



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of July 21, 2015, at 4 p.m.
Wattenbarger Student Services Building, Gainesville, Florida**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.532, 15-16

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of July 21, 2015
- 1.2 Organization of the Board for 2015-2016
- 1.3 Approval of Board Meeting Minutes of June 16, 2015

2. Information Items

- 2.1 President's Report
- 2.2 Strategic Planning
- 2.3 College Catalog for 2015-2016
- 2.4 Community Education "EnRich!" Brochure - Fall A Term
Continuing Workforce Education "Enhance" Brochure - Fall Term

3. Citizen's Requests

4. Consent Items

Personnel

- 4.1 Contract Staff (Faculty)
- 4.2 Contract Staff (Administrative and Professional)
- 4.3 Community and Continuing Workforce Education Contract Staff
- 4.4 Career Service Staff
- 4.5 Amended Salary Schedule for 2015-2016

Grants

- 4.6 Displaced Homemaker Program - Grant

Finance Items

- 4.7 Report of Purchases for June 2015
- 4.8 Colonel Harry M. Hatcher, Jr., Property Survey 16-01
- 4.9 Acceptance of Donations, 16-01

5. Facilities Items

- 5.1 Second Amendment of Sale and Purchase Agreement

- 5.2 Resolution Authorizing Purchase of Property
- 6. Finance Items
 - 6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for June 2015
 - 6.2 Budget Amendment #1, 2015-2016 Operating Budget, Current Unrestricted (Fund 1)
 - 6.3 First Amendment to Agreement for Investment Management Services with PFM Asset Management Services, LLC (PFM)
- 7. General Institutional Items
 - 7.1 Deletion of Courses Not Taught in the Last Five Years
 - 7.2 Revision to Standard GTEC Lease Agreement
 - 7.3 Study Abroad Programs:
 - Brazil: Sao Paulo, Sao Vicente, Santos (Spring 2016)
 - British Isles: Dublin, Edinburg, London (Summer A 2016)
 - China: Beijing and Xi'an (Summer A 2016)
 - Ecuador: Quito, San Clemente, Rio Blanco (Spring 2016)
 - India: Delhi, Agra, Jaipur (Spring 2016)
 - Spain: Barcelona, Madrid, Valencia, Malaga, Seville (Summer A 2016)
 - Sweden: Stockholm and Orebro (Summer A 2016)
- 8. Rules
 - 8.1 Amended Rule 2.15: Behavioral Intervention Team
- 9. Agreements/Grants
 - 9.1 College Affiliation Agreement with Tift Regional Health System
 - 9.2 Memorandum of Understanding with University of Florida for Construction of Solar Living House and Solar Decathlon 2015
 - 9.3 First in the World – “Mindset or Skills?” Grant
 - 9.4 Convertible Operable Partition System for Community Oriented Policing Scenarios (COPS for COPS) Grant
 - 9.5 Humanities in the Public Square – “Stratified Citizenship in Florida” Grant
- 10. Santa Fe College Foundation Liaison Update and Board Members' Remarks
- 11. Adjournment

Board Action Requested:

Approval

Organization of the Board for 2015-2016

416.140, 15-16

To be presented at the meeting.

Board Action Requested:

Approval

Approval of Board Meeting Minutes of June 16, 2015

401.522, 15-16

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held June 16, 2015, are presented for approval.

Board Action Requested:

Approval

President's Report

Information Item

The president will discuss a variety of topics.

Today's presentation will be given by Mr. Tom Ackerman, Director of the Institute of Public Safety, Chief Ed Book, Santa Fe College Police Chief, and Ms. Gretchen Pendell, Coordinator of Continuing Workforce Education. Mr. Ackerman, Chief Book, and Ms. Pendell will provide an overview of the recent active shooter simulation training exercise conducted on the Northwest Campus on July 9, 2015.

Calendar

August 21, 2015
8:30 a.m.

Fall Convocation
Fine Arts Hall

August 21, 2015
10:30 a.m.

Brunch for Current and Former SF Trustees
Fine Arts Hall

September 1, 2015
11:30 a.m.

State of the College Address
Charley Johns Conference Center, Starke, Florida

September 15, 2015
4 p.m.

Regular Board Meeting
Wattenbarger Student Services Building

October 20, 2015
4 p.m.

Regular Board Meeting
Perry Center, Alachua, Florida

Strategic Planning

Information Item
419.31, 15-16

Dr. Lisa Armour, Vice President for Assessment, Research, and Technology, will provide an update on strategic planning.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

College Catalog for 2015-2016

Information Item
400.619, 15-16

The Santa Fe College Catalog, which is published annually, sets out a variety of academic information and requirements, college policies, and various student procedures, all of which shall be in effect in the year ahead. Although the online version of the catalog is often updated to reflect the addition of new programs (e.g., new baccalaureate programs that may be added mid-year) and to update other information as needed, the college prints a small number of hard copies for internal use. The 2015-2016 catalog is presented herewith for information and at the following link:

<http://www.sfcollege.edu/docs/catalog/2015-16.pdf>.

***College Goal: Outreach and Access - Identify, assess, and meet
community needs to promote open access to the College***

Community Education "EnRich!" Brochure - Fall A Term	Information Item
Continuing Workforce Education "Enhance" Brochure – Fall Term	415.159, 15-16

In accordance with Rule 7.11, the president is authorized to approve course fees for Community Education courses and programs. Total fees collected must be equal to at least 100% of the total costs of the Community Education course or program within the fiscal year. A draft of the Community Education brochure entitled "Enrich!" containing the list of courses/programs and associated fees was reviewed and approved by the president at the July 13, 2015, Cabinet meeting and is provided for reporting to the board. Changes may be made as needed.

In accordance with Rule 7.11, the president is authorized to approve fees for Continuing Workforce Education (CWE). Total fees collected must fully support the expenditure of the CWE program within the fiscal year. A draft of the CWE brochure ("Enhance") containing the list of courses/programs and associated fees was reviewed and approved by the president at the July 13, 2015, Cabinet meeting and is provided for reporting to the board. Changes may be made as needed.

Citizen's Requests

423.38, 15-16

Subject to exceptions set forth in Florida law, members of the public shall be permitted to be heard on a proposition pending before the board during this agenda item prior to the board taking action on the proposition. An individual wishing to be heard shall complete the Citizen's Request form maintained by the board secretary (College President) at least 15 minutes in advance of the meeting and shall be allotted up to three minutes to address any issues, whether the issue is on the board agenda or not; the board chair may allow limited extended time at the chair's discretion. If a group consisting of more than five individuals wishes to be heard on a subject, the group must designate a representative to speak on its behalf.

C O N S E N T

**District Board of Trustees
July 21, 2015**

Agenda Item: 4.1

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Contract Staff (Faculty)

402.781, 15-16

The individuals listed below are being recommended for appointment for 2014-2015, or a portion of 2015-2016, as stated in the individual employee's contract.

Appointment

Full Time

Name

Position

David DiSalvo

Assistant Professor, Radiography

A.S., Santa Fe College

Melody Ann Kaufmann

Assistant Professor, ITE Programming and Analysis,
Information Technology Education Department

M.S., Nova Southeastern University

Part Time

Name

Robert Connelly

Catherine Jean

Keith Lee

Lindsey McIntosh

Brenton Richardson

Michele Roundtree

Poorya Shidfar

Joshua Slatton

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
July 21, 2015**

Agenda Item: 4.2

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Contract Staff (Administrative and Professional)

411.389, 15-16

The individuals listed below are being recommended for appointment for 2014-2015, or a portion of 2015-2016, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
Executive/Managerial	
Jennifer Homard <i>Ed.S., University of Florida</i>	Director, High School Dual Enrollment
Technical/Professional Appointment Full Time	
Richard Anderson <i>M.Ed., Park University</i>	Associate Director, Financial Aid Department
Laurence Andrews <i>M.S., Babson College</i>	Business Manager, Center for Economic Development/Program Coordinator, Bradford County Incubator
*Carolyn Das <i>Ed.S., University of Florida</i>	Coordinator, AARP Foundation Back To Work 50+, Women's Economic Stability Initiative Grant
Elizabeth O'Reggio <i>M.S., Florida International University</i>	Coordinator, College Achievement Program
Part Time	
Kandra Albury	Specialist, Admissions
*Alexis Cummings	Specialist, Upward Bound Program
*Yaraliz de Jesus	Specialist, Upward Bound Program
Victor Florence	Specialist, Writing Lab
Linda Jenkins	Specialist, Education Prep Programs
*Michele Leavitt	Specialist, AARP, Back to Work 50 +
Brian Lee	Specialist, Adult Education Lab
David Rinehart	Specialist, Admissions
*Kristy Shuster	Specialist, Upward Bound Program
^Cory Vejraska	Specialist, Athletics

*Grant funded

^Student Activities funded

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
July 21, 2015**

Agenda Item: 4.3

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Community and Continuing Workforce Education Contract Staff

404.434, 15-16

The individuals listed below are being recommended for appointment for 2014-2015, or a portion of the 2015-2016 year, as stated in the individual employee's contract.

Community Education

Part Time

<u>Name</u>	<u>Program/Class</u>
Cindy Canova	College for Kids
Debora Clark	Dance
Mari Jayne Frederick	College for Kids
Stephanie Gunter	College for Kids
Hadassah Lipnick	College for Kids
Kristina Martin	College for Kids
Kim Mueller	College for Kids
William Noffsinger	College for Kids
Daniel Oakley	Health
Danielle Pagliara	College for Kids
Allyson Patton	College for Kids
Vivian Ramseur	College for Kids
Manisha Ranade	College for Kids
Faye Nicole Ricker	College for Kids
Jenny Rodriguez	College for Kids
Cindy Tompkins	College for Kids
Erica Williams	College for Kids

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
July 21, 2015

Agenda Item: 4.4

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Career Service Staff

403.523, 15-16

The individuals listed below are being recommended for appointment.

Name

Position

Appointment

Briana Buie

Contact Center Representative

Part Time

Edward Deumens

Unclassified Part Time (College for Kids)

Tyler Miller Jones

Unclassified Part Time (College for Kids)

Heather Sayeski

Unclassified Part Time (College for Kids)

Joanna White

Unclassified Part Time (College for Kids)

John White

Unclassified Part Time (College for Kids)

Board Action Requested:

Approval

CONSENT

District Board of Trustees
July 21, 2015

Agenda Item: 4.5

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Amended Salary Schedule for 2015-2016

405.113, 15-16

The proposed 2015-2016 salary schedule is submitted annually for review and approval by the board. The President recommended the schedule to the District Board of Trustees at the June 16, 2015, board meeting and it was approved as presented.

The changes presented in the amended salary schedule include the addition of Financial Aid Director to Paygrade C of the Executive and Managerial Salary Range found on page 14 of the salary schedule, the adjustment of 9-month contract start and end dates on page 15, the deletion of the Assistant Curator title on page 38, and several adjusted titles and paygrade assignments in the IT Personnel Salary Range on Pages 44-45. Additional adjustments to the salary schedule, particularly relating to the IT section, are anticipated.

Board Action Requested:

Approval

CONSENT

District Board of Trustees
July 21, 2015

Agenda Item: 4.6

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Displaced Homemaker Program - Grant

409.2053, 15-16

The purpose of this project is to provide assistance, without charge, to eligible displaced homemakers over 35 years of age who have lost financial support and have been unable to secure adequate employment in Alachua and surrounding counties in the north central Florida area. Services will be provided through classes and workshops on the topics of: job counseling designed for a person entering the job market after a number of years as a homemaker; job training and placement including employability skills and basic computer skills; financial management; outreach and information; and educational exploration. This comprehensive program is designed to assist the individual toward independence and economic security. This is a performance-based contract with funding based on enrollment, program completion and job placement. This is year two of a five-year project.

The amount of funds requested from the Florida Department of Economic Opportunity for year two is \$165,909, with an in-kind match of \$100,486 from Santa Fe College and \$5,140 in match from various community partners and sources. Total funding for the five-year project will be approximately \$701,941.

Duration of this project is July 1, 2015, through June 30, 2016.

Operating budget impact: From existing college budget.

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
July 21, 2015

Agenda Item: 4.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Report of Purchases for June 2015

202.619, 15-16

Below are the total amounts and a summary of purchases for the month of June 2015.

Purchasing	\$783,946.23
Risk Management Consortium	<u>\$197,335.95</u>
Total	<u>\$981,282.18</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y57054 (Fund 1)	\$ 53,362.83	Exempt	E-Techservices.com, Inc.	Power Servers and Equipment Information Technology
Y57061 Files (Fund 1)	\$ 45,000.00	Contract	Micrographics, Inc.	Back Scanning of Personnel Human Resources
Y57076 (Fund 1)	\$ 42,100.00	Exempt	Imagetrend, Inc.	HireTouch Software Information Technology
Y57085 (Fund 6)	\$ 128,050.00	Exempt	Fire Prevention Specialists, Inc.	Inspections for Florida Colleges Risk Management Consortium
Y57117 Grant (Fund 2)	\$ 270,000.00	Contract	Mindtree Limited	Quick Response Training Mindtree
Y57139 (Fund 6)	\$ 69,193.00	Contract	Ventiv Technology, Inc.	Risk Management Information System Risk Management Consortium
Y57140 (Fund 7)	\$ 45,694.26	Contract	OEC Business Interiors	Furniture for HA-105 UF Gator Engineering
	\$ 653,400.09			

Purchase orders for previously awarded bids/contracts: 3 (Temp Force) Amount: \$7,430.79

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July 21, 2015
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Other Purchases \$0 - \$35,000.00
Number of purchase orders: 101

Amount: \$320,451.30

Board Action Requested:

Approval of report

C O N S E N T

District Board of Trustees
July 21, 2015

Agenda Item: 4.8

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Colonel Harry M. Hatcher, Jr., Property Survey 16-01

200.865, 15-16

Below and on the attached page are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board.

The Property Survey Committee met via email on June 23, 2015, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items is attached.

Category	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and Financial Records
Surplus Property	1	\$19,565.61	\$19,565.61	\$0.00
TOTAL	<u>1</u>	<u>\$19,565.61</u>	<u>\$19,565.61</u>	<u>\$0.00</u>

Notes

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
July 21, 2015

Agenda Item: 4.9

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Acceptance of Donations, 16-01

200.866, 15-16

Scotsman Ice Systems has donated the items listed below to the Santa Fe College Air Conditioning, Refrigeration, and Heating Technology Program.

Qty	Description	Cost
1	Ice Maker, Scotsman F0522W-1A	\$3,394.00
1	Ice Maker, Scotsman C0322MA-1A	<u>2,590.00</u>
	Total	<u>\$5,984.00</u>

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Second Amendment of Sale and Purchase Agreement

408.2032, 15-16

The College entered into an agreement to buy property in the downtown Gainesville area. The agreement provides the College with an investigation period during which time the College may investigate all matters pertaining to the property to assist in its decision to proceed with the purchase. On June 11, 2015, the agreement was amended to extend the length of the investigation period to July 22, 2015. The attached proposed second amendment would further amend the agreement, in this case to change the purchase price and/or provide for any other action as directed by the board.

Board Action Requested:

Approval of second amendment

*College Goal: Resources - Develop, obtain, and allocate the
necessary resources to implement the college's mission*

Resolution Authorizing Purchase of Property

408.2033, 15-16

The attached proposed document is a formal resolution setting forth the board's approval of the purchase of real property. The written resolution provides evidence of the board's approval of the purchase and of its grant of authority to approve and execute documents associated with purchasing and taking title to the property.

Board Action Requested:

Approval

District Board of Trustees
July 21, 2015

Agenda Item: 6.1

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for
June 2015

201.788, 15-16

Closing for the fiscal year ending June 30, 2015, will be completed on August 14, 2015. The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report is PRELIMINARY and does not reflect all of the accounting activity for the 12-month period. The Annual Financial Report for fiscal year 2014-2015 will be presented at the September meeting.

Board Action Requested:

Acceptance of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Budget Amendment #1, 2015-2016 Operating Budget, Current Unrestricted (Fund 1) 201.789, 15-16

The first amendment to the Fund 1 (Current Unrestricted) Operating Budget is submitted for approval. Approval is requested in order to incorporate the estimated budget required to pay capital obligations and unspent technology fee revenue carried forward from prior years, and changes discussed at the board budget workshop prior to the meeting.

Board Action Requested:

Approval of budget amendment

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

First Amendment to Agreement for Investment Management Services with PFM Asset Management Services, LLC (PFM) 408.2034, 15-16

The District Board of Trustees approved the College's recommendation to award an investment management services agreement to PFM Asset Management, LLC ("PFM"), for a period of five years with one five-year renewal option, at its July 20, 2010, board meeting. Accordingly, the parties entered into a five year agreement (08/01/10-07/31/15) for investment management services that included one five year renewal option (08/01/15-07/31/20).

During the first five years of the Agreement, College staff under the leadership of Vice President Ginger Gibson reports that PFM has provided exemplary investment management services and recommends approval of the First Amendment to renew the contract for the additional five-year period.

Board Action Requested:

Approval of amendment

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance

Deletion of Courses Not Taught in the Last Five Years

400.620, 15-16

To stay in compliance with Rule 6A-10.0331, Florida Administrative Code, for the 2015-2016 academic year, the following courses have not been taught in the last five years and need to be purged from the Statewide Course Numbering System catalog inventory for Santa Fe College. This is a yearly catalog house-cleaning task that requires Board of Trustee approval.

Catalog Purge 2015-2016	
Course Number	Title
AMH2036	The 1960S: Decade of Protest
ANT2100	Introduction to Archaeology
ART1540C	Watercolor
ART2440C	Relief Printing Techniques
BSC0070	Structure & Function of the Human Body and Medical Terminology
CJE1301	Police Administration and Organization
CJK0212	Cross-Over Corrections to Law Enforcement-High Liability
FFP2521	Construction Documents and Plan Review
GEB1136	Foundations of E-Business
GRA2144C	Designing Web Pages
HSC0003	Introduction to Health Science
HSC0530	Medical Terminology
INP2390	Human Relations in Life and Work
MTB1310	Applied Mathematics
SLS2262	Practicum in Student Leadership

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Revision to Standard GTEC Lease Agreement

408.2035, 15-16

Santa Fe College became manager of the City of Gainesville's Gainesville Technology Entrepreneurship Center (GTEC) business incubator on Hawthorne Road in Spring 2014. In this capacity, the College contracts with early-stage tenant companies through lease agreements, which specify terms and conditions for each company's rental of space. The original standard lease agreement approved by the board in 2014 provided that an incubating company missing a rent payment would incur a penalty of 1% per day. In practice, over the past year, this penalty has seemed excessive. In recognition of the fact that some incubating companies rely on fluctuating revenues and struggle to maintain consistent cash flow, the new standard lease proposes a flat penalty of 10% per month for any late payments, plus a 0.1% daily penalty on unpaid rent thereafter (pp. 4-5). These revised terms for late payments will continue to encourage prompt and full payment of rent to the College, but they will be more conducive to supporting early-stage, incubating companies.

Upon board approval, GTEC management will implement this new standard lease agreement for all new tenants, and may amend existing leases to incorporate the new terms going forward, upon agreement by the tenants.

Board Action Requested:

Approval of the new standard lease agreement and authorization for the Provost and Vice President for Academic Affairs to execute such agreements on behalf of the board without further review by the board. To the extent that existing leases will be amended to reflect new standard language, Provost has authority to approve said amendment without further review by the board.

College Goal: Educational Programs – Provide learning opportunities and academic support to ensure the highest levels of academic performance

Study Abroad Programs:	101.110, 15-16
Brazil:	Sao Paulo, Sao Vicente, Santos (Spring 2016)
British Isles:	Dublin, Edinburg, London (Summer A 2016)
China:	Beijing and Xi'an (Summer A 2016)
Ecuador:	Quito, San Clemente, Rio Blanco (Spring 2016)
India:	Delhi, Agra, Jaipur (Spring 2016)
Spain:	Barcelona, Madrid, Valencia, Malaga, Seville (Summer A 2016)
Sweden:	Stockholm and Orebro (Summer A 2016)

Brazil: Sao Paulo, Sao Vicente, Santos (Maria Ventura-Smolenski and Jean Vincent): Spring 2016

Cost: \$3,700 (includes airfare, accommodations, Terra Dotta & Insurance fees, required activities, and some meals)

Courses: BSC2010 Core Biology 1 (Ventura-Smolenski)
BSC2011 Core Biology 2 (Ventura-Smolenski)
GEA2000 World Geography (Vincent)
GEO2420 Cultural Geography (Vincent)

Instructional intent: To foster an understanding of the unique history and culture of Brazil by visiting Sao Paulo and Santos/Sao Vicente (two adjoining cities on the Island of Sao Vicente). In addition, students will become acquainted with some examples of Brazil's coastal ecosystems by exploring ecologically significant sites on the Island of Sao Vicente. The broader objective of the program is to foster international cooperation between American students from SF and Brazilian students from Universidade Estadual Paulista Júlio de Mesquita Filho (UNESP).

Courses:

BSC2010 Core Biology 1 is an intermediate-level biology course designed to meet the needs of students interested in a career focusing on the life sciences. This course will include a study of the origins of life, cell chemistry, structure and function, energy and metabolism, genetics and evolution, and taxonomy. The lab experience is an integral part of the course and will consist of weekly exercises paralleling the topics covered in the lecture.

BSC2011 Core Biology 2 examines the history of life on the planet, the first prokaryotic and eukaryotic cells, and the evolution of plants and animals. In addition, students will learn about various animal systems including digestive, respiratory, circulatory, endocrine, reproductive and animal development.

GEA2000 Offered by the Social and Behavioral Sciences Department, World Geography has been designed to introduce the spatial, political, and physical attributes of the world to the student, thus providing students with an academic, professional, and personal building block for future use.

GEO2420 Cultural Geography has been designed to introduce to the student the definitions and components of culture. As societies differ in their perception, use and altering of the landscape that they occupy, we will also examine several factors that influence the formation and evolution of the

cultural cycle. Throughout the course, we will touch on the various regional cultures, including our own, to exemplify the concepts we are studying and to see how various factors are interwoven and unified into a system forming 'cultural ecology': the interaction of humans and the environment.

Faculty Leaders:

Professor Maria Ventura-Smolenski is Brazilian; she is a native Portuguese speaker and has lived in Brazil for many years. She has a Master's Degree in Cell Biology and has been a professor at Santa Fe College since 1995. Professor Ventura-Smolenski has taught all levels of General Biology, Genetics and Evolution, Anatomy and Physiology, Microbiology, and Biotechnology for both the Health Science and Natural Science Departments.

Professor Jean Vincent has been an adjunct geography professor at SF for many years. She has extensive travel experience and visited many foreign countries. She currently teaches World Geography and Cultural Geography at SF.

The maximum capacity for this trip is set at 20 students.

**British Isles: Republic of Ireland, Scotland, Northern Ireland (Heidi Lannon and Susan Miller):
Summer A 2016**

Cost: \$3,500 (includes airfare, accommodations, Terra Dotta and insurance fees, required activities, and some meals)

Courses: GEO2420 Cultural Geography (Lannon)
LIT1000 Introduction to Literature (Miller)
ENG2930 Special Topics: English (Miller)

Instructional intent: With its emphasis on cultural awareness, literature, and diversity, this program to the British Isles helps Santa Fe College meet its mission of adding value to the lives of our students, which in turn enriches the community in which our students will live before and after graduation.

Courses:

GEO2420 Cultural Geography will introduce the student to the geographic characteristics that have influenced contemporary societies. Societal norms and paradigms will be investigated within a spatial context. Cultural similarities and differences, including race, ethnicity, religious affiliation, linguistic; demographic; organizational characteristics; spatial distributions, and cultural interaction with the environment will be evaluated in the context of a study abroad to the British Isles.

LIT1000 Introduction to Literature introduces literature as an art form, emphasizing the historical, cultural, and aesthetic elements of written art. Students will learn to identify and interpret formal and genre-related elements in texts; they will learn the structures and conventions of different literary genres; and they will recognize the power of language as an art form.

ENG2930 Special Topics: English provides students 1-3 credit hours of study in Scottish/Irish literature. As an elective, this course would offer transferrable pre-requisite credit for English majors.

Faculty Leaders

Dr. Heidi Lannon is an Associate Professor of Geography at Santa Fe College. She was raised in Northwest Europe and the Mediterranean, and is a citizen of Great Britain. Dr. Lannon has travelled extensively and has family in Scotland, France, Singapore, South Africa, Malta, Dubai, and the Philippines. Dr. Lannon graduated from the University of Ulster in Northern Ireland; participated in field work in Donegal and the Arran Islands in Ireland; and study abroad research in Brittany, France, and Malaga, Spain. She has a Bachelor's degree in Environmental Science, a Master's in Coastal Management and Public Administration, and her Doctorate in Geography. Dr. Lannon has lead SF study abroad programs to Costa Rica, Ecuador, Ghana, and Europe. This will be her second year leading a study abroad program to the British Isles.

Susan Miller has been a member of the English department at Santa Fe since 1987, and has served as department chair for the last nine years. She is past president of the Association of Departments of English, an organization of college English department chairs from all levels of higher education and one of two standing sub-organizations of the Modern Language Association. She is also a past president of the Florida College English Association. This will be Professor Miller's second year leading a study abroad program to the British Isles.

This trip is capped at 20 students.

China: Beijing and Xi'an (Li Ren-Kaplan and Jake Searcy): Summer A 2016

Cost: \$3,625 (includes airfare, accommodations, Terra Dotta & Insurance fees, required activities, and most meals)

Courses: ASN2002 Introduction to Contemporary Asian Societies (Ren-Kaplan)
CHI1930 Study Group (Ren-Kaplan)
ECO2710 International Economics (Searcy)
MAN4931 Management Seminar 2 (Searcy)

Instructional intent: To provide opportunities for students to develop intercultural competency; knowledge in the economy, business culture, history, and the following social aspects: nation/state, social class, gender, family and communities, ethnicity, religions and philosophy, art and media, urbanization and sustainability, globalization and national/cultural identities.

Courses:

ASN2002 Introduction to Contemporary Asian Societies is an interdisciplinary introductory course that examines the regions of East, South, and Southeast Asia. A variety of academic disciplines will be used to explore diverse Asian societies within the context of the increasingly globalized world and the focus will be on the following dynamic social aspects: nation/state, social class, gender, family and communities, ethnicity, religions and philosophy, art and media, urbanization and sustainability, globalization and national/cultural identities.

CHI1930 Study Group: Chinese Conversation and Culture is a one-credit course offered to students with different levels of Chinese language proficiency. Pre-trip study involves guided self-study of vocabularies and grammar. During the trip, students will be assigned different projects to complete in Chinese, such as self-introduction, shopping, asking for directions, ordering food, etc., and will be required to interact daily with native Chinese speakers.

ECO2710 International Economics focuses on international trade, including basic trade models, tariffs and quotas, trade policy, and development. Students will learn about international trade and trade policies, globalization and the implications of increasing interdependence of global markets, and the impacts of legal, linguistic, social, and currency differences encountered when commerce extends beyond national borders.

MAN4931 Management Seminar 2 explores current topics, issues, and trends pertinent to supervisors and managers. Class sessions will address specific management and business topics, such as financial markets, international trade, human resources, cultural issues, and economics, as they relate to Chinese businesses.

Faculty Leaders

Dr. Li Ren-Kaplan holds a Ph.D. in intercultural communications and is a professor in Santa Fe's Humanities and Foreign Language Department. Dr. Ren-Kaplan was born and raised in the People's Republic of China, is a native Mandarin speaker, and travels to China annually. She attended the prestigious Peking University as an undergraduate and has conducted research in various media and government public-relations campaigns within China. Dr. Ren-Kaplan is personally familiar not only with the logistics of travel in China, but also with many important sites in Beijing. She has led this study abroad program four times in 2009, 2010, 2012, and 2014. She has extensive connections with the faculty and administrators at Beijing Union University.

Dr. Jake Searcy has a Ph.D. in Food and Resource Economics with a focus on International Trade. He began teaching economics at Santa Fe College in 2009, and is the lead faculty in the BAS in Organizational Management. Dr. Searcy visited Beijing for two weeks in March 2013 with a team of Santa Fe faculty members led by Dr. Li Ren-Kaplan and returned to China in 2015 to lead a study abroad program. Dr. Searcy has a good understanding of Beijing travel, history, and culture. He has also had the opportunity to interact with many BUU students and faculty members.

The capacity for this program is 20 students.

Ecuador: Quito, San Clemente, Rio Blanco (Heather Hall and Joshua Crosby): Spring, 2016

Cost: \$2,950 (includes airfare, accommodations, required activities, Terra Dotta & Insurance Fees and some meals)

Courses: ANT1920 Independent Work in Anthropology (Crosby)
ANT2410 Cultural Anthropology: Special Focus Indigenous Cultures of Ecuador (Hall)

Instructional intent: This trip is meant to provide students with a cognitive framework necessary to discern meaningful differences and similarities between themselves and members of Ecuadorian culture and to emphasize global awareness, cultural diversity and the interactions between human populations and the environment, in order to understand the multitude of factors influencing changes in human populations over time.

Courses:

ANT1920 Independent Work in Anthropology is designed with anthropology majors in mind, particularly those who have already taken cultural anthropology. Students will work closely with anthropology faculty to design the focus of specific research topics and will be expected to meet regularly with the cultural anthropology class traveling to Ecuador.

ANT2410 Cultural Anthropology seeks to understand why people throughout the world today and in the past differ in their customary ways of thinking and behaving. Through the observation and analysis of diverse cultural adaptations such as subsistence patterns, reproductive strategies, marriage customs, kinship organization, political and economic systems, religion, art, and music, students develop an understanding of why and how cultures change. The ethnological portion of this program focuses on immersion in modern Ecuadorian culture.

Faculty Leaders

Professor Heather Hall has a M.A. in anthropology and has been a faculty member at Santa Fe College since 2006. She has traveled extensively throughout Europe, the Caribbean, South and Central America, as well as Hong Kong and other parts of China. Professor Hall has led ten successful study abroad programs at Santa Fe, including programs to Peru, Ecuador, Costa Rica, and Egypt. This trip will represent her eighth year leading a study abroad program to Ecuador.

Professor Joshua Crosby has a M.A. in Cultural Anthropology from the University of Central Florida, and is currently a Ph.D. candidate at the University of Florida. He has been an Adjunct Professor at Santa Fe College since 2011 and has co-led the study abroad program to Ecuador four times.

The maximum capacity for this trip is set at 16 students.

India: Delhi, Agra, Jaipur (Kalpana Swamy and Audrey Holt): Spring 2016

Cost: \$3,500 (includes airfare, accommodations, Terra Dotta & insurance fees, some activities, and some meals)

Courses: ENG1920/2905 Group Study/Individual Study (Holt)
LIT2110 World Cultures in Literature (Holt)
PSY2012 Introduction to Psychology (Swamy)

Instructional intent: This program will further Santa Fe's commitment to "opening the doors" to Asia and the mission of our International Education programs overall by offering a deep immersion trip to a 5,000-year-old country where traditional cultural and religious practices vibrantly intersect with a modern society that is highly competitive in global industries. The three locales chosen for the trip comprise India's Golden Triangle.

Courses:

ENG1920/2905 Group Study/Individual Study

LIT2110 World Cultures in Literature is primarily a reading course that familiarizes students with selected masterpieces of World Literature (emphasizing non-Western Literature) from a variety of periods and locations prior to the 18th Century. Students will analyze, synthesize, and evaluate literature and literary contexts in classroom discussions and writing.

PSY2012 Introduction to Psychology provides an overview of psychology as a science and the determinants of human personality and functioning. The course also focuses on how we may apply the principles of physical and emotional/cognitive growth, learning, personality functioning and coping, and social interactions to our everyday lives.

Faculty Leaders

Dr. Swamy has a Ph.D in Industrial and Organization Psychology, served as a counselor at Santa Fe College for fourteen years, has taught psychology courses during this period, and is currently the chair of the Department of Student Development Instruction. Dr. Kalpana Swamy was born and raised in Bengaluru, India where she visits every year. She toured the sites proposed in this study abroad program and met local travel providers during her most recent trip to India during Spring Break 2015. She currently serves on Santa Fe's Study Abroad Committee and has presented workshops on Dealing with Culture Shock. She also has consulted with study abroad faculty leaders with regard to managing disruptive students while abroad. Her clinical background and connections in India will help provide valuable educational and cultural experiences to learn about Indian and Western psychology.

Audrey Holt is Associate Professor of English at Santa Fe College and has academic expertise in British Literature. She led a study abroad program to London in 2006, together with Dr. Ed Bonahue, and to England in 2007 and 2010. She has traveled extensively in the United Kingdom, continental Western Europe, Central America, and the Middle East. She travelled to six cities in India during Spring 2014 in order to prepare to lead a study abroad program to that country. Professor Holt received a Title VI grant to infuse her technical communications classes with Asian components and has benefited from extensive immersion in the English-language literature of India. She has volunteered in many capacities for various International Education programs, including the Study Abroad Committee (since 2006), the Title VI grant leadership team, and the International Studies Certificate program.

This trip is capped at 12 students.

Spain: Barcelona, Madrid, Seville, Malaga (Karen Zetrouer and Paloma Rodriguez): Summer A 2016

Cost: \$3,600 (includes airfare, accommodations, Terra Dotta and insurance fees, required activities, and some meals)

Courses: HUM2930 Study Group: the Cultures of Spain (Rodriguez)
HUM2230 Western Humanities: Renaissance through the Enlightenment (Rodriguez)
SPN1930 Study Group: Spanish Conversation and Culture (Zetrouer)

Instructional intent: The study abroad program to Spain will provide students with an opportunity to discover and enjoy Western Art and Civilization as well as engage in language study. By encouraging our students to interact with native speakers and solve simple tasks in the target language, we expect larger gains in cross cultural competence and a richer cultural immersion overall.

Courses:

HUM2930 Study Group focuses on the cultural diversity of Medieval Spain (Christian, Jewish and Muslim), the ethnic cleansing and religious persecution that ensued the fall of the Islamic kingdoms in 1492, and the study of the construction of Spanish modern identity according to this historical background. This course relates to Santa Fe's commitment to advance international peace and to promote tolerance across cultures through the Charter for Compassion.

HUM2230 Western Humanities analyzes the cultural, historical, artistic and religious landscape of Western Europe from the Renaissance through the Enlightenment. Since this is the period of the Spanish Imperial Golden Age, all the visits and activities in the trip correlate well with the course content.

SPN1930 Study Group: Spanish Conversation and Culture will allow students to gain effective speaking, listening and non-verbal communication skills through interacting with locals. Students will be required to conduct specific interactions each day as well as to keep a journal of the cultural experiences they accrue.

Faculty Leaders

Dr. Karen Zetrouer has been a Spanish professor at Santa Fe College since 1999. As part of her doctoral research at the University of Florida (1994), she spent four months investigating the role of Spanish women during the fifteenth to seventeenth centuries in the Spanish archives in Madrid and Seville. Dr. Zetrouer's interest in Spanish language and Hispanic culture was sparked by her home town of Tampa's Cuban-Spanish history. She has traveled coast to coast in Spain three times--by train, rental car, and bus—and has visited all of the cities included in this study abroad program several times. She also has travelled to several Spanish-speaking countries in the Western Hemisphere: Perú, Guatemala, México, Costa Rica, and Puerto Rico. In addition, she toured much of Europe while living and working in Stuttgart, Germany. Dr. Zetrouer has taught Spanish language and literature courses in high school (Eastside, Gainesville/A.P., International Baccalaureate) and college settings (Colby College and SF), and has led student groups on field trips, conferences, and language competitions. She served as a faculty resident advisor for two years at Colby College in Waterville, Maine where she was responsible for monitoring daily life in the dormitory and for planning student activities, speakers, and other events.

Paloma Rodríguez has taught humanities courses at Santa Fe since 2005 and currently serves as the International Education Coordinator. She also taught beginning Spanish at the University of South Florida, University of Florida, and Santa Fe College. Professor Rodriguez was born in Madrid, where she completed her graduate education in Classics. She travels to Spain almost every year and has visited all the cities in the proposed tour many times. Professor Rodriguez has lived, worked and/or studied in Italy (6 months) and the United Kingdom (2 years). In addition, she has travelled to Portugal, France, Greece, the Netherlands, Belgium, Germany, Poland, Hungary, Czech Republic, Russia, Ukraine, Uzbekistan, Indonesia, Morocco, Jordan, Argentina, Bolivia, Mexico, Peru, Brazil, and extensively throughout the United States. This will be her second year leading the study abroad program to Spain.

This trip is capped at 20 students.

Sweden: Stockholm and Orebro (Douglas Diekow and Michelle Freas): Summer A 2016

Cost: \$2,975 (includes airfare, accommodations, Terra Dotta & Insurance fees, required activities, and some meals)

Courses: ASL1920 Deaf Culture (Freas)
ASL2510 Deaf Culture (Freas)
SYG1920 Principles of Sociology (Diekow)
SYG2000 Principles of Sociology (Diekow)

Instructional intent: This program is a cross-cultural study of culture and gender roles using an interdisciplinary social scientific perspective. Students will develop an understanding of the impact culture has on our social experiences through immersion in Swedish culture.

Courses:

ASL2510 Deaf Culture. This class introduces students to the various aspects of the deaf community as a linguistic and cultural group and is designed for students who may or may not have had prior experience with deaf individuals. This course raises questions concerning the nature of sign language and its varieties internationally, education of the deaf, historical treatment of deaf people, sociological and cultural issues related to the deaf community, and political activism.

ASL1920 Group Study Deaf Culture. The primary purpose of this course is to provide students with an introduction to Deaf Culture and provide opportunities to have cross cultural interactions about the Swedish Deaf Culture and/or Swedish Sign Language. The Swedish study abroad program offers Santa Fe College students the opportunity to use the sociological perspective while engaging in a cross cultural travel experience. Students will immerse themselves in the Swedish culture while learning about education, family, religion, social stratification, socialization, and social structures. By attending classes at Tullangskolan along with the National Upper Secondary School for the Deaf, visiting the homes of Swedish families, engaging in group discussions with Swedish students, Swedish faculty, and Swedish professionals, and taking field trips, program participants will gain first-hand insight into Swedish deaf culture.

SYG2000 Principles of Sociology. The primary purpose of this course is to provide an introduction to sociology as a social science and to introduce and discuss topics utilizing the sociological imagination. Areas to be covered include: theory, research methods, socialization, social structures, deviance, family, education, social stratification, gender, race, and social change. The Swedish study abroad program offers Santa Fe College students the opportunity to use the sociological perspective while engaging in a cross cultural travel experience. Students will immerse themselves in the Swedish culture while learning about social inequality, gender, the economy, politics, religion, deviance, crime, social policy and change.

SYG1920 Principles of Sociology. The primary purpose of this course is to provide an introduction to sociology as a social science and to introduce and discuss topics utilizing the sociological imagination in a cross cultural comparison between Sweden and the United States. Areas to be covered include: socialization, social structures, deviance, family, education, social stratification, gender, race, and social change.

Faculty Leaders

Doug Diekow is a sociology professor and former chair of the Social and Behavioral Science Department at Santa Fe College. He has travelled to Orebro and Stockholm, Sweden on three previous occasions. He was a visiting professor at Tullangskolan Technical College in March 2012 for two weeks, and led study abroad programs to Sweden in 2014 and 2015.

Michelle Freas is the lead American Sign Language professor at Santa Fe College and has worked extensively with deaf children and adults in Florida throughout her professional career. She accompanied the 2015 study abroad program to Sweden to learn about Swedish society, the National Upper Secondary School for the Deaf, and Swedish deaf culture, more specifically.

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She has developed relationships with faculty at the Deaf College in Orebro and will engage them in Skype interactions in preparation for this study abroad program.

This trip is capped at 15 students.

Note: All cost estimates are subject to change. Trips may or may not occur, based on enrollment.

Board Action Requested:

Approval and delegation of authority to the President to approve time-sensitive itinerary and personnel changes.

***College Goal: Outreach and Access – Identify, assess, and meet
community needs to promote open access to the College***

Amended Rule 2.15: Behavioral Intervention Team

410.505, 15-16

The proposed rule change would amend the name of the team from Threat Assessment and Management Team to Behavioral Intervention Team upon recommendation of the team members after more than a full year of work as an official team. The purpose of the change is to garner more reports of unusual or uncharacteristic behavior on campus to allow the team to “connect the dots.” Student and faculty feedback indicated discomfort with the word “threat” in the title of the group; the proposed name change is intended to eliminate that discomfort and elicit broader reporting of behavior while avoiding pre-conceived judgments from college community members about what the word “threat” entails, leaving that determination to the members of the team. This change does not suggest any modifications to the mission or practices of the team.

Board Action Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

College Affiliation Agreement with Tift Regional Health System

408.2036, 15-16

The agreement with Tift Regional Health System will allow students in the Health Sciences Programs to participate in clinical training at the hospital. The agreement term is three years and may be renewed by mutual consent after the initial term of the agreement expires. The clinical facility is located in Tifton, Georgia.

Board Action Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Memorandum of Understanding with University of Florida for Construction of
Solar Living House and Solar Decathlon 2015

408.2037, 15-16

This memorandum of understanding provides for the Santa Fe College Construction Program students to participate in a Solar Decathlon competition with a team comprised of students from the University of Florida and the National University of Singapore. The U.S. Department of Energy Solar Decathlon challenges collegiate teams to design, build, and operate solar-powered houses that are cost-effective, energy-efficient, and attractive. The Solar Decathlon will take place October 8 – 18, 2015, at the Orange County Great Park in Irvine, California. There is no cost to Santa Fe College or its students.

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

First in the World – “Mindset or Skills?” Grant

409.2054, 15-16

The State of Florida has eliminated placement testing and remediation for most underprepared community college students, allowing them instead to enter directly into college gateway courses. Since the implementation of this legislation, Santa Fe College has seen a significant decline in success in the college gateway courses.

This proposal seeks to test and implement promising research-based interventions embedded in gateway courses designed to enhance students' persistence, retention and success. In particular, we intend to create a module that targets course-specific study skills to students in challenging gateway courses early in the course. We also intend to create two modules that provide either a growth mind-set or a sense-of-purpose mind-set intervention. Research has shown that these mind-set interventions change how students think about and respond to challenges and setbacks (Paunesku, et al. 2015). It is expected that these interventions will help students manage the challenges and setbacks they might experience in a positive way and lead to increased success. Once validated, effective intervention modules could easily be scaled to impact large numbers of students, significantly increase student success, and ultimately increase the achievement of credentials throughout the Florida College System.

The amount of funds requested from the U.S. Department of Education for year one of this project is \$526,281, with no matching funds from Santa Fe College. The total funds requested for the 4-year project is \$1,936,417.

Duration of this project is October 1, 2015, through September 30, 2016.

Operating budget impact: None.

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Convertible Operable Partition System for Community Oriented Policing Scenarios 409.2055, 15-16
(COPS for COPS) Grant

This project will provide funding for the Institute of Public Safety (IPS) to be the first regional training innovation hub in the southeastern United States to offer standardized, scenario-based community-oriented policing (COPS) training through the purchase of a convertible operable panel and track system environment. In this realistic setting, trainees will learn to develop and maintain community partnerships, solve problems and respond to a wide variety of challenging situations encountered in the field in an effective, professional, and lawful manner. Improving and building upon current technology, the state-of-the-art partition system will provide individuals the opportunity to train in an interactive and immersive COP environment. The system creates a multi-purpose situational training environment for law enforcement personnel, crisis response teams, fire/rescue crews, and any other public service providers seeking effective and comprehensive COP training.

The amount of funds requested from the U.S. Department of Justice for this two-year project is \$300,000, with no matching funds from Santa Fe College.

Duration of this project is September 1, 2015, through August 31, 2017.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Humanities in the Public Square – “Stratified Citizenship in Florida” Grant

409.2056, 15-16

This project will present a series of public programs and a forum to discuss differences in how citizens of diverse social and economic backgrounds experience various aspects of American democracy. Entitled *Stratified Citizenship in Florida*, the series will consist of three monthly public programs and one public forum over the course of Spring 2016. Each public program will deal with citizens' experience with a specific issue area. The public forum will tie those discussions together through a viewing and discussion of the film *Sunshine State*.

This project is a collaborative partnership between the American Association of Colleges & Universities (AAC&U) as fiscal agent and Santa Fe College as a subrecipient.

The amount of funds requested from the National Endowment for the Humanities (NEH) is \$24,000, with no matching funds from Santa Fe College.

Duration of this project is January 1, 2016, through December 31, 2016.

Operating budget impact: None.

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.