



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of June 21, 2011, at 4 p.m.
Wattenbarger Student Services Building, Gainesville, Florida**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.495, 10-11

1. General Functions
 - Pledge of Allegiance
 - 1.1 Adoption of Agenda for Board Meeting of June 21, 2011
 - 1.2 Approval of Board Meeting Minutes of May 17, 2011
 - 1.3 Board of Trustees Meeting Schedule for 2011-2012

2. Information Items
 - 2.1 President's Report
 - 2.2 Organization of the Board for 2011-2012
 - 2.3 Standard Professional Practice Affiliation Agreements for Health Information Technology Management with:
 - Emergency Physicians Medical Center, LLC, Gainesville
 - Malcolm Randall VA Medical Center, GainesvilleStandard Professional Practice Affiliation Agreements for Health Services Administration Program with:
 - Allegro Senior Living, LLC, St. Augustine
 - Counseling and Rehabilitation Associates, Inc., Gainesville
 - New Horizon NH, dba New Horizon Rehabilitation Center, Ocala
 - Ronald McDonald House Charities of North Central Florida, Inc., Gainesville
 - 2.4 Deletion of Rule 7.31: Library Fines and Assessments
 - 2.5 Technical Changes to Entire College Rules Manual

3. Consent Items
 - Personnel
 - 3.1 Contract Staff (Faculty)
 - 3.2 Contract Staff (Administrative and Professional)
 - 3.3 Community and Continuing Workforce Education Contract Staff
 - 3.4 Career Service Staff
 - Contracts, Grants
 - 3.5 Ratification of Emergency Signature Authority - Nanotherapeutics: Mutual Nondisclosure Agreement and Teaming Agreement
 - 3.6 First Amendment to School Board of Clay County Articulation Agreement - High School Dual Enrollment/Early Admissions
 - 3.7 Second Amendment to School Board of Levy County Articulation Agreement - High School Dual Enrollment/Early Admissions
 - 3.8 Articulation Agreement with Trilogy School, Gainesville - High School Dual Enrollment/Early Admissions

- 3.9 Renewal of Interinstitutional Articulation Cooperative Agreement with School Board of Marion County - Career Pathways
- 3.10 Renewal Agreement with GrayRobinson, P.A., Attorneys at Law - College Legal Services
- 3.11 Revised Standard Agreements for Center for Innovation and Economic Development (CIED):
 - Entrepreneur Incubator License Agreement
 - Entrepreneur Incubator License Agreement for Associates
 - Affiliate License Agreement for Limited Use of CIED
- 3.12 Title III Strengthening Institutions Program: *Improving Student Success Through A Transformational Math Redesign Program* -- Grant
- 3.13 Upward Bound Program -- Grant
- 3.14 Student Support Services -- Grant
- 3.15 Weatherization Assistance Program Training Centers and Programs -- Grant
- 3.16 Displaced Homemakers Program: Focus on the Future -- Grant
- 3.17 Title III Eligibility -- Grant
 - Finance/Business Affairs Items
- 3.18 Warrants Issued for May 2011
- 3.19 Report of Purchases for May 2011

4. Facilities Items
 - 4.1 Fire Alarm Systems Upgrade Phase III - Approval of Budget
 - 4.2 Safety Report for Fiscal Year 2010-2011

5. Rules
 - 5.1 Amended Rule 7.11: Student Fees and Refunds

6. Personnel
 - 6.1 Salary Schedule for 2011-2012

7. Finance/Business Affairs Items
 - 7.1 Fund 1 (Current Unrestricted) Upper and Lower Level Revenue and Expenditure Report as of May 31, 2011
 - 7.2 Approval of 2011-2012 Operating Budget
 - 7.3 Approval of 2011-2012 Unexpended Plant Fund Budget (Fund 7)
 - 7.4 Colonel Harry M. Hatcher, Jr., Property Survey 11-08
 - 7.5 Acceptance of Donation, 11-05
 - 7.6 Permission to Write Off Uncollectible Accounts
 - 7.7 Amendment #6 to Manual Food Service and Lease Agreement with Wehbe Jammin, Inc., d/b/a Domino's Pizza
 - 7.8 Amendment #3 to Sponsorship Agreement with Coca-Cola Refreshments, Inc.
 - 7.9 Addendum #6 to Agreement for Bookstore Management Services with Barnes & Noble College Booksellers, Inc.

8. General Institutional Items
 - 8.1 Credit and Postsecondary Adult Vocational Lab Fee Schedule for 2011-2012
 - 8.2 Amended Zoo Animal Technology Advisory Committee

- 8.3 Advisory Committee Appointments for:
 - Automotive Technology
 - Cardiovascular Technology
 - Dental Programs
 - Educator Preparation Institute
 - Emergency Medical Services
 - Information Technology Education
- 8.4 Educational Equity Act Report for 2010-2011, Part 2 - Student Programs and Activities
- 8.5 Acceptance of Independent Auditors' Report for Santa Fe College Foundation
- 8.6 Direct Support Organization Certification of Santa Fe College Foundation Activity Board
- 8.7 Appointment of a Member of the Santa Fe College Board of Trustees to Serve as Liaison to the Santa Fe Foundation
- 8.8 Study-Abroad Program for 2012:
 - Costa Rica - San Jose, Monte Verde, Arenal Volcano, Le Selva, and Sarapiqui
9. Contracts/Grants
 - 9.1 E-Verify Program for Employment Verification Memorandum of Understanding
 - 9.2 Interlocal Agreements with City of Gainesville to Provide Public Transit Services for:
 - Santa Fe Students
 - Santa Fe Staff
 - 9.3 Voluntary Cooperation Agreement with Bradford County Sheriff's Office
 - 9.4 U.S. Department of Labor - Trade Adjustment Assistance Community College and Career Training Grants Program - T.E.A.M. Florida (Training for Employment, Achievement and Mobility) Consortium -- Grant
 - 9.5 Carl D. Perkins Career and Technical Education Postsecondary Programs, Section 132 -- Grant
 - 9.6 Carl D. Perkins Postsecondary Rural and Sparsely Populated --Grant
 - 9.7 Adult Education and Family Literacy, *Adult General Education* -- Grant
 - 9.8 Adult Education and Family Literacy, *English Literacy/Civics Education* -- Grant
 - 9.9 Employ Florida Banner Center for Construction -- Grant
 - 9.10 Santa Fe College – College Reach-Out Program (*CROP*) -- Grant
 - 9.11 Maine Community Foundation: Displaced Homemaker Program -- Grant
10. Santa Fe College Foundation Liaison Update and Board Members' Remarks
11. Citizen's Requests
12. Adjournment

Board Action Requested:

Approval

Approval of Board Meeting Minutes of May 17, 2011

401.485, 10-11

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held May 17, 2011, are presented for approval.

Board Action Requested:

Approval

Board of Trustees Meeting Schedule for 2011-2012

416.119, 10-11

Below is the proposed schedule of the Board of Trustees meetings for the 2011-2012 year. All meetings begin at 4 p.m. and are scheduled for the third Tuesday of the month except for January 2012, which meets on the fourth Tuesday of the month.

2011-2012 Board Meeting Schedule

July 19, 2011 Watson Center	January 24, 2012 * Fourth Tuesday NW Campus
August – No Meeting	February 21, 2012 Watson Center
September 20, 2011 Northwest Campus	March – No Meeting
October 18, 2011 Perry Center	April 17, 2012 Andrews Center
November 15, 2011 Andrews Center	May 15, 2012 Blount Center
December – No Meeting	June 19, 2012 Northwest Campus
	July 17, 2012 Northwest Campus

Board Action Requested:

Approval

President's Report

Information Item

The president will discuss a variety of informational topics.

District Board of Trustees
June 21, 2011

Agenda Item: 2.2

Organization of the Board for 2011-2012

Information Item
416.120, 10-11

To be presented at the meeting.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Standard Professional Practice Affiliation Agreements for Health Information Technology Management with:	Information Item
Emergency Physicians Medical Center, LLC, Gainesville	408.1898, 10-11
Malcolm Randall VA Medical Center, Gainesville	408.1899, 10-11
Standard Professional Practice Affiliation Agreements for Health Services Administration Program with:	
Allegro Senior Living, LLC, St. Augustine	408.1900, 10-11
Counseling and Rehabilitation Associates, Inc., Gainesville	408.1901, 10-11
New Horizon NH, dba New Horizon Rehabilitation Center, Ocala	408.1902, 10-11
Ronald McDonald House Charities of North Central Florida, Inc., Gainesville	408.1903, 10-11

The board has authorized the Provost and Vice President for Academic Affairs to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such agreements have been executed with the facilities listed above for students enrolled in the SF Health Information Technology Management and the Health Services Administration programs.

Deletion of Rule 7.31: Library Fines and Assessments

Information Item
410.455, 10-11

All of the information set forth in the rule can be adequately covered by college procedures and other appropriate measures. Accordingly, this rule should be deleted as unnecessary and outdated.

Technical Changes to Entire College Rules Manual

Information Item
410.456, 10-11

The existing Rules Manual has been sorely in need of technical revisions. The revisions are redlined on the disks provided to each trustee and include updating the college name and legal citations, correcting inaccurate and outdated job titles, and making other necessary non-substantive changes.

The technical changes can be found at the following location:

<http://www.sfcollege.edu/rules/?section=revision&24b8c5b1b6af9b3695725f0d3622c80a>

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.1

*College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff*

Contract Staff (Faculty)

402.733, 10-11

The individuals listed below are being recommended for appointment for 2011-2012, or a portion of 2010-2011, as stated in the individual employee's contract.

Reappointment

Full Time

<u>Name</u>	<u>Position</u>
Kezia Awadzi	Assistant Professor, Health Services
Steven Bingham	Assistant Professor, Fine Arts (Music)
Nancy Brainard	Assistant Professor, Nursing Programs
Rodney Brown	Assistant Professor, Fine Arts (Dance)
Rhonda Felheim	Assistant Professor, Sciences for Health Programs
James Michael Flanagan	Assistant Professor, EMS/Fire Science Programs
Kathleen Gross	Assistant Professor, Nursing Programs
Catherine Hamilton	Assistant Professor, Nursing Programs
Birgitta Kimura	Assistant Professor, Biotechnology
Jonathan Miot	Assistant Professor, Zoo Animal Technology
Chihiro Oshima	Assistant Professor, Mathematics
Louise Patterson	Assistant Professor, Nursing Programs
Sandi Robinson	Assistant Professor, Dental Programs
Jane Rothenberger	Assistant Professor, Radiologic Technology Program
Jorie Scholnik	Assistant Professor, Student Development Instruction
Joshua Watson	Assistant Professor, Zoo Animal Technology
Eugenio Zaldiva	Assistant Professor, Humanities and Foreign Languages

Part Time

Laura Acosta
Luhr Beckmann
Elaine Dale
Jennifer Denson
Vanessa Drewke
Blair Ettinger
Denise Gross
Latissa Hill
Bethsaida Lopez
William Richard
Carey Schachet
Deepa Sunkari
Marc Trahan
Victoria Young
Ganna Zalevska

Board Action Requested: Approval

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.2

***College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff***

Contract Staff (Administrative and Professional)

411.339, 10-11

The individuals listed below are being recommended for appointment for 2011-2012, or a portion of 2010-2011, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<u>Executive/Managerial</u>	
<u>Reappointment</u>	
Bennye Alligood	Associate Vice President College and Community Relations
Erik Anderson	Director, Facilities Operations
Lisa Armour	Associate Provost and Associate Vice President of Academic Affairs
Kathleen Arnold	Chair, Mathematics
Karen Bennett	Director, Little School
Edward Bonahue	Provost and Vice President Academic Affairs
Cheryl Canova	Director, Andrews Center
John Chapman	Director, Information Technology Services
Charles Clemons	Vice President Development
John Cowart	Assistant Vice President Student Affairs
Charles Curry	Director, Development Services
Douglas Diekow	Chair, Social and Behavior Sciences
* Byron Dyce	Director, Title III
Sture Edvardsson	Chair, Natural Sciences
Lois Ellis	Director, Nursing Programs
/ Willard Fagler	Executive Director, Florida College System Risk Management Consortium
Steven Fisher	Associate Vice President Student Affairs
Lela Frye	Director, Human Resources
James Geason	Director, Business Technology
Virginia Gibson	Vice President of Administrative Affairs and CFO
Kelly Gridley	Dean, Emerging Technologies
Alora Haynes	Chair, Fine Arts
Paul Hutchins	Dean, Educational Centers and Economic Development
Michael Hutley	Associate Registrar
Curtis Jefferson	Associate Vice President Academic Affairs
Daryl Johnston	Director, Institute Public Safety
Douglas Jones	Assistant Vice President Economic Development
Lawrence Keen	Assistant to the President
James Keites	Athletics Director
Kimball Kendall	Assistant Vice President Academic Affairs
Barbara Konter	Director, Medical Imaging Programs

<u>Name</u>	<u>Position</u>
Linda Lanza-Kaduce	Director, High School Dual Enrollment Program
William Little	Chair, Humanities and Foreign Languages
~ Patti Locascio	Legal Counsel
Heather Long	Chair, Sciences for Health Programs
Sheila Lucas	Director, Health Sciences Counseling
Maureen McFarlane	Director, Financial Aid
Susan Miller	Chair, English
Timothy Nesler	Interim, Associate Vice President Information Technology Services and Chief Information Officer
Elizabeth O'Reggio	Director, Office of Diversity
Jane Parkin	Director, Construction and Technical Programs
William Reese	Associate Vice President, Facilities Services
^ Daniel Rodkin	Director, Student Life
Rebecca Rogers	Director, Facilities Planning and Construction
David Shlafer	Director, Purchasing and Auxiliary Services
Karen Smith	Executive Director, East Gainesville Instruction and Community Outreach
Paul Stephan	Director, Respiratory Care and Surgical Technology
Myra Sterrett	Director, Library
Joan Suchorski	Associate Vice President Development Grants and Projects
Lynn Sullivan	College Registrar
Portia Taylor	Vice President Student Affairs
~ Marilyn Tubb	Associate Vice President College Relations
Carole Windsor	Chair, Academic Foundations
Robert Wolfson	Director, Watson Center
David Yonutas	Associate Vice President Academic Affairs
Guy York	Vice President College Services

Technical/Professional
Full-time Appointment

* Julie Crosby
M.Ed., University of Florida SF/UF Coordinator

Full-time Reappointment

^ Christine Ahern Women's Softball Coach
 Elizabeth Albury Coordinator, Community Education
 James Albury Coordinator, Planetarium
 Yvonne Amundson Coordinator, Grants and Projects
 Andrew Anderson Downtown Center Lab Manager
 Linda Asbell Zoo Program Specialist
 Elizabeth Auerbach ITS Analyst
 Tabrisha Baker Graphics Coordinator
 Shellie Banfield Coordinator, Archer Center
 Christine Borden Advising Specialist
 Edward Braddy Coordinator, Assessment Center
 Marcia Buresch Coordinator, College Prep Advisement
 Myrna Cabrera-Rivero Coordinator, Multicultural Student Center

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<u>Name</u>	<u>Position</u>
Deanne Caldwell	Information Systems Programmer
John Caldwell	ITS Systems Specialist
Patrick Carmichael	Coordinator, Math Studio
Matthew Chasteen	Developer, Institutional Effective Research and Planning
Claudia Connelly	Coordinator, Disability Resource Center
* Marcey Corey	Talent Search Recruiter
Kathleen Coyne-Russell	Zoo Curator
Virginie Crisalle	Information Systems Administrator
* Julie Crosby	SF/UF Coordinator
Billie Gayle Davis	Coordinator, Admissions
Jess Delaney	Coordinator, Communications
* Jodi Doher	Senior Specialist, Talent Search
Julius Dunmore	Evening Custodial Manager
Phuoc Duong	Lab Manager, Physical Science
/ Natalie Dyksterhouse	Manager, Health/Life Programs FCSRMC
Anita Edwards	Coordinator, Student Financial Services
~* Mary El-Semarani	Lab Manager, Clinical Science Perry Center
/ Barbara Ellison	Coordinator, Senior P/C Programs FCSRMC
Fredrick Evans	ITS Manager, Customer Support
Robert Fetterman	Theater Manager
Barbara Fields	Business Programs Lab Manager
Scott Fortner	Advising Specialist, Health Sciences
Lisa Gagne	Coordinator, Center for Business
* Rodney Gammons	Advising Specialist, Upward Bound
Julie Garrett	Media Relations Coordinator
* Diane Gavidia	Coordinator, Educational Talent Search
John Gebhardt	Coordinator, Veteran's Affairs
Bruce Gordon	Coordinator, College Placement
Vivian Graham	Counseling Specialist
Bradford Grant	Senior Network Computer Specialist
Elizabeth Grant	Fine Arts Specialist
Charles Griggs	Coordinator, Safety and Risk Management
Kim Hankins	Library Specialist
Mary Hardage	Business Manager, Institute of Public Safety
/ Roger Hatfield	Interim Enterprise Risk Manager, FCSRMC
Sandra Henderson	Counseling Specialist, High School Dual Enrollment
^ Kenneth Holmes	Student Development Specialist
David Houder	Marketing Coordinator and Webmaster
Lisa Houston	Writing Lab Manager
Dwight Hulse	Assistant Comptroller
Jorge Ibanez	Coordinator, Graphic Design Program
* Carlos Iriarte	Advising Specialist, Student Support Services
Tarah Jacobs	Zoo Education Specialist
^ Scott Jamison	Specialist, Athletics
Eva Jansen	Desktop Computer Supervisor
Stephen Jensen	Instructional Systems Specialist
Kenneth Johnson	Bursar

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	<u>Name</u>	<u>Position</u>
*	Tracy Jones	Coordinator, HIT Grant
	Louis Kalivoda	Advising Specialist, IPS
	Mark Kanzler	Project Manager, Facilities
	Brice Keith	Information Systems Administrator
	Deborah Kennedy	Open Campus Specialist
	Gloria Kersh	Educational Technology Specialist
	William Kiser	Counseling Specialist
	Jeffrey Kruger	Manager, Facilities Operation
	Dan Lackey	Information Systems Programmer
^	Jenny Lackey	Student Life Web Designer
^	Teresa Lanier	Business Manager, Student Leadership and Activities
	Stacey Ledvina	Admissions Specialist
	Kathryn Lehman	Coordinator, Cultural Programs
	Dana Lindsey	Counseling Specialist
*	Barbara Little-Harsh	Perkins Grant Program Specialist
^	Angela Long	Coordinator, Student Leadership and Activities
	Francisco Lopez	Coordinator, Property and Plant Fund Accounting
	Sharon Loschiavo	Advising Specialist
	Justin Macdougall	Coordinator, Apprenticeship Programs
	Louis Mallory	Associate Director, EMS/Fire Science Programs
	Michael Manlove	Lab Manager, Biological Sciences
	Philana Marshall	Advising Specialist
	Thomas Mason	Advising Specialist
	John McCall	Senior Network/Computer Specialist
	Teri McClellan	Manager, Development Support Services
	William Meeker	Lab Manager, Physical Sciences
	Kelly Mongiovi	Counseling Specialist, Disabilities Resource Center
*	Billie Monroe	Coordinator, Perkins Program
	Joan Moore	Advising Specialist
	Tracy Moorman	Counseling Specialist
	Martha Morton	Coordinator, Curriculum Support
^	Christopher Mowry	Men's Basketball Coach
	Susan Muggeo	Information Systems Administrator
	Jennifer Mullis	Continuing Education Specialist
*	Linda Mussillo	Adults with Disabilities Specialist
	Keith Nelson	ITS Systems Specialist
*	Aminah Nichols	Coordinator, CROP
	Nancy Nipper	Criminal Justice Coordinator
	Allison Nyamuame	Interim Coordinator, International Education
	Dennis O'Hearn	Accounting Supervisor
*	Priscilla Parker	Coordinator, Tech Prep
	Takela Perry	Advising Specialist
	Jessica Pieter	Project Manager, Facilities Services
	Pamela Pieters	Senior Graphics Designer
	Kenneth Plumley	Project Manager, Facilities Services
	Beverly Polk	Benefits Manager
	Sharon Pope	Reading Lab Manager
	Eric Powell	Senior Specialist, ITS

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	<u>Name</u>	<u>Position</u>
	Steven Powell	Graphic Designer
/	Robert Pralle	Coordinator, Senior H/L Programs FCSRMC
	Anam Rahman	ITS Network Engineer
	Kerry Ann Rawls	Advising Specialist
	Maria Remer	Advising Specialist
	Owen Reynolds	Coordinator, Fine Arts Technical
	Nasrin Rezaei	Information Systems Administrator
~	Leoris Richardson	Advising Specialist
	Michael Ridlon	ITS Network Analyst
*	Kendra Riley	Coordinator, Upward Bound Program
	Douglas Robertson	Advising Specialist, Business Programs
	William Rollins	Office for Diversity Specialist
	Raymond Ross	ITS Telecom Specialist
	Jason Rummier	Lab Manager, Math
	Sari Sanborn	Advising Specialist, Health Sciences
	James Schwartz	Coordinator, International Student Services
	Colleen Scott	Student Development Specialist
	Nuzhat Shamim	Coordinator, Little School
	Christopher Simoneaux	Information Systems Programmer
*	Vernon Singleton	Coordinator, Student Support Services
	Diana Smith	Coordinator, Student Services DTC
	Felecia Smith	Institutional Research Specialist
	Justin Snell	Web Designer
^	Chanda Stebbins	Women's Basketball Coach
	Chris Stenftenagel	Payroll Manager
	Matthew Stubbington	Associate Director, Financial Aid
	Thaddeus Suggs	ITS Telecom Specialist
	Kalpana Swamy	Counseling Specialist
	Linda Sweet	Compensation Manager
*~	Carolyn Tarkington	Talent Search Recruiter
	Jan Taylor	Admissions Specialist
	Mary Thames	Advising Specialist
	Jennifer Thomas	Admissions Specialist
*	Cecelia Thompson	Pilot for Success Program Specialist
	Harriet Thompson	Business Manager Facilities
	Mathew Thompson	Systems Specialist
	Christopher Wagoner	Criminal Justice Coordinator
	Jennifer Weeks	Lab Manager, Cardiovascular Technology
	Erica Weil	Information Systems Programmer
	Patti West	ITS Manager, Network and Telecommunications
^	Johnny Wiggs	Baseball Head Coach
*	Joann Wilkes	Displaced Homemaker Program Specialist
	Brandy Williams-Debottis	Advising Specialist
	Nancy Williamson	Information System Administrator
	Stephen Williamson	ITS Manager, Systems and Operations
	Brandon Wilson	Advising Specialist
	Paulette Wright	Advising Specialist
	James Yawn	Coordinator, Career Resource Center

<u>Name</u>	<u>Position</u>
Steve Yongue	Coordinator, Media Design
Lara Zwilling	Counseling Specialist

**Technical/Professional
Part Time**

^ Jessica Carpenter	Specialist, Civic Engagement and Service
Marleni Chiappini	Specialist, Math Lab
Brandi Cooke	Specialist, Test Proctor
Krystal Diblasi	Specialist, Science for Health Programs
John Lee	Specialist, Test Proctor
Mahroo Ehsani	Specialist, Math Lab
Eric Nevis	Specialist, Science for Health Programs
German Osorio	Specialist, Math Lab
Kathryn Richardson	Specialist, Math Lab
Nancy Starrett	Specialist, Test Proctor
Bradley Thompson	Specialist, Math Lab
Reba Williams	Specialist, Center of Excellence

* Grant funded

^ Funded by student activity and service fees

~ Reduced contract

/ FCSRMC

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff***

Community and Continuing Workforce Education Contract Staff

404.399, 10-11

The individuals listed below are being recommended for appointment for 2011-2012, or a portion of the 2010-2011 year, as stated in the individual employee's contract.

Community Education

<u>Name</u>	<u>Position</u>
Akenike Akinydoe	College for Kids Coordinator
Stephen Akridge	College for Kids
Sandra Angelou	Yoga
Daniel Barker	Woven Chain Jewelry
Shenna Benarte	Yoga and Astrology
Victor Brennan	Math
Zach Castedo	Graphic Arts/Cartooning
Sheryl Dixon	College for Kids
Stephen Dixon	Golf
Angela Dobberfuhr	College for Kids Coordinator
Scott Dombek	Golf
Allison Durrance	College for Kids
Irma Fallon	Word Power
Brian Fox	Computers
Delinia Gates	College for Kids
Scarlett Geiger	Learn to Knit
Oleeta Hardenbrook	College for Kids
Billie Hostler	College for Kids
Cherub Hurt	Golf
Michael Kutyna	Scuba
Vera Nolan Lamb	Ballet and Tap
Laura Lambes	Coordinator for Westwood Middle School
Melissa Lemond	Jazz/Ballet
Michael Lewis	Math
Alessandra LiCalzi	Italian Language
James Love	College for Kids
Pauline McCanless	Coordinator for Westwood Middle School
Jeri-Lynn Minsavage	College for Kids
Reverend Luke Moonoak	Eco Spirituality
Tami Nelson	Coupon Mastery
Melanie Phillipot	Dog Ownership/Adoption
Emil Raab	Small Arc Welding
Terri Regotti	Drawing, Painting
Melanie Roberti	College for Kids Coordinator
Ryan Ruppert	College for Kids Coordinator

<u>Name</u>	<u>Position</u>
Janos Shoemyen	Creative Writing
Claudia Siders	Aerobics/ Racquetball
Courtney Sheffield	College for Kids
Linda Sheffield	College for Kids Coordinator
Lindsey Sheffield	College for Kids
Josephine Staten	Coordinator for Gainesville High School
Brenda Thornton	College for Kids
Janet Todd	Spanish
Candace Woloshchuk	College for Kids
James Yawn	Digital Camera

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.4

*College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff*

Career Service Staff

403.487, 10-11

The individuals listed below are being recommended for appointment.

<u>Name</u>	<u>Position</u>
Appointment	
Full Time	
Devin Crumpton	Program Assistant, Financial Aid
* Helen Legall	Program Assistant, IPS Selection Center
Part Time	
Mark Donald	Information Technology Intern
* Grant funded	

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.5

**College Goal: Workforce Development - Provide student-centered workforce programs
in collaboration with local employers and economic development agencies**

Ratification of Emergency Signature Authority - Nanotherapeutics:
Mutual Nondisclosure Agreement and Teaming Agreement

408.1904, 10-11

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between meetings, which actions if delayed until the this meeting would create difficulties. The chair has signed the agreements listed above. The justification for the college to have these agreements executed is set forth in the attached memorandum.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.6

**College Goal: Delivery Alternatives - Assess student needs and outcomes and
create innovative and flexible learning opportunities**

First Amendment to School Board of Clay County Articulation Agreement -
High School Dual Enrollment/Early Admissions

408.1905, 10-11

The attached amendment to the Clay County Articulation Agreement outlines the changes requested by the School Board of Clay County regarding student eligibility. The high school dual enrollment acceleration mechanism provides eligible high school juniors and seniors an opportunity to earn college credit.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.7

**College Goal: Delivery Alternatives - Assess student needs and outcomes and
create innovative and flexible learning opportunities**

Second Amendment to School Board of Levy County Articulation Agreement - 408.1906, 10-11
High School Dual Enrollment/Early Admissions

The attached amendment to the Levy County articulation agreement outlines the changes requested by the School Board of Levy County regarding student eligibility. The high school dual enrollment acceleration mechanism provides eligible high school juniors and seniors an opportunity to earn college credit.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.8

College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities

Articulation Agreement with Trilogy School, Gainesville - High School
Dual Enrollment/Early Admissions

408.1907, 10-11

The attached agreement outlines the programs, services, and acceleration mechanisms that are provided by the college to Trilogy School, a private school located in Gainesville. The high school dual enrollment acceleration mechanism provides eligible high school juniors and seniors an opportunity to earn college credit.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.9

**College Goal: Delivery Alternatives - Assess student needs and outcomes and
create innovative and flexible learning opportunities**

Renewal of Interinstitutional Articulation Cooperative Agreement with School Board of Marion County - Career Pathways 408.1908, 10-11

The A.S. and A.A.S. degree programs listed below have been identified as accelerated paths by which students will have the opportunity to receive college credit as described in the District Interinstitutional Cooperative Agreement with the School Board of Marion County for 2011-12.

In the main agreement, the “Dual Enrollment, Remediation and Teacher Preparation” sections have been removed; a “Career Pathway” definition has been added in section A.1; section B. 3 has been changed; and section C. and paragraph G.3 from the 2010-11 agreement have been deleted.

In all appendices, Section II B has been removed as there is currently no required fee for students. (The agreement has been re-number; consequently, there is a new II B with a different topic.) Courses have been added to some programs of study and removed from others. The grade criteria for passing the college comprehensive exam have been changed for some programs. Dunnellon High School has been added to Appendix 3 and West Port High School removed.

• Digital Media Technology A.S.	- Communications Technology
• Digital Media Technology A.S.	- Web Design
• Digital Media Technology A.S.	- Digital Design
• Building Construction Technology A.A.S.	- Building Construction Technology
• Biotechnology Laboratory Technician A.S.	- Industrial Biotechnology Technology
• Cardiovascular Technology A.S.	- Allied Health Assisting
• Respiratory Technology A.S.	- Allied Health Assisting
• Digital Media Technology A.S.	- Television Production

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.10

Renewal of Agreement with GrayRobinson, P.A., Attorneys at Law - College
Legal Services

408.1910, 10-11

This renewal agreement with GrayRobinson, P.A., for legal representation of the college is the same as the agreement currently in force. The term of the agreement is July 1, 2011, through June 30, 2012.

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.11

College Goal: Workforce Development - Provide student-centered workforce programs in collaboration with local employers and economic development agencies

Revised Standard Agreements for Center for Innovation and Economic Development (CIED):	408.1913, 10-11
Entrepreneur Incubator License Agreement	
Entrepreneur Incubator License Agreement for Associates	
Affiliate License Agreement for Limited Use of CIED	

Santa Fe College's mission includes fostering economic development. The college has established the Center for Innovation and Economic Development (CIED), which, among other things, seeks to encourage the development of early-stage businesses. The college licenses qualified incubator applicants the use of certain space, equipment, and services in the CIED building. Licensees are provided access to a work station, including a computer and a telephone with local access; to shared facilities, including conference rooms; and to workshops and training sessions offered by or through CIED.

The board has approved standard form agreements for Entrepreneur Incubator License Agreement for Residents, the Entrepreneur Incubator License Agreement for Associates, and the Affiliate License Agreement for Limited Use of CIED. It is requested that the board approve the revised versions of each of the agreements, which now have the fees removed.

For consistency in treatment of fees, it is expected that future fee charges at CIED will be brought to the board for approval as a separate item. In the interim, the college requests permission to increase the license agreement costs for ASSOCIATE companies from \$90 per month, plus tax, to \$100 per month, plus tax. For RESIDENT companies, the increase is from \$285, plus tax, per month, to \$300, plus tax, per month. These fees will be effective July 1, 2011.

Board Action Requested:

- 1. Approval of the three revised license agreements as listed above**
- 2. Approval of fee increases for the resident and associate companies**

CONSENT

District Board of Trustees
June 21, 2011

Agenda Item: 3.12

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Title III Strengthening Institutions Program: *Improving Student Success Through a Transformational Math Redesign Program* -- Grant 409.1842, 10-11

The purpose of this project is to increase student success, retention, and graduation rates by developing a comprehensive math redesign program that includes assessment, placement and mandatory math sequencing registration, course redesign, and professional development. Five math courses will be redesigned based on two models developed by the National Center for Academic Transformation (NCAT). A math emporium studio has been developed and will continue to be expanded each year of the five-year project. During year four, the studio classes will be expanded to the Watson Center. Grant funds will be used to develop the math emporium studio, programming for the math sequencing system, consultants for professional development and evaluation, travel, and faculty stipends/release for course redesign. Nearly 7,000 students will benefit each semester after full implementation in year five. This is year four of a five-year project.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$399,433, with a cash match of \$25,486 and an in-kind match of \$22,000 from Santa Fe College. Total funding for the five-year project is \$1,996,099.

Duration of this project is October 1, 2011, through September 30, 2012.

Operating budget impact: Funds are from approved college budgets. Indirect costs are not allowable costs.

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.13

**College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission**

Upward Bound Program -- Grant

409.1843, 10-11

The purpose of this project is to supplement and enrich participants' academic skills and provide personal motivation to complete high school and to enter and complete a program of postsecondary education. The project will serve at least 53 participants each year from target schools in Alachua and Bradford counties. Students will participate in an academic year component consisting of tutoring and supplemental instruction, and academic, career, and personal counseling, in addition to a six-week, non-residential summer enrichment component. This is year two of a five-year project.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$277,413, with no matching funds from Santa Fe College.

Duration of this project is September 1, 2011, through August 31, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.14

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Student Support Services -- Grant

409.1844, 10-11

The purpose of this project is to provide supplementary support services to low-income, first-generation or disabled college students in order to increase student success as measured by retention, graduation, and transfer rates. Individual counseling, tutoring, and other extensive work in the basic academic subjects (mathematics, sciences, reading, and writing) will be the substance of the program. An additional part of the program includes a 2-year/4-year initiative section, the purpose of which is to assist Santa Fe College project students in securing admission to and financial assistance for enrollment in four-year institutions of higher education. This is year two of a new five-year project. This project will serve approximately 200 students per year.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$290,517, with an in-kind match of \$19,977 from Santa Fe College.

Duration of this project is September 1, 2011, through August 31, 2012.

Operating budget impact: From existing college budget

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.15

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Weatherization Assistance Program Training Centers and Programs -- Grant 409.1845, 10-11

The purpose of this project is to develop new or expand existing weatherization training centers and programs. The project will develop low-income weatherization training centers or programs that provide accelerated, standardized, and multi-tiered weatherization training using a combination of classroom, online, and hands-on learning tools.

This is a partnership between the University of Florida as fiscal agent and Santa Fe College. Santa Fe's role will be to conduct weatherization training in its region, assist with curriculum development, and coordinate activities with other partners and stakeholders.

The amount of funds requested from U.S. Department of Energy, National Energy Technology Laboratory, through the University of Florida as fiscal agent, is \$47,231, with an in-kind cost-share match of \$15,750. This is year two of the two-year project. This initiative is funded through the American Recovery and Reinvestment Act (ARRA) of 2009 (Stimulus Funds).

Duration of this project is September 8, 2011, through September 7, 2012.

Operating budget impact: From existing college budget

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.16

**College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission**

Displaced Homemakers Program: Focus on the Future -- Grant

409.1846, 10-11

The purpose of this project is to provide assistance, without charge, to eligible displaced homemakers over 35 years of age who have lost financial support and have been unable to secure adequate employment in Alachua and surrounding counties in the North Central Florida area. Services will be provided through classes and workshops on the topics of job counseling designed for a person entering the job market after a number of years as a homemaker; job training and placement, including employability skills and basic computer skills; financial management; outreach and information; and educational exploration. This comprehensive program is designed to assist the individual toward independence and economic security. This is a performance-based contract with funding based on enrollment, program completion, and job placement. This is the third year continuation of a three-year project.

The amount of funds requested from the Florida Agency for Workforce Innovation is \$99,232, with an in-kind match of \$16,051 from Santa Fe College and a cash match of \$25,359 from private donors.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: From existing college budget

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
June 21, 2011

Agenda Item: 3.17

**College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission**

Title III Eligibility -- Grant

409.1847, 10-11

It is important for Santa Fe College to maintain designation as a Title III eligible institution which is required in order to participate in the Title III grant funding competition. An additional benefit of obtaining the Title III eligibility designation is that it permits the college to waive certain non-federal share requirements of the College Work-Study and Federal Supplemental Education Opportunity Grant programs authorized by Title IV of the Higher Education Act.

Operating budget impact: The college is designated Title III eligible and, therefore, is able to waive approximately \$169,326 in matching funds for Title IV. Currently, the college does not spend this money nor budget these funds because we have been consistently successful in obtaining eligibility or a waiver from the Department of Education.

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.18

***College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission***

Warrants Issued for May 2011

208,477, 10-11

A listing of all checks and payroll ACH disbursements issued from May 1 through May 31, 2011, is available at this meeting for the board's information. The amount disbursed was \$7,781,513.37.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	726674 - 727830
Payroll	7867 - 8084

Payroll Electronic Transfers

00922 - 03677

Note: Disbursements made to vendors by wire transfer (such as Higher One or Consortium's insurance carriers) are not included in above totals. The amount wired to Higher One for the month was \$4,795,555.42.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
June 21, 2011**

Agenda Item: 3.19

***College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission***

Report of Purchases for May 2011

202.582, 10-11

Below are the total amounts and a summary of purchases for the month of May 2011.

Purchasing	\$1,485,926.97
Risk Management Consortium	<u>1,148.00</u>
Total	<u>\$1,487,074.97</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y38224 (Fund 1)	\$ 99,185.35	Exempt	Carousel Industries of North America	Voicemail Upgrade Information Technology
Y38268 (Fund 7)	\$ 59,084.94	Contract	OEC Business Interiors	Math Studio Furnishings Student and Faculty Area Improvements
Y38271 (Fund 7)	\$ 56,194.00	Contract	PPI Construction Management	Building H Panel Replacement General Renovation/Remodel
Y38378 (Fund 1)	\$145,962.00	Exempt	Angel Learning	Learning Management System Renewal Information Technology
Y38422 (Fund 2)	\$114,544.00	Sole Source	Steinway Piano Galleries	Steinway Pianos (9) All Steinway School
Y38468 (Fund 1)	\$121,760.10	Contract	Dell Marketing	Microsoft Campus Agreement Information Technology
Y38472 (Fund 1)	\$ 95,013.14	Contract	Dell Marketing	Laptops (10) and Desktop Computers (34) Information Technology
	<u>\$691,743.53</u>			

Purchase orders for previously awarded contracts: 2

Amount: \$ 1,578.00

Purchase orders \$0-\$35,000: 551

Amount: \$793,753.44

Board Action Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fire Alarm System Upgrade Phase III - Approval of Budget

412.1087, 10-11

Project Description

In preparation for the changes resulting from the adoption of the new Florida building code and the new school code, college staff commissioned a study of the college's fire alarm systems. The results of that study identified existing deficiencies and conceptualized an approach for resolution. The entire project involved the upgrade of the college's fire alarm systems. It was divided into three phases. The first phase addressed deficiencies in the existing systems; the second phase developed a reporting network with a new supervisory station placed in the college police department; the proposed third phase will bring eight of the college's earliest buildings into compliance with current code phased by date of original occupancy.

Architect/engineer	Affiliated Engineers SE, Inc., Gainesville Florida
Construction manager/contractor	To be determined
Building code inspector	In-house
Estimated project budget	\$456,800
Source of funds	CO and DS

Project Status

The third phase of the project involves bringing the oldest buildings, A, B, F, H, I, J, K, and L on the Northwest Campus, up to current code. Permission is requested to accept the budget for this project in the amount of \$456,800.

Board Action Requested:

Approval of project budget in the amount of \$456,800

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Safety Report for Fiscal Year 2010-2011

412.1089, 10-11

Florida Statutes and Florida Department of Education rules require that each college board of trustees provide for periodic inspection of its physical plant at least once a year to determine compliance with sanitation, casualty, and fire safety standards. This inspection was conducted in April of 2011, and the report prepared by Mr. Jeb Bynum and Mr. Brian E. Weber with Fire Prevention Specialists, Inc., for the Florida College System Risk Management Consortium in conjunction with college staff. All of the items cited as needing attention have been corrected.

Board Action Requested:

Approval

District Board of Trustees
June 21, 2011

Agenda Item: 5.1

**College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission**

Amended Rule 7.11: Student Fees and Refunds

410.454, 10-11

The amendment to Rule 7.11 is presented for approval. The fees will be effective with the beginning of fall term registration.

Board Action Requested:

Approval

**College Goal: Human Resources - Recruit, develop, assess, and retain quality
full- and part-time faculty and staff**

Salary Schedule for 2011-2012

405.104, 10-11

The proposed 2011-2012 salary schedule is submitted for review and approval by the board. The Santa Fe College salary schedule is established annually. Once approved, it becomes the sole instrument used in determining employee compensation.

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fund 1 (Current Unrestricted) Upper and Lower Level Revenue and Expenditure Report as of May 31, 2011

201.708, 10-11

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of May 31, 2011.

The following summary provides a comparison of actual revenues and expenditures for 2010-2011 vs 2009-2010.

	2010-2011		2009-2010	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	70,271,689	97.53	65,369,121	93.86
Expenditures	56,832,032	71.65	50,947,077	80.71

Board Action Requested:

Approval of report

District Board of Trustees
June 21, 2011

Agenda Item: 7.2

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Approval of 2011-2012 Operating Budget

201.709, 10-11

The college Operating Budget, including upper and lower division, has been presented and reviewed by the board at the annual budget workshop.

Board Action Requested:

Approval of 2011-2012 Operating Budget

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Approval of 2011-2012 Unexpended Plant Fund Budget (Fund 7)

201.710, 10-11

Following the close of accounting records for fiscal year 2010-2011, the Unexpended Plant Fund budget (Fund 7) can be prepared. That budget will be presented for board approval at the September 2011 meeting. In the meantime, board approval is requested to expend from the Unexpended Plant Fund beginning July 1, 2011, as follows:

Projects approved in the 2010-2011 budget to the extent of balances carried forward, including interest and energy rebate earnings, through June 30, 2011, at June 30:

Projects for which PECO (Public Education Capital Outlay) funds were appropriated by the 2011 Florida legislature, i.e.:

General maintenance	\$246,549
General renovation/remodel, infrastructure, site improvement, and acquisition	\$682,752

Board Action Requested:

Approval of budget

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Colonel Harry M. Hatcher, Jr., Property Survey 11-08

200.790, 10-11

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board. The board is informed of the requests approved by the Property Survey Committee and the request of surplus that needs the approval of the board.

The Property Survey Committee met on May 24, 2011, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and Financial Records
Worn-Out Equipment with Salvageable Parts	1	\$12,896.85	\$12,896.85	\$0.00
Surplus Property	1	<u>9,292.00</u>	<u>9,292.00</u>	<u>0.00</u>
TOTAL	2	<u>\$22,188.85</u>	<u>\$22,188.85</u>	<u>\$0.00</u>

Notes

Worn-Out Equipment with Salvageable Parts are items from which spare parts will be taken before the items are discarded.

Surplus Property is generally offered to Alachua and Bradford counties schools first; however, PCs are offered to the PC Shop first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Acceptance of Donation, 11-05

200.791, 10-11

Mr. Adam Simpson donated the piano listed below to the college's Fine Arts program.

<u>Item</u>	<u>Value</u>
Knabe Baby Grand Piano	<u>\$1,000.00</u>
Total	<u>\$1,000.00</u>

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Permission to Write Off Uncollectible Accounts

200.792, 10-11

The college requests permission to write off the accounts listed below as uncollectible. All of these accounts are at least one year past due and the students' records will continue to be flagged, which will stop registration and other activity until the amount is repaid.

<u>Type</u>	<u>Amount Requested to Write Off</u>	<u>Total Amount Awarded in 2009-2010</u>	<u>Percentage of Award amount to be Written Off</u>
Returned Checks/Charges	\$ 2,117.13	N/A	N/A
Short-Term Loans			
Regular	\$ 1,000.00	\$ 75,514.40	1.32%
Tuition	9,889.60	47,296.16	20.09%
Accounts Receivable			
Title IV	\$258,718.89		
Financial Aid Repayments	31,110.32		
Bright Futures	<u>20,013.62</u>		
<i>Subtotal Federal A/R</i>	\$309,842.83	\$54,791,155.39	.56%
Little School	782.50	452,356.00	.17%
Tuition Deferments			
Financial Aid Deferment	\$104,552.50	\$13,492,621.26	.77%
Veterans Deferment	52,905.41	234,305.26	22.58%
Miscellaneous Deferment	2,742.08	N/A	N/A
Total	\$483,832.05	\$69,093,248.48	.70%

Board Action Requested:

Approval

District Board of Trustees
June 21, 2011

Agenda Item: 7.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Amendment #6 to Manual Food Service and Lease Agreement with
Wehbe Jammin, Inc., d/b/a Domino's Pizza

209.188, 10-11

Amendment #6 to the agreement with Domino's Pizza is made for the purposes of renewing the agreement through April 30, 2016, establishing the financial compensation provided to the college (including rent and commissions), as well as providing for an opportunity for Domino's to become the exclusive pizza provider for Santa Fe College's Center for Student Leadership and Activities.

Board Action Requested:

Approval of amendment

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Amendment #3 to Sponsorship Agreement with Coca-Cola Refreshments, Inc. 209.189, 10-11

Coca-Cola ("Bottler") has been the exclusive on-campus provider of beverage vending since July 1, 2006. The current agreement ends June 30, 2011, but the agreement allows the college and Bottler to renew the agreement for an additional five years, if mutually desired. As the environment has changed in the last five years, the college would like to renegotiate certain terms and conditions.

Permission is therefore requested to extend the current agreement with Bottler through November 30, 2011. This will allow the college and Bottler ample time to negotiate satisfactory renewal terms. Should the college and Bottler fail to negotiate terms acceptable to both parties within this time frame, the college shall re-solicit these services.

This amendment also updates the agreement to reflect Bottler's name change.

Board Action Requested:

Approval of amendment

District Board of Trustees
June 21, 2011

Agenda Item: 7.9

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Addendum #6 to Agreement for Bookstore Management Services with Barnes & Noble College Booksellers, Inc.

209.190, 10-11

Based on the popularity and continued success of the textbook rental program, Addendum #6 to the Bookstore Management Services Agreement with Barnes & Noble College Bookstores, Inc. is made for the purposes of raising the commission structure on textbook rentals to match the commission rates for all gross sales.

Board Action Requested:

Approval addendum

Credit and Postsecondary Adult Vocational Lab Fee Schedule for 2011-2012

301.116, 10-11

The attached credit and postsecondary adult vocational lab fee schedule is to be effective for the 2011-2012 academic year, beginning fall term 2011.

Methodology for Requesting and Assessing Laboratory Fees

Florida Statutes 1009.22 (9) *Workforce development postsecondary* student fees and 1009.23 (12) Community college student fees allow the assessment of user fees. State Board Rule 64A-14.054 (6) provides that each board of trustees may establish user fees in addition to tuition fees for services that incur unusual costs. Such user fees shall not exceed the cost of the goods or services provided and shall only be charged to students or agencies receiving those goods or services. At Santa Fe, laboratory fees are assessed to students who are enrolled in classes that, because of their nature, require special funding not provided by regular tuition. Examples of items that would fall within the college's definition of "unusual costs" include but, are not limited to, the following:

- Specialized instructional software
- Specialized instructional equipment
- Equipment and software maintenance agreements
- Learning Management System costs
- Substantial photocopying
- Tutors, student assistants, and lab assistants
- Pass-through costs from third parties
- Instructional videos or tapes
- Instructor certification programs and required continuing education
- Liability insurance
- Hazardous materials-related charges
- Differential faculty pay when market adjustment is necessary

Fees are reviewed in academic departments on a rolling three-year cycle, with exceptions being made for fees associated with new courses or with substantial curriculum changes in existing courses. The college review cycle by academic department is as follows (see next page):

<u>Year 1 (2010/2011)</u>	<u>Year 2 (2011/2012)</u>	<u>Year 3 (2012/2013)</u>
Academic Foundations	English	Social and Behavioral Sciences
Information Technology Education	Institute of Public Safety	Business Programs
Mathematics	Natural Sciences	Sciences for Health Programs
Nursing Programs	Cardiovascular Technology and Sonography	Radiologic Programs
Humanities and Foreign Languages	Visual & Performing Arts	Library
Respiratory Care	Dental Programs	Construction and Technical Programs
Student Development		Educator Preparation Institute
Emerging Technologies		

Fee requests or changes are initiated by the department's chair or director and submitted to the Office of the Provost and Vice President for Academic Affairs for review **at least 45 days** in advance of the college's June Board of Trustees' meeting. If approved by the provost, the lab fee form is forwarded to the Coordinator for Curriculum and Scheduling. The coordinator compiles the complete list of fees for the upcoming academic year and submits the list to the board at the June meeting for approval. All new and changed fees become effective with the fall term.

Board Action Requested:

Approval

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the college

Amended Zoo Animal Technology Advisory Committee

417.91, 10-11

One of the members of the Zoo Animal Technology Advisory Committee has retired from his employment at Walt Disney World. It is requested that Mr. John Lehnhardt be replaced with Mr. Matt Hohne, the Animal Operations Director, Animals, Science and Environmental Line of Business at Walt Disney. Mr. Hohne has worked with the Zoo Animal Technology program on numerous projects for several years and has been a strong supporter of the college program and zoo.

Outgoing

Mr. John Lehnhardt, Animal Operations Director, Animals, Science and Environmental Line of Business, Walt Disney Parks and Resorts, U.S. , Lake Buena Vista, Florida

Incoming

Matt Hohne, Animal Operations Director, Animals, Science and Environmental Line of Business, Walt Disney Parks and Resorts U.S., Lake Buena Vista, Florida

Board Action Requested:

Approval

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the college

Advisory Committee Appointments for: 417.92, 10-11
Automotive Technology
Cardiovascular Technology
Dental Programs
Educator Preparation Institute
Emergency Medical Services
Information Technology Education

The following advisory committee appointments are being recommended to the board for membership through June 30, 2013. All individuals have been contacted and have agreed to serve.

Automotive Technology

New

Mr. Duane Mott, Service and Parts Manager, Beck Chrysler Jeep Dodge of Starke, Starke

Renew

Mr. Steve Brotherton, Continental Imports, Gainesville

Mr. Chester Cowart, City of Gainesville Fleet Management, Archer

Mr. Ken Creel, AERSI, Gainesville

Mr. Wes Hoy, Proctor Engineering, Alachua

Mr. Dave Mays, Dave Mays Automotive, Gainesville

Mr. Frank McGeown, Owner, Star Import Service, Inc., Gainesville

Ms. René Morris, Service Director, Mercedes of Gainesville, Gainesville

Mr. Jon Priest, Director, University of Florida Fleet Maintenance, Gainesville

Ms. Fran Ricardo, Gainesville

Mr. Irvin Scott, Palm Gainesville Chevrolet, Gainesville

Mr. Phil Snyder, Williston

Mr. Chris Vought, All Pro Imports, Gainesville

Outgoing

Mr. Steve Tillman, Newberry

Mr. Tom Younkens, Fixed Operations Director, Wade Raulerson Honda, Gainesville

Cardiovascular Technology

New

Ms. Kerry Chancey, Santa Fe College, Gainesville

Ms. Sandra Hart, Munroe Regional Medical Center, Ocala

Renew

Mr. Matthew Allen, Vascular Technologist, Shands at University of Florida, Gainesville

Dr. Mark Barrow, North Florida Imaging, Gainesville

Dr. Bill Crass, Micanopy

Ms. Debbie Creighton, Biosense Webster Company, Plantation, Florida

Ms. Sandra Daughtry, Director, Non-Invasive Cardiology, North Florida Regional Medical Center, Gainesville

Ms. Lila DeCubellis, North Florida Imaging, Gainesville

Cardiovascular Technology, cont.

Ms. Jennifer Dorsey, North Florida/South Georgia Veterans Administration Medical Center, Gainesville
Mr. Jeff Farrar, Shands at University of Florida Echo Lab, Gainesville
Ms. Carol Floyd, Director, Cardiovascular Lab, Munroe Regional Medical Center, Ocala
Dr. Edward Geiser, Shands at University of Florida, Gainesville
Mr. Brad Green, Shands at University of Florida, Starke
Dr. Eloise Harman, Chief, Pulmonary and Critical Care Medicine, Shands at University of Florida, Gainesville
Ms. Donna Hendeles, RCS, Supervisor, Echocardiography Lab (Retired), Veterans Medical Center, Gainesville
Ms. Lori McCormick, Veterans Administration Medical Center, Gainesville
Dr. Scott Medley, North Florida Regional Medical Center, Gainesville
Ms. Erika Moore, Echo/Vascular Technologist, North Florida Regional Medical Center, Gainesville
Ms. Gloria Nolan, Cath Lab Director, Ocala Regional Medical Center, Ocala
Mr. Eddie Sanchez, Accusan Imaging, Gainesville
Ms. Carla Schmidt, Lead Technologist, Cardiac Cath Lab, Shands at UF, Gainesville
Mr. Todd Smith, Echocardiography, Mayo Clinic, Jacksonville
Ms. Rita Squires, Director, Cardiovascular Lab, North Florida Regional Medical Center, Gainesville
Mr. Danny Stevenson, Cardiovascular Technologist, Shands at University of Florida Cath Lab, Gainesville
Mr. Roger Walker, Director, Cardiovascular Services, Capital Regional Medical Center, Tallahassee
Mr. Michael Wehrli, Cardiovascular Technologist, Lake City Medical Center, Lake City
Mr. Jeffrey Wright, Echo/Vascular Technologist, North Florida Regional Medical Center, Gainesville
Mr. Rusty Yates, Philips Medical Systems, Hampton

Outgoing

Ms. Christie Jordan, High Springs
Ms. Janet Waldron, Earleton

Dental Programs

New

Ms. Kelly Huff, Dental Assistant, Gainesville

Renewal

Ms. Sharon Cooper, Dental Hygienist, University of Florida College of Dentistry, Gainesville
Dr. Brian Decker, Gainesville
Ms. Mignon Farmer, Dental Assistant, Lake City
Dr. Timothy Garvey, University of Florida College of Dentistry, Gainesville
Dr. Yvette Godet, Gainesville
Ms. Laura Guyer, Associate Director, Suwannee River AHEC, Alachua
Dr. Samuel Low, University of Florida College of Dentistry, Gainesville
Dr. William Marchese, Starke
Ms. Rui Juan Shi, Dental Hygienist, Gainesville

Outgoing

Ms. Summer Harris, Dental Assistant, University of Florida College of Dentistry, Gainesville,

Educator Preparation Institute

Renewal

Mr. Will Calsam, Equity Office Coordinator, Alachua County Public Schools, Gainesville
Mr. Rick Ezzell, Bradford County Public Schools, Starke

Educator Preparation Institute, cont.

Mr. Ernie Herrington, Principal, St. Frances Catholic High School, Gainesville

Dr. Paul Hutchins, Dean for Educational Centers, Santa Fe College

Dr. Curtis Jefferson, Associate Vice President for Academic Affairs, Santa Fe College

Dr. Frank Lagotic, Social and Behavioral Sciences, Santa Fe College

Ms. Kathy Shewey, Supervisor of Staff Development, Alachua County Public Schools, Gainesville

New

Ms. Ellen West, EPI Instructor/Field Placement Coordinator, Santa Fe College

Emergency Medical Services

New

Ms. Betty Jax, Education Coordinator, Shands at UF, Gainesville

Ms. Staccie Allen, Director, ShandsCair, Gainesville

Renew

Chief Edwin Bailey, Alachua County Fire Rescue, Gainesville

Chief Harry Collins, Assistant Chief, Alachua County Fire Rescue, Gainesville

Chief Mitch Harrell, Assistant Chief, Alachua County Fire Rescue, Gainesville

Mr. Allen Harris, Director, Bradford County EMS, Starke

Ms. Julie Bell, Administrative Psychiatric Services, Shands at VISTA, Gainesville

Ms. Paula Davis, Shands at UF, Gainesville

Dr. Peter Gianas, Starke

Captain Orrie "Bill" McCrea, Rescue Training Captain, Gainesville Fire Rescue, Gainesville

Chief William Northcutt, Alachua County Fire Rescue, Gainesville

Chief Michael Randolph, Fire Rescue Training District Chief, Gainesville Fire Rescue, Gainesville

Chief Donnie Sessions, Special Operations District Chief, Gainesville Fire Rescue, Gainesville

Ms. Pamela Thornton, Administrative Director, Emergency Services, North Florida Regional Medical Center, Gainesville

Outgoing

Ms. Barbara Benken, Education Coordinator, Shands at UF, Gainesville

Mr. Jim Howard, Director, ShandsCair, Gainesville

Ms. Lucy Daniels, Medical Technologist, Alachua County Health Department, Gainesville

Barbara Klingensmith, Ph.D., Florida State Fire College, Ocala

Captain Michael Heeder, Fire Training Captain, Gainesville Fire Rescue, Gainesville

Information Technology Education

New

Mr. George Canova, Clay County School Board, Starke

Mr. Adam Davis, 352 Media Group, Newberry

Mr. Chris Lane, Kar Media, Gainesville

Mr. George MacKay, HCA Healthcare, Gainesville

Mr. Alex Patton, Ozean Media, Gainesville

Mr. Uma Shankar, School Board of Alachua County, Gainesville

Ms. Tami Smith, School Board of Alachua County, Gainesville

Mr. John Sposato, University of Florida, Gainesville

Renew

Mr. Jay Blackadar, Manager, Graphic Design Department, Renaissance Printing, Gainesville

Ms. Jean Clark, Systems Programmer, Gainesville Regional Utilities, Gainesville

Information Technology Education, cont.

Mr. Cedric Faulkner, Business Systems Manager, Barr Systems, Gainesville

Mr. Tom Idoyaga, Production Manager, Alta Systems, Gainesville

Mr. Steve Kozakoff, Senior Application Systems Analyst/Programmer, Shands Health Care Anesthesiology, Gainesville

Mr. Chris Meyers, Systems Analyst and ISC Manager, James Moore & Company, P.L., Gainesville

Ms. Sue Nestor, Shands Health Care, Gainesville

Ms. Priscilla Parker, Tech Prep Coordinator, Santa Fe College

Mr. Narayan Raum, University of Florida, Gainesville

Mr. Dan Vogt, Programming Director, 352 Media Group, Newberry

Mr. Steve Ware, Systems Coordinator, UF IT-CNS, Gainesville

Mr. Mark Wilson, Meridian Behavioral Health, Gainesville

Outgoing

Ms. Nita Chester, Prepress and Design Management, Beechler-Waters, Gainesville

Ms. Virginia Crisalle, Senior Programmer, ITE, Santa Fe College

Mr. Rusty Greek, Manager, The Office Shop, Starke

Ms. Marcia Greenberg, Applications Manager, David Greenberg Communications, Gainesville

Ms. Nancy Iafrate, School Board of Alachua County, Gainesville

Ms. Kelli Krimpton, 352 Media Group, Newberry

Mr. Jeff Lyons, Project Manager, MindSolve Technologies Inc., Gainesville

Ms. Victoria McMackin, Cox Communications, Gainesville

Mr. Dan Miller, Network Coordinator, Northeast Regional Data Center, Gainesville

Ms. Laurel Nesbit, Alta Systems, Gainesville

Mr. Ron VanAken, Vice President of Support, Barr Systems, Gainesville

Mr. Geoff Wilson, President and CEO, 352 Media Group, Newberry

Board Action Requested:

Approval

Educational Equity Act Report for 2010-2011, Part 2 - Student Programs
and Activities

400.558, 10-11

The Educational Equity Act Report for 2010-2011, Part 2, documents the college's progress to overcome under-representation of students, and reviews retention and completion success, as well as goals and strategies for the next year for the identified population. Additionally, it forms a plan for improvement, if needed, in those areas. It also reviews equity in college athletics, as well as waivers for admissions and course substitutions. Upon approval by the board, the 2010-2011 Part 2 of the Equity Act Report will be posted on-line.

Board Action Requested:

Approval

District Board of Trustees
June 21, 2011

Agenda Item: 8.5

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Acceptance of Independent Auditor's Report for Santa Fe College Foundation 400.559, 10-11

Attached is the Financial Statements and Independent Auditors' Report dated December 31, 2010, for the Santa Fe College Foundation.

Board Action Requested:

Approval

**District Board of Trustees
June 21, 2011**

Agenda Item: 8.6

**College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission**

Direct Support Organization Certification of Santa Fe College Foundation Activity 400.560, 10-11

In compliance with Florida Statute 1004.70, on July 1 of each year, the board is asked to certify to the State Board of Education that the Santa Fe College Foundation is operating in a manner consistent with the goals of the college. The required form is attached.

Board Action Requested:

**Certification that the Santa Fe College Foundation has operated in compliance with
Florida Statute 1004.70 and within the goals of the college**

Appointment of a Member of the Santa Fe College Board of Trustees to Serve as Liaison to the Santa Fe Foundation 400.561, 10-11

Over the years, the Board of Trustees has appointed one of its members to serve as liaison to the Santa Fe Foundation. The SF Foundation respectfully requests that Mr. G. Thomas Mallini be appointed liaison to serve throughout the term of his appointment to the Board of Trustees.

Board Action Requested:

Approval

College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities

Study-Abroad Program for 2012: 101.78, 10-11
Costa Rica - San Jose, Monte Verde, Arenal Volcano, Le Selva, and Sarapiqui

Costa Rica: San Jose, Monte Verde, Arenal Volcano, Le Selva and Sarapiqui (Denise Guerin and Heidi Lannon): Spring, March 10-17, 2012

Cost (based on the number of students signing up for the courses) - includes airfare

- 10-12 people (8 - 10 students/2 instructors): \$2,228.95
- Minimum of 14 people (12 or more students/2 instructors): \$1,974.90

Courses: PCB1030L, GEA1920

Instructional intent: To foster an understanding of the interconnectedness and commonality that exists between different places and cultures worldwide. Experiences will focus on cultural diversity and how humans interact with the environment, as well the exploration of biological diversity in multiple ecosystems.

Faculty:

Ms. Denise Guerin has a master of science in botany with a minor in soil science and a bachelor's in science in wildlife ecology. She has taught ecology for the past 15 years at Santa Fe College and has successfully lead trips to Costa Rica. She has traveled to Mexico four times, increasing her familiarity with Latin American culture and language necessities.

Dr. Heidi Lannon has a PhD in geography and urban planning, Master of Public Administration and Coastal Management, BSc, Honors Environmental Science. She has travelled extensively and took students on a study-abroad trip to Ghana this summer.

This trip is capped at 15 students.

Note: All cost estimates, dates, and specific destinations within cities or regions are subject to change without further board approval. Trips may or may not occur, based on enrollment.

Board Action Requested:

Approval

**College Goal: Human Resources - Recruit, develop, assess, and retain quality
full- and part-time faculty and staff**

E-Verify Program for Employment Verification Memorandum of Understanding 408.1911, 10-11

As an indirect result of the Office of the Governor's Executive Order 11-02, the college is required to change its process of verifying employment eligibility by using the U.S. Department of Homeland Security's E-Verify system.

E-Verify will allow the college to quickly verify employee eligibility in a matter of minutes. E-verify is an Internet-based system operated by the U.S. Citizenship and Immigration Services in partnership with the Social Security Administration and is currently free to employers.

Users of the system at the college will be limited to authorized Human Resources staff.

Board Action Requested:

Approval of memorandum of understanding

College Goal: Sustainability Education and Operations - Create, develop, and enhance programs to reduce waste, conserve energy and green space, protect water resources, and promote wellness of students, faculty, and staff

Interlocal Agreements with City of Gainesville to Provide Public Transit Services for:

408.1912, 10-11

Santa Fe Students
Santa Fe Staff

The college has been discussing the possibilities to provide public transit services to Santa Fe students with the City of Gainesville for several years. Students, utilizing the transportation access fee to cover the costs, would like the opportunity to have unlimited access to public transit and modified and/or new routes that specifically target Santa Fe students. The college also proposes adding unlimited access to public transit as a benefit to its employees. The college is committed to reducing the demand for on-campus parking and providing a sustainable alternative to commuting.

College staff and students have been meeting with the City of Gainesville to discuss potential route additions, modifications, and unlimited ridership. In order for the Regional Transit System to begin proposal operations in fall term 2011, a final agreement needs to be executed by the end of June.

The information below provides background detail about the transit plan.

Santa Fe College Transportation Access Fee

The transportation access fee will enable Santa Fe (SF) College to provide higher education to a much larger number of underserved students and boost economic development with enrollment increases in programs through Workforce Florida.

The Regional Transit System (RTS) service proposal to Santa Fe campuses will include four new routes and added frequency and expanded time of service on three existing routes. RTS bus service will be available to all SF students to take for any reason on all Regional Transit System routes at all times and every day, including weekends.

This fee is proven to be successful at **increasing** student ridership on public transit. A similar fee has been in place for 10 years at the University of Florida. The UF fee provided 9 million rides in the latest year, with a daily ridership of almost 50,000. When school is in session, approximately 75 percent of the daily riders are UF students. The composition of the UF bus services covered by the fee is guided each year by a committee of students, administrators, and RTS, a practice that Santa Fe will adopt.

The Gainesville Regional Transit System estimates that 7,332 students, or 42 percent of all Santa Fe College's fall term 2010 enrollment of 17,452, could be served by the initial proposed upgraded bus services provided by the fee. This estimate does not include students who could be served by other existing routes when reviewing ridership only to SF campuses.

Methodology

SF's Institutional Research and Planning sorted the addresses on file of its 17,452 fall term 2010 students and provided the addresses of 8,194 students that had zip codes on record in areas of Gainesville readily served by RTS. RTS coded the student addresses into its Geographic Information System to generate the estimates provided based on students living within ¼ mile of the proposed new bus routes.

RTS estimates as of March 15, 2011, that 7,332 of the 8,194, or 89.4 percent of students living in the designated areas, could be served by the proposed upgraded bus services. RTS also states that although this study showed 89.4 percent, there is some minor overlap in the proposed upgraded routes with other routes and would estimate that the percentage is probably closer to 80 percent, or 6,555 students. They also remind us that this is only inclusive of the proposal and doesn't include other routes and ridership to locations other than a SF campus.

It will be the responsibility of the transportation access fee committee each year to engage continuous feedback from students to increase ridership, measure ridership of routes covered by fees, and provide continuous improvement of transportation services for SF students.

Proposed Service for 2011-2012

The proposal provides four new and three improved routes, gator locator systems for all buses on SF routes, fare box revenue recovery, and use of city funds for used buses from the Florida Department of Transportation. Based on Santa Fe's 2010-11 FTE-2 approved on March 2, 2011, at the Enrollment Estimating Conference, estimated revenues will be \$1,105,560 with the fee assessed at \$3 per credit hour (maximum amount allowed is \$6 per credit hour).

The proposal includes a new route to serve east Gainesville, a new route to serve an area of southwest Gainesville with a heavy concentration of off-campus student housing, a junction of three routes on the University of Florida campus for dually enrolled students, and greater frequency of buses and extended times of service on existing routes through west Gainesville sections well populated with students.

- First service begins 6 a.m. and the last at 10:30 p.m. to cover the entire class schedule.
- RTS estimates 490 of students served by the new service would attend the SF downtown campus to serve economically disadvantaged sections of the city.
- SF also provided RTS with data of its enrollment by class periods and which buildings on campus have the greatest daily attendance. The objective is to consider a new bus staging area closer to more classrooms.

Proposed Bus Service Enhancements to Santa Fe College (one-year period)

Fall Term 2011

Route 23 Oaks Mall to SF - Increase frequency to 25 minutes, 7:20 a.m. - 8:00 p.m. and extend service to 10:30 p.m.

Route 10 Downtown to SF - Increase frequency to 35 minutes 7:00 a.m. - 8:00 p.m. and extend service to 10:30 p.m.

Route 43 Downtown to SF - Extend service to 10:30 p.m.

Route 62 Oaks Mall to Lexington Crossings - New route with service 7:30 a.m. - 7:30 p.m. and 60 minute headway

Route 27 Eastside Circulator - New route with service 7:30 a.m. - 7:30 p.m. and 60 minute headway

Spring Term 2012

Route 76 Oaks Mall to Tower Square - New route with service 7:30 a.m. - 7:30 p.m. and 40 minute headway

Route 39 SF to Gainesville Regional Airport - New route with service 7:30 a.m. - 7:30 p.m. and 60 minute headway

Board Action Requested:

Approval for board chair or designee to execute transit agreements for college, contingent on approval of said items by City Commission and college and city attorneys without further review by the board

Voluntary Cooperation Agreement with Bradford County Sheriff's Office

408.1914, 10-11

This agreement allows each agency to support the other in law enforcement matters. The Santa Fe Police Department personnel are allowed to provide police services in the areas in and around the college campuses in Bradford County. The agreement will allow the college to direct traffic at the Watson Center near Keystone if there should be a special event that would need SF officers to manage traffic flow around the campus on the state road. The agreement will also allow law enforcement to respond to emergency situations, multi-jurisdictional criminal activity, accidents involving motor vehicles, and violations of traffic control laws. Each party will furnish the personnel, equipment, and resources to provide the necessary services; however, neither party will be required to deplete its own personnel or other resources in providing mutual aid. The agreement commences July 1, 2011, and will remain in effect through June 30, 2013.

Board Action Requested:

Approval

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

U.S. Department of Labor - Trade Adjustment Assistance Community College and Career Training Grants Program - T.E.A.M. Florida (Training for Employment, Achievement, and Mobility) Consortium -- Grant 409.1848, 10-11

The purpose of this project is to develop and implement a new "Jump Start Your Career" program comprised of two courses that incorporate contextualized learning components for 25 high-risk students from the SF Dental Assistant and SF Practical Nursing programs. This project is designed to improve timely completion of career programs, enabling displaced and unemployed workers and others to earn portable, industry-relevant credentials and obtain high-wage, high-skill jobs with projected growth. Fifty students will benefit each year after development.

This is a collaborative partnership between Miami Dade College as fiscal agent, Santa Fe College, and 17 other Florida colleges as members of the consortium.

The amount of funds requested from the U.S. Department of Labor through Miami-Dade College as fiscal agent is \$100,000 for the three-year project. Year one funding is \$33,704. Santa Fe will receive an additional \$344,443 in e-student mentoring support services, open courses, and management services through state-wide services available to all consortium members during the entire program.

Duration of this project is September 1, 2011, through August 31, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Carl D. Perkins Career and Technical Education Postsecondary Programs,
Section 132 -- Grant

409.1849, 10-11

The purpose of this project is to fully develop the academic and career and technical skills of postsecondary education students who elect to enroll in career and technical education (CTE) programs. This project provides assistance for student attainment of challenging state-established technical skills proficiencies and attainment of an industry-recognized credential, postsecondary degree or certificate. Retention in or transfer to another two- or four-year postsecondary institution, along with placement in postsecondary education, employment, and/or military service will be emphasized. Another focus involves enrollment in and completion of CTE programs that lead to employment in nontraditional fields. Other special populations will also be served. The use of technology and contextual, integrated curriculum will be expanded. Connections between secondary and postsecondary education systems will be expanded. Business and industry partnerships will be incorporated. Approximately 4,000 students will benefit from this program.

The amount of funds requested from the State of Florida, Department of Education, Division of Career and Adult Education, is \$564,983, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Carl D. Perkins Postsecondary Rural and Sparsely Populated -- Grant

409.1850, 10-11

The purpose of this project is to fully develop the academic and career and technical skills of postsecondary, rural students in Bradford County who elect to enroll in career and technical programs with special emphasis on information technology and STEM (science, technology, engineering and math) career clusters. The purchase of equipment, software, and supplies will enhance STEM curriculum development and provide interactive classroom experiences at the Andrew Center and the Bradford-Union Area Career Technical Center in Bradford County. Staff will also participate in professional development activities to expand their skills and learn about the latest trends in career and technical education. Printing and advertising funds will be used to recruit postsecondary students into career and technical programs and to promote awareness of STEM career opportunities in Bradford County.

The amount of funds requested from the State of Florida, Department of Education, Division of Career and Adult Education, is \$18,413, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Adult Education and Family Literacy, *Adult General Education* -- Grant

409.1851, 10-11

The purpose of this project is to assist adults in becoming literate and obtaining the knowledge and skills necessary for employment and self-sufficiency, assist adults who are parents in obtaining the educational skills necessary to become full partners in the educational development of their children, and to assist adults in completing high school or the equivalent. Approximately 1,150 students will be served by this project.

The amount of funds requested from the State of Florida, Department of Education, Division of Career and Adult Education, is \$216,619, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Adult Education and Family Literacy, *English Literacy/Civics Education* -- Grant 409.1852, 10-11

The purpose of this project is to provide English literacy programs linked to civics education to help individuals of limited English proficiency achieve competence in the English language and achieve US Citizenship and/or register to vote if these are their goals. Additionally, this project focuses on assisting students in becoming knowledgeable of support agencies in the community and in becoming partners in their children's education. This project will serve approximately 330 students.

The amount of funds requested from the State of Florida, Department of Education, Division of Career and Adult Education, is \$67,784, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Employ Florida Banner Center for Construction -- Grant

409.1853, 10-11

The purpose of this project is to expand the projects that began in the first four years of the grant and to extend the Employ Florida Banner Center for Construction (EFBCC) initiatives throughout the state. The EFBCC will focus on the educational needs of three sectors of workers: the emergent workforce currently in high school or community college, the relocating workforce currently considering a move to the state, and the incumbent workforce in need of skills upgrading. When fully developed, the EFBCC will offer a comprehensive array of educational services and programming for the construction industry: 1) training of skilled workers - entry to advanced - with a special emphasis on continuing education and skills training; 2) curriculum development with a special emphasis on portable curriculum products and online delivery; 3) dissemination of formal and accepted skill set standards for construction trades; 4) research into innovative and best practices in education and training; 5) active partnerships with industry to assure currency of curriculum; 6) development and delivery of recruitment materials with a special focus on underrepresented populations (e.g., minorities and women); 7) collect and maintain credentials for construction workforce. The EFBCC will expand to include additional educational partners throughout the state in the coming year. All community college partners will be represented on the EFBCC Advisory Board. The number of trainees who will benefit from this project is 300.

The amount of funds requested from Workforce Florida, Inc. is \$100,000, with a cash match of revenues from industry partners of \$180,750, and \$265,000 of in-kind leveraged resources from Santa Fe College and community partners.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: In-kind resources from existing college budget

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Santa Fe College - College Reach-Out Program (CROP) -- Grant

409.1854, 10-11

The purpose of this project is to strengthen the educational motivation and preparation of economically and educationally disadvantaged students in grades 6-12. The project will provide a four-week summer college experience for eligible 6th, 7th and 8th graders. Additionally, the 9th graders will participate in a one-week residential component at the University of Florida. The project will also provide parent information sessions, after-school homework club, orientation programs, career counseling, cultural field trips, student mentoring, and guest speakers. Santa Fe College will serve a minimum of 145 students.

The amount of funds requested from the Florida Department of Education, Curriculum, Instruction and Student Services, is \$63,955, with a cash match of \$33,892 and an in-kind match of \$21,277 from Santa Fe College and various community partners.

Duration of this project is September 1, 2011, through August 31, 2012.

Operating budget impact: From existing college budget

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Maine Community Foundation: Displaced Homemaker Program -- Grant

409.1855, 10-11

The purpose of this project is to help fund the general operating expenses of the Displaced Homemaker Program, which provides, without charge, services to eligible individuals over 35 years of age who have lost financial support and have been unable to secure adequate employment in Alachua and surrounding counties. Services will be provided through classes and workshops on the topics of job counseling designed for a person entering the job market after a number of years as a homemaker; job training and placement, including employability and basic computer skills; financial management; outreach and information; and educational exploration. This comprehensive program is designed to assist the individual toward independence and economic security.

The amount of funds requested from the Coastal Heritage Fund of the Maine Community Foundation is \$25,000, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.