



**The District Board of Trustees  
Santa Fe College, Florida  
Board Meeting of January 24, 2012, at 4 p.m.  
Wattenbarger Student Services Building, Gainesville, Florida**

---

**Agenda**

---

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.500, 11-12

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of January 24, 2012
- 1.2 Approval of Board Meeting Minutes of November 15, 2011

2. Information Items

- 2.1 President's Report
- 2.2 Santa Fe College Financial Audit Report 2012-040, Year Ended June 30, 2011
- 2.3 Continuing Contract Candidates for 2012-2013
- 2.4 President's Service Award - Honorary Degree
- 2.5 Standard Facilities Use Agreement with Pediatric Associates at Argyle, P.A., Starke - Emergency Medical Services
- 2.6 New Rule 2.13: Intellectual Property

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff

Agreements, Grants

- 3.5 Suwannee River Area Health Education Center, Inc., and Santa Fe College, Dental Program -- Grant
- 3.6 Nationwide Insurance - Quick Response Training -- Grant

Finance Items

- 3.7 Ratification of Emergency Signature Authority for Budget Amendment #2 - Fund 1, Current Unrestricted 2011-12 Operating Budget
- 3.8 Report of Purchases for November and December 2011
- 3.9 Warrants Issues for November and December 2011

4. Facilities Items
  - 4.1 Gymnasium Main Air Handler Replacement - Accept as Complete
  - 4.2 Fire Alarm Systems Upgrade, Phase III - Approval of Phase III Construction Documents and Guaranteed Maximum Price
5. Finance Items
  - 5.1 Fund 1 (Current Unrestricted) Expenditure Budget Report for December 2011
  - 5.2 Colonel Harry M. Hatcher, Jr., Property Survey 12-05
  - 5.3 Acceptance of Donations 12-03
6. General Institutional Items
  - 6.1 Dr. Philip Matching Grant for Community Colleges - Request to Expend Funds: Fine Arts Program
  - 6.2 Advisory Committee Appointments for Building Construction Technology
  - 6.3 Board Meeting Agenda Revision Committee Report
7. Rules
  - 7.1 Amended Rule 4.3: Degree and Certificate Requirements: Associate of Arts, Associate of Science, Associate of Applied Science, College Credit Certificate, Applied Technology Diploma, and Certificate of Training
8. Agreements/Grants
  - 8.1 Memorandum of Understanding with Florida Drivers License and/or Motor Vehicle Record Data Exchange
  - 8.2 Partners in Prevention of Substance Abuse - Collegiate Success Initiative: Community-Campus Collaborative Memorandum of Understanding
  - 8.3 Facilities Use and Training Personnel Agreement with City of Gainesville Police Department
9. Santa Fe College Foundation Liaison Update and Board Members' Remarks
10. Citizen's Requests
11. Adjournment

**Board Action Requested:**

**Approval**

---

Approval of Board Meeting Minutes of November 15, 2011

401.490, 11-12

---

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held November 15, 2011, are presented for approval.

**Board Action Requested:**

**Approval**

---

President's Report

Information Item

---

The president will discuss a variety of information topics.

Today's presentation will be given by Dr. Lisa Armour, who will discuss a prototype summary tool providing information on student demographics and characteristics, graduation and completion rates, accreditation events, and strategic goals. Also, there will be a presentation by the SF Collegiate Veterans.

District Board of Trustees  
January 24, 2012

Agenda Item 2.2

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission***

---

Santa Fe College Financial Audit Report 2012-040, Year Ended June 30, 2011

Information Item  
201.720, 11-12

---

The Financial Audit for the fiscal year ended June 30, 2011, has been released. This report is available on the State of Florida Auditor Generals website at the following link:  
[http://www.myflorida.com/audgen/pages/pdf\\_files/2012-040.pdf](http://www.myflorida.com/audgen/pages/pdf_files/2012-040.pdf)

***College Goal: Human Resources - Recruit, develop, assess, and retain  
quality full- and part-time faculty and staff***

---

Continuing Contract Candidates for 2012-2013

Information Item  
402.739, 11-12

---

Candidates for continuing contract are listed below. Files for these individuals are available for board members to review in the office of the Provost and Vice President of Academic Affairs. Recommendations for board action regarding continuing contract personnel will be presented at the February 21, 2012, board meeting.

It should be noted that the presentation of this list does not imply a recommendation for continuing contract.

2012-2013 Continuing Contract Candidates

Kezia Awadzi  
Rodney Brown  
Birgitta Kimura  
Jonathan Miot

Assistant Professor, Health Services  
Assistant Professor, Fine Arts  
Assistant Professor, Clinical Laboratory Sciences  
Assistant Professor, Zoo Animal Technology

---

President's Service Award - Honorary Degree

Information Item  
400.566, 11-12

---

When a member of the community or college family serves the mission of Santa Fe College in an extraordinary manner, the president will award at a biannual convocation the President's Service Award. The recipient will be given an honorary Santa Fe College degree and a Santa Fe desk monument.

This is a person who:

- Demonstrates exceptional commitment to Santa Fe College
- Demonstrates outstanding service to the college that will have a lasting impact on our community and our students
- Shows a committed work ethic that exceeds the call of duty
- Displays a desire to make a positive difference whether leading or as a member of the team
- Exemplifies outstanding personal qualities, including a positive rapport with diverse individuals and groups
- Exhibits compassion and caring in serving the needs of others
- Demonstrates impeccable character and integrity
- Inspires others to become involved
- Strives to be of service to others despite personal challenges and unforeseen events.

At the January 2012 convocation, the inaugural award was presented to Ms. Teri McClellan, Manager, Development Support Services, in the Development Office.

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance***

---

Standard Facilities Use Agreement with Pediatric Associates at  
Argyle, P.A., Starke - Emergency Medical Services

Information Item  
408.1957, 11-12

---

The board has authorized the Provost and Vice President for Academic Affairs to execute standardized form clinical facilities agreements without further action by the board. Such an agreement has been executed with Pediatric Associates at Argyle, P.A., in Starke, for students enrolled in the Santa Fe Emergency Medical Services program.



---

New Rule 2.13: Intellectual Property

Information Item  
410.463, 11-12

---

The Southern Association of Colleges and Schools (SACS) Commission on Colleges requires all institutions of higher education to have a policy regarding intellectual property. Specifically, Comprehensive Standard 3.2.14 requires that “the institution’s policies are clear concerning ownership of materials, compensation, copyright issues, and the use of revenue derived from the creation and production of all intellectual property. These policies apply to students, faculty, and staff.”

The attached rule deals specifically with the above requirement and establishes working procedures for identifying ownership, use, and compensation for intellectual property, as well as for the resolution of disputes. It has been formulated through a collaborative process involving the Professional Standards Committee of the College Senate.

## C O N S E N T

District Board of Trustees  
January 24, 2012

Agenda Item: 3.1

**College Goal: Human Resources - Recruit, develop, access, and  
Retain quality full- and part-time faculty and staff**

---

Contract Staff (Faculty)

402.739, 11-12

---

The individuals listed below are being recommended for appointment for 2011-2012, or a portion of the 2011-2012 year, as stated in the individual employee's contract.

Name

Position

**Appointment**

**Full-time**

Lindsey Hirst <i>B.S., University of Central Florida</i>	Assistant Professor, Respiratory Care Department
Helda Montero <i>Ed.S., University of Florida</i>	Assistant Professor, Student Development Instruction
Courtney Taylor <i>Ph.D., University of Florida</i>	Assistant Professor, Social and Behavioral Sciences
Andrea Perino <i>M.S., University of Phoenix</i>	Interim Assistant Professor, Nursing Programs

**Part-time**

Karla Adesso	Lee McDowell
Adenike Akinyode	Diana Meszaros
Matthew Alyassin	Jennifer Rackley
Patricia Atchison	Kevin Rainsberger
Amanda Beck	Nell Rainsberger
Asha Brunings	Jacqueline Redding
Matthew Carrigan	Amanda Ross
Patrick Cosby	Robert Sandbach
Lucia Curta	Patrick Sanders
Mohamed DaCosta	Ellen Smith
Paul Deis	Brittany Stella
Neal Devine	Jahala Stirling
David Disalvo	Terry Thomas
Jennifer Forshee	Kathryn Nutter
Wendy Heimann	Erica Oshier
Kathleen LeBlanc	Allan Penksa
Susan Lindgard	Laura Yesildag

**Board Action Requested:**

**Approval**

**C O N S E N T**

District Board of Trustees  
January 24, 2012

Agenda Item: 3.2

**College Goal: Human Resources - Recruit, develop, access, and Retain quality full- and part-time faculty and staff**

---

Contract Staff (Administrative and Professional)

411.348, 11-12

---

The individuals listed below are being recommended for appointment for 2011-2012, or a portion of the 2011-2012 year, as stated in the individual employee's contract.

Name

Position

**Executive/Managerial**

**Full Time**

Promotion

Lisa Armour  
*Ph.D., University of Central Florida*

Vice President for Assessment, Research and Technology

**Technical/Professional**

Appointment

Heather Doles  
*M.Ed., University of Florida*

Coordinator/Assistant Director, Little School

Brian Leeth  
*B.S., University of South Carolina*

Laboratory Manager, Perry Center for Emerging Technologies

Poorya Shidfar  
*M.S., University of Florida*

Assessment Coordinator, Institutional Research

Korona Skipper  
*A.S., Santa Fe College*

Coordinator, Curriculum and Scheduling

Promotion

Jennifer Thomas  
*M.S., Canisius Collge*

College Prep Advisement Coordinator, Academic Foundations

**Part Time**

Heather Doles  
David Pinner

Coordinator/Assistant Director, Little School  
Specialist, Fine Arts

**Board Action Requested:**

**Approval**

## C O N S E N T

District Board of Trustees  
January 24, 2012

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, access, and Retain quality full- and part-time faculty and staff***

---

Community and Continuing Workforce Education Contract Staff

404.404, 11-12

---

The individuals listed below are being recommended for appointment for 2011-2012, or a portion of the 2011-2012 year, as stated in the individual employee's contract.

### **Community Education**

<u>Name</u>	<u>Program</u>
Jian-Jun Chen	Piano Playing Made Easy
Edward Coogan	Harmonica for Healthy Lungs
Janet Foster	MS Office Applications
Angela Hoppe	Oil Painting
Sheila Lucas	American Sign Language
Lili Ma	Chinese for Beginners
Marguerite Romeis	Psychic Connections
Diana White	Oil Painting with Diana

### **Continuing Workforce Development**

<u>Name</u>	<u>Position</u>
Patricia Aylward	Continuing Education Specialist
Heather Doles	Continuing Education Specialist
Michael Ferguson	Continuing Education Specialist
Brian Fox	Continuing Education Specialist
Art Grant	Continuing Education Specialist
Eric Green	Continuing Education Specialist
James Griswold	Continuing Education Specialist
Catherine Hamilton	Continuing Education Specialist
Thomas Mayfield	Continuing Education Specialist
Johanna McBride	Continuing Education Specialist
Richard McDonald	Continuing Education Specialist
Millard Pate	Continuing Education Specialist
Beverly Turner	Continuing Education Specialist
Robert Watson	Continuing Education Specialist
Theresa Spurling-Wood	Continuing Education Specialist

### **Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
January 24, 2012**

**Agenda Item: 3.4**

***College Goal: Human Resources - Recruit, develop, access, and  
Retain quality full- and part-time faculty and staff***

---

Career Service Staff

403.492, 11-12

---

The individuals listed below are being recommended for appointment and promotion.

<u>Name</u>	<u>Position</u>
<u>Full Time</u>	
Ericka Parks	Student Financial Services Accountant
Robin Rainey	Custodian
Michael Randolph	Custodian
James Smith	Custodian
Ronald White	Custodian
 <u>Promotion</u>	
Denise Johnson	Administrative Assistant, Student Development Programs

**Board Action Requested:**

**Approval**

## CONSENT

District Board of Trustees  
January 24, 2012

Agenda Item: 3.5

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

---

Suwannee River Area Health Education Center, Inc. and Santa Fe College  
Dental Program -- Grant

409.1875, 11-12

---

The purpose of this project is to develop and implement a tobacco education and use prevention initiative within its regional 12-county service area. AHEC Tobacco Training and Cessation (ATTAC) is a program for health professions students. ATTAC helps to prepare future health professionals with the knowledge and skills needed to treat tobacco use and dependence.

The tobacco education presentations provided are appropriate for all health professions students. Instruction shall incorporate the CDC's "Best Practices" and the U.S. Public Health Service's "Clinical Practice Guideline for the Treatment of Tobacco Use and Dependence."

The amount of funds requested from Suwannee River Area Health Education Center, Inc., is \$750, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## C O N S E N T

District Board of Trustees  
January 24, 2012

Agenda Item: 3.6

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

---

Nationwide Insurance - Quick Response Training -- Grant

409.1876, 11-12

---

The Quick Response Training Program is designed to meet the workforce skill needs of existing, new, and expanding industries. The purpose of this project is to provide specialized and on-the-job training, including proprietary processes, for approximately 100 new associates and representative positions over a 24-month period. These are full-time, permanent, highly-skilled, salaried positions with benefits. The training is extensive because the associates will handle auto and homeowner insurance claims from multiple states and must obtain their Florida all-lines adjuster license within a few months of their hire date. Santa Fe College will serve as the fiscal agent for Workforce Florida, Inc. and will provide no training. The Council for Economic Outreach facilitated development of this project with Santa Fe College. This is year two of a two-year project.

The amount of funds requested from Workforce Florida, Inc., is \$103,036, with no matching funds from Santa Fe College.

Duration of this project is January 1, 2012, through December 15, 2012.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

**C O N S E N T**

**District Board of Trustees  
January 24, 2012**

**Agenda Item: 3.7**

***College Goal: Resources - Develop, obtain, and allocate the  
necessary resources to implement the college's mission***

---

Ratification of Emergency Signature Authority for Budget Amendment #2 - 201.721, 11-12  
Fund 1, Current Unrestricted 2011-12 Operating Budget

---

The college requested permission to transfer \$3,000,000 from the Current Unrestricted Operating Fund Balance to Plant Fund (Fund 7) to cover facilities projects related to the expansion of the Downtown Center and other renovation/remodeling projects related to aging facilities that will enhance or improve several academic programs. The amendment was signed by the board chair on December 1, 2011, and is now being brought forward for ratification.

**Board Action Requested:**

**Ratification of Budget Amendment #2**



**C O N S E N T**

**District Board of Trustees  
January 24, 2012**

**Agenda Item: 3.8**

***College Goal: Resources - Develop, obtain, and allocate the  
necessary resources to implement the college's mission***

---

Report of Purchases for November and December 2011

202.587, 11-12

---

Below are the total amounts and a summary of purchases for the months of November and December 2011.

Purchasing	\$1,707,150.53
Risk Management Consortium	<u>19,783.02</u>
<b>Total</b>	<b><u>\$1,726,933.55</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y41238 (Fund 1)	\$ 140,680.05	Contract	Dell Marketing	Computers (100), Laptops (10) Information Technology
Y41590 (Fund 1)	\$ 35,250.00	Exempt	Kaplan Test Prep	Student Testing Nursing
Y41600 (Fund 7)	\$ 94,500.00	Contract	Hill Company, LLC	Direct Purchase - HVAC Equipment Package Charles R. and Nancy V. Perry Center for Emerging Technology
Y41602 (Fund 7)	\$ 55,000.00	Contract	Tom Barrow Company	Direct Purchase - HVAC Equipment, Building K Technology Infrastructure
Y41693 (Fund 1)	\$ 69,556.10	Exempt	WT Cox Subscriptions	Periodicals and Subscriptions Library
Y41703 (Fund 7)	\$ 69,986.00	Contract	Scherer Construction	Building P Courtyard Renovation General Maintenance
Y41749 (Fund 7)	\$ 68,560.47	Contract	OEC Business Interiors	Furniture for EDA Expansion Charles R. and Nancy V. Perry Center for Emerging Technology
	<u>\$533,532.62</u>			

Purchase orders for previously awarded contracts: 9  
Purchase orders \$0-\$35,000: 554

Amount: \$ 67,377.89  
Amount: \$1,126,023.04

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
January 24, 2012**

**Agenda Item: 3.9**

***College Goal: Resources - Develop, obtain, and allocate the  
necessary resources to implement the college's mission***

---

Warrants Issued for November and December 2011

208.482, 11-12

---

A listing of all checks and payroll ACH disbursements issued from November 1 through December 31, 2011, is available at this meeting for the board's information.

For November 2011, the amount disbursed was \$8,859,170.14.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	733160 - 734192
Payroll	9184 - 9437

Payroll Electronic Transfers

18568 - 21677

For December 2011, the amount disbursed was \$6,955,230.35.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	734193 - 735033
Payroll	9438 - 9665

Payroll Electronic Transfers

21678 - 24722

*Note: Disbursements made to vendors by wire transfer (such as Higher One or Consortium's insurance carriers) are not included in above totals. The amount wired to Higher One for the two months was \$2,000,566.89.*

**Board Action Requested:**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

---

Gymnasium Main Air Handler Replacement - Accept as Complete

412.1095, 11-12

---

Project Description

The Santa Fe gymnasium was constructed in 1979, and the associated mechanical equipment is past its useful life. While that holds true with many of the older buildings on campus, the size of the gymnasium combined with the energy inefficiencies of its aging mechanical equipment ranks it higher in priority for replacement.

Architect/engineer		Affiliated Engineer, Inc.
Contractor/construction manager		Scherer Construction
Uniform building inspector		In-house
Project budget		\$455,370.00
Design	\$ 25,860.00	
Construction	399,637.90	
Miscellaneous	<u>1,300.00</u>	
Total cost	<u>\$ 426,797.90</u>	<u>\$426,797.90</u>
Project savings		\$ 28,572.10
Source of funds		PECO

Project Status

This project is complete and college staff is requesting the board accept it as complete

**Board Action Requested:**

**Accept project as complete**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

---

Fire Alarm Systems Upgrade, Phase III - Approval of Phase III Construction Documents and Guaranteed Maximum Price 412.1096, 11-12

---

Project Description

This project involves the upgrade to the college's fire alarm systems. In preparation for the changes resulting from the adoption of the new Florida Building Code and the new School Code, college staff commissioned a study of the college's fire alarm systems. The results of that study identified existing deficiencies and also conceptualized an approach for resolution. This project was divided into three phases. The first two phases that are complete addressed deficiencies in the college's existing systems and, second, developed a reporting network with a new supervisory station at the Police Department. The third phase of this project will bring seven of the college's oldest buildings into compliance with current code phased by date of original occupancy.

Architect/engineer	Affiliated Engineers SE, Inc., Gainesville, Florida
Construction manager/contractor	Charles Perry Partners, Inc., Gainesville, Florida
Building code inspector	In-house
Estimated project budget	\$456,800
Source of funds	CO and DS

Project Status

College staff has received and approved the phase III construction documents for this project. Following negotiations to bring the project within budget, college staff received a guaranteed maximum price for this project in the amount of \$404,157.00. College staff recommends approval of the construction documents and the guaranteed maximum price for this phase of the fire alarm project.

**Board Actions Requested:**

- A. Approval of phase III construction documents**
- B. Approval of guaranteed maximum price of \$404,157.00**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

---

Fund 1 (Current Unrestricted) Expenditure Budget Report for December 2011 201.722, 11-12

---

Fund 1 (Current Unrestricted) Expenditure Budget Report for December 2011. The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of December 31, 2011.

The following summary provides a comparison of actual revenues and expenditures for 2011-2012 vs. 2010-2011.

	2011-2012		2010-2011	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	42,979,746	58.46	44,058,270	58.91
Expenditures	29,164,671	34.53	27,861,909	40.67

**Board Action Requested:**

**Approval of report**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

Colonel Harry M. Hatcher, Jr., Property Survey 12-05

200.801, 11-12

Below and on the attached page are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board. The board is informed of the requests approved by the Property Survey Committee and the request of surplus that needs the approval of the board.

The Property Survey Committee met on December 6, 2011, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and Financial Records
Surplus Property	9	\$178,627.12	\$159,504.27	\$19,122.85
<b>TOTAL</b>	<b><u>9</u></b>	<b><u>\$178,627.12</u></b>	<b><u>\$159,504.27</u></b>	<b><u>\$19,122.85</u></b>

Notes

Surplus Property is generally offered to Alachua and Bradford counties schools first; however, PCs are offered to the PC Shop first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

**Board Action Requested:**

**Approval**

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission*

---

Acceptance of Donations, 12-03

200.802, 11-12

---

Santa Fe College Foundation has donated the items listed below to the following programs:

Criminal Justice Program

Holographic Weapon Sights, EOTech L-3	<u>\$549.95</u>
<b>Total</b>	<b><u>\$549.95</u></b>

Information Technology Education Program

D/Runner Bundle and Articulating Arm Kit	\$609.96
2 Battery Pack Panasonic DMW-BLC12	99.90
2 External Memory CalDigit	<u>399.00</u>
<b>Total</b>	<b><u>\$1,108.86</u></b>

**Board Action Requested:**

**Approval**

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission*

---

Dr. Philip Benjamin Matching Grant for Community Colleges - Request to Expend Funds: Fine Arts Program

400.567, 11-12

---

The Santa Fe College Foundation requests permission to expend a total of \$15,000 from the Dr. Philip Benjamin Matching Grant Program to benefit the students and faculty of the Fine Arts Department. The enhancement funds will benefit approximately 300 students and faculty members by providing both students and faculty members with supplies and equipment, and a wide variety of artists who will visit the campus for lectures and question-and-answer sessions.

1. \$8,800 - Artists in Residency Programs for travel and fees
2. \$3,000 - Music Department instruments and supplies
3. \$700 - Theater Department equipment
4. \$2,500 - Art gallery equipment and supplies

**Board Action Requested:**

**Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements associated with this grant.**



*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission*

---

Advisory Committee Appointments for Building Construction Technology

417.96, 11-12

---

The advisory committee appointments for the Building Construction Technology program are being recommended to the board effective January 1, 2012, through December 31, 2013. All individuals have been contacted and have agreed to serve for the two-year period.

Building Construction Technology

New

Mr. Joe Daudelin, Santa Fe College

Mr. Gary Dounson, Gary Dounson & Associates, Inc.

Renewal

Mr. Fred Brenneman, Fred Brenneman Homes

Mr. Ira J. Carter, Carter Construction

Mr. Ken Fonorow, Florida HERO

Ms. Sandy Golden, CMSS Services

Mr. Jack Greer, Robinshore, Inc.

Mr. Jerry Painter, Painter Masonry

Mr. Saul Rentz, SL Construction and Remodeling Inc.

Mr. Jerrold M. Smith

Mr. Jim Temple, Jim Temple Construction Inc.

**Board Action Requested:**

**Approval**

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission*

---

Board Meeting Agenda Revision Committee Report

400.567, 11-12

---

At the board workshop on October 24, 2011, Chair Mallini appointed Trustee Robert Hudson to serve as a committee of one to make recommendations for streamlining the board agenda by recommending moving certain items to the consent agenda as well as eliminating any items that might not require board-level review and approval. The committee was also asked to make recommendations for adding content to board meetings for the purposes of educating the trustees to allow them to better serve the college.

**Board Action Requested:**

**Approval of committee report and adoption of suggested guidelines**

District Board of Trustees  
January 24, 2012

Agenda Item: 7.1

*College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance*

---

Amended Rule 4.3: Degree and Certificate Requirements: Associate of Arts, 410.462, 11-12  
Associate of Science, Associate of Applied Science, College Credit Certificate,  
Applied Technology Diploma, and Certificate of Training

---

Now that Santa Fe offers baccalaureate degree programs, this rule is being amended to include requirements for Bachelor of Applied Science and Bachelor of Science degrees. It specifies the credit hours required for a bachelor's degree and states that a minimum of 25% of the semester hours for the degree be completed at Santa Fe.

**Board Action Requested:**

**Approval**

District Board of Trustees  
January 24, 2012

Agenda Item: 8.1

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission*

---

Memorandum of Understanding with Florida Drivers License and/or Motor  
Vehicle Record Data Exchange

408.1959, 11-12

---

The purpose of this agreement is to allow the college to access data held by the State Department of Highway Safety and Motor Vehicles Florida Drivers License and/or Motor Vehicle Records for the purpose of law enforcement investigations by the Santa Fe College Police Department. This is integral to police functions.

This agreement updates a previous, similar agreement. It will be effective upon the last signature of the parties to this agreement and will remain in effect for three years.

**Board Action Requested:**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission***

---

Partners in Prevention of Substance Abuse - Collegiate Success Initiative: 408.1960, 11-12  
Community-Campus Collaborative Memorandum of Understanding

---

The Partners in Prevention of Substance Abuse (PIPSA) Coalition has invited Santa Fe College to join a new Community-Campus Collaborative being developed to address high-risk drinking issues among the 18-20 year old college student population. As of October 17, 2011, Santa Fe College had 6,639 students aged 18-20 (38.06% of total enrollment).

PIPSA received funds through a federal STOP Act to create the Alachua County College Success Initiative (CSI). The major goal of the CSI is to reduce high-risk drinking among 18-20 year old college students. The Community-Campus Collaborative will bring multiple organizations together from around Alachua County to address these issues. Other members of the coalition include the University of Florida, Gainesville Police Department, Meridian Behavioral Healthcare, CDS Family and Behavioral Health Services, and the School Board of Alachua County

Santa Fe College benefits from joining the Community-Campus Collaborative by being able to administer the Core Alcohol and Drug survey to better understand SF students' drinking and drinking-related behaviors and by participating in strategic prevention framework to respond to assessed needs related to drinking issues.

This MOU does not obligate any financial resources from Santa Fe College and will be in force upon signature. It will remain in force until terminated.

**Board Action Requested:**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission***

---

Facilities Use and Training Personnel Agreement with City of Gainesville Police Department 408.1958, 11-12

---

The agreement with the City of Gainesville for the Gainesville Police Department (GPD) provides for support to and from GPD to the college's criminal justice programs at the Institute of Public Safety. Specifically, GPD requires the use of college facilities to conduct its in-service training and IPS desires the assistance of local law enforcement professionals to assist its Selection Center, its Law Enforcement Advisory Committee, and to coordinate and instruct in basic recruit, advanced, or specialized training from time to time. GPD will also provide the use of vehicles for training purposes and the donation of surplus tires. Florida law permits the intergovernmental interchange of public employees.

The agreement is effective through June 30, 2012.

**Board Action Requested:**

**Approval**