



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of November 15, 2011, at 4 p.m.
Andrews Center, Starke, Florida**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.499, 11-12

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of November 15, 2011
- 1.2 Approval of Board Meeting Minutes of October 18, 2011

2. Information Items

- 2.1 President's Report
- 2.2 Amended Rule 4.3: Degree and Certificate Requirements: Associate of Arts, Associate of Science, Associate of Applied Science, College Credit Certificate, Applied Technology Diploma, and Certificate of Training
- 2.3 Standard Health Sciences Clinical Facilities Use Agreement with Marion Heart Associates, P.A., Ocala -- for Cardiovascular Technology
- 2.4 Community Education "Enrich!" Brochure - Winter Term 2012 and Continuing Workforce Education "Enhance" Brochure - Spring Term 2012
- 2.5 Bachelor of Applied Science in Supervision and Organizational Management

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education
- 3.4 Career Service Staff

Agreements, Grants

- 3.5 Health Education Affiliation Agreement with Veterans Affairs, Gainesville - Respiratory Care

Finance Items

- 3.6 Warrants Issued for October 2011
- 3.7 Report of Purchases for October 2011

4. Personnel Items

- 4.1 Evaluation of the President
- 4.2 Amendment #5 to President's Contract and Plan Document

5. Facilities Items
 - 5.1 Energy Conservation Program (Heat Pump) - Accept as Complete
6. Finance Items
 - 6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report as of October 31, 2011
 - 6.2 Colonel Harry M. Hatcher, Jr., Property Survey 12-04
 - 6.3 Report of Investments, Quarter Ending September 30, 2011
 - 6.4 Acceptance of Donation, 12-02
 - 6.5 Amendment #4 to Sponsorship Agreement with Coca-Cola Refreshments, Inc.
7. General Institutional Items
 - 7.1 Advisory Committee Handbook
 - 7.2 Advisory Committee Appointments for:
 - Air Conditioning, Refrigeration, and Heating Technology
 - Child Development
 - Criminal Justice Technology
 - Diagnostic Medical Sonography
 - Radiologic Programs
 - Zoo Animal Technology
 - 7.3 Out-of-Country Travel Request: Model United Nations Conference - Vancouver, Canada, March 11-15, 2012
 - 7.4 Board Meeting Agenda Committee Report
8. Rules
 - 8.1 Amended Rule 7.14: Board of Trustees Scholarships
9. Agreements/Grants
 - 9.1 Commission on Dental Accreditation Non-Covered Entity Attestation
 - 9.2 Department of Defense Voluntary Education Partnership Memorandum of Understanding
 - 9.3 Fulbright Scholar-in-Residence Program -- Grant
 - 9.4 NASA University Student Launch Initiative -- Grant
 - 9.5 Prime Conduit Quick Response Training -- Grant
 - 9.6 Bucks for Books to Promote Pathways to Persistence -- Grant
10. Santa Fe College Foundation Liaison Update and Board Members' Remarks
11. Citizen's Requests
12. Adjournment

Board Action Requested: Approval

Approval of Board Meeting Minutes of October 18, 2011

401.489, 11-12

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held October 18, 2011, are presented for approval.

Board Action Requested:

Approval

President's Report

Information Item

The president will discuss a variety of information topics.

Today's presentation will be given by students enrolled at the Andrews Center, who will discuss how different programs at the center have assisted them in furthering their education.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Amended Rule 4.3: Degree and Certificate Requirements: Associate of Arts, 410.460, 11-12
Associate of Science, Associate of Applied Science, College Credit Certificate,
Applied Technology Diploma, and Certificate of Training

Now that Santa Fe offers baccalaureate degree programs, this rule is being amended to include requirements for Bachelor of Applied Science and Bachelor of Science degrees. It specifies the credit hours required for a bachelor's degree and states that a minimum of 25% of the semester hours for the degree be completed at Santa Fe.

College Goal: Delivery Alternatives - Assess student needs and outcomes as well as create innovative and flexible learning opportunities

Standard Health Sciences Clinical Facilities Use Agreement with Marion Heart Associates, P.A., Ocala - Cardiovascular Technology

Information Item
408.1953, 11-12

The board has authorized the Provost and Vice President for Academic Affairs to execute standardized form clinical facilities agreements without further action by the board. Such an agreement has been executed with Marion Heart Associates, P.A., in Ocala, for students enrolled in the Santa Fe Cardiovascular Technology program.

College Goal: Delivery Alternatives - Assess student needs and outcomes as well as create innovative and flexible learning opportunities

Community Education "Enrich!" Brochure - Winter Term 2012 and
Continuing Workforce Education "Enhance" Brochure - Spring Term 2012

Information Item
415.139, 11-12

In accordance with Rule 7.11, the president is authorized to approve course fees for Community Education on a course-by-course basis. Total fees collected must be equal to at least 100% of the total costs of the Community Education program within the fiscal year. A draft of the Community Education brochure entitled "Enrich!" was reviewed and approved by the president at the November 7, 2011, Cabinet meeting and is provided for reporting to the board.

In accordance with Rule 7.11, the president is authorized to approve course fees for Continuing Workforce Education (CWE) on a course-by-course basis. Total fees collected must fully support the expenditure of the CWE program within the fiscal year. A draft of the CWE brochure entitled "Enhance" was reviewed and approved by the president at the November 7, 2011, Cabinet meeting and is provided for reporting to the board.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Bachelor of Applied Science in Supervision and Organizational Management

Information Item
101.82, 11-12

At its November 2010 meeting, the Board of Trustees approved the initial concept of a Bachelor of Applied Science (BAS) program in Supervision and Organizational Management. At this time, the college is finalizing its application materials to submit this program to the Division of Florida Colleges.

The BAS in Supervision and Organizational Management is designed to prepare individuals for management and supervisory positions in a variety of professional contexts. The program will provide a critically needed career and educational pathway for students who have earned an A.S. or A.A.S. degree in a professional or technical discipline and who seek additional professional training and advancement to the management level. This program will build directly on Santa Fe's A.S. degrees in Business Administration and in other vocational areas. Students will be exposed to the theory and practice of organizational leadership through a core curriculum in management that will include coursework in finance, economics, law, human resources management, and organizational behavior. Concentrations in areas such as Public Safety Management, IT Management, and Entrepreneurship will bring additional focus to students with career goals in those areas. No matter what concentration, the degree will culminate with a capstone course requiring students to practice the theories and principles they have studied in the program. Certain courses already developed for other baccalaureate programs and already being offered by the College may also be used in this program.

As the economic diversity of the Gainesville area continues to increase through regional technology-transfer and innovation initiatives, demand for the concentrations in this program will likely be high. With over 5,000 businesses in Alachua and Bradford counties, the Florida Agency for Workforce Innovation projects significant growth of management positions requiring a baccalaureate degree. In all, with 9 percent (approximately 15,000) of the area's population holding an Associate's Degree, there is a large potential market for a Bachelors of Applied Science degree in Supervision and Organizational Management among working adults. With a projected start date of fall 2012, the program will serve not only students from existing academic programs, but also new students who are interested in a career in business and management.

C O N S E N T

**District Board of Trustees
November 15, 2011**

Agenda Item: 3.1

***College Goal: Human Resources - Recruit, develop, access, and
Retain quality full- and part-time faculty and staff***

Contract Staff (Faculty)

402.737, 11-12

The individuals listed below are being recommended for appointment for 2011-2012 as stated in the individual employee's contract.

**Appointment
Part Time**

Shawntal Abram
Meg Bruck
Emilio Bruna
Kathleen Coyne-Russell
Shaun Duke
Chessy Fernandez
Paige Fowler
Kelly Gridley
Lillian Hummer
Shawn Jacobs
Tarah Jacobs
Stephen Jensen
Heather Long
Louise Matoax
William Meeker
Kurt Morauer
Araminta Napier
Boris Ni
Christopher Osteen
Jason Rummier
Phil Scarpace
Albert Young

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
November 15, 2011

Agenda Item: 3.2

College Goal: Human Resources - Recruit, develop, access, and Retain quality full- and part-time faculty and staff

Contract Staff (Administrative and Professional)

411.345, 11-12

The individuals listed below are being recommended for appointment for 2011-2012 as stated in the individual employee's contract.

**Technical/Professional
Appointment
Full Time**

Name

Position

William Dorman

M.B.A., University of Florida

Interim, Incubator Coordinator

Anedria Gunn

M.A., Saint Leo University

Advising Specialist, Academic Foundations Department

Sandra Torres-Pintos

B.S., University of Florida

Veterans Affairs Specialist

Board Action Requested:

Approval

CONSENT

District Board of Trustees
November 15, 2011

Agenda Item: 3.3

College Goal: Human Resources - Recruit, develop, access, and Retain quality full- and part-time faculty and staff

Community and Continuing Workforce Education

404.403, 11-12

The individuals listed below are being recommended for appointment for 2011-2012, or a portion of the year, as stated in the individual employee's contract.

Community Education

<u>Name</u>	<u>Class</u>
Sandra Angelou	Yoga
Elizabeth Barakah Hodges	Acrylic Painting
Shenna Benarte	Energy, Health, and Healing
Gary Bone	Open Studio in Ceramics
James Bowen	Landscape Design
Edmund Brown	Sustainable Retirement
Ernest Campbell	Qigong: Creating Flexibility
Lawrence Christian	Living Trusts, Estate Planning
Christopher Curry	Landscape and Homeowner Horticulture
Stephen Dixon	Golf
Dietrich Dohrmann	Jewelry Construction
Scott Dombek	Golf
Maruja Duenas	Spanish I
Tina Elmore-Wright	Creative Holiday Gifts
Brian Fox	PC Fundamentals
Patrick Gallagher	Glass Blowing
Russ Hall	Hiking El Comino in Spain
James Hearn	Bridge
Sarah Hinds	Borosilicate Lampworking
Kim Holton	Kundalini Yoga
Cherub Hurt	Golf
Julian Kazimier	Guitar
Michael Kutyna	Intro to SCUBA Diving
Leon Larson	Hand Drumming
Terence Lehman	Home Buying in Today's Market
Marjorie Malerk	Belly Dancing
Michel Maloiseau	Regional French Cooking
Giovannella Moscovici	Italian III
Tami Nelson	Dreamcatcher Weaving, Crafting Hand or Foot Warmers
Andrew Nichols	Paranormal Investigation
Lytha Nicholson	Paint and Make Art for Fun!
Melanie Phillipot	Dog Training
Emil Raab	Welding
Terri Regotti	Drawing
Janet Todd	Spanish

Community Education, cont.

<u>Name</u>	<u>Class</u>
Priscilla Tooley	Train your Horse Positively
Mack Tyner	Persimmon and Citrus Trees
James Yawn	Photo Shoot and Share
Diane Yazedjian	French
Joanna Young	Quilting

Continuing Workforce Development

<u>Name</u>	<u>Position</u>
Joseph T. Mahoney	Continuing Education Specialist
Alexandra Harris	Continuing Education Specialist

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
November 15, 2011

Agenda Item: 3.4

*College Goal: Human Resources - Recruit, develop, access, and
Retain quality full- and part-time faculty and staff*

Career Service Staff

403.491, 11-12

The individuals listed below are being recommended for appointment.

Appointment

Full Time

<u>Name</u>	<u>Position</u>
Sarah Anderson	Administrative Assistant, Sciences for Health Programs
Laura Viti	Program Assistant, Records Department

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
November 15, 2011**

Agenda Item: 3.5

Health Education Affiliation Agreement with Veterans Affairs, Gainesville -
Respiratory Care

408.1955, 11-12

This agreement with the Veterans Administration Hospital in Gainesville provides for clinical experiences for students in the Santa Fe Respiratory Care program.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
November 15, 2011**

Agenda Item: 3.6

***College Goal: Resources - Develop, obtain, and allocate the
necessary resources to implement the college's mission***

Warrants Issued for October 2011

208,481, 11-12

A listing of all checks and payroll ACH disbursements issued from October 1 through October 31, 2011 is available at this meeting for the board's information. The amount disbursed was \$7,780,721.86.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	732090 - 733159
Payroll	8916 - 9183

Payroll Electronic Transfers

15504 - 18567

Note: Disbursements made to vendors by wire transfer (such as Higher One or Consortium's insurance carriers) are not included in above totals. The amount wired to Higher One for the month was \$4,132,277.28.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
November 15, 2011**

Agenda Item: 3.7

***College Goal: Resources - Develop, obtain, and allocate the
necessary resources to implement the college's mission***

Report of Purchases for October 2011

202.586, 11-12

Below are the total amounts and a summary of purchases for the month of October 2011.

Purchasing	\$4,204,937.52
Risk Management Consortium	<u>44,895.30</u>
Total	<u>\$4,249,832.82</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y40840 (Fund 1)	\$ 53,000.00	Exempt	Morse Communications	Annual Equipment Maintenance Telephone
Y40867 (Fund 7)	\$ 276,857.00	Contract	Charles Perry Partners	Building K HVAC Replacement Technology Infrastructure
Y40889 (Fund 6)	\$ 37,049.00	Bid	Subaru of Gainesville	Consortium Vehicle Risk Management Consortium
Y41018 (Fund 3)	\$ 130,339.00	Contract	Charles Perry Partners	Seating Area Renovation Food Court
Y41063 (Fund 7)	\$2,019,954.00	Contract	Charles Perry Partners	EDA Expansion Project Alachua Center
Y41124 (Fund 1)	\$ 260,655.00	Contract	University of Florida	Evaluation/Coordination of Santa Fe Dental Program Dental Programs
Y41155 (Fund 2)	\$ 950,000.00	Contract	City of Gainesville	Student Bus Transportation Transportation Fee
	<u>\$3,727,854.00</u>			

Purchase orders for previously awarded contracts: 6
Purchase orders \$0-\$35,000: 369

Amount: \$ 11,045.75
Amount: \$510,933.07

Board Action Requested:

Approval

Evaluation of the President

411.346, 11-12

To be presented at the meeting.

Board Action Requested:

Approval

Amendment #5 to President's Contract and Plan Document

411.347, 11-12

To be presented at the meeting.

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Energy Conservation Program (Heat Pump) - Accept as Complete

412.1094, 11-12

Project Description:

The college has an unmatched history of energy conservation in that it has continually used less electrical energy on the Northwest Campus each of the past five years. Santa Fe is one of the only institutions served by Gainesville Regional Utilities that was prepared to take part in the feed-in-tariff program introduced in early 2009. The college now has four solar installations on campus: two thermal and two photovoltaic which generate nearly 100,000 watts of power.

This project includes the installation of a water-to-water heat pump in the main chiller/boiler plant in order to take advantage of heat rejected from one medium being used as an energy source for another.

Architect/engineer		Affiliated Engineer, Inc.
Contractor/construction manager		Scherer Engineering & Construction
Uniform building inspector		In-house
Estimated project budget		\$750,000.00
Revised project budget		\$486,189.00
Design	\$ 56,790.00	
Construction	329,217.57	
Miscellaneous	<u>600.00</u>	
Total cost		<u>\$386,607.57</u>
Project savings		<u>\$ 99,581.43</u>
Source of funds		Capital Improvement Fee

Project Status:

Equipment installation is complete and has been operational since July 2011. The first three months of operation yielded the following reductions in natural gas usage over the previous year. (Please note that summer is naturally the lowest use months and the college is not anticipating this kind of reduction during the heating months).

July	77%
August	83%
September	79%

Board Action Requested:

Accept project as complete

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report
As of October 31, 2011

201.178, 11-12

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of October 31, 2011.

The following summary provides a comparison of actual revenues and expenditures for 2011-2012 vs. 2010-2011.

	2011-2012		2010-2011	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	27,400,383	37.27	26,201,181	35.03
Expenditures	17,924,785	22.01	17,177,973	25.07

Board Action Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Colonel Harry M. Hatcher, Jr., Property Survey 12-04

200.799, 11-12

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board. The board is informed of the requests approved by the Property Survey Committee and the request of surplus that needs the approval of the board.

The Property Survey Committee met via email on October 25, 2011, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and Financial Records
Surplus Property	6	\$78,877.05	\$63,015.43	\$15,861.62
TOTAL	6	\$78,877.05	\$63,015.43	\$15,861.62

Notes

Surplus Property is generally offered to Alachua and Bradford counties schools first; however, PCs are offered to the PC Shop first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Report of Investments, Quarter Ending September 30, 2011

201.719, 11-12

Demand deposits are maintained in the board's operating funds account with BBVA Compass. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

Average adjusted rate (not less than 0)	
Month of September 2011	0%
Interest earnings, quarter	\$0
Interest earnings, fiscal year to date	\$0

Short-term investments are invested in the Florida PRIME investment pool administered by the State Board of Administration. Investments in the Florida PRIME investment pool are reported at fair value, which is amortized cost.

Interest rate, at September 30, 201	0.24%
Interest earnings, quarter	\$3,713
Interest earnings, fiscal year to date	\$3,713

Investments remaining in the Florida State Board of Administration Fund B Surplus Funds Trust Fund are recorded at estimated fair value each month.

Fair value factor, at September 30, 2011	79.0%
Interest earnings, quarter	\$(10,153)
Interest earnings, fiscal year to date	\$(10,153)

Capital Improvement Fee Bond proceeds and short-term investments are maintained in the Florida Division of Treasury Special Purpose Investment Account (SPIA). These funds are available for transfer to the demand deposit account when requested or needed to cover vendor payments related to projects. Funds are recorded at cost each month.

Interest rate, gross, at September 30, 2011	2.86%
Interest earnings, quarter	\$253,091
Interest earnings, fiscal year to date	\$253,091

Long-term investments are managed through the investment management services agreement with PFM Asset Management, LLC. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Average life	1.66 years
Yield-to-maturity at cost	1.86%
Earnings, quarter	\$41,749
Earnings, fiscal year to date	\$41,749

Interest Earnings Comparison

Total interest earnings fiscal year to date 2011/2012	\$288,400
Total interest earnings fiscal year to date 2010/2011	\$319,929

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Acceptance of Donation, 12-02

200.800, 11-12

Dr. Asad Qamar donated the item listed below to the college's Cardiovascular Technology Program.

Biosound Megas Ultrasound Machine

\$10,000

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Amendment #4 to Sponsorship Agreement with Coca-Cola Refreshments, Inc. 209.192, 11-12

Coca-Cola ("Bottler") has been the exclusive on-campus provider of beverage vending since July 1, 2006. The current agreement extension ends November 30, 2011. Per the agreement, the college and Bottler have the option to renew the agreement through June 30, 2016, if mutually desired.

The proposed amendment provides:

- Extension of the agreement through June 30, 2013, with an option to extend to June 30, 2016
- Keeping the costs of vended beverages at their current rate for an additional two years (the original agreement called for an increase beginning July 1, 2011)
- An annual guaranteed commission of \$100,000 on vending sales
- Lowering of the maximum annual increase for college-purchased beverages from 7% to 4%.
- Flexibility for college departments to purchase small-order quantities from other vendors besides the Bottler
- Specific requirements for vend fills to assure better service
- Increased marketing initiatives provided by Bottler
- Equipment refresh for older machines and college-branding on selected vend fronts
- Bottler-provided recycling bins

Board Action Requested:

Approval of amendment

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College

Advisory Committee Handbook

417.94, 11-12

This handbook describes in detail the purpose and operation of the college's advisory committees. Each career and technical education program benefits from close interaction with a diverse advisory committee of specialists working in the field. This handbook sets out guidelines for the composition, operation, and goals of such committees.

Board Action Requested:

Approval

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College

Advisory Committee Appointments for: 417.95, 11-12
Air Conditioning, Refrigeration, and Heating Technology
Child Development
Criminal Justice Technology
Diagnostic Medical Sonography
Radiologic Programs
Zoo Animal Technology

The advisory committee appointments are being recommended to the board effective January 1, 2012, through December 31, 2013. All individuals have been contacted and have agreed to serve for the two-year period.

Air Condition, Refrigeration, and Heating Technology

New

Mr. Robert Bounds, Owner, Bounds Heating & Air, Inc., Newberry
Mr. Steve Morris, Inspector, City of Gainesville, Gainesville
Mr. Pedro Rodriguez, Owner, Pro Air Conditioning Inc., Gainesville
Mr. William Sullivan, R. E. Michel Company Inc., Gainesville

Renew

Ms. Patty Cox, Manager, Johnstone Supply, Gainesville
Mr. Roderick Allen Fair, Malcolm Randall VA Medical Center, Gainesville
Mr. Brian Fletcher, Factory Representative, The Trane Co., Archer
Mr. Randy Hayes, Hayes Electric and Air Conditioning, Starke
Mr. Steve Jarzembki, Comfort Temp, Gainesville

Outgoing

Mr. Allen Gross, Owner, Envirottemp, Inc., Gainesville

Child Development

New

Dr. Karen Bennett, Director, SF Little School, Gainesville
Ms. Ann Crowell, Director, HeadStart, Gainesville
Ms. Andi Lybrand, Director, Early Learning Coalition, Alachua
Dr. Tina Smith-Bonahue, Associate Professor, University of Florida, Gainesville

Renew

Ms. Holly Brussard, Director, Kid's World Preschool, Trenton
Dr. Sharen Halsall, Assistant Professor, University of Florida, Gainesville
Ms. Marilyn McCall, Director, My School, Gainesville
Dr. Pam Pallas, Director, Baby Gator Child Development Center, Gainesville

Outgoing

Dr. Ernest Bordini, Gainesville
Ms. Pauline Cowart, Gainesville
Mr. Herb Jones, Director, St. Augustine's Day Care Center, Gainesville

Child Development, continued
Mr. Mike Sanders, Prairie View Elementary School, Gainesville
Ms. Dina Vouis, Gainesville

Criminal Justice Technology

New

Acting Chief William Benck, High Springs Police Department, High Springs
Ms. Jill Bessette, Circuit Manager, Probation and Community Corrections, North Region,
Department of Juvenile Justice, Alachua
Captain David Clark, Judicial Services and Training Division, Alachua County Sheriff's Office,
Gainesville
Acting Director Charles Lee, Acting Director of the Jail, Alachua County Sheriff's Office, Gainesville

Renew

The Honorable William Cervone, State Attorney, Eighth Judicial Circuit, Gainesville
The Honorable Sadie Darnell, Sheriff, Alachua County, Gainesville
Chief Joel DeCoursey, Jr., Alachua Police Department, Alachua
Major Richard W. Hanna, Gainesville Police Department, Gainesville
Chief Jeff Johnson, Starke Police Department, Starke
Chief Tony Jones, Gainesville Police Department, Gainesville
The Honorable Stephen Oelrich, Senator, District 5, Gainesville
Sergeant Antoine Sheppard, High Springs Police Department, High Springs
The Honorable Gordon Smith, Sheriff, Bradford County, Starke
Chief Linda Stump, University of Florida Police Department, Gainesville
Ms. Donna Suereth, Regional Specialist, Florida Department of Law Enforcement, Jacksonville
Lieutenant Mitchal Welsh, Training Division, University of Florida Police Department, Gainesville
Major Claude Williams, Chief of Security, North Florida Evaluation and Treatment Center,
Gainesville

Outgoing

Mr. Wayland Clifton, Circuit Manager, Probation and Community Corrections, North Region,
Department of Juvenile Justice, Alachua
Captain Donnie Love, Retired, Alachua County Sheriff's Office, Gainesville
Chief James Troiano, High Springs Police Department, High Springs
Director Robert Woody, Tallahassee

Diagnostic Medical Sonography

New

Ms. Fabiola Carter, Department of Radiography, North Florida Regional Medical Center, Gainesville
Mr. Jeremy Edwards, Department of Radiology, Shands at UF, Gainesville
Ms. Michelle Garbett, Department of Radiography, Lake City Medical Center, Lake City
Ms. Sara Griffin, Ocala Regional Medical Center, Ocala
Ms. Terry Hamil, Department of Radiography, Baptist Medical Center, Beaches, Jacksonville
Ms. Chris Helton, Department of Radiography, Citrus Memorial Hospital, Inverness
Ms. Lea Herrera, Department of Radiology, Munroe Regional Medical Center, Ocala
Ms. Ann Marie Naibett, Department of Radiography, Leesburg Regional Medical Center, Leesburg
Mr. Juan Toro, Department of Radiology, North Florida/South Georgia Veterans Health System,
Lake City
Ms. Jackie Trimble, Shands at Starke

Diagnostic Medical Sonography, continued

Ms. Yvonne Vaughn, Diagnostic Imaging Group, Gainesville

Renew

Ms. Nelda Albert, North Florida Women's Physicians, PA, Gainesville

Ms. Carrie Bell, Shands at UF, Gainesville

Ms. Gwen Cooper, Imaging Services Department, Ultrasound, Baptist Medical Center, Jacksonville

Ms. Walinda Hart, Department of Radiology, The Villages Regional Hospital, The Villages

Ms. Mary Jackson, North Florida/South Georgia Veterans Health System, Gainesville, Lake City

Ms. Chris Langford, Department of Radiology, Shands at UF, Gainesville

Dr. Julie Marshall, Department of Radiology, Shands at UF, Gainesville

Ms. Tosheiba Montgomery, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville

Mr. Ermon Owens, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville

Ms. Barbara Schilling, Ultrasound Supervisor, Diagnostic Imaging Group, Gainesville

Outgoing

Ms. Machell Blundell, Ocala Regional Medical Center, Ocala

Ms. Cheryl Carlisle, North Florida Radiology, Gainesville

Ms. Melinda Chitty, Shands at UF, Gainesville

Mr. Carl Gaona, Department of Radiology, Shands at Starke

Ms. Patty Inis, Department of Radiology, Munroe Regional Medical Center, Ocala

Ms. Tori Lancaster, Department of Radiology, Shands at UF, Gainesville

Dr. Chris Siström, Department of Radiology, Shands at UF, Gainesville

Mr. Juan Toro, Department of Radiology, North Florida/South Georgia Veterans Health System, Gainesville

Ms. Vanessa Wilemon, Radiology Associates of Ocala

Radiologic Programs

New

Mr. Shawn Chatfield, Intermed Technology Management, Alachua

Ms. Monica Deleo, Invision Imaging, Gainesville

Ms. Lisa Edens, Invision Imaging, Gainesville

Ms. Lara Hagle, Angiography and Interventional Procedure, Shands Hospital, Gainesville

Mr. Rick Staab, Intermed Technology Management, Alachua

Renew

Ms. Carrie Bell, R.T. (R), Technical Director, Radiology Department, Shands at UF, Gainesville

Ms. Melinda Chitty, R.T. (R), Administrator, Department of Radiology, Shands at UF, Gainesville

Ms. Sharon Dewitt, R.T. (R), Chief Technologist, Radiology Department, North Florida Regional Medical Center, Gainesville

Mr. Tom Enlow, Radiology Administrator, North Florida Regional Medical Center, Gainesville

Mr. Tom Harrington, NMT Supervisor, North Florida/South Georgia Veterans Health System, Gainesville

Ms. Sharon Harris, Shands at UF, Gainesville

Ms. Janet Hicks, R.T. (R), CT Supervisor, Shands at UF, Gainesville

Mr. Tom Horton, NMT Supervisor, North Florida Regional Medical Center, Gainesville

Mr. Lowell James, R.T. (R), Supervisor, Radiology Department, Shands at UF, Gainesville

Dr. Suzanne Mastin, Chief of NMT/Medical Advisor, Shands at UF, Gainesville

Radiologic Programs, continued

Ms. Winnie Neilson, RN, BS, Shands HR Representative, Shands UF, Gainesville

Mr. Mike Nicole, NMT Supervisor, Shands at UF, Gainesville

Mr. Steve Norden, R.T. (R), Supervisor, Radiology Department, Shands at UF, Gainesville

Mr. Ermon Owens, R.T. (R), Radiology Administrator, North Florida/South Georgia Veterans Health System, Gainesville

Ms. Ginny Scott, R.T. (R), Supervisor, Radiology Department, North Florida/South Georgia Veterans Health System, Gainesville

Ms. Jennifer Sirera, Quality Control, Shands at UF, Gainesville

Ms. Lisa Wheeler, R.T. (R), Manager, Radiology Department, North Florida Regional Medical Center, Gainesville

Dr. Carol Younathan, Radiologist, North Florida Regional Medical Center, Gainesville

Outgoing

Ms. Elena Clement, Supervisor, Radiologic Department, North Florida/South Georgia Veterans Health System, Lake City

Dr. Linda Lanier, Chairman, Department of Radiology, Shands at UF, Gainesville

Mr. Kenneth Murphy, R.T. (R), Radiology Administrator, North Florida Radiology, Gainesville

Ms. Marion Speed, R.T. (R), Director, Radiology Department, Shands at UF, Gainesville

Zoo Animal Technology

New

Ms. Lois Ellis, Director, Nursing Programs, Santa Fe College, Gainesville

Mr. Dan Maloney, Deputy Director of Conservation and Education, Jacksonville Zoo, Jacksonville

Renew

Mr. Joe Barkowski, Curator of Birds, Sedgewick County Zoo, Wichita, Kansas

Mr. Henry (Buz) Bireline, Director of Habitats and Nature Center, Maymont Foundation, Richmond, Virginia

Mr. Stewart Clark, Vice President, Discovery Cove, Orlando

Ms. Kristen Cytacki, Director of Education, Palm Beach Zoo at Dreher Park, West Palm Beach

Mr. Jack Hanna, Director Emeritus, Columbus Zoological Gardens, Powell, Ohio

Dr. Darryl Heard, Assistant Professor, University of Florida, College of Veterinary Medicine, Gainesville

Mr. Matt Hohne, Animal Operations Director, Walt Disney Parks and Resorts U.S., Lake Buena Vista

Ms. Fanny Navarro, Amazon and Beyond Public Facility Manager, Miami MetroZoo, Miami

Outgoing

Mr. Craig Dinsmore, Director, Utah's Hogle Zoo, Salt Lake City, Utah

Board Action Requested:

Approval

College Goal: Delivery Alternatives - Assess student needs and outcomes as well as create innovative and flexible learning opportunities

Out-of-Country Travel Request: Model United Nations Conference
Vancouver, Canada, March 11-15, 2012

101.81, 11-12

Santa Fe's Model United Nations (MUN) team is requesting permission to attend the World Model United Nations conference to be held in Vancouver, Canada, from March 11-15, 2012. This conference is organized by the Harvard Model UN team and promises to be one of the largest ones in North America. The conference will enable our students to compete with over 3000 students from all over the world while also giving them the opportunity to travel internationally. Santa Fe would like to send approximately 15 MUN students to this conference. They will be accompanied by their advisors, Dr. Vilma Fuentes and Dr. David Price, both of whom have lead several SF study-abroad trips in the past. The estimated cost of the travel will be about \$20,000 for 15 students to attend, or approximately \$1,334 per student. The club has just slightly more than that in its Fund 2 and Fund 6 accounts.

Dr. Fuentes has a Ph.D. in political science and an M.A. in international studies and has taught at both the University of Florida and Santa Fe College for the past thirteen years. She has accompanied Santa Fe's Model United Nations team to competitions in Atlanta, Chicago, Los Angeles, and New York for the past eight years. She also has led two different study-abroad programs that have taken students to Honduras, Guatemala, Germany, Poland, and the Czech Republic.

Dr. David Price has a Ph.D. in history and an M.A. in political science and has taught at the college level for nearly 20 years. He has over a decade of experience travelling with large groups of Santa Fe students. He has accompanied Santa Fe's Model United Nations team to competitions in Atlanta, Charleston, New Orleans, and the Czech Republic. He also has led study-abroad programs to China.

Board Action Requested:

Approval

Board Meeting Agenda Committee Report

400.564, 11-12

At the board workshop on October 24, 2011, Chair Mallini appointed Trustee Robert Hudson to serve as a committee of one to make recommendations for streamlining the board agenda by recommending moving certain items to the consent agenda as well as eliminating any items that might not require board-level review and approval. The committee was also asked to make recommendations for adding content to board meetings for the purposes of educating the trustees to allow them to better serve the college.

Board Action Requested:

Approval of Committee Report and adoption of suggested guidelines

Amended Rule 7.14: Board of Trustees Scholarships

410.461, 11-12

This rule has been extensively revised to focus on the policy-making concepts associated with the college's award of scholarships, with an emphasis on utilizing scholarships for purposes of recruitment and assisting students in need. As required by law, the rule sets forth board approval of the purposes for which scholarships may be awarded at the college. The details will be more properly housed in a procedure to be approved by the president after review by Cabinet.

Board Action Requested:

Approval

District Board of Trustees
November 15, 2011

Agenda Item: 9.1

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Commission on Dental Accreditation Non-Covered Entity Attestation

408.1954, 11-12

Santa Fe's Dental Programs department is scheduled for an onsite visit from its professional accreditor, the Commission on Dental Accreditation (CODA), in the spring 2012 semester. The commission requires an attestation that the college is neither a healthcare provider nor a business associate under HIPAA rules. Signature is requested so that the attestation form can be returned to CODA without delay, and dates for the onsite visit in the spring confirmed.

Board Action Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Department of Defense Voluntary Education Partnership
Memorandum of Understanding

408.1956, 11-12

The Department of Defense (DoD) has instituted a new requirement that all institutions participating in the DoD Military Tuition Assistance program must have a memorandum of understanding (MOU) with the DoD. This new requirement becomes effective January 1, 2012; after that date, if the college wishes to participate in the DoD Military Tuition Assistance program, it must have a signed MOU on record with the DoD in order to participate.

The intent of the DoD Voluntary Education Partnership MOU is to ensure that all educational providers are familiar with DoD policies prior to enrolling a service member into the institution. Many institutions have requested clarifications to the terms of the MOU, and college staff is working through each section of the MOU to make sure SF currently complies with each requirement, to identify sections that may require a change in process or procedure, and to identify section requirements that may conflict with state law or regulations.

The college is committed to continuing to educate this group of service members and recommends entering into this MOU.

Board Action Requested:

Approval for president to execute the Department of Defense Voluntary Education Partnership MOU following final review and approval by college legal counsel and the vice presidents responsible for implementation of the MOU without further action by the board.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission

Fulbright Scholar-in-Residence Program -- Grant

409.1871, 11-12

The purpose of the Fulbright Scholar-in-Residence Program is to increase mutual understanding between the people of the United States and the people of other countries through educational and cultural exchange. The objective of the worldwide Scholar-in-Residence Program is to bring scholars and professionals from abroad to U.S. college campuses to significantly internationalize host institutions' campuses and curricula. Santa Fe College is requesting a scholar from the humanities discipline from Latin America (Chile or Brazil). The scholar-in-residence will provide supplementary instruction and team-teach several classes in tandem with a SF faculty member.

The scholar-in-residence will also provide a series of public community outreach events in Alachua and Bradford counties. The scholar will also visit Florida Gateway College, College of Central Florida, and St. Johns River State College.

Grant funds will be paid directly to the visiting scholar, which includes air travel and a salary honorarium. A cash match of \$26,850 will provide a salary supplement to assist with housing, attendance at a professional conference, and local transportation.

Duration of this project is from August 10, 2012, through May 10, 2013.

Operating budget impact: Funds from existing college budget

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission

NASA University Student Launch Initiative -- Grant

409.1872, 11-12

The purpose of this project is to engage students at the university level in a learning opportunity that involves design, construction, test, and launch of a reusable launch vehicle and science-related payload. The initiative is intended to encourage students to pursue careers in engineering or science-related fields. Teaming with engineers from government, business, and academia, students get a hands-on, inside look at the science and engineering professions. Santa Fe will sponsor student teams that will each build and launch a reusable rocket carrying the students' science payload that will be launched in the spring of 2012.

The amount of funds requested from the National Aeronautics and Space Administration (NASA) is \$3,000, with no matching funds from Santa Fe College.

Duration of this project is October 1, 2011, through May 31, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission

Prime Conduit Quick Response Training -- Grant

409.1873, 11-12

The Quick Response Training program is designed to meet the workforce skill needs of existing, new, and expanding industries. The purpose of this project is to offset training costs associated with Prime Conduit's product line expansion at its High Springs plant. The project will add three decking extrusion production lines that will require on-the-job-training for at least 40 new employees. Santa Fe College will serve as the fiscal agent for Workforce Florida, Inc. and will provide no training. The Council for Economic Outreach facilitated development of this project with Santa Fe College. This is year one of a two-year project.

The amount of funds requested from Workforce Florida, Inc. is \$136,631, with no matching funds from Santa Fe College.

Duration of this project is December 1, 2011, through November 30, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission

Bucks for Books to Promote Pathways to Persistence -- Grant

409.1874, 11-12

The purpose of this project is to start a book scholarship program that can be sustained beyond the one-time grant award. This project will address the needs of the current educational crisis, and support retention and persistence among a high-risk target audience. This project will support and enhance Pathways to Persistence, which is a newly-established pilot program at Santa Fe College for non-traditional GED completers who are now seeking a degree at the community college level. Grant funds will be used to purchase books for College Success and one additional class for a learning community cohort of 40 students. Students will be asked to return the books at the completion of the courses, which will then be re-issued to a new cohort of low-income, non-traditional, GED completers. This award will benefit at least 40 low-income, GED completer students each semester.

The amount of funds requested from the Division of Florida Colleges and the Florida Department of Education is \$6,500, with no matching funds from Santa Fe College.

Duration of this project is November 4, 2011, through May 31, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.