

**The District Board of Trustees  
Santa Fe College, Florida  
Agenda for Board Meeting of November 18, 2008, at 4 p.m.  
Andrews Cultural Center, Starke, Florida**

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.462, 08-09

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of November 18, 2008
- 1.2 Approval of Board Meeting Minutes of October 21, 2008

2. Information Items

2.1 President's Report

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff

Contracts, Grants

- 3.5 Articulation Agreements - High School Dual Enrollment/Early Admissions with:  
Cassels Christian Academy, Starke  
Central Christian Academy, Winter Park,  
Hope Christian Academy, Bradford County
- 3.6 Renewal of Agreement with North Florida Regional Medical Center - Nursing, Health Information Management, Diagnostic Medical Sonography, Cardiovascular Technology, Radiography, Biotechnology, Respiratory Therapy, Nuclear Medicine Technology, Surgical Technology, Emergency Medical Services
- 3.7 Addendum to Agreement with Ocala Regional Medical Center - West Marion Community Hospital - Nuclear Medicine Technology
- 3.8 Addendum to Health Sciences Clinical Facilities Agreement with Notami Hospital of Florida, Inc. dba Lake City Medical Center - Computed Tomography, Radiography, Nuclear Medicine
- 3.9 Amendment to Agreement with Orlando Regional Hospital - Cardiovascular Technology
- 3.10 Systems and Services Company (SYSCO) Quick Response Training -- Grant

Finance/Business Affairs Items

- 3.11 Warrants Issued for October 2008
- 3.12 Report of Purchases for October 2008

4. Personnel Items

- 4.1 Evaluation of the President
- 4.2 President's Contract

5. Facilities Items

- 5.1 Building M Mechanical Update - Approval of Budget

6. Finance/Business Affairs Items

- 6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 2008
- 6.2 Colonel Harry M. Hatcher, Jr., Property Survey 09-03
- 6.3 Report of Investments, Quarter Ending September 30, 2008

7. General Institutional Items

- 7.1 Emergency Contract Authority
- 7.2 Community and Continuing Education EnRich! Brochure – Spring A 2009
- 7.3 Study Abroad to:
  - Costa Rica: San Jose, Monte Verde, Arenal Volcano, La Selva, and Sarapiquí
  - Ecuador: Quito, Otavalo, and Napo
- 7.4 Advisory Committee Appointments for:
  - Apprenticeship, Athletics, Biomedical Engineering Technology, Business Administration and Management, Health Information Management, International Business, Nursing, Office Systems Technology, Surgical Technology, Welding

8. Contracts/Grants

- 8.1 Clinical Affiliation Agreement with St. Luke's - Vincent's Health Care, Inc., d/b/a St. Luke's Hospital, Jacksonville - Cardiovascular Technology
- 8.2 Center for Innovation and Economic Development (CIED) License Agreement
- 8.3 "An Evening with Peter Matthiessen" - Florida Humanities Council -- Grant

9. Endowment Corporation Liaison Update and Board Members' Remarks

10. Citizen's Requests

11. Adjournment

**Board Action Requested:**

**Approval**

---

Approval of Board Meeting Minutes of October 21, 2008

401.462, 08-09

---

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held October 21, 2008, are presented for approval.

**Board Action Requested:**

**Approval**

---

President's Report

Information Item

---

The president will discuss a variety of informational topics.

A special presentation will be given concerning sustainability on campus, lead by Mr. Bill Reese, Ms. Rebecca Rodgers, and Ms. Julie Garrett.

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.1**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

---

Contract Staff (Faculty)

402.704, 08-09

---

The individuals listed below are being recommended for appointment for 2008-2009, or a portion of the 2008-2009 year, as stated in the individual employee's contract.

Appointment - Part Time

Janet Bargar  
Cheri Booth  
Anna Langford  
Cynthia Mendoza  
Lara Zwilling

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.2**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

---

Contract Staff (Administrative and Professional)

411.310, 08-09

---

The individuals listed below are being recommended for appointment for 2008-2009, or a portion of the 2008-2009 year, as stated in the individual employee's contract.

**Technical/Professional**

Appointment

**Full Time**

Name

Position

* Jodi Doher M.S.W.; Wayne State University	Interim Counseling Specialist, Talent Search
Chris Stenftenagel B.S.; University of Florida	Payroll Manager, Office for Finance
Jason Rummier B.A.; University of Florida	Math Lab Manager, Academic Foundations

**Part Time**

Jamison Caloras	Life Model
Lydia Floyd	Life Model
Melody Record	Specialist, Fine Arts
Kim Smith	Specialist, Adult Education
* LaKeidra Young	Specialist, Upward Bound
* Grant funded	

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.3**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

---

Community and Continuing Workforce Education Contract Staff

404.377, 08-09

---

The individuals listed below are being recommended for appointment for 2008-2009, or a portion of the 2008-2009 year, as stated in the individual employee's contract.

Name

Position

**Community Education**

Mike Amish	Sustainability
Elizabeth Barakah Hodges	Acrylic Painting
Veda Burns	Watercolor
Robert Coe	PC Fundamentals I
Maruja Duenas	Spanish I - Part II
Katherine Graves	Gentle Yoga
Jamie Greenhut	Cakes, Pies and Sweet Treats
Catherine Hays	Bread and Dairy Basics
Allison Hogan	Irish Step Dance
Herb Kieklack	Exercise for Better Bones
Polina Knowles	Russian I
Louise Link, PhD	You Are What You Eat
George Roberts	Fair Tax Information
Josephine Staten	Gainesville High School Site Coordinator

**Continuing Workforce Development**

Wade Ring	Continuing Education Specialist
-----------	---------------------------------

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.4**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

---

Career Service Staff

403.468, 08-09

---

The individuals listed below are being recommended for full-time appointment.

Name

Position

Appointment

Pamela Dever

Banking Accountant, Office of Finance

Promotion

\* Cleardor "Marie" Thomas

Program Specialist, Title III Grant

\* Grant funded

**Board Action Requested:**

**Approval**



**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.5**

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

---

Articulation Agreements – High School Dual Enrollment/Early Admissions with:

Cassels Christian Academy, Starke	408.1737, 08-09
Central Christian Academy, Winter Park	408.1738, 08-09
Hope Christian Academy, Bradford County	408.1739, 08-09

---

These agreements allow Cassels Christian Academy, Central Christian Academy, and Hope Christian Academy students who are early admissions/academic dual enrolled students at Santa Fe to take college courses that are creditable toward a high school diploma and an associate degree. The agreements will renew automatically for additional one-year periods unless either party provides the other with written notice of termination no later than 0 days prior to the expiration of the academic year. Because these agreements are essentially the same, only one is attached.

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.6**

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

---

Renewal of Agreement with North Florida Regional Medical Center - 408.1740, 08-09  
Nursing, Health Information Management, Diagnostic Medical Sonography,  
Cardiovascular Technology, Radiography, Biotechnology, Respiratory Therapy,  
Nuclear Medicine Technology, Surgical Technology, Emergency Medical Services

---

This renewal agreement with North Florida Regional Medical Center provides clinical experience for students in the above listed programs. The term of the agreement is January 1, 2009, through December 31, 2009.

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.7**

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

---

Addendum to Agreement with Ocala Regional Medical Center -  
West Marion Community Hospital - Nuclear Medicine Technology

408.1741, 08-09

---

This addendum to the Ocala Regional Medical Center agreement will provide Santa Fe students in the Nuclear Medicine Technology program access to West Marion Community hospital for clinical experience.

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.8**

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

---

Addendum to Health Sciences Clinical Facilities Agreement with Notami Hospital of Florida, Inc., dba Lake City Medical Center - Computed Tomography, Radiography, Nuclear Medicine 408.1742, 08-09

---

This addendum to the agreement with Notami Hospital of Florida, Inc., dba Lake City Medical Center adds the Computed Tomography, Radiography, and Nuclear Medicines programs to the list of programs available at the facility for Santa Fe students to gain clinical experience.

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.9**

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

---

Addendum to Agreement with Orlando Regional Hospital - Cardiovascular  
Technology

408.1743, 08-09

---

The college has had an agreement since 2005 that provides Cardiovascular Technology program students with non-invasive clinical experience with Orlando Regional Healthcare System, Inc. The parties have agreed that Santa Fe students should also be allowed to receive experience in invasive cardiovascular technology upon the execution of this addendum.

**Board Action Requested:**

**Approval**

## CONSENT

District Board of Trustees  
November 18, 2008

Agenda Item: 3.10

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

---

Systems and Services Company (SYSCO) Quick Response Training – Grant 409.1728, 08-09

---

The Quick Response Training Program was created to meet the workforce skill needs of existing, new, and expanding industries. The purpose of this project is to provide specialized and on-the-job training for approximately 200 new employees at the Systems and Services Company (SYSCO) Redistribution Center in Alachua. Workers will be trained in specialized skills associated with warehouse operations. Grant funds will be used for instructional costs and educational materials. Santa Fe College will serve as the fiscal agent for Workforce Florida, Inc. and will provide no training. The Council for Economic Outreach (CEO) facilitated development of this project with Santa Fe College. This is year two of a two-year project.

The amount of funds requested from Workforce Florida, Inc. is \$94,812, with no matching funds from Santa Fe College.

Duration of this project is November 1, 2008, through April 30, 2009.

Operating budget impact: None

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

**C O N S E N T**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 3.11**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to  
implement the college's mission.***

---

Warrants Issued for October 2008

208.454, 08-09

---

A listing of all disbursements issued from October 1 through October 31, 2008, is available at this meeting for the board's information. The amount disbursed for the month was \$13,601,015.57.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	581205 - 584619
Payroll	622449 - 622806

Electronic Transfers

16164 - 19068

**Board Action Requested:**

**Approval**

**C O N S E N T**

District Board of Trustees  
November 18, 2008

Agenda Item: 3.12

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

---

Report of Purchases for October 2008

202.559, 08-09

---

Below are the total amounts and a summary of purchases for the month of October 2008.

Purchasing	\$1,042,947.08
Risk Management Consortium	<u>0.00</u>
<b>Total</b>	<b><u>\$1,042,947.08</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y25962 (Fund 1)	\$ 53,000.00	Contract	Morse Communications	Phone Switch Maintenance Telephone
Y25964 (Fund 7)	\$ 46,420.00	Contract	Affiliated Engineers	Solar Engineer Design Services Renewable Energy Projects
Y26110 (Fund 7)	\$240,134.00	Contract	PPI Construction Management	Building W Panel Replacement General Renovation/Remodel
Y26176 (Fund 7)	\$199,922.00	Contract	Scherer Construction	Building V Air Handler/Water Heater Replacement HVAC Renovation/Remodel
	<u>\$539,476.00</u>			

Purchase orders for previously awarded contracts: 5  
Number of purchase orders \$0-\$25,000: 365

Amount: \$ 19,525.20  
Amount: \$483,945.88

**Board Action Requested:**

**Approval of report**



District Board of Trustees  
November 18, 2008

Agenda Item: 4.1

*College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.*

---

Evaluation of the President

411.308, 08-09

---

To be handled at the meeting.

**Board Action Requested:**

Approval

District Board of Trustees  
November 18, 2008

Agenda Item: 4.2

*College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.*

---

President's Contract

411.309, 08-09

---

To be handled at the meeting.

**Board Action Requested:**

Approval

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

---

Building M Mechanical Upgrade - Approval of Budget

412.1041, 08-09

---

Project Description:

This project consists of the replacement of the air conditioning equipment and all associated ductwork in building M. Building M is 30 years old and the mechanical equipment is past its useful life. Mechanical codes in place in 1979 are no longer applicable therefore equipment selection and installation must adhere to current codes. Based on current instruction in many of the spaces, an additional emphasis will need to be placed on a higher level of filtration.

Architect/engineer	Affiliated Engineers, SE
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Project budget	\$1,187,380
Source of funds	PECO

Project Status:

Based on initial estimates provided by our annual contract engineers, college staff has established a budget in the amount of \$1,187,380 and is subsequently asking the board for approval of that project budget.

**Board Action Requested:**

**Approval of project budget in the amount of \$1,187,380**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

---

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 201.660, 08-09 2008

---

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of October 31, 2008,

The following summary provides a comparison of actual revenues and expenditures for 2008-2009 vs. 2007-2008.

	2008-2009		2007-2008	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	23,907,461	36.56	23,590,304	35.63
Expenditures	16,105,371	23.10	16,032,153	26.23

**Board Action Requested:**

**Approval of report**

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

Colonel Harry M. Hatcher, Jr., Property Survey 09-03

200.746, 08-09

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met on October 14, 2008, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Worn-Out Equipment with No Salvageable Parts	3	\$ 4,218.88	0	\$0.00	\$0.00	\$0.00
Surplus Property	7	15,643.98	0	0.00	0.00	0.00
Transfers	165	226,603.16	0	0.00	0.00	0.00
<b>TOTAL</b>	<b>175</b>	<b>\$246,466.02</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Notes**

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped.

Acquisition Value represents the College's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

**Board Action(s) Requested:**

**Approval of survey**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

---

Report of Investments, Quarter Ending September 30, 2008

201.661, 08-09

---

Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 50 basis points.

Average adjusted rate, month of September 2008	1.31%
Interest earnings, quarter	\$49,431
Interest earnings, fiscal year to date	<b>\$49,431</b>

Demand deposits are maintained in the board's operating funds account with SunTrust Bank. Daily collected balances earn interest at the weekly average federal funds effective rate less 15 basis points.

Average weekly rate, week ending September 26, 2008	1.39%
Interest earnings, quarter	\$763
Interest earnings, fiscal year to date	<b>\$763</b>

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool.

Interest rate, Pool A, at September 30, 2008	2.43%
Interest earnings, quarter	\$117,093
Interest earnings, fiscal year to date	<b>\$117,093</b>

Capital Improvement Fee Bond proceeds are maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account when needed to cover vendor payments related to projects.

Interest rate, gross, at September 30, 2008	1.81%
Interest earnings, quarter	\$126,208
Interest earnings, fiscal year to date	<b>\$126,208</b>

Long-term investments are managed through the investment advisory agreement with U.S. Bank National Association. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Average life	1.77 years
Yield-to-maturity at cost	3.76%
Earnings, quarter	\$62,860
Earnings, current year to date	<b>\$62,860</b>

Interest Earnings Comparison

Total interest earnings fiscal year to date 2008/2009	<b>\$356,355</b>
Total interest earnings fiscal year to date 2007/2008	<b>\$653,877</b>

**Board Action(s) Requested:**

**Approval of report**



***College Goal: Delivery Alternatives – Assess student needs and outcomes and create innovative and flexible learning opportunities.***

---

Community and Continuing Education EnRich! Brochure – Spring A 2009

415.123, 08-09

---

As required by the State Board of Education regulations, the schedule of Community and Continuing Education EnRich! courses for 2009 spring A term is presented for board information and approval. Term dates are January 17 through February 27, 2009, with registrations beginning January 5 and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be based on instructor and space availability. Changes, additions, and deletions will occur in the online schedule.

**Board Action Requested:**

**Approval**

**District Board of Trustees  
November 18, 2008**

**Agenda Item: 7.2**

***College Goal: Delivery Alternatives – Assess student needs and outcomes and create innovative and flexible learning opportunities.***

---

Study Abroad/Out-of-District Group Study - San Jose, Monte Verde,  
Arenal Volcano, La Selva, and Sarapiquí, Costa Rica

---

101.64, 08-09

In accordance with State Board of Education Rule 6H-1..017, FAC, the college requests approval to conduct out-of-district instruction for PCB 1030L, Ecology Lab (1 credit) in Costa Rica, to be offered March 5, 2009, through March 15, 2009. The scientific study of Costa Rican ecology will provide students with an opportunity to explore both diversity of culture and of the natural world while developing appropriate scientific skills. The course will include appropriate orientations, direct instructions, and field experiences, plus a debriefing session and evaluation. Upon approval of the Board of Trustees, this request will be submitted to the State Board of Education.

**Board Action Requested:**

**Approval**

***College Goal: Delivery Alternatives – Assess student needs and outcomes and create innovative and flexible learning opportunities.***

---

Study Abroad to:

Costa Rica: San Jose, Monte Verde, Arenal Volcano, La Selva, and Sarapiquí	101.64, 08-09
Ecuador: Quito, Otavalo, and Napo	101.65, 08-09

---

In accordance with State Board of Education Rule 6H-1.017, FAC, the college requests approval to conduct out-of-district instruction for the following courses:

PCB 1030L, Ecology Lab in Costa Rica (1 credit), to be offered March 5, 2009 through March 15, 2009. The scientific study of Costa Rican ecology will provide students with an opportunity to explore both diversity of culture and of the natural world while developing appropriate scientific skills. The course will include appropriate orientations, direct instructions, and field experiences, plus a debriefing session and evaluation. Upon approval of the Board of Trustees, this request will be submitted to the State Board of Education.

ANT 1920.053, Field School in Ethnography Anthropology, Ecuador (3 credits), to be offered March 8, 2009 through March 15, 2009. This group study is part of a semester long course that will offer students the opportunity to immerse themselves in a world outside their own. Students will gain ethnographic skills as participant-observers living among a native community. During their group study, students will be traveling in Quito, Otavalo, and Tena (Upper Napo Region). The course will include appropriate orientations, direct instructions, and field experiences, plus a debriefing session and evaluation. Upon approval of the Board of Trustees, this request will be submitted to the State Board of Education.

**Board Action Requested:**

**Approval**

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

---

Advisory Committee Appointments for: 415.123, 08-09  
Apprenticeship, Athletics, Biomedical Engineering Technology, Business  
Administration and Management, Health Information Management,  
International Business, Nursing, Office Systems Technology, Surgical Technology, Welding

---

The following advisory committee appointments are being recommended to the board for membership through December 31, 2010. All individuals have been contacted and have agreed to serve.

**Apprenticeship**

New

Mr. Jim Painter, Painter Masonry, Inc., Gainesville

Renew

Mr. Ralph Banks, Mid-State Electric, Inc., Gainesville

Ms. Annette Cornwell, Scherer Construction, Gainesville

Mr. Mike McGraw, Vintage Electric, Inc., Gainesville

Mr. Bryan Nazworth, Quality Plumbing, Gainesville

Mr. Billy Samples, Mid-State Electric, Gainesville

Mr. Richard Torode, Torode Electric and Systems, Inc., Starke

Outgoing

Mr. Gary Shine, Shine Company, Inc., High Springs

**Athletics**

Renew

Dr. Marcia Buresch

Mr. Dan Coons

Dr. Byron Dyce

Mr. Dug Jones

Mr. Gregg Jones

Mr. Jim Keites

Mr. Mike Hutley

Mr. Alan Pappas

Mr. Dan Rodkin

Ms. Lynn Sullivan

Ms. Carole Windsor

**Biomedical Engineering Technology**

Renew

Mr. John Alvenus, Shands at UF, Gainesville

Mr. Craig Bakuzonis, Shands at UF, Gainesville

Mr. Richard Gaugler, North Florida Regional Medical Center, Gainesville

Mr. Rennard Ivey, Shands at UF, Gainesville

Mr. William Moore, Shands at Starke, Starke

Advisory Committees, cont.

Mr. Dale Rimkunas, Invivo, Inc., Gainesville  
Mr. Rick Staab, Intermed Biomedical Services, Inc., Alachua  
Mr. Philip Tierney, Keystone Heights

**Business Administration and Management**

Renew

Ms. Kim Baldry, Alachua County Administrative Services, Gainesville  
Ms. Kim Czaplewski, University of Florida, Office of Human Resources Services, Gainesville  
Mr. Mike Hutley, Santa Fe College, Gainesville  
Mr. Brian Jackson, Wal-Mart, Starke  
Mr. Steve Kalishman, Law Offices of Steven Kalishman, Gainesville  
Ms. Jaclyn Rosen, Naylor Publications, Gainesville

Outgoing

Mr. Mark Williams, Florida Department of Children and Families, Gainesville

**Health Information Management**

New

Ms. Kathy Hainey, North Florida Regional Medical Center, Gainesville  
Ms. Rina Puri, Santa Fe College, Gainesville  
Mr. Ken Stokes, Meridian Behavioral Healthcare, Inc., Gainesville

Renew

Ms. Jean DeWitt, Shands at Starke, Starke  
Ms. Betty Hamilton, North Florida /South Georgia Veterans Health Systems, Gainesville  
Ms. Debra Humphrey, Florida Skin Cancer and Dermatology Specialists, PA, Gainesville  
Ms. Toni Ratliff, University of Florida Health Care Center, Gainesville  
Ms. Pam Rollins, Shands at UF/AGH, Gainesville  
Ms. Debra Sirota, Shands at AGH, Gainesville  
Ms. Lee Starling, Shands at UF, Gainesville  
Mr. R. William Treloar, Gainesville

Outgoing

Evelyn Brown  
Tracy Cannon

**International Business**

This committee has been disbanded.

**Nursing**

New

Ms. Louise M. Damon, North Florida/South Georgia Veterans Health System, Gainesville  
Ms. April Dorce, Palm Gardens, Gainesville  
Ms. Cheryl Drda, Gainesville Health Care Center, Gainesville  
Ms. Betty Jax, Shands Healthcare Systems, Gainesville

Renew

Ms. Irene Alexaitis, Shands Healthcare Systems, Gainesville  
Ms. Vivian Filer, Retired SFCC, Gainesville  
Ms. Mae Griner, Shands Healthcare, Gainesville  
Dr. Laura Guyer, Suwannee River Area Health Education Center, Inc., Alachua

Advisory committees, cont.

Mr. George Hamilton, North Florida Rehab and Specialty Care Center, Gainesville

Ms. Kati Harlan, Shands at AGH, Gainesville

Dr. Paul Hutchins, Santa Fe College

Dr. Kevin McBride, Shands Meduical Group of Starke, Gainesville

Outgoing

Ms. Barbara Benken, Shands at UF, Gainesville

Dr. Ruth Gorman, Malcom Randall Veterans Affairs Medical Center, Gainesville

Ms. Jodi Irving, J. Hillis Miller Health Center, Gainesville

Ms. Lisa Maree, Malcom Randall Veterans Affairs Medical Center, Gainesville

**Office Systems Technology**

Renew

Dr. Karen Cole-Smith, Santa Fe College, Gainesville

Ms. Terri E. Douglas, Nationwide Insurance, Gainesville

Ms. Patty Foster, University of Florida Athletic Association, Gainesville

Mr. David Fox, InterMed, Alachua

Ms. Debi McElroy, Santa Fe College, Gainesville

Ms. Lila Sellars, Bradford County Schools, Starke

Outgoing

Ms. Meta McClain, Pulmonary Physicians, Gainesville

Ms. Stephanie Nembhard, BCN Associates, Inc., Gainesville

Ms. Rebecca Weir, North Florida Regional Medical Center, Gainesville

Ms. Melanie Wise, MedQuist, Gainesville

**Surgical Technology**

New

Ms. Jackie Baker, Shands Teaching Hospital, Gainesville

Ms. Patricia Barber, Shands Teaching Hospital, Gainesville

Ms. Mary Fuller, North Florida Surgical Pavilion, Gainesville

Ms. Marcia Gillingham, Shands at AGH, Gainesville

Ms. Deedra McCray, Shands at Lake Shore Hospital, Lake City

Ms. Wendy Miller, Shands at Starke, Starke

Ms. Tammy Phillips, Ayers Surgery Center, Gainesville

Ms. Karol Santovin, Veterans Administration Medical Center, Gainesville

Ms. Diane Warner, lake City Medical Center, Lake City

Ms. Beverly Wilkes, Shands Teaching Hospital, Gainesville

Renew

Ms. Sabrina Aguirre, North Florida Regional Med. Center - Women's Center, Gainesville

Ms. Gail Avigne, Shands Teaching Hospital, Gainesville

Ms. Michelle Brunges, Shands Teaching Hospital, Gainesville

Mr. Al Campbell, Shands Teaching Hospital, Gainesville

Ms. Gwen Casey, Veterans Affairs Medical Center, Gainesville

Ms. Pam Hampshire, Gainesville

Ms. Carol Harmon, North Florida Regional Medical Center, Gainesville

Ms. Jolene Hawkins, North Florida Regional Medical Center, Gainesville

Ms. Rosie Lazaros, North Florida Regional Medical Center, Gainesville

Dr. Earle Pickens, Surgical Group of Gainesville, Gainesville

Advisory committees, cont.

Ms. Barbara McClenathan, Shands at AGH, Gainesville  
Ms. Jolene Seltzer, Florida Surgical Center, Gainesville  
Ms. Judy Stewart, Putnam Medical Center, Palatka

Ms. Terry Wilson, Florida Surgical Center, Gainesville  
Outgoing

Ms. Lori Duncan, Lake City Medical Center, Lake City  
Ms. Julie Gay, North Florida Surgical Pavilion, Gainesville  
Ms. Russ Irish, Veterans Affairs Medical Center, Gainesville  
Ms. Janet Mahn, Putnam Medical Center, Palatka  
Ms. Julie Renfrew, Veterans Affairs Medical Center, Gainesville  
Ms. Mary Sutton, Shands at AGH, Gainesville

**Welding**

New

Mr. Dusty Johnson, Praxair Distribution SE, Gainesville

Renew

Mr. Mark Geiger, Bradford/Union Area Vocational Technical Center, Starke  
Mr. Mike Kidd, Dixie Metal Products, Williston  
Mr. Andrew Murray, Maddox Foundry & Machine Works, Gainesville  
Mr. Bill Seyfarth, Weldtest Services, Cedar Key  
Mr. Richard Smyder, International Brotherhood of Boilermakers, Alachua

Outgoing

Mr. Jason Mowrer, Jason's Welding, O'Brien  
Mr. Steve Crawford, Airgas South, Gainesville

**Board Action Requested:**

**Approval**

District Board of Trustees  
November 18, 2008

Agenda Item: 8.1

*College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.*

---

Clinical Affiliation Agreement with St. Luke's - Vincent's Health Care, Inc.,  
d/b/a/ St. Luke's Hospital, Jacksonville - Cardiovascular Technology

408.1744, 08-09

---

This agreement with St. Luke's Hospital in Jacksonville will provide students in the SFC Cardiovascular Technology program the opportunity to gain clinical experience. The term of the agreement is for one year and will automatically renew for additional one-year periods, beginning January 1, 2009.

**Board Action Requested:**

**Approval**



**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

---

Center for Innovation and Economic Development (CIED) License Agreement 408.1745, 08-09

---

Santa Fe College's mission includes fostering economic and career development. The college has established the Center for Innovation and Economic Development (CIED), which, among other things, seeks to encourage the development of early-stage businesses by providing incubator resources which will foster that development. Santa Fe College would like to license to qualified incubator applicants the use of certain space, equipment, and services in the CIED building at 530 West University Avenue, Gainesville, Florida. Licensees will be provided access to a work station, including a computer and a telephone with local access, and to shared facilities, including conference rooms, and to workshops and training sessions offered by or through CIED.

Each licensee will pay \$285 per month for a term of one year, beginning in January 2009 and ending in January 2010. The college may provide additional services or resources to the licensee, which will be billed as additional license fees. Annual terms are renewable, but the license fees may increase. Either party can terminate the agreement upon 45 days written notice to the other.

**Board Action Requested:**

**Approval of the License Agreement as a standard form, and authorization for the Provost and Vice President for Academic Affairs to execute these license agreements on behalf of the college without further review by the board.**

**Board Action Requested:**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

---

"An Evening with Peter Matthiessen" - Florida Humanities Council – Grant

409.1729, 08-09

---

The purpose of this project is to provide the general public with a unique opportunity to meet an internationally acclaimed author, naturalist, spiritual leader, and activist and to discover how interdisciplinary interests and grounding in the humanities can shape and inform an author's work and life. The evening will illuminate the humanities-based, interdisciplinary-inspired nature of Matthiessen's work. The program will invite the audience to hear Matthiessen read from selected works, discuss his practice of writing across literary boundaries, and to ask the author questions about these works. The event will take place at the Thelma Bolton Center, which will accommodate some 500 persons in centrally located downtown Gainesville.

The amount of funds requested from the Florida Humanities Council is \$2,000, with a cash match of \$2,000 from Santa Fe College.

Duration of this project is January 13, 2009.

Operating budget impact: From existing college budget.

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**