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**District Board of Trustees Santa Fe Community College
Minutes for Board Meeting of **March 19, 2002 4 p.m.**
Wattenbarger Student Services Building Board Room**

Adoption of Agenda

Agenda Item: 1.1
418.405, 01-02

1. General Functions

- 1.1 Adoption of Agenda for Meeting of March 19, 2002
- 1.2 Approval of Board Meeting Minutes of February 19, 2002

2. Information Items

- 2.1 President's Report
- 2.2 Standardized Clinical Facilities Use Agreements with:

Harry Richter, D.D.S., Newberry, Florida - Dental
North Florida Regional Free-Standing Surgery Center, LP, d.b.a. North
Florida
Surgical Pavilion, Gainesville, Florida - Surgical Technology

3. Facilities

- 3.1 Project Report and Action Request - Master Plan Amendment for Centers
- 3.2 Project Report and Action Request - Building U Addition/Renovation
- 3.3 Project Report and Action Request - North Road Extension
- 3.4 Project Report and Action Request - Parking Lot 15B
- 3.5 Project Report and Action Request - Storm Water Master Permit

4. Personnel Recommendations

- * 4.1 Revised Administrative Organization for 2001-2002
- * 4.2 Contract Staff (Faculty)
- * 4.3 Contract Staff (Administrative and Professional)
- * 4.4 Career Service Staff
- 4.5 Leave of Absence
- 4.6 Approval of Continuing Contract Candidates for 2002-2003

5. Financial/Business Affairs

- 5.1 Report of Purchases for February 2002
- 5.2 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of February 28, 2002
- 5.3 Warrants Issued
- 5.4 Budget Approval for Additional 2001-2002 PECO Appropriations
- 5.5 Colonel Harry M. Hatcher, Jr. Property Survey 02-07
- 5.6 Contract with Continental Service Group, Inc. (Operating Under the Trade Name ConServe)

6. General Institutional

- 6.1 Community Education and Center for Business and Professional Development Courses
for Summer Term 2002

7. Rules, Policies

- 7.1 Amendment to Rule 4.2: Grading System
- 7.2 Amendment to Rule 4.3: Degree and Certificate Requirements: Associate in Arts, Associate in Science, Associate in Applied Science, Technical Certificate, Applied Technology Diploma, and Vocational Certificate

8. Contracts, Agreements, Grants

- 8.1 Tech Prep Articulation Cooperative Agreements with School Board of Marion County -
Graphic Design
- * 8.2 Contract with University of Florida Student Health Center - Health Information Management
- * 8.3 Addendum to Master Clinical Agreement with Shands Teaching Hospital and Clinics,
Inc. - Shands at Vista and Shands Rehab Hospital - Health Information Management
- * 8.4 Renewal of Contract with Navigator Services (Formerly Livelink)
- 8.5 Career Pathways Community Service Providers - Grant
- * 8.6 Santa Fe Community College Child Care Training: Department of Children and

Families

- * 8.7 Santa Fe Community College Health Careers Opportunity Program - Grant
- * 8.8 132 Postsecondary and Adult Vocational Programs Grant Roll Forward
- * 8.9 Tech Prep Education, Title III, Part E, Section 204 Grant Roll Forward

9. Board Member's Request

9.1 Art Exhibit **(ADDED)**

10. Citizen's Requests

11. Adjournment

Board Action(s) Requested:

Approval

Action: Motion to adopt the agenda: McRae

Second: Jackson

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

* Recommended consent agenda items

**District Board of Trustees
March 19, 2002**

Agenda Item: 1.2

Approval of Board Meeting Minutes of February 19, 2002

401.396, 01-02

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held February 19, 2002, are presented for approval.

Board Action(s) Requested:

Approval

Action: Motion to approve: McRae

Second: Davis

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack - yes

District Board of Trustees

March 19, 2002

Agenda Item: 2.1

President's Report

Information Item

President Sasser recognized Terry Thomas, Chapter President of FACC, and Matt Vecchio, President of Student Government. Senate President Ward Scott and Career Service Council Chair Yvonne Currie were unable to attend today's meeting.

Dr. Sasser acknowledged the artwork of Eleanor Blair that is presently on display in the President's Lobby on the second floor of F building. Ms. Blair is this year's Santa Fe Community College Spring Arts Festival poster artist.

The following quarterly employee award winners were recognized and received a plaque of appreciation and service pin: career service, Sherrie Deas; part-time faculty, Brent Swanson; faculty, Carolyn Long; part-time non-instructional, Tim Buchner; and administrative and professional, Cathy Hitchcock.

Trustees received a 2002 SFCC Spring Arts poster.

**District Board of Trustees
March 19, 2002**

Agenda Item: 2.2

Standardized Clinical Facilities Use Agreements with:	Information Item
Harry Richter, D.D.S., Newberry, Florida - Dental	408.1304, 01-02
North Florida Regional Free-Standing Surgery Center, LP, d.b.a.	408.1305, 01-02
North Florida Surgical Pavilion, Gainesville, Florida - Surgical Technology	

The board has authorized its chair to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such agreements have been executed with the above listed individual and facility for students enrolled in the SFCC Dental and Surgical Technology programs.

**District Board of Trustees
March 19, 2002**

Agenda Item: 3.1

Project Report and Action Request - Master Plan Amendment for Centers

412.901, 01-02

Project Description:

This project consists of an amendment to the current Northwest Campus master plan, approved in March 1998, to include the interrelation of the college centers into the overall growth concept of the college.

Architect/engineer	Ponikvar and Associates, Gainesville, Florida
Construction manager	Not applicable
Uniform building code inspector	Not applicable
Project budget	\$15,000

Project Status:

College staff has received and reviewed the master plan amendment for the centers and is requesting approval by the board.

Board Actions(s) Requested:

Approval of master plan amendment

Discussion: Bill Reese, Director of Facilities, reviewed items 3.1 through 3.5. Trustee Bradley pointed out some typographical errors within the Master Plan, which were noted and will be corrected.

Action: Motion to approve: McRae

Second: Davis

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack - yes

District Board of Trustees

March 19, 2002

Agenda Item: 3.2

Project Report and Action Request - Building U Addition/Renovation	412.902, 01-02
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Project Description:

Building U, Addition/Renovation, Northwest Campus. This project consists of the addition of office, filing, and conference space to correct a major deficiency in the Facilities Offices area.

Architect/engineer	Craig Salley and Associates, Gainesville, Florida
Contractor/construction manager	Perry-Parrish, Incorporated, Gainesville, Florida
Uniform building code inspector	In-house
Total project budget	\$200,000

Source(s) of funding

Capital Improvement Fees

Project Status:

College staff has received a guaranteed maximum price in the amount of \$178,949.00 for this project and is requesting board approval.

Board Action(s) Requested:

Approval of guaranteed maximum price

Discussion: Trustee Perry abstained from voting on this item, citing his affiliation with the firm of Perry-Parrish, Incorporation. He filed the conflict of interest, form 8B, as appropriate.

Action: Motion to approve: Bradley

Second: Jackson

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – abstained, Womack - yes

**District Board of Trustees
March 19, 2002**

Agenda Item: 3.3

Project Report and Action Request - North Road Extension

412.903, 01-02

Project Description:

North Road Extension, Northwest Campus. This project consists of the installation of the western portion of the North Road, as proposed in the campus master plan, connecting the northern parking lots to NW 91st Street. When complete, this project will alleviate some of the traffic congestion at the gym intersection, as well as the existing intersection of North Road and NW 83rd Street.

Architect/engineer	Water & Air Research, Incorporated, Gainesville, Florida
Construction manager	To be determined
Uniform building code inspector	In-house
Project budget	
Planning	\$87,00
Construction	<u>\$111,300</u>
Total project budget	\$120,000
Source(s) of funding	Other Local

Project Status:

College staff has received phase III drawings and is ready to bid this project.

Board Action(s) Requested:

- A. Approval of phase III drawings**
- B. Permission to bid**

Discussion: Trustee McRae asked when the construction was slated to begin. Bill Reese responded construction should start within 45-60 days and is expected to be complete before the start of fall term.

Action: Motion to approve: McRae

Second: Davis

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

**District Board of Trustees
March 19, 2002**

Agenda Item: 3.4

Project Report and Action Request - Parking Lot 15B	412.904, 01-02
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Project Description:

Parking Lot 15B, Northwest Campus. This project consists of the renovation of what is now a dirt parking lot with temporary lighting north of the Gym. The project includes the installation of base materials and asphalt paving, as well as curbing, lighting, and landscaping. This parking lot, along with the proposed addition of the western portion of the new North Road extension, will relieve some of the traffic congestion at the gym intersection and create a safer environment for our students.

Architect/engineer	Water & Air Research, Incorporated, Gainesville, Florida
Construction manager	To be determined
Uniform building code inspector	In-house
Project budget	
Planning	\$ 25,520
Construction	<u>\$459,48</u>
Total project budget	\$485,000
Source(s) of funds	PECO

Project Status:

College staff has received and approved phase III drawings and is prepared to bid this project. Approval is requested for the phase III drawings and to bid and award the contract.

Board Action(s) Requested:

- A. Approval of phase III drawings**
- B. Permission to bid and award contract**

Action: Motion to approve: McRae

Second: Jackson

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

**District Board of Trustees
March 19, 2002**

Agenda Item: 3.5

Project Report and Action Request - Storm Water Master Permit	412.905, 01-02
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Project Description:

The college is required to provide for the discharge/runoff of any storm water resulting from the creation of any impervious surface (new buildings, parking lots, etc.). Plans for accommodating this runoff must be submitted to the St. Johns River Water Management District (SJRWMD) which will review and issue a permit for future improvements based on the capacity reflected in the plan submitted. The college has currently reached the capacity allowed under its existing permit with SJRWMD and must develop a new storm water master plan prior to engaging in any new construction.

Architect/engineer	Dyer, Riddle, Mills, & Precourt, Inc., Orlando, Florida
Contractor/construction manager	Not applicable
Uniform building code inspector	Not applicable
Total estimated project budget	\$60,000
Source of funds	Local

Project Status:

College staff has received notification that the conceptual storm water master permit has been approved by SJRWMD staff and it is on their board agenda for approval in March. All other closeout documentation from Dyer, Riddle, Mills, & Precourt, Inc. has been submitted and processed and college staff is requesting that the board approve this project as complete.

Board Action(s) Requested:

Acceptance of project as complete

Action: Motion to approve: McRae

Second: Davis

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

District Board of Trustees

March 19, 2002

Agenda Item: 4.1

Revised Administrative Organization for 2001-2002

411.222, 01-02

The college is recommending approval of revisions to the attached administrative organizational structure, which reflects recent appointments to the following positions:

Assistant to the President (Benny Alligood)

Associate Vice President of College and Governmental Relations (Guy L. York)

Coordinator of Human Resources (Lela Elmore)

Board Action(s) Requested:

Approval

Discussion: Dr. Sasser pointed out that Human Resources would now report to Guy York and Facilities would now report directly to Jan Bullard.

Action: Motion to approve: McRae

Second: Bradley

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

Recommended Consent Agenda Item

District Board of Trustees

March 19, 2002

Board Action(s) Requested:

Approval

Agenda Item: 4.2

Contract Staff (Faculty)

402.632, 01-02

The individuals listed below are being recommended for appointment for 2001-2002, or a portion of the year, as stated in the individual employee's contract.

Part Time

Laura Brill-Cox	Amy Kunce
Sharon Balanis	Kara Lawson
Susan Beverung	Andrea Lybrand
Gloria Bonilla	Krisanna McCord
Angela Braun	Amy Mitchell
Clifford Chapman	David O'Gorman
Jonathan Crosson	Charles Oden
Thomas Donihue	Mary Oliver
Timothy Eagen	Richard Saulsberry
Margaret Francis	Donnie Sessions
Laure Frank	George Sewell
Shannon Houvouras	Wendy Sheppard
Nancy Howe	Lucille Skipper
Billy Hunter	Elizabeth Strickland
Harry Hunter	LaKeidra Young
Hazel King	Chris Zurheide

Board Action(s) Requested:

Approval

Action: Motion to approve consent agenda items 4.2 through 4.4, 8.2 through 8.4, and 8.6 through 8.9: McRae

Second: Bradley

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

Recommended Consent Agenda Item

**District Board of Trustees
March 19, 2002**

Agenda Item: 4.3

Contract Staff (Administrative and Professional)

411.221, 01-02

The individuals **listed below** are recommended for appointment or promotion for the year 2001-2002, or a portion of the year, as stated in the individual employee's contract.

Technical/Professional

Full Time

Appointment

<u>Name</u>	<u>Position</u>
* LaVette Burnette <i>B.A., Western Kentucky University</i>	Career Manager, One Stop Center
* Karla Wooten <i>B.S., University of Florida</i>	Work Exploration Placement Specialist

Promotion

Lela Elmore Coordinator of Human Resources

Part Time

Appointment

Rosalie McCuddy	Respiratory Care Specialist
Margaret Tison	Senior Specialist, Health Careers Opportunity Program
* Grant funded	

Board Action(s) Requested:

Approval

Action: Approved as consent agenda item. See item 4.2.

Recommended Consent Agenda Item

**District Board of Trustees
March 19, 2002**

Agenda Item: 4.4

Career Service Staff

403.407, 01-02

The individuals listed below are being recommended for appointment or promotion.

Name

Position

Appointment

Loretta Barrington	Custodian, Facilities Services
Dina Lyons	Custodian, Facilities Services
Joseph Pearson	Police Officer
Ozell Wilson	Custodian, Facilities Services

Promotion

Paul Clement	Academic Admissions Teladvisement Specialist
Nancy Reaves	Administrative Specialist, Financial Aid

Board Action(s) Requested:**Approval**

Action: Approved as consent agenda item. See item 4.2.

**District Board of Trustees
March 19, 2002**

Agenda Item: 4.5

Leave of Absence	420.122, 01-02
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Henry (Buz) Bireline requests a leave of absence from his full-time, ten-month faculty position with the Zoo Technology program beginning May 6, 2002, and ending January 6, 2003. This request is supported by the department Chair, Associate Vice President, and Vice President.

Board Action(s) Requested:**Approval**

Action: Motion to approve: Davis

Second: Jackson

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

**District Board of Trustees
March 19, 2002**

Agenda Item: 4.6

The following faculty members have been voted on by their peers and approved by their supervisors to receive continuing contracts beginning in the 2002-2003 contract year.

2002-2003 Continuing Contract Candidates

Kathryn Baker
Peter Concannon
Sarah George
Kristine Griffin
Ray Hale
Nancy Huber
Elizabeth Jiminez
Gregory Jones
Donna Musselman
Matthew Newell
Michele Ratliff
Kathryn Reed
Steven Reed
Charles Schultz
Maria Ventura
Janet Waldron
Karen Zetrouer
Aliesa Zoecklei

Board Action(s) Requested:

Approval

Action: Motion to approve: McRae

Second: Davis

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

District Board of Trustees

March 19, 2002**Agenda Item: 5.1**

Report of Purchases for February 2002

202.494, 01-02

Below are the total amounts and a summary of purchases for the month of February 2002.

Purchasing	\$2,884,447.18
Library	0.00
Risk Management Consortium	<u>0.00</u>
Total	\$2,884,447.18

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
X38203 (Fund 7)	\$1,943,210.00	Contract	Perry-Parrish, Inc.	Building P Renovation Mgmt. Renovate/Remodel Building P
X38252 (Fund 1)	\$ 28,400.00	Contract	Dell Marketing	Computers (20) Support - Information Technology
X38259 (Fund 1)	\$ 41,199.00	Contract	Dell Marketing	Computers (31) Support - Information Technology
X38453 (Fund 7)	\$ 59,284.00	Contract	Perry-Parrish, Inc.	Exterior Painting (Bldgs. G, Q, R, S) General Maintenance
X38460 (Fund 7)	\$ 414,405.00	Contract	Perry-Parrish, Inc.	Building D Boiler Replacement Utilities System College-Wide
X38501 (Fund 2)	\$ 23,260.00	Bid	Stored Value	Gas Cards Marketing - Welfare Transition Program Support Services
X38506 (Fund 1)	\$ 25,390.54	Contract	John Deere	Tractor and Mower Company Grounds
X38549 (Fund 7)	\$ 26,297.00	Contract	Craig H. Salley	Architectural Services Renovate/Remodel Building W (Chemistry Tech Lab)

Purchases \$0 - \$25,000.00

Number of purchase orders: 375

Amount: \$308,609.94

Number of contracts awarded by the Board of Trustees: 2 Amount: \$ 14,391.70

Board Action(s) Requested: Approval of report

Discussion: Rochelle Prince, Associate Vice President of Finance, reviewed items 5.1 through 5.6. The board then considered the items together.

Action: Motion to approve items 5.1 through 5.6: McRae

Second: Jackson

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes,

Womack – yes

**District Board of Trustees
March 19, 2002**

Agenda Item: 5.2

Fund 1 (Current Unrestricted) Revenue and Expenditure
Report as of February 28, 2002 201.516, 01-02

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of February 28, 2002.

The following summary provides a comparison of actual revenues and expenditures for 2001-2002 vs. 2000-2001.

	2001-2002		2000-2001	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	37,544,050	75.49	35,928,578	72.53
Expenditures	30,820,309	58.41	28,742,657	56.99

Board Action(s) Requested:

Approval of report

Action: Approved. See item 5.1.

**District Board of Trustees
March 19, 2002**

Agenda Item: 5.3

Warrants Issued 208.389, 01-02

In accordance with State Board of Education Rule 6A-14.073(5), a listing of all checks issued from February 1 through February 28, 2002, is available at this meeting for the board's information. The amount disbursed for the month was \$6,193,127.83.

Warrant Numbers

Manual Payroll None
Manual Payables None

Payables 250453 - 253224
 Payroll 567597 - 568516

Electronic Transfers
 21369 - 23614

Board Action(s) Requested:

Approval

Action: Approved. See item 5.1.

**District Board of Trustees
 March 19, 2002**

Agenda Item: 5.4

Budget Approval for Additional 2001-2002 PECO Appropriations	201.517, 01-02
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During the 2001-2002 special legislative session, PECO (Public Education Capital Outlay) allocations were forward-funded as follows:

Remodel/renovate old library building P to classrooms	\$1,115,504
General renovation/remodel, drainage, panels, HVAC utilities system, roofs, and site improvement	\$1,747,660

The report on the for building P, phase II project (approved January 15, 2002, agenda item 3.4), included the additional appropriation (\$1,115,504) noted above. Permission is now requested to expend the appropriation of \$1,747,660 for various projects as noted in the second description listed above.

Board Action(s) Requested:

Approval to expend from the Unexpended Plant Fund

Action: Approved. See item 5.1.

**District Board of Trustees
 March 19, 2002**

Agenda Item: 5.5

 Colonel Harry M. Hatcher, Jr. Property Survey 02-07

200.267, 01-02

The items presented for the board's review are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review departmental requests before they are presented to the board.

The Property Survey Committee was provided, via e-mail, the departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests should be accepted and recommends that the board approve the removal of the items listed below from the active property control inventory records. A detailed listing of all items from each category is attached.

<u>Category</u>	<u>Number of Items</u>	<u>Acquisition Value</u>
Stolen Items		\$ 5,411.00
Worn-out Equipment with No Salvageable Parts	35	91,455.10
Worn-out Equipment with Salvageable Part	28	41,428.90
Surplus Property	<u>23</u>	<u>48,281.58</u>
TOTAL	88	\$186,576.58

Notes

Stolen Items - These have been investigated by the SFCC Police Department.

Worn-Out Equipment with No Salvageable Parts - These are items that are no longer in usable condition and are not cost-effective to repair.

Worn-Out Equipment with Salvageable Parts - These are items from which parts will be taken before the items are discarded.

Surplus Property - These items generally are offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Acquisition Value - This represents the college's acquisition cost, NOT the current value of the items. At this time, the college does not depreciate the value of its assets. The present value of most of the items listed here is substantially lower than the amount indicated.

Board Action(s) Requested: Approval of survey

Action: Approved. See item 5.1.

**District Board of Trustees
March 19, 2002**

Agenda Item: 5.6

Contract with Continental Service Group, Inc. (Operating Under the Trade Name
ConServe) 209.83, 01-02

As part of the ongoing effort to collect money lent to students through the college's short-term loan program, it is sometimes necessary to employ a debt recovery service to assist with these collections. Currently, the college utilizes three different agencies with varying degrees of success. The cost of collection is an additional cost to the student.

The fees charged by the current agencies are:

- Credit Bureau Enterprises, Iowa 25% for each account
- Williams & Fudge, South Carolina 30% or 35% depending on the age of the account
- General Revenue Corp., Ohio 33.33% or 40% depending on the age of the account

The fee charged by ConServe is: 23% for all accounts

ConServe currently serves ten of the Florida community colleges. This agency is located in Fairport, New York, with a local representative in the Tampa area.

It is the college's intent to add ConServe as an additional collection agency.

Board Action(s) Requested:

Approval of contract

Action: Approved. See item 5.1.

**District Board of Trustees
March 19, 2002**

Agenda Item: 6.1

Community Education and Center for Business and
Professional Development Courses for Summer Term 2002 415.90, 01-02

As required by State Board of Education regulations, the schedule of community education and professional development EnRich courses for summer term 2002 is presented for board approval. Term dates are May 18 through August 9, 2002, with registration beginning April 22, 2002, and continuing throughout the term.

Board Action(s) Requested:

Approval

Action: Motion to approve: Davis

Second: McRae

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

**District Board of Trustees
March 19, 2002**

Agenda Item: 7.1

Amendment to Rule 4.2: Grading System

410.326, 01-02

The proposed amendment to Rule 4.2 was brought about by the 2001 audit of registration procedures. In an effort to provide clarification and ensure the accuracy of grade changes, the grade chart was modified slightly. The following additions to the rule are also recommended:

A "W" symbol may be assigned at the discretion of an instructor when a student fails to attend the course in accordance with the absentee policy of said course. The provisions of this rule are subject to all requirements of Rule 6A-14.0301, FAC.

Grade or symbol changes shall not be made after one year following the end of the semester in which the course was taken, except in cases of College error or administrative approval.

Board Action(s) Requested:

Approval

Action: Motion to approve: Jackson

Second: McRae

Chair Brashear opened the meeting for public discussion. There being none, she closed the public input portion. Trustees were given the opportunity to discuss the amendment. With no further discussion, the item went to vote.

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

**District Board of Trustees
March 19, 2002**

Agenda Item: 7.2

Amendment to Rule 4.3: Degree and Certificate Requirements: Associate in Arts, Associate in Science, Associate in Applied Science, Technical Certificate, Applied Technology Diploma, and Vocational Certificate 410.327, 01-02

This amendment is in response to the SACS Self-Study Action Item 4.2.2h and provides authorization for curricular practices that have been ongoing for SFCC students. Rule 4.3 outlines the degree requirement to demonstrate the oral competency and basic computer skills of its Associate in Arts (AA) graduates. Rule 4.3 also specifies successful completion of oral communication, fundamental mathematics, and computer competencies for Associate in Science (AS) and Associate in Applied Sciences (AAS) graduates. Curriculum audits of courses offered to AA students indicate that successful completion of specific courses provides evidence of students' oral competency and mastery of basic computer skills. In addition, the Computer Placement Exam assesses mastery of basic computer skills for AA, AS, and AAS graduates. Curriculum audits of courses offered to AS and AAS students indicate that successful completion of specific courses demonstrates students' mastery of oral communication, fundamental mathematics, and computer competencies.

Board Action(s) Requested:

Approval

Action: Motion to approve: McRae
Second: Jackson

Chair Brashear opened the meeting for public discussion. There being none, she closed the public input portion. Trustees were given the opportunity to discuss the amendment. With no further discussion, the item went to vote.

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

**District Board of Trustees
March 19, 2002**

Agenda Item: 8.1

Tech Prep Articulation Cooperative Agreements with School Board of Marion County -Graphic Design

408.1306, 01-02

The Associate in Applied Sciences degree program in Graphic Design has been identified as an accelerated path by which students will have the opportunity to receive college credit as described in the District Interinstitutional Articulation Cooperative Agreements for Dual Enrollment, Tech Prep, Remediation, and Teacher Preparation Between the District Board of Trustees of Santa Fe Community College and the School Board of Marion County, Florida. This is a new, non-standard agreement prepared in Marion County's standard format along with Santa Fe Community College's standard form incorporated as an attachment. An Amendment 1 was also necessary to clarify the agreement after it was signed by Marion County.

Board Action(s) Requested:

Approval

Discussion: Trustee McRae asked if this agreement violated the college's geographic boundaries. Dr. Sasser responded that the college has secured approval from Central Florida Community College because CFCC does not offer the program.

Action: Motion to approve items 8.1 and 8.5: McRae

Second: Davis

Vote: Bradley – yes, Brashear – yes, Davis – yes, Jackson – yes, McRae – yes, Perry – yes, Womack – yes

Recommended Consent Agenda Item

**District Board of Trustees
March 19, 2002**

Agenda Item: 8.2

Contract with University of Florida Student Health Center - Health Information Management

408.1307, 01-02

This contract with the University of Florida Student Health Center allows students enrolled in the Health Information Management program the chance to participate in professional practice experiences as part of their course of study. It gives students the opportunity to apply classroom theory to the records management processes.

Board Action(s) Requested:

Approval

Action: Approved as consent agenda item. See item 4.2.

Recommended Consent Agenda Item

District Board of Trustees
March 19, 2002

Agenda Item: 8.3

Addendum to Master Clinical Agreement with Shands Teaching Hospital and Clinics, Inc. - Health Information Management:

Shands at Vista and Shands Rehab Hospital

408.1308, 01-02

This addendum adds the following sites to the Shands Hospital master clinical education agreement: Shands at Vista and Shands Rehab Hospital. It allows students enrolled in the Health Information Management program the chance to participate in professional practice experiences as part of their course of study. It gives them the opportunity to apply classroom theory to the records management processes.

Board Action(s) Requested:

Approval

Action: Approved as consent agenda item. See item 4.2.

Recommended Consent Agenda Item

District Board of Trustees
March 19, 2002

Agenda Item: 8.4

Renewal of Contract with Navigator Services (Formerly Livelink)

408.1309, 01-02

Navigator is a system that promotes and supports the delivery of satellite teleconferences throughout the state of Florida. These interactive teleconferences may originate at WFSU Tallahassee and downlink to any or all the participants statewide, including Santa Fe. For

providing downlink services to the Navigator network, Santa Fe usually receives a fee determined by the network. Services are usually available at no charge when the originator and/or participants are Florida government or education related.

Board Action(s) Requested:

Approval

Action: Approved as consent agenda item. See item 4.2.

**District Board of Trustees
March 19, 2002**

Agenda Item: 8.5

Career Pathways Community Service Providers	409.1366, 01-02
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The purpose of this project is to support short-term training for current, former, or eligible Temporary Aid to Needy Families recipients to pursue career ladders or to be retained in their current fields. Approximately 94 students will be served by working with local businesses and career center applicants.

The amount of funds requested from the Alachua/Bradford Regional Workforce Board is \$52,000, with an in-kind contribution of \$28,865 from Santa Fe Community College.

Duration of this project is March 6, 2002, through December 31, 2002.

Operating budget impact statement: In-kind contributions from existing college Operating budget

Board Action(s) Requested:

Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements associated with this grant.

Action: Approved. See item 8.1.

Recommended Consent Agenda Item

**District Board of Trustees
March 19, 2002**

Agenda Item: 8.6

Santa Fe Community College Child Care Training: Department of Children and

Families -- Grant

409.1367, 01-02

The purpose of this project is to provide basic child care training courses at Santa Fe Community College and at six additional training sites accessible to the eleven-county Department of Children and Families, District III: Lake City Community College, Suwanee Hamilton Technical Center, Central Florida Community College, St. Johns River Community College, Suwanee Valley 4 C's, and Bradford Union Vocational Technical Center. Scholarships for tuition and materials will be provided to students. Approximately 960 students will benefit from this project.

The amount of funds requested from the State of Florida, Department of Children and Families, District III, is \$112,860, with an in-kind contribution of \$27,896 from Santa Fe Community College.

Duration of this project is July 1, 2002, through June 30, 2003.

Operating budget impact statement: In-kind contributions from existing college Operating budget

Board Action(s) Requested:

Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements associated with this grant.

Action: Approved as consent agenda item. See item 4.2.

Recommended Consent Agenda Item

**District Board of Trustees
March 19, 2002**

Agenda Item: 8.7

Santa Fe Community College Health Careers Opportunity Program -- Grant 409.1368, 01-02

The purpose of this project is to form the Santa Fe Community College Health Careers Opportunity Program (HCOP) Partnership to facilitate the entry, retention, and graduation of students from disadvantaged backgrounds from one of the targeted health sciences programs or entry into an upper division health professional school. Fifty HCOP-eligible high school students will be chosen for preliminary education through a two-week HCOP High School Summer Institute housed at the Institute for Health Professions at Gainesville High School and through the HCOP Saturday Academy at Santa Fe Community College. Twenty-eight HCOP-eligible graduating seniors or college students will be selected for preliminary education through a six-week HCOP College Summer Institute at SFCC. Associated with the preliminary education will be retention services that support the college students through their prerequisite curriculum and through a health sciences program curriculum or a general Associate in Arts curriculum for transfer. This is year two of a three-year project.

The amount of funds requested from the U.S. Department of Health and Human Services, Public

Health Services, Health Resources and Services Administration, Bureau of Health Professions, is \$233,195, with an in-kind contribution of \$27,902 from Santa Fe Community College.

Duration of this project is March 1, 2002, through February 28, 2003.

Operating budget impact statement: In-kind contributions from existing college Operating budget

Board Action(s) Requested:

Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements associated with this grant.

Action: Approved as consent agenda item. See item 4.2.

Recommended Consent Agenda Item

**District Board of Trustees
March 19, 2002**

Agenda Item: 8.8

132 Postsecondary and Adult Vocational Programs Grant Roll Forward	409.1369, 01-02
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The purpose of the Postsecondary 132 Roll Forward funds is to enhance the original project that provides computer instruction to postsecondary vocational and business technology education students. The overall Postsecondary 132 consortium project with Alachua County also includes Bradford County as a longstanding partner. Santa Fe funds will be used to purchase equipment (\$43,783), School Board of Bradford County funds will be used to provide expenses for technical training (\$1,895), and School Board of Alachua County funds will be used to purchase equipment for Lofton High School (\$683).

The amount of funds requested from the Florida Division of Workforce Development is \$47,715, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2001, through June 30, 2002.

Operating budget impact statement: None

Board Action(s) Requested:

Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements associated with this grant.

Action: Approved as consent agenda item. See item 4.2.

Recommended Consent Agenda Item

**District Board of Trustees
March 19, 2002**

Agenda Item: 8.9

Tech Prep Education, Title III, Part E, Section 204 Grant Roll Forward

409.1370, 01-02

The purpose of the Roll Forward funds is to strengthen and expand existing Tech Prep programs and to research and develop new programs. Emphasis will be on curriculum that prepares students for employment in rapidly changing technological fields, through either 4 + 2 programs or dual enrollment. The integration of academic and vocational education will be a major focus.

Santa Fe Community College and schools in Alachua and Bradford counties are participating in a Tech Prep consortium, which will strengthen the links among these institutions in a systematic, comprehensive program. Students will benefit from planned, sequential programs of study that integrate academic and technical education. Business and industry partners are encouraged to offer input and to provide cooperative and exploratory work experience and job placement for students who seek employment and/or plan to continue their education. Approximately 7,000 students will benefit from articulated academic and technical courses, as well as work-based learning that prepare students for lifelong learning and a career.

The amount of funds requested from the Florida Division of Workforce Development is \$9,454, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2001, through June 30, 2002.

Operating budget impact statement: None

Board Action(s) Requested:

Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements associated with this grant.

Action: Approved as consent agenda item. See item 4.2.

ADDED

**District Board of Trustees
March 19, 2002**

Agenda Item: 9.1

Art Exhibit

400.420, 01-02

Trustee Bradley thanked Chair Brashear for the opportunity to speak about the art exhibit by artist Pat Payne, which is currently on display at the campus. He commented that the college had received negative publicity in the community and beyond as a result of this display, which depicts Jesus in a way that offends many Christians. Trustee Bradley said he does not consider the exhibition to be art and described it as a negative portrayal of Christ to create controversy. He said there are limits to freedom of expression in general society and there should be limits to academic freedom. He stated that each board member was appointed because he or she represents a certain philosophy and that board members should take a stand on this issue for what is right in their own minds. Trustee Perry voiced his agreement with Trustee Bradley.

Board Chair Brashear mentioned she had recently met with Vice President Pat Grunder and Creative Arts Chair Leslie Lambert to discuss the exhibit and suggested Trustee Bradley might want to do likewise before making a formal motion. Trustee Jackson asked President Sasser what process or procedure he might put in place to prevent something like this from reoccurring.

Dr. Sasser explained the college's position, indicating he personally disagreed with the content of the exhibition but supported the academic freedom that led to its display. He noted that academic freedom is written into standards mandated by the Southern Association of Colleges and Schools, which will be conducting a reaffirmation of accreditation visit at the college next week. In response to a question posed by Trustee Jackson, President Sasser indicated he thought the forced removal of the artwork might impact the college's reaccreditation. Dr. Sasser explained that the current exhibit was juried by a college committee. Trustee Bradley suggested the committee did not allow broad enough input. Dr. Sasser asked that the board allow time for him to work with his colleagues in addressing the board's concerns.

Trustee Perry asked if there were a way to send a strong message of the board's disapproval of the art exhibit without a formal motion asking the college to remove it. Trustee McRae, who also had concerns about the exhibit, suggested not making a formal motion but that the board express concern as a board and ask the president to look at ways that would showcase the college in the best spirit and bring a procedure back for review by the board that would solve concern about future exhibits.

Board members who spoke did not support the art itself. All board members concluded that they agreed with Trustee Bradley's depiction of the art but that Dr. Sasser should have time to work with the college to address concerns of the board. Therefore, by consensus, the board voiced its displeasure about the recent exhibition by Pat Payne entitled "A Look at Violence in Religious and Sexual Imagery," and asked President Sasser to report to the board on this issue. Dr. Sasser expressed his appreciation to the board for its support.