



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of January 18, 2011, at 4 p.m.
Wattenbarger Student Services Building, Gainesville, Florida**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.491, 10-11

1. General Functions

Pledge of Allegiance

1.1 Adoption of Agenda for Board Meeting of January 18, 2011

1.2 Approval of Board Meeting Minutes of November 16, 2010

2. Information Items

2.1 President's Report

2.2 Career Pathway Articulation Agreements with School Board of Bradford County

2.3 Continuing Contract Candidates for 2011-2012

3. Consent Items

Personnel

3.1 Contract Staff (Faculty)

3.2 Contract Staff (Administrative and Professional)

3.3 Community and Continuing Workforce Education Contract Staff

Contracts, Grants

3.4 Ratification of Addendum and Agreements as Follows:

- Addendum to Master Clinical Agreement with Shands Teaching Hospital and Clinics, Inc. - Clinical Laboratory Sciences (Bachelor's of Applied Science Degree)

- Affiliation Agreement with the Department of Veterans Affairs - Clinical Laboratory Sciences (Bachelor's of Applied Science Degree)

- Affiliation Agreement with the Department of Veterans Affairs - Emergency Medical Services Programs (Emergency Medical Technician and Paramedic)

3.5 Renewal Agreement with University of Florida, Department of Tourism, Recreation, and Sport Management - Athletic Internship

3.6 Letter of Addition with Orlando Health, Inc. - Biomedical Engineer Technology

Finance/Business Affairs Items

3.7 Warrants Issued for November and December 2010

3.8 Report of Purchases for November and December 2010

4. Personnel
 - 4.1 Contract for Employment for Willard C. Fagler, Executive Director, Florida College System Risk Management Consortium
5. Facilities Item
 - 5.1 Buildings A and D Reroofing Project - Phase III Documents and Guaranteed Maximum Price
6. Finance/Business Affairs Items
 - 6.1 Fund 1 (Current Unrestricted) Upper and Lower Level Revenue and Expenditure Report as of December 31, 2010
 - 6.2 Colonel Harry M. Hatcher, Jr., Property Survey 11-04
 - 6.3 Fee Waiver Report for Fall Term 2010
7. General Institutional Items
 - 7.1 Certification of IRS 990 Form as Required by Direct Support Organizations
 - 7.2 Dr. Philip Benjamin Matching Grant Program for Community Colleges
 - 7.3 Role and Responsibility of a Trustee
 - 7.4 Amended Athletics Advisory Committee
8. Contracts/Grants
 - 8.1 Memorandum of Understanding with University of Florida College of Health and Human Performance for On-Line Bachelor's Degree Programs:
 - Sport Management
 - Health Education
 - Applied Physiology and Kinesiology with a Specialization in Fitness/Wellness
 - 8.2 North Central Florida Educational Talent Search Project -- Grant
 - 8.3 Nationwide Insurance Quick Response Training -- Grant
9. Santa Fe College Foundation Liaison Update and Board Members' Remarks
10. Citizen's Requests
11. Adjournment

Board Action Requested:

Approval

Approval of Board Meeting Minutes of November 16, 2010

401.481, 10-11

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held November 16, 2010, are presented for approval.

Board Action Requested:

Approval

President's Report

Information Item

The president will discuss a variety of informational topics.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Career Pathways Articulation Agreements with School Board of Bradford County Information Item
408.1873, 10-11

The A.S. and A.A.S. degree programs and certificate programs listed below have been identified as accelerated paths by which students will have the opportunity to receive college credit as described in the Career Pathways articulation agreements with the School Board of Bradford County.

Renewal

- Business Administration A.S.
Business Administration A.A.S.
Business Management Certificate
Business Management - Human Resources Certificate
Business Management - Marketing Certificate
Business Management - Retail Management Certificate
Business Operations - Accounting Certificate
Business Operations - E-Business Certificate
Business Operations - Human Resources Certificate
Business Operations - Management Certificate
Business Specialist Certificate
Legal Assisting A.S.
Legal Assisting A.A.S.
Legal Office Management Certificate
Office Administration - Office Software Applications A.S.
Office Administration - Office Software Applications A.A.S.
Office Administration - Medical Office Specialist A.S.
Office Administration - Medical Office Specialist A.A.S.
Medical Record Transcribing - ATD
Office Specialist Certificate
Office Management Certificate
 - Health Services Administration B.A.S.
Health Information Technology and Management A.S.
Health Services Management A.S.
Healthcare Informatics Specialist
Medical Coder/Biller Certificate
 - Internet Services Technology A.S.
Networking Services Technology A.S.
Information Technology Management Certificate
Information Technology Support Certificate
Cisco Networking Academy Certificate
Information Technology Analysis Certificate
Crime Scene Technician Certificate
- Administrative Assistant
- Administrative Assistant
- Administrative Assistant

- Business Administration A.S.
Business Administration A.A.S.
Business Management Certificate
Business Management - Human Resources Certificate
Business Management - Marketing Certificate
Business Management - Retail Management Certificate
Business Operations - Accounting Certificate
Business Operations - E-Business Certificate
Business Operations - Human Resources Certificate
Business Operations - Management Certificate
Business Specialist Certificate
Legal Assisting A.S.
Legal Assisting A.A.S.
Legal Office Management Certificate
Office Administration - Office Software Applications A.S.
Office Administration - Office Software Applications A.A.S.
Office Administration - Medical Office Specialist A.S.
Office Administration - Medical Office Specialist A.A.S.
Medical Record Transcribing - ATD
Office Specialist Certificate
Office Management Certificate
- } - Cosmetology

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Continuing Contract Candidates for 2011-2012

Information Item
402.727, 10-11

Candidates for continuing contract are listed below. Files for these individuals are available for board members to review in the office of the Provost and Vice President of Academic Affairs. Recommendations for board action regarding continuing contract personnel will be presented at the February 15, 2011, board meeting.

It should be noted that the presentation of this list does not imply a recommendation for continuing contract.

2011-2012 Continuing Contract Candidates

Nilanjana Caballero	Sciences for Health Programs
Danielle Cabral	Mathematics
Amy Chadek	Cardiovascular Technology
Deborah Clark	Business Programs
Heather Hall	Social and Behavioral Sciences
Deanna Henriksen	Academic Foundations
Heidi Lannon	Social and Behavioral Sciences
Nance Lempinen-Leedy	Librarian
Sarah Lopez	Cardiovascular Technology
Diana Matthews	Librarian
Melissa Orobityg	Dental Assisting
Angelenia Semegon	Social and Behavioral Sciences

C O N S E N T

**District Board of Trustees
January 18, 2011**

Agenda Item: 3.1

***College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff***

Contract Staff (Faculty)

402.728, 10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of the 2010-2011 year, as stated in the individual employee's contract.

Appointment

Full-time

<u>Name</u>	<u>Position</u>
Toni Lindsey <i>M.S.N., Wilmington University</i>	Interim Assistant Professor, Nursing
Jose Oca <i>M.S., University of Mississippi</i>	Interim Assistant Professor, Clinical Laboratory Science
Jorie Scholnik <i>Ed.S., University of Florida</i>	Assistant Professor, Student Development Instruction
Cheryl Woelfle <i>M.S., Florida Atlantic University</i>	Interim Assistant Professor, Nursing

Part-time

Patrick Bailey
Victoria Basnett
Wendy Cason
Jaime Castro
Matthew Caverly
Joshua Crosby
Frank DiTrollo
Aimee Fairbanks
Katherine Feria
Erica Feuerbacher
Leigh Foglia
Jonathan Gil
* Ashley Jakowczuk
Alexandra Jessee
Katherine McAuliffiee
Robert McPeek
Kimberly Mead
Kimberley Palmer
Melissa Pratto
Viva Riley-Coleman
Kalpana Swamy
Stephanie Thorn
John Toth
Melissa Wattenbarger

* Grant funded

Board Action Requested: Approval

C O N S E N T

District Board of Trustees
January 18, 2011

Agenda Item: 3.2

**College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff**

Contract Staff (Administrative and Professional)

411.335, 10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of the 2010-2011 year, as stated in the individual employee's contract.

**Appointment
Technical/Professional
Full Time**

<u>Name</u>	<u>Position</u>
Allison Nyamuame <i>M.A., SIT Graduate Institute</i>	Interim Coordinator, International Education, Academic Affairs

Part Time

* Gary Arthur	Specialist, Adult Education
Nazanin Azarnia	Specialist, Test Proctor
Warren Bernard	Specialist, Test Proctor
Bettina Capuano	Specialist, Test Proctor
Jack Clarke	Specialist, Test Proctor
Sandra Cosgrove	Specialist, Test Proctor
Carol Demas	Specialist, Test Proctor
Elizabeth Drake	Specialist, Test Proctor
Marilyn Eisenberg	Specialist, Test Proctor
Stephen Fooks	Specialist, Test Proctor
Dale Gunnoe	Specialist, Fine Arts
Deanna Henriksen	Specialist, Test Proctor
Breanna Hooks	Specialist, Test Proctor
Patricia Karl	Specialist, Test Proctor
Karen Lake	Specialist, Test Proctor
Debbie Reid	Specialist, Test Proctor
Maria Rinehart	Specialist, Test Proctor
Shelley Russell	Specialist, Test Proctor
Colleen Scott	Specialist, Test Proctor
Zachary Stepp	Specialist, Test Proctor
Bruce Teague	Specialist, Test Proctor
Steven Vutsinas	Specialist, Counseling Center
Jay Weininger	Specialist, Test Proctor
Todd Yurchison	Specialist, Test Proctor

* Grant funded

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
January 18, 2011**

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff***

Community and Continuing Workforce Education Contract Staff

404.395, 10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of the 2010-2011 year, as stated in the individual employee's contract.

Community Education

<u>Name</u>	<u>Class</u>
Scott Brannon	Drumming
Daniel Barker	Woven Chain Jewelry
Melanie Barr	Historic Tours
Denise Fowler	Wedding Planning
Russell Hall	Cheese Making
Laura Lambes	Site Coordinator, Westwood Middle School
Lytha Nicholson	Acrylic Painting
Lindsay Rogers	LAN Latin
Marguerite Romeis	Psychic Awareness
Khalid Shakoor	HEA TAI CHI
Josephine Staten	Site Coordinator, Gainesville High School

Continuing Workforce Development

<u>Name</u>	<u>Position</u>
Cynthia Boucher	Continuing Education Specialist
Robert A. Watson	Continuing Education Specialist

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
January 18, 2011

Agenda Item: 3.4

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Ratification of Addendum and Agreements as Follows:

- Addendum to Master Clinical Agreement with Shands Teaching Hospital and Clinics, Inc. - Clinical Laboratory Sciences (Bachelor's of Applied Science Degree) 408.1874, 10-11
 - Affiliation Agreement with the Department of Veterans Affairs - Clinical Laboratory Sciences (Bachelor's of Applied Science Degree) 408.1875, 10-11
 - Affiliation Agreement with the Department of Veterans Affairs - Emergency Medical Services Programs (Emergency Medical Technician and Paramedic) 408.1876, 10-11
-

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between board meetings, which actions if delayed until the next meeting would create difficulties. The chair has signed the addendum and agreements as listed above. The justification for the college to have these items executed is set forth in the attached memorandum.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
January 18, 2011**

Agenda Item: 3.5

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Renewal Agreement with University of Florida, Department of Tourism,
Recreation, and Sport Management - Athletic Internship

408.1877, 10-11

This is a continuation of the arrangement the college has had with the University of Florida where UF students in the Department of Tourism, Recreation, and Sport management serve as interns in the Santa Fe Athletic Department. There is no cost to the college; the term of the agreement is for one year.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
January 18, 2011**

Agenda Item: 3.6

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Letter of Addition of Program with Orlando Health, Inc. -
Biomedical Engineering Technology

408.1880, 10-11

This letter adds the Biomedical Engineering Technology program to the current affiliation agreement with Orlando Health, Inc., which terminates May 19, 2011.

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
January 18, 2011**

Agenda Item: 3.7

***College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission***

Warrants Issued for November and December 2010

208.473, 10-11

A listing of all disbursements issued from November 1 through December 31, 2010, is available at this meeting for the board's information.

For November 2010, the amount disbursed was \$9,918,630.07.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	701187 - 703151
Payroll	6462 - 6719

Electronic Transfers

83518 - 86613

For December 2010, the amount disbursed was \$8,147,966.55.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	703152 - 704305
Payroll	6720 - 6945

Electronic Transfers

86614 - 89603

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
January 18, 2011**

Agenda Item: 3.8

***College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission***

Report of Purchases for November and December 2010

202.578, 10-11

Below are the total amounts and a summary of purchases for the months of November and December 2010.

Purchasing	\$2,221,698.86
Risk Management Consortium	<u>6,684.26</u>
Total	<u>\$2,228,383.12</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y36396 (Fund 1)	\$ 53,000.00	Exempt	Morse Communications	Annual Equipment Maintenance Telephone
Y36487 (Fund 7)	\$ 169,564.53	Contract	American Seating Co.	Direct Purchase - Seating Fine Arts Hall
Y36488 (Fund 7)	\$ 136,840.00	Contract	Burns Brothers, Inc.	Brick Repair, Interior Repair, and Re-Roof Andrews Center Cultural Building General Renovation/Remodel
Y36489 (Fund 7)	\$ 121,840.00	Contract	Flad & Associates	Architectural Services for Center Expansion Project Charles R. and Nancy V. Perry Center for Emerging Technology
Y36492 (Fund 1)	\$ 235,655.00	Contract	University of Florida	Evaluate/Coordinate Santa Fe Dental Program Dental Assistant
Y36497 (Fund 7)	\$ 355,333.00	Contract	Scherer Construction	Building D Heat Pump Addition Renewable Energy Projects
Y36498 (Fund 7)	\$ 46,968.00	Contract	Scherer Construction	Pond A Drainage Repairs General Renovation/Remodel, Panels and Drainage
Y36499 (Fund 7)	\$ 68,211.00	Contract	Scherer Construction	Parking Lot #15 Drainage Repairs General Renovation/Remodel, Panels and Drainage

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y36658 (Fund 1)	\$ 74,340.00	Exempt	WT Cox Subscriptions	Periodicals and Subscriptions Library
Y36673 (Fund 7)	\$ 99,940.00	Sole Source	Steinway Piano Galleries	Model D Grand Piano Fine Arts Hall
Y36835 (Fund 7)	\$ 100,213.00	Contract	PPI Construction	Storefront/Exterior Door Replacement; ADA Compliant Access to South Parking Building W Renovation/Remodel
	<u>\$1,461,904.53</u>			

Purchase orders for previously awarded contracts: 5
Purchase orders \$0-\$35,000: 523

Amount: \$ 32,598.00
Amount: \$733,880.59

Board Action Requested:

Approval of report

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Contract for Employment for Willard C. Fagler, Executive Director, Florida College System Risk Management Consortium 408.1879, 10-11

Santa Fe College acts as fiscal agent for the Florida College System Risk Management Consortium ("FCSRMC") and serves as the employer of assigned personnel. The FCSRMC Operations Committee board approved on May 28, 2010, a recommendation for additional employment terms for the Executive Director. These additional terms were approved by the Council of Presidents on June 3, 2010. The Addendum attached to the college's standard contract form memorializes these additional terms. Funding for this contract is provided by the FCSRMC.

Board Action Requested:

Board approval of the Contract and accompanying "Addendum to Contract of Employment for Executive Director"

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Buildings A and D Reroofing Project - Phase III Documents and Guaranteed Maximum Price 412.1080, 10-11

Project Description:

This project involves the design, tear off, and replacement of the buildings A and D roofs and the adjoining concourses. This roofing project has been combined since access to building A roof will be gained by crossing building D roof and both are at the end of their expected useful lives. The building D roof houses many mechanical conduits, which make it a unique replacement. The combined square footage of this project is approximately 50,000 square feet. With over 500,000 square feet of roofs of varying ages on the Northwest Campus, it is imperative that the college continue to replace one or two roofs every year.

Architect/engineer	Craig Salley, Architect
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Estimated project budget	\$882,721
Source of funds	PECO

Project Status:

College staff has received, reviewed, and approved phase III construction documents for this project and is asking the board to approve said documents. In addition, college staff has received, negotiated and approved a guaranteed maximum price (GMP) for the construction of this project in the amount of \$703,598 and is asking for the board's approval of this GMP.

Board Actions Requested:

- A. Approval of the phase III construction documents**
- B. Approval of guaranteed maximum price of \$703,598**

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fund 1 (Current Unrestricted) Upper and Lower Level Revenue and Expenditure Report as of December 31, 2010

201.702, 10-11

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of December 31, 2010.

The following summary provides a comparison of actual revenues and expenditures for 2010-2011 vs 2009-2010.

	2010-2011		2009-2010	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	44,058,270	61.15	40,909,270	58.74
Expenditures	27,861,909	36.03	26,035,713	41.25
Expenditures				

Board Action Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Colonel Harry M. Hatcher, Jr., Property Survey 11-04

200.782, 10-11

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board. The board is informed of the requests approved by the Property Survey Committee and the request of surplus that needs the approval of the board.

The Property Survey Committee met on December 7, 2010, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and Financial Records
Worn-Out Equipment with Salvageable Parts	5	\$51,659.34	\$38,868.48	\$12,790.86
Surplus Property	1	6,426.00	6,426.00	0.00
Trade-In	1	6,829.00	6,829.00	0.00
TOTAL	7	\$64,914.34	\$52,123.48	\$12,790.86

Notes

Worn-Out Equipment with Salvageable Parts are items from which spare parts will be taken before the items are discarded.

Surplus Property is generally offered to Alachua and Bradford counties schools first; however, PCs are offered to the PC Shop first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Trade-Ins are items that have been traded in on new equipment.

Board Action Requested:

Approval

*College Goal: Resources - Develop, obtain, and allocate the necessary to
 Implement the College's mission*

Fee Waiver Report for Fall Term 2010

200.783, 10-11

Pursuant to Rule 7.13, the college grants fee waivers for course fees (excluding technology, access, lab, and distant learning fees). Below are the waivers granted by the college for the fall term. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

Number of Waivers **Amount**

Credit - Fall

Senior Citizens	30	\$15,968.10
State of Florida Employees	87	37,113.81
Purple Heart	5	6,769.46
Dependent of Deceased Law Officer	2	1,621.28
Total	<u>124</u>	<u>\$61,472.65</u>

Community Education

College Employees	6	\$ 30.00
Senior Citizens	52	2,327.00
Total	<u>58</u>	<u>\$2,357.00</u>

Totals

Credit	<u>124</u>	<u>\$61,472.65</u>
Community Education	<u>58</u>	<u>2,357.00</u>
Total	<u>182</u>	<u>\$63,829.65</u>

Board Action Requested:

Approval

District Board of Trustees
January 18, 2011

Agenda Item: 7.1

*College Goal: Resources - Develop, obtain, and allocate the necessary to
Implement the College's mission*

Certification of IRS 990 Form as Required by Direct Support Organizations

400.552, 10-1

In compliance with Florida Statute 1004.70, the board is asked to certify to the State Board of Community Colleges that the Santa Fe College Foundation has completed the appropriate IRS forms. The form submitted for certification is the federal IRS Return of Organization Exempt from Income Tax (Form 990) for 2009.

Board Action Requested:

Certification that the Santa Fe College Foundation has completed IRS Form 990 for 2009 in compliance with Florida Statute 1004.70

*College Goal: Resources - Develop, obtain, and allocate the necessary to
Implement the College's mission*

Dr. Philip Benjamin Matching Grant Program for Community Colleges

400.553, 10-1

Santa Fe College Foundation is submitting an application for matching funds from the Dr. Philip Benjamin Matching Program for the 2011-2012 budget request cycle.

The Santa Fe College Foundation certifies receipt of private contributions in the amount of \$3,967,179 for the Dr. Philip Benjamin Matching Grant Program for Community Colleges. The total amount of matching funds requested from the State Board of Community Colleges is \$3,751,923. Of this amount, \$3,321,411 will be used for scholarships and \$430,512 will be used for program enhancement.

The matching ratio for donations that are specifically designated to support scholarships, student loans, or need-based grants will be funded with \$1 of state matching funds to \$1 of local private funds. The matching funds requested by the Santa Fe College Foundation will be used for scholarships in various Associate of Science and Associate of Art degree programs and Certificate of Training programs at Santa Fe College, as previously approved. The foundation certifies that it has on deposit \$3,321,411 in private contributions for scholarship programs. These funds represent \$2,750,806 in carry-forward contributions (received from February 2, 2007, to February 1, 2010) and \$570,605 in new eligible contributions as of January 3, 2011. Some of these funds will be added to permanently endowed scholarships.

A total of approximately 75 new and additional students will benefit annually in perpetuity from the scholarship programs affected by these contributions and matching funds.

Funds designated for uses other than scholarships, such as equipment fund programs and professional development programs, will be funded with \$4 in state matching funds for every \$6 received in private contributions. These matching funds will be used for professional development and equipment fund programs at Santa Fe, as previously approved by the Board of Trustees. The foundation certifies that it has on deposit \$645,768 in private contributions for equipment enhancement, which will generate \$430,512 in state matching funds. Included in the private contributions is \$487,167 in carry-forward dollars (from February 2, 2007, to February 1, 2010) and \$158,601 in new eligible contributions received as of January 3, 2011. Some of these funds will benefit approximately 2,500 students in a typical year from the endowed equipment fund programs.

Upon approval, additional eligible contributions received between January 3 and February 1, 2011, will be certified and added to the request to the State of Florida for matching funds from the Dr. Philip Benjamin Matching Program for Community Colleges.

Board Approval Requested:

Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements associated with this grant.

Role and Responsibility of a Trustee

400.553, 10-11

At the October board workshop, trustees requested that the attached document, Role and Responsibility of a Trustee, be brought forward as an information item for further discussion. The college presented the document as an information item at the November board meeting. The board now has the opportunity to adopt this document as guidance for current and future trustees in the performance of their duties.

Board Action Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Amended Athletics Advisory Committee

417.90, 10-11

As requested at the November board meeting, the Athletics Advisory Committee is being amended with the addition of the members listed below. These new members increase the diversity of the committee by including people from outside the college and from Bradford County. The committee appointments are effective January 1, 2011, through December 2012. All individuals have been contacted and have agreed to serve for the two-year period.

New

Neal Chipolata, Athletic Director, Bradford County Schools, Starke
Jack Hughes, Gainesville Sports Commission, Gainesville
Laurel Ring, Florida High School Athletics Association, Gainesville
Martin Salome, University Athletic Association, Gainesville
Sylvia Tatum, Owner Starke Golf and Country Club and Tatum Lumber, Starke
Scott Wilson, Bradford Union Area Career Technical Center, Starke

Board Action Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance

Memorandum of Understanding with University of Florida College of Health and Human Performance for On-Line Bachelor's Degree Programs: 408.1878, 10-11
Sport Management
Health Education
Applied Physiology and Kinesiology with a Specialization in Fitness/Wellness

Building on the 2009-2010 launch of the SF-UF cooperative distance education program in Sport Management, the UF College of Health and Human Performance proposes launching two additional majors: Health Education and Applied Physiology and Kinesiology, with a specialization in Fitness/Wellness programs. Both new degree programs will follow the same format as the extant program in Sport Management: the new majors will be publicized to Santa Fe students through the Gator Den and by other means, and Santa Fe students will be guaranteed admission to the program upon completing certain minimum requirements. Both majors include 60 upper-division credits and will be delivered almost completely online. However, for one course in the Applied Physiology and Kinesiology major, university students will take a course on the Santa Fe campus, and an hourly charge-back to UF for facilities use will apply.

Board Action Requested:

Approval

*College Goal: Resources - Develop, obtain, and allocate the necessary to
Implement the College's mission*

North Central Florida Educational Talent Search Project -- Grant

409.1826, 10-11

The purpose of this project is to provide educational services and information to 700 low-income/potential first-generation college students in grades 8-12 in order to encourage them to complete high school and enroll in postsecondary education. Santa Fe College, College of Central Florida, and Florida Gateway College have developed a consortium for the purpose of implementing the project in concert with local school districts. This is year one of a five-year project.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, for the first year is \$315,535, with no matching funds from Santa Fe College. Total funding for the five-year project will be approximately \$1.58 million.

Duration of this project is September 1, 2012, through August 31, 2013. This major grant competition occurs only once every four or five years.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

*College Goal: Resources - Develop, obtain, and allocate the necessary to
Implement the College's mission*

Nationwide Insurance Quick Response Training -- Grant

409.1827, 10-11

The Quick Response Training program is designed to meet the workforce skill needs of existing, new, and expanding industries. The purpose of this project is to provide specialized and on-the-job training (including proprietary processes) for approximately 100 new associate and representative positions over the next 24 months. These are full-time, permanent, highly-skilled, salaried positions with benefits. The training is extensive because the associates will handle auto and homeowner insurance claims from multiple states and must obtain their Florida all-lines adjuster license within a few months of their hire date. Santa Fe College will serve as the fiscal agent for Workforce Florida, Inc. and will provide no training. The Council for Economic Outreach facilitated development of this project with Santa Fe College. This is year one of a two-year project.

The amount of funds requested from Workforce Florida, Inc. is \$160,965, with no matching funds from Santa Fe College.

Duration of this project is January 1, 2011, through December 31, 2011.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.