



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of November 17, 2020, at 4 p.m.
Joseph W. Fordyce Building, Gainesville, Florida**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.580, 20-21

1. General Functions

Pledge of Allegiance

1.1 Adoption of Agenda for Board Meeting of November 17, 2020

1.2 Approval of Board Meeting Minutes of October 20, 2020

2. Information Items

2.1 President's Report

2.2 Strategic Planning

2.3 Community Education Enrich Brochure – Winter Term 2020 and Continuing Workforce Education Enhance Brochure – Spring Term 2021

2.4 W Building Dental Clinic Modifications (Due to the COVID-19 Pandemic) – Change Order

3. Citizen's Requests

4. Consent Items

Personnel

4.1 Career Service Staff

4.2 Contract Staff (Administrative and Professional)

4.3 Contract Staff (Community and Continuing Workforce Education)

4.4 Contract Staff (Faculty)

Finance Items

4.5 Report of Purchases for October 2020

5. Facilities Items

5.1 I Building Physics Lab Renovation/Remodel Project Completion

6. Finance Items

6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for October 2020

6.2 Report of Investments, Quarter Ending September 30, 2020

6.3 Amendment and Certificate of Adopting Resolution for the Santa Fe College Flexible Benefit Plan with Custom Benefit Services, Inc.

7. General Institutional Items

- 7.1 Advisory Committee Appointments for:
 - Apprenticeship
 - Athletics
 - Business Administration
 - Health Information Technology
 - Health Science Administration
 - Legal Assisting and Office Administration
 - Nursing
 - Organizational Management
 - Risk Management and Insurance
 - Surgical Technology
 - Welding
- 7.2 Amended College Calendar for 2021-2022
- 7.3 Special Recognition

8. Rules

- 8.1 Amended Rule 7.13: Waiver of Fees

9. Agreements/Grants

- 9.1 Internship Agreement with the District School Board of Collier County for the Information Technology Education Program
- 9.2 First Amendment to the Affiliation Agreement with Health First, Inc. for the Cardiovascular Technology Program
- 9.3 Second Letter of Agreement for an Extension to the Affiliation Agreement with Indian River Memorial Hospital, Inc., d/b/a Cleveland Clinic Indian River Hospital for the Cardiovascular Technology and Diagnostic Medical Sonography Programs
- 9.4 Interagency Agreement for the Electronic Exchange of Information with the Alachua County Clerk of Court for the Benefit of the Santa Fe College Police Department

10. Santa Fe College Foundation Liaison Update and Board Members' Remarks

11. Adjournment

Board Action Requested

Approval

Approval of Board Meeting Minutes of October 20, 2020

401.571, 20-21

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held October 20, 2020, are presented for approval.

Board Action Requested

Approval

President's Report

Information Item

The President will discuss a variety of information topics.

Strategic Planning

Information Item
419.79, 20-21

Dr. Lisa Armour, Vice President for Assessment, Research, and Technology, will provide an update on strategic planning.

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Community Education Enrich Brochure – Winter Term 2020 and
Continuing Workforce Education Enhance Brochure – Spring Term 2021

Information Item
415.186, 20-21

In accordance with Rule 7.11, the President is authorized to approve fees for Community Education courses and programs. Total fees collected must be equal to at least 100% of the total costs of the Community Education course or program within the fiscal year. A draft of the Community Education brochure (“Enrich”) containing the list of courses, programs, and associated fees was reviewed and approved by the President at the November 9, 2020, Cabinet meeting and is provided for reporting to the Board. Changes may be made as needed.

In accordance with Rule 7.11, the President is authorized to approve fees for Continuing Workforce Education (CWE) courses and programs. Total fees collected must fully support the expenditure of the CWE program within the fiscal year. A draft of the CWE brochure (“Enhance”) containing the list of courses, programs, and associated fees was reviewed and approved by the President at the November 9, 2020, Cabinet meeting and is provided for reporting to the Board. Changes may be made as needed.

College Goal: Resources – Develop, obtain, and allocate the necessary resources to implement the College's mission.

W Building Dental Clinic Modifications (Due to the COVID-19
Pandemic) – Change Order

Information Item
412.1228, 20-21

Project Background & Description:

Facilities Services currently has an agreement with Scherer Construction of North Florida, LLC for construction management services for minor projects (less than \$2,000,000). Under this agreement, Scherer recently completed the W Dental Clinic COVID-19 Modifications Project to prevent the transmission of COVID-19 in the clinic. College staff supervised the CM's competitive bidding process before work began and negotiated a GMP in the amount of \$73,774.

Project Status:

In accordance with Rule 6.14: Facilities Construction Contracts, to expedite the work in progress, the College President may execute change orders in the name of the Board when an item or related group of items adds less than \$50,000 to the contracted cost of construction or when an item results in a deductive change or savings.

The project started on June 22, 2020, and was substantially complete on October 21, 2020. The final cost of construction was \$63,226.24, resulting in project savings of \$10,547.76 from the original GMP. A deductive change order was signed by the President to reduce the contract by the amount of the project savings.

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Citizen's Requests

423.86, 20-21

Subject to exceptions set forth in Florida law, members of the public shall be permitted to be heard on a proposition pending before the Board during this agenda item prior to the Board taking action on the proposition. An individual wishing to be heard shall complete the Citizen's Request form maintained by the Board Secretary (College President) at least fifteen minutes in advance of the meeting and shall be allotted up to three minutes to address any issues, whether the issue is on the board agenda or not; the Board Chair may allow limited extended time at the Chair's discretion. If a group consisting of more than five individuals wishes to be heard on a subject, the group must designate a representative to speak on its behalf.

C O N S E N T

**District Board of Trustees
November 17, 2020**

Agenda Item: 4.1

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Career Service Staff

403.569, 20-21

The individuals listed below are being recommended for appointment. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of October 28, 2020.

Appointment

<u>Name</u>	<u>Position</u>
Antonio Ellerbe	Mover
Katelin Polak	Contact Center Representative

Board Action Requested

Approval

C O N S E N T

District Board of Trustees
November 17, 2020

Agenda Item: 4.2

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Contract Staff (Administrative and Professional)

411.466, 20-21

The individuals listed below are being recommended for appointment for 2020-2021, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of October 28, 2020.

Executive/Managerial

Appointment

Full Time

Name

Nance Lempinen-Leedy
MS, Wayne State University

Position

Interim Director, Library

Technical/Professional

Appointment

Full Time

Name

Bishop Bradshaw
BA, University of West Florida
Teresa McCarty
BSBA, University of Florida

Position

Admissions Specialist
Coordinator, Financial Aid (Technical)

Part Time

Name

Patrice Crooms
Robert Gregory
Katharine Haddad

Position

Finish at the Top Specialist
Admissions Specialist
Specialist, Math Studio

Board Action Requested

Approval

C O N S E N T

**District Board of Trustees
November 17, 2020**

Agenda Item: 4.3

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Contract Staff (Community and Continuing Workforce Education)

404.471, 20-21

The individuals listed below are being recommended for appointment for 2020-2021, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of October 28, 2020.

Community Education

Appointment

Part Time

Name
Kaylee Morera

Position
Acrylic Painting

Board Action Requested

Approval

C O N S E N T

**District Board of Trustees
November 17, 2020**

Agenda Item: 4.4

***College Goal: Human Resources - Recruit, develop, assess,
and retain quality full- and part-time faculty and staff.***

Contract Staff (Faculty)

402.835, 20-21

The individuals listed below are being recommended for appointment for 2020-2021, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of October 28, 2020.

Appointment

Part Time

Name

Robert Baez
James Gross
Caryl Hernandez
Adam Jordan
Andrea Lybrand
Jessica Marsh
Vanessa Merriex
Rebah Solomon
Michael Vincent

Board Action Requested

Approval

C O N S E N T

**District Board of Trustees
November 17, 2020**

Agenda Item: 4.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Report of Purchases for October 2020

202.669, 20-21

Below are the total amounts and a summary of purchases for the month of October 2020.

Purchasing	\$1,637,307.73
Risk Management Consortium	<u>0.00</u>
Total	<u>\$1,637,307.73</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y80469 (Fund 2)	\$ 49,503.30	Contract	University of Florida	Athletic Trainers Athletics
Y80514 (Fund 7)	\$ 734,843.00	Contract	DC Kerckhoff Company	Direct Purchase – Cast Stone Blount Campus
Y80538 (Fund 1)	\$ 49,948.00	Exempt	Higher One, Inc.	Credit Card Processing Information Technology
Y80584 (Fund 1)	\$ 56,327.53	Exempt	Kaplan, Inc.	Nursing Student Testing Nursing Simulated Lab
Y80642 (Fund 1)	\$ 42,752.84	Contract	Wesco Turf, Inc.	Utility Vehicles (2) Grounds
Y80658 (Fund 2)	\$ 113,300.00	Exempt	Honorlock	Online Test Proctoring CARES
	<u>\$1,046,674.67</u>			

Purchase orders for previously awarded bids/contracts: 1
(Temp Force)

Amount: \$5,000.00

Other Purchases \$0 - \$35,000.00
Number of purchase orders: 214

Amount: \$585,633.06

Board Action Requested

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

I Building Physics Lab Renovation/Remodel Project Completion

412.1229, 20-21

Project Background & Description:

Santa Fe College's Northwest Campus has a significant deficit of Natural Sciences lab and classroom space as identified in the College's Educational Plant Five-Year Survey Report. On June 19, 2017, the Board approved the allocation of operating funds to the 2017-2018 Unexpended Plant Fund (Fund 7) to renovate and remodel a portion of Building I to modernize teaching spaces and reduce the deficit of science lab space. The project was originally planned to have two phases, and this allocation was expected to cover all costs associated with Phase 1 and a portion of Phase 2. On February 20, 2018, the Board approved a project budget for Phase 1 in the amount \$682,660. Additional funds for the balance of the project were allocated as part of the 2018-2019 Unexpended Plant Fund (Fund 7) and approved by the Board on September 18, 2018.

This project includes the design, renovation, and remodel of 6,715 square feet in Building I to create new studio-style Physics teaching spaces that better suit modern instructional methods. Phase 1 includes heavy renovation and remodel of 2,265 square feet to create additional Physics labs and classrooms in the former ESL tutoring lab and office space at the west end of the building. Phase 2 consists of moderate-to-heavy renovation and remodel of 4,450 square feet of the existing Physics labs in the middle of Building I that will expand these teaching spaces. Both Phase 1 and 2 include reconfiguring walls to optimize use of space, updating all interior finishes, installing state-of-the art lab equipment and classroom technology, and providing new furnishings. The project will also provide significant improvements to the building's mechanical, electrical, and plumbing systems.

On January 15, 2019, the Board approved combining Phases 1 and 2 into a consolidated project with a budget of \$1,807,080 to make better use of the available space and for more efficient construction.

On September 17, 2019, the Board approved the construction documents (Phase III) and a guaranteed maximum price (GMP) not to exceed \$1,400,000.

Architect/Engineer:	Kail Partners
Contractor/Construction Manager:	Scherer Construction
Florida Building Code Inspector:	In-house
Estimated Project Budget:	\$1,807,080
Source of Funds:	Capital Improvement Fee (CIF), other local funds

Following approval of the GMP, College staff gave the construction manager a notice to proceed with construction on October 30, 2019. The project was substantially complete on August 12, 2020, and reached final completion on September 11, 2020.

The final cost of construction was \$1,384,240.39, resulting in project savings of \$5,745.61. As part of the project close out process, a deductive change order was signed by the President to reduce the construction management contract by the amount of the project savings. In accordance with Rule 6.14: Facilities Construction Contracts, to expedite the work in progress, the College President may execute

change orders in the name of the Board when an item or related group of items adds less than \$50,000 to the contracted cost of construction or when an item results in a deductive change or savings.

College staff have received and approved all project close out documentation, including the Certificate of Occupancy and Certificate of Final Inspection.

Final Project Costs	
Design	\$ 131,745.00
Construction	1,384,240.39
Furniture & Equipment	258,083.79
Miscellaneous	<u>16,395.94</u>
Total:	<u>\$ 1,790,465.12</u>

Board Action Requested

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for October 2020 201.895, 20-21

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the College in relation to the percentage of unrealized and unencumbered funds as of October 31, 2020.

The following summary provides a comparison of actual revenues and expenditures for 2020-2021 vs. 2019-2020.

	2020-2021		2019-2020	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Budget</u>
Revenue	27,974,909	33.80%	30,273,629	35.91%
Expenditures	21,541,961	23.87%	23,135,725	24.61%

Board Action Requested

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Report of Investments, Quarter Ending September 30, 2020

201.896, 20-21

Demand deposits are maintained in the Board's operating funds account with BBVA Compass. The interest rate that is applied is calculated based on the daily average collected balance.

Interest Rate, Month of September 2020	0.20%
Interest earnings, quarter	\$ 6,472
Interest earnings, fiscal year to date	\$ 6,472

Short-term investments are invested in the Florida PRIME investment pool administered by the State Board of Administration. Investments in the Florida PRIME investment pool are reported at fair value, which is amortized cost. The Participant Yield reflects a 365-day basis and adjustments for realized earnings, fees expenses, and other accounting items.

Participant Yield, net of costs, at September 30, 2020	0.33%
Interest earnings, net of costs, quarter	\$ 2,037
Interest earnings, net of costs, fiscal year to date	\$ 2,037

Short-term investments are invested in the Florida Division of Treasury Special Purpose Investment Account (SPIA). Investments in the SPIA are recorded at cost each month. The Effective Rate reflects an annualized rate net of fees assessed to participants.

Annualized effective rate, net of costs, at September 30, 2020	2.12%
Interest earnings, net of costs, quarter	\$ 342,717
Interest earnings, net of costs, fiscal year to date	\$ 342,717

Long-term investments are managed through the investment management services agreement with PFM Asset Management, LLC. Funds deposited in this account are those which the College finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Effective Duration	1.87 Years
Yield-to-maturity @ cost	1.40%
Earnings, quarter	\$ 16,442
Earnings, fiscal year to date	\$ 16,442

Interest Earnings Comparison:

Total interest earnings fiscal year to date 2020/2021	\$ 367,668
Total interest earnings fiscal year to date 2019/2020	\$ 578,640

Board Action Requested

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Amendment and Certificate of Adopting Resolution for the Santa Fe College Flexible Benefit Plan with Custom Benefit Services, Inc.

408.2521, 20-21

This Plan Amendment is recommended by the College and by Custom Benefit Services, Inc. to comply with the change to the Internal Revenue Code effectuated by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) that was signed into law on March 27, 2020. The CARES Act permanently eliminates the Affordable Care Act restriction that required employees to obtain a prescription in order to be reimbursed for certain “over-the-counter” drugs and medicines from flexible spending plans. Specifically, the CARES Act struck the last sentence of sub-paragraph A of Sec. 223(d)(2) (bolded below) in the Internal Revenue Code to remove this restriction.

Sec. 223(d); (2) Qualified medical expenses; (A) In general:

The term “qualified medical expenses” means, with respect to an account beneficiary, amounts paid by such beneficiary for medical care (as defined in section 213(d) 1 for such individual, the spouse of such individual, and any dependent (as defined in section 152, determined without regard to subsections (b)(1), (b)(2), and (d)(1)(B) thereof) of such individual, but only to the extent such amounts are not compensated for by insurance or otherwise. **Such term shall include an amount paid for medicine or a drug only if such medicine or drug is a prescribed drug (determined without regard to whether such drug is available without a prescription) or is insulin.**

This Plan Amendment will allow employees to seek reimbursement without the need to obtain a prescription for many over-the-counter medications and products.

Additionally, the Certificate of Adopting Resolution provides approval and official adoption of the Plan Amendment, as presented in this item, as well as the Santa Fe College Flexible Benefit Plan, effective January 1, 2015.

Board Action Requested

Approval

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Advisory Committee Appointments for:	417.124, 20-21
Apprenticeship	
Athletics	
Business Administration	
Health Information Technology	
Health Science Administration	
Legal Assisting and Office Administration	
Nursing	
Organizational Management	
Risk Management and Insurance	
Surgical Technology	
Welding	

The following advisory board committee appointments are being recommended to the Board. All individuals have been contacted and have agreed to serve for a two-year period.

Apprenticeship

Renew

Mr. Nate Bazinet, President, Sunshine Plumbing and Gas, Gainesville
Ms. Sara Emmanuel, Apprenticeship Program Assistant, Builders Association of North Central Florida, Gainesville
Mr. Mike Gentry, Vice President, All Florida Electric Co., Inc., Gainesville
Mr. Matt Gera, Service Manager, Preston-Link Electric, Gainesville
Mr. Randy Hayes, Senior Foreman, Hayes Electric and Air Conditioning, Starke
Mr. Ed Huene, Senior Project Manager, Parrish McCall Constructors, Gainesville
Mr. Mark Hurm, President, Mark Hurm & Co., LLC, Gainesville
Mr. Matt Marino, Principal Superintendent, Oelrich Construction, Inc., Newberry
Mr. Bob McCollum, President, A+ Air Conditioning & Refrigeration, Inc., Gainesville
Mr. Mike McGraw, President, Vintage Electric, Inc., Gainesville
Mr. Billy Samples, President, Mid-State Electric, Gainesville

Outgoing

Mr. Ralph Banks, Preston-Link Electric, Gainesville
Mr. Erik Anderson, Vice President, McLeod General Trades, Gainesville

Athletics

New

Dr. Gina Greenidge, Director, Watson Center, Santa Fe College, Keystone Heights

Renew

Dr. Naima Brown, Vice President for Student Affairs, Santa Fe College, Gainesville
Mr. John Coffill, Owner, Best Brand Solutions, Gainesville
Ms. Jill Cunningham, Professor, Business Programs, Santa Fe College, Gainesville

Dr. Heidi Lannon, Professor, Social and Behavioral Sciences, Santa Fe College, Gainesville
Dr. Dana Lindsey, Coordinator, Disability Resource Center, Santa Fe College, Gainesville
Ms. Jennifer Phelps, Comcast, Enterprise Account Executive, Jacksonville
Dr. David Price, Professor, Social and Behavioral Sciences, Santa Fe College, Gainesville
Dr. Christopher Raye, Professor, Social and Behavioral Sciences, Santa Fe College, Gainesville
Dr. Tracey Reeves, Director, Student Life, Santa Fe College, Gainesville
Dr. Dan Rodkin, Associate Vice President for Student Affairs, Santa Fe College, Gainesville
Mr. Freddie Wehbe, Owner, Make It Happen, Gainesville
Ms. Laurel Woolsey, Professor and Reading Adjunct Coordinator, English, Santa Fe College, Gainesville

Outgoing

Ms. Hartley Carlson, Accounting Administrator, Charles Perry Partners, Inc., Gainesville
Mr. Ceddrick Daniels, Football Coach, Gainesville High School, Gainesville
Dr. Byron Dyce, Professor Emeritus, Mathematics, Santa Fe College, Gainesville
Mr. Mike Hutley, Registrar, Santa Fe College, Gainesville
Ms. Catherine Lawton, Advising Specialist, Business Programs, Santa Fe College, Gainesville
Ms. Richanna Lindo, Associate Director, Athletics, Santa Fe College, Gainesville
Ms. Corinne Turcotte, Audit and Assurance Manager, James Moore and Co., P.L., Gainesville

Business Administration

New

Ms.Carolynn Buchanan, President and Owner, TempForce, Gainesville
Ms. Kelly George, Human Resource Director, Charles Perry Partners, Inc., Gainesville
Ms. Jamie Greenspan, Creative Coordinator, Life South Community Blood Centers, Gainesville
Ms. Lauren McCain, Operations Manager, Professional and Workforce Development, University of Florida, Gainesville
Mr. Rich Mills, Human Resource Manager, RTI Surgical, Inc., Alachua
Ms. Shannon Ritter, Supervisor, Career and Technical Education, Alachua County Public Schools, Gainesville
Ms. Summer Weinhardt, Audit Manager, Carr, Riggs, and Ingram, LLC, Gainesville
Ms. Marlena Wesh, Vice President of Human Resources, Florida Credit Union, Gainesville
Ms. Ying Xu, Corporate Controller, Exactech, Gainesville

Renew

Mr. Bill Matchell, State Farm Agent, Bill Matchell Insurance Agency, Gainesville
Ms. Andrea McClintic, Claims Center Manager, Enterprise Holdings, Gainesville
Dr. Deepika Singh, Senior Director, Operations, Entegris, Newberry

Outgoing

Mr. Dennis Smith, Branch Vice President, Vystar Credit Union, Starke
Mr. John Varela, Executive Vice President of U.S. Operations, RTI Surgical, Alachua
Mr. Steve Kalishman, Law Offices of Steven Kalishman, P.A., Gainesville

Health Information Technology

New

Mr. Ravi Bhosale, Chief Executive Officer, Fidus Medical Billing Services, Gainesville
Ms. Cathy Clawson, Assistant Chief Operating Officer for Health Information Management, Parallon, Jacksonville

Ms. Maria Mueller, Manager, PhyCARE Solutions, Inc., Lake Grove
Ms. Sudha Pentyala, Senior Vice President and Chief Operating Officer, PhyCARE Solutions, Inc.,
Lake Grove

Renew

Ms. Jannine Barnes, Registered Health Information Technician, Health Information Management
Director, Meridian Behavioral Healthcare, Inc., Gainesville
Mr. Ian Fletcher, Vice President of Education and Talent Alignment, Gainesville Chamber of
Commerce, Gainesville
Ms. Angelica Hudson, Registered Health Information Administrator, Chief Health Information
Technology, North/Florida South Georgia Veterans Health Systems, Gainesville
Ms. Debra Humphrey, Health Information Management/Coding Manager, Haven Hospice, Gainesville
Ms. Kat Lindsey, Assistant Director, Student Health Care Center, University of Florida, Gainesville
Ms. Linda Shepard, Division Manager, SIMEDHealth, Gainesville
Ms. Lee Starling, Health Information Records Management Support Supervisor, UF Health Shands
Hospital, Gainesville
Ms. Glenetta Thompson, Director, Health Information Management, UF Health Shands Hospital,
Gainesville

Outgoing

Mr. Charlie Robinson, Health Information Management Chief Operating Officer, Parallon, Jacksonville
Ms. Debra Sirota, Associate Director, Health Information and Record Management, UF Health Shands
Hospital, Gainesville
Ms. MaryLynn Williams, Human Resources Recruiter, UF Health Shands Hospital, Gainesville

Health Science Administration

Renew

Dr. DeAnna Beverly, Vice President of Quality and Safety, North Florida Regional Medical Center,
Newberry
Mr. Anthony Koffman, Division Administrator for Rheumatology, Allergy, and Clinical Immunology,
Department of Medicine, University of Florida, Gainesville
Ms. Melissa Laliberte, Senior Human Services Program Manager and We Care Network Assistant
Director, Florida Department of Health of Alachua County, Gainesville
Mr. Emmanuel Mytil, Practice Manager, UF Health Physicians, Child Psychiatry at Springhill Health
Center, Gainesville
Mr. Stephen Clay Perdue, Patient Representative/Transition Patient Advocate, North Florida/South
Georgia Veterans Health System, Gainesville
Ms. Alena Trella, Director, Senior Healthcare Centers, North Florida Regional Healthcare, Gainesville

Outgoing

Mr. Edward Rensberger, Environmental Specialist, Florida Department of Health of Bradford County,
Starke

Legal Assisting and Office Administration

New

Ms. Kimberly Adams, Administrative Specialist II, Guardian ad Litem Program, Starke
Ms. Amy Burns, Marketing Specialist, AKEA Design, Inc., Gainesville
Ms. Phoebe Cribb, Campus Organizer, Student Public Interest Research, Temple Terrace
Ms. Collette Gardner, Human Resource Staff Specialist, City of Gainesville, Gainesville

Mr. Jonathan Leslie, Executive Director, Project YouthBuild, Gainesville
Mr. Scott McAee, Director of Sales and Marketing, Best Western Gateway Grand Hotel and Conference Center, Gainesville
Mr. Garret Nuckols, Correctional Officer/Recruiter, Reception Medical Center, Lake Butler
Mr. Russell Philpot, Talent Acquisition Specialist, City of Gainesville, Gainesville
Ms. Lisa Rogers, Child Advocate Manager, Guardian ad Litem Program, Starke
Mr. Jack Ryals, Director, Jackson Stoneworks, LLC, Gainesville
Mr. Charles Sikes, Law Offices of Charles Daniel Sikes, P.A., Starke
Mr. Michael Upright, Director of Information Technology, Vet Comp and Pen Medical Consulting LLC, Newberry
Ms. Trisha Willer, Human Resource Manager, Gleim Publications, Gainesville

Renew

Ms. Jenese J. Bolduc, Paralegal, Salter Feiber, P.A., Gainesville
Ms. Carolyn Buchanan, President and Owner, TempForce, Gainesville
Ms. Marcia Green, Paralegal/Pro Bono Coordinator, Three Rivers Legal Services, Inc., Gainesville
Mr. Noah Hundley, Office Supervisor, Blount Center, Santa Fe College, Gainesville
Ms. Cynthia Reneke, Legal Secretary/Paralegal, Rywant, Alvarez, Jones, Russo, and Guyton P.A., Gainesville
Ms. Lila Sellars, Executive Secretary for the Superintendent, Bradford County Schools, Starke

Outgoing

Mr. Charles Holden, Jr., Attorney, Holden, Carpenter, and Roscow, P.L., Gainesville
Ms. Rosie Findley, Executive Assistant, University of Florida Athletic Association, Gainesville
Mr. Philip N. Kabler, Attorney, Bogin, Munns, and Munns, P.A., Gainesville
Mr. Steve Mercadante, Attorney, Shackow, and Mercadante, P.A., Gainesville
Ms. Brette Williams, Billing and Collections Manager, The Orthopaedic Institute, Gainesville

Nursing

New

Ms. Carrol Godwin, Nurse Educator, UF Health Women's Center - Medical Plaza, Gainesville
Ms. Laura McKinney, Market Director, North Florida Regional Medical Center, Tallahassee
Ms. Vicki Rodenwoldt, Director of Assisted Living, The Village of Gainesville, Gainesville
Ms. Cheryl Rogers, Assistant Director of Clinical Services, North Florida Rehabilitation and Specialty Care Center, Gainesville
Ms. Jacqueline Williams, Director of Clinical Services, North Florida Rehabilitation and Specialty Care Center, Gainesville

Renew

Dr. Irene Alexaitis, Vice President for Nursing Patient Services, UF Health Shands Hospital, Gainesville
Ms. Ellen Audet, Florida/Georgia Nurse Educator, North Florida/South Georgia Veterans Health System, Lake City
Ms. Bobbi Bishop, Affiliation/VALOR Coordinator, North Florida/South Georgia Veterans Health System, Lake City
Dr. Jean Bulmer, Administrative Director, Nursing Education/Staff Development, UF Health Shands Hospital, Gainesville
Ms. Valerie Carrington, Coordinator, UF Health Shands Psychiatric Hospital, Gainesville
Ms. Jessica Eden, Director of Nursing, Palm Gardens, Gainesville
Ms. Kaia Fuhrmann, Executive Director, Palm Gardens, Gainesville
Ms. Sharita Gaither, Chief Nurse, North Florida/South Georgia Veterans Health System, Gainesville

Ms. Kim Giberti, Director of Health Sciences, The Village of Gainesville, Gainesville
Mr. George Hamilton, Administrator, North Florida Rehabilitation and Specialty Care Center, Gainesville
Ms. Jackie Hart, Director of Clinical Practice, Haven Hospice, Gainesville
Ms. Joanne Leopold, North Florida/South Georgia Veterans Healthcare System, Gainesville
Dr. Kevin McBride, Physician, Shands Starke Medical Group, Gainesville
Ms. Rebecca Norton, Director, Nurse Residency Programs, North Florida/South Georgia Veterans Health System, Gainesville
Ms. Maria Okronley, Health Care Administrator, Oak Hammock, Gainesville
Ms. Natalie Ransom, Vice President Chief Nursing Officer, North Florida Regional Medical Center, Gainesville

Outgoing

Ms. Arwynn Collins, Clinical Coordinator, North Florida Regional Medical Center, Gainesville
Ms. Vivian Filer, Retired, Santa Fe College Professor and Nursing Administration Emeritus, Gainesville
Ms. Jacqueline Jenkins, Director of Clinical Services, North Florida Rehabilitation and Specialty Care, Gainesville
Ms. Cathy Reed, Assistant to Education Director Collins, North Florida Regional Medical Center, Gainesville
Ms. Carol Velasquez, Chief Nursing Officer, UF Health Family Medical Group, Starke

Organizational Management

New

Mr. Dante Buckley, Process Engineer, Ology Bioservices, Alachua
Ms. Kristi Ganey, Human Resources Manager, TradePMR, Gainesville
Ms. Kelly George, Human Resource Director, Charles Perry Partners, Inc., Gainesville
Ms. Gina Peebles, Chief of Staff, Alachua County Board of County Commissioners, Gainesville
Captain John Richman, Patrol Captain, Alachua County Sheriff's Office, Gainesville
Ms. Kristin Roberts, Vice President of Support Services, SIMEDHealth, Gainesville
Ms. Lori Shyken, Human Resources Generalist Manager, Enterprise Holdings, Gainesville
Ms. Sangernetta Waldon, Operations and Management Consultant, Tacachale, Gainesville

Renew

Mr. Charles Anchors, Consultant, CW Associates, Gainesville
Mr. Bob DeHoff, Associate Vice President for Strategy and Innovation, Infotech, Gainesville
Captain Anthony Ferrara, Detective Commander, Gainesville Police Department, Gainesville

Risk Management and Insurance

New

Ms. Linda Thomas, Owner/Principal agent, Linda Thomas Insurance, LLC, Jonesville
Mr. Bryan Williams, Partner, McGriff-Williams Insurance, Gainesville

Renew

Mr. Greg Bradley, Agency Owner, G. Bradley Insurance Agency, Inc, Gainesville
Mr. John Darr, Principal Agent, Darr Schackow Insurance Agency, Gainesville
Mr. Brian Scarborough, Area Executive Vice President, HUB International Florida, Gainesville

Surgical Technology

New

Ms. Michelle Andrejak, Nurse Manager/Director, North Florida/South Georgia Veterans Health System, Gainesville
Dr. Victoria Bird, Urologic Integrated Care, North Florida Regional Medical Center, Gainesville
Mr. Hunter Boyer, Certified Surgical Technologist, North Florida Regional Medical Center, Gainesville
Ms. Amanda Carson, Surgical Services Director, North Florida Regional Medical Center, Gainesville
Ms. Christine Danaher, Certified Surgical Technologist, Robotic/Urology Coordinator, UF Health Shands Hospital, Gainesville
Ms. Jocelyn Garmon, Registered Nurse, Clinical Coordinator, UF Health Shands Hospital, Gainesville
Ms. Jennifer Grego, Surgical Technologist, Registered Nurse/Educator, North Florida Regional Medical Center, Gainesville
Dr. John Livecchi, Eye Surgeon, UF Health Shands Hospital, Gainesville
Ms. Diane Mayne, Associate Recruiter, Human Resources, North Florida Division, Hospital Corporation of America, Gainesville
Mr. Wayne Mikell, Registered Nurse/Nurse Educator, North Florida/South Georgia Veterans Health System, Gainesville
Ms. Erin Mullins-Griffie, Registered Nurse/Clinical Coordinator, UF Health Shands Hospital, Gainesville
Ms. Tamatha Olivier, Certified Surgical Technologist/Central Sterile Processing Department Manager, North Florida Regional Medical Center, Gainesville
Dr. Cheree Padilla, UF Health Shands Orthopaedics and Sports Medicine, Gainesville
Ms. Brandy Schichtel, Clinical Coordinator/Nurse Manager, North Florida Regional Medical Center, Gainesville
Ms. Deena Schuman, Nurse Educator, UF Health Shands Hospital, Gainesville
Ms. Stephanie Swindell, Certified Surgical Technologist, North Florida Regional Medical Center, Women's Center, Gainesville
Mr. Joseph Whilhite, Operating Room Assistant Nurse Manager, North Florida/South Georgia Veterans Health System, Gainesville

Renew

Ms. Sabrina Aguirre, Registered Nurse/Operating Room Coordinator, North Florida Regional Medical Center, Women's Center, Gainesville
Ms. Kerry Chancey, Professor, Science for Health Programs, Santa Fe College, Gainesville
Ms. Valerie Marburger, Certified Surgical Technologist/First Assistant, North Florida Plastic Surgery, Gainesville
Ms. Lisa Rose, Public Member, Gainesville

Outgoing

Ms. Gwen Casey, Registered Nurse/Perioperative Nurse Educator, North Florida/South Georgia Veterans Health System, Gainesville
Dr. Eric Castaldo, Surgical Group of Gainesville, Gainesville
Ms. Sharon Conlon, Registered Nurse/Perioperative Coordinator North Florida/South Georgia Veterans Health System, Lake City
Ms. Kelly Dees, Registered Nurse/Operating Room Coordinator, North Florida Surgical Pavilion, Gainesville
Ms. Jessica Greeno, Certified Surgical Technologist, UF Health Shands Hospital, Gainesville
Ms. Deborah Hamrick, Registered Nurse/Director, UF Health Shands Hospital, Gainesville
Ms. Laura Hoffma-Butrick, Administrator, North Florida Surgical Pavilion, Gainesville
Ms. Dannielle Meissner, Adjunct Assistant Professor, Santa Fe College, Gainesville
Ms. Kelly Nugent, Registered Nurse/Nurse Manager, UF Health Shands Hospital, Gainesville

Ms. Amy Beth Parker, Certified Surgical Technologist, UF Health Shands Hospital, Newberry
Dr. Martin Rifkin, SIMEDHealth, Urology Department, Gainesville
Dr. Christiana Shaw, UF Health Shands Hospital, Gainesville
Dr. Jason Shinn, The Orthopedic Institute, Gainesville

Welding

New

Mr. Robert Terrell, Store Manager, Airgas, Gainesville

Renew

Mr. James Class, Welding Instructor, College of Central Florida Levy Campus, Chiefland
Mr. Robert Downin, Welding and Fabrication Supervisor, Crom Corporation, Gainesville
Mr. Mark Geiger, Welding Instructor, Bradford/Union Area Vocational Technical Center, Starke
Mr. Andrew Murray, Machine Operator, Maddox Foundry and Machine Works, Archer
Mr. Chris Utman, American Welding Society/Certified Welding Inspector, Weldtest Services, High Springs
Mr. Bryson Ward, Certified Welding Inspector, E-One, Ocala

Outgoing

Mr. Jim Issa, Senior Sales Engineer, Lincoln Electric, Charlotte, North Carolina

Board Action Requested

Approval

District Board of Trustees
November 17, 2020

Agenda Item: 7.2

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Amended College Calendar for 2021-2022

414.84, 20-21

In observance of Juneteenth, also known as Emancipation Day, the Calendar Committee is recommending that June 19 be added as an official College holiday beginning with the 2021-2022 calendar year. With this change, the calendar remains compliant with State Rules and guidelines.

Board Action Requested

Approval

Special Recognition

400.679, 20-21

To be presented at the meeting.

Board Action Requested

Approval

College Goal: Resources – Develop, obtain, and allocate the necessary resources to implement the College's mission.

Amended Rule 7.13: Waiver of Fees

410.575, 20-21

The College is recommending updates to Rule 7.13: Waiver of Fees to clarify the individuals eligible for such waivers and the conditions under which waivers may be granted. The Board is authorized to approve the issuance of these waivers and to authorize the College to develop procedures for determining eligibility, the process for applications and approval of fee waiver requests, and the criteria for relevant standards of progress and academic performance expectations.

Board Action Requested

Approval

District Board of Trustees
November 17, 2020

Agenda Item: 9.1

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Internship Agreement with the District School Board of Collier County for
the Information Technology Education Program

408.2522, 20-21

This Internship Agreement will allow SF students in the Information Technology Education Program to participate in internships with the District School Board of Collier County. The proposed internships require 100 hours of work at the host site throughout the semester, providing students with real world experiences in the field of Information Technology which may include: PC repair, network systems integration, network monitoring, server installation, help desk user support, web design, entry level programming, database systems, and security. The agreement shall take effect on October 12, 2020, and will remain in effect until June 30, 2023, unless terminated by either party in accordance with the termination clause. Early termination shall be effective at the end of any current academic semester or quarterly term to allow the students to complete their internships.

Board Action Requested

Approval

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

First Amendment to the Affiliation Agreement with Health First, Inc. for the
Cardiovascular Technology Program

408.2523, 20-21

The College has had an Affiliation Agreement in place with Health First, Inc. since 2011 to allow students in the Cardiovascular Technology Program to gain hands-on experience at Health First's Melbourne facility. This amendment introduces a student code of conduct at the request of the facility, updates and replaces the non-discrimination clause, and adds a FERPA clause. The remainder of the agreement remains unchanged.

Board Action Requested

Approval

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Second Letter of Agreement for an Extension to the Affiliation Agreement with Indian River Memorial Hospital, Inc., d/b/a Cleveland Clinic Indian River Hospital for the Cardiovascular Technology and Diagnostic Medical Sonography Programs

408.2524, 20-21

The Second Letter of Agreement for an extension to the Affiliation Agreement with Indian River Memorial Hospital, Inc., d/b/a Cleveland Clinic Indian River Hospital (previously d/b/a Indian River Medical Center) extends the original agreement for two additional years. The Affiliation Agreement was approved by the Board at the January 17, 2017, Board meeting and allows students in the Cardiovascular Technology and Diagnostic Medical Sonography Programs to participate in clinical training at this Vero Beach facility. The extension is effective from the date of execution and will remain in effect unless terminated by either party in accordance with the agreement's termination clause. The remainder of the agreement remains unchanged.

Board Action Requested

Approval

College Goal: Resources – Develop, obtain, and allocate the necessary resources to implement the College’s mission.

Interagency Agreement for the Electronic Exchange of Information
with the Alachua County Clerk of Court for the Benefit of the
Santa Fe College Police Department

408.2525, 20-21

The Alachua County Clerk of Court and the Santa Fe College Police Department (SFPD) have enjoyed a longstanding relationship by which they share information related to court processes and proceedings. A recent audit by the Florida Department of Law Enforcement (FDLE) confirmed that a written information exchange agreement with the Clerk of Court is required by the SFPD to document compliance with criminal justice information security requirements found in the College’s Criminal Justice User Agreement with the FDLE and the Federal Bureau of Investigation Criminal Justice Information Services Security Policy. This agreement ensures that information is shared with the Clerk of Court in accordance with standards protecting criminal justice information systems, security, and data transfers. The agreement is effective from the date of last signature until terminated by either party in accordance with the termination clause.

Board Action Requested

Approval

District Board of Trustees
November 17, 2020

Agenda Item: 10

Santa Fe College Foundation Liaison Update and Board Members' Remarks
