



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of May 17, 2011, at 4 p.m.
Wattenbarger Student Services Building**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.494, 10-11

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of May17, 2011
- 1.2 Approval of Board Meeting Minutes of April 19, 2011

2. Information Items

- 2.1 President's Report
- 2.2 Proposed Board of Trustees Meeting Schedule for 2011-2012
- 2.3 Amended Rule 7.11: Fees
- 2.4 Community Education Enrich! Brochure - Summer 2011
- 2.5 Standardized Professional Practice Affiliation Agreements - Health Information Technology Management Program with:
 - Gainesville Dermatology & Skin Surgery, P.A.
 - Interventional Cardiologists of Gainesville, P.A.Standardized Health Sciences Clinical Facilities Agreement - Dental Assisting Program with:
 - Ely Family Dentistry, LLC

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff

Contracts, Grants

- 3.4 Ratification of Emergency Signature Authority - Agreement with Alachua County Health Department - Health Service Administration Program
- 3.5 Renewal of Agreement with University of Florida - Veterans Affairs Counseling Services
- 3.6 Renewal of Agreement with University of Florida - Athletic Training and Service Agreement for Athletic Trainer
- 3.7 Renewal of Agreement with University of Florida - Health Education and Clinical Care Program - Santa Fe Health Care Clinic
- 3.8 Renewal of Memorandum of Understanding for Treatment of Certain Crimes with the State Attorney of the Eighth Judicial Circuit

- 3.9 Renewal of Affiliation Agreement with Orlando Health, Inc. - Cardiovascular Technology and Biomedical Engineering Technology
- 3.10 Clinical Laboratory Sciences Program -- Grant

Finance/Business Affairs Items

- 3.11 Warrants Issued for April 2011
- 3.12 Report of Purchases for April 2011

4. Facilities Items

- 4.1 Renewable Energy Program - Condensed Solar Power System - Budget
- 4.2 Building P Math Emporium - Accept as Complete

5. Finance/Business Affairs Items

- 5.1 Fund 1 (Current Unrestricted) Upper and Lower Level Revenue and Expenditure Report as of April 30, 2011
- 5.2 Budget Amendment #2, 2010-2011 Operating Budget, Current Unrestricted (Fund 1)
- 5.3 Colonel Harry M. Hatcher, Jr., Property Survey 11-07
- 5.4 Report of Investments, Quarter Ending March 31, 2011
- 5.5 Fee Waiver Report, Spring Term - 2011

6. General Institutional Items

- 6.1 Study-Abroad Programs for 2012:
 - Bulgaria: Sofia, Melnik, Rila Monastery, Plovdiv, Veliko Tarnovo; Greece: Thessaloniki, Mount Athos, Kavalla; and Turkey: Edirne, Istanbul - Spring 2012
 - Sweden: Stockholm and Orebro - Summer A 2012
- 6.2 College Calendar for 2012-2013

- 7. Santa Fe College Foundation Liaison Update and Board Members' Remarks
- 8. Citizen's Requests
- 9. Adjournment

Board Action Requested:

Approval

Approval of Board Meeting Minutes of April 19, 2011

401.484, 10-11

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held April 19, 2011, are presented for approval.

Board Action Requested:

Approval

President's Report

Information Item

The president will discuss a variety of informational topics.

Proposed Board of Trustees Meeting Schedule for 2011-2012

Information Item
416.118, 10-11

Below is the proposed schedule of the Board of Trustees meetings for the 2011-2012 year. All meetings begin at 4 p.m. and are scheduled for the third Tuesday of the month except for January 2012, which meets on the fourth Tuesday of the month.

Proposed 2011-2012 Board Meeting Schedule

July 19, 2011 Watson Center	January 24, 2012 * Fourth Tuesday NW Campus
August – No Meeting	February 21, 2012 Watson Center
September 20, 2011 Northwest Campus	March – No Meeting
October 18, 2011 Perry Center	April 17, 2012 Andrews Center
November 15, 2011 Andrews Center	May 15, 2012 Blount Center
December – No Meeting	June 19, 2012 Northwest Campus
	July 17, 2012 Northwest Campus

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Amended Rule 7.11: Fees

Information Item
410.453, 10-11

Currently the Florida Legislature has included an increase in the standard tuition rate of 8% for both lower and upper division credit courses (Advanced and Professional, Postsecondary Vocational, College Preparatory, and Educator Preparatory), and non-credit courses (Postsecondary Adult Vocational and Vocational Preparatory) offered by the college. Students enrolled in Adult General Education programs shall be charged block tuition estimated to be \$45 per half year or \$30 per term. Pending final approval by the governor, new fees will be presented by a proposed change to college Rule 7.11 in its entirety at the June Board of Trustees meeting. Fee increases are to be effective with the beginning of the fall term registration.

If the maximum tuition and discretionary fee rates are adopted (including the transportation fee at \$3 per credit hour), the estimated total annual increase for a full-time student taking 30 semester hours per year would be approximately \$485.00 for lower division credit courses.

District Board of Trustees
May 17, 2011

Agenda Item: 2.4

***College Goal: Delivery Alternatives – Assess student needs and outcomes and
create innovative and flexible learning opportunities***

Community Education EnRich! Brochure - Summer 2011

Information Item
415.136, 10-11

In accordance with Rule 7.11, the president is authorized to approve course fees for Community Education on a course-by-course basis. Total fees collected must be equal to at least 100% of the total costs of the Community Education program within the fiscal year. A draft of the Community Education brochure entitled "Enrich!" was reviewed and approved by the president at the May 9, 2011, Cabinet meeting and is provided for reporting to the board.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Standardized Professional Practice Affiliation Agreements - Health Information Technology Management Program with:	Information Item
Gainesville Dermatology & Skin Surgery, P.A.408.1888, 10-11	
Interventional Cardiologists of Gainesville, P.A	408.1889, 10-11
Standardized Health Sciences Clinical Facilities Agreement - Dental Assisting Program with:	
Ely Family Dentistry, LLC	408.1896, 10-11

The board has authorized the Provost and Vice President for Academic Affairs to execute on behalf of the board standardized form clinical facilities agreements without further action by the board. Such agreements have been executed with the facilities listed above for students enrolled in the SF Health Information Technology Management and Dental Assisting programs.

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.1

***College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff***

Contract Staff (Faculty)

402.732, 10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of 2010-2011, as stated in the individual employee's contract.

Appointment

Part Time

Name

Michael Allard
Marilyn Booher
John Bussart
June Crews-Sonntag
Mohamed DaCosta
Elizabeth Deimeke
Patsy Frenchman
Susan Greimel
Melanie Harris
Lindsey Hartman
Susan Holdsworth
Margaret Howell
Alexandra Jessen
Aaron Kashtan
Hollie Lepay Hill

Michael Lewis
Gary Matthew
Rebecca Micha
* Kurt Morauer
Pavel Murdzhev
Jane Nelson
Aurea Santiago
Matthew Shaffer
Katie Shubert
Mary Scott-Garcia
Timothy Shay
Isabel Thompson
Margaret Tison
Matthew Whitehead

* Grant funded

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
May 17, 2011

Agenda Item: 3.2

***College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff***

Contract Staff (Administrative and Professional)

411.338, 10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of 2010-2011, as stated in the individual employee's contract.

Name

Position

**Technical/Professional
Appointment**

Full Time

/ Roger Hatfield
J.D., University of Florida

Interim Enterprise Risk Manager, FCSRMC

Part Time

^ Jessica Carpenter
Shaura Thomas

Specialist, Civic Engagement and Service
Specialist, Davis Center

/ Florida College Systems Risk Management Consortium

^ Funded by student activity and service fees

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff***

Community and Continuing Workforce Education Contract Staff

404.398, 10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of 2010-2011, as stated in the individual employee's contract.

Appointment

Community Education

Name
Michael Lewis
Lytha Nicholson

Class
Mathematics
Acrylic Painting

Continuing Workforce Development

Name
David Massias

Position
Continuing Education Instructor

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.4

**College Goal: Educational Programs - Provide learning opportunities and
academic support to ensure the highest levels of academic performance**

Ratification of Emergency Signature Authority - Agreement with Alachua County Health Department - Health Service Administration Program	Information Item 408.1897, 10-11
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The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between meetings, which actions if delayed until the May meeting would create difficulties. The chair has signed the agreement listed above. The justification for the college to have this agreement executed is set forth in the attached memorandum.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.5

**College Goal: Human Resources - Recruit, develop, assess, and
retain quality full- and part-time faculty and staff**

Renewal of Agreement with University of Florida - Veterans Affairs Counseling 408.1892, 10-11
Services

This agreement has essentially the same terms and conditions as last year's agreement. It authorizes Santa Fe to provide services to University of Florida veterans and other eligible programs recipients. The SF veterans' affairs coordinator works 12 hours per week at the University of Florida for this purpose and maintains a group of UF veterans work-study students who staff the office during the rest of the week. This arrangement has worked well over the past years, and our coordinator is willing to continue in this position for another year. Under the terms of the agreement, the university will pay Santa Fe \$30,427.49 for the one-year agreement, which runs from July 1, 2011, through June 30, 2012.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.6

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Renewal of Agreement with University of Florida - Athletic Training and Service Agreement for Athletic Trainer

408.1893, 10-11

By this agreement, the University of Florida provides an opportunity for a graduate student to serve as an athletic trainer at Santa Fe for the 2011-2012 school year. The trainer will help plan, organize, coordinate, and supervise the sports medicine program for all intercollegiate sports within the college's intercollegiate athletic programs for an average of 25 hours per week at a cost of \$17,997. The terms and conditions are substantially similar to last year's agreement.

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
May 17, 2011

Agenda Item: 3.7

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Renewal of Agreement with University of Florida - Health Education and
Clinical Care Program - Santa Fe Health Care Clinic

408.1894, 10-11

The attached contract is a renewal of the ongoing collaboration between the University of Florida's (UF) Student Health Care Center and Santa Fe College's (SF) Student Life program to provide health care information and education to SF students. It is essentially the same as last year's agreement. As in previous years' agreements, UF provides health care staff, medical supplies and equipment, and supervision of personnel. The college provides the physical facility and administrative equipment and support. The facility is located in S-120 and does not provide emergency care.

This agreement continues to provide student access to a Registered Nurse on a full-time basis and to an Advanced Registered Nurse Practitioner (ARNP) on a part-time basis. Substantial changes to the contract include restoring the hours for the ARNP back to 2008-2009 levels, which are 12 hours per week during summer B term, 16 hours per week during fall and spring semesters, and 8 hours per week during summer A term.

The term of this agreement is July 1, 2011, through June 30, 2012.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.8

Renewal of Memorandum of Understanding for Treatment of Certain Crimes with 408.1891, 10-11
the State Attorney of the Eighth Judicial Circuit

This renewal memorandum of understanding continues the successful program with the State Attorney's Office that commenced in 2001, and is the same as the one currently in effect. It provides for alternative disposition and referral of minor crimes committed by Santa Fe students by handling them through the college's student judicial process instead of formal charges being sent to the State Attorney for prosecution. The term of the agreement is two years commencing upon the last party to sign.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.9

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Renewal of Affiliation Agreement with Orlando Health, Inc. - Cardiovascular
Technology and Biomedical Engineering Technology

Information Item
408.1895, 10-11

This affiliation agreement with Orlando Health, Inc. will provide a clinical learning experience for students enrolled in the Cardiovascular Technology (CVT) and Biomedical Engineering Technology programs. Because the availability of clinical facilities in invasive and non-invasive cardiology for the CVT program is limited, the program places students outside the college's service area of Alachua and Bradford counties. The same holds true for the limited availability of internships for the Biomedical Engineering Technology program.

This agreement is effective May 20, 2011, through May 19, 2013. No funds are involved.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.10

**College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission**

Clinical Laboratory Sciences Program -- Grant

409.1840, 10-11

The purpose of this project is to establish a Clinical Laboratory Sciences program at Santa Fe College. The goals for Santa Fe College's grant are to establish a National Accrediting Agency for Clinical Laboratory Science (NAACLS) accredited CLS program to ensure program quality and student employability, and to establish a student pipeline using student recruitment and retention strategies which will alleviate workforce shortages in the long term. These funds will allow the college to offer accredited laboratory training to an increased number of qualified students by providing for staff positions and materials in support of the program curriculum, and will aid in increasing student enrollment by allowing for marketing/recruiting activities and training stipends to help identify, support, and retain students in a difficult economy. This is year two of a two-year grant.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education through a congressionally directed grant, for the second year is \$182,518, with no matching funds from Santa Fe College. Total funding for the two-year project is \$450,000.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.11

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Warrants Issued for April 2011

208,476, 10-11

A listing of all checks and payroll ACH disbursements issued from April 1 through April 30, 2011, is available at this meeting for the board's information. The amount disbursed was \$8,247,505.57.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	725308 - 726673
Payroll	7597 - 7866

Payroll Electronic Transfers

97877 - 00921

Note: Disbursements made to vendors by wire transfer (such as Higher One or Consortium's insurance carriers) are not included in above totals.

Additional Information: Payable check numbers 726389-726431 consumed due to check stock printing error on 4/27/11. Office for Finance has physical custody of voided checks consumed.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
May 17, 2011**

Agenda Item: 3.12

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Report of Purchases for April 2011

202.851, 10-11

Below are the total amounts and a summary of purchases for the month of April 2011.

Purchasing	\$1,580,727.13
Risk Management Consortium	<u>940,503.00</u>
Total	<u>\$2,521,230.13</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y37789 (Fund 1)	\$ 36,250.00	Exempt	Point 2 Point Communications, Inc.	Cable Drops for Wireless Project Information Technology
Y37820 (Fund 7)	\$ 35,260.38	Contract	Graybar Electric Co.	Walkway LED Light Upgrades Energy Rebate Program
Y37824 (Fund 6)	\$ 750,753.00	RFP	Gallagher-Bassett Services	Claims Administration Services Risk Management Consortium
Y37825 (Fund 6)	\$ 118,750.00	Exempt	Fire Prevention Specialists, Inc.	College SREF Inspections Risk Management Consortium
Y37235 (Fund 6)	\$ 45,000.00	Contract	Gallagher-Bassett Services	Loss Control Services Risk Management Consortium
Y37910 (Fund 2)	\$ 114,786.00	Contract	Burns Brothers, Inc.	Outdoor Classroom Watson Center Projects
Y38097 (Fund 7)	\$ 414,556.00	Contract	Scherer Construction	Building V Air Handler Unit Replacement General Renovation/Remodel
Y38098 (Fund 7)	\$ 140,673.00	Contract	Scherer Construction	Math Studio Expansion General Renovation/Remodel
Y38142 (Fund 7)	\$ 137,404.00	Contract	Soprema, Inc.	Direct Purchase - Roofing Materials Package for Buildings A and D General Renovation/Remodel
	<u>\$1,793,432.38</u>			

Purchase orders for previously awarded contracts: 9
Purchase orders \$0-\$35,000: 435

Amount: \$ 58,445.82
Amount: \$669,351.93

Board Action(s) Requested: Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Renewable Energy Program - Condensed Solar Power System - Budget

412.1087, 10-11

Project Description:

The college has an unmatched history of energy conservation in that it has continually used less electrical energy on the Northwest Campus each of the past five years. Over the past decade, the college has reduced annual electrical consumption by 3.4 million kWh while adding major facilities. Santa Fe is one of the only institutions served by Gainesville Regional Utilities that was prepared to take part in the feed-in-tariff program introduced in early 2009. The college now has four solar installations on campus: two thermal and two photovoltaic which generate nearly 100,000 watts of power to the grid.

This project includes the design and installation of a condensed solar power system capable of producing electrical power through steam generators, chilled water through absorption chillers, heating hot water through heat exchangers, or a combination of these in a hybrid application. College staff feels strongly that this technology holds tremendous possibilities for an expanded array of solar thermal applications. It could also play a major part in jobs creation in Florida.

Architect/engineer	Affiliated Engineer, Inc.
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Estimated project budget	\$615,000
Source of funds	Capital Improvement Fee/PECO

Project Status:

College staff has established an estimated budget for this project in the amount of \$615,000 and is requesting the board approve it as well.

Board Action Requested:

Approval of estimated project budget in the amount of \$615,000

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Building P Math Emporium - Accept as Complete

412.1086, 10-11

Project Description:

This project coincides with the college's Title III Math Redesign Project and prepared suitable math lab space to accommodate the projected growth of the redesigned program.

Architect/engineer		Ponikvar & Associates, Inc.
Contractor/construction manager		Scherer Construction
Uniform building inspector		In-house
Estimated project budget		\$840,000.00
Design	44,863.00	
Construction and furniture	733,262.25	
Miscellaneous testing, etc.	<u>17,486.00</u>	
Total	\$795,611.25	<u>\$795,611.25</u>
Project savings		\$ 44,388.75
Source of funds		PECO

Project Status:

This project is complete and serving students.

Board Action Requested:

Accept as complete

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fund 1 (Current Unrestricted) Upper and Lower Level Revenue and Expenditure Report as of April 30, 2011

201.706, 10-11

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of April 30, 2011.

The following summary provides a comparison of actual revenues and expenditures for

	2010-2011		2009-2010	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	65,888,595	91.44	60,909,766	87.46
Expenditures	49,053,547	63.44	45,932,180	72.77

Board Action Requested:

Approval of report

District Board of Trustees
May 17, 2011

Agenda Item: 5.2

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Budget Amendment #2, 2010-2011 Operating Budget, Current Unrestricted
Current Unrestricted (Fund 1)

201.707, 10-11

The second amendment to the Fund 1 (Current Unrestricted) Operating Budget is submitted for approval. Approval is requested in order to transfer funding for future technology projects and facility needs to Fund 7.

Board Action(s) Requested:

Approval of budget amendment

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Colonel Harry M. Hatcher, Jr., Property Survey 11-07

200.788, 10-11

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board. The board is informed of the requests approved by the Property Survey Committee and the request of surplus that needs the approval of the board.

The Property Survey Committee met via email on April 26 and 27, 2011, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and Financial Records
Surplus Property	1	\$ 6,850.98	\$6,850.98	\$ 0.00
Transfer	1	5,000.00	2,000.00	3,000.00
TOTAL	2	\$11,850.98	\$8,850.98	\$3,000.00

Notes

Surplus Property is generally offered to Alachua and Bradford counties schools first; however, PCs are offered to the PC Shop first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are generally lab computers replaced through the PC replacement plan or other property items that are to be transferred to the PC Shop or other agencies respectively; should the agencies decline, then the items will be sold at a surplus sale or scrapped.

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Report of Investments, Quarter Ending March 31, 2011

201.707, 10-11

Demand deposits are maintained in the board's operating funds account with BBVA Compass. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

Average adjusted rate (not less than 0), month of March 2011	0%
Interest earnings, quarter	\$0
Interest earnings, fiscal year to date	\$0

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool (LGIP - Formally known as LGIP A).

Interest rate, at March 31, 2011	0.27%
Interest earnings, quarter	\$5,319
Interest earnings, fiscal year to date	\$16,386

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool (Fund B - formally known as LGIP B). Funds recorded at estimated fair value each month.

Fair value factor, at March 31, 2011	81.7%
Interest earnings, quarter	\$23,078
Interest earnings, fiscal year to date	\$102,767

Capital Improvement Fee Bond proceeds and short-term investments are maintained in the Florida Division of Treasury Special Purpose Investment Account (SPIA). These funds are available for transfer to the demand deposit account when requested or needed to cover vendor payments related to projects. Funds are recorded at cost each month.

Interest rate, gross, at March 31, 2011	2.45%
Interest earnings, quarter	\$184,112
Interest earnings, fiscal year to date	\$629,502

Long-term investments are managed through the investment management services agreement with PFM Asset Management, LLC. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Average life	1.79 years
Yield-to-maturity at cost	2.04%
Earnings, quarter	\$4,870
Earnings, fiscal year to date	\$49,851

Interest Earnings Comparison:

Total interest earnings fiscal year to date 2010/2011	\$798,506
Total interest earnings fiscal year to date 2009/2010	\$892,929

Board Action Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fee Waiver Report, Spring Term 2011

200.789, 10-11

Pursuant to Rule 7.13, the college grants fee waivers for course fees (excluding technology, access, lab, and distant learning fees). Below are the waivers granted by the college for the spring term. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

	<u>Number of Waivers</u>	<u>Amount</u>
<u>Credit - Spring 2011</u>		
College Employees	34	\$ 14,063.74
Senior Citizens	33	15,003.19
State of Florida Employees	102	44,959.62
Purple Heart	3	3,990.38
Employee Dependents	28	23,004.34
Dependent of Deceased Law Officer	<u>1</u>	<u>397.69</u>
Total	<u>201</u>	<u>\$101,418.96</u>

<u>Community Education</u>		
College Employees	4	\$ 25.00
Free	1	49.00
Senior Citizens	<u>41</u>	<u>2,263.00</u>
Total	<u>46</u>	<u>\$2,337.00</u>

<u>Totals</u>		
Credit	201	\$101,418.96
Community Education	<u>46</u>	<u>2,337.00</u>
Total	<u>247</u>	<u>\$103,755.96</u>

Board Action Requested:

Approval

College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities

Study-Abroad Programs for 2012: 101.77, 10-11
-- Bulgaria: Sofia, Melnik, Rila Monastery, Plovdiv, Veliko Tarnovo; Greece: Thessaloniki, Mount Athos, Kavalla; and Turkey: Edirne, Istanbul - Spring 2012
-- Sweden: Stockholm and Orebro: Summer A - 2012

Sweden: Stockholm and Orebro (Naima Brown, Douglas Diekow) - Summer A - 2012
Cost: \$2,426 (includes airfare)

Course: SYG2000 (Principles of Sociology)

Instructional intent: The participants will examine the connection between social structures, social institutions, social forces, and human behavior. Throughout the course, the different sociological perspectives and research methods are emphasized and sociological principles will be applied to social life. This is a writing-intensive course.

Course: SYG2010 (Social Problems). This course will acquaint students with the sociological study of social problems, which include poverty, gender stratification, racism, crime, drug and alcohol abuse, and sexuality. The study program offers Santa Fe students the opportunity to use the sociological perspective while engaging in a cross-cultural travel experience.

Dr. Naima Brown successfully led Santa Fe students on the study-abroad trip to Ghana during the summer A semester of 2010 and helped organize an additional trip to Ghana during the summer A semester of 2011. Over spring break of 2011, Dr. Brown visited Sweden and, through her long-standing, in-country professional contacts, she has gained first-hand knowledge of the country and the people that the students will have an opportunity to visit. She has also visited Senegal, the United Kingdom, France, China, Spain, Brazil, Canada, and Mexico.

Mr. Douglas Diekow has taught sociology at Santa Fe for a number of years and is currently Chair of Social and Behavioral Sciences. He has been a strong supporter of internationalizing the curriculum at our college.

This trip is capped at 15 students.

Bulgaria: Sofia, Melnik, Rila Monastery, Plovdiv, Veliko Tarnovo; Greece: Thessaloniki, Mount Athos, Kavalla; and Turkey: Edirne, Istanbul (Marin Smilov) - Spring 2012
Cost: \$2,293 (includes airfare)

Course: HUM2930

Instructional intent: Students will gain a first-hand experience of the most ancient sources of European cultures and religions, focusing on interactions between Paganism, Judaism, Christianity, and Islam. Students will develop an increased awareness of the cultural and religious phenomena of the Balkans, as well as its role in ancient and modern history.

Course HUM2930: This is a special topics course on the Balkans: A Crossroad of Religions and Civilizations.

Agenda Item 6.1
May 17, 2011
Page 2

Dr. Marin Smilov is a native Bulgarian and very familiar with the history and cultures of the Balkans. He speaks Bulgarian fluently and will help the students get the most out of the trip. He has taken a preparatory trip to the Balkans and visited all of the proposed sites on the tour.

The maximum capacity for this trip is 25 students.

Note: All cost estimates, dates, and specific destinations within cities or regions are subject to change without further board approval. Trips may or may not occur, based on enrollment.

Board Action Requested:

Approval

**College Goal: Delivery Alternatives - Assess student needs and outcomes and
create innovative and flexible learning opportunities**

College Calendar for 2012-2013

414.61, 10-11

The college calendar for 2012-2013 is presented to the board for approval. The College Senate, Career Service Council, and the President's Cabinet have reviewed and endorsed the college calendar. The calendar coincides with the University of Florida calendar, which is important to students at both institutions who are often jointly enrolled. The exceptions to the calendar are that fall semester 2012 will begin August 22 and the summer 2013 semester will begin May 13.

Upon board approval, the calendar will be sent to the Chancellor, Division of Florida Colleges, for state approval.

Board Action Requested:

Approval