

**The District Board of Trustees  
Santa Fe Community College, Florida  
Agenda for Board Meeting of September 18, 2007, at 4 p.m.  
Blount Downtown Center**

**Adoption of Agenda**

**Agenda Item: 1.1**  
418.460, 07-08

1. General Functions

Pledge of Allegiance

- 1.1 Adoption of Agenda for Meeting of September 18, 2007
- 1.2 Approval of the Minutes of Regular Board Meeting of July 16, 2007, and Special Board Meeting of August 13, 2007

2. Information Items

- 2.1 President's Report
- 2.2 Standard Tech Prep Agreements with:
  - School Board of Alachua County - Building Construction
  - School Board of Dixie County - Building Construction
- 2.3 Amendment to Rule 3.2: Qualifications for Instructional Personnel

3. Consent Items

Personnel

- 3.1 Contract Staff (Faculty)
- 3.2 Contract Staff (Administrative and Professional)
- 3.3 Community and Continuing Workforce Education Contract Staff
- 3.4 Career Service Staff

Contracts, Grants

- 3.5 Ratification of Agreements:
  - School Board of Polk County - High School Dual Enrollment
  - Amendment to Terminate Agreement with University of Florida - Services of Dental Hygienist
- 3.6 Amendment to Agreement with School Board of Levy County - High School Dual Enrollment
- 3.7 Santa Fe Community College Construction Training Recruiter -- Grant
- 3.8 Math Opens the Door Scholarships -- Grant
- 3.9 Florida Educational Fund, Center of Excellence -- Grant
- 3.10 Adults with Disabilities - Adult Education -- Grant
- 3.11 Work Exploration Center -- Grant
- 3.12 Suwannee River Area Health Education Center, Inc. and Santa Fe Community College Nursing Programs -- Grant
- 3.13 Suwannee River Area Health Education Center, Inc. and Santa Fe Community College Dental Aide Project -- Grant
- 3.14 Criminal Justice Training Trust Funds -- Grant
- 3.15 Little School Food Program 2007-2008 -- Grant

Board Meeting Agenda  
September 18, 2007  
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Finance/Business Affairs Items

- 3.16 Warrants Issued for July and August 2007
- 3.17 Report of Purchases for July and August 2007

4. Facilities Items
  - 4.1 Air Handler Replacement Project - Buildings A, B, K, and L - Accept as Complete
  - 4.2 Master Plan Agreement
5. Finance/Business Affairs Items
  - 5.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2007
  - 5.2 Colonel Harry M. Hatcher, Jr. Property Survey 08-01
  - 5.3 Fee Waiver Report for Summer Term 2007
  - 5.4 Report of Investments, Quarter Ending June 30, 2007
  - 5.5 Budget Amendment #2 to 2007-2008 Operating Budget, Current Unrestricted (Fund 1)
  - 5.6 Annual Financial Report, Year Ended June 30, 2007
  - 5.7 2007-2008 Annual Budget, Unexpended Plant Fund (Fund 7)
  - 5.8 Agreement for American Express® Card Acceptance
  - 5.9 Agreements for Collection of Delinquent Student Accounts with:
    - General Revenue Corporation
    - NCO Financial Systems
    - Williams & Fudge
  - 5.10 Approval of Investment Policy Statement Deviation for Corporate Security
6. General Institutional Items
  - 6.1 Continuing and Community Education EnRich! Brochure - Fall B Term 2007
  - 6.2 Deletion of Courses Not Taught in the Last Five Years
  - 6.3 Request for Entrance Fees: Teaching Zoo and Planetarium
  - 6.4 Appointment of a Member of the Santa Fe Community College Board of Trustees to Serve as Liaison to the Santa Fe Community College Endowment Corporation
7. Contracts/Grants
  - 7.1 Articulation Agreement with Life University - Chiropractic
  - 7.2 SUCCEED, Florida - Nursing Project -- Grant
  - 7.3 SUCCEED, Florida - Allied Health -- Grant
  - 7.4 Tourism Product Development Program -- Spring Arts Festival -- Grant
  - 7.5 Tourism Product Development Program -- Teaching Zoo -- Grant
  - 7.6 Student Financial Aid Program 2008-2009
  - 7.7 Employ Florida Banner Center for Construction -- Grant
8. Endowment Corporation Liaison Update and Board Members' Remarks
9. Citizen's Requests
10. Adjournment

**Board Action Requested: Approval**

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Approval of the Minutes of Regular Board Meeting of July 16, 2007, and  
Special Board Meeting of August 13, 2007

401.451, 07-08

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The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held July 16, 2007, and the minutes of the special meeting held August 13, 2007, are presented for approval.

**Board Action Requested:**

**Approval**

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President's Report

Information Item

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The president will discuss a variety of informational topics.

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Standard Tech Prep Agreements with:	Information Item
School Board of Alachua County - Building Construction	408.1661, 07-08
School Board of Dixie County - Building Construction	408.1662, 07-08

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The agreements with the School Board of Alachua County and the School Board of Dixie County will facilitate articulation, accelerated credit, and make efficient use of faculty, equipment, and facilities, while providing an opportunity for students to earn a degree. These agreements have been signed by the Vice President for Academic Affairs, as approved by the board.

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Amendment to Rule 3.2: Qualifications for Instructional Personnel

410.405, 07-08

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This rule clarifies the minimum qualifications for College instructional personnel in accordance with accreditation agencies and establishes procedures for the verification of credentials through appropriate documentation of educational and experiential credentials. The amended rule introduces the Faculty Credentialing Manual, which is maintained by and housed in the Office of the Provost and Vice President for Academic Affairs, as the primary mechanism for establishing minimum qualifications.

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.1

**College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.**

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Contract Staff (Faculty)

402.691, 07-08

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The individuals listed below are being recommended for appointment for 2007-2008, or a portion of 2006-2007, as stated in the individual employee's contract.

### Appointment

#### Full Time

<u>Name</u>	<u>Position</u>
Patricia Aylward <i>M.S.N., University of Florida</i>	Interim Assistant Professor, Nursing Programs
Gwendolyn Casey <i>M.S.N., University of Phoenix</i>	Interim Assistant Professor, Nursing Programs
Neal Devine <i>M.A., Rutgers University</i>	Interim Assistant Professor, Social and Behavior Sciences
Alexander Green <i>M.Ed., University of Florida</i>	Assistant Professor, High School Dual Enrollment
Brian Jimison <i>M.A.J., Wichita State University</i>	Interim Assistant Professor, Social and Behavior Sciences
Margaret Kayhani <i>M.S.N., University of Phoenix</i>	Assistant Professor, Nursing Programs
K. Scott Murphy <i>M.A., University of Florida</i>	Assistant Professor, Academic Foundations (Math)
Robert Sandbach <i>M.S., University of Florida</i>	Interim Assistant Professor, Mathematics

#### Part Time

John Abbitt	Sonia Alonso	Claire Bakr
Jason Acosta	Leonard Appling	Clayton Barnes
Mi-Youn Ahn	Scott Anderson	Robert Bartley
Adenike Akinyode	Marion Andrews	Laura Bartley
Stephen Akridge	Jason Antley	Edward Bennett
Diane Alber	Betty Arnette	Robert Bennett
Panos Alexakos	Tiffany Ashley	Steven Bingham
Staccie Allen	Peter Backhaus	Harvey Blalock
Shawn Allgeier	Ann Baird	Beth Bonett

Part-Time Faculty, continued

Marilyn Booher  
Cheri Booth  
Paul Borsa  
Elsa Boysha  
Alexandra Braddy  
Charles Bradley  
Joshua Braley  
George Braun  
Stacey Breheny  
Todd Brooks  
Sherry Brumme  
Paul Brown  
Tom Bullard  
David Butscher  
George Canova  
Julia Carson  
Jaime Castro  
Lidia Cedeno  
Lawrence Certain  
John Chamberlin  
Allen Chevront  
Myrlene Chrysostome  
Wayland Clifton  
Angela Conti  
Marsha Cooper  
Sharon Cooper  
Terry Crews  
Lucia Curta  
Lorraine Curtner  
Mohamed DaCosta  
Brad Daniels  
David Davis  
Judith Davis  
John Deese  
Travis Deviny  
Joanne Docherty  
Alaina Doten  
Christopher Drum  
George Duren  
Monet Duckworth  
William Egherman  
Jackie Erney  
Stacy Ettel  
Steve Everett

William Ezzell  
Kim Feigenbaum  
Alexander Fein  
Rhonda Felheim  
Michael Fender  
Anthony Ferrara  
Holly Fisher  
John Fitzgerald  
Melvin Fournoy  
Leigh Foglia  
Shelia Forrester  
Katrina Fort  
Laure Frank  
Michelle Freas  
Daniel Gerard  
Floyd Gipson  
Scott Greenhut  
Sue Greimel  
Valerie Hampton  
Heather Hall  
Michele Hall  
Robin Hardee  
Gary Hardesty  
Stephen Hardy  
Blake Harrison  
John Harvey  
Frank Heinzmann  
Sara Henning  
Dusti Durden Hersey  
Brian Higley  
Jaime Hill  
Joseph Hillhouse  
Samual Himes  
Mary Ray Hoffer  
Gary Hoffman  
Brian Holder  
John Holley  
Jennifer Hotzman  
William Hutchinson  
Thomas Idoyaga  
Michael Jackson  
Seth Joseph Jacobs  
Stephen Jensen  
Randal Jeter

Lezli Johnson  
Patricia Johnson  
Russell Lee Johnson  
Karen Jones  
Terri Jones  
Aaron Keebaugh  
Mary Keramidis  
Amy Kinsey  
Glenn Kirkconnell  
Kevin Krahn  
Barbara Kramer  
Martin Krpan  
Jaime Kurnick  
Wilford Allyn Kyes  
Brenda Labecki  
Paul Ladnier  
Joel Lambert  
Kenneth Lampf  
Anna Langford  
Leon Larsen  
Clea Lauriault  
Clifford LeBlanc  
Cecelia Anne Lerner  
Jayson Levy  
Lee Libby  
Alessandra LiCalzi  
Andrew Lievertz  
Duke Lim  
Anne Lisca  
Linda Lotz  
Charles Love  
Jamie Love  
James Lybarger  
Steve Lyons  
Christopher Mack  
Matthew Maloney  
Shawna Mansfield  
Warren Marcoux  
Tammy Martineau  
Tom Mayfield  
Ryan McCazzio  
Kimberly McCollough  
Paul McCoy  
Nancy McCurdy



Part-Time Faculty, continued

David McKinney  
Janis Mena  
Ana Joy Mendez  
Ronald Meneses  
Stephen Mercadante  
Vanessa Merriex  
Rebecca Micha  
Victor Miller  
Anthony Moffett  
Sandi Moody  
Joseph Moro  
Michael Morse  
Sara Morsey  
Theresa Mosley  
Nancy Murphree  
Kristina Muzzey  
Constance Myrick  
John Nabet  
Terry Neal  
Carrie Nelson-Davis  
Lisa Neugebauer  
Bridgette O'Brien  
Melissa Oorbitg  
Erica Oshier  
Amy Oxner  
Marilyn Palumbo  
David Parker  
Alex Pastos  
Darin Patterson  
Suzon Peterson  
Joanne Platte  
LeTrinh Phillips  
Gerald Poe  
William Pokorny  
Elizabeth Pooley  
Nancy Poucher  
Timothy Price  
Corrie Rakvin  
Julie Ramirez  
Luis Ramos  
Michael Randolph  
Voara Randrianasolo  
Kathleen Ratican  
Andrea Rascovich  
Dana Rasmussen

Elizabeth Reynolds  
James Richeson  
John Richman  
Courtney Roberts  
William Robinson  
Robert Rohan  
Shawna Rollyson  
Jorge Romero-Habeych  
Karen Rybak  
Lori Sandholdt  
Sharon Sarazin  
Patricia Sassner  
Kathryn Saulsgiver  
Phil Scarpace  
Michael Schibuola  
Alan Schmidt  
Michael Schoeppner  
Rachel Schremp  
Ann Scroggie  
Angelenia Semegon  
Nilanjana Sengupta  
Billy Joe Senn  
Tscharna Senn  
Robert Sepulveda  
Tim Shay  
Mary Short  
Joseph Shuford  
Scott Smolenski  
Kenneth Smylie  
Allen Siorek  
Philip Spann  
Henry Spurlin  
Eli Stav  
Kimbly Standifer  
Linda Stephens  
Daniel Stepp  
Susan Strauss  
Greg Streukens  
Ursula Strauss  
Kevin Strickland  
Jan Sugalski  
Briton Summers  
Robert Sutton  
Marvin Swindell  
Deborah Taube

Patricia Telesco  
Janet Thomas  
John Thomas  
Christine Thompson  
Richard Tovar  
Kevin Trahan  
Marc Trahan  
James Troiano  
Jeffrey Trump  
Donald Tyson  
Mary Ulseth  
Robert Uttaro  
Tanya VanWinkle  
Jean Vincent  
Cindy Waldron  
Corey Warren  
Amanda Watson-Boles  
Richard Webb  
Michael Welsh  
Donald West  
Clark V. Wheeler  
Becky Jo White  
Stephen Wilder  
R. David Wiles  
Brandy Williams-Debottis  
Elizabeth Williams  
Jill Winner  
Ellen Wood  
Michael Yawn  
David Young  
Todd Yurchisin  
Maria Zelaya  
Kathryn Zidonik  
Robert Zimmerman  
Joshua Zingg

**Board Action Requested:**

**Approval**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.2

**College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.**

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Contract Staff (Administrative and Professional)

411.294, 07-08

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The individuals listed below are being recommended for appointment or promotion for 2007-2008, or a portion of 2006-2007, as stated in the individual employee's contract.

<u>Name</u>	<u>Position</u>
<b><u>Executive/Managerial</u></b>	
<b>Full Time</b>	
<b>Appointment</b>	
<u>Michael Droll</u> <i>Ph.D., University of Florida</i>	<u>Associate Vice President of Institutional Effectiveness, Research and Planning</u>
<b>Promotion</b>	
Lois Ellis <i>M.S.N., University of Florida</i>	Director, Nursing Programs
Willard Chauncey Fagler <i>B.S., University of Florida</i>	Executive Director, Florida Community Colleges Risk Management Consortium
<b><u>Technical/Professional</u></b>	
<b>Full Time</b>	
<b>Promotion</b>	
Billie Gayle Davis <i>B.A., Saint Leo University</i>	Coordinator, Welcome Center
<b>Appointment</b>	
Sari Sanborn <i>A.A., Santa Fe Community College</i>	Advising Specialist, Health Science Counseling
<b>Part Time</b>	
<b>Appointment</b>	
Anastasia Albanese-O'Neil	Marketing Director
Lisa Bailey	Community Education Specialist
* Shellie Banfield	Adult General Education Specialist
Daniel Barnett	Writing Lab Specialist
Jennifer Bielby	Lab Assistant Anatomy
Shirley Bloodsworth	Community Education Specialist
Nancy Brannen	Student Development Specialist
Sarah Breedlove	Life Model
Erica Brooks	Mainframe Specialist
Henry Bulter	Writing Lab Specialist
* Connie Caldwell	Adult Education Vocational Preparation Specialist
Tasana Camara	Staff Accompanist

Part-Time Appointments, cont.

^	Salvatore Campagna	Fitness Center Supervisor
	Cheryl Canova	Test Proctor Specialist
	Courtney Chambers	Office of Diversity Specialist
	Peche Chapman	Software Specialist
*	Chao-Ling Chen	Adult General Education Specialist
	Patrick Collins	Theater Set Design Specialist
*	Diana Crosby	Adult General Education Specialist
	Amanda Culp	Downtown Lab Specialist
*	David Dean	Student Support Services Specialist
*	Phyllis Decker	Displaced Homemakers Specialist
	Richard DiFiore	Staff Accompanist
*	Angie Dobberfuhr	Lab Manager Specialist
*	Jodi Doher	Educational Talent Search Specialist
^	Daniel Drost	Fitness Center Supervisor/Game Coordinator
	Mary Ellis	English as a Second Language Lab Specialist
	Mary El-Samarni	Lab Assistant
	Dominique Faison	Writing Lab Specialist
	Lydia Floyd	Life Model
	Petique Gainey	Office of Diversity Specialist
	Karim Hamidi	Downtown Lab Specialist
*	Rebecca Hassell	Adult General Education Specialist
	Glenda Henderson	Community Education Specialist
	Rafael Hernandez	Multicultural Programs Specialist
*	Constance Jones	Adult General Education Specialist
	Monika Kaczmarek	English as a Second Language Lab Specialist
*	Larry Kondas	Education Preparation Institute Program Specialist
	Jeff LeGrange	Programmer Specialist
	Katharine Lewis	Life Model
	Vincent Locascio	CLAST Lab Specialist
*	Mary Lock	Adult General Education Specialist
*	Warren Marcoux	Test Proctor Specialist
	Sarah McIntosh	Archer Center Specialist
	Annette Merritt	Student Services Specialist
	Thomas Moffett	Education Preparation Institute Program Specialist
*	Vito Montauk	Adult General Education Specialist
	Federico Moratorio	Visual Arts Technology Specialist
	Angela Mulkin	Academic Foundation Specialist
	Nemanja Nesic	Applications Development Specialist
*	Nancy Nipper	Business Manager, CJSTC
	Joanne Platte	Gallery Aide Specialist
*	Laura Predny	Adult General Education Specialist
	Jennifer Pritchett	Test Proctor Specialist
	Elizabeth Reynolds	Theater Lighting Technician Specialist
	Tammy Rich	East Gainesville Initiative Specialist
	Justin Richardson	Math Lab Specialist
	Nancy Schenewerk	Library Specialist

Part-Time Appointments, cont.

	Patricia Schlenker	Adult Education Lab Specialist
	Colleen Scott-Hall	Test Proctor Specialist
*	Jennifer Seyeze	Educational Talent Search Specialist
	Sarah Shine	Life Model
*	Anne Sigmond	Adult General Education Specialist
	June Simring	Life Model
*	Terry Siorek	Web Design Specialist
	Josephine Staten	Community Education Specialist
	Elizabeth Strickland	Library Specialist
*	Dorothy Stroman	Adult Education Geographical Specialist
	Chris Sulander	Test Proctor Specialist
	Kathryn Tancig	Life Model
^	Kevin Tate	Graduate Assistant Specialist
	Wendy Toure	Downtown Lab Specialist
*	Kutura Watson	Adult General Education Specialist
	Ellen West	Education Preparation Institute Program Specialist
	Robert Wolfson	Test Proctor Specialist
	Chris Zurheide	Writing Lab Specialist
*	Lara Zwilling	Work Exploration Center Specialist
*	Grant funded	
^	Student Leadership and Activities funded	

**Board Action Requested:**

**Approval**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.3

***College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.***

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Community and Continuing Workforce Education Contract Staff

404.370, 07-08

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The individuals listed below are recommended for appointment for 2006-2007, or a portion of the year, as stated in the individual employee's contract.

### Community Education

<u>Name</u>	<u>Position</u>
Stephen Akridge	PC Fundamentals I
Sandra Angelou	Yoga for Relaxation
James Atyeo	Photography: 35MM and Digital
Sheila Baker	American Sign Language
Shenna Benarte	Moon Astrology
Gary Bone	Raku Pottery
Albert Brasington	Civil War Battles, Campaigns
Victor Brennan	GRE Math Review
Paul Campbell	Tai Chi Chuan
Ernest Campbell	Qigong for Everyone
Patrick Carmichael	Fundamental Algebra
Lawrence Christian	Living Trusts, Estate Planning
Robert Coe	SAT/ACT Verbal Preparation
Frank Cook	Vegetable/Herb Gardening
Chester Cowart	What's Inside Your Car?
Chris Curry	Homeowner Landscape Design
Danielle DeCosmo	Singing Your Best
Stephen Dixon	Golf I and II
Dietrich Dohrmann	Jewelry Construction
Scott Dombeck	Junior Golf; Golf for Seniors; Golf
Maruja Duenas	Spanish I - Part II
Tina Elmore	Henna (Mehndi) Tattooing
Rosario Estevez	Unblocking Your Mind
Janet Foster	PC Fundamentals II
Brian Fox	PC Fundamentals I for Seniors
Michelle Freas	Baby Signs®: Sign, Say, Play
Mary Glazer	Brown Thumb Gardening
Brad Grant	PC Fundamentals I
Denise Guerin	Self-Defense for Women
Scott Hacking	Intro to Brazilian Capoeira
Lance Hastings	German for Beginners
James Hearn	Bridge I and II
Alan Heck	Scuba Diving
Sue Heine	Intro to Silver Metal Clay

Community Education, cont.

<u>Name</u>	<u>Position</u>
Marc Henri	Principles of Healthy Cooking
Sara Hinds	Glass Beadmaking
Elizabeth Hodges	Acrylic Painting
JoLaine Jones-Pokorney	Overcoming Exercise Resistance
Monika Kaczmarek	ESL - Level II
Julian Kaximier	Guitar I and II
Jules Keith	Digital Photography and more
Barbara Kerkoff	Yoga with a Chair
Sandra Larkins	Beginner Line Dance
Leon Larson	Hand Drumming I and II
Murray Laurie	Community History Preservation
Alison LeBaron	Oil Painting
Sonja Lebo	American Sign Language
Terence Lehman	Selling Your Home-What To Do
Robert Lightner	Fencing I
Ellen Lord	Western Line Dancing
Marjorie Malerk	Belly Dancing
Ruth Mansell	The Joy of Decorating
Marion Mayer	Explore the American Civil War
Ellen Meeker	Walk Longer and Be Stronger
Maria Minno	Nourishing Our Children
Delores Mitchell	Get Assertive!
Ed Morales	Spanish II; Spanish II - Part II
Connie Myrick	PC Fundamentals I for Seniors
Bert Nelin	Beginning Texas Hold'em Poker
Khanh Nghien	Improving Your Memory
David Nordstedt	Creative Photo Using the Holga
Robert Oehl	Private Pilot Ground School
Susan Perko	Gentle Yoga I and II
Melanie Philpot	Canine Click!
Stephanie Pollard	Health and Fitness 101
Linda Richards	Paper: Organizing Tips
Caroline Rolman	Journaling Through Grief
Marguerite Romeis	Psychic Connections
Rosita Ruiz	Spanish for Beginners
Jerry Sanford	Writing Killer Fiction
Donna Sheffield	Basic Fitness Boot Camp
Leah Sherer	Catering 101
Janos Showmyen	Creative Writing Workshop
Halbert Smith	Italian I
George Sternfels	Wine Tasting
Janet Todd	Spanish for Beginners
Jennifer Van Bergen	Archetypes for Writers
Clint Wilson	Small Arc Welding
Jimmy Yawn	Digital Camera I, II, and III
Diane Yazedjian	French
Alexandra Zuckerman	Beginning Baking

**Continuing Workforce Development**

<u>Name</u>	<u>Position</u>
Betty Arnette	Continuing Education Specialist
Eunice Coughlin	Continuing Education Specialist
Lois Ellis	Continuing Education Specialist
Janet Foster	Continuing Education Specialist
Brian Fox	Continuing Education Specialist
Alexandra Harris	Continuing Education Specialist
Douglas Henson	Continuing Education Specialist
Helen Kornblum	Continuing Education Specialist
Gene Levine	Continuing Education Specialist
Kim Molner	Continuing Education Specialist
Anaiz Quinones	Continuing Education Specialist
Mary Short	Continuing Education Specialist
Shannon Silcox	Continuing Education Specialist
Olusegun Yayi	Continuing Education Specialist

**Board Action Requested:**

**Approval**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.4

*College Goal: Human Resources - Recruit, develop, assess, and retain quality full-  
and part-time faculty and staff.*

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Career Service Staff

403.457, 07-08

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The individuals listed below are being recommended for appointment or promotion.

Name

Position

Appointment

Noah Borelli	Custodian, Facilities Services
Anna Hernandez	Program Assistant, Office for Finance
Joseph Jester	Police Dispatcher, SFCC Police Department
Myrlande Myrthi	Support Specialist, Financial Aid

Promotion

Raqual Boyd	Administrative Assistant, English Department
Jacqueline Strand	Program Assistant, Records and Admissions

**Board Action Requested:**

**Approval**



## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.5

*College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.*

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Ratification of Agreements:

School Board of Polk County - High School Dual Enrollment	408.1664, 07-08
Amendment to Terminate Agreement with University of Florida - Services of Dental Hygienist	408.1665, 07-08

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The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between the July and September meetings, which actions if delayed until the September meeting would create difficulties. The chair has signed agreements with School Board of Polk County and the University of Florida for the programs listed above. The justifications for the college to have the above-listed agreements executed prior to this meeting are set forth in the attached memoranda.

**Board Action Requested:**

**Approval**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.6

*College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.*

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Amendment to Agreement with School Board of Levy County -  
High School Dual Enrollment

408.1663, 07-08

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This amendment to the agreement with School Board of Levy County adds a section on Technology and Applied Sciences Dual Enrollment and concentrates on introducing students to the building construction industry, including carpentry, masonry, electrical, heating and air conditioning, and plumbing.

**Board Action Requested:**

**Approval**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.7

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Santa Fe Community College Construction Training Recruiter -- Grant

409.1665, 07-08

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The purpose of this project is to provide a recruitment specialist for the Santa Fe Community College Construction program. The specialist will recruit secondary students into construction trades and management training programs at SFCC that are jointly sponsored by SFCC, the School Board of Alachua County, and the Builders Association of North Central Florida. The specialist will coordinate with the entities listed above to promote all aspects of construction education and the career paths and employment opportunities associated with the industry. An expected total of 30 students will be recruited during the year. Approximately 80% of the students who complete this program will continue their education in either an apprenticeship program or other postsecondary construction-related program and/or go straight to work. This is a renewal of a contract previously approved by the board.

The amount of funds requested from the Alachua/Bradford Regional Workforce Board is \$54,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.8

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Math Opens the Door Scholarships -- Grant

409.1666, 07-08

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The purpose of this project is to improve the recruitment and retention of 30 financially needy, academically talented students, specifically women and underrepresented minorities, within the math discipline. The project will improve student support programs by creating a mathematics faculty monitoring and mentoring program, creating a mathematics and engineering WebCT component, and by expanding the role of the Santa Fe Math Club. This is year four of a four-year project. Grant funds are primarily used to provide scholarships for students each semester.

The amount of funds requested from the National Science Foundation is \$100,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.9

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Florida Educational Fund, Center of Excellence -- Grant

409.1667, 07-08

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The mission of the Florida Educational Fund has been implemented through a number of related programs intended to provide access and create diversity programs which relate to education. The Center of Excellence mission includes: 1) assuming a more proactive stance in the education of youth; 2) employing the development of a group achievement module for African American elementary and secondary students; and 3) increasing the pool of African American and other historically disadvantaged minority students who are prepared, motivated, and qualified to enter higher education. The Center of Excellence will support three chapters and reach an estimated 400 students. Chapters for the Achievers have been established in Gainesville, Alachua/High Springs, and Hawthorne. Grant funds are used to provide after-school tutoring, Brain Bowl competition, and other activities designed to address motivation, education, and cultural needs of students.

The amount of funds requested from the State of Florida is \$26,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.10

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Adults with Disabilities - Adult Education -- Grant

409.1668, 07-08

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The purpose of this project is to provide literacy instruction, independent living skills training, enrichment activities, and pre-vocational training for adult with disabilities in order to improve quality of life and facilitate long-term goals toward self-sufficiency. This program will serve approximately 65 students.

The amount of funds requested from the Florida Department of Education, Division of Workforce Education, is \$83,064, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.11

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Work Exploration Center -- Grant

409.1669, 07-08

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The purpose of this project is to address the needs of persons with disabilities who have employability barriers through three services: comprehensive vocational evaluation, employee development, and community employment. Each of these services maintains its own set of goals and is designed to promote the development and attainment of vocational objectives.

Comprehensive vocational evaluation seeks to assist in identifying vocational goals through a state-of-the-art program of services, including vocational evaluations, interest assessments, and career exploration activities. Employment development and community employment target specific issues impacting an individual's ultimate employability. Through these services, participants complete two weeks of employability skills classes and obtain assistance in resume writing, completing applications, interviewing skills, team building, job search training, and other job-related needs. Approximately 350 vocational rehabilitation customers will benefit from these services.

The amount of funds requested from the State of Florida, Department of Education, Division of Vocational Rehabilitation, is \$349,528, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2007, through September 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.12

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Suwannee River Area Health Education Center, Inc. and Santa Fe Community College Nursing  
Programs -- Grant 409.1670, 07-08

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The purpose of this project is to create an academic and community collaboration to influence health professions education and the future health professions workforce. The project helps provide information and support services to community health professions, addresses state health priorities, and delivers health promotion/disease prevention and primary care services to rural and medically underserved communities. These funds will benefit approximately 270 students in the Associate of Science in Nursing degree programs. This is a renewal of an existing project that was approved by the Board of Trustees in the past.

The amount of funds requested from Suwannee River Area Health Education Center, Inc. is \$2,750, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**



## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.13

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Suwannee River Area Health Education Center, Inc. and Santa Fe Community College Dental Aide  
Project -- Grant 409.1671, 07-08

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The purpose of this project is to support the Dental Aid program for the 2007-2008 academic year for health academy students from the Gainesville High School Academy of Health Professions and Lake City High School Academy of Health Related Professions. Approximately 6-12 high school students will participate in this project. This is a renewal of an existing project that was approved by the Board of Trustees in the past.

The amount of funds requested from Suwannee River Area Health Education Center, Inc. is \$2,500, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.14

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Criminal Justice Training Trust Funds -- Grant

409.1672, 07-08

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The purpose of this project is to provide advanced and specialized training to approximately 1,019 law enforcement, correctional, and probation and parole officers in the college's service district. Courses include: Breath Test Operator, Line Supervision, Firearms Instructor and Defensive Tactics Instructor courses, Emergency Preparedness for Correctional Officers, Instructors Techniques, Radar Operator, Injury and Death Investigations, Submachine Gun Operator, Field Training Officer, Advanced Report Writing, Human Diversity, and Domestic Violence/Juvenile Sexual Offender.

The amount of funds requested from the Florida Department of Law Enforcement is \$75,977, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.15

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Little School Food Program 2007-2008 -- Grant

409.1673, 07-08

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The purpose of this project is to provide funds for nutritionally balanced meals for children enrolled in the Little School. Using provisions from the U.S. Department of Agriculture, each day breakfast, lunch, and an afternoon snack will be provided to all children enrolled in the childcare program. The food is served family style, with emphasis on developing independence in eating, serving, and cleaning up. Serving nutritious meals encourages awareness of good nutrition, and adults initiate conversation about mealtime etiquette and nutrition. Approximately 85 children will be served on a daily basis.

The amount of funds requested from the U.S. Department of Agriculture, Florida Department of Health, is \$48,939, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2007, through September 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

## CONSENT

District Board of Trustees  
September 18, 2007

Agenda Item: 3.16

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.*

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Warrants Issued for July and August 2007

208.443, 07-08

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A listing of all disbursements issued from July 1 through August 31, 2007, is available at this meeting for the board's information.

For July 2007: The amount disbursed was \$7,095,050.37.

### Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	509609 - 511798
Payroll	615133 - 615411

### Electronic Transfers

76791 - 79169

For August 2007: The amount disbursed was \$10,706,397.93.

### Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	511799 - 519251
Payroll	615412 - 615625

### Electronic Transfers

79170 – 81465

### **Board Action Requested:**

**Approval**

## CONSENT

**District Board of Trustees  
September 18, 2007**

**Agenda Item: 3.17**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

Report of Purchases for July and August 2007

202.548, 07-08

Below are the total amounts and a summary of purchases for the months of July and August 2007.

Purchasing	\$6,521,161.85
Risk Management Consortium	<u>216,439.45</u>
 Total	 <b><u>\$6,737,601.30</u></b>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y18951 (Fund 1)	\$ 40,000.00	Contract	LV Hiers, Inc.	Fuel for College Vehicles Automotive
Y18964 (Fund 1)	\$ 54,820.00	Exempt	City of Gainesville	Training Officer Agreement Criminal Justice
Y18965 (Fund 1)	\$ 72,670.00	Exempt	Alachua County Sheriff	Training Officer Agreement Criminal Justice
Y19022 (Fund 2)	\$ 34,675.00	Exempt	State of Florida	Fingerprinting of Criminal Justice and Health Science Applicants Criminal Justice Assessment
Y19056 (Fund 6)	\$ 25,200.00	Exempt	Thompson, Sizemore, & Gonzalez, P.A.	Legal Fees 2007-2008 Risk Management Consortium
Y19080 (Fund 1)	\$ 62,640.00	Contract	Xerox Corporation	Copier Lease Printing Services
Y19126 (Fund 1)	\$ 38,207.88	Exempt	Sprint/Embarq	Telephone Service – Starke Communication Services
Y19127 (Fund 1)	\$ 175,714.80	Exempt	AT & T/BellSouth	Telephone, Ethernet, and Internet Services for Alachua County Campuses Communication Services
Y19128 (Fund 1)	\$ 28,317.95	Exempt	AT & T/BellSouth	Data Circuits Communication Services
Y19130 (Fund 1)	\$ 43,396.76	Exempt	IBM Corporation	Hardware Maintenance Information Technology

Y19208 (Fund 6)	\$ 53,130.96	Exempt	Florida Farm Bureau	Rent Risk Management Consortium
Y19209 (Fund 2)	\$ 118,000.00	Contract	University of Florida	Student Health Care Contract Student Health Care Center
Y19265 (Fund 1)	\$ 73,177.80	Sole Source	The Gainesville Sun	Enrich Brochure Recreation and Leisure
Y19286 (Fund 1)	\$ 40,000.00	Exempt	Amazon.com, Inc.	Books for Collection Library
Y19288 (Fund 1)	\$ 80,000.00	Exempt	Baker & Taylor, Inc.	Books for Collection Library
Y19330 (Fund 1)	\$ 46,627.60	Exempt	IBM Corporation	Software Maintenance Information Technology
Y19340 (Fund 7)	\$ 249,877.00	Contract	PPI Construction Management	Building A Restroom Renovation General Maintenance
Y19429 (Fund 1)	\$ 37,666.00	Exempt	Cornerstone Systems, Inc.	Software Maintenance Information Technology
Y19452 (Fund 1)	\$ 235,655.00	Contract	University of Florida	Evaluate/Coordinate SFCC Dental Program Dental Assistant
Y19485 (Fund 1)	\$ 33,700.00	Exempt	City of Starke	Andrews Center Utilities Utilities
Y19486 (Fund 1)	\$1,873,000.00	Exempt	Gainesville Regional Utilities	Electric, Water, Heating, and Stormwater Utilities
Y19511 (Fund 1)	\$ 31,790.00	Exempt	WebCT, Inc.	Campus Software License Information Technology
Y19578 (Fund 1)	\$ 25,514.20	Contract	Lawmen's and Shooter's Supply, Inc.	Ammunition Criminal Justice
Y19617 (Fund 1)	\$ 41,226.25	Bid	Heritage Paper Co., Inc.	Janitorial Products Custodial/Janitorial
Y19636 (Fund 1)	\$ 28,164.53	Contract	Simplex Grinnell	Life Safety Equipment Inspection/Certification Building Maintenance
Y19643 (Fund 1)	\$ 98,924.04	Bid	Coverall of North Central Florida	Custodial Services - Centers Custodial/Janitorial

Y19644 (Fund 7)	\$ 29,840.00	Contract	Craig Salley & Associates	Building I Restroom Upgrades - Architect General Renovation/Remodeling
Y19653 (Fund 1)	\$ 34,725.80	Special	Johnson Controls, Inc.	Chiller Plant Maintenance HARV
Y19673 (Fund 1)	\$ 185,514.50	Exempt	IBM Corporation	Mainframe Financed Agreement Information Technology
Y19732 (Fund 2)	\$ 43,702.04	Exempt	Cox Communications	Internet Services for Tech Families Tech Initiative
Y19759 (Fund 1)	\$ 39,025.00	Exempt	Morse Communications	Emergency Notification Voice Repairs/Renovations
Y20248 (Fund 2)	\$ 30,124.52	Contract	Dell Marketing	Computers (24) Rural North Florida Healthcare Alliance

\$4,005,027.63

Purchase orders for previously awarded contracts: 86  
Other purchase orders (\$0-25,000: 1,295

Amount: \$ 896,447.40  
Amount: \$1,836,126.27

**Board Action Requested:**

**Approval of report**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission***

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Air Handler Replacement Project - Buildings A, B, K, and L - Accept as Complete 412.1018, 07-08

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Project Description:

This project consists of the replacement of air handlers serving individual classrooms in several specific buildings. These air handlers and their associated ductwork are original equipment and are past their normal life expectancy. This work does not include the main air handlers in these buildings.

Architect/engineer	Affiliated Engineers, Gainesville, Florida
Contractor/construction manager	PPI Construction Management, Gainesville, Florida
Uniform building code inspector	In-house
Design services	\$ 21,375
Administration, testing, and contingency	\$ 20,700
Construction cost	<u>\$285,000</u>
Total budget	\$327,075
Source(s) of funding	PECO

Project Status:

This project reached substantial completion on February 19, 2007, and final completion on March 23, 2007, at a final total cost of \$292,956.54. It is requested that the board accept this project as complete.

**Board Action Requested:**

**Accept project as complete**



District Board of Trustees  
September 18, 2007

Agenda Item: 4.2

*College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission*

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Master Plan Agreement

412.1019, 07-08

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This agreement documents the extensive negotiations between the college and the architect/engineer, EMO/Architects, Inc. EMO/Architects, Inc. will oversee the college's master plan process, culminating in a final master plan costing \$187,000. The agreement calls for the services to be completed over a twelve-month period.

**Board Action Requested:**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2007

201.632, 07-08

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The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of August 31, 2007. The following summary provides a comparison of actual revenues and expenditures for 2007-2008 vs. 2006-2007.

	2007-2008		2006-2007	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	17,031,196	26.04	16,555,720	25.78
Expenditures	6,242,287	9.22	6,714,969	11.11

**Board Action Requested:**

**Approval of report**

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

Colonel Harry M. Hatcher, Jr. Property Survey 08-01200.725, 07-08

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met on August 21, 2007, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Stolen Property	2	\$ 3,137.89	0	\$ 0.00	\$ 0.00	\$0.00
Worn-Out Equipment with Salvageable Parts	9	19,183.36	0	0.00	0.0	0.00
Found/Reclassified	1	1,190.47	0	0.00	0.00	0.00
Worn-Out Equipment with No Salvageable Parts	31	60,759.22	1	41,453.65	41,453.65	0.00
Surplus Property	13	25,058.62	2	12,619.20	12,619.20	0.00
Trade-In	9	11,479.27	0	0.00	0.00	0.00
Transfers	82	127,595.63	0	0.00	0.00	\$0.00
<b>TOTAL</b>	<b><u>147</u></b>	<b><u>\$248,404.4</u></b>	<b><u>3</u></b>	<b><u>\$54,072.85</u></b>	<b><u>\$54,072.85</u></b>	<b><u>\$0.00</u></b>

**Notes**

Stolen Property are items that have been reported to the SFCC Police Department as stolen.

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Found/Reclassified items were reported as stolen or not found/missing during a prior inventory year, but were found during the current year's inventory. Dispositions of the items will be changed to reflect the correct disposition methods that will be used to dispose of them. (The disposition for the printer will be changed from missing to scrapped.)

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Trade-Ins are items that have been traded in on new equipment.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

**Board Action Requested:**

**Approval of survey**

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

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Fee Waiver Report for Summer Term 2007

200.726, 07-08

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Pursuant to Rule 7.13, the college grants fee waivers for course fees (excluding lab fees), as well as application fees for senior citizens. Below are the waivers granted by the college for the summer terms. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

	<u>Number of Waivers</u>	<u>Amount</u>
<u>Summer Parent and D</u>		
<u>Course Fee - Credit</u>		
College Employees	11	\$ 2,607.15
Senior Citizens	2	869.05
PSAV	1	781.56
State of Florida Employees	13	3,141.95
Purple Heart Recipient	1	200.55
Employee Dependents	11	2,272.90
Dependent of Deceased Law Officer	2	1,363.30
<b>Total</b>	<b><u>41</u></b>	<b><u>\$11,236.46</u></b>
<u>Summer A</u>		
<u>Course Fee - Credit</u>		
College Employees	9	\$ 1,871.80
Senior Citizens	4	735.35
PSAV	4	1,927.19
State of Florida Employees	24	6,358.90
Purple Heart Recipients	2	534.80
Employee Dependents	29	6,918.75
<b>Total</b>	<b><u>72</u></b>	<b><u>\$18,346.79</u></b>
<u>Summer B</u>		
<u>Course Fee - Credit</u>		
College Employees	9	\$ 1,671.25
Senior Citizen	1	401.10
State of Florida Employees	14	2,740.85
Purple Heart Recipients	2	1,136.45
Employee Dependents	14	3,997.57
Dependent of Deceased Law Officer	1	200.55
<b>Total</b>	<b><u>41</u></b>	<b><u>\$10,147.77</u></b>

	<u>Spring/Summer</u>	
<u>Course Fee - Community Education</u>		
Senior Citizens - Spring	43	\$ 1,928.00
Senior Citizens - Summer	<u>22</u>	<u>765.00</u>
<b>Total</b>	<b><u>65</u></b>	<b><u>\$ 2,693.00</u></b>

	<u>Term Totals</u>	
<b>Credit</b>	<b>154</b>	<b>\$39,731.02</b>
<b>Community Ed</b>	<b><u>65</u></b>	<b><u>2,693.00</u></b>
<b>TOTAL</b>	<b><u>219</u></b>	<b><u>\$42,424.02</u></b>

**Board Action Requested:**

**Approval**

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

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Report of Investments, Quarter Ending June 30, 2007

201.633, 07-08

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Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 70 basis points.

Average adjusted rate, month of June 2007	4.55%
Interest earnings, quarter	\$ -
Interest earnings, fiscal year to date	\$1,124

Demand deposits are maintained in the board's operating funds account with SunTrust Bank. Daily collected balances earn interest at the weekly average federal funds effective rate plus 20 basis points.

Average weekly rate, week ending June 30, 2007	5.45%
Interest earnings, quarter	\$ 215,548
Interest earnings, fiscal year to date	\$ 800,309

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at June 30, 2007	5.39%
Interest earnings, quarter	\$19,445
Interest earnings, fiscal year to date	\$76,246

Short-term investments are also maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at June 30, 2007	3.25%
Interest earnings, quarter	\$162,985
Interest earnings, fiscal year to date	\$345,298

Long-term investments are managed through the investment advisory agreement with U.S. Bank National Association. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Current Holdings: US Treasury notes and bonds, federal agency bonds and mortgages, money markets, and corporate bonds

Average life	1.85 years
Yield-to-maturity at cost	4.65%
Earnings, quarter	\$ 52,114
Earnings, current year to date	\$350,837

Interest Earnings Comparison

Total interest earnings fiscal year to date 2006/2007	<b>\$1,573,815</b>
Total interest earnings fiscal year to date 2005/2006	<b>\$ 707,575</b>

**Board Action Requested:**

**Approval**



District Board of Trustees  
September 18, 2007

Agenda Item: 5.5

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Budget Amendment #2 to 2007-2008 Operating Budget, Current Unrestricted (Fund 1)

201.634, 07-08

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The second amendment to the Fund 1 (Current Unrestricted) Operating Budget is submitted for approval. Approval is requested in order to budget net unallocated fund balance at July 1, 2007, to actual and to adjust compensated absences at July 1, 2007, to actual.

**Board Action Requested:**

**Approval of budget amendment**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Annual Financial Report, Year Ended June 30, 2007 201.635, 07-08

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The Annual Financial Report for the fiscal year 2006-2007 was completed and filed with the Chancellor of Community Colleges and Workforce Education on August 15, 2007. Highlights of the report include:

**REVENUE HIGHLIGHTS**

➤ Operating Revenue

- Student Tuition and Fees increased \$897 thousand primarily due to the 2.5% increase in tuition rates and a slight increase in student enrollment in credit courses.
- Other categories of Operating Revenue decreased by \$2.1 million or 21%, which was primarily due to decreases in various restricted funding sources from federal, state, and local grants and contracts.

➤ Non-Operating and Other Revenues and Gains

- State Appropriations increased by \$3.9 million due to increased funding in appropriated program funds.
- Gifts and Grants revenue increased by \$1.1 million due to an increase in private support.
- Investment Income increased by \$871 thousand due to continued monitoring of daily short-term investment options to maximize short-term interest earnings as well as market fluctuations.
- Other Non-Operating Revenues, excluding investment income, increased by \$636 thousand, primarily due to interest income earned during the State Board of Educations issuance of bonds on behalf of the college to construct the Fine Arts facility.
- Capital Appropriations decreased by \$4.9 million due to decreased funding appropriated to the college to support capital projects.

**EXPENSE HIGHLIGHTS:**

- Salary and Benefit Expenditures decreased by \$365 thousand. Although the college gave a 4% annual salary increase to all non-faculty personnel and employer-covered health insurance premiums and retirement rates increased, this decrease is due to the increased number of voluntary terminations of employees and the subsequent increase in lapse of time it took to fill positions this fiscal year upon vacancy.

- Utility and Communication Expenses decreased by \$108 thousand primarily due to the increased emphasis on energy retrofitting of facilities and utility use management.
- Contractual Service Expenses decreased by \$1.1 million primarily due to the reduction of payments the college made to sub-recipients in its role as lead entity for the One Stop grant.
- Materials and Supplies increased by \$2.2 million primarily due to increased purchases over the prior year for non-capitalized tangible property and non-capitalized buildings and other structure repairs and maintenance.
- Depreciation Expense increased by \$739 thousand primarily due to the capitalization of the Health Sciences building addition and food court renovation completed during this fiscal year.

**GENERAL FUND (FUND 1) HIGHLIGHTS:**

- Unallocated Fund Balance increased by \$3.4 million to \$9.0 million. The unallocated fund balance as a percent of total funds available is 12.47%.
- Cash, Cash Equivalents, and Investments at year-end were \$14.7 million.

**PLANT FUND (FUND 7) HIGHLIGHTS**

- Unallocated Fund Balance at year-end was \$11.1 million.
- Cash and Cash Equivalents at year-end were \$19.9 million.
- Major Capital Projects completed this year included:
  - Health Sciences building additions (building W) \$7.8 million
  - Food court renovation (building R) \$1.0 million
  - Northwest Campus utility infrastructure improvements \$844 thousand
  - Restroom upgrade (building B) \$250 thousand

**STUDENT RECEIVABLES**

- At June 30, total net student receivables were \$532,139. These receivables are reported net of a \$221,826 allowance for uncollectible student accounts.

**Board Action Requested:**

**Approval of report**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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2007-2008 Annual Budget, Unexpended Plant Fund (Fund 7)

201.636, 07-08

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The Fund 7 (Unexpended Plant Fund) is used to account for resources that are available for the acquisition or construction of physical property to be used for institutional purposes and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.

The fiscal year 2007-2008 budget details by project the allocated budgets by fund source.

PECO (Public Education Capital Outlay): The primary source of funding for construction, remodeling, renovation, and repair of college facilities and for site acquisition. This source of funds comes from state-issued bonds backed by utilities services taxes.

CO and DS (Capital Outlay and Debt Service): Another source of funding for construction or remodeling of college educational facilities. These funds are provided directly to the college from an allocation of license tag fees. The board may elect to expend the funds directly or participate in a state bond issue backed by these funds.

CIF (Capital Improvement Fee): These funds are collected from student fees (currently \$5 per credit hour for residents and \$21.49 for non-residents) to be used to maintain, improve, or enhance the educational facilities.

Facilities Enhancement Challenge Grant: These funds are generated from soliciting gifts from private sources and requesting and receiving matching funds from the state appropriations to build high priority instructional and community-related capital facilities.

Interest is earned by project on unexpended funds and is allocated monthly.

**Board Action Requested:**

- 1. Approval of the 2007-2008 annual Fund 7 budget**
- 2. Approval to budget interest earnings to the related projects throughout the year as accumulated**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Agreement for American Express® Card Acceptance

209.153, 07-08

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In April 2006, the college began participation in the State of Florida Agreement for American Express® Credit Card Acceptance. Effective February 1, 2007, the Division of Treasury, Department of Financial Services, negotiated a revised standard contract with American Express Company that Santa Fe Community College can continue to participate in to accept American Express Cards for payment. The terms of this Master Agreement are in effect from February 1, 2007, through January 31, 2010, with the option of successive one-year periods until terminated by either party (state or American Express®). The discount rate for accepting the card remains the same as the previous agreement at 2.15% and is fixed for the duration of the agreement, including subsequent renewals.

The college currently accepts Visa and MasterCard and recommends continued participation in the American Express Card program.

**Board Action Requested:**

**Approval to execute Exhibit A to participate in the State of Florida Agreement for American Express® Card Acceptance**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Agreements for Collection of Delinquent Student Accounts with: 209.154, 07-08  
General Revenue Corporation  
NCO Financial Systems  
Williams & Fudge

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As part of the ongoing effort to collect money due from students for various reasons, such as short-term loan delinquency, Title IV repayment, and financial aid ineligibility, it is sometimes necessary to employ a debt recovery service to assist with these collections. The collection costs charged by employing these services are an additional cost to the students.

In November 2006, it was the intent of the college to issue a request for proposal (RFP) for these services, but upon further review, the college discovered that Florida International University had issued an RFP for these services that allows the college the option to enter into contracts with the recommended agencies of this award. The rates in this RFP for contingency fees charged to students by the two agencies the college currently has contracts with are the same rates as the rates Santa Fe negotiated in November 2006 with both agencies.

The college recommends entering into contracts based on this proposal with the two agencies the college has had a long-term positive relationship with: William and Fudge, Inc. and General Revenue Corporation. In addition it is recommended that the college enter into a contract with NCO Financial Systems to assist us with aged accounts.

**Board Action Requested:**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Approval of Investment Policy Statement Deviation for Corporate Security

201.637, 07-08

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During the week of August 13, 2007, Countrywide Home (Cusip 22237LNR9) security rating was downgraded by two of the three rating agencies. The college currently has holdings in this security at cost totaling \$48,231.50 (.65% of total investment portfolio holdings at June 30, 2007, cost totaling \$6,834,792.38). With the change in rating, the security does not comply with the college's Investment Policy Statement which directs that investments in Corporate Notes must be rated single A and higher by both Standard & Poor's and Moody's.

After consultation with college staff and recommendation by the college's investment manager at Evergreen Investments, the chief financial officer, as authorized under the contract, has directed the manager at Evergreen to continue holding the above mentioned security.

**Board Action Requested:**

**Approval to continue holding security that falls outside of Investment Policy Statement until college staff and/or investment manager direct sale of security**

***College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities.***

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Continuing and Community Education EnRich! Brochure - Fall B Term 2007

415.167, 07-08

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As required by State Board of Education regulations, the schedule of Community Education and the Center for Business EnRich! courses for fall B term 2007 is presented for board approval. Term dates are October 27 through December 6, 2007, with registration beginning October 3 and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be made based on instructor and space availability. Changes, additions, and deletions will occur in the online schedule.

**Board Action Requested:**

**Approval**



**College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.**

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Deletion of Courses Not Taught in the Last Five Years

400.502, 07-08

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The following courses have not been taught in the last five years and have been purged from the Statewide Course Numbering System catalog inventory for Santa Fe Community College. These courses have also been deleted from Santa Fe's in-house catalog inventory. With these deletions, the college remains in compliance with Rule 6A-10.0331, Florida Administrative Code, for the 2007-2008 academic year.

**Catalog Purge 2007/2008**

<b>Course #</b>	<b>Title</b>
ACG2949	ACCOUNTING CO-OP EXPERIENCE
ACR0002	ADVANCED REFRIGERATION
ACR0004C	FUNDAMENTALS OF REFRIGERATION
ACR0005C	RESIDENTIAL HEATING AND COOLING SYSTEMS
ACR0014C	FUNDAMENTALS OF SERVICE, SAFETY AND CODES
ACR0072C	AC & HEATING DESIGN, SUPERVISION & EMPLOYMENT SKILLS
ACR0090	AC REFRIGERATION & HEATING
ACR0124C	RESIDENTIAL HEATING AND COOLING CONTROLS
ACR0174C	FUNDAMENTALS OF ELECTRICITY AND CONTROLS
ACR0306C	COMMERCIAL ELECTRICITY, CONTROLS & ACCESSORIES
ACR0602C	HEATING SYSTEMS
ACR0744C	COMMERCIAL REFRIGERATION SYSTEMS & ICE MACHINES
ACR0747C	LIGHT COMMERCIAL AIR CONDITIONING SYSTEMS
AER0105	AUTO ELECT RENEWAL
AER0106	GM COMPUTER, FUEL
AER0130	MANUAL TRANSMISSION, TRANSAXLES
AER0131	TRANSMISSION/TRANSAXLES
AER0200	FUEL INJECTION
AER0251	FORD EEC IV
AER0260	GM ABS & BRAKE
AER0263	ANTILOCK BRAKE
AER0265	GM CARBURETORS
AER0266	IGNITION SYSTEM
AER0267	DIRECT IGNITION
AER0268	FUEL INJECTION
AER0274	AIR CONDITIONING & REFRIGERATION 1
AER0275	AIR CONDITIONING & REFRIGERATION 2
AER0280	BATTERY, CHARGERS, CRANKSHAFT
AER0320	ELECT CONT SYSTEMS
AER0350	DUAL TRACE OSCILLOSCOPE
AER0415	BRAKES
AER0455	SUSPENSION AND ALIGNMENT
AER0500	VIBRATION DIAGNOSIS
AER0520	SUSPENSION, ALIGNMENT, BALANCE

<b>Course #</b>	<b>Title</b>
AER0525	DRIVEABILITY
AER0600	REFRESHER ASE CERTIFICATE
AER0810	TECH I
AER0859	SERVICE ADVISORY
AUT0200	AUTO AIR CONDITIONING
AUT0201	RAMPING, OSCILLOSCOPE
AUT0202	OSCILLOSCOPE DIAGNOSIS
AUT0600	ASE TEST A-1
AUT0601	ASE TEST A-2
AUT0602	ASE TEST A-3
AUT0603	ASE TEST A-4
AUT0604	ASE TEST A-5
AUT0605	ASE TEST A-6
AUT0606	ASE TEST A-7
AUT0607	ASE TEST A-8
AUT0608	ASE TEST L-1
AUT0609	RESTRAINT SYSTEMS
BSC1036	BIOLOGY AND DIVERSITY
BSC2820	BIOGEOGRAPHY-HONORS
BSC2932	THE SENSES - HONORS
BSC2933	SEXUALITY, SENESCENCE & SELECTION
CGS2510	ELECTRONIC SPREADSHEETS
CGS2557	INTERNET TECHNOLOGIES
CGS2564	PC SYSTEM MANAGMENT
CGS2580	DOCUMENT PRODUCTION
CGS2760	FUNDAMENTALS OF UNIX
CGS2831	WEB SERVER TECHNOLOGIES
CHA0100	CREATING LOYALTY
CHA0300	QUESTIONS/ANSWERS
CHA0400	MEASURING PROBLEMS
CHA0500	ADDING FUN
CHA0600	CAR CONTROL TECH
CHD1230	CHILD DEVELOPMENT - SCHOOL AGE
CHD1332	CREATIVE EXPERIENCES FOR YOUNG CHILD
CHD2333	EXPLORATION OF MEDIA
CHD0200	7 TIPS
CON0204	FLORIDA BUILDING CODE
CON0300	EQUIPMENT SAFETY
CON0301	COMPUTER SAFETY
CON0310	FLORIDA BUILDING CODE
CON0500	OSHA
CON0501	OCCUPATIONAL HEALTH STANDARDS
CON0801	OSHA
CON0802	SPECIAL TOPICS
CON0804	BUILD GREEN
DEP2930	SEMINAR IN CHILD STUDY

<b>Course #</b>	<b>Title</b>
EEC1920	WORKSHOP: CHILD DEVELOPMENT
EET1920	ELECTRONICS - GROUP STUDY
EEX1920	GROUP STUDY-DISABLING CONDITION
EMS2905	INDIVIDUAL STUDY-EMERGENCY MEDICAL SERVICES
GRA1124	INTRODUCTION TO GRAPHIC DESIGN/MACINTOSH PLATFORM
MKA0021	SALESMANSHIP
MKA0041	RETAILING
SLS1304	CAREER PLANNING SEMINAR
STS0266L	EXTENDED CLINICAL PRACTICUM 1
STS0267L	EXTENDED CLINICAL PRACTICUM 2
STS0268L	EXTENDED CLINICAL PRACTICUM 3
WOH2023	MODERN WORLD HISTORY TO 1815
WOH2030	MODERN WORLD HISTORY SINCE 1815

**Board Action Requested:**

**Approval**

**College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.**

Request for Entrance Fees: Teaching Zoo and Planetarium

200.725, 07-08

To cover costs associated with exhibits and programming that are made available to the community at large, the Santa Fe Community College Teaching Zoo and Kika Silva Pla Planetarium are requesting the ability to charge admission to non-SFCC students and staff. The revenue generated would go directly back to exhibits, programming, and related expenditures (e.g., veterinarian bills, animal feed costs, etc.). These costs are not covered by any other source within the Community College Funding Model, and they are beyond the college's ability to address them within its existing budget. The college proposes the following fee schedule:

<b>Visitor to Zoo or Planetarium</b>	<b>Cost</b>
Infant through 3 years	Complimentary
4 to 12 years	\$3
13 to 59 years	\$4
60 years and over	\$3
School groups with advance notice	\$3 per student or chaperone Teachers complimentary
With SFCC ID	Free
<b>Visitor to Both Zoo and Planetarium on Same Day (Field Trips)</b>	
Infant through 3 years	Complimentary
4 to 12 years	\$4
13 to 59 years	\$5
60 years and over	\$4
School groups with advance notice	\$4 per student or chaperone Teachers complimentary
With SFCC ID	Free

The Teaching Zoo and Planetarium are also requesting the ability to charge for special events (e.g., birthday parties, outreach visits). We are proposing the following fee schedule for these events:

<b>Special Event</b>	<b>Cost</b>
Zoo birthday party	\$100 for up to 30 guests \$5 each additional guest
Planetarium birthday party	\$3 per guest
EdZOOcational Animal Outreach programs	\$50 to \$75
Hands-on presentation at zoo (includes zoo tour)	\$5 per guest
Zoo career shadowing program	\$30 per guest
Planetarium full dome music shows	\$10 per guest
Merchandise	\$0.10 to \$50

All rates are subject to change by the District Board of Trustees. The president or his designee is authorized to modify or waive fees for specific events or users when college purposes are advanced. In such cases, a statement of justification will be filed with the approved application.

**Board Action Requested:**

**Approval**

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Appointment of a Member of the Santa Fe Community College Board of Trustees to Serve as Liaison  
to the Santa Fe Community College Endowment Corporation 400.501, 07-08

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Over the years, the Board of Trustees has appointed one of its members to serve as liaison to the Endowment Corporation. The Endowment Corporation respectfully requests that Ms. Evelyn Womack be appointed liaison to the Endowment Corporation throughout the term of this appointment to the Board of Trustees (through May 31, 2011).

**Board Action Requested:**

**Approval**

District Board of Trustees  
September 18, 2007

Agenda Item: 7.1

***College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.***

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Articulation Agreement with Life University - Chiropractic

408.1666, 07-08

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This articulation agreement provides for the transfer of Santa Fe students into the Life University Doctor of Chiropractic program. It will become effective upon signing and will remain in effect until terminated by either party upon ninety days' notice.

**Board Action Requested:**

**Approval**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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SUCCEED, Florida - Nursing Project -- Grant

409.1675, 07-08

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The purpose of this project is to increase the Santa Fe Community College's Associate of Science in Nursing programs enrollment by 10% or 12 students for 2007-2008 for a total enrollment of 168 students. This enrollment expansion will be supported by increasing collaboration with community partners, innovative strategies to recruit and retain faculty, and new curriculum development. Performance benchmarks will include enrollment confirmation, clinical simulation development, community clinical sites available for student practice, educator course development, faculty presentation at national conference, an 80% student retention rate, and positive feedback from employer surveys.

The amount of funds requested from the Florida Department of Education is \$150,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**



***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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SUCCEED, Florida - Allied Health Project -- Grant

409.1676, 07-08

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The purpose of this project is to develop two new college credit certificate programs in order to meet the local and state workforce needs for advanced trained Computed Tomography (CT) Imaging and Cardiac Electrophysiology (EP) technologists, and to offer two new career ladders in these high-wage, high-demand professions for graduates of the Radiography, Nuclear Medicine Technology, Radiation Therapy, Diagnostic Medical Sonography, and Cardiovascular Technology programs. The new programs will be supported by hiring consultants to aid in the development of the curricula, purchasing state-of-the-art equipment for the on-campus labs, providing training and professional development for faculty, and developing prototype clinical/lab simulations/scenarios for instructional delivery. These initiatives will accommodate the increased Allied Health enrollment of 26 students. Furthermore, with student minimum retention/graduation rates of 85%, graduate placement rates of 90%, and national registry examination pass rates of 90%, these initiatives will meet the local and state need for additional, clinically competent CT Imaging and Cardiac EP technologists.

The amount of funds requested from the Florida Department of Education is \$299,680, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Tourism Product Development Program - Spring Arts Festival -- Grant

409.1677, 07-08

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The purpose of this project is to enhance the Santa Fe Community College Spring Arts Festival and to encourage tourism in Alachua County. SFCC Spring Arts Festival provides residents of Alachua County and visitors from across the United States the opportunity to appreciate works of art by some of this country's finest artists. The festival attracts more than 100,000 visitors each year.

The amount of funds requested from the Alachua County Tourist Development Council is \$50,000, with no matching funds from Santa Fe Community College

Duration of this project is October 1, 2007, through September 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Tourism Product Development Program - Teaching Zoo -- Grant

409.1678, 07-08

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The purpose of this project is to enhance the Santa Fe Community College Teaching Zoo and encourage tourism in Alachua County. The purchase of radio, cable, Internet, magazine, and newspaper advertising is expected to reinforce additional overnight stays in Alachua County. The renovation of Collard Peccary and tortoise housing, the purchase of additional park benches, and picnic tables will encourage visitors to enjoy the zoo. Approximately 32,000 people visit the zoo on an annual basis.

The amount of funds requested from the Alachua County Tourist Development Council is \$61,600, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2007, through September 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Student Financial Aid Program 2008-2009

409.1679, 07-08

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The purpose of this project is to apply for federal funding for the Federal Supplemental Educational Opportunity Grant (FSEOG) and the Federal Work Study Program (FWSP). FSEOG is need-based gift aid and is awarded to exceptionally needy students. The program was designed to provide assistance to qualified students who have financial need. The FWSP provides part-time employment for students who demonstrate financial need. Approximately 1,000 students will benefit from these programs.

The amount of funds requested from the U.S. Department of Department of Education, Office of Postsecondary Education, is \$1,430,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2008, through June 30, 2009.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**

***College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.***

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Employ Florida Banner Center for Construction -- Grant

409.1674, 07-08

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The purpose of this project is to expand and to extend the Employ Florida Banner Center for Construction (EFBCC) initiatives throughout the state. The EFBCC will focus on the educational needs of three sectors of workers: the emergent workforce currently in high school or community college; the relocating workforce currently considering a move to the state; and the incumbent workforce in need of skills upgrading. When fully developed, the EFBCC will offer a comprehensive array of educational services and programming for the construction industry that includes 1) training of skilled workers - entry to advanced - with a special emphasis on continuing education and skills training; 2) curriculum development with a special emphasis on portable curriculum products and online delivery; 3) dissemination of formal and accepted skill set standards for construction trades; 4) research into innovative and best practices in education and training; 5) active partnerships with industry to assure currency of curriculum; and 6) development and delivery of recruitment materials with a special focus on under-represented populations, including minorities and women. Santa Fe will continue to partner with Tallahassee Community College, Lake City Community College, and Central Florida Community College. The EFBCC will expand to include additional educational partners throughout the state in the coming year. All community colleges will be represented on the EFBCC Advisory Board. Approximately 185 students will directly benefit from this project.

The amount of funds requested from Workforce Florida, Inc. is \$200,000, with an in-kind match of \$60,000 from Santa Fe Community College and an additional \$129,450 of leveraged resources from community partners.

Duration of this project is October 1, 2007, through September 30, 2008.

Operating budget impact: None

**Board Action Requested:**

**Approval of grant. Upon legal review and approval, the president or his designee, Charles W. Clemons, Sr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.**