or a portion of the year 2004-2005, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<b><u>Technical/Professional</u></b>	
<b><u>Full Time</u></b>	
<u>Appointment</u>	
Afsheen Akbar <i>B.S., University of Florida</i>	Academic Support Specialist, Academic Foundations
Patrick Breslin <i>M.A., University of Central Florida</i>	Career Resource Senior Specialist

Promotion

Kathryn Gordon	Continuing Education Specialist, Center for Business
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**Part Time**

* Sasha Abreu	Adult Education Specialist
Carol Barber	Professional Designer Specialist
Courtney Chambers	Math Lab Specialist
* Jannette Cowart	Center for Excellence Specialist
* Sarah Guterman	Health Sciences Specialist
Kay Lane	Test Proctor Specialist
Maja Lindgren	Designer Specialist
* Deatra Spratling	Center for Excellence Specialist
* Valinda Taylor	Center for Excellence Specialist
Wendy Toure	Downtown Lab Specialist
* Reba Williams	Center for Excellence Specialist
* Claudia Woulard	Center for Excellence Specialist
* Quantavious Woulard	Center for Excellence Specialist

\* Grant funded

^ Student Leadership and Activities funded

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 3.4 (408.1497).

## CONSENT

District Board of Trustees  
June 21, 2005

Agenda Item: 3.21

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Community and Continuing Workforce Education Contract Staff

404.363, 04-05

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The individuals listed below are being recommended for appointment for 2004-2005, or a portion of the year, as stated in the individual employee's contract.

### Community Education

<u>Name</u>	<u>Position</u>
Sheila Baker	Sign Language
Judith Funk	Collage
Cady Garey	New Mom
Gloria Mayberry	Gardening
Monica Mulhern	Yoga
Sybille Murray	Horse Training
Evelyn Palm	Painting
Betty Reineke	One Stroke Painting
Halbert Smith	Italian
Joanna Vajda	Prenatal Yoga

### Board Action(s) Requested:

#### **Approval**

Action: Approved. See item 3.4 (408.1497).

**CONSENT**

**District Board of Trustees  
June 21, 2005**

**Agenda Item: 3.22**

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Career Service Staff

403.437, 04-05

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The individual listed below is being recommended for promotion.

Name

Position

Susan Kulmacz

Staff Assistant, Child Development Programs

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 3.4 (408.1497).

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Project Report and Action Request - Health Sciences Addition, Approval of Phase III Drawings  
412.983, 04-05

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Project Description:

The demand for health related professionals, both locally and nationally, has exceeded the supply for many years now. Program growth at Santa Fe in many areas has caused severe overcrowding in both classroom and lab space. This project will add 45,240 gross square feet of new space as an addition to the current Health Science building on the Northwest Campus.

Architect/engineer	Flad & Associates, Gainesville, Florida
Construction manager/contractor	PPI Construction Management, Gainesville, Florida
Uniform building code inspector	In-House
Project budget	\$7,668,904
Source of funds	PECO

Project Status:

Working from an accelerated schedule, in order to start construction in August of 2005, college staff has received and reviewed phase III drawings for this project and is asking the board for approval as well.

**Board Action(s) Requested:**

**Approval of phase III drawings**

Discussion: Mr. Terry Flake, Facilities Planner, reviewed item 4.1. Under item 4.2, President Sasser commented that there was a decrease of 17.5% in number of items needing attention at the college. He also noted that most of these items have been corrected through routine maintenance.

Action: Motion to approve items 4.1 and 4.2: Brashear  
Second: Mallini  
Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.



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Annual Safety Inspection Report

412.984, 04-05

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Florida Statutes and Florida Department of Education rules require that each community college board of trustees provide for periodic inspection of its physical plant at least once a year to determine compliance with sanitation, casualty, and fire safety standards. This inspection report was conducted in April 2005 and prepared by Mr. Piper Walton with the Florida Community Colleges Risk Management Consortium in conjunction with certified college staff.

This year saw a decrease of approximately 17.5% in the number of items needing attention by the college. Most of these items have been corrected through routine maintenance. The remainder of the items will be rectified as part of our regularly scheduled preventative maintenance program.

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 4.1 (412.983).

**DELETED**

**District Board of Trustees  
June 21, 2005**

**Agenda Item: 5.1**

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Amended Rule 2.4: College Senate Shared Governance

410.377, 04-05

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The revisions to this rule were requested by the College Senate and include updating the duties and authority of the Senate. The proposed changes, which emphasize shared governance, will encourage further participation by the Senate in initiatives and changes to policies that affect a number of Senate constituencies.

**Board Action(s) Requested:**

**Approval**

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Amended Rule 2.8: Prohibition Against Discrimination and Harassment

410.378, 04-05

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The proposed revisions to the first paragraph of this rule were initiated by the Florida Department of Education K-20 Office of Equity and Access during its annual equity review. Specifically, the college was requested to clarify that the rule applies to third parties, applicants for admission, applicants for employment, and the general public as well as to employees, volunteers, and students. We also clarified that the college prohibits discrimination in educational programs, services, and activities, and in employment programs, policies, and practices.

The additional proposed changes to the rule were recommended by the College Senate in conjunction with suggestions from Human Resources and the college's General Counsel. The sections containing examples of discrimination and explanations of harassment (non-sexual) were added.

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve items 5.2 and 5.3: Mallini

Second: McRae

Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

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Amended Rule 7.11: Fees

410.379, 04-05

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The amendment to Rule 7.11 is presented for approval, subject to final action by the Governor. The fees will be effective with the beginning of fall term registration.

For all courses, the total tuition increase is approximately 5%. The increase for a full-time student per year is:

Credit (36 semester hours)	\$174.60
PSAV - Adult Vocational (900 contact hours)	\$ 72.00
Adult Basic Education (900 contact hours)	\$ 36.00

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 5.2 (410.378).

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Report of Purchases for May 2005

202.527, 04-05

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Below are the total amounts and a summary of purchases for the month of May 2005.

Purchasing	\$1,058,752.54
Risk Management Consortium	0.00
Library	<u>0.00</u>
<b>Total</b>	<b><u>\$1,058,752.54</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y06403 (Fund 1)	\$88,400.00	Exempt	Dell Marketing	Client Management Software Information Technology
Y06600 (Fund 7)	\$48,193.24	Contract	OEC Business Interiors	Classroom Seating Student/Faculty Area Improvements

Purchases over \$25,000 Amount: \$136,593.24

Purchases \$0 - \$25,000

Number of purchase orders: 792 Amount: \$854,144.33  
Number of contracts awarded by the Board of Trustees: 5 Amount: \$ 68,014.97

**Board Action(s) Requested:**

**Approval of report**

Discussion: President Sasser requested that item 6.5 be approved today and that a workshop to further discuss short-term loan and collection procedures at the college be held prior to the July 19 board meeting. He stated that these loans are an important part of the financial aid system and thanked Ms. Rochelle Prince, Dr. Portia Taylor, and Mr. Steve Fisher for their work on the procedures. Ms. Rochelle Prince, Chief Financial Officer, reviewed items 6.1 through 6.9 individually.

Action: Motion to approve items 6.1 through 6.9: McRae  
Second: Mallini  
Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

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Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of May 27, 2005 201.583, 04-05

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The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of May 27, 2005.

The following summary provides a comparison of actual revenues and expenditures for 2004-2005 vs. 2003-2004.

	<b>2004-2005</b>		<b>2003-2004</b>	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	54,650,587	94.58	51,878,837	95.55
Expenditures	48,407,384	80.22	45,386,830	82.44

**Board Action(s) Requested:**

**Approval of report**

Action: Approved. See item 6.1 (202.527).

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Warrants Issued for May 2005

208.422, 04-05

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In accordance with State Board of Education Rule 6A-14.073(5), a listing of all checks issued from May 1 through May 31, 2005, is available at this meeting for the board's information. The amount disbursed for the month was \$8,466,051.81.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	397973 - 402572
Payroll	598601 - 599204

Electronic Transfers

9629 - 12022

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 6.1 (202.527).

Colonel Harry M. Hatcher, Jr., Property Survey 05-10

200.688, 04-05

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met by email to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Worn-Out Equipment with Salvageable Parts	4	\$ 7,181.30	0	\$ 0.00	\$ 0.00	\$0.00
Worn-Out Equipment with No Salvageable Parts	2	\$ 2,598.85	0	\$ 0.00	\$ 0.00	\$0.00
Surplus Property	26	\$ 59,645.22	2	\$21,781.00	\$21,781.00	\$0.00
Trade-Ins	7	\$ 11,529.00	0	\$ 0.00	\$ 0.00	\$0.00
Transfers	22	\$ 30,623.34	1	\$16,500.00	\$16,500.00	\$0.00
<b>TOTAL</b>	<b><u>61</u></b>	<b><u>\$111,577.71</u></b>	<b><u>3</u></b>	<b><u>\$38,281.00</u></b>	<b><u>\$38,281.00</u></b>	<b><u>\$0.00</u></b>

**Notes**

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.



Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Trade-Ins are items that have been traded in on new equipment.

Transfers are those items being transferred to the institution shown. These institutions are always non-profit entities.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

**Board Action(s) Requested:**

**Approval of survey**

Action: Approved. See item 6.1 (202.527).

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Permission to Write Off Uncollectible Accounts

200.689, 04-05

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The college requests permission to write off the accounts listed below as uncollectible. All of these accounts are at least one year past due and the students' records will continue to be flagged, which will stop registration and other activity until the amount is repaid.

Returned Checks	\$ 5,186.85
Short-Term Loans	
Regular	\$ 16,276.72
Tuition	23,609.81
Accounts Receivable	
Title IV	\$103,872.96
Little School	9,969.45
Bookstore	952.42
Financial Aid Repayments	18,430.41
Tuition Fees	
Financial Aid Deferment	\$ 91,059.13
Veterans Deferment	42,865.23
Miscellaneous	1,513.35
<b>Total</b>	<b><u>\$313,736.33</u></b>

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 6.1 (202.527).

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Approval of 2005-2006 Operating Budget, Current Unrestricted (Fund 1)

201.584, 04-05

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The college Operating Budget has been presented and reviewed by the board at the annual budget workshop.

**Board Action(s) Requested:**

**Approval of 2005-2006 Operating Budget**

Action: Approved. See item 6.1 (202.527).

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Approval of 2005-2006 Unexpended Plant Fund Budget (Fund 7)

201.585, 04-05

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Following the close of accounting records for fiscal year 2004-2005, the Fund 7 budget can be prepared. That budget will be presented for board approval at its September 2005 meeting. In the meantime, board approval is requested to expend from the Unexpended Plant Fund beginning July 1, 2005, as follows:

- Projects approved in the 2004-2005 budget to the extent of balances carried forward, including interest earnings through June 30, 2005, at June 30
- Projects for which PECO (Public Education Capital Outlay) funds were appropriated by the 2005 Florida legislature, i.e.

General maintenance	\$ 594,348
Nursing/Health Sciences building	\$7,372,579
General renovation/remodel, building B, drainage, panels, HVAC, utility systems, and roofs	\$1,966,220

**Board Action(s) Requested:**

**Approval**

Action: Approved. See item 6.1 (202.527).

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Addendum to Agreement with Barnes & Noble College Bookstores, Inc.

209.115, 04-05

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In response to student surveys, the college changed its marketing strategy for the café located in the library. The college, through a contract with Barnes & Noble College Bookstores, Inc. began offering Starbucks brand coffee products and renovated the existing café space to provide an atmosphere common in Starbucks cafes. The amendment to the Barnes & Noble contract to add the operation of the café was signed by the board chair, Dr. Bessie Jackson, on September 2, 2004. The term of the contract is August 1, 2004, through July 31, 2005, with the option to extend for two additional years.

The college would like to exercise the option to extend our agreement for the operation of the café by Barnes & Noble College Bookstores, Inc. to cover the period August 1, 2005, through July 31, 2006. In addition, we would like to exercise our option for the additional one-year extension period from August 1, 2006, through July 31, 2007, provided the contractor's performance is satisfactory. The master contract stipulates that either party shall have the right to terminate this agreement with or without cause upon 120 days' advance written notice to the other party to this agreement.

**Board Action(s) Requested:**

**Approval to renew current contract for two years**

Action: Approved. See item 6.1 (202.527).

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Addendum to Food and Vending Service Agreement with Compass Group USA - Athletic Meal Plan  
209.116, 04-05

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Permission is requested to amend the food and vending services agreement with Compass Group USA to provide meals for the Athlete's Scholarship Enhancement Meal Plan for student athletes.

The term of the addendum is August 23, 2005, through April 22, 2006 (fall 2005 and spring 2006 academic terms).

**Board Action(s) Requested:**

**Approval of contract addendum**

Action: Approved. See item 6.1 (202.527).

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2005-2006 Salary Schedule

405.96, 04-05

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The proposed 2005-2006 salary schedule is submitted for review and approval by the board. The Santa Fe Community College salary schedule is established annually. The president recommends this schedule to the District Board of Trustees at the June board meeting, and once adopted, it becomes the sole instrument used in determining employee compensation.

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve: Womack

Second: Brashear

Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

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Educational Equity Report for 2004-2005

400.477, 04-05

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The Educational Equity Act Report for 2004-2005 documents the college's progress in attaining equity in the following areas: analysis of A.A. degree program completion rates, student enrollments and completions, accountability in institutional employment, reviews of local One Florida Initiatives, and diversity and gender equity in the college's athletic programs. If approved by the board, the 2004-05 Equity Report can be found online.

**Board Action(s) Requested:**

**Approval**

Discussion: President Sasser noted that the Educational Equity Act Report for 2004-2005 was presented to the board at the workshop and recommended its approval by the board. Trustee McRae questioned the efficacy of the federal government setting national standards to apply to local colleges. Dr. Grunder replied that the U.S. Department of Education would revise the report this academic year with input from representatives from community colleges across the state. This would help to ensure that standards would be applicable to local entities and be in compliance with the federal guidelines. President Sasser commented that this report and what it stands for are important to the College to meet equity requirements in all departments. He noted that this was a top priority and appreciated the efforts that the College has made to be equitable.

Action: Motion to approve: Womack

Second: Mallini

Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.



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Certification of Endowment Corporation Activity

400.474, 04-05

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In compliance with Florida Statute 1004.70(6), on July 1 of each year, the board is asked to certify to the State Board of Community Colleges that the Santa Fe Community College Endowment Corporation is operating in a manner consistent with the goals of the college.

**Board Action(s) Requested:**

**Approval and certification of Endowment Corporation activity**

Discussion: Mr. Harvey Sharron, Vice President for Development, stated that the Endowment Corporation was in compliance with all three items.

Action: Motion to approve items 8.2 through 8.4: Womack

Second: Mallini

Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

**District Board of Trustees  
June 21, 2005**

**Agenda Item: 8.3**

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Acceptance of Santa Fe Community College Endowment Corporation, Inc. Independent Auditors' Reports 400.475, 04-05

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Attached is the Financial Statements and Independent Auditors' Reports dated December 31, 2004, for the Endowment Corporation.

**Board Action(s) Requested:**

**Approval of Endowment Corporation, Inc. auditors' report**

Action: Approved. See item 8.2 (400.474).

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Certification of IRS Form 990 for the Santa Fe Community College Endowment Corporation

400.476, 04-05

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In compliance with Florida Statute 1004.70(5), on July 1 of each year, the board is asked to certify to the State Board of Community Colleges that Santa Fe Community College Endowment Corporation has completed the appropriate IRS forms. The form submitted for certification is the federal IRS Return of Organization Exempt From Income Tax form (Form 990).

**Board Action(s) Requested:**

**Approval and certification of the Endowment Corporation Form 990**

Action: Approved. See item 8.2 (400.474).

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Advisory Committee Appointments for: 417.68, 04-05  
Automotive Technology  
Cardiovascular Technology  
Computer Information Technology  
Computer Programming and Analysis  
Dental Programs  
Emergency Medical Services  
Graphic Design Technology  
Networking Service Technology

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The advisory committee appointments are being recommended to the board effective July 1, 2005, through June 30, 2007. All individuals have been contacted and have agreed to serve for the two-year period.

**Automotive Technology**

New

Mr. Tom Devine, Saturn, Gainesville  
Ms. Rene' Morris, Palm Chrysler, Gainesville  
Mr. Shawn Sadler, Gainesville Ford, Gainesville

Renew

Mr. Dave Mays, Dave Mays Auto, Gainesville  
Mr. Ken Creel, AERSI, Gainesville  
Ms. Fran Ricardo, Gainesville  
Mr. Frank McGeown, Star Imports, Gainesville  
Mr. Chester Cowart, Wade Raulerson, Gainesville  
Mr. Larry Noegel, Noegel Auto Sales, Starke  
Mr. Phil Snyder, Williston  
Mr. Chris Vought, All Pro Imports, Gainesville  
Mr. Steve Brotherton, Continental Imports – Gainesville  
Mr. Eddie Mays, Prestige Lincoln Mercury, Gainesville  
Mr. Steve Tillman, Brasington Cadillac, Gainesville

**Cardiovascular Technology**

New

Dr. Mark Barrow, North Florida Imaging, Gainesville

Renew

Ms. Sharon Chapman, Shands at UF, Gainesville  
Ms. Sandra Daughtry, NFRMC, Gainesville  
Mr. Jeff Farrar, Shands at UF, Gainesville  
Dr. Edward Geiser, UF Health Science Center, Gainesville  
Mr. Brad Green, Shands at UF, Starke  
Dr. Eloise Harman, Shands at UF, Gainesville  
Ms. Donna Hendeles, VA, Gainesville

Mr. Ken Judkins, Munroe Regional Medical Center, Ocala  
Ms. Lori McCormick, Shands at AGH, Gainesville  
Ms. Lila Oehmig, North Florida Imaging, Gainesville  
Ms. Carla Schmidt, Cardiac Cath Lab, Gainesville  
Mr. Todd Smith, Mayo Clinic, Jacksonville  
Ms. Rita Squires, North Florida Regional Medical Center, Gainesville  
Mr. Danny Stevenson, Shands at AGH, Gainesville  
Mr. Michael Wehrli, Lake City Medical Center, Lake City  
Mr. Jeffrey Wright, North Florida Regional Medical Center, Gainesville

### **Computer Information Technology**

#### **New**

Mr. Ron Van Aken, Barr Systems, Gainesville  
Mr. George Arola, Gainesville Regional Utilities, Gainesville  
Mr. Alexander Logan, Atlantic.net, Gainesville  
Mr. Larry Gleim, Gleim Publications, Gainesville

#### **Renew**

Mr. Harry Kegelmann, Florida Digital Turnpike, Gainesville  
Mr. Mike Girard, Nationwide Insurance, Gainesville  
Ms. Alison Widmer, Shands, Gainesville

### **Computer Programming and Analysis**

#### **New**

Mr. Phil Dodds, JenMar International, Alachua

#### **Renew**

Mr. Jeff Lyons, Mind Solve Tech, Gainesville  
Ms. Marcia Greensburg, Alachua County Information Services, Gainesville  
Mr. Cedric Faulkner, Barr Systems, Gainesville  
Mr. George Arola, Gainesville Regional Medical Center, Gainesville  
Mr. Steve Ware, UF NERDC, Gainesville

### **Dental Programs**

#### **New**

Ms. Mignon Farmer, Dental Assistant, Lake City  
Ms. Summer Harris, Dental Assistant, Gainesville  
Ms. Yvette Godet, DMD, Gainesville  
Ms. Rui Juan Shi, Dental Hygiene, Gainesville  
Mr. William Marchese, DMD, Starke

#### **Renew**

Mr. Samuel Low, UF College of Dentistry, Gainesville  
Dr. Brian Decker, Gainesville  
Dr. Tim Garvey, Gainesville

Ms. Sharon Cooper, Dental Hygiene, Gainesville  
Ms. Laura Guyer, Alachua

### **Emergency Medical Services**

#### **New**

Ms. Carla Edwards, Alachua County Health Department, Gainesville  
Mr. Mike Essex, Florida State Fire College, Ocala  
Mr. Tim Hayes, Gainesville Fire Rescue, Gainesville  
Mr. Michael Heeder, Gainesville Fire Rescue, Gainesville  
Ms. Christine Holland, Shands, Gainesville  
Mr. William Northcut, Gainesville Fire Rescue, Gainesville  
Mr. Andy White, Alachua County Health Department, Gainesville  
Ms. Gayla Willms, North Florida Regional Medical Center, Gainesville  
Mr. Richard Willis, Alachua County Health Department, Gainesville

#### **Renew**

Ms. Barbara Benken, Shands, Gainesville  
Mr. Cliff Chapman, Alachua County Fire Rescue, Gainesville  
Ms. Paula Davis, Shands, Gainesville  
Dr. Peter Gianas, SFCC EMS, Gainesville  
Mr. Nelson Green, Bradford County EMS, Starke  
Mr. Daniel Griffin, Alachua County And & Rescue, Gainesville  
Ms. Beth Hardee, Alachua County Fire Rescue, Gainesville  
Mr. Dwayne Hardee, Alachua County Fire Rescue, Gainesville  
Mr. Jim Howard, ShandsCair, Gainesville  
Ms. Barbara Klingensmith, Florida State Fire College, Ocala  
Mr. Will May, Alachua County Fire Rescue, Gainesville  
Ms. Bill McCea, Gainesville Fire Rescue, Gainesville  
Mr. Donnie Sessions, Gainesville Fire Rescue, Gainesville  
Ms. Pamela Thornton, North Florida Regional Medical Center, Gainesville

### **Graphic Design Technology**

#### **New**

Ms. Nita Chester, ADBIZ, Gainesville

#### **Renew**

Mr. Eric Jewel, Magic 101.3 FM, Gainesville  
Mr. Rick Nesbit, Southern Press, Gainesville  
Mr. Buster O'Connor, Eye4, Inc., Gainesville  
Mr. Steve Shepherd, Southern Press, Gainesville

### **Networking Service Technology**

#### **New**

Mr. Russ Poole, Northeast Regional Data Center, Gainesville  
Mr. David McKinney, UF, Gainesville  
Mr. Steve Kozahoff, Shands, High Springs  
Ms. Jean Clark, Gainesville Regional Medical Center, Gainesville

Renew

Mr. Dan Miller, Northeast Regional Data Center, Gainesville

Mr. Jim Moffett, School Board of Alachua County, Gainesville

Mr. Duane Neubauer, Hunter Marine, Gainesville

Mr. George MacKay, CPAmerica International, Inc., Alachua

Mr. Chris Meyers, James Moore, Gainesville

Mr. Virgilio Vensamoye, Alachua County Information Services, Gainesville

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve: Womack

Second: McRae

Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.

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Lease Agreement with the Santa Fe Community College Endowment Corporation for the Watson Center, Keystone Heights 408.1499, 04-05

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Attached is the 40-year rolling lease agreement for the Watson Center in Keystone Heights, Florida, commencing January 4, 2005. The college will lease the center from the Endowment Corporation for \$1 per year. Unless terminated, the lease will automatically renew for one-year increments on each commencement anniversary.

**Board Action(s) Requested:**

**Approval**

Action: Motion to approve items 9.1 through 9.5: Womack  
Second: Brashear  
Vote: Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Womack - yes.



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Natural Bridges to the Baccalaureate -- Grant

409.1557, 04-05

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The purpose of this project is to increase the number of under-represented minority students who complete their community college education in science and who transfer to and complete their education at a four-year institution in biomedical sciences. The Bridges program will provide 12 students with academic, social and financial support for three years to ensure their continued pursuit of their educational and career goals. Academic competitiveness of Bridges students will be improved by strengthening the natural sciences course curricula by creating a research-focused learning environment at SFCC during the freshman and sophomore years for participating students. This project is in partnership with the University of Florida. This is year one of a three-year grant.

The amount of funds requested from the National Institute of General Medical Sciences and National Institutes of Health is \$211,755, with no matching funds from Santa Fe Community College.

Duration of this project is January 1, 2006, through December 31, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 9.1 (408.1499).

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Alachua/Bradford One Stop Career Centers Joint Venture -- Grant

409.1558, 04-05

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The purpose of this project is to provide a comprehensive, coordinated workforce development program for youth and adults through a One Stop Career Center system to meet the needs of area businesses and job seekers. Employer services, job matching, case management, pre-employment activities, and vocational training opportunities will be provided for approximately 20,000 area residents and employers. Sub-recipient agreements to deliver specific services for this project will be developed with the Gainesville Area Chamber of Commerce, North Florida Regional Chamber of Commerce, Florida Institute for Workforce Innovation, Communities in Schools of Bradford County, and The Dignity Project. Santa Fe Community College will serve as the lead entity for this project.

The amount of funds requested from the Alachua/Bradford Regional Workforce Board is \$2,362,182, with a cash match of \$120,000 from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: Cash match from existing college budget

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 9.1 (408.1499).

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Physics Teaching Resource Agents Rural Initiative -- Grant

409.1559, 04-05

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The purpose of this project is to serve as a Rural Regional Center (RRC) site for the training of local rural science teachers in conjunction with the American Association of Physics Teachers/Physics Teaching Resource Agents (AAPT/PTRA). A series of one-week workshops will be held during the summer for a minimum of three consecutive years with a two one-day "follow up" session held in the fall and the spring following the summer training. As the host institution, SFCC will provide support for the PTRAs training. AAPT/PTRA will work with the RRC to establish the workshop program and will provide the workshop leaders. Approximately 20-25 rural teachers are expected to attend each year. This is year one of a three-year project.

The amount of funds requested the American Association of Physics Teachers is \$21,425, with no matching funds from Santa Fe Community College.

Duration of this project is June 22, 2005, through June 21, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 9.1 (408.1499).

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Cox Cable Video Equipment -- Grant

409.1560, 04-05

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The purpose of this project is to purchase video equipment to provide continuous programming to Cox Cable Channel 6.

The amount of funds requested from Cox Communications, through the City of Gainesville, is \$25,120, with no matching funds from Santa Fe Community College.

Duration of this project is June 1, 2005, through June 21, 2006.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

Action: Approved. See item 9.1 (408.1499).