

**The District Board of Trustees
Santa Fe Community College, Florida
Agenda for Board Meeting of November 16, 2004, at 4 p.m.
Andrews Center Cultural Building, Starke, Florida**

Adoption of Agenda

Agenda Item: 1.1
418.432, 04-05

1. General Functions
 - 1.1 Adoption of Agenda for Meeting of November 16, 2004
 - 1.2 Approval of Board Meeting Minutes of October 19, 2004
2. Information Items
 - 2.1 President's Report
 - 2.2 Standard Agreement with The Oaks NH, L.L.C. dba Park Meadows Health and Rehabilitation Center - Nursing
3. Consent Items
 - Personnel
 - 3.1 Contract Staff (Faculty)
 - 3.2 Contract Staff (Administrative and Professional)
 - 3.3 Career Service Staff
4. Personnel Items
 - 4.1 Evaluation of the President
 - 4.2 President's Contract
5. Facilities Items
 - 5.1 Project Report and Action Request - Building G Re-Roofing - Information Item
 - 5.2 Project Report and Action Request - Health Sciences Addition - Information Item
6. Finance/Business Affairs Items
 - 6.1 Report of Purchases for October 2004
 - 6.2 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 2004
 - 6.3 Warrants Issued for October 2004
 - 6.4 Report of Investments, Quarter Ending September 30, 2004
 - 6.5 Colonel Harry M. Hatcher, Jr., Property Survey 05-04

7. General Institutional Items

7.1 Advisory Committees Appointments for:

Apprenticeship
Athletics
Biomedical Engineering Technology
Business Administration and Management
Health Information Management
International Business Education
Nursing
Office Systems Technology
Surgical Technology
Vocational Success
Welding

7.2 Continuing and Community Education EnRich! Brochure for Winter Term 2005

7.3 Request to Offer Out-of-District Group Study in Biological Sciences Galapagos Islands, August 2005

7.4 Request to Offer Out-of-District Group Study in Theater in London, June 2005

7.5 Request to Offer Out-of-District Group Study in Humanities in China, May 2005

8. Contracts/Grants

8.1 Emergency Contract Authority

8.2 Mutual Aid Agreement with Bradford County Sheriff's Office

8.3 Internship Agreement with InterMed Biomedical Services, Inc., InterMed X-Ray, Inc., and InterMed Ultrasound, Inc. - Biomedical Engineering Technology

8.4 Articulation Agreement with Barry University

9. Endowment Corporation Liaison Update

10. Board Members' Remarks

11. Citizen's Requests

12. Adjournment

Board Action(s) Requested:

Approval

Action: Motion to approve: Mallini

Second: Davis

Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

Approval of Board Meeting Minutes of October 19, 2004

401.424, 04-05

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held October 19, 2004, are presented for approval.

Board Action(s) Requested:

Approval

Action: Motion to approve: Perry

Second: Davis

Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

President's Report

Information Item

The president reminded the board that there would not be a December board meeting and the next meeting would be January 18 at the Northwest Campus. He also noted that there have been some organizational changes in the Academic Affairs Department and asked Dr. Nancee Bailey to share them with the board at the January meeting.

The president mentioned the current Robertson Administration Building art display is the work of our faculty and staff. The show will be on display until the end of December. Also he noted that the annual Trees of Life are on display until December 6.

Trustees received the *Vitality Magazine*.

Standard Agreement with The Oaks NH, L.L.C. dba Park Meadows Health and Rehabilitation Center -
Nursing Information Item

408.1463, 04-05

The board has authorized its chair to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such an agreement has been executed with the Oaks NH, L.L.C. dba Park Meadows Health and Rehabilitation Center for students enrolled in the SFCC Nursing program.

CONSENT

District Board of Trustees
November 16, 2004

Agenda Item: 3.1

Contract Staff (Faculty)

402.659, 04-05

The individuals listed below are recommended for appointment or supplemental contract for 2004-2005, or a portion of the year, as stated in each individual employee's contract.

Part Time

- | | |
|------------------|--------------------|
| * Betty Arnette | James Kocher |
| Darlene Banks | Jamie Kurnick |
| Robert Bartley | * Jayson Levy |
| * Edward Bennett | * James Lybarger |
| John Catron | Stephen Lyons |
| Lawrence Certain | Robert MacDonald |
| Mark Cole | * Joseph Moro |
| William Craig | John Nabet |
| Terry Crews | Stephen Panella |
| John Deese | William Patten |
| Travis Dev inny | Eric Popper |
| Trina Emerson | Timothy Price |
| Stacy Ettl | Michael Ramsey |
| William Ezell | Darren Sanders |
| Anthony Ferrara | Patricia Sassner |
| Melissa Fuller | Nicholas Schaffner |
| * Daniel Gerard | * Allen Siorek |
| Betty Gibson | Richard Smyder |
| Daniel Harmeling | Marvin Swindell |
| Millard Holder | James Tracy |
| David Jacks | Bryan Williams |
| Michael Jackson | Michael Yawn |
| John Jewett | Joshua Zingg |
| David Jones | |
| * Grant funded | |

Board Action(s) Requested:

Approval

Action: Motion to approve consent items 3.1 through 3.3: Mallini
Second: Davis
Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

CONSENT

District Board of Trustees
November 16, 2004

Agenda Item: 3.2

Contract Staff (Administrative and Professional)

411.258, 04-05

The individuals listed below are being recommended for appointment or promotion for the year 2004-2005, or a portion of the year 2004-2005, as stated in the individual employee's contract.

Technical/Professional

Name

Position

Full Time

Appointment

* Karen Chin	Interim Welfare Retention Specialist
* Tamara Lux	Interim Youth Specialist, YES! Program
* Laura Predny	Interim Adult Education Community Technology Senior Specialist

Promotion

Elizabeth Johnson	Payroll Manager, Office for Finance
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Part Time

Carl Boon	Holistic Scoring Specialist
Sarah Brusky	Holistic Scoring Specialist
Henry Butler	Holistic Scoring Specialist
* Margo Castronovo	Youth Job Developer Specialist
* Kerry Chancey	Youth Job Developer Specialist
* Virginia Chenault	Youth Job Developer Specialist
Melissa Flanagan	Holistic Scoring Specialist
Mark Hills	Holistic Scoring Specialist
James Hintze	Holistic Scoring Specialist
Jennifer Lane	Holistic Scoring Specialist
Sarah McIntosh	Holistic Scoring Specialist
Jack Moorhead	Holistic Scoring Specialist
Jason Richards	Holistic Scoring Specialist
* Linda Rudoj	Youth Job Developer Specialist
Kathie Russell	Holistic Scoring Specialist
* Tami Smith	Computer Applications Specialist
Laura Turner-Reed	Holistic Scoring Specialist
Fabiola Vasquez	Assistant Lab Manager Specialist
Anita Webster	Holistic Scoring Specialist
* Grant funded	

Board Action(s) Requested: Approval

Action: Approved. See item 3.1.

CONSENT

**District Board of Trustees
November 16, 2004**

Agenda Item: 3.3

Career Service Staff

403.431, 04-05

The individual listed below is being recommended for promotion.

Name

Position

June Pressley

Financial Aid Assistant

Board Action(s) Requested:

Approval

Action: Approved. See item 3.1.

Evaluation of the President

411.259, 04-05

Chair Jackson called on General Counsel Patti Locascio to make comments regarding items 4.1 and 4.2. Ms. Locascio thanked all the board members for their participation in the evaluation process and explained that all trustees had received a copy of Dr. Sasser's 2004 evaluation results. The president received an outstanding rating and the evaluation process showed ongoing support for and pride of the board in Dr. Sasser. She noted that the contents of the evaluation are exempt from public disclosure and should be treated confidentially. Ms. Locascio also stated that the proposed first amendment (to the president's contract dated January 1, 2004) that was delivered to the trustees prior to the board meeting reflects the agreement between Dr. Sasser and the contract review committee composed of Trustee Bradley. Ms. Locascio noted that she acted as the scrivener to accurately reflect the agreements. She extended special thanks to Trustee Bradley for his attention to detail and the time he put into this important task. This year's changes primarily involve clarifying the parties' intent, and making a couple of small additions. Ms. Locascio turned the meeting back to Chair Jackson.

Board Action(s) Requested:

Approval

Action: Motion to accept the evaluation as summarized and accept the contract's First Amendment, which has an effective date of January 1, 2005: Brashear
Second: McRae
Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes, Perry - yes.

President's Contract

411.260, 04-05

To be presented at the meeting.

Board Action(s) Requested:

Approval

Action: Approved. See item 4.1 for discussion and action.

Project Report and Action Request - Building G Re-Roofing - Information Item 412.975, 04-05

Project Description:

This project consists of the removal of the existing built-up roof and the installation of a new built-up roof on G building.

Architect/engineer	Craig Salley & Associates, Gainesville Florida
Construction manager/contractor	Bid D Roofing, Inc.
Uniform building code inspector	In-house
Project budget	\$335,000
Source(s) of funds	PECO
Final construction cost	\$185,564.00
Final overall project cost	\$202,327.26

Project Status:

At their October 19, 2004, meeting, the board asked to see final construction costs at the time they are asked to accept project as complete.

Board Action(s) Requested:

None

Discussion: Mr. Bill Reese, Associate Vice President, Facilities Services, reviewed facility items 5.1 and 5.2. Both items were information items only and did not require a vote.

Project Report and Action Request - Health Sciences Addition - Information Item 412.976, 04-05

Project Description:

The demand for health related professionals, both locally and nationally, has exceeded the supply for many years now. Program growth at Santa Fe in many areas has caused severe overcrowding in both classroom and lab space. This project will add 45,240 GSF of new space as an addition to the current health sciences building on the Northwest Campus.

Architect/engineer	To be announced
Construction manager/contractor	To be announced
Uniform building code inspector	In-house
Project budget	\$7,668,904
Source of funds	PECO

Project Status:

At their July 2004 meeting, the board approved the rank-ordered list of architectural firms proposed by the selection committee for the design of the health sciences addition. Following extensive negotiations with the top-ranked firm, the college has been unable to reach an agreement on fees for basic design services. Under the provisions of Florida Statute 287.055, the college has formally terminated negotiations with firm number one and has started negotiations with firm number two: Flad & Associates of Gainesville, Florida. Since construction funding is anticipated in August 2005, we must be prepared with 100% construction documents by that time in order to open the facility for the fall term of 2006.

Board Action(s) Requested:

None

Report of Purchases for October 2004

202.521, 04-05

Below are the total amounts and a summary of purchases for the month of October 2004.

Purchasing	\$1,053,259.46
Library	00.00
Risk Management Consortium	<u>35,740.00</u>
Total	<u>\$1,088,999.46</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y02357 (Fund 1)	\$304,425.00	Contract	Dell Marketing	Computers (225) Information Technology
Y02684 (Fund 1)	\$ 52,605.00	Exempt	Tallahassee Community College	Access to CCLA Databases Library
Y02810 (Fund 1)	\$ 26,250.00	Exempt	Thomson Learning	CPE Tests Assessment
Y02829 (Fund 7)	\$ 41,300.00	Contract	Metals USA	Steel (Direct Purchase) Utilities Systems
Y02859 (Fund 1)	\$ 27,899.76	Contract	Dell Marketing	Computers (21) Information Technology
<u>Risk Management Consortium</u>				
Y02449 (Fund 6)	\$ 35,740.00	Special	Arthur J. Gallagher & Company	General Liability Risk Management Consortium
	<u>\$488,219.76</u>			

Purchases \$0 - \$25,000.00

Number of purchase orders: 512

Number of contracts awarded by the Board of Trustees: 3

Amount: \$571,566.13

Amount: \$ 29,213.57

Board Action(s) Requested:

Approval of report

Agenda Item 6.1
November 16, 2004
Page 2

Discussion: Ms. Rochelle Prince, Associate Vice President for Finance, reviewed items 6.1 through 6.5 individually

Action: Motion to approve items 6.1 through 6.5: McRae

Second: Perry

Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 2004
201.574, 04-05

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of October 31, 2004.

The following summary provides a comparison of actual revenues and expenditures for 2004-2005 vs. 2003-2004.

	2003-2004		2002-2003	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	21,347,888	36.94	19,830,002	36.52
Expenditures	15,205,533	25.20	14,592,608	26.51

Board Action(s) Requested:

Approval of report

Action: Approved. See item 6.1.

Warrants Issued for October 2004

208.416, 04-05

In accordance with State Board of Education Rule 6A-14.073(5), a listing of all checks issued from October 1 through October 31, 2004, is available at this meeting for the board's information. The amount disbursed for the month was \$8,719,124.10.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	371753 -376894
Payroll	593359 -594215

Electronic Transfers

92135 - 94661

Board Action(s) Requested:

Approval

Action: Approved. See item 6.1.

Report of Investments, Quarter Ending September 30, 2004

201.575, 04-05

Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 70 basis points.

Average adjusted rate, month of September	0.92%
Interest earnings, quarter	\$5,431
Interest earnings, fiscal year to date	\$5,431

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment Pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at September 30, 2004	1.70%
Interest earnings, quarter	\$15,883
Interest earnings, fiscal year to date	\$15,883

Short-term investments are also maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at September 30, 2004	4.04%
Interest earnings, quarter	\$61,836
Interest earnings, fiscal year to date	\$61,836

Long-term investments are managed through the investment advisory agreement with Evergreen Institutional Asset Management. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of five years.

Current Holdings: US Treasury notes and bonds, federal agency bonds and mortgages, money markets, and corporate bonds

Average effective maturity	1.71 Years
Anticipated yield to maturity	2.71%
Earnings, quarter	\$47,500
Earnings, current year to date	\$47,500

Interest Earnings Comparison:

Total interest earnings fiscal year to date 2004/2005 \$130,650
Total interest earnings fiscal year to date 2003/2004 \$97,020

Board Action(s) Requested: Approval of report

Action: Approved. See item 6.1.

Colonel Harry M. Hatcher, Jr., Property Survey 05-04

200.677, 04-05

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met October 21, 2004, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Worn-Out Equipment with Salvageable Parts	57	\$ 76,609.00	0	\$0.00	\$0.00	\$0.00
Worn-Out Equipment with No Salvageable Parts	3	\$ 4,537.58	0	\$0.00	\$0.00	\$0.00
Surplus Property	4	\$ 10,079.52	0	\$0.00	\$0.00	\$0.00
Lab Replacements	68	\$ 85,335.00	0	\$0.00	\$0.00	\$0.00
Transfers	49	\$ 66,013.51	0	\$0.00	\$0.00	\$0.00
TOTAL	<u>178</u>	<u>\$242,574.61</u>	<u>0</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Notes

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Lab Replacements are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped.

Transfers are those items being transferred to the institution shown. These institutions are always non-profit entities.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items greater than \$750 but less than \$5,000 are not depreciated or capitalized but are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Board Action(s) Requested:

Approval of survey

Action: Approved. See item 6.1.

Advisory Committees Appointments for:	417.65, 04-05
Apprenticeship	
Athletics	
Biomedical Engineering Technology	
Business Administration and Management	
Health Information Management	
International Business Education	
Nursing	
Office Systems Technology	
Surgical Technology	
Vocational Success	
Welding	

The advisory committee appointments are being recommended to the board effective January 1, 2005, through December 31, 2006. All individuals have been contacted and have agreed to serve for the two-year period.

Apprenticeship

New

Kevin Coleman, Coleman Plumbing, Newberry
Annette Cornwell, Charles Perry Construction, Gainesville
Ed Huene, MM Parrish Construction, Gainesville
John McArdle, Graybar Electric Supply, Gainesville
Doyle Sykes, Ray French Air Conditioning and Heating Service, Gainesville
Willie Williams, Hughes Supply, Gainesville

Renew

William Hicks, Brooker
Steve Jarzembksi, First Service, Gainesville
Mike McGraw, All Florida Electric Co., Inc., Gainesville
Bryan Nazworth, Quality Plumbing, Gainesville
Billy Samples, Mid-State Electric, Gainesville

Athletics

New

Mike Hutley, Santa Fe Community College

Renew

Dan Coons, Santa Fe Community College
Byron Dyce, Santa Fe Community College
Dug Jones, Santa Fe Community College
Gregg Jones, Santa Fe Community College
Jim Keites, Santa Fe Community College
Ouida McNeil, Santa Fe Community College
Alan Pappas, Santa Fe Community College
Carole Windsor, Santa Fe Community College

Biomedical Engineering Technology

Renew

Craig Bakuzonis, Shands at UF, Gainesville
Balton Coleman, North Florida
Rennard Ivey, Shands at UF, Gainesville
Jerry Moore, MRI Devices, Inc., Gainesville
Rick Staab, InterMed Biomedical Services, Inc., Alachua
Philip Tierney, Keystone Heights

Business Administration and Management

New

Brian Jackson, Wal-Mart, Starke
Rebecca Wright, Naylor Publications, Gainesville

Renew

Tracy Baglia, Naylor Publications, Gainesville
Kim Baldry, Alachua County Administrative Services, Gainesville
Kim Czaplewski, Division of Human Resources, Gainesville
Mike Hutley, Santa Fe Community College,
Susan Sides, Info Tech, Inc., Gainesville
Michael Stringer, Florida Department of Children and Families, Gainesville

Health Information Management

New

Jean DeWitt, Shands at Starke, Starke
Debra Humphrey, Florida Skin Cancer and Dermatology Specialists, PA, Gainesville
Mark Wills, Shands at UF, Gainesville

Renew

Paula Coley, Gainesville
Toni Ratliff, University of Florida Health Care Center, Gainesville
Pam Rollins, Shands at UF/AGH, Gainesville
Debra Sirota, Shands at AGH, Gainesville
Lee Starling, Shands at UF, Gainesville
Lynne Thomas Gordon, Shands at AGH, Gainesville
R. William Treloar, Shands HealthCare, Gainesville
Cissy Walker, AvMed Health Plan, Gainesville
James L. White, North Florida/South Georgia Veterans Health System, Gainesville

International Business Education

New

Dal Corradini, SCORE, Gainesville
David Edwards, Alachua County School Board, Gainesville
Melanie Ferreira, Gainesville Council for Economic Outreach, Gainesville
Phil Geist, Small Business Development Center, Ocala
John Hermann, J.I. Hermann and Associates, SCORE, Gainesville
Wendell Jones, Wendell Jones and Associates, Gainesville
Steve Kalishman, Law Offices of Steven Kalishman, Gainesville Sister Cities Program, Gainesville
Paul Lawrence, Holiday Inn West, Gainesville
Kerry Rowell, Wachovia Bank, N.A., Gainesville
Brent Russell, Y2Marketing Russell Group International, Inc., Gainesville
Chuck Yount, Advanced Dryer Systems, Alachua
Irene Zhao, Exactech, Inc., Gainesville

Nursing

New

Ruth Gorman, North Florida/South Georgia Veterans Health System, Gainesville

Laura Guyer, Suwannee River Area Health Education Center, Inc., Alachua

George Hamilton, North Florida Rehab and Specialty Care Center, Gainesville

Kati Harlan, Shands at AGH, Gainesville

Shannon Miller, North Florida Regional Medical Center, Gainesville

Patti Paige, North Florida/South Georgia Veterans Health System, Gainesville

Beverley Winston, Shands at AGH, Gainesville

Renew

Irene Alexaitis, Shands at University of Florida, Gainesville,

Barbara Benken, Shands at University of Florida, Gainesville

Vivian Filer, Gainesville

Mae Griner, Gainesville

Jodi Irving, J. Hillis Miller Health Center, Gainesville

Kitty Johnson, Gainesville

Lynette Kraemer, Palm Garden, Gainesville

Bernie Marrero, Health and Rehab Psychology, Gainesville

Kevin McBride, Primary Care Associates, Gainesville

Scarlott Mueller, North Florida Regional Medical Center, Gainesville

Rose Rivers, Shands Hospital, Gainesville

Portia Taylor, Santa Fe Community College, Gainesville

Pattie Thompson, Gainesville

Otto Von Mering, Gainesville

Office Systems Technology

New

Susan Dario, North Florida Regional Medical Center, Gainesville

Marsha Kiner, Santa Fe Community College, Human Resources

Debi McElroy, Santa Fe Community College, Office of the Vice President

Lila Sellars, Bradford County Schools, Starke

Melanie Wise, MedQuist, Gainesville

Renew

Dene Brewer, Gainesville Fire Rescue, Gainesville

Patty Foster, University of Florida Athletic Association, Gainesville

Carol Law, CH²M Hill, Gainesville

Terri E. Palmer, Nationwide Insurance, Gainesville

Erma Young-Certain, Santa Fe Community College, Career Resource Center

Surgical Technology

New

Sabrina Aguirre, North Florida Regional Medical Center, Gainesville

Julie Gay, North Florida Surgical Pavilion, Gainesville

Marsha Gillingham, Shands at AGH, Gainesville

Larry Nettles, Lake City Medical Center, Lake City

Renew

Gail Avigne, Shands Teaching Hospital, Gainesville

Michelle Brunges, Shands Teaching Hospital, Gainesville

Al Campbell, Shands Teaching Hospital, Gainesville

Surgical Technology, Renew, continued

Pam Hampshire, Gainesville

Carol Harmon, North Florida Regional Medical Center, Gainesville

Russ Irish, North Florida/South Georgia Veterans Health System, Gainesville

Janet Mahn, Putnam Medical Center, Palatka

Tammy Phillips, Ayers Surgery Center, Gainesville

Earle Pickens, Surgical Group of Gainesville, Gainesville

Mary Sutton, Ayers Surgery Center, Gainesville

Vocational Success

New

Cheryl Canova, Santa Fe Community College, Gainesville

Julie Falt, Santa Fe Community College, Gainesville

Scott Fortner, Santa Fe Community College, Gainesville

Tom Mason, Santa Fe Community College, Gainesville

Linda Nichols, Santa Fe Community College, Gainesville

Renew

Wayne Ash, Gainesville Police Department, Gainesville

Marcey Corey, Santa Fe Community College, Gainesville

Brian Early, AVMED Health Plan, Gainesville

Brian Fox, Santa Fe Community College, Gainesville

Paul Hutchins, Santa Fe Community College, Starke

Nancy Huber, Santa Fe Community College, Gainesville

Will Jones, Lofton Center, Gainesville

Cecelia Mitchell, Santa Fe Community College, Gainesville

Rebecca Reddish, Bradford Middle School, Starke

Kim Standifer, Santa Fe Community College, Gainesville

Albert E. White, Gainesville Regional Utilities, Gainesville

Welding

New

Jesse Hartsfield, Florida Rock Industries, Newberry

Mike Kidd, Praxair Distribution, Williston,

Jason Mowrer, Jason's Welding, O'Brien,

Renew

Bill Seyfarth, Weldtest Services, Cedar Key,

Willie Hornes, The Crom Corporation, Gainesville,

Steve Crawford, Union Industrial Gas Group/Action Welding Inc., Gainesville,

Mike Rutter, Gainesville Regional Utilities, Gainesville,

Mark Geiger, Bradford/Union Area Vocational Technical Center, Starke,

Board Action(s) Requested:

Approval

Discussion: President Sasser mentioned that he attended the Automotive Advisory Committee meeting Monday night and noted that most of the members have been on the committee for a long time, including one since 1984. Trustee McRae noted that he would like to see more representation from Bradford County on the committees. The president noted that he would follow-up with Ms. Fran Holm regarding this matter.

Action: Motion to approve to approve items 7.1 and 7.2: Mallini
Second: Davis
Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

Continuing and Community Education EnRich! Brochure for Winter Term 2005

415.104, 04-05

As required by State Board of Education regulations, the schedule of Community Education and the Center for Business EnRich! courses for winter term 2005 is presented for board approval. Term dates are January 22 through March 19, 2005, with registration beginning January 3, 2005, and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be made based on instructor and space availability.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.1.

Request to Offer Out-of-District Group Study in Biological Sciences in the Galapagos Islands, August 2004 101.43, 04-05

In accordance with State Board of Education Rule 6H-1.017, FAC, the college requests approval to conduct out-of-district instruction for ISC2930 Special Topics in Ecology and Evolution (3 credits) to be offered August 14-24, 2005, in the Galapagos Islands. The course will provide students with the opportunity to explore a biologically fascinating location and interact with the people who live there through travel to Ecuador and its Galapagos Islands. The group study will include appropriate orientation, direct instruction, and field experiences, plus a debriefing session and evaluation. Upon approval by the Board of Trustees, this request will be submitted to the State Board of Education.

Board Action(s) Requested:

Approval

Discussion: Dr. Patricia Grunder, Vice President for Innovation and College Advancement, explained that this was a wonderful opportunity to internationalize our college and an excellent opportunity to allow our students to explore different countries and cultures. The three areas of study for the new trips abroad are in biology, theater, and humanities. Dr. Ed Bonahue, Chair Humanities and Foreign Languages, stated in addition to these three trips, the international steering committee would likely bring forward two more trips for approval next term for a total of five this academic year. Trustee Mallini asked how does the number of trips this year compare to last year and is there a goal of a certain number of trips. Dr. Grunder replied that there wasn't a number; they hope the program will continue to grow to allow as many as possible. Regarding the question from Trustee Mallini, Dr. Bonahue noted that they have 57 students participating in these three trips with an average of about 17 per group. Trustee Perry asked how the trips were financed. Dr. Bonahue replied that the students raise the funds themselves at no cost to the college.

Action: Motion to approve items 7.3 through 7.5: Davis

Second: Brashear

Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

Request to Offer Out-of-District Group Study in Theater in London, June 2005

101.44, 04-05

In accordance with State Board of Education Rule 6H-1.017, FAC, the college requests approval to conduct out-of-district instruction for THE1000 Intro to Theater (3 credits) and THE2930 Special Topics in Theater (1 to 3 credits) to be offered June 6-14, 2005, in London, Great Britain and Windsor, and Stratford Upon Avon. The course will provide students with the opportunity to study theater history and experience theatrical performance from a first hand point of view through travel in London, Great Britain and Windsor, and Stratford Upon Avon. The group study will include appropriate orientation, direct instruction, and field experiences, plus a debriefing session and evaluation. Upon approval by the Board of Trustees, this request will be submitted to the State Board of Education.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.3.

Request to Offer Out-of-District Group Study in Humanities in China, May 2005

101.45, 04-05

In accordance with State Board of Education Rule 6H-1.017, FAC, the college requests approval to conduct out-of-district instruction for HUM 2930 Group Study in Humanities (1 to 3 credits) to be offered May 11-22, 2005, in China. The course will provide students with direct ideals and values of China through travel in Shanghai, Beijing, Xian, and Guilin. The group study will include appropriate orientation, direct instruction, and field experiences, plus a debriefing session and evaluation. Upon approval by the Board of Trustees, this request will be submitted to the State Board of Education.

Board Action(s) Requested:

Approval

Action: Approved. See item 7.3.

Emergency Contract Authority

408.1464, 04-05

The board is requested to authorize the chair, or vice chair in the chair's absence, to execute the documents, contracts, and change orders requiring board approval during the period between the November meeting and the January meeting, which actions if delayed until the January meeting would create operational or financial difficulties for the college. The president shall indicate in writing the reason that the document should be executed prior to the January board meeting. The president will provide this information to the full board for ratification at the next regularly scheduled board meeting, at which time the board may take any action that would not adversely affect any third party's rights.

Board Action(s) Requested:

Approval

Action: Motion to approve: Davis

Second: Perry

Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

Mutual Aid Agreement with Bradford County Sheriff's Office

408.1465, 04-05

This agreement allows each agency to support the other in law enforcement matters. Santa Fe Community College Police Department personnel are allowed to provide police services in the areas in and around our campuses in Bradford County. At this time, there are no costs or expenses included in the agreement; however, at any point services are requested under this agreement, the parties may agree not to charge each other, or the requesting agency may accept costs of services provided by the other agency. This mutual aid agreement is essentially the same as the one with the University of Florida Police Department. The agreement will remain in force until June 30, 2008, unless terminated by either party.

Board Action(s) Requested:

Approval

Action: Motion to approve: Davis

Second: Brashear

Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

Internship Agreement with InterMed Biomedical Services, Inc., InterMed X-Ray, Inc., and InterMed
Ultrasound, Inc. - Biomedical Engineering Technology 408.1466, 04-05

This agreement will establish the working relationship with the internship sites for Biomedical Engineering Technology program students. The students must complete the internship as a capstone for their program requirements. There are no charges incurred by either party involved. The agreement will automatically renew from year to year. Either party may terminate the agreement by giving the other party not less than 90 days' advance written notice of its intent to terminate the agreement effective the end of a current academic term.

Board Action(s) Requested:

Approval

Discussion: Regarding item 8.4, Dr. Patricia Grunder, Vice President Innovation and College Advancement, noted that this was an articulation agreement with Barry University that will facilitate the transfer and transition of Santa Fe Associate of Arts and Associate of Science graduates into various bachelor's degree and master's degree programs. She noted that this was another great opportunity for our students to further their educations. Trustee McRae asked if Barry University had approached us. Dr. Grunder stated that a little of both, she had heard of some program opportunities at Barry and inquired and they also made inquiries of us.

Action: Motion to approve items 8.3 and 8.4: Mallini
Second: Davis
Vote: Brashear - yes, Davis - yes, Jackson - yes, Mallini - yes, McRae - yes,
Perry - yes.

Articulation Agreement with Barry University

408.1467, 04-05

This articulation agreement with Barry University will facilitate the transfer and transition of Santa Fe Associate of Arts and Associate of Science graduates into various bachelor's degree and master's degree programs as listed in Appendix A of the agreement. A mechanism for determining fees for use of college facilities is provided for the agreement, along with available scholarships for SFCC graduates and employees. Both parties are committed to a long-term agreement; however, should a party wish to terminate all or portions of the agreement, they must give no less than six months' advanced written notice provided, however, that all students enrolled in courses and programs pursuant to this agreement be allowed to finish the semester in which the agreement is terminated and be permitted to complete their degree on the home campus of Barry University.

Board Action(s) Requested:

Approval

Action: Approved. See item 8.3.

Endowment Corporation Liaison Update

President Sasser commented on the successful groundbreaking ceremony for the Blount Downtown Phase III. Trustee Mallini added that the Watson Center in Keystone is almost complete with classes beginning in January. It was noted that Mr. Bob Wolfson has been named the new director of the Keystone Center and a search for the new director at the Archer Center is almost complete.