



**The District Board of Trustees
Santa Fe College, Florida
Board Meeting of September 21, 2010, at 4 p.m.
Wattenbarger Student Services Building**

Agenda

Adoption of Agenda

Agenda Item: 1.1
418.488, 10-11

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of September 21, 2010
- 1.2 Approval of Board Meeting Minutes of July 20, 2010

2. Information Items

- 2.1 President's Report
- 2.2 Community Education EnRich! Brochure - Fall B Term 2010
- 2.3 Amended Rule 7.11: Fees (Incorporating Rule 7.16: Refund of Fees) and Deletion of Rule 7.16: Refund of Fees

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff

Contracts, Grants

- 3.5 Ratification of Emergency Agreements with:
 - Alachua County School Board - Career Pathways Articulation
 - Marion County School Board - Career Pathways Articulation
 - Health Science Administration Affiliation Agreements with
 - Central Florida Health Alliance
 - The Rose Group, Inc., dba Suwannee Medical Group
 - Nursing Practicum Agreement with University of Central Florida
 - Health science Administration Affiliation Agreements with
 - Florida Skin Cancer and Dermatology Specialists, P.A.
 - Helping Hands Chiropractic Center, LC
- 3.6 Career Pathways Articulation Agreements with:
 - School Board of Gilchrist County
 - P.K. Yonge Developmental Research School
- 3.7 Renewal of Training Personnel Agreement with Gainesville Police Department
- 3.8 Interinstitutional Articulation Agreement with P.K. Yonge Developmental Research School - High School Dual Enrollment

- 3.9 Interinstitutional Articulation Agreement with School Board of Bradford County - High School Dual Enrollment
- 3.10 Suwannee River Area Health Education Center, Inc. and Santa Fe College Nursing Programs -- Grant
- 3.11 Suwannee River Area Health Education Center, Inc. and Santa Fe College High School Dental Aide Project -- Grant
- 3.12 Suwannee River Area Health Education Center, Inc. - *Tobacco Training and Cessation (ATTAC) Program* -- Grant
- 3.13 Criminal Justice Training Trust Funds -- Grant
- 3.14 Little School Food Program 2010-2011 -- Grant
- 3.15 Alachua County Public Schools Head Start Program -- Grant
- 3.16 Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2011-2012

Finance/Business Affairs Items

- 3.17 Warrants Issued for July and August 2010
- 3.18 Report of Purchases for July and August 2010

4. Facilities Items

- 4.1 Building W Renovation - Accept as Complete
- 4.2 Building W ADA Upgrades - Accept as Complete

5. Finance/Business Affairs Items

- 5.1 Fund 1 (Current Unrestricted) Upper and Lower Level Revenue and Expenditure Report as of August 31, 2010
- 5.2 Colonel Harry M. Hatcher, Jr., Property Survey 11-02
- 5.3 Annual Financial Report, Year Ended June 30, 2010
- 5.4 Report of Investments, Quarter Ending June 30, 2010
- 5.5 2010-2011 Annual Budget, Unexpended Plant Fund (Fund 7)
- 5.6 Fee Waiver Report for Summer Term 2010
- 5.7 Amendment #2 to Snack Vending Service Agreement with Compass Group USA, Inc.
- 5.8 Revised Agreement with State of Florida, Department of Financial Services, Division of Treasury, Special Purpose Investment Account (SPIA) for Santa Fe College
- 5.9 Revised Agreement with State of Florida, Department of Financial Services, Division of Treasury, Special Purpose Investment Account (SPIA) as Fiscal Agent for the Florida College System Risk Management Consortium

6. General Institutional Items

- 6.1 Deletion of Courses Not Taught in the Last Five Years
- 6.2 College Calendar for 2011-2012
- 6.3 College Catalog for 2010-2011

7. Contracts/Grants
 - 7.1 New Standard Health Services Administration Program Professional Practice Affiliation Agreement
8. Santa Fe College Foundation Liaison Update and Board Members' Remarks
9. Citizen's Requests
10. Adjournment

Board Action Requested:

Approval

Approval of Board Meeting Minutes of July 20, 2010

401.478, 10-11

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held July 20, 2010, are presented for approval.

Board Action Requested:

Approval

President's Report

Information Item

The president will discuss a variety of informational topics.

Community Education EnRich! Brochure - Fall B Term 2010

Information Item
415.132, 10-11

In accordance with Rule 7.11, the president is authorized to approve course fees for Community Education on a course-by-course basis. Total fees collected must be equal to at least 100% of the total costs of the Community Education program within the fiscal year. A draft of the Community Education brochure entitled "Enrich!" was reviewed and approved by the president at the September 13, 2010, Cabinet meeting and is provided for reporting to the board.

Amended Rule 7.11: Fees (Incorporating Rule 7.16: Refund of Fees) and
Deletion of Rule 7.16: Refund of Fees

Information Item
410.450, 10-11

Rule 7.11: Fees is being amended to incorporate appropriate material from Rule 7.16: Refund of Fees. With that change, Rule 7.16 will be deleted from the Rules Manual

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.1

**College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff**

Contract Staff (Faculty)

402.724, 10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of 2009-2010, as stated in the individual employee's contract.

Appointment

Full Time

<u>Name</u>	<u>Position</u>
Steven Bingham <i>Ph.D., University of Florida</i>	Assistant Professor, Fine Arts (Music)
Donald Conner, Jr. <i>M.S., University of Florida</i>	Interim Assistant Professor, Nursing Programs
Chihiro Oshima <i>Ph.D., The University of Iowa</i>	Assistant Professor, Mathematics
Christopher Raye <i>Ph.D., University of Florida</i>	Interim Assistant Professor, Social and Behavioral Sciences
Sandi Robinson <i>B.S., St. Petersburg College</i>	Assistant Professor, Dental Programs
Jane Rothenberger <i>M.S., Pittsburg State University</i>	Assistant Professor, Radiologic Technology Program
Ronald Sanz <i>M.S., Independence University</i>	Assistant Professor, Clinical Laboratory Sciences
Karen Shindhelm <i>M.S., Western Kentucky University</i>	Interim Assistant Professor, Nursing Programs
Leslie Viguers Rios <i>M.S., Oregon State University</i>	Interim Assistant Professor, Sciences for Health Programs
Joshua Watson <i>B.S., University of Florida</i>	Assistant Professor, Zoo Animal Technology

Part Time

Virginia Agnew	Linda Archer	Claire Bakr
Kimberly Aiken	Dianna Ares	Christopher Ballengee
Adenike Akinyode	George Arnold	Rimjhim Banerjee
Bonne Alexander	Annette Arp	Timothy Bantle
Damon Allen	Denise Atteberry	Laura Battle
Matthew Allen	Elaine Badgerow	Douglas Barlow
Sonia Alonso	James Baer	Clayton Barnes
William Alt	Douglas Bagby	Agenda Item 3.1
Andrew Anderson	Anne Bairds	September 21, 2010
Thomas Anderson	Bhaskar Bandyopadhyay	Page 2

Samantha Barnsfather
Suzanne Barroso
Jahan Bayat-Mokhtari
*Lilliana Bell
Joseph Bellgrade
Nicole Benda
Karen Bennett
Georgia Bianchi
John Bird
Tamara Blagojevic
Susan Block
Ann Bonett
David Bosarge
David Boydston
Elizabeth Braun
Brian Bredehoeft
Stacey Breheny
Victor Brennan
Robert Bretnall
Carey Brodbeck
Gretchen Brooks
Eric Brown
Kirby Brown
Sherry Brumme
Michael Buchholz
Sheri Butler
Kathleen Byrne
Cindy Cable
Cheryl Canova
George Canova
Melissa Canto
Roger Carey
Patrick Carmichael
Peter Carolin
Julia Carson
David Case
Katherine Casey-Sawicki
Jennifer Cassisi
Anthony Castronovo
John Catron
Courtney Chambers
Allen Cheuvront
Marleni Chiappini
Katherine Christian
Christian Ciaglia
Daniel Cicenía

Dwayne Clarke
John Clarke
Robin Clayton
Dana Clements
Richard Cohen
Amy Coker
Nolan Col
Karen Cole-Smith
Meredith Collins
Stacy Collins
Sandra Cosgrave
June Crews
Amanda Culp
Michelle Delk
Kathleen Combass
Angela Conti
Jessica Conway
Marsha Cooper
Sharon Cooper
Jay Crockett
Irene DaCosta
Mohamed DaCosta
Nancy Dale
Tania Darlington
Houda Darwiche
Carrie Davis
Garth Davis
Kenneth Davis
Laura Davis
Carol Demas
Lisa Denning
Neal Devine
^Norma Diaz
Edwin Dice
Gila Dikel
David Dillard
Cheona Dixon
Angela Dobberfuhl
Joanne Docherty-Goldstein
Steven Doherty
Valerie D'Ortona
Kendra Doten
John Douglas
Gary Dounson
Anna Dranishnikov
*Michael Droll

Nicole Duett
Dusti Durden Hersey
Eric Dutton
Bryon Dyce
Christina Edwards
Orisatalabi Efunbumi
Mary El-Semarani
^Courtney Etheredge
Linda Eubanks
Dominique Faison
Jeffrey Farrar
Kim Feigenbaum
Brent Ferraro
Karin Fields
Daniel Figueroa
Holly Fisher
April Fitzgerald
John Fitzgerald
Melissa Flanagan
^Brendan Foley
Stephen Fooks
Sheila Forrester
Katrina Fort
Theresa Foster
Kevin Fox
Laure Frank
Christopher Furlow
Mary Kay Garcia
Angelina Georgieva
Abra Gibson
Susan Gildersleeve
Cristina Gillis
Gwendolyn Glanville
Alison Glassman
Jeabbe Glogowski
David Goldblatt
Steven Golowenski
Scott Greenhut
Christian Grillasca
*Nicholas Grimaudo
*Glenda Guarino
Anedria Gunn
Dale Gunnoe
Romina Gutierrez
Jenny Gutwein

Rosa Guy
Michelle Hammond
Kimberly Hand
Daniel Harmeling
Matthew Harrigan
Thomas Harrington
Jodi Harstrom
WM Hawkins
Frederick Hayes
Christopher Hazlett
Sharla Head-Jones
Stephen Hess
Mary Hewitt
Mark Hills
Samuel Himes
Natasha Hines
Shirley Hintze
Lindsey Hirsh
Hilary Hoffman
Brian Holder
Kimberly Homrich
Jennifer Hooks
Renate Hooper
Mark Hostetler
Lisa Houston
Brian Howland
Ellen Hulslander
William Hutchison
Thomas Idoyaga
Deborah Ingram
Vidyha Ithikkat
Michael Ivey
Veita Jackson-Carter
Seth Jacobs
Vicki Jasmin
William Jawde
Steven Jensen
Lisa Jerry
Susan Jester
Melina Jimenez
Brian Jimison
Patricia Johnson
John Jones
Teri Jones
Monika Kaczmarek
Robert Kalis

Brian Kangas
Alyson Kee
Aaron Keebaugh
Cari Keebaugh
Charlene Kegg
Donald Kelly
Deborah Kennedy
Mary Keramidas
Cindy Keys
Anisha Kinra
Tiffany Kisker
Deeb Kitchen
Dorothy Kondas
Larry Kondas
Barbara Konter
Reju Korah
Christopher Kozak
Kevin Krahn
Paul Ladnier
Fiona Lama
Caralyn Lamkin
Jennifer Lanz
Patrick Larkin
^Bruce Larkins
Leon Larson
Aaron Lay
Clifford LeBlanc
John Lee
Beverly Leibach
Randall Liles
Duke Lim
Dana Lindsey
Linda Lotz
Jamie Love
Brian Magness
Edward Malone
Shawna Mansfield
Valerie Marburger
John Marks
Michael Mayne
^Christian McCarter
Sherry McClain
Jyrece McClendon
Kimberly McCollough
Matthew McConn
Nancy McCurdy

Patrick McHenry
Sarah McIntosh
Kirsten McKaig
David A. McKinney
Joanne McNeil
Stuart McRae
William Meeker
Stephen Mercadante
Thelma Merrick
Vanessa Merriex
Lou Ann Messina
Maureen Meyerson
Dawn Miller
Kathleen Miller
Kelly Minor
Anthony Moffet
Melissa Molloy
Gary Moody
Courtney Moore
Jack Moorhead
Robert Morton
*Gary Moss
Charles Mott
Angela Mulkin
Atiya Munroe
Nancy Murphree
Gerald Murphy
Katherine Murray
Daniel Neal
Devin Neddo
James Nelson
Nicole Nesberg
John Neuman
Joanna Neville
James Nichols
Brian Nocito
Steven Ocksrider
Aliyah O'Keeffe
Daniel O'Malley
Mary O'Pray
Frank Oquendo
German Osorio
Christopher O'Steen
Bruce Pagel
William Palow
Marilyn Palumbo
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Tina Parke
Kaleb Pauley
Everall Peele
Jody Peeling
Suzon Peterson
Margarita Perez-Mena
Alicia Pfahler
Toni Phillips
Mark Piotrowski
Joanne Platte
Sandra Plympton
Sharon Pope
Aimee Pricher
Mark Prynoski
Corrie Rakvin
Katherine Rambo
Luis Ramos
Voara Randrianasolo
Kathleen Ratican
Katherine Redman
^Kyle Reed
Lisa Reid
Elizabeth Reynolds
David Reznik
Kathryn Richardson
Craig Rinne
*Ray Rivera
Melanie Roberti
John Robbins
Stacey Robinson
Evelyn Rodriguez
Jorge Romero-Habeych
Sandra Roscow
Gerald Rosenberg
Ingrid Rosenshein
Emily Ross
Jennifer Ross
Karen Ross
Jason Rummler
Caronne Rush
Kathie Russell
Karen Rybak
Cody Samet-Shaw
Ashley Sanders
Lori Sandholdt
Patricia Sassner

Phil Scarpace
Nancy Schenewerk
Michael Schoeppner
Jorie Scholnik
Richard Schwartz
Lakisha Scott
T. W. Scott
Jacob Searcy
Anca Segal
Alex Sharpe
Linda Sheffield
Carol Shelley
*Erin Silverman
Jennifer Sirera
Zahir Small
Barbara Smith
Kim Smith
Sara Smith
*Larry Smith
Scott Smolenski
Cynthia Snell
Holly Sprinkle
Kimbly Standifer
Richard Stanojev
Lee Starling
Nancy Starrett
Daniel Stepp
Zachary Stepp
Susan Strauss
Jahala Stirling
Elizabeth Strickland
Megan Sweeting
Mallory Szymanski
*Trudy Tappan
Patricia Telesco
Jeffrey Tennant
Mary Thames
Jean Theurer
Patricia Thoburn
Julie Thomas
Ranson Thomas
Brian Thomasson
Bradley Thompson
Christine Thompson
Jennifer Townsend
Tram Tran

Charmaine Trundel-Whitman
Wako Tuni
Gregory Turner
Mary Ulseth
Ivan Valverde
Jennifer Vanbergen
Julie VanKirk
Melanie Veige
Anna Vick
Jeanie Vincent
Richard Wagner
Christopher Wagoner
Lucinda Waldron
Brandi Walker
Judy Ward
Glenn Watson
Daniel Weber
Jay Weininger
Valerie Werning
Ellen West
Matthew West
Clark V. Wheeler
Beverly White
Wendy Whitman
Elizabeth Williams
*Samia Williams
Brandy Williams-DeBottis
Deborah Williamson
Vanessa Wilson
Brooke Wingfield
Helen Wofford
Ellen Wood
Debra Wright
Jeffrey Wright
Alejandro Wyszowski
*David Yonutas
Linda Yonutas
Todd Yurchisin
Lavi Zamstein
Maria Zelaya
Lianying Zhang
Chris Zurheide
Lara Zwilling

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- * Grant funded
- ^ Funded by student activity and services

Board Action Requested:

Approval

CONSENT

District Board of Trustees
September 21, 2010

Agenda Item: 3.2

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff

Contract Staff (Administrative and Professional)

411.328,10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of 2009-2010, as stated in the individual employee's contract.

Technical/Professional

Appointment

Full Time

<u>Name</u>	<u>Position</u>
* Jodi Doher <i>M.S., Wayne State University</i>	Senior Specialist, Educational Talent Search Project
* Tracy Jones <i>B.S., St. Leo University</i>	Grant Coordinator, HIT Grant
Gerardo Rivera <i>J.D., Florida State University</i>	Associate Director and Equity Coordinator, Human Resources
*~ Mary El-Semarani <i>M.S., University of Florida</i>	Lab Manager, Clinical Science Department
Matthew Stubbington <i>M.S., University of Florida</i>	Associate Director, Financial Aid
* Margaret Ann Tison <i>M.Ed., University of Florida</i>	Interim Advising Specialist, HIT Grant
Erica Weil <i>A.S., Santa Fe College</i>	Application Developer, ITS

Part Time

Denise Atteberry	Specialist, Downtown Lab
Brian Bailey	Specialist, Math Studio
Christopher Ballengee	Specialist, Fine Arts
Shellie Banfield	Specialist, Vocational Prep
Daniel Barnett	Specialist, Writing Lab
Isabel Barten	Specialist, Vocational Prep
^ Sheena Benarte	Specialist, Fitness Center-Yoga
Jody Bermann	Specialist, Vocational Prep
* Anne Bowman	Specialist, Adult Education
Brenna Braley	Specialist, Vocational Prep
Janice Bullard	Coordinator, Institutional Research
Constance Caldwell	Specialist, Vocational Prep
^ Salvatore Campagna	Specialist, Fitness Center
Erma Certain	Specialist, Career Center
Sandra Cosgrave	Specialist, Vocational Prep
Dianna Crosby	Specialist, Vocational Prep
Amanda Culp	Specialist, Downtown Lab
Tania Darlington	Specialist, Writing Lab
Garth Davis	Specialist, Office of Diversity

* David Dean	Specialist, Student Support Services
Karen Desjardin	Specialist, Math Studio
Angela Dobberfuhl	Specialist, Watson Center
John Douglas	Specialist, Downtown Lab
Charles Ebert	Specialist, EPI
Orisatalabi Efunbumi	Specialist, Downtown Lab
Monique Ellsworth	Specialist, Fine Arts
* Brendan Foley	Specialist, Fitness Center
Stephen Fooks	Specialist, Math Lab
Betty Gibson	Specialist, Math Studio
Jonathan Gil	Specialist, Fine Arts
Cristina Gillis	Specialist, Vocational Prep
David Goldblatt	Specialist, Fine Arts
* Acuria Harrison	Specialist, Student Life
Maria Huff-Edwards	Specialist, Vocational Prep
Jennifer Hughes	Specialist, Health Sciences
Wen-Ji Jiang	Specialist, Financial Aid
Melina Jimenez	Specialist, Writing Lab
Constance Jones	Specialist, Vocational Prep
* Tracy Jones	Specialist, HIT Grant
Monika Kaczmarek	Specialist, ESL Lab
Alyson Kee	Specialist, Writing Lab
Dylan Klempner	Specialist, Writing Lab
Chris Kozak	Specialist, Fine Arts
Heena Lalwani	Specialist, Counseling Center
Allison LeBaron	Specialist, Office of Diversity
Beverly Leibach	Specialist, ESL Lab
Leesha London	Specialist, Admissions
Mary Lock	Specialist, Vocational Prep
Margarett Martin	Specialist, Vocational Prep
Anne Marie Mattison	Specialist, Advising
Henry Mauney	Specialist, Financial Aid
Jyrece McClendon	Specialist, Office of Diversity
Albert Mellen	Specialist, Down Town Lab
Vito Montauk	Specialist, Vocational Prep
Federico Moratorio	Specialist, Fine Arts
Peggy Myers	Specialist Financial Aid
Kyle Novak	Specialist, Fine Arts
Stefan O'Dougherty	Specialist, Planetarium
Laura Predny	Specialist, Vocational Prep
* Mark Prynosi	Specialist, Adult Education
Amy Quillen	Senior Specialist, General Counsel
Elizabeth Reynolds	Specialist, Fine Arts
Meredith Richards	Specialist, Counseling Center
* Samantha Rist	Specialist, Civic Engagement and Service
Gustavo Rivera	Specialist, Downtown Lab
Caronne Rush	Specialist, Counseling Center

Lori Sandholdt	Specialist, Writing Lab
Nancy Schenewerk	Specialist, Library
Patricia Schlenker	Specialist, Adult Education Lab
Jennifer Senn	Specialist, Fine Arts - Life Model
June Simring	Specialist, Fine Arts - Life Model
Meghan Speicher	Specialist, Sciences Health
Deatra Spratling	Specialist, Office of Diversity
Elizabeth Strickland	Specialist, Library
Dorothy Stroman	Specialist, Vocational Prep
Shaura Thomas	Specialist, Davis Center
^ Stephanie Thorn	Specialist, Student Life
* Tram Tran	Specialist, Adult Education
Sayaka Watanabe	Specialist, Multicultural Student Center
Erica Weil	Specialist, IT Applications Developer
Ellen West	Specialist, EPI
Amy Wilson	Specialist, Vocational Prep
^ Sheena Zawacki	Specialist, Student Leadership and Activities
Chris Zurheide	Specialist, Writing Lab
* Grant funded	
^ Funded by student activities and service fees	
~ Reduced contract	

Board Action Requested:

Approval

CONSENT

District Board of Trustees
September 21, 2010

Agenda Item: 3.3

**College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff**

Community and Continuing Workforce Education Contract Staff

404.393, 10-11

The individuals listed below are being recommended for appointment for 2010-2011, or a portion of the 2009-2010 year, as stated in the individual employee's contract.

Community Education

<u>Name</u>	<u>Class</u>
Gayle Ambrose	Crocheted Rug-Making
Shenna Benarte	Yoga
Ernest Campbell	Qigong
Patrick Carmichael	Math Review
Lawrence Christian	Estate Planning
Christopher Curry	Gardening
Dietrich Dohrmann	Jewelry Construction
Haidee Duenas	Spanish
Patrick Gallagher	Blown Glass
Hattie Garrett	Cardio Fitness
Mary Glazer	Native Plant Gardening
Sarah Hinds	Glass Beadmaking
Melanie Holton	Yoga
Angela Hoppe	Oil Painting
Julian Kazimier	Guitar
Leon Larson	Hand Drumming
Michel Maloiseau	French Cooking
Terri Regotti	Mixed Media
Linda Richards	Organization
Janos Shoemyen	Creative Writing
Leslie Ward	Stained Glass
Diane Yazedjian	French
Marjorie Zander	History

Continuing Workforce Development

<u>Name</u>	<u>Position</u>
Betty Arnette	Continuing Education Specialist
Michael Beville	Continuing Education Specialist
Pat Aylward	Continuing Education Specialist
Jon Duff	Continuing Education Specialist
Lois Ellis	Continuing Education Specialist
James Griswold	Continuing Education Specialist
Catherine Hamilton	Continuing Education Specialist
Evan Hurst	Continuing Education Specialist

Jamie Hurst
Erik Hushelpeck
Joel Lambert
Thomas Mayfield
Johanna McBride
Rebecca McDaniel
Terry Neal
Carrie Pridgeon
Robert Pridgeon
Heather Rapp
Joseph Shufford
Dan Tilton
Beverly Turner
David Walters

Continuing Education Specialist
Continuing Education Specialist
Continuing Education Specialist
Continuing Education Specialist
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Continuing Education Specialist
Continuing Education Specialist

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
September 21, 2010**

Agenda Item: 3.4

***College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff***

Career Service Staff

403.483, 10-11

The individuals listed below are being recommended for appointment or promotion.

<u>Name</u>	<u>Position</u>
<u>Appointment</u>	
<u>Full Time</u>	
Sean Flanick	Maintenance and Trades Helper, Facilities Services
Candace Mather	Administrative Assistant, Fine Arts
* Rachel Mosakowski	Administrative Assistant, HIT Grant Program
LaKesha Ruff	Program Assistant, Financial Aid
<u>Part Time</u>	
Kiersten King	Unclassified Part Time, Preschool Aide
^ Lauren Lettelier	Unclassified Part Time, Student Government
James Skeen	Unclassified Part Time, IT Intern
<u>Promotion</u>	
Larry Cauthen	Police Sergeant, Santa Fe Police Department
* Grant funded	
^ Funded by student activities and services fees	

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.5

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Ratification of Emergency Agreements with:

- | | |
|--|-----------------|
| - Alachua County School Board - Career Pathways Articulation | 408.1856, 10-11 |
| - Marion County School Board - Career Pathways Articulation | 408.1857, 10-11 |
| - Health Science Administration Affiliation Agreements with | |
| · Central Florida Health Alliance | 408.1858, 10-11 |
| · The Rose Group, Inc., dba Suwannee Medical Group | 408.1859, 10-11 |
| - Nursing Practicum Agreement with University of Central Florida | 408.1860, 10-11 |
| - Health Science Administration Affiliation Agreements with | |
| · Florida Skin Cancer and Dermatology Specialists, P.A. | 408.1867, 10-11 |
| · Helping Hands Chiropractic Center, LC | 408.1868, 10-11 |
-

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between the July and September meetings, which actions if delayed until the September meeting would create difficulties. The chair has signed agreements as listed above. The justification for the college to have these agreements executed is set forth in the attached memorandum.

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.6

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Career Pathways Articulation Agreements with:

- | | |
|--|-----------------|
| - School Board of Gilchrist County | 408.1861, 10-11 |
| - P.K. Yonge Developmental Research School | 408.1862, 10-11 |
-

The A.A.S. degree programs listed in the agreements have been identified as accelerated paths by which students will have the opportunity to receive college credit as described in the Career Pathways Articulation Agreement with the School Board of Gilchrist County and P.K. Yonge Developmental Research School. Because the agreements are substantially the same, only one is attached.

School Board of Gilchrist County

Building Construction Technology A.A.S.	Drafting
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P.K. Yonge Developmental Research School

Business Administration A.S.	
Business Administration A.A.S.	
Office Systems Technology A.S.	Technology
Office Systems Technology A.A.S.	
Legal Assisting A.S.	
Legal Assisting A.A.S.	
Networking Services Technology A.S.	Technology
Internet Services Technology A.S.	

Board Action Requested:

Approval

C O N S E N T

**District Board of Trustees
September 21, 2010**

Agenda Item: 3.7

***College Goal: Outreach and Access - Identify, assess, and meet
community needs to promote open access to the College.***

Renewal of Training Personnel Agreement with Gainesville Police Department 408.1863, 10-11

This renewal agreement is essentially the same as the one currently in force with the City of Gainesville. It allows the Gainesville Police Department (GPD) to use the Institute of Public Safety (IPS) facilities to conduct their in-service law enforcement training using their training staff assigned to IPS. It also allows GPD's training staff to act as class coordinators for the Santa Fe basic and specialized courses. The contract is in the amount of \$42,071.04, the same amount as last year. The term of the agreement is July 1, 2010, through June 30, 2011.

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.8

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Interinstitutional Articulation Agreement with P.K. Yonge Developmental
Research School - High School Dual Enrollment

408.1864, 10-11

The attached agreement outlines the programs, services, and acceleration mechanisms that are provided by the college to the P.K. Yonge Developmental Research School. These programs and services include Dual Enrollment options, Career Pathways, teacher preparation, postsecondary remediation reduction, and college readiness. These programs are to be jointly administered by Santa Fe College and the P.K. Yonge Developmental Research School.

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.9

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Interinstitutional Articulation Agreement with School Board of Bradford County - 408.1865, 10-11
High School Dual Enrollment

The attached agreement outlines the programs, services, and acceleration mechanisms that are provided by the college to the Bradford County School Board. These programs and services include Dual Enrollment options, Career Pathways, teacher preparation, and postsecondary remediation reduction, and college readiness. These programs are to be jointly administered by Santa Fe College and the Bradford County School Board.

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.10

College Goal: Resources - Development, obtain, and allocate the necessary resources to implement the college's mission

Suwannee River Area Health Education Center, Inc. and Santa Fe College
Nursing Programs -- Grant

409.1816, 10-11

The purpose of this project is to create an academic and community collaboration to influence health professions education and the future health professions workforce. The project helps provide information and support services to community health professions, addresses state health priorities, and delivers health promotion/disease prevention and primary care services to rural and medically underserved communities. These funds will benefit approximately 270 students in the Associate of Science in Nursing degree programs. This is a renewal of an existing project that was previously approved by the Board of Trustees.

The amount of funds requested from Suwannee River Area Health Education Center, Inc. is \$2,000, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2010, through June 30, 2011.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.11

College Goal: Resources - Development, obtain, and allocate the necessary resources to implement the college's mission.

Suwannee River Area Health Education Center, Inc. and Santa Fe College
High School Dental Aide Project -- Grant

409.1817, 10-11

The purpose of this project is to support the Dental Aide program for the 2010-2011 academic year for health academy students from the Gainesville High School Academy of Health Professions and Lake City High School Academy of Health Related Professions. Approximately 6-12 high school students will participate in this project. This is a renewal of an existing project that was previously approved by the Board of Trustees.

The amount of funds requested from Suwannee River Area Health Education Center, Inc. is \$2,000, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2010, through June 30, 2011.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

CONSENT

District Board of Trustees
September 21, 2010

Agenda Item: 3.12

College Goal: Resources - Development, obtain, and allocate the necessary resources to implement the college's mission.

Suwannee River Area Health Education Center, Inc. - Tobacco Training
and Cessation (ATTAC) Program -- Grant

409.1818, 10-11

The purpose of this project is to implement a tobacco education and use prevention initiative for future health professionals at Santa Fe College. This project seeks to reduce tobacco use and per capita tobacco consumption among youth, adults, and special populations. This project will train Santa Fe College students enrolled in the Respiratory Care, Cardiovascular Technology, and Radiography programs. Instruction will incorporate the CDC's *Best Practices for Comprehensive Tobacco Control Programs Prevention*, the U.S. Public Health Service's *Clinical Practice Guideline for the Treatment of Tobacco Use and Dependence*, and the cessation, support, and treatment services offered by the *Florida Quit-For-Life-Line*.

The amount of funds requested from the Suwannee River Area Health Education Center, Inc. is \$7,500, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2010, through June 30, 2011.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

CONSENT

District Board of Trustees
September 21, 2010

Agenda Item: 3.13

College Goal: Resources - Development, obtain, and allocate the necessary resources to implement the college's mission.

Criminal Justice Training Trust Funds -- Grant

409.1819, 10-11

The purpose of this project is to provide advanced and specialized training to approximately 1,090 law enforcement, correctional, and probation and parole officers in the college's service district. Courses include Breath Test Operator, Line Supervision, Instructor Techniques, Firearms Instructor and Vehicle Operations Instructor courses, Emergency Preparedness for Correctional Officers, Speed Measurement, Sex Crimes Investigations, Crisis Intervention Team Training, Investigative Techniques of Human Trafficking, Field Training Officer, Discipline and Special Confinement, Managing and Communicating with Inmates and Offenders, Traffic Homicide Investigations, Profiling and Professional Traffic Stops, and Domestic Violence/Juvenile Sexual Offender.

The amount of funds requested from the Florida Department of Law Enforcement is \$73,030, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2010, through June 30, 2011.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.14

College Goal: Resources - Development, obtain, and allocate the necessary resources to implement the college's mission.

Little School Food Program 2010-2011 -- Grant

409.1820, 10-11

The purpose of this project is to provide funds for nutritionally balanced meals for children enrolled in the Little School. Using provisions from the U.S. Department of Agriculture, each day breakfast, lunch, and an afternoon snack will be provided to all children enrolled in the childcare program. The food is served family style, with emphasis on developing independence in eating, serving, and cleaning up. Serving nutritious meals encourages awareness of good nutrition, and adults initiate conversation about mealtime etiquette and nutrition. Approximately 85 children will be served on a daily basis.

The amount of funds requested from the U.S. Department of Agriculture, Florida Department of Health is \$46,915, with no matching funds from Santa Fe College.

Duration of this project is October 1, 2010, through September 30, 2011.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

**District Board of Trustees
September 21, 2010**

Agenda Item: 3.15

College Goal: Resources - Development, obtain, and allocate the necessary resources to implement the college's mission.

Alachua County Public Schools Head Start Program -- Grant

409.1821, 10-11

The purpose of this project is to provide Bachelor in Science, Associate in Science, Florida Child Care Professional Credential, and Child Care Worker Certification training for 45 to 50 trainees from the School Board of Alachua County Head Start program for staff and parents.

The amount of funds requested from the School Board of Alachua County is \$40,000, with no matching funds from Santa Fe College.

Duration of this project is September 1, 2010, through July 31, 2011.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

District Board of Trustees
September 21, 2010

Agenda Item: 3.16

College Goal: Resources - Development, obtain, and allocate the necessary resources to implement the college's mission.

Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2011-2012

409.1822, 10-11

The purpose of this project is to apply for federal funding for the Federal Supplemental Educational Opportunity Grant (FSEOG) and the Federal Work Study Program (FWSP). FSEOG is need-based gift aid and is awarded to exceptionally needy students. The program was designed to provide assistance to qualified students who have financial need. The FWSP provides part-time employment for students who demonstrate financial need. Approximately 1,000 students will benefit from these programs.

The amount of funds requested from the U.S. Department of Department of Education, Office of Postsecondary Education is \$1,430,000, with no matching funds from Santa Fe College.

Duration of this project is July 1, 2011, through June 30, 2012.

Operating budget impact: None

Board Action Requested:

Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

C O N S E N T

**District Board of Trustees
September 21, 2010**

Agenda Item: 3.17

***College Goal: Resources - Develop, obtain, and allocate the necessary
resources to implement the college's mission***

Warrants Issued for July and August 2010

208,470, 10-11

A listing of all disbursements issued from July 1 through August 31, 2010, is available at this meeting for the board's information.

For July 2010, the amount disbursed was \$9,998,624.11.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	676876 - 680792
Payroll	5598 - 5800

Electronic Transfers

73193 - 75665

For August 2010, the amount disbursed was \$11,145,716.44.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	680793 - 685608
Payroll	5801 - 5989

Electronic Transfers

75666 - 77984

Board Action Requested:

Approval

C O N S E N T

District Board of Trustees

Agenda Item: 3.18

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Report of Purchases for July and August 2010

202.575, 10-11

Below are the total amounts and a summary of purchases for the months of July and August 2010.

Purchasing	\$7,339,632.05
Risk Management Consortium	<u>179,684.94</u>
Total	<u>\$7,519,316.99</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y34130 (Fund 1)	\$ 121,500.00	Exempt	AT&T	Telephone, Ethernet, and Internet Services for Northwest and Blount Center Campuses Communication Services
Y34131 (Fund 1)	\$ 84,500.00	Exempt	State of Florida Dept. of Management Services	State of Florida Long Distance, 800 number, and Internet Services for Centers Communication Services
Y34151 (Fund 1)	\$1,730,400.00	Exempt	Gainesville Regional Utilities	Electric, Water, Heating, and Stormwater Utilities
Y34152 (Fund 1)	\$ 43,000.00	Exempt	City of Starke	Andrews Center Utilities Utilities
Y34154 (Fund 1)	\$ 43,500.00	Exempt	City of Alachua	Perry Center Utilities Utilities
Y34237 (Fund 1)	\$ 40,000.00	Exempt	Baker & Taylor, Inc.	Books for Collection Library
Y34319 (Fund 1)	\$ 41,000.00	Contract	WW Grainger Industrial	Janitorial Products Custodial/Janitorial
Y34320 (Fund 1)	\$ 42,000.00	Contract	LV Hiers Inc.	Fuel for Campus Vehicles and Equipment Automotive
Y34390 (Fund 2)	\$ 104,812.82	Contract	Dell Marketing	Computers (94) Title III Math Redesign

Y34405 (Fund 1)	\$ 48,433.40	Exempt	Mainline Information	Data Storage Maintenance Information Technology
Y34428 (Fund 1)	\$ 59,921.04	Contract	Alachua County Sheriff	Training Officer Agreement Criminal Justice
Y34429 (Fund 1)	\$ 42,071.04	Contract	City of Gainesville	Training Officer Agreement Criminal Justice
Y34473 (Fund 1)	\$ 50,250.00	Contract	Copyfax of Gainesville	Copier Maintenance Units
Y34478 (Fund 1)	\$ 44,000.00	Exempt	Dimension Systems	Database Support Information Technology
Y34491 (Fund 2)	\$ 125,000.00	Contract	University of Florida	Student Health Care Contract Student Health Care Center
Y34520 (Fund 1)	\$ 67,650.00	Exempt	Angel Learning	Learning Management System Hosting and Maintenance Information Technology
Y34764 (Fund 1)	\$ 101,863.00	Exempt	IBM Corporation	IBM Software Maintenance Information Technology
Y34913 (Fund 1)	\$ 50,000.00	Exempt	U.S. Postal Service	First Class Mail Charges Mail
Y35057 (Fund 6)	\$ 45,000.00	Contract	Gallagher Bassett Services	Loss Control Services Risk Management Consortium
Y35057 (Fund 1)	\$ 40,544.98	Exempt	Converged Communications	Ethernet Core Upgrade Information Technology
Y35375 (Fund 1)	\$ 40,231.00	Contract	Johnson Controls, Inc.	Chiller Plant Maintenance HARV
Y35431 (Fund 6)	\$ 71,676.00	Exempt	Barr Systems	Lease Agreement Risk Management Consortium
Y35514 (Fund 1)	\$ 54,372.62	Contract	Shell Office Systems	Document Imaging Scanning Dual Enrollment

\$3,091,725.90

Purchase orders for previously awarded contracts: 109
 Other Purchases \$0 - \$35,000.00: 1,424

Amount: \$1,742,392.31
 Amount: \$2,685,198.78

Board Action Requested: Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Building W Renovation - Accept as Complete

412.1078, 10-11

Project Description:

Following the completion of the Health Science (building W) addition, this project renovated the original building. A major emphasis for this project was the replacement of the primary building systems that were past their useful life. This project was split into five major phases since the building was occupied during renovation.

Architect/engineer		Flad & Associates
Contractor/construction manager		PPI Construction Management, Inc.
Uniform building code inspector		In-house
Funding		PECO
Budget		\$5,293,853.00
Design	\$ 391,412.42	
Construction	<u>4,902,440.58</u>	
	\$5,293,853.00	

Project Status:

The fifth and final phase of this project was completed during the spring term of 2010. College staff is requesting the board accept this project as complete.

Board Action Requested:

Accept project as complete

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Building W ADA Upgrades - Accept as Complete

412.1079, 10-11

Project Description:

This ADA renovation project was planned and executed as a companion project to the main renovation project of W building. It included the upgrade of four sets of restrooms and the replacement of all door hardware, handrails, and building signage.

Architect/engineer		Flad & Associates
Contractor/construction manager		PPI Construction Management, Inc.
Uniform building code inspector		In-house
Funding		PECO
Budget		\$582,123.00
Design (included in main project)		
Construction	<u>\$579,706.28</u>	
Total	<u>\$579,706.28</u>	<u>579,706.28</u>
Savings		<u>\$ 2,416.72</u>

Project Status:

This project is complete and college staff is requesting the board accept this project as complete.

Board Action Requested:

Accept project as complete

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fund 1 (Current Unrestricted) Upper and Lower Level Revenue and Expenditure Report as of August 31, 2010

201.695, 10-11

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of August 31, 2010.

The following summary provides a comparison of actual revenues and expenditures for 2010-2011 vs 2009-2010.

	2010-2011		2009-2010	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	19,708,207	27.35	18,919,885	27.17
Expenditures	6,581,705	8.51	6,238,282	9.88

Board Action Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Colonel Harry M. Hatcher, Jr., Property Survey 11-02

200.776, 10-11

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board. The board is informed of the requests approved by the Property Survey Committee and the request of surplus that needs the approval of the board.

The Property Survey Committee met on August 24, 2010, to consider departmental requests to be relieved from inventory accountability. The committee members approved the following requests to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and Financial Records
Worn-Out Equipment with Salvageable Parts	2	\$ 11,159.49	\$ 11,159.49	\$0.00
Surplus Property	10	106,238.62	106,238.62	0.00
Trade-In	<u>2</u>	<u>13,717.00</u>	<u>13,717.00</u>	<u>0.00</u>
TOTAL	<u>14</u>	<u>\$131,115.11</u>	<u>\$131,115.11</u>	<u>\$0.00</u>

Notes

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Surplus Property is generally offered to Alachua and Bradford counties schools first; however, PCs are offered to the PC Shop first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Trade-Ins are items that have been traded in on new equipment.

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Annual Financial Report, Year Ended June 30, 2010

201.696, 10-11

The Annual Financial Report for the fiscal year 2009-2010 was completed and filed with the Division of Florida Colleges on August 16, 2010. Highlights of the report include:

Revenue Highlights:

➤ Operating Revenue

- Student tuition and fees increased \$3.1 million primarily due to the 8% increase in tuition rates and a slight student enrollment increase in credit courses.
- Scholarship allowance increased by \$2.0 million, or 24.2%, primarily due to an increase in the funding received from Federal Pell Grants.

➤ Non-operating and Other Revenues and Gains

- State appropriations decreased by \$2.9 million as a result of the decrease in appropriated program funds to the college.
- Gifts and grants revenue increased by \$10.8 million attributable to increased state and federal scholarship and grant support, including state appropriated American Recovery and Reinvestment Act funds.
- Other non-operating revenues increased by \$1.8 million principally due to an increase in investment income and recovery in the market value of investments.
- Capital appropriations, grants, gifts, and fees increased by \$326,000. This was primarily due to decreased funding totaling \$2.8 million from prior year capital appropriations and grants awarded to the college to support capital projects and netted by an increase of \$3.1 million from the implementation of the student technology fee. Variances in capital appropriations from year to year are expected based on the methods the state legislature uses to allocate capital appropriations.

Expense Highlights:

- The college offered a one-time, non-recurring salary supplement to all full-time personnel. Employer-covered health insurance premiums increased, but total salary and benefit expenditures decreased slightly over the prior year by \$814,000. In anticipation of recurring state appropriation shortfalls, this minor decrease was planned for by strategically not filling various vacant full-time positions and utilizing part-time employees.
- Gross scholarship expenses increased by \$5.5 million mostly due to increases in federal Title IV financial aid. Scholarship expenses, like tuition and fees, are also shown net of scholarship allowances (amounts received from other than students and third party payers).

- Since scholarship allowances increased by \$2.0 million, net of scholarship expenses increased by \$3.5 million.
- Utilities and communication expenses increased by \$191,000 primarily due to the addition of college facilities utilizing electricity and increased cost of fuel used by energy consumption.
- Contractual services increased by \$232,000 as a result of purposefully increasing the usage of part-time employees.
- Materials and supplies increased by \$926,000 primarily due to a slight increase in purchases over the prior year for non-capitalized tangible property.
- Depreciation expense increased by \$921,000 primarily due to the capitalization of the Charles R. Perry Construction Institute (building O) accepted as complete this fiscal year and various energy retrofitting and renewable energy projects.

General Operating Fund (Fund 1) Highlights:

- As a result of operations, reserve, board designated, and unallocated fund balance increased by \$6.6 million to \$22.2 million.
- Cash, cash equivalents, and investments at year-end were \$26.0 million.
- Operating revenue results: State \$32.8 million, student \$29.8 million, and other \$7.1 million
- Operating expenditure results: Personnel \$52.0 million, current \$9.5 million, and capital \$1.6 million.

Plant Fund (Fund 7) Highlights:

- Fund balance at year-end was \$9.1 million.
- Cash and cash equivalents at year-end were \$17.0 million.
- Construction contract commitments at June 30, 2010, total \$11.7 million for the following major projects:
 - Fine Arts Hall
 - Math lab redesign (building P)
 - Classroom buildings B, L, W, and M utility system upgrades
 - Expansion of the Center for Emerging Technologies
 - Various telecommunication, utility, and energy management projects

Student Receivables:

- At June 30, total net student receivables were \$4.3 million. These receivables are reported net of a \$237,606 allowance for uncollectible student accounts.

Board Action Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Report of Investments, Quarter Ending June 30, 2010

201.697, 10-11

Demand deposits are maintained in the board's operating funds account with BBVA Compass. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

Average adjusted rate, month of June 2010	(0.32%)
Interest earnings, quarter	\$0
Interest earnings, fiscal year to date	\$0

Demand deposits maintained in the board's operating funds account with SunTrust Bank through August 31, 2009. Balances earned interest at the weekly average federal funds effective rate less 15 basis points.

Interest earnings, July 1, 2009 - August 31, 2009	\$228
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Short-term investments maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool (LGIP - formally known as LGIP A).

Interest rate, at June 30, 2010	0.34%
Interest earnings, quarter	\$4,752
Interest earnings, fiscal year to date	\$19,363

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool (Fund B - formally known as LGIP B). Funds recorded at estimated fair value each month.

Fair value factor, at June 30, 2010	67.4%
Interest earnings, quarter	\$23,144
Interest earnings, fiscal year to date	\$175,618

Capital Improvement Fee Bond proceeds and short-term investments are maintained in the Florida Division of Treasury Special Purpose Investment Account (SPIA). These funds are available for transfer to the demand deposit account when requested or needed to cover vendor payments related to projects. Funds are recorded at cost each month.

Interest rate, gross, at June 30, 2010	3.05%
Interest earnings, quarter	\$222,841
Interest earnings, fiscal year to date	\$821,953

Long-term investments are managed through the investment advisory agreement with Wells Fargo & Company. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Average life	1.95 years
Yield-to-maturity at cost	2.16%
Earnings, quarter	\$106,624
Earnings, fiscal year to date	\$233,129

Interest Earnings Comparison:

Total interest earnings fiscal year to date 2009/2010	\$1,250,291
Total interest earnings fiscal year to date 2008/2009	\$ 976,073

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

2010-2011 Annual Budget, Unexpended Plant Fund (Fund 7)

201.698, 10-11

The Fund 7 (Unexpended Plant Fund) is used to account for resources that are available for the acquisition or construction of physical property to be used for institutional purposes and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.

The fiscal year 2010-2011 budget details by project the allocated budgets by fund source.

PECO (Public Education Capital Outlay): The primary source of funding for construction, remodeling, renovation, and repair of college facilities and for site acquisition. This source of funds comes from state-issued bonds backed by utilities services taxes.

CO and DS (Capital Outlay and Debt Service): Another source of funding for construction or remodeling of college educational facilities. These funds are provided directly to the college from an allocation of license tag fees. The board may elect to expend the funds directly or participate in a state bond issue backed by these funds.

CIF (Capital Improvement Fee): These funds are collected from the board approved discretionary student fee assessment to be used to maintain, improve, or enhance the educational facilities.

Matching Funds: These funds are generated from soliciting gifts from private sources and requesting and receiving matching funds from the state appropriations to build high priority instructional and community-related capital facilities. These funds can also be awarded through grants with matching requirements

Interest is earned by project on unexpended funds and is allocated monthly. Energy rebates are allocated to the energy conservation project budget as received.

Board Actions Requested:

Approval of the 2010-2011 annual Fund 7 budget

Approval to budget interest earnings and energy rebates to the related projects throughout the year as accumulated

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Fee Waiver Report for Summer Term 2010

200.777, 10-11

Pursuant to Rule 7.13, the college grants fee waivers for course fees (excluding technology, access, lab, and distant learning fees). Below are the waivers granted by the college for the summer term. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

	<u>Number of Waivers</u>	<u>Amount</u>
	<u>Credit - Summer</u>	
Senior Citizens	10	\$ 5,063.31
PSAV	1	560.89
State of Florida Employees	67	24,594.59
Purple Heart	3	1,687.77
Dependent of Deceased Law Officer	<u>1</u>	<u>982.50</u>
Total	82	\$32,889.06
	<u>Community Education</u>	
College Employees	1	\$ 5.00
Senior Citizens	<u>26</u>	<u>1,071.00</u>
Total	27	\$1,1076.00
	<u>Totals</u>	
Credit	82	\$32,889.06
Community Education	<u>27</u>	<u>1,076.00</u>
Total	109	\$33,965.06

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Amendment #2 to Snack Vending Service Agreement with Compass Group USA, Inc.

209.183, 10-11

Amendment #2 to the agreement with Compass Group is made for the purposes of extending the snack vending agreement for a period of five years, July 1, 2011, through June 30, 2016.

Compass Group has been providing vending services to the college for over ten years and recently the college requested that Compass Group upgrade the vending machines. In consideration of notice of early extension of the agreement, Compass Group has agreed to provide new energy-efficient vending machines at all college locations. The new machines will have the ability to accept cash or credit cards, which will provide customers with more accessibility.

Board Action Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Revised Agreement with State of Florida, Department of Financial Services, 209.184, 10-11
Division of Treasury, Special Purpose Investment Account (SPIA) for Santa Fe College

In October 2002, the college established its first Special Purpose Investment Account (SPIA) with the State of Florida, Department of Financial Services, to invest operating funds on a short-term basis. In January 2007, a second account was established, as required, for the proceeds from the Capital Improvement Revenue Bonds, Series 2006A, for the Fine Arts Hall.

At the request of the Florida treasurer, participants are requested to execute new SPIA agreements that replace all agreements currently in existence. The main changes to the agreement are as follows:

1. Clarification on the definition of state agencies and the state's legal ability to limit investments
2. Clarification that SPIA will only be open on days that the Federal Reserve Banks and fixed income markets are operational
3. Addition of dispute resolution procedures
4. Addition of severability language

Board Action Requested:

Approval of Agreement

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission

Revised Agreement with State of Florida, Department of Financial Services, 209.185, 10-11
Division of Treasury, Special Purpose Investment Account (SPIA) as
Fiscal Agent for the Florida College System Risk Management Consortium

At the request of the Florida treasurer, participants are requested to execute new SPIA agreements that replace all Agreements currently in existence. The main changes to the agreement are as follows:

1. Clarification on the definition of state agencies and the state's legal ability to limit investments
2. Clarification that SPIA will only be open on days that the Federal Reserve Banks and fixed income markets are operational
3. Addition of dispute resolution procedures
4. Addition of severability language

At the August 20, 2010, Florida College System Risk Management Consortium Operations Committee meeting, the committee approved and recommended that the revised agreement be executed after approval by college council. The Council of Presidents accepted this recommendation at their September 8-10, 2010, board meeting.

Board Action Requested:

Approval of Agreement

Deletion of Courses Not Taught in the Last Five Years

400.549, 10-11

The following courses have not been taught in the last five years and have been purged from the Statewide Course Numbering System catalog inventory for Santa Fe College. These courses have also been deleted from Santa Fe's in-house catalog inventory. With these deletions, the college remains in compliance with Rule 6A-10.0331, Florida Administrative Code, for the 2010-2011 academic year.

Catalog Purge 2010/2011

<u>Course #</u>	<u>Title</u>
ARH2603	Introduction to Native American Art
ART2006C	Tools and Techniques
CGS2542	Database Programming
CGS2871	Multimedia Applications
CLP2001	Personal Growth
COP2340	Operating Systems
DAA2331	African Dance 2
DAA2611	Dance Composition 2
DAN1600	Music for Dance
ISC1010	History of Science
LIT2380	Women in Literature
REA1121	Reading for Allied Health

Board Action Requested:

Approval

College Calendar for 2011-2012

414.59, 10-11

The college calendar for 2011-2012 is presented to the board for approval. The College Senate Career Service Council, and the President's Cabinet have reviewed and endorsed the college calendar. The calendar coincides with the University of Florida calendar, which is important to students at both institutions who are often jointly enrolled. The calendar calls for an exception to the authorized start date for fall term 2011 and summer term 2012. Upon approval of this calendar, a request will be made to the Chancellor, Division of Colleges and Workforce Education, to approve this exception so that the college calendar will coincide with that of the university.

Board Action Requested:

Approval of 2011-2012 college calendar

College Catalog for 2010-2011

400.550, 10-11

The college catalog for the 2010-2011 academic year is available on-line at the following address. <http://www.sfcollege.edu/docs/catalog/>. Printed copies are available upon request. In an effort to decrease costs, the college reduced the number of copies printed and the number of pages in the printed version.

Board Action Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

New Standard Health Services Administration Program Professional Practice Affiliation Agreement 408.1866, 10-11

Students in the Health Services Administration (HSA) program enroll in the Capstone/Internship course in their last semester of the program. Students on the internship track find health care organizations where they have the opportunity to apply what they have studied in HSA courses and to gain direct experience in the field. This agreement is similar to agreements currently in place for students in Health Information Technology Management and Health Sciences.

As with other standard agreements and as previously approved by the board, these agreements will be signed by the Provost and Vice President for Academic Affairs then presented to the board as information items at the meeting following the signing of such agreements.

Board Action Requested:

Approval of the Health Services Administration standard form agreement, and authorization for the Provost and Vice President for Academic Affairs to execute these standard agreements in substantially the form attached hereto without further review by the board