



**The District Board of Trustees  
Santa Fe College, Florida  
Board Meeting of February 16, 2021, at 4 p.m.  
Joseph W. Fordyce Building, Gainesville, Florida**

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**Agenda**

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**Adoption of Agenda**

**Agenda Item: 1.1**  
418.582, 20-21

1. General Functions
  - Pledge of Allegiance
  - 1.1 Adoption of Agenda for Board Meeting of February 16, 2021
  - 1.2 Approval of Board Meeting Minutes of January 19, 2021
2. Information Items
  - 2.1 President's Report
  - 2.2 Strategic Planning
  - 2.3 Quarterly Equity Update
  - 2.4 Community Education Enrich Brochure – Spring 2021
3. Citizen's Requests
4. Consent Items
  - Personnel
    - 4.1 Career Service Staff
    - 4.2 Contract Staff (Administrative and Professional)
    - 4.3 Contract Staff (Community and Continuing Workforce Education)
    - 4.4 Contract Staff (Faculty)
  - Finance
    - 4.5 Report of Purchases for January 2021
    - 4.6 Colonel Harry M. Hatcher, Jr. Property Survey 21-04
5. Personnel Items
  - 5.1 Continuing Contracts Candidates for 2021-2022
6. Facilities Items
  - 6.1 Blount Center Expansion Project – City of Gainesville Public Works Utilities in Rights-of-Way Permit Application
  - 6.2 Blount Center Building DA Data Center – Construction Documents (Phase III Documents) and Guaranteed Maximum Price
  - 6.3 Ralph W. Cellon, Jr. Institute – Revised Budget and Permission to Advertise for Architectural Services and Construction Management Services

7. Finance Items

- 7.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for January 2021
- 7.2 Budget Amendment #1, 2020-2021 Unexpended Plant Fund Budget (Fund 7)
- 7.3 Acceptance of Donations, 21-03

8. Rules

- 8.1 New Rule 6.5: Animals on Campus

9. Agreements/Grants

- 9.1 Voluntary Cooperation Mutual Aid Agreement with the Alachua County Sheriff's Office for the Benefit of the Santa Fe College Police Department
- 9.2 Health Sciences Clinical Affiliation Agreement with RTI Surgical, Inc. for the Clinical Laboratory Science Program
- 9.3 Ratification of Emergency Signature Authority for the First Amendment to the Student Internship/Field Experience Placement Agreement with Florida Virtual School (Due to the COVID-19 Pandemic)

10. General Institutional Items

- 10.1 Approval of Expenditures from Equipment and Program Enhancement Funds

11. Santa Fe College Foundation Liaison's Update and Board Members' Remarks

12. Adjournment

**Board Action Requested**

**Approval**

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Approval of Board Meeting Minutes of January 19, 2021

401.573, 20-21

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The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held January 19, 2021, are presented for approval.

**Board Action Requested**

**Approval**

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President's Report

Information Item

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The President will discuss a variety of information topics.

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Strategic Planning

Information Item  
419.81, 20-21

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Dr. Lisa Armour, Vice President for Assessment, Research, and Technology, will provide an update on strategic planning.

District Board of Trustees  
February 16, 2021

Agenda Item: 2.3

*College Goal: Outreach and Access – Identify, assess, and meet  
community needs to promote open access to the College.*

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Quarterly Equity Update

Information Item  
400.681, 20-21

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To be presented at the meeting.

***College Goal: Outreach and Access - Identify, assess, and meet  
community needs to promote open access to the College.***

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Community Education Enrich Brochure – Spring 2021

Information Item  
415.187, 20-21

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In accordance with Rule 7.11: Student Fees and Refunds, the President is authorized to approve fees for Community Education courses and programs. Total fees collected must be equal to at least 100% of the total costs of the Community Education course or program within the fiscal year. A draft of the Community Education brochure (“Enrich”) containing the list of courses, programs, and associated fees was reviewed and approved by the President at the February 8, 2021, Cabinet meeting and is provided for reporting to the Board. Changes may be made as needed.

***College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.***

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Citizen's Requests

423.88, 20-21

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Subject to exceptions set forth in Florida law, members of the public shall be permitted to be heard on a proposition pending before the Board during this agenda item prior to the Board taking action on the proposition. An individual wishing to be heard shall complete the Citizen's Request form maintained by the Board Secretary (College President) at least fifteen minutes in advance of the meeting and shall be allotted up to three minutes to address any issues, whether the issue is on the Board agenda or not; the Board Chair may allow limited extended time at the Chair's discretion. If a group consisting of more than five individuals wishes to be heard on a subject, the group must designate a representative to speak on its behalf.



## C O N S E N T

District Board of Trustees  
February 16, 2021

Agenda Item: 4.1

*College Goal: Human Resources - Recruit, develop, assess,  
and retain quality full- and part-time faculty and staff.*

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Career Service Staff

403.571, 20-21

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The individuals listed below are being recommended for appointment. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of January 26, 2021.

### Appointment

#### *Full Time*

<u>Name</u>	<u>Position</u>
* Tikia Brown	Administrative Assistant, Veteran Student Support Services
* Cheron Hampton	Administrative Support Specialist, Gainesville Technology Entrepreneurship Center
Pamela Harrison	Office Supervisor, High School Dual Enrollment

#### *Part Time*

<u>Name</u>	<u>Position</u>
Tomika Clements	Child Care Center Teacher
Nathan Angel	Child Care Center Teacher

### Promotion

<u>Name</u>	<u>Position</u>
Hyacin Christy	Executive Assistant, Office for Advancement

\* Grant funded

### Board Action Requested

**Approval**

## C O N S E N T

District Board of Trustees  
February 16, 2021

Agenda Item: 4.2

***College Goal: Human Resources - Recruit, develop, assess,  
and retain quality full- and part-time faculty and staff.***

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Contract Staff (Administrative and Professional)

411.468, 20-21

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The individuals listed below are being recommended for appointment for 2020-2021, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of January 26, 2021.

### Executive/Managerial

#### **Appointment**

##### ***Full Time***

##### Name

John Hooker  
*JD, University of Florida*

##### Position

Associate Vice President, Office for Advancement

### Technical/Professional

#### **Appointment**

##### ***Full Time***

##### Name

Keturah Austin-McClendon  
*BS, University of Florida*

##### Position

Academic Coach, College Achievement Program

\* Jacki Garcia  
*BAS, Santa Fe College*

Interim Academic Coach, Educational Talent Search

Lawrence Lipp  
*JD, University of Florida*

Assistant Comptroller, Office for Advancement

Thomas Moore  
*MEd, University of Florida*

Advising Specialist, Academic Advisement Center

Lindy Russell  
*MEd, University of Florida*

Access Specialist

\* Christopher Tylutki  
*BS, Northwestern State University*

Interim Academic Coach, Veterans Student Support  
Services

##### ***Part Time***

##### Name

\* Kristine Bour  
Hannah Doyal  
David Geering  
Justin Kim  
Dominic Morales

##### Position

Specialist, GEER Rapid Credentialing Grant  
Specialist, Mathematics  
Specialist, Mathematics  
Specialist, Learning Commons  
Specialist, Mathematics

\* Grant funded

### **Board Action Requested**

**Approval**

**C O N S E N T**

District Board of Trustees  
February 16, 2021

Agenda Item: 4.3

*College Goal: Human Resources - Recruit, develop, assess,  
and retain quality full- and part-time faculty and staff.*

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Contract Staff (Community and Continuing Workforce Education)

404.473, 20-21

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The individual listed below are being recommended for appointment for 2020-2021, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of January 26, 2021.

Community Education

**Appointment**

***Part Time***

Name  
David Vaina

Course  
A People's History of Florida

**Board Action Requested**

**Approval**

## C O N S E N T

District Board of Trustees  
February 16, 2021

Agenda Item: 4.4

***College Goal: Human Resources - Recruit, develop, assess,  
and retain quality full- and part-time faculty and staff.***

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Contract Staff (Faculty)

402.838, 20-21

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The individuals listed below are being recommended for appointment for 2020-2021, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of January 26, 2021.

### **Appointment**

#### ***Full Time***

<u>Name</u>	<u>Position</u>
Sheryl Lee <i>MSN, University of Phoenix</i>	Assistant Professor, Nursing
Krista Tilley <i>DNP, Samford University</i>	Assistant Professor, Nursing
Marie Young Trabbic <i>MBA, Tiffin University</i>	Associate Professor, Business Programs

#### ***Part Time***

<u>Name</u>	<u>Discipline</u>
Jason Criss	Anatomy and Physiology
Kelly Herrbold	Nursing
Joshua Hodges	Nursing
Alana Kyle	Dental Assisting
Tiffany McKenzie	Nursing
Stuart Nielsen	Health Sciences, Multiple Disciplines
Aaron Wagle	Criminal Justice

### **Board Action Requested**

**Approval**

**C O N S E N T**

District Board of Trustees  
February 16, 2021

Agenda Item: 4.5

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.***

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Report of Purchases for January 2021

202.671, 20-21

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Below are the total amounts and a summary of purchases for the month of January 2021.

Purchasing	\$2,773,704.63
Risk Management Consortium	<u>0.00</u>
<b>Total</b>	<b><u>\$2,773,704.63</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y81148 (Fund 1)	\$ 136,054.00	Contract	Dell Marketing	Computers (100) Information Technology
Y81152 (Fund 2)	\$ 37,917.60	Contract	Dell Marketing	Student Laptops (80) Rapid Credentialing
Y81164 (Fund 7)	\$ 82,955.85	Contract	Hajoca Corporation	Direct Purchase – Fire Protection Materials Package Blount Campus
Y81200 (Fund 1)	\$ 82,512.59	Exempt	E-Techservices.com	Hardware/Software Support Information Technology
Y81204 (Fund 7)	\$ 236,865.60	Contract	Oldcastle Coastal	Direct Purchase – Masonry Package Blount Campus
Y81207 (Fund 7)	\$ 45,433.42	Contract	Karndean Design Flooring	Direct Purchase – Flooring Package Blount Campus
Y81208 (Fund 7)	\$1,031,005.14	Contract	City Electric Supply	Direct Purchase – Light Fixture Package Blount Campus
Y81210 (Fund 7)	\$ 131,490.36	Contract	Shaw Industries	Direct Purchase – Tile Flooring Package Blount Campus
Y81245 (Fund 7)	\$ 79,370.00	Contract	Raco Interior Products	Direct Purchase – Aluminum Door Frames Package Blount Campus
Y81247 (Fund 7)	\$ 56,579.78	Contract	Specialty Tile Products Inc.	Direct Purchase – Wall Tile Package Blount Campus

Y81248 (Fund 7)	\$ 40,746.00	Contract	Raise & Shine Blinds, Inc.	Direct Purchase – Blinds Package Blount Campus
Y81249 (Fund 7)	\$ 150,831.79	Contract	Saftifirst	Direct Purchase – Window Package Blount Campus
Y81252 (Fund 2)	\$ 47,186.00	Sole Source	Lucas-Nuelle, Inc.	Automotive Trainer Rapid Credentialing
Y81253 (Fund 2)	\$ 73,996.25	Sole Source	Mustang Dynamometer	Chassis Dynamometer Rapid Credentialing
	<hr/>			
	\$2,232,944.38			

Purchase orders for awarded bids/contracts: 2  
(All Temp Force)

Amount: \$15,500.00

Other Purchases \$0 - \$35,000.00  
Number of purchase orders: 196

Amount: \$525,260.25

**Board Action Requested**

**Approval**

## C O N S E N T

District Board of Trustees  
February 16, 2021

Agenda Item: 4.6

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.***

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Colonel Harry M. Hatcher, Jr. Property Survey 21-04

200.969, 20-21

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Pursuant to Rule and Procedure 5.7: Tangible Personal Property Control, College property that has become unusable or obsolete is reported to the Property Survey Committee by various property custodians, persons designated as responsible for maintaining and protecting the tangible personal property in a department. The Property Survey Committee, appointed by the President and composed of representatives from around the College, reviews the requests of property custodians that wish to remove said items from their inventory before all items valued over \$5,000 are presented to the Board for approval.

The Property Survey Committee conducted a virtual meeting on January 26, 2021, to consider requests from property custodians and the Committee members approved the requests presented in this Property Survey 21-04. The following table is a summary of the items by disposition method and a detailed list of all items from each category is attached.

<b>Disposition Method</b>	<b>Number of Items</b>	<b>Original Cost or Value Items &gt; \$5,000 to be Removed from Inventory and Financial Records</b>	<b>Depreciation of Items &gt; \$5,000</b>	<b>Total Book Value Items to be Removed from Inventory and Financial Records</b>
Surplus Property	1	103,713.09	103,713.09	0
Trade-in Property	1	20,451.00	20,451.00	0
<b>TOTAL</b>	<b><u>2</u></b>	<b><u>124,164.09</u></b>	<b><u>124,164.09</u></b>	0

Disposition Method:

Surplus Property includes all property to be sold or transferred to another entity. Surplus property is generally offered to Alachua and Bradford County schools first. If the schools are not interested in these items, they can be offered to other non-profit organizations that have requested them. Items remaining will then be sold at a surplus auction.

Trade-Ins are items that have been traded in on new equipment.

### **Board Action Requested**

**Approval**

*College Goal: Human Resources - Recruit, develop, assess,  
and retain quality full- and part-time faculty and staff.*

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Continuing Contracts Candidates for 2021-2022

402.839, 20-21

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The following faculty members have successfully completed five years of instructional service to the College with comprehensive annual evaluations. The five-year evaluation process culminated with an extensive self-evaluation, peer review, and ultimately a peer vote. Based on satisfactory evaluation, affirmative peer vote, review, and recommendation by the academic department supervisor with the support of the Provost and Vice President for Academic Affairs and the College President, the following faculty members are recommended for the award of continuing contract for the 2021-2022 contract year.

Shawntal Abram	Assistant Professor, Zoo Animal Technology
Michael Bolton	Assistant Professor, English
Vickie Bone	Assistant Professor, Nursing Programs
Narada Bradman	Assistant Professor, Biomedical Engineering
Kasey Brandt	Assistant Professor, Nursing Programs
Katherin Garland	Assistant Professor, Education
Christine Greenberg	Assistant Professor, Physical Therapy Assistant Program
Natalie Hadad	Assistant Professor, Psychology
Ryan Mackey	Assistant Professor, Welding Technology
Lorisha Riley	Assistant Professor, Mathematics
Ranson Thomas	Assistant Professor, Nursing Programs
Rhonda Whitton	Assistant Professor, Nursing Programs

**Board Action Requested**

**Approval**



***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.***

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Blount Center Expansion Project – City of Gainesville Public Works  
Utilities in Rights-of-Way Permit Application

412.1231, 20-21

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Santa Fe College intends to install electrical and fiber optic communication utilities under two City of Gainesville public roadways near downtown Gainesville. These utilities will connect Blount Hall to the new parking lot between NW 1st Avenue and NW 2nd Avenue. The utilities will also connect the new facility to the northern part of the Blount Campus.

This application must be submitted to and approved by the City of Gainesville Public Works department to ensure that the new utilities are precisely located, documented, and installed in accordance with the City's standards. Time is of the essence so as not to delay timely completion of the project. Negotiations are continuing, and a redlined draft is attached for review.

**Board Action Requested**

- A. Approval in concept of the permit application based on the draft presented, with approval for the President to negotiate and accept the final terms and conditions of the application upon legal review and approval by appropriate College officials**
- B. Delegation of authority for the President to execute the final application and related documents upon legal review and approval by appropriate College officials**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.***

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Blount Center Building DA Data Center – Construction Documents (Phase III Documents) and Guaranteed Maximum Price

412.1232, 20-21

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Project Background & Description:

In Santa Fe College's 2019 operational audit conducted by the State of Florida Auditor General, SF received a finding related to the disaster recovery of information technology. The report recommended that the College create a data center at a location outside of the Northwest Campus to provide redundancy and ensure continuity of operations during an emergency.

Information Technology Services (ITS) investigated multiple locations and recommended that a fully functional data center be established in downtown Gainesville at the Blount Center. Following the evaluation of the downtown center, as well as the design plans for the soon-to-be constructed Blount Hall, ITS staff determined that the new data center should be created within the former train station building. On June 16, 2020, the Board approved a project budget of \$838,000 for the design and construction of the new data center and adjacent science lab, which will be relocated and updated to better serve students.

This project involves the design and construction of an approximately 700 square foot data center in DA-130 and the renovation and remodel of approximately 1,400 square feet in DA-131 to create a new natural sciences lab and prep room. Project costs include the relocation of the main data entry point into building DA; reinforcement of the building envelope; a new transformer and electrical service; uninterrupted power supply to the data center; and associated HVAC, electronic access controls, and security camera system.

Architect/Engineer:	Kail Partners
Contractor/Construction Manager:	Charles Perry Partners, Inc.
Florida Building Code Inspector:	In-house
Estimated Project Budget:	\$838,000
Source of Funds:	Campus Security Upgrades (Capital Improvement Fee)

Project Status:

College staff have received, reviewed, and approved the project's construction documents (Phase III Documents), supervised the Construction Manager's competitive bidding of all trade packages, and are negotiating a Guaranteed Maximum Price (GMP) not to exceed \$675,000.

**Board Action Requested**

- A. Approval of Construction Documents (Phase III Documents)**
- B. Approval of the Guaranteed Maximum Price not to exceed \$675,000**

***College Goal: Resources – Develop, obtain, and allocate the necessary resources to implement the College’s mission.***

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Ralph W. Cellon, Jr. Institute – Revised Budget and Permission to Advertise for Architectural Services and Construction Management Services

412.1233, 20-21

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**Project Background & Description:**

On April 17, 2018, the Board approved a project budget of \$6,000,000 for Phase I of the Institute for Technology and Advanced Manufacturing and granted College staff permission to advertise and select an architectural firm for design services. The facility was intended to house three existing vocational and technical programs (Automotive Technology; Heating, Ventilation, and Air Conditioning (HVAC); and Welding) as well as a new Advanced Manufacturing Program. The new building would also replace one of the oldest buildings on campus and would be built in two phases as the College received additional State appropriations.

Since the approval of the project budget, community needs as well as academic and institutional priorities have changed. Facilities staff reviewed the original design plans with College stakeholders and now recommend modifications to the project’s scope of work and project budget, including additional enhancements and expansion of the Welding and HVAC Programs, as well as space for a new Applied Engineering Program. The revised size of the facility is estimated at 30,150 square feet with a total construction cost of \$8,779,725. Further, on September 15, 2020, the Board approved naming this new facility in honor of Mr. Ralph Cellon, Jr., in recognition of his substantial contributions to Santa Fe College and Alachua and Bradford Counties over the past 55 years. The building will tentatively be called the Ralph W. Cellon, Jr. Institute.

Architect/Engineer:	TBD
Contractor/Construction Manager:	TBD
Florida Building Code Inspector:	In-house
Estimated Project Budget:	\$8,779,275
Source of Funds:	Capital Improvement Fee, Other local funds

**Project Status:**

The College is seeking approval of a revised project budget in the amount \$8,779,275 based on previous Board-designated project funds, as well as permission to advertise, select, and negotiate contracts for both architectural services and construction management services following procedures defined in Florida Statutes.

**Board Action Requested**

- A. Approval of the revised project budget in the amount of \$8,779,275**
- B. Permission to advertise, select, and negotiate a contract with an architectural firm for design services**
- C. Permission to advertise, select, and negotiate a contract with a construction management firm for construction management services**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.***

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Fund 1 (Current Unrestricted) Revenue and Expenditure Budget  
Report for January 2021

201.898, 20-21

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The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the College in relation to the percentage of unrealized and unencumbered funds as of January 31, 2021.

The following summary provides a comparison of actual revenues and expenditures for 2020-2021 vs. 2019-2020.

	<b>2020-2021</b>		<b>2019-2020</b>	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Budget</u>
Revenue	49,366,853	59.64%	54,071,068	64.14%
Expenditures	40,866,884	45.28%	42,597,069	45.31%

**Board Action Requested**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.***

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Budget Amendment #1, 2020-2021 Unexpended Plant Fund 201.899, 20-21  
Budget (Fund 7)

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The Fund 7 (Unexpended Plant Fund) is used to account for resources that are available for the acquisition or construction of physical property to be used for institutional purposes and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.

The first amendment to the 2020-2021 Fund 7 Budget is requested in order to accurately reflect budgeted allocated Capital Improvement Fee revenue of \$105,681.03 for the Fine Arts Hall Repair Escrow requirements (\$94,536.03) and Fine Arts Hall Stucco Investigation (\$11,145.00). The net effect is that the unallocated balance in Capital Improvement Fees is decreased by \$105,681.03.

Funding Source Descriptions:

PECO (Public Education Capital Outlay): The primary source of funding for construction, remodeling, renovation, and repair of College facilities and for site acquisition. This source of funds comes from state-issued bonds backed by utilities services taxes.

CO and DS (Capital Outlay and Debt Service): Another source of funding for construction or remodeling of College educational facilities. These funds are provided directly to the College from an allocation of license tag fees. The Board may elect to expend the funds directly or participate in a state bond issue backed by these funds.

CIF (Capital Improvement Fee): These funds are collected from student fees to be used to maintain, improve, or enhance the educational facilities.

Other Local: All other sources of funding for designated purposes.

**Board Action Requested**

**Approval**

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.*

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Acceptance of Donations, 21-03

200.970, 20-21

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Donation #1

Dan Cromer has donated the items listed below to the SF Information Technology Education Department.

<b>Qty</b>	<b>Description</b>	<b>Cost</b>
1	Gigabyte Custom PC	\$ 400.00
1	Apple iMac 27"	350.00
1	Lenovo 24" LCD Display	100.00
	<b>Total</b>	<b><u><u>\$ 850.00</u></u></b>

Board Action Requested

**Approval**

***College Goal: Outreach and Access – Identify, assess, and meet community needs to promote open access to the College.***

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New Rule 6.5: Animals on Campus

410.577, 20-21

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The College is committed to maintaining a healthy and safe environment on College premises. Additionally, the College is committed to affording individuals with disabilities an equal opportunity to access College property, courses, programs, activities, and employment opportunities. In consideration of these commitments, Rule 6.5: Animals on Campus states that no pets or animals, apart from service animals for individuals with disabilities and other exceptions detailed in the rule, are permitted inside Santa Fe College buildings or most outdoor public spaces.

The Board of Trustees authorizes the President to adopt procedures to implement this rule which shall, at a minimum, define service animals, designate College property where certain pets and animals may be allowed, and address responsibilities, restrictions, and removal processes related to animals on campus.

**Board Action Requested**

**Approval**

***College Goal: Resources – Develop, obtain, and allocate the necessary resources to implement the College’s mission.***

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Voluntary Cooperation Mutual Aid Agreement with the Alachua County Sheriff’s Office for the Benefit of the Santa Fe College Police Department 408.2526, 20-21

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This agreement gives both the Santa Fe College Police Department and the Alachua County Sheriff’s Office authority to provide operational support to the other party for the purpose of requesting and rendering assistance in law enforcement-intensive situations and emergencies, and for assistance of a routine law enforcement nature that crosses jurisdictional lines. Examples of use may include joint investigations, traffic enforcement efforts, and special events. This mutual aid agreement is governed by Florida law.

This agreement continues the long-successful relationship between the College and the Sheriff’s Office with the new term ending January 14, 2026.

**Board Action Requested**

**Approval**



District Board of Trustees  
February 16, 2021

Agenda Item: 9.2

***College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Health Sciences Clinical Affiliation Agreement with RTI Surgical, Inc. for  
the Clinical Laboratory Science Program

408.2527, 20-21

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The Health Sciences Clinical Affiliation Agreement with RTI Surgical, Inc. will allow SF students in the Clinical Laboratory Science Program to participate in training at this Alachua facility. The agreement is effective from the date of last signature and will continue from year to year unless terminated by either party in accordance with termination clause.

**Board Action Requested**

**Approval**

***College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Ratification of Emergency Signature Authority for the First Amendment to the Student Internship/Field Experience Placement Agreement with Florida Virtual School (Due to the COVID-19 Pandemic)

408.2528, 20-21

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The College's Student Internship/Field Experience Placement Agreement with Florida Virtual School (FLVS), executed in October 2020, allows students considering a career in education or enrolled in the Educator Preparation Institute (EPI) to complete required field experiences in a Florida public school. During the COVID-19 pandemic, completing internships through the FLVS is an appropriate alternative option while schools that typically provide placements are operating at decreased in-person capacity. This amendment to the agreement permits SF supervisors to observe live or recorded lessons taught by their students while, at the request of FLVS, protecting any confidential information that may be disclosed as a result. The amendment took effect January 1, 2021, and will remain in effect until the main agreement expires or is terminated per the termination clause.

The Board has authorized the Chair, or Vice Chair in the Chair's absence, to execute documents, contracts, and change orders requiring Board approval before the next Board meeting if waiting for the meeting would create operational or financial difficulties for the College. Based on the justification set forth in the attached memorandum, Chair G.W. Blake Fletcher used emergency signature authority to authorize this amendment, pending ratification by the Board.

**Board Action Requested**

**Ratification**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.***

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Approval of Expenditures from Equipment and Program Enhancement Funds 400.682, 20-21

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The Santa Fe College Foundation requests permission to expend up to \$154,000 from the following Equipment and Program Enhancement Funds. The equipment, to be identified by Department Chairs, will be used to train roughly 5,000 students in various Degree and Certificate Programs.

<u>Equipment and Program Enhancement Fund:</u>	<u>Expend up to:</u>
Athletic Program	\$ 2,500
Automotive Technology	\$ 2,000
SF Employees and Dependents Scholarships	\$ 37,500
C.L. Blount Automotive Equipment Fund	\$ 25,000
Fine Arts Enhancement Fund	\$ 15,000
SF Nursing Equipment Trust Fund	\$ 20,000
Dental Instructional Equipment Enhancement	\$ 12,000
Arts and Sciences Instructional Equipment	\$ 15,000
Roszel Equipment Fund	\$ 25,000

**Board Action Requested**

- A. **Approval**
- B. **Upon legal review and approval, the President or designee Charles W. Clemons, Sr., Vice President for Advancement, is authorized to execute any agreements and related documents associated with this fund expenditure**
- C. **Acceptance of the purchased items as donations from the Santa Fe College Foundation, Inc.**

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Santa Fe College Foundation Liaison's Update and Board Members' Remarks

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