

**The District Board of Trustees  
Santa Fe College, Florida  
Agenda for Board Meeting of October 21, 2008, at 4 p.m.  
Wattenbarger Student Services Building**

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.470, 08-09

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Board Meeting of October 21, 2008
- 1.2 Approval of Board Meeting Minutes of September 16, 2008

2. Information Items

- 2.1 President's Report
- 2.2 Contract Review Committee for the President's Contract
- 2.3 New Rule 2.12: Behavioral Intervention Committee
- 2.4 Tech Prep/Career Pathways Articulation Agreement with:
  - School Board of Alachua County - Graphic Design, Business Specialist
  - School Board of Citrus County - Emergency Medical Services, Paramedic

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff

Contracts, Grants

- 3.5 Health Education Affiliation Agreement with the Department of Veterans Affairs - North Florida/South Georgia Veterans Health System for:
  - Radiologic Program, including Computed Tomography, Diagnostic Medical Sonography, Nuclear Medicine Technology, Radiography
  - Cardiovascular Technology Program, including Cardiac Electrophysiology
- 3.6 Interinstitutional Agreements for Dual Enrollment, Tech Prep/Career Pathways, Remediation and Teacher Preparation with School Board of Marion County, Florida - Graphic Design, Biotechnology Laboratory Technician, Building Construction
- 3.7 Alachua County Public Schools Head Start Program -- Grant

Finance/Business Affairs Items

- 3.8 Warrants Issued for September 2008
- 3.9 Report of Purchases for September 2008

4. Finance/Business Affairs Items
  - 4.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of September 30, 2008
  - 4.2 Colonel Harry M. Hatcher, Jr., Property Survey 09-02
  - 4.3 Acceptance of Donation, 09-02
  - 4.4 Addendum #4 to Bookstore Management Services Agreement with Barnes & Noble College Bookstores, Inc.
  
5. General Institutional Items
  - 5.1 College Calendar for 2009-2010
  - 5.2 Matching Funds Resolution
  
6. Contracts/Grants
  - 6.1 Biotechnology Articulation Agreement with Central Florida Community College
  - 6.2 Letter of Agreement - Department of the Navy, University of Florida Navy ROTC
  - 6.3 Cooperative Agreement with Florida Department of Juvenile Justice and the Banner Center for Construction
  - 6.4 Memorandum of Understanding with the Florida Dance Association - Florida Dance Festival On Tour
  - 6.5 Memorandum of Understanding with the Department of Highway Safety and Motor Vehicles - Drivers License or Motor Vehicle Record Data Exchange (DAVID)
  - 6.6 IFSA Foundation -- Grant
  
7. Endowment Corporation Liaison Update and Board Members' Remarks
  
8. Citizen's Requests
  
9. Adjournment

**Board Action Requested:**

**Approval**

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Approval of Board Meeting Minutes of September 16, 2008

401.461, 08-09

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The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held September 16, 2008, are presented for approval.

**Board Action Requested:**

**Approval**

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President's Report

Information Item

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The president will discuss a variety of informational topics.

Today's presentation to the board will be given by Mr. Bill Reese, Associate Vice President for Facilities Services. He will discuss energy issues.

**District Board of Trustees**  
**October 21, 2008**

**Agenda Item: 2.2**

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Contract Review Committee for the President's Contract

Information Item

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To be presented at the meeting.

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New Rule 2.12: Behavioral Intervention Committee

Information Item  
410.418, 08-09

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The purpose of this rule is to establish a Behavioral Intervention Committee to handle cases of behavior by students, applicants, employees, or visitors to the College that are perceived to be threatening, disruptive, or harmful to themselves or others and that cannot be efficiently handled by the student judicial process or established employment procedures.

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Tech Prep/Career Pathways Articulation Agreement with: Information Item  
School Board of Alachua County - Graphic Design, Business Specialist 408.1729, 08-09  
School Board of Citrus County - Emergency Medical Services, Paramedic

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The A.S. degree and certificate programs listed below have been identified as accelerated paths by which students will have the opportunity to receive college credit as described in the articulation agreements with the school boards of Alachua and Citrus counties.

School Board of Alachua County

Graphic Design Technology A.S.  
Business Specialist - Small Business  
Management Certificate

Art Department  
Academic of Entrepreneurship

School Board of Citrus County

Emergency Medical Services A.S.  
Paramedic  
Emergency Medical Technician Certificate

First Responder  
First Responder  
First Responder

## CONSENT

District Board of Trustees  
October 21, 2008

Agenda Item: 3.1

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Contract Staff (Faculty)

402.703, 08-09

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The individuals listed below are being recommended for appointment for 2008-2009, as stated in the individual employee's contract.

### **Appointment Part-Time**

Kimberly Aiken	Cristina Gillis	Kelly Minor
Andrew Anderson	Gwendolyn Glanville	Linda Nichols
Patricia Barnes	David Goldblatt	Jody Peeling
Susan Block	Susan Greimel	Alicia Pfahler
Marilyn Booher	Glenda Guarino	Aimee Pricher
Paul Borsa	Katherine Guthrie	Chittur Radhakrishnan
Todd Brooks	Michele Hammond	William Robinson
Robin Clayton	Daniel Harmeling	Yuli Rudyak
Amy Coker	Carl Henriksen	Timothy Shay
Kathleen Combass	Jamie Hill	Terry Siorek
Kathleen Coyne-Russell	Jennifer Hotzman	Linda Stephens
Emory Davis	Veita Jackson-Carter	Kurt Strauss
Judith Davis	Deeb Kitchen	Margaret Tison
Edwin Dice	Larry Kondas	Richard Tovar
Byron Dyce	Carol Krueger	Robert Ulmer
Angela Dobberfuhr	Cecelia Lerner	Julie VanKirk
Christopher Drum	Kathy Lyons	Peter Vasat
Monet Ducksworth	Louis Mallory	Ellen West
Stephen Everett	Tami-Mandro Weaver	Becky White
Rodney Fitzpatrick	David L. McKinney	Deborah Williamson
Katrina Fort	William Meeker	Marcus Winburn
Jared Freeland	Jean Melby	Shadai Zaine
Phillip Furh	Janis Mena	Laura Zwilling

### **Board Action Requested:**

**Approval**



## C O N S E N T

District Board of Trustees  
October 21, 2008

Agenda Item: 3.2

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

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Contract Staff (Administrative and Professional)

411.307, 08-09

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The individuals listed below are being recommended for appointment for 2008-2009, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<b><u>Executive/Managerial</u></b>	
<b>Full Time</b>	
Elizabeth Johnson <i>B.A., St. Leo University</i>	Comptroller, Office for Finance
<b><u>Technical/Professional</u></b>	
<b>Full Time</b>	
^ Angela Long <i>Ed.D., Oregon State University</i>	Coordinator, Student Leadership and Activities
Jessica Pugh <i>B.A., University of Florida</i>	Project Manager, Facilities Services
* Carlos Iriarte <i>M.B.A., Instituto de Alta Direccion de Empresas</i>	Advising Specialist, Student Support Services
<b>Part Time</b>	
* Gary Arthur	Specialist for Adult Education
Denise Atteberry	Specialist for Downtown Lab
^ Sheena Benarte	Specialist for Athletics, Yoga
* Maria Callen	Specialist for Upward Bound
Susan Chikagwa-Malunga	Specialist for Office of Diversity
Orisatalabi Efunbumi	Specialist for the Downtown Lab
* Cristina Gillis	Specialist for Adult Education
Glenda Henderson	Specialist for Community Education
Deanna Henriksen	Specialist for Math Lab
Jonathan Hill	Specialist for Math Lab
Monika Kaczmarek	Specialist for ESL Lab
Beverly Leibach	Specialist for ESL Lab
Pauline McCanless	Specialist for Community Education
* Miramanni Mishkin	Specialist for Adult Education
Joanna Neville	Specialist for Writing Lab
* Ajani Ofunniyin	Specialist for Adult Education
* Grant funded	
^ Funded by student activity and service fees	

Contract Staff (Administrative and Professional), Technical/Professional, part-time, cont.,

- \* Jawon Park Specialist for Adult Education
- Caronne Rush Specialist for Counseling Center
- \* Carol Smith-Atkins Specialist for Sciences for Health
- Barbara Stakely Specialist for ESL Lab
- Josephine Staten Specialist for Community Education
- \* Katherine Wilbekin Specialist for Adult Education
  
- \* Grant funded
- ^ Funded by student activity and service fees

**Board Action Requested:**

**Approval**

## C O N S E N T

District Board of Trustees  
October 21, 2008

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Community and Continuing Workforce Education Contract Staff

404.376, 08-09

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The individuals listed below are being recommended for appointment for 2008-2009, as stated in the individual employee's contract.

### Community Education

<u>Name</u>	<u>Position</u>
Patrick Gallagher	Glass Art
Sandra Angelou	Yoga for Relaxation
Claire-Lyne Apotheloz	Tin-Art
Shenna Benarte	Energy, Health, and Healing
Carol Bryan	Family Music and Movement
Veda Burns	Basic Drawing
Tina Elmore	Creative Holiday Gifts
Irma Fallon	Writing for Seniors
Larry Geiger	Five Wishes
Katy Graves	Gently Yoga
Dawn Lopresto-Davis	Income Tax Basics Workshop
Lois Nevins	Travel Delights and Insights

### **Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
October 21, 2008**

**Agenda Item: 3.4**

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.***

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Career Service Staff

403.467, 08-09

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The individuals listed below are recommended for appointment.

<u>Name</u>	<u>Position</u>
<u>Appointment</u>	
<b>Full Time</b>	
Cynthia Carstens	Support Specialist, Dental Programs
Mikayla Edwards	Support Specialist, Human Resources
<b>Part Time</b>	
Catherine Crowley	Part-time Career Service - Advisement

**Board Action Requested:**

**Approval**

## C O N S E N T

District Board of Trustees  
October 21, 2008

Agenda Item: 3.5

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Health Education Affiliation Agreement with the Department of Veterans Affairs - North Florida/South Georgia Veterans Health System for: 408.1729, 08-09  
Radiologic Program, including Computed Tomography, Diagnostic Medical Sonography, Nuclear Medicine Technology, Radiography  
Cardiovascular Technology Program, including Cardiac Electrophysiology

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The agreements with North Florida/South Georgia Veterans Health System will provide clinical education experience for students in the Radiologic and Cardiovascular Technology programs. The agreements will remain in force until terminated by either party. There is no cost to the college.

**Board Action Requested:**

**Approval**

## C O N S E N T

District Board of Trustees  
October 21, 2008

Agenda Item: 3.6

***College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities.***

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Interinstitutional Agreements for Dual Enrollment, Tech Prep/Career Pathways, 408.1730, 08-09  
Remediation and Teacher Preparation with School Board of Marion County, Florida -  
Graphic Design, Biotechnology Laboratory Technician, Building Construction

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The attached agreement and appendices for Tech Prep/Career Pathways with the School Board of Marion County provide accelerated paths by which students have the opportunity to receive college credit through the courses listed below.

**Renewal**

- Graphic Design Technology A.S. - Communications Technology
- Graphic Design Technology A.S. - Web Design
- Biotechnology Laboratory Technician A.S. - Agricultural Biotechnology

**New**

- Graphic Design Technology A.S. - Digital Design
- Building Construction Technology A.A.S. - Web Design
- Biotechnology laboratory Technician A.S. - Industrial Biotechnology

**Board Action Requested:**

**Approval**

**C O N S E N T**

**District Board of Trustees  
October 21, 2008**

**Agenda Item: 3.7**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Alachua County Public Schools Head Start Program – Grant

409.1726, 08-09

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The purpose of this project is to provide Associate in Science, Child Development Associate, and Child Care Worker Certification training for 45 - 50 trainees from the School Board of Alachua County Head Start programs for staff and parents.

The amount of funds requested from the School Board of Alachua County is \$40,000, with no matching funds from Santa Fe College.

Duration of this project is September 2, 2008, through July 31, 2009.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

**C O N S E N T**

District Board of Trustees  
October 21, 2008

Agenda Item: 3.8

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Warrants Issued for September 2008

208,453, 08-09

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A listing of all disbursements issued from September 1 through September 30, 2008, is available at this meeting for the board's information. The amount disbursed was \$13,828,948.62.

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	573204 - 581204
Payroll	622156 - 622448

Electronic Transfers

13737 - 16163

**Board Action Requested:**

**Approval**



**C O N S E N T**

**District Board of Trustees  
October 21, 2008**

**Agenda Item: 3.9**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to  
implement the college's mission.***

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Report of Purchases for September 2008

202.558, 08-09

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Below are the total amounts and a summary of purchases for the month of September 2008.

Purchasing	\$6,752,730.79
Risk Management Consortium	<u>2,524.61</u>
<b>Total</b>	<b><u>\$6,755,255.40</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y25448 (Fund 1)	\$ 50,000.00	Exempt	U.S. Postal Service	First Class Mail Mail and Receiving
Y25469 (Fund 1)	\$ 26,273.84	Exempt	Gainesville Regional Utilities	Electrical Vault Repair General Renovation/Remodel
Y25590 (Fund 7)	\$ 732,991.79	Contract	Rigid Building Systems	Direct Purchase-Steel Structure Construction Institute
Y25592 (Fund 1)	\$ 162,165.60	Contract	Dell Marketing	Computers (144) Information Technology
Y25654 (Fund 2)	\$ 36,887.00	Exempt	School Board of Bradford County	Program Reimbursement to Bradford School Board Bradford-Union Vo-Tech
Y25664 (Fund 7)	\$4,999,203.00	Contract	PPI Construction Management	Construction Management Alachua Center
Y25688 (Fund 7)	\$ 97,435.79	Contract	Shaw Strategic Solutions	Building W Flooring General Maintenance
Y25692 (Fund 7)	\$ 26,560.00	Contract	Ponikvar & Associates, Inc.	LEED Certification Services Construction Institute
Y25755 (Fund 7)	\$ 142,272.00	Contract	Danis Building Construction	Pre-Construction Services Fine Arts Hall
	<u>\$6,273,789.02</u>			

Agenda Item 3.9  
October 21, 2008  
Page 2

Purchase orders for previously awarded contracts: 10  
Number of purchase orders \$0-\$25,000: 405

Amount: \$ 59,300.64  
Amount: \$422,165.74

**Board Action Requested:**

**Approval of report**

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.*

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Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of  
September 30, 2008

201.659, 08-09

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The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of September 30, 2008.

The following summary provides a comparison of actual revenues and expenditures for 2008-2009 vs. 2007-2008.

	2008-2009		2007-2008	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	20,527,008	31.39	20,165,921	30.45
Expenditures	10,940,964	15.69	10,937,764	17.89

**Board Action Requested:**

**Approval of report**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

Colonel Harry M. Hatcher, Jr., Property Survey 09-02

200.744, 08-09

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met on September 16, 2008, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Worn-Out Equipment with No Salvageable Parts	5	\$10,165.60	1	\$6,360.00	\$6,360.00	\$0.00
Surplus Property	8	24,017.51	2	16,835.94	16,835.94	0.00
Transfers	69	94,973.50	0	0.00	0.00	0.00
<b>TOTAL</b>	<b>82</b>	<b>\$129,156.61</b>	<b>3</b>	<b>\$23,195.94</b>	<b>\$23,195.94</b>	<b>\$0.00</b>

**Notes**

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped.

Agenda Item 4.2  
October 21, 2008  
Page 2

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The College depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

**Board Action Requested:**

**Approval**

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.*

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Acceptance of Donation, 09-02

200.745, 08-09

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Vascular Surgery Specialists has donated the item listed below to the college's Cardiovascular Technology Program.

<u>Items</u>	<u>Unit Value</u>	<u>Total Value</u>
Diasonics Ultrasound Machine (Age: 12 years; Condition: Fair)	\$5,000.00	\$5,000.00
Total		<u>\$5,000.00</u>

**Board Action Requested:**

**Approval to accept this donation**

District Board of Trustees  
October 21, 2008

Agenda Item: 4.4

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.*

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Addendum #4 to Bookstore Management Services Agreement with Barnes & Noble College Bookstores, Inc.

209.165, 08-09

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Addendum #4 to the agreement with Barnes & Noble is made for the purposes of extending the management services and operation of the bookstore, including Coffee 101, for a period of five years, November 1, 2008 through October 31, 2013. In addition, several terms of the agreement have been added or modified based on recommendations from various college committees.

**Board Action Requested:**

**Approval**

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.*

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College Calendar for 2009-2010

414.57, 08-09

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The college calendar for 2009-2010 is presented to the board for approval. The College Senate and the Career Service Council have reviewed and endorsed the college calendar. The calendar also coincides with the University of Florida calendar, which is important to students at both institutions who are often jointly enrolled. Upon approval of this calendar, a request will be made to the community college state office to approve the college calendar.

**Board Action Requested:**

**Approval**



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Matching Funds Resolution

400.518, 08-09

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Santa Fe College Foundation is asking that the Board of Trustees submit a formal resolution to the Florida Department of Education requesting that the matching funds program be included in the 2009 Florida Department of Education budget being submitted to the State of Florida. This resolution is brought forward from the Santa Fe College Foundation Finance Committee and will be ratified by the full foundation board at its annual meeting on November 25, 2008.

**Board Action Requested:**

**Approval**

***College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities.***

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Biotechnology Articulation Agreement with Central Florida Community College 408.1732, 08-09

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This agreement with Central Florida Community College will facilitate articulation, acceleration, and efficient use of faculty, equipment, and facilities in order to provide students the opportunity to earn the biotechnology Associate in Science degree. The program is intended for those current Central Florida Community College students who are working on their general education requirements and for students new to postsecondary education. Students ultimately would receive their biotechnology Associate in Science degree from Santa Fe.

The initial term of the agreement is for the 2008-2009 academic year, and shall be renewed for successive one-year periods unless either party notified the other of its intent not to renew.

**Board Action Requested:**

**Approval**

District Board of Trustees  
October 21, 2008

Agenda Item: 6.2

*College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities.*

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Letter of Agreement - Department of the Navy, University of Florida Navy ROTC 408.1733, 08-09

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This agreement provides Santa Fe students the opportunity to participate in the University of Florida Navy ROTC program, take Naval Science classes at UF, and guarantees transfer enrollment into the University of Florida upon successful completion of proper requirements. Santa Fe students may participate in the Drill Team and other professional activities, and qualify for scholarships.

**Board Action Requested:**

**Approval**

***College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities.***

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Cooperative Agreement with Florida Department of Juvenile Justice and the  
Banner Center for Construction

408.1734, 08-09

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As the state's leader in building construction education and training, the Banner Center was approached by the Department of Juvenile Justice to provide quality workforce training. The agreement between the Banner Center for Construction and the Florida Department of Juvenile Justice promotes the development of programs designed to assist youths served in the juvenile justice system with finding better career opportunities in the construction industry. Administrators of both programs shall develop and support joint initiatives that will facilitate credentialed construction training programs within Department of Juvenile Justice facilities. The agreement will be in effect for four years and can be renewed based upon the interest of both parties. The agreement will be reviewed annually, and either party may request amendments.

**Board Action Requested:**

**Approval**

District Board of Trustees  
October 21, 2008

Agenda Item: 6.4

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.*

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Memorandum of Understanding with the Florida Dance Association -  
Florida Dance Festival On Tour

408.1735, 08-09

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This memorandum of understanding delineates the responsibilities of the college and the Florida Dance Association as they relate to the upcoming Florida Dance Festival On Tour performance of Arch Dance Company at the Phillips Center for the Performing Arts. The college will provide one of its rent-free days at the performing arts center for this performance. The dance association will be responsible for all expenses associated with the Arch Dance Company performance, and will provide the college with 30% of the ticket proceeds.

**Board Action Requested:**

**Approval**

District Board of Trustees  
October 21, 2008

Agenda Item: 6.5

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.*

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Memorandum of Understanding with the Department of Highway Safety and Motor Vehicles - Drivers License or Motor Vehicle Record Data Exchange (DAVID) 408.1736, 08-09

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This agreement with the Florida Department of Law Enforcement and Motor Vehicles and local law enforcement agencies provides access to drivers license and related information. It allows the Santa Fe College Police Department the right to use data base information from the state on drivers license photo and information. This information is used when officers make traffic stops, investigate traffic crashes, and other criminal cases.

**Board Action Requested:**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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The IFSA Foundation – Grant

409.1727, 08-09

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The purpose of this project is to provide student scholarships for semester-long study abroad opportunities. Students will be evaluated based on academic performance, financial need, and essay questions including their post-study abroad project contributions to the college. Each scholarship awarded will be \$5,000 and ten students will benefit each year. This is year one of a two-year project.

The amount of funds requested from The IFSA Foundation is \$50,000, with an in-kind match of \$10,630 and a cash match of \$500 from Santa Fe College.

Duration of this project is January 1, 2009, through December 31, 2009.

Operating budget impact: From existing college budget

**Board Action(s) Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**