

**The District Board of Trustees
Santa Fe Community College, Florida
Agenda for Board Meeting of February 15, 2005, at 4 p.m.
Wattenbarger Student Services Building Board Room**

Adoption of Agenda

Agenda Item: 1.1
418.434, 04-05

1. General Functions
 - 1.1 Adoption of Agenda for Meeting of February 15, 2005
 - 1.2 Approval of Board Meeting Minutes of January 18, 2005

2. Information Items
 - 2.1 President's Report
 - 2.2 Continuing Contract Candidates for 2005-2006

3. Consent Items
 - Personnel
 - 3.1 Contract Staff (Faculty)
 - 3.2 Contract Staff (Administrative and Professional)
 - 3.3 Community and Continuing Workforce Education Contract Staff
 - 3.4 Career Service Staff

 - Contracts, Grants
 - 3.5 Santa Fe Community College Spring Arts Festival -- Grant
 - 3.6 YES! Summer Youth Employment -- Grant

4. Facilities Items
 - 4.1 Permission to Advertise for Minor Projects Civil Engineering Services

5. Finance/Business Affairs Items
 - 5.1 Report of Purchases for January 2005
 - 5.2 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of January 31, 2005
 - 5.3 Warrants Issued for January 2005
 - 5.4 Report of Investments, Quarter Ending December 31, 2004
 - 5.5 Colonel Harry M. Hatcher, Jr., Property Survey 05-06
 - 5.6 Renewal of the Florida Community Colleges Risk Management Consortium Agreement for Professional/Technical Services

6. General Institutional Items
 - 6.1 Certification of Classes Not Taught in the Last Five Years
 - 6.2 Proposed Childcare Fee Increase for Little School
 - 6.3 Dr. Philip Benjamin Matching Grant Program for Community Colleges 2005-2006
7. Contracts/Grants
 - 7.1 Articulation Agreement with the University of Phoenix
 - 7.2 Standardized Tech Prep Articulation Agreement
 - 7.3 MetLife Foundation Initiative on Student Success -- Grant
8. Endowment Corporation Liaison Update
9. Board Members' Remarks
10. Citizen's Requests
11. Adjournment

Board Action(s) Requested:

Approval

Action: Motion to approve: Womack
Second: Mallini
Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes, Womack - yes.

Approval of Board Meeting Minutes of January 18, 2005

401.426, 04-05

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held January 18, 2005, are presented for approval.

Board Action(s) Requested:

Approval

Action: Motion to approve: Mallini

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes, Womack - yes.

President's Report

Information Item

President Sasser recognized Sue Harris, Career Service Chair; Marisa McLeod, College Senate Vice President; and Alan Razaei, Student Government Vice President. FACC Chapter President, Terry Thomas, was unable to attend today's meeting.

The president mentioned the upcoming FACC legislative trustee meeting in Tallahassee, February 23-24, and noted additional information would follow in his Friday Message.

Dr. Sasser reminded everyone that the college will be closed for spring break the week of February 28 through March 4.

The president commented that we have complimentary tickets for Friday night's Dance Theater Santa Fe performance at the Center for the Performing Arts.

The president noted that the up-coming Robertson Administration Building lobby art display will be the Spring Arts poster winner, John Moran. The show will be on display March 1-30 and the unveiling of the poster and reception will be held March 10 in the President's lobby, starting at 2:30 p.m.

Dr. Sasser noted that we are having a tree planting ceremony in honor of Denise White on March 11 at 10:30 a.m. The tree will be planted just east of the Robertson Administration building.

Trustees received the *Vitality Magazine*, Call of the Wild notification card, East Gainesville Initiative Newsletter, and the SFCC Fall Facts.

Continuing Contract Candidates for 2005-2006

402.660, 04-05
Information Item

Candidates for continuing contract are listed below. Files for these individuals are available for board members to review in the office of the division vice president. Recommendations for board action regarding continuing contract personnel will be presented at the March 22, 2005, board meeting.

It should be noted that the presentation of this list does not imply a recommendation for continuing contract.

2005-2006 Continuing Contract Candidates

Erin Amerman
Karl Eckberg
Ellen Hulslander
Wesley Lindberg
Robert Mitchell
Lauren Poe
Serafin Roldan-Santiago
Robin Rompre
^Bruce Tucker

^ Student Leadership and Activities funded

CONSENT

District Board of Trustees
February 15, 2005

Agenda Item: 3.1

Contract Staff (Faculty)

402.661, 04-05

The individuals listed below are being recommended for appointment for 2004-2005, or a portion of the year, as stated in each individual employee's contract.

Part Time

Guillermo Abaya	Betty Gibson	Jason Portmess
Phillip Achey	Daniel Harmeling	Joshua Priebe
Chad Adams	Mirian Hay-Roe	Michael Ramsey
Erika Aippersbach	Jason Hodge	Patrick Richie
Robert Anderson	Millard Holder	John Rollins
Sylvia Ashwell	Teri Jones	Kalman Rosenberg
Seema Bandyopadhyay	Cynthia Kachik	Melanie Sberna
Darlene Banks	Abu Khan	Ronald Selig
Robert Bartley	Leon Larson	Julie Shay
Ronald Blake	Steven Lewis	Robert Sims
Bonnie Bosier	Kristin Lomholt	Patsy Smittle
Suzanne Bosshardt	Charles Love	Philip Spann
Gary Boulware	Carla Linebarger	Eli Stav
George Braun	Robert MacDonald	Zachary Stepp
Yvonne Brinson	Tom Maida	Stephen Sussman
Eric Brown	Warren Marcoux	Christy Swilley
Michele Chalmers	Cynthia McCallum	Terry Thomas
Kerry Chancey	E. Scott Medley	James Tracy
William Compton	Princie Mikel	Darlene Visscher
John Deese	Cindy Moore	Melanie Walls
Antonio DiFranco	Eileen Monck	Judy Ward
Joanne Docherty-Goldstein	Olga Montenegro	Corey Warren
Barbara Drake	Karron Morrow	Jamey Weare
Paul Drummond	Tara Orłowski	Robert Wesley
Jennifer Duncan	Dejerianne Ostrow	Selena Wilmer
Michael Fender	Stephen Panella	Michael Yawn
Johnnie Folsom	Alex Pastos	Dawei Zhou
Melissa Fuller	Robert Pham	
John Getz Kelly	William Pokorny	

Board Action(s) Requested:

Approval

Action: Motion to approve consent items 3.1 through 3.6: Womack
Second: Brashear
Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes, Womack - yes.

CONSENT

District Board of Trustees
February 15, 2005

Agenda Item: 3.2

Contract Staff (Administrative and Professional)

411.262, 04-05

The individuals listed below being are recommended for appointment contract for the year 2004-2005, or a portion of the year, as stated in the individual employee's contract.

Name Position

Executive/Managerial

Lynn Henderson Coordinator of Davis Center
Ph.D., University of Michigan

Anne Kress Interim Vice President, Academic Affairs

Technical/Professional

John Fitchue Software Specialist, Information Technology Services
Returning from military leave

* Stuart Soto English Literacy and Civics Specialist, Adult Education
B.S., Southern Oregon University

* Grant funded

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1.

CONSENT

District Board of Trustees
February 15, 2005

Agenda Item: 3.3

Community and Continuing Workforce Education Contract Staff

404.360, 04-05

The individuals listed below are recommended for appointment for 2004-2005, or a portion of the year, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<u>Community Education</u>	
Stephen Akridge	PC Fundamentals
Ann Aldrich	PC Fundamentals
Sandra Angelou	Yoga
Randall Arthur	Greek
James Atyeo	Photography
Daniel Barker	Jewelry Casting
Frank Barnswell	GRE Math
Shenna Benarte	Yoga
Gary Bone	Clay
Elinore Bowman	Stenciling
Lawrence Caldara	Home Repair
Paul Campbell	Tai Chi
Ernest Campbell	Tai Chi
Lawrence Christian	Investing
Kathleen Ciotola	Newspaper Writing
Rosemary Copeland	Quilting
Eric Corley	Credit Counseling
Christopher Curry	Landscaping
Victoria Derr	Knitting
Stephen Dixon	Golf
Deitrich Dohrmann	Jewelry
Scott Dombek	Golf
Maruja Duenas	Spanish
Kristine Dunn	Computer Skills
Lamia Elachchabi	French
Brian Fox	Computers for Seniors
Janice Gelatt	Calligraphy
Charles Gold	Racquetball
Edna Gomez	Computer Skills
Melinda Gros	Golf
James Hearne	Bridge
Alan Heck	Scuba Diving
Marc Henri	Fundamentals of Cooking
Natalie Hill	Accounting
Sarah Hinds	Glass Blowing
Elizabeth Hodges	Painting
Thomas Ivinis	Automotive Repair
Monika Kaczmarek	English-as-a-Second-Language

<u>Name</u>	<u>Position</u>
Continuing Workforce Education, continued	
Joan Campbell	Child Development
Peggy Cogar	CPR
Tamela Craig	Child Development
Heather Doles	Child Development
Jon Duff	CPR
Lois Ellis	Nursing
Heather Faison	Child Development
Earl Ference	Insurance
Edna Gomez	Computer Skills
Corinne Greenberg	Child Development
James Griswold	Nursing
William Harmon	Child Development
Douglas Henson	Insurance
Diane James	CPR
Ronald Lewis	CPR
Michelle Lucas	Web Authoring
Andrea Lybrand	Child Development
Dawn Miller	Nursing
Rayne Morency	Child Development
Kimberly Oliver	Business
Mary Oliver-Marney	Child Development
Raul Perez	Machine Shop
Toni Phillips	Nursing
Susan Robertson	Quickbooks
Sue Rocher	MS Office
Kenneth Seebeck	MS Access
Mary Short	Business
Allen Siorek	APR
Debbie Sirota	Medical Terminology
Jennifer Smith	CPR
Sean Smith	CPR
LaShone Surrency	Child Development
Jonathan Taylor	Insurance
Dan Tilton	CPR
Dina Vouis	Child Development
Julie Whitney	Nursing
Terrasa Wood	CPR
Linda Yonutas	Nursing

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1.

CONSENT

District Board of Trustees
February 15, 2005

Agenda Item: 3.4

Career Service Staff

403.433, 04-05

The individuals listed below are being recommended for appointment.

<u>Name</u>	<u>Position</u>
Paula Gainey	Health Information Management Assistant, Business Programs
Maud Jones	Custodian, Facilities Services
Susan Kincaid	Senior Cashier, Office for Finance
* Susan Kulmacz	Child Development Support Specialist 2, Child Development Program
Karen Lake	Administrative Assistant 1, Watson Center
Melanie Mullins	Financial Aid Support Specialist 1, Financial Aid Office
Daniela Puig	IMET Support Specialist, Information Management
* Benjamin Thomas	Support Specialist 2, Title III Program
* Grant funded	

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1.

CONSENT

District Board of Trustees
February 15, 2005

Agenda Item: 3.5

Santa Fe Community College Spring Arts Festival -- Grant

409.1528, 04-05

The purpose of this project is to request in-kind services from the City of Gainesville for the 2006 SFCC Spring Arts Festival. The services requested include police security, maintenance and clean-up, traffic engineering, code enforcement, dumpsters, and the use of the city-owned Thomas Center. Approximately 130,000 area residents attend this festival annually. This is year two of a two-year grant.

The amount of funds requested from the City of Gainesville is \$14,575.

Duration of this project is April 1 and 2, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1.

CONSENT

District Board of Trustees
February 15, 2005

Agenda Item: 3.6

YES! Summer Youth Employment -- Grant

409.1529, 04-05

The purpose of this project is to increase the future employment opportunities of approximately 100 unemployed, disadvantaged, and at-risk youth in Alachua County by providing employability skills training and referring Gainesville youth to subsidized employment.

The amount of funds requested from the City of Gainesville and Alachua County Board of County Commissioners is \$63,000, with no matching funds from Santa Fe Community College.

Duration of this project is April 1, 2005, through October 30, 2005.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 3.1.

Permission to Advertise for Minor Projects Civil Engineering Services

412.979, 04-05

Project Description:

The college frequently requires civil engineering services for minor projects (under \$1,000,000). Pursuant to college Rule 6.15, there are clear procedures in place for the selection process. The selected firm(s) are retained on annual contract. Specific projects are negotiated individually under the terms established in the annual contract.

Project Status:

College staff is requesting permission to advertise, select, and negotiate a contract with civil engineering firm(s) for services to the college.

Board Action(s) Requested:

Approval to advertise, select, and negotiate a contract with firm(s) for civil engineering services

Discussion: Mr. Bill Reese, Associate Vice President, Facilities Services, reviewed facility item 4.1. Regarding the question from Trustee McRae, Mr. Reese responded that having multiple consultants to draw from would help satisfy the auditors' concerns if all of our work were given to one firm. He went on to say that different architectural and engineering firms also have differing areas of expertise. Mr. Reese added that it is always a good idea to have more than one architect or engineer to choose from for minor projects. Trustee Bradley asked where we are on the demolition of the Hafler house. Mr. Reese replied that it is scheduled to be demolished, but the quotes are dated and the college is in the process of updating them. He noted that he would bring an update at the March board meeting.

Action: Motion to approve: Mallini

Second: Womack

Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes, Womack - yes.

Report of Purchases for January 2005

202.523, 04-05

Below are the total amounts and a summary of purchases for the month of January 2005

Purchasing	\$595,617.42
Risk Management Consortium	50,000.00
Library	0.00
Total	<u>\$645,617.42</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item</u>	<u>Department</u>
Y03705 (Fund 1)	\$ 98,970.00	Contract	CDW Government, Inc.	Network Equipment	Information Technology
Y03719 (Fund 1)	\$ 34,224.00	Contract	Dell Marketing	McAfee Site License Renewal	Information Technology
Y03721 (Fund 7)	\$ 29,866.13	Contract	Five-T-co	Wall Panels Direct Purchase	Utilities Infrastructure Upgrade
<u>Risk Management Consortium</u>					
Y03678 (Fund 6)	\$ 50,000.00	Special	Mercer Human Resource Consulting	Health Program Support Services	Risk Management Consortium
	<u>\$213,060.13</u>				

Purchases \$0 - \$25,000.00

Number of purchase orders: 499

Amount: \$410,844.89

Number of contracts awarded by the Board of Trustees: 1

Amount: \$ 21,712.40

Board Action(s) Requested:

Approval of report

Discussion: Ms. Rochelle Prince, Associate Vice President for Finance, reviewed items 5.1-5.6 individually. Regarding item 5.6, Trustee Bradley asked if the college made a profit on this agreement. Ms. Prince responded no. It was more of a good will gesture; we have been the fiscal agent for the consortium for over fourteen years. She also stated that we have a great working relationship with the consortium and this was a wonderful opportunity to provide this service for all the community colleges.

Action: Motion to approve finance items 5.1 through 5.6: Bradley

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes, Perry - yes, Womack - yes.

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of January 31, 2005
201.577, 04-05

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of January 31, 2005.

The following summary provides a comparison of actual revenues and expenditures for 2004-2005 vs. 2003-2004.

	2004-2005		2003-2004	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	38,995,818	67.49	36,434,268	67.11
Expenditures	29,178,674	48.35	27,826,592	50.55

Board Action(s) Requested:

Approval of report

Action: Approved. See item 5.1.

Warrants Issued for January 2005

208.418, 04-05

In accordance with State Board of Education Rule 6A-14.073(5), a listing of all checks issued from January 1 through January 31, 2005, is available at this meeting for the board's information. The amount disbursed was \$15,291,039.33.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	379739 - 390582
Payroll	595758 - 596249

Electronic Transfers

99769 - 1882

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1.

Colonel Harry M. Hatcher, Jr., Property Survey 05-06

200.680, 04-05

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met January 21, 2005, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Stolen	1	\$1,347.00	0	\$0.00	\$0.00	\$0.00
Worn-Out Equipment with Salvageable Parts	2	\$2,743.00	0	\$0.00	\$0.00	\$0.00
Worn-Out Equipment with No Salvageable Parts	11	\$17,524.93	0	\$0.00	\$0.00	\$0.00
Surplus Property	9	\$16,828.57	5	\$35,232.45	\$35,232.45	\$0.00
Transfers	19	\$23,038.96	0	\$0.00	\$0.00	\$0.00
TOTAL	<u>42</u>	<u>\$61,482.46</u>	<u>5</u>	<u>\$35,232.45</u>	<u>\$35,232.45</u>	<u>\$0.00</u>

Notes

Stolen Items are items that have been reported to the SFCC Police Department as stolen.

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are those items being transferred to the institution shown. These institutions are always non-profit entities.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that are greater than \$750 but less than \$5,000 are not depreciated or capitalized. They are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Board Action(s) Requested:

Approval of survey

Action: Approved. See item 5.1.

Renewal of the Florida Community Colleges Risk Management Consortium Agreement for
Professional/Technical Services 209.110, 04-05

Santa Fe Community College is under contract to act as fiscal agent for the Florida Community Colleges Risk Management Consortium (FCCRMC), a consortium of 27 colleges, for providing insurance and risk management. Board approval is requested to renew the agreement as fiscal agent for the FCCRMC for the period of July 1, 2005, through June 30, 2006. The revised agreement increases the total annual fee to \$63,984.00.

Board Action(s) Requested:

Approval of agreement

Action: Approved. See item 5.1.

Certification of Classes Not Taught in the Last Five Years

400.463, 04-05

The following courses have not been taught in the last five years and have been purged from the Statewide Course Numbering System's catalog inventory for Santa Fe Community College. These courses have also been deleted from Santa Fe's in-house catalog inventory. With these deletions, the college remains in compliance with Rule 6A-10.0331, Florida Administrative Code, for the 2004-2005 Academic Year.

ACR0002	ADVANCED REFRIGERATION
ACR0004C	REFRIGERATION
ACR0005C	RESIDENTIAL HEATING AND COOLING
ACR0014C	SERVICE, SAFETY, AND CODES
ACR0090	A/C, REFRIGERATION AND HEATING
ACR0124C	RESIDENTIAL HEATING AND COOLING
ACR0174C	ELECTRICITY AND CONTROL
ACR0602C	RESIDENTIAL HEATING SYSTEMS
CEN1304	ENTERPRISE NETWORKS
CEN2511	INTRA/INTERNET ADMINISTRATION
CEN2522	NETWORKING TECHNIQUES
CEN2523	NETWORK DESIGN AND IMPLEMENTATION
CEN2524	NETWORK SERVICE AND SUPPORT
CGS1400	PC DOS
CTS0020	COMPUTER CONCEPTS
CTS0030	MICROCOMPUTER OPERATING SYSTEMS
CTS0040	PROGRAMMING IN BASIC
CTS0055	ELECTRONIC SPREADSHEETS
CTS0060	VISUAL PRESENTATIONS
CTS0065	DATABASE MANAGEMENT
OST0336	COMMUNICATIONS FUNDAMENTALS
OTA0322	COMMUNICATIONS FUNDAMENTALS
PMT0107	FUNDAMENTALS OF WELDING
PMT0131	INTRO TO GAS TUNGSTEN ARC WELDING
PMT0134	SEMI-AUTO WELDING PROCESS
PMT0211	FUNDAMENTALS OF MACHINING 1
PMT0221	FUNDAMENTALS OF MACHINING 2
POS1001	INTRO TO POLITICAL SCIENCE
VPI0001	VOCATIONAL PREP 1
VPI0002	VOCATIONAL PREP 2

Discussion: Ms. Anne Kress, Interim Vice President for Academic Affairs, explained that the courses listed have not been taught in the last five years and have been purged from the Statewide Course Numbering System's catalog inventory for Santa Fe. Trustee Bradley asked if the courses are still going to be offered. Ms. Kress replied that most of the classes are still being offered and that the state mandates that the course numbering be changed to reflect modifications in the curriculum.

Board Action(s) Requested: Approval

Action: Motion to approve: Mallini

Second: Perry

Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes, Womack - yes.

Proposed Childcare Fee Increase for Little School

200.681, 04-05

The Little School is requesting approval to increase childcare fees by \$1 per day for the regular school day (7:30 a.m.-3:30 p.m.) and \$1 per day for the optional extended day program (3:30 p.m.-5:30 p.m.) beginning May 1, 2005. The \$10 per week discount for full-time SFCC students will be maintained. The last childcare fee increase was approved by the board in January 2003. There is a waiting list in all age groups.

A market comparison of our competitors' childcare fees shows that the proposed fee increase would still leave the Little School in a competitive position. Note also that rates shown below are for full-day enrollment. Little School families will continue to have the option to enroll for the school day only from 7:30 a.m.-3:30 p.m., no extended day fees, OR for the full day from 7:30 a.m.-5:30 p.m.

	<u>Step by Step</u>	<u>Kindercare</u>	<u>A Child's Place</u>
Toddlers	\$127	\$148	\$130
Preschoolers	\$108	\$120	\$105

This proposed fee increase is needed to offset rising costs in supplies and insurance and to help subsidize our food program budget. Children enrolled at the Little School receive breakfast, lunch, and afternoon snack. We participate in the USDA food program that provides reimbursements per meal depending on the percentage of children we serve from low-income families. As the children of faculty and staff now comprise up to 50% of the enrollment as compared to the children of students, our food program reimbursements have dropped dramatically. The Little School budget needs to support that program and cover the costs as much as possible.

Below is a fee schedule showing the proposed child care fee increase, along with the current fees.

Santa Fe Community College Little School Proposed Weekly Fee Schedule

	<u>Preschool</u>				<u>Extended Day Program</u>	
	<u>7:30 a.m.-3:30 p.m.</u>				<u>3:30 p.m.-5:30 p.m.</u>	
	<u>SFCC Students</u>		<u>All Others</u>		<u>SFCC Students and All Others</u>	
	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>	<u>Current</u>
Monday-Friday	\$85	(80)	\$95	(90)	\$20	(15)
Monday, Wednesday, Friday	\$58	(55)	\$68	(65)	\$12	(9)
Tuesday and Thursday	\$44	(42)	\$54	(52)	\$ 8	(6)

The proposed change in fees represents an increase of \$1.00 per day for the school day (7:30 p.m.-3:30 p.m.), and \$1.00 per day for the optional extended day program.

Toddlers

	<u>7:30 a.m.-3:30 p.m.</u>				<u>Extended Day Program 3:30 p.m.-5:30 p.m.</u>	
	<u>SFCC Students</u>		<u>All Others</u>		<u>SFCC Students and All Others</u>	
	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>	<u>Current</u>
Monday-Friday	\$90	(85)	\$100	(95)	\$20	(15)
Monday, Wednesday, Friday	\$63	(60)	\$73	(70)	\$12	(9)
Tuesday and Thursday	\$49	(47)	\$59	(57)	\$ 8	(6)

The proposed change in fees represents an increase of \$1.00 per day for the school day (7:30 a.m.-3:30 p.m.), and \$1.00 per day for the optional extended day program.

Board Action(s) Requested:

Approval

Discussion: Trustee Bradley asked if the other providers listed were offering extended day care as does the Santa Fe Little School. Ms. Kress replied yes. She noted with this rate increase the Little School is still very competitive with the other childcare providers.

Action: Motion to approve: Brashear
 Second: Perry
 Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes,
 Perry - yes, Womack - yes.

Dr. Philip Benjamin Matching Grant Program for Community Colleges 2005-2006

400.464, 04-05

Santa Fe Community College Endowment Corporation is submitting an application for matching funds from the Dr. Philip Benjamin Matching Grant Program for the 2005-2006 budget request.

The Santa Fe Community College Endowment Corporation certifies a total of \$689,440 in private contributions received from February 2, 2004, through February 1, 2005, and requests a total of \$551,742 in matching funds from the State Board of Education.

The matching ratio for donations that are specifically designated to support scholarships, student loans, or need-based grants will be funded with \$1 of state matching funds to \$1 of local, private funds. The matching funds requested by the Santa Fe Community College Endowment Corporation will be used for scholarships in various Associate of Science and Associate of Art degree programs and Certificate of Training programs at Santa Fe Community College, as previously approved. The Endowment Corporation certifies that it has on deposit \$276,346 as of February 1, 2005, in private contributions for scholarship programs. Some of these funds will be added to permanently endowed scholarships.

A total of approximately 125 new and additional students will benefit annually in perpetuity from the scholarship programs affected by these contributions and matching funds.

Funds designated for uses other than scholarships, such as equipment fund programs and professional development programs, will be funded with \$4 in state matching funds for every \$6 received in private contributions. These matching funds will be used for professional development and equipment fund programs at Santa Fe Community College, as previously approved by the Board of Trustees. The Endowment Corporation certifies that it has on deposit \$413,094 in private contributions as of February 1, 2005, for equipment and professional development. Some of these funds will benefit approximately 2,000 students in a typical year from the endowed equipment and professional development programs.

Operating budget impact statement: None

Board Approval Requested

Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements associated with this grant.

Discussion: Mr. Harvey Sharron, Vice President for Development, reported that the SFCC Endowment Corporation noted that these matching funds allowed students to benefit from the many scholarship programs and equipment enhancements.

Action: Motion to approve: McRae

Second: Brashear

Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes, Womack - yes.

Articulation Agreement with the University of Phoenix

408.1471, 04-05

This articulation agreement with the University of Phoenix will facilitate the transfer and transition of Santa Fe Associate of Arts and Associate of Science graduates into various bachelor, master, or doctoral degree programs. Both parties are committed to a three-year term; however, should a party wish to terminate all or portions of the agreement, they must give no less than a 90-day advanced, written notice.

Board Action(s) Requested:

Approval

Discussion: Under item 7.1, Dr. Pat Grunder, Vice President for Innovation and College Advancement, noted that this articulation agreement is a national baccalaureate and undergraduate program that will facilitate the transfer and transition of Santa Fe Associate of Arts and Associate of Science graduates into various bachelor, master, and/or doctoral degree programs. She also noted that this is a distance learning program and the University of Phoenix sought us out for the agreement. Trustee McRae asked how many similar agreements we have. Dr. Grunder stated we have a few, such as Barry University, Saint Leo University, Webster College, St. Petersburg College, and several with the University of Florida.

Action: Motion to approve items 7.1 through 7.3: Mallini

Second: Perry

Vote: Bradley - yes, Brashear - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes, Womack - yes.

Standardized Tech Prep Articulation Agreement

408.1472, 04-05

The Tech Prep program selects A.S., A.A.S., and certificate programs as accelerated paths by which students at participating schools have the opportunity to receive college credit for particular high school courses. Because the content of the agreements with each school/county is essentially the same, the college requests that a standardized agreement in substantially the form attached hereto be approved for use by the college without further review by the board. Each contract to be signed will only be modified to reflect the particular classes offered at each school and the corresponding college credit; the balance of the agreement will not change.

The college also requests that the Vice President for Academic Affairs be authorized to execute these agreements on behalf of the college. A list of all standard Tech Prep agreements executed will be presented to the board as an information item at the meeting following the signing of such agreements. Any non-standard agreement will come before the board as an action item before being signed.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1.

MetLife Foundation Initiative on Student Success -- Grant

409.1530, 04-05

The purpose of this project is to identify, recognize, and reward community and technical colleges that demonstrate exemplary performance in the area of student retention, to highlight students' voices, to elicit their perspectives about what their college is doing well to promote student retention, and to disseminate best practices in student retention to community and technical colleges across the country.

Santa Fe Community College was one of four colleges nationally selected as a Best-Practice College. Grant funds will be used to support conference participation for staff, faculty, and students to disseminate best-practices.

The amount of funds requested from the MetLife Foundation is \$10,000, with no matching funds from Santa Fe Community College.

Duration of this project is March 1, 2005, through February 28, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development is authorized to execute any agreements and related documents associated with this grant.

Action: Approved. See item 7.1.

Endowment Corporation Liaison Update

Trustee Bradley reported that 2004 was a good year for the Endowment Corporation with an 11.5% increase in assets. The Watson Center is open and Phase II construction will begin in March and probably be complete by March 2006. Construction of the Blount Center general classroom building will begin in March and will have ten classrooms, a seminar room, and faculty offices.

Board Members' Remarks

Trustee Brashear thanked Dr. Sasser and the board for the beautiful flowers that were sent on behalf of her sister.