

**The District Board of Trustees
Santa Fe Community College, Florida
Agenda for Board Meeting of November 14, 2006, at 4 p.m.
Andrews Center Cultural Building, Starke, Florida**

Adoption of Agenda

Agenda Item: 1.1
418.452, 06-07

1. General Functions
 - Pledge of Allegiance
 - 1.1 Adoption of Agenda for Meeting of November 14, 2006
 - 1.2 Approval of Board Meeting Minutes of October 17, 2006

2. Information Items
 - 2.1 President's Report
 - 2.2 Standard Tech Prep Agreements with Suwannee-Hamilton Technical Center for Automotive Service Technology Certificate and Automotive Service Management Technology A.A.S. Degree

3. Consent Items
 - Personnel
 - 3.1 Contract Staff (Faculty)
 - 3.2 Contract Staff (Administrative and Professional)
 - 3.3 Career Service Staff
 - 3.4 Leave of Absence

 - Contracts, Grants
 - 3.5 Renewal of Indefinite Quantity Agreement with Citrus Levy Marion Regional Workforce Development Board, Inc.
 - 3.6 Suwannee River Area Health Education Center, Inc. - Santa Fe Community College Nursing Programs -- Grant
 - 3.7 Suwannee River Area Health Education Center, Inc. - High School Dental Aide Project -- Grant

 - Finance/Business Affairs Items
 - 3.8 Warrants Issued for October 2006
 - 3.9 Report of Purchases for October 2006

4. Personnel Items
 - 4.1 Evaluation of the President
 - 4.2 President's Contract

5. Facilities Items
 - 5.1 Davis Center, Phase II (Vet Tech) - Approval of Budget, Spot Survey, Architectural Firm
 - 5.2 Health Science Addition - Accept as Complete

6. Finance/Business Affairs Items
 - 6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 2006
 - 6.2 Colonel Harry M. Hatcher, Jr., Property Survey 07-04
 - 6.3 Report of Investments, Quarter Ending September 30, 2006
 - 6.4 Amendment #1 to Contract with General Revenue Corporation for Collection Services
 - 6.5 Addendum #3 to Contract with Williams & Fudge, Inc. for Collection Services

7. General Institutional Items
 - 7.1 Advisory Committees for:
 - Apprenticeship
 - Athletics
 - Biomedical Engineering Technology
 - Business Administration and Management
 - Health Information Management
 - International Business Education
 - Nursing
 - Office Systems Technology
 - Surgical Technology
 - Welding
 - 7.2 College Calendar for 2007-2008
 - 7.3 Continuing and Community Education EnRich! Brochure – Winter Term 2007

8. Rules
 - 8.1 Amended Rule 7.11: Fees

9. Contracts/Grants
 - 9.1 Emergency Contract Authority
 - 9.2 Articulation Agreement with University of North Florida - Building Construction
 - 9.3 Biotechnology Articulation Agreement with Lake City Community College
 - 9.4 Articulation Agreement with The Marion County School of Radiologic Technology
 - 9.5 Project AWARE: The Next Level - Business and International Education Program - Title VIB -- Grant
 - 9.6 Upward Bound Program -- Grant
 - 9.7 Tourism Product Development Program - Santa Fe Community College Spring Arts Festival -- Grant
 - 9.8 Tourism Product Development Program - Santa Fe Community College Teaching Zoo -- Grant
 - 9.9 Junior League of Gainesville Community Project 2006-2007 - SFCC Teaching Zoo -- Grant

10. Endowment Corporation Liaison Update

11. Board Members' Remarks

12. Citizen's Requests

13. Adjournment

Board Action(s) Requested:

Approval

Approval of Board Meeting Minutes of October 17, 2006

401.444, 06-07

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held October 17, 2006, are presented for approval.

Board Action(s) Requested:

Approval

President's Report

Information Item

The president will discuss a variety of informational topics.

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Standardized Tech Prep Agreements with Suwannee-Hamilton Technical Center for Automotive Service Technology Certificate and Automotive Service Management Technology A.A.S. Degree

Information Item
408.1596, 06-07

The Automotive Service Technology Certificate and A.A.S. degree secondary and postsecondary articulation agreements with Suwannee-Hamilton Technical Center will facilitate articulation, acceleration, and efficient use of faculty, equipment, and facilities in order to provide students with the opportunity to further their education.

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.1

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Faculty)

402.683, 06-07

The individuals listed below are being recommended for appointment for 2006-2007, or a portion of the year, as stated in the individual employee's contract.

Appointment

Part Time

Kay Abbitt	Alyson Kee	Shawna Rollyson
John Abbitt	John Kish	Karen Rybak
Linda Archer	Kevin Krahn	Deborah Sanchez
Betty Arnette	Joel Lambert	Robert Sandbach
Peter Backhaus	Anna Langford	Constance Sassano
Patricia Barnes	Beverly Leibach	Billy Senn
Laura Battle	Jayson Levy	Tscharna Senn
William Battle	Tami Mandro-Weaver	Allen Siorek
Edward Bennett	Paul McCoy	* Terry Siorek
David Bosarge	Barbara McGraw	Patsy Smittle
Chad Bradt	Kirsten McKaig	Kenneth Smylie
David Butscher	Susan McLennon	Henry Spurlin
Marvin Cohen	Ana Joy Mendez	Nancy Starrett
Nolan Col	Joseph Moro	Jahala Stirling
Jennifer Conwell	Karron Morrow	Jeffrey Tennant
Donna Crook	John Nabet	Richard Tovar
John Deese	Michael O'Malley	Marc Trahan
Travis Deviny	Melissa Orobitg	Robert Wagner
Mary Ellis	Darin Patterson	Christopher Wagoner
Stacy Ettl	Jody Peeling	Clinton Wilson
Daniel Gerard	William Pokorny	Ellen Wood
Gwendolyn Glanville	Timothy Price	Michael Yawn
Frank Heinzmann	Michael Ramsey	Annette Young
Michael Jackson	James Richeson	Todd Yurchisin
Patricia Johnson	John Richman	Joshua Zingg
Russell Johnson	Courtney Roberts	Christopher Zurheide

* Grant funded

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.2

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Administrative and Professional)

411.285, 06-07

The individuals listed below are being recommended for appointment for the 2006-2007 year, or a portion of the year, as stated in the individual employee's contract.

Technical/Professional Appointment

<u>Name</u>	<u>Position</u>
Full Time	
Bruce Gordon <i>M.S., University of Florida</i>	Coordinator, College Placement
Vivian Graham <i>Ed.S., University of Florida</i>	Counseling Specialist, High School Dual Enrollment
* Diane Gross <i>M.S., Eastern Connecticut State</i>	Educational Talent Search Coordinator
Tracy Miller <i>Ed.S., University of Florida</i>	Counseling Specialist, High School Dual Enrollment
Kelly Mongiovi <i>M.Ed., University of Florida</i>	Counseling Specialist, Disabilities Resource Center
William Rollins <i>Ph.D., University of Florida</i>	Specialist, Office for Diversity
Christopher Simoneaux <i>A.S., Santa Fe Community College</i>	Application Developer, Information Technology Services
Part Time	
Gayle Davis	Test Proctor Specialist
Richard Difiore	Staff Accompanist Specialist
Michael Hutley	Test Proctor Specialist
Colleen Scott-Hall	Test Proctor Specialist
Chris Sulander	Test Proctor Specialist
Lynn Sullivan	Test Proctor Specialist
Robert Wolfson	Test Proctor Specialist

*Grant funded

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.3

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Career Service Staff

403.450, 06-07

The individuals listed below are being recommended for appointment or promotion.

Name

Position

Appointment

Jackie Contento	Office Assistant 1, Records and Admissions
Linda Joseph	Police Officer, Police Department
Patricia Kristensen	Program Support Specialist 2, Information Technology Services

Promotion

Dawn Deutsch	Program Assistant, Health Sciences
Thomas Huggins	Maintenance and Trades Helper
Karen Knott	Administrative Assistant, Nursing Program

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.4

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Leave of Absence

420.142, 06-07

Erin Amerman, full-time tenured faculty member in the Sciences for Health Programs, has requested a leave of absence from January 5, 2007, through December 17, 2007. This request is supported by the Chair and the Interim Vice President of Academic Affairs.

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.5

College Goal: Delivery Alternatives - Assess student needs and outcomes and create innovative and flexible learning opportunities.

Renewal of Indefinite Quantity Agreement with Citrus Levy Marion Regional Workforce Development Board, Inc. 408.1597, 06-07

This is a renewal agreement which allows the Citrus Levy Marion Regional Workforce Development Board or designated agents to refer customers to Santa Fe for training and educational services. Payment for services will be made to Santa Fe in advance of services rendered through an individual training account and according to the structure set forth in the agreement. The term of the agreement is July 1, 2006, through June 30, 2009. Students will follow requirements of the course catalog. Santa Fe will provide training, and maintain and provide financial, aid, enrollment, and statistical records according to the terms of the agreement.

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.6

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Suwannee River Area Health Education Center, Inc. - Santa Fe Community College Nursing Programs
-- Grant 409.1623, 06-07

The purpose of this project is to create an academic and community collaboration to influence health professions education and the future health professions workforce. The project helps provide information and support services to community health professions, addresses state health priorities, and delivers health promotion/disease prevention and primary care services to rural and medically underserved communities. These funds will benefit approximately 285 students in the Associate of Science in Nursing degree programs. This is a renewal of an existing project that was approved by the Board of Trustees in the past. Funding for this project was approved by the Suwannee River Area Health Education Center, Inc. in summer 2006.

The amount of funds requested from Suwannee River Area Health Education Center, Inc. is \$2,750, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.7

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Suwannee River Area Health Education Center, Inc. - High School Dental Aide Project -- Grant
409.1624, 06-07

The purpose of this project is to support the Dental Aide program for the 2006-2007 academic year for health academy students from the Gainesville High School Academy of Health Professions and Lake City High School Academy of Health Related Professions. Approximately 6-12 high school students will participate in this project. This is a renewal of an existing project that was approved by the Board of Trustees in the past. Funding for this project was approved by the Suwannee River Area Health Education Center, Inc. in summer 2006.

The amount of funds requested from Suwannee River Area Health Education Center, Inc. is \$2,500, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.8

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Warrants Issued for October 2006

208,436, 06-07

A listing of all checks issued from October 1 through October 31, 2006, is available at this meeting for the board's information. The amount disbursed for the month was \$9,992,784.85

Warrant Numbers

Manual Payroll	None
Manual Payables	None
Payables	479188 - 482468
Payroll	612338 - 612723

Electronic Transfers

52382 - 55149

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
November 14, 2006

Agenda Item: 3.9

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Purchases for October 2006

202.541, 06-07

Below are the total amounts and a summary of purchases for the month of October 2006.

Purchasing	\$737,046.77
Risk Management Consortium	<u>35,622.00</u>
Total	<u>\$772,668.77</u>

<u>P.O. No.</u>	<u>Amount</u>	<u>Procurement</u>	<u>Vendor</u>	<u>Class of Item-Department</u>
Y15365 (Fund 6)	\$35,622.00	Exempt	Gallagher-Bassett	18-Month Audit Risk Management Consortium
Y15518 (Funds 1 and 2)	\$28,966.00	Exempt	BellSouth	Metro Ethernet Link for Centers Communication Services and Watson Center
	<u>\$64,588.00</u>			

Purchases \$0 - \$25,000.00

Number of purchase orders: 426

Number of contracts awarded by the Board of Trustees: 3

Amount: \$468,939.83

Amount: \$239,140.94

Board Action(s) Requested:

Approval of report

District Board of Trustees
November 14, 2006

Agenda Item: 4.1

*College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff.*

Evaluation of the President

411.286, 06-07

To be presented at the meeting.

Board Action(s) Requested:

Approval of report

District Board of Trustees
November 14, 2006

Agenda Item: 4.2

*College Goal: Human Resources - Recruit, develop, assess, and retain
quality full- and part-time faculty and staff.*

President's Contract

411.287, 06-07

To be presented at the meeting.

Board Action(s) Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Davis Center, Phase II (Vet Tech) - Approval of Budget, Spot Survey, Architectural Firm
412.1003, 06-07

Project Description:

This project involves the design and construction of a veterinary technology building at the Davis Center in Archer, Florida. The building will be approximately 8,000 gross square feet and contain laboratory space for micro/anatomy and veterinary technology as well as a surgery suite and animal holding facilities.

Architect/engineer	To be determined
Contractor/construction manager	To be determined
Uniform building inspector	In-house
Estimated project budget	\$2,000,000
Source of funds	Private and matching grant

Project Status:

Since this project was initiated through the college Endowment Office with a private donation in the amount of \$1,000,000, it has not been included in the college's Educational Plant Survey. Therefore, a spot survey has been prepared for board approval. With the remaining funds anticipated in the next legislative appropriation, the college is planning to start architect's selection in January of 2007. In order to accomplish this, the college asks the board to approve the project budget of \$2,000,000 and the spot survey, as well as grant permission to advertise, select, and negotiate a contract with an architectural firm for design services.

Board Action(s) Requested:

- A. Approval of project budget in the amount of \$2,000,000**
- B. Approval of spot survey**
- C. Permission to advertise, select, and negotiate a contract with an architectural firm for design services**

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Health Science Addition - Accept as Complete

412.1004, 06-07

Project Description:

The demand for health related professionals, both locally and nationally, has exceeded the supply for many years now. Program growth at Santa Fe in many areas has caused severe overcrowding in both classroom and lab space. This project added 45,240 gross square feet of new space as an addition to the current Health Science building on the Northwest Campus.

Architect/engineer	Flad & Associates
Construction manager/contractor	PPI Construction Management
Uniform building code inspector	In-house
Original project budget	\$9,268,904
Source of funds	PECO

Revised budget based on actual appropriations:

Design (2004-05)	\$ 756,522
Construction (2005-06)	\$7,372,579
Furniture and equipment (2006-07)	\$1,422,043
Final appropriation and project budget	\$9,551,144

Final project costs:

Design/administration	\$ 477,120
Construction	\$7,378,808
Furniture/equipment	\$1,349,233
Total costs	\$9,205,161
Final deductive change order	<u>-180,344</u>
Final project cost	\$9,024,817

Project under budget \$ 526,327

Project Status:

This project reached substantial completion on July 19, 2006, and final completion on August 14, 2006. The project was on-time and under budget. The project realized \$33,192 in tax savings resulting from direct purchases by the college, as well overall savings of \$180,344 resulting from bid buy-out and project savings.

Board Action(s) Requested:

Accept project as complete

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of October 31, 2006 201.06-07

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of October 31, 2006. The following summary provides a comparison of actual revenues and expenditures for 2006-2007 vs. 2005-2006.

	2006-2007		2005-2006	
	<u>Dollar Amount</u>	<u>Percent of Budget</u>	<u>Dollar Amount</u>	<u>Percent of Total Year</u>
Revenue	23,068,916	36.27	21,918,306	36.39
Expenditures	16,399,805	24.93	15,720,075	26.11

Board Action(s) Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Colonel Harry M. Hatcher, Jr., Property Survey 07-04

200.712, 06-07

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met October 10, 2006, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

Category	Number of Items	Original Cost or Value Items < \$5,000 to be Removed from Inventory	Number of Items	Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records	Depreciation of Items > \$5,000	Total Book Value Items to be Removed from Inventory and/or Financial Records
Worn-Out Equipment with Salvageable Parts	4	\$ 5,860.02	0	\$ 0.00	\$ 0.00	\$0.00
Worn-Out Equipment with No Salvageable Parts	2	4,135.75	0	0.00	0.00	0.00
Surplus Property	4	8,049.95	1	5,440.00	5,440.00	0.00
Transfers	35	46,589.57	0	0.00	0.00	0.00
TOTAL	<u>45</u>	<u>\$64,635.29</u>	<u>1</u>	<u>\$5,440.00</u>	<u>\$5,440.00</u>	<u>\$0.00</u>

Notes

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Transfers are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford County schools, sold, or scrapped

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Board Action(s) Requested:

Approval of survey

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Report of Investments, Quarter Ending September 30, 2006

201.617, 06-07

Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 70 basis points.

Average adjusted rate, month of September 2006	4.57%
Interest earnings, quarter	\$946
Interest earnings, fiscal year to date	\$946

Demand deposits are maintained in the board's operating funds account with SunTrust Bank. Daily collected balances earn interest at the weekly average federal funds effective rate plus 20 basis points.

Average weekly rate, week ending September 30, 2006	5.47%
Interest earnings, quarter	\$151,981
Interest earnings, fiscal year to date	\$151,981

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at September 30, 2006	5.39%
Interest earnings, quarter	\$18,802
Interest earnings, fiscal year to date	\$18,802

Short-term investments are also maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account upon request.

Interest rate at September 30, 2006	5.75%
Interest earnings, quarter	\$3,142
Interest earnings, fiscal year to date	\$3,142

Long-term investments are managed through the investment advisory agreement with Wachovia Bank National Association. Funds deposited in this account are those, which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Current Holdings: US Treasury notes and bonds, federal agency bonds and mortgages, money markets, and corporate bonds

Average life	1.87 years
Yield-to-maturity at cost	4.30%
Earnings, quarter	\$135,226
Earnings, current year to date	\$135,226

Interest Earnings Comparison

Total interest earnings fiscal year to date 2006/2007	\$310,097
Total interest earnings fiscal year to date 2005/2006	\$149,790

Board Action(s) Requested:

Approval of report

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amendment #1 to Contract with General Revenue Corporation for Collection Services

209.137, 06-07

As part of the ongoing effort to collect money due from students for various reasons, such as short-term loan delinquency, Title IV repayment, and financial aid ineligibility, it is sometimes necessary to employ a debt recovery service to assist with these collections. The collection costs charged by employing these services are an additional cost to the student. Currently, the college utilizes two different collection service companies, William & Fudge, Inc. and General Revenue Corporation.

The college has reviewed the two collection service contracts, and in an effort to currently reduce costs charged to students while employing one of the collection service companies, the college has negotiated, with both companies, a decrease in collection fees assessed. In addition, it is the college's intent to issue a Request for Proposal for collection services to reestablish fixed price sources for debt collection.

This amendment provides that the collector, General Revenue Corporation, will modify the contingency fees for first referrals from 33.3% to 25% and for second referrals from 40% to 25%.

Board Action(s) Requested:

Approval of contract amendment

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amendment #3 to Contract with Williams & Fudge, Inc. for Collection Services

209.138, 06-07

As part of the ongoing effort to collect money due from students for various reasons, such as short-term loan delinquency, Title IV repayment, and financial aid ineligibility, it is sometimes necessary to employ a debt recovery service to assist with these collections. The collection costs charged by employing these services are an additional cost to the student. Currently, the college utilizes two different collection service companies, William & Fudge, Inc. and General Revenue Corporation.

The college has reviewed the two collection service contracts, and in an effort to currently reduce costs charged to students while employing one of the collection service companies, the college has negotiated, with both companies, a decrease in collection fees assessed. In addition, it is the college's intent to issue a Request for Proposal for collection services to reestablish fixed price sources for debt collection.

This addendum provides that the collector, Williams & Fudge, Inc., will modify the collection fees for first placements from 30% to 25% and for second placements from 35% to 25%.

Board Action(s) Requested:

Approval of contract addendum

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Advisory Committees for:

417.74, 06-07

Apprenticeship
Athletics
Biomedical Engineering Technology
Business Administration and Management
Health Information Management
International Business Education
Nursing
Office Systems Technology
Surgical Technology
Welding

The advisory committee appointments are being recommended to the board effective January 1, 2007, through December 31, 2008. All individuals have been contacted and have agreed to serve for the two-year period.

Apprenticeship

New

Mr. Ralph Banks, Mid-State Electric, Inc., Gainesville
Mr. Gary Shine, Shine Company, Inc., High Springs
Mr. Richard Torode, Torode Electric and Systems, Inc., Starke

Renew

Ms. Annette Cornwell, Charles Perry Construction, Gainesville
Mr. Mike McGraw, Vintage Electric, Inc., Gainesville
Mr. Bryan Nazworth, Quality Plumbing, Gainesville
Mr. Billy Samples, Mid-State Electric, Gainesville

Outgoing

Ms.Mr. Kevin Coleman, Coleman Plumbing, Newberry
Mr. William Hicks, Brooker
Mr. Ed Huene, M.M. Parrish Construction, Gainesville
Mr. Steve Jarzembski, First Service, Gainesville
Mr. John McArdle, Graybar Electric Supply, Gainesville
Mr. Doyle Sykes, Ray French Air Conditioning and Heating Service, Gainesville
Mr. Willie Williams, Hughes Supply, Gainesville

Athletics

Renew

Mr. Dan Coons, Instructor, Behavioral Sciences, Santa Fe Community College
Mr. Byron Dyce, Chair, Mathematics, Santa Fe Community College
Mr. Dug Jones, Director, Student Life, Santa Fe Community College
Mr. Gregg Jones, Instructor, Theater, Santa Fe Community College
Mr. Jim Keites, Director, Athletics, Santa Fe Community College

Renew, cont., Athletics

Ms. Ouida McNeil, Director, Advisement, Santa Fe Community College
Mr. Mike Hutley, Associate Director, Records and Admissions, Santa Fe Community College
Mr. Alan Pappas, Coordinator, Behavioral Sciences, Santa Fe Community College
Ms. Carole Windsor, Director, Academic Foundations, Santa Fe Community College

Biomedical Engineering Technology

New

Mr. John Alvenus, Coordinator, Biomedical Engineering, Shands at UF, Gainesville
Mr. Richard Gaugler, Director of Biomedical Engineering, North Florida Regional Medical Center, Gainesville
Mr. William Moore, Intermed Biomedical Services, Inc., Alachua (Shands at Starke)
Mr. Dale Rimkunas, Invivo, Inc., Gainesville

Renew

Mr. Craig Bakuzonis, Director of Clinical Engineering, Shands at UF, Gainesville
Mr. Rennard Ivey, Shands at UF, Gainesville
Mr. Rick Staab, Intermed Biomedical Services, Inc., Alachua
Mr. Philip Tierney, Keystone Heights

Outgoing

Ms. Mr. Balton Coleman, North Florida Regional Medical Center, Gainesville
Mr. Jerry Moore, MRI Devices, Inc., Gainesville

Business Administration and Management

New

Ms. Jaclyn Blitzblau, Recruiter, Naylor Publications, Gainesville
Mr. Mark Williams, District Manager for Administrative Service, Florida Department of Children and Families, Gainesville

Renew

Ms. Kim Baldry, Director, Human Resources, Alachua County Administrative Services, Gainesville
Ms. Kim Czaplewski, Assistant Director of Employee Relations, Office of Human Resources Services, University of Florida, Gainesville
Mr. Mike Hutley, Senior Specialist/Counselor, SFCC Disabilities Resource Center, Gainesville
Mr. Brian Jackson, Manager, Wal-Mart, Starke

Outgoing

Ms. Susan Sides, Human Resource Specialist, InfoTech, Inc., Gainesville
Mr. Michael Stringer, District Manager for Administrative Service, Florida Department of Children and Families, Gainesville
Ms. Tracy Thompkins, Recruiter, Naylor Publications, Gainesville
Ms. Rebecca Wright, Director, Human Resources and Employee Development, Naylor Publications, Gainesville

Health Information Management

New

Ms. Evelyn Brown, Director of Medical Records, Meridian Behavioral Healthcare, Inc., Gainesville
Ms. Tracy Cannon, Director, Health Information Management, North Florida Regional Medical Center, Gainesville

New, cont., Health Information Management

Ms. Betty Hamilton, Chief, Health Information Management Section, North Florida /South Georgia Veterans Health Systems, Gainesville

Renew

Ms. Jean DeWitt, Manager, Health Information and Record Management, Shands at Starke, Starke
Ms. Debra Humphrey, Business Manager, Florida Skin Cancer and Dermatology Specialists, PA, Gainesville

Ms. Toni Ratliff, Associate Director, Health Administration, University of Florida Health Care Center, Gainesville

Ms. Pam Rollins, Director, Health Information and Record Management, Shands at AGH, Gainesville

Ms. Debra Sirota, Director, Health Information and Record Management, Shands at AGH, Gainesville

Ms. Lee Starling, Transcription Supervisor, Shands at UF, Gainesville

Mr. R. William Treloar, Gainesville

Outgoing

Ms. Lynne Thomas Gordon, Director of Operations, Shands at AGH, Gainesville

Ms. Cissy Walker, Chief of Fraud and Abuse, AvMed Health Plan, Gainesville

Mr. James L. White, Privacy/FOIA Officer, North Florida/South Georgia Veterans Health System, Gainesville

Mr. Mark Wills, Compliance Auditor, Shands at UF, Gainesville

International Business Education

New

Mr. Morgan Dunn, Gainesville Council for Economic Outreach, Gainesville

Mr. Wendell Jones, President, Wendell Jones & Associates, Gainesville

Mr. David Ramsey, Gainesville Council for Economic Outreach, Gainesville

Renew

Dr. David Edwards, Director of Career and Technical Education, Alachua County School Board, Gainesville

Dr. Phil Geist, Area Director, Small Business Development Center at University of North Florida, Ocala

Mr. John Hermann, Chairman, Score Chapter 408/President, J.I. Hermann & Associates, Gainesville

Mr. Steve Kalishman, President, Law Offices of Steven Kalishman and Gainesville Sister Cities Program, Gainesville

Mr. Kerry Rowell, Vice President, Wachovia Bank, N.A., Gainesville

Mr. Brent Russell, Partner/Principal Consultant, Y2Marketing Russell Group International, Inc., Gainesville

Mr. Chuck Yount, General Manager, Advanced Dryer Systems, Alachua

Ms. Irene Zhao, International Marketing and Sales Manager, Exactech, Inc., Gainesville

Outgoing (International Business EducationL)

Mr. Dal Corradini, SCORE, Gainesville

Ms. Melanie Ferreira, Director of Business Development, Gainesville Council for Economic Outreach, Gainesville

Mr. Paul Lawrence, Director of Sales, Holiday Inn West, Gainesville

Nursing

New

Dr. Paul Hutchins, Dean, Education Centers and Economic Development, Santa Fe Community College, Gainesville

Ms. Lisa Maree, RN,MSN, Nursing Education, Malcom Randall Veterans Affairs Medical Center, Gainesville

Ms. Ginger Pesata, MSN, Administrative Director, Professional Nurse Practice, Shands at UF, Gainesville

Ms. J. Williett Walker, Director of Nursing, Associate of Nursing, Palm Gardens, Gainesville

Ms. Julie Whitney, MSN, Associate Chief Nursing Service, Education, Malcom Randall Veterans Affairs Medical Center, Gainesville

Renew

Ms. Irene Alexaitis, MSN, Director of Nursing, Shands at UF, Gainesville

Ms. Barbara Benken, RN, MSN, Director of Education and Program Development, Shands at UF, Gainesville

Ms. Vivian Filer, Retired SFCC Faculty, Gainesville

Dr. Ruth Gorman, CHE, RN, Associate Director of Nursing Services, Malcom Randall Veterans Affairs Medical Center, Gainesville

Ms. Mae Griner, Gainesville

Dr. Laura Guyer, RD, Associate Director, Suwannee River Area Health Education Center, Inc., Alachua

Mr. George Hamilton, North Florida Rehab and Specialty Care Center, Gainesville

Ms. Kati Harlan, MSN, Director of Education, Shands at AGH, Gainesville

Ms. Jodi Irving, MS, ARNP, J. Hillis Miller Health Center, Gainesville

Dr. Kevin McBride, Gainesville (Shands at Starke)

Ms. Shannon Miller, Education Director, North Florida Regional Medical Center, Gainesville

Ms. Scarlott Mueller, Vice President, Chief Nursing Officer, North Florida Regional Medical Center, Gainesville

Ms. Marlyn Nickel, AGH Hospital Auxiliary, Gainesville

Dr. Rose Rivers, Vice President, Nursing and Patient Services, Shands Hospital, Gainesville

Dr. Portia Taylor, Vice President of Student Affairs, Santa Fe Community College, Gainesville

Ms. Pattie Thompson, Gainesville

Dr. Otto Von Mering, Gainesville

Outgoing

Ms. Kitty Johnson, Gainesville

Dr. Bernie Marrero, Clinical Coordinator and Rehab Psychologist, Health and Rehab Psychology, Gainesville

Office Systems Technology

New

Dr. Karen Cole-Smith, Executive Director, East Gainesville Initiative and Community Outreach, Santa Fe Community College, Gainesville
Mr. David Fox, Human Resources Manager, InterMed, Alachua
Ms. Meta McClain, Office Manager, Pulmonary Physicians, Gainesville
Ms. Stephanie Nembhard, BCN Associates, Inc., Gainesville
Ms. Rebecca Weir, Human Resources Recruiter, Human Resources, North Florida Regional Medical Center, Gainesville

Renew

Ms. Patty Foster, Executive Assistant, University of Florida Athletic Association, Gainesville
Ms. Debi McElroy, Executive Assistant to the VP, Academic Affairs, Office of the Vice President Santa Fe Community College,
Ms. Terri E. Palmer, P.L. Auto Underwriting Manager, Nationwide Insurance, Gainesville
Ms. Lila Sellars, Executive Secretary for Superintendent, Bradford County Schools, Starke
Ms. Melanie Wise, Client Relations Manager, MedQuist, Gainesville

Outgoing

Ms. Dene Brewer, Senior Executive Assistant, Gainesville Fire Rescue, Gainesville
Ms. Susan Dario, Human Resources, North Florida Regional Medical Center, Gainesville
Ms. Marsha Kiner, Tallahassee
Ms. Carol Law, Design Project Assistant, CH²M Hill, Gainesville
Ms. Erma Young-Certain, Career Resource Specialist, Career Resource Center, Santa Fe Community College

Surgical Technology

New

Ms. Wendy Miller, RN, Operating Room Manager, Shands at Starke, Starke
Ms. Julie Renfrew, Operating Room Head Nurse, Veterans Affairs Medical Center, Gainesville

Renew

Ms. Sabrina Aguirre, Operating Room Coordinator, Women's Center, North Florida Regional Medical Center, Gainesville
Ms. Gail Avigne, Nurse Manager, Shands Teaching Hospital, Gainesville
Ms. Michelle Brunges, Outcomes Coordinator, Shands Teaching Hospital, Gainesville
Mr. Al Campbell, Shands Teaching Hospital, Gainesville
Ms. Lori Duncan, Operating Room Manager, Lake City Medical Center, Lake City
Ms. Julie Gay, Operating Room Coordinator, North Florida Surgical Pavilion, Gainesville
Ms. Marcia Gillingham, Clinical Manager, Shands at AGH, Gainesville
Ms. Pam Hampshire, Gainesville
Ms. Carol Harmon, Director of Surgical Services, Main Operating Room, North Florida Regional Medical Center, Gainesville
Mr. Russ Irish, Operating Room Nurse Educator, Veterans Affairs Medical Center, Gainesville
Ms. Barbara McClenathan, Administrative Director, Surgical Service, Shands at AGH, Gainesville
Ms. Tammy Phillips, Charge Nurse, Ayers Surgery Center, Gainesville
Dr. Earle Pickens, Medical Director, Surgical Group of Gainesville, Gainesville
Ms. Jolene Seltzer, RN, Operating Room Staff Educator, Florida Surgical Center, Gainesville
Ms. Judy Stewart, Operating Room Manager, Putnam Medical Center, Palatka
Ms. Terry Wilson, Charge Nurse, Florida Surgical Center, Gainesville

Outgoing (Surgical Technology)

Ms. Nancy Baildon, Surgical Director, North Florida Surgical Pavilion, Gainesville
Ms. Leatha Holder, Director of Surgical Services, North Florida Regional Medical Center, Gainesville
Ms. Bunny Leavitt, Operating Room Supervisor, Shands at AGH, Gainesville
Ms. Janet Mahn, Operating Room Manager, Putnam Medical Center, Palatka
Ms. Debbie Moore, Operating Room Manager, Lake City Medical Center, Lake City
Mr. Larry Nettles, Operating Room Manager, Lake City Medical Center, Lake City
Ms. Mary Sutton, CST/CFA, Ayers Surgery Center, Gainesville

Welding

New

Mr. Andrew Murray, Machine Operator, Maddox Foundry and Machine Works, Archer
Mr. Richard Smyder, Welding Inspector, International Brotherhood of Boilermakers, Alachua

Renew

Mr. Steve Crawford, Welding Sales, Airgas South, Gainesville
Mr. Mark Geiger, Welding Instructor, Bradford/Union Area Vocational Technical Center, Starke
Mr. Mike Kidd, Williston
Mr. Jason Mowrer, Jason's Welding, O'Brien
Mr. Bill Seyfarth, Certified Welding Inspector, Weldtest Services, Cedar Key

Outgoing

Mr. Jesse Hartsfield, Safety Director, Florida Rock Industries, Newberry
Mr. Willie Hornes, The Crom Corporation, Gainesville
Mr. Mike Rutter, Mechanical Engineer, Gainesville Regional Utilities, Gainesville

Board Action(s) Requested:

Approval

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the college.

College Calendar for 2007-2008

414.55, 06-07

The college calendar for 2007-2008 is presented to the board for approval. The College Senate supports the college calendar. The calendar also coincides with the University of Florida calendar, which is important to students at both institutions who are often jointly enrolled. The calendar calls for an exception to the authorized start date for summer term 2008. Upon approval of this calendar, a request will be made to the community college state office to approve this exception so that Santa Fe will coincide with the university's calendar.

Board Action(s) Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Continuing and Community Education EnRich! Brochure - Winter Term 2007

415.114, 06-07

As required by State Board of Education regulations, the schedule of Community Education and the Center for Business EnRich! courses for winter term 2007 is presented for board approval. Term dates are January 20 through March 16, 2007, with registration beginning January 4 and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be made based on instructor and space availability. Changes, additions, and deletions will occur in the online schedule.

Board Action(s) Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Amended Rule 7.11: Fees

410.399, 06-07

This proposed change to Rule 7.11 is to provide greater access for students by removing the first financial barrier to a college education - the application fee.

Further, the college requests board approval to allow a \$1.00 per credit hour access fee to be charged to students (effective fall term 2007) to cover the costs associated with access to the on-line college services such as but not limited to applications, registration, advisement, degree audit, grades, fee payments, email accounts, and individual class information.

Unlike the current \$30 admission application fee, financial aid will COVER the access fees for students who are eligible. The financial impact on the college is estimated to be dollar neutral.

Refunds will be granted for application fees for fall 2007 paid prior to the effective date of this rule; such refunds will not be granted if the students enroll at the college prior to fall 2007.

Board Action(s) Requested:

Approval

Emergency Contract Authority

408.1598, 06-07

The board is requested to authorize the chair, or vice chair in the chair's absence, to execute the documents, contracts, and change orders requiring board approval during the period between the November meeting and the January meeting, which actions if delayed until the January meeting would create operational or financial difficulties for the college. The president shall indicate in writing the reason that the document should be executed prior to the January board meeting. The president will provide this information to the full board for ratification at the next regularly scheduled board meeting, at which time the board may take any action that would not adversely affect any third party's rights.

Board Action(s) Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Articulation Agreement with University of North Florida - Building Construction

408.1599, 06-07

This articulation agreement provides Santa Fe Community College AA graduates in Building Construction seamless entry into the University of North Florida's Bachelor of Science degree in Building Construction Management. While attending Santa Fe, the students may choose one of two options available for the AA degree. They may choose the traditional route and enter UNF to complete the final 64 hours of upper division coursework at UNF. While still at Santa Fe, the students may choose to take an additional 12 hours and transfer into UNF with only 52 hours remaining in the upper division. These additional 12 hours taken at Santa Fe are core classes currently offered in the AAS degree in Building Construction.

Board Action(s) Requested:

Approval

District Board of Trustees
November 14, 2006

Agenda Item: 9.3

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Biotechnology Articulation Agreement with Lake City Community College

408.1600, 06-07

This articulation agreement with Lake City Community College will facilitate articulation, acceleration, and efficient use of faculty, equipment, and facilities in order to provide students with an opportunity to earn a Biotechnology A.S. degree. The initial term of the agreement is for the 2007-2008 academic year and is subject to annual review and renewal at the end of that time.

Board Action(s) Requested:

Approval

College Goal: Educational Programs - Provide learning opportunities and academic support to ensure the highest levels of academic performance.

Articulation Agreement with The Marion County School of Radiologic Technology 408.1601, 06-07

Santa Fe Community College (SFCC) and the Marion County School of Radiologic Technology (MCSRT) through the Marion County Community Technical Adult Education Center have agreed upon an articulation that will allow MCSRT students to earn an Associate of Science degree from SFCC. As stipulated in the articulation agreement, MCSRT students/graduates who earn a certificate and transfer their radiologic sciences coursework to SFCC, pass the national certification examination administered by the American Registry of Radiologic Technologists, and complete the required courses for the A.S. degree may be awarded the Associate of Science degree by SFCC.

The articulation agreement between SFCC and MCSRT will allow students to enter the healthcare profession with a college degree, thus providing a route for advancement within their chosen career. Career advancement is available through several routes including advanced degrees at the bachelor's and master's level. Additionally, an advanced certificate in Diagnostic Medical Sonography is available through SFCC's twelve-month DMS Program.

While the intent of this articulation is to assist graduates of the MCSRT in the advancement of their careers, it should be noted that North Central Florida is in dire need of qualified radiographers. This agreement is a collaborative effort to fill those needs by encouraging graduates to grow in their chosen field and provide much needed service to the community.

The initial term of the agreement is for one year, with renewal subject to annual review at the end of the first academic year. It shall be renewed on an annual basis unless either party provides the other written notice no later than 60 days prior to the expiration of the academic year.

Board Action(s) Requested:

Approval

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Project AWARE: The Next Level - Business and International Education
Program - Title VIB -- Grant

409.1625, 06-07

The purpose of this project is to build on the foundation established by previous grant activities, and take students, college faculty, and the business community to the next level in export readiness and participation. The project has identified four program goals of enhancing international academic programs and providing services that expand the business communities export capacity. They are: 1) increase export capacity by providing export training and international perspective for faculty in support of the update and expansion of international business curriculum, 2) enhance academic programs by developing and implementing new international business programs and curriculum to increase student awareness of the interconnectedness of business and humanities area studies and the significance of exporting in a global economy, 3) enhance capacity of the business community to participate in export activities by providing training and export materials, and 4) increase American competitiveness through dissemination of grant curriculum and materials. Grant funding will provide services to approximately 50 faculty members, 1,500 students, and more than 500 business and community business representatives. This is year one of a two-year project.

The amount of funds requested from the US Department of Education, Business and International Education Program, is \$81,268, with a cash match of \$1,200 and an in-kind match of \$86,911 from Santa Fe Community College.

Duration of this project is July 1, 2007, through June 30, 2008.

Operating budget impact: From existing college budget

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Upward Bound Program -- Grant

409.1626, 06-07

The purpose of this project is to generate in participants the academic skills and personal motivation necessary to persist in completing high school and to enter and complete a program of post-secondary education. The project will serve at least 53 students per year from target schools in Alachua and Bradford counties. Students will participate in an academic year component (tutoring, supplemental instruction, and personal, academic, and career counseling) and a six-week, non-residential summer enrichment component. This is year one of a five-year grant.

The amount of funds requested from U.S. Department of Education, Office of Postsecondary Education, is \$277,410, with no matching funds from Santa Fe Community College. Estimated total funding for the entire five-year period is \$1.4 million.

Duration of this project is September 1, 2010, through August 31, 2011.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Tourism Product Development Program - Santa Fe Community College Spring Arts Festival -- Grant
409.1627, 06-07

The purpose of this project is to enhance the Santa Fe Community College Spring Arts Festival and to encourage tourism in Alachua County. SFCC Spring Arts Festival provides residents of Alachua County and visitors from across the United States the opportunity to appreciate works of art by some of this country's finest artists. The festival attracts more than 100,000 visitors each year.

The amount of funds requested from the Alachua County Tourist Development Council is \$35,000, with no matching funds from Santa Fe Community College.

Duration of this project is January 1, 2007, through December 31, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Tourism Product Development Program - Santa Fe Community College Teaching Zoo -- Grant
409.1628, 06-07

The purpose of this project is to enhance the Santa Fe Community College Teaching Zoo and encourage tourism in Alachua County. The purchase of radio and cable advertising and the distribution of promotional hotel keycards, combined with gifts, are expected to reinforce additional overnight stays in Alachua County. The construction of a new ocelot exhibit will prompt guests to visit the zoo and enjoy the new species.

The amount of funds requested from the Alachua County Tourist Development Council is \$58,000, with no matching funds from Santa Fe Community College.

Duration of this project is January 1, 2007, through December 31, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the college's mission.

Junior League of Gainesville Community Project 2006-2007 -
SFCC Teaching Zoo -- Grant

409.1629, 06-07

The purpose of this project is to construct new capital projects at the Santa Fe Community College Teaching Zoo in order to promote tourism in Alachua County. This development and advertising campaign that markets the zoo will target overnight lodgers to our community. Potential funds will pay for several phases of development at the SFCC Teaching Zoo, including additional safety barriers, a new entryway for the zoo, a gift shop, additional bathroom space, a new animal exhibit, professional signage, and an educational building. Approximately 30,000 visitors tour the zoo on an annual basis. It is estimated that this number will increase to 100,000 by the year 2010. This grant is to align community resources with or without the potential bed tax award to the SFCC Teaching Zoo. Phase 1 cost is \$259,000; Phase 2 cost is \$2,110,830; Phase 3 cost is \$532,500; Phase 4 cost is \$100,000; and Phase 5 cost is \$1,917,000.

The amount of funds requested from the Junior League of Gainesville is \$259,000 for phase I, with no matching funds from Santa Fe Community College. Grant funds will be used for the purchase and installation of new railings and security monitoring equipment.

Duration of this project is January 1, 2007, through December 31, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.