

The District Board of Trustees
Santa Fe Community College, Florida
Agenda for Board Meeting of September 20, 2005, at 4 p.m.
Charles L. Blount Downtown Center Board Room

Adoption of Agenda

Agenda Item: 1.1
418.440, 05-06

1. General Functions
 - 1.1 Adoption of Agenda for Meeting of September 20, 2005
 - 1.2 Approval of Board Meeting Minutes of July 19, 2005
2. Information Items
 - 2.1 President's Report
 - 2.2 Standardized Agreements with:
 - Meridian Behavioral Healthcare, Inc., Gainesville - Health Information Management
 - Clinical Facilities Use: Florida Heart and Vascular Center, Gainesville - Cardiovascular Technology
 - Tech Prep: School Board of Gilchrist County - Dental Assisting Certificate/Dental Lab Assisting
 - Tech Prep: School Board of Levy County - Dental Hygiene AS/AAS Degree/Dental Aide
3. Consent Items
 - Personnel
 - 3.1 Contract Staff (Faculty)
 - 3.2 Contract Staff (Administrative and Professional)
 - 3.3 Career Service Staff
 - 3.4 Leave of Absence
 - Contracts, Grants
 - 3.5 Ratification of Agreements:
 - Articulated Acceleration/Early Admission Agreement with District School Board of Putnam County
 - Articulated Acceleration/Early Admission Agreement with District School Board of Suwannee County
 - Affiliation Agreement with Wuesthoff Health Systems, Inc. - Cardiovascular Technology
 - 3.6 Criminal Justice Training Trust Funds Program -- Grant
 - 3.7 Little School Food Program 2005-2006 -- Grant
4. Facilities Item
 - 4.1 Project Report and Action Request - Elevator Upgrade (Budget, Phase III Drawings, Guaranteed Maximum Price)

5. Finance/Business Affairs Items
 - 5.1 Annual Financial Report, Year Ended June 30, 2005
 - 5.2 Report of Investments, Quarter Ending June 30, 2005
 - 5.3 Report of Purchases for July and August 2005
 - 5.4 Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2005
 - 5.5 Warrants Issued for July and August 2005
 - 5.6 Colonel Harry M. Hatcher, Jr., Property Survey 06-01
 - 5.7 Budget Amendment #2, 2005-2006 Operating Budget, Current Unrestricted (Fund 1)
 - 5.8 2005-2006 Annual Budget, Unexpended Plant Fund (Fund 7)
 - 5.9 Fee Waiver Report for Summer Term 2005
 - 5.10 Acceptance of Donations 06-01
6. General Institutional Items
 - 6.1 Resolution Adopting the National Incident Management System
 - 6.2 Amendment to Health Information Management Advisory Committee
 - 6.3 Continuing and Community Education EnRich! Brochure - Fall B 2005
7. Contracts/Grants
 - 7.1 Change in Signatory for Previously Approved Standard Agreements - Allied Health, Biotechnology Laboratory Technology, and Health Information Management Programs
 - 7.2 Standard Agreement for Biomedical Engineering Technology Program
 - 7.3 Renewal Agreement with North Florida Regional Medical Center - Funding for Nursing Programs Position
 - 7.4 Renewal Agreement with Shands at the University of Florida - Funding for Nursing Programs Position
 - 7.5 Department of Labor - Rural North Florida Healthcare Workforce Alliance Project -- Grant
 - 7.6 Succeed Florida Teaching -- Grant
 - 7.7 Business Employment Solutions Training (BEST) Program -- Grant
 - 7.8 Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2006-2007 -- Grant
 - 7.9 Santa Fe Community College Keystone Project: Watson Center -- Grant
 - 7.10 Information Technology Career Training Program at Santa Fe Community College -- Grant
8. Endowment Corporation Liaison Update
9. Board Members' Remarks
10. Citizen's Requests
11. Adjournment

Board Action(s) Requested:

Approval

Renewal Agreement with North Florida Regional Medical Center - Funding for Nursing Programs
Position 408.1523, 05-06

This renewal agreement with North Florida Regional Medical Center provides financial support for the Nursing programs. North Florida Regional Medical Center agrees to pay the college the sum of \$22,000 for each contract year from 2005 through 2008. In return, the college will maintain a position for a full-time faculty member and/or a part-time faculty member, as needed, assigned to the Nursing programs, and make best efforts to maintain certain enrollment numbers. It is predicated on the fact that other associated costs are handled by the college or other entities.

Board Action(s) Requested:

Approval

Standard Agreement for Biomedical Engineering Technology Program

408.1522, 05-06

The Biomedical Technology program seeks to place its students in internship positions in order to gain valuable, direct experience with state-of-the-art equipment and industry procedures. A standardized agreement containing provisions similar to the standardized Biotechnology and clinical facilities agreements currently used by the college will be helpful in permitting our students to participate in an internship with one of the local research facilities upon execution of a pre-approved agreement governing the rights of the parties. A list of all standard agreements executed shall be presented to the board as an information item at the meeting following the signing of such agreements. Any non-standard agreement would come before the board as an action item before execution.

Board Action(s) Requested:

It is requested that the board authorize the Vice President for Academic Affairs to execute on behalf of the board standardized form Biomedical Technology internship agreements in the form hereto attached without further action by the board.

Approval of Board Meeting Minutes of July 19, 2005 401.432, 05-06

The minutes of the regular meeting of the District Board of Trustees of Santa Fe Community College held July 19, 2005, are presented for approval.

Board Action(s) Requested:

Approval

President's Report

Information Item

The president will discuss a variety of informational topics.

Today's special presentation to the board will be given by Ms. Lisa Gagne, Center for Business Coordinator, who will provide information about the college's Center for Business.

| Standardized Agreements with: | Information Item |
|---|------------------|
| • Meridian Behavioral Healthcare, Inc., Gainesville - Health Information Management | 408.1514, 05-06 |
| • Clinical Facilities Use: Florida Heart and Vascular Center, Gainesville - Cardiovascular Technology | 408.1515, 05-06 |
| • Tech Prep: School Board of Gilchrist County - Dental Assisting Certificate/Dental Lab Assisting | 408.1516, 05-06 |
| • Tech Prep: School Board of Levy County - Dental Hygiene AS/AAS Degree/Dental Aide | 408.1517, 05-06 |

The board has authorized its chair, the president, or the Vice President for Academic Affairs to execute on behalf of the board standardized form agreements without further action by the board. Such agreements have been executed with the above listed entities for students enrolled in the SFCC Health Information Management, Cardiovascular, and Tech Prep programs.

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.1

Contract Staff (Faculty)

402.668, 05-06

The individuals listed below are being recommended for appointment or reappointment for the 2005-2006 year, or a portion of the year 2004-2005, as stated in each individual employee's contract.

Appointment

Full Time

| <u>Name</u> | <u>Position</u> |
|--|---|
| Kathleen Arnold <i>J.D., University of Alabama</i> | Assistant Professor, Mathematics |
| Valerie Aslaskon-Jennings <i>M.F.A., University of Florida</i> | Assistant Professor, Visual and Performing Arts (Art Studio) |
| Karen Bakuzonis <i>M.S., Virginia Commonwealth University</i> | Assistant Professor, Health Information Management |
| Michael Barber <i>M.S., University of North Florida</i> | Assistant Professor, Social and Behavioral Sciences (Psychology) |
| Alan Beck <i>Ph.D., City University New York</i> | Assistant Professor, Social and Behavioral Sciences (Political Sciences) |
| Marcy Carbajal-Van Horn <i>M.A., St. Michael's College</i> | Assistant Professor, English |
| Lean Carlson <i>A.S., Santa Fe Community College</i> | Assistant Professor, Respiratory Care |
| Suzanne Carlton <i>M.F.A., University of Florida</i> | Assistant Professor, English |
| Kerry Chancey <i>M.S., Capella University</i> | Assistant Professor, Sciences for Health Programs |
| Nancy Dale <i>Ph.D., University of Minnesota</i> | Interim Assistant Professor, Mathematics |
| Heather Hall <i>M.A., University of Florida</i> | Interim Assistant Professor, Social and Behavioral Sciences (Anthropology) |
| Ingrid Herrman <i>M.D., Universidad Autonoma De Guatalajara</i> | Assistant Professor, Sciences for Health Programs |
| William Little <i>Ph.D., Washington University</i> | Assistant Professor, Humanities and Foreign Languages |
| Jenna Miller <i>M.A., University of Florida</i> | Assistant Professor, Librarian |
| Eileen Monck <i>M.S., University of Florida</i> | Assistant Professor, Biotechnology |
| David O'Gorman <i>M.S., Iowa State University</i> | Assistant Professor, Business Programs (Economics) |
| Rhonda Peyton <i>M.F.A., University of Florida</i> | Assistant Professor, ITE (Graphic Design) |
| Angelenia Semegon <i>M.A., University of North Florida</i> | Interim Assistant Professor, Social and Behavioral Sciences (Psychology) |

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.6

Criminal Justice Training Trust Funds Program -- Grant

409.1563, 05-06

The purpose of this project is to provide advanced and specialized training courses to approximately 972 law enforcement, correctional, probation, and parole officers in the college's service district. Courses include: Breath Test Operator, Line Supervision, Firearms Instructor and Defensive Tactics Instructor, Emergency Preparedness for Correctional Officers, Instructor Techniques, Radar Operator, Injury and Death Investigations, Submachine Gun Operator, Field Training Officer, Advanced Report Writing, Human Diversity, and Domestic Violence/Juvenile Sexual Offender.

The amount of funds requested from the Florida Department of Law Enforcement is \$77,760, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.

Part-time Faculty Appointments, continued

| | | |
|-------------------------|-------------------|--------------------|
| Stephen Lewis | Katharine Morse | Ronald Selig |
| Randall Liles | Lonnie Mott | Matthew Shaffer |
| Duke Lim | Jack Motta | Linda Sheffield |
| William Lockley | Angela Mulkin | Matthew Shine |
| Heather Long | Nancy Murphree | Debra Sirota |
| Lauren Lopez | Julia Odom | Luci Skipper |
| Jaime Love | Michael O'Malley | Patsy Smittle |
| Carla Lyerly-Linebarger | Audrey Pamphile | Scott Smolenski |
| Robert Lynn | Sidhartha Pandey | Cynthia Snell |
| Christopher Mack | Joy Parker | Barbara Stakely |
| Lisa Magary | Deloris Paul | Linda Stephens |
| Deborah Mallard | Marcel Perez | Jahala Stirling |
| Diana Mathews | Karen Piedra | Karen Swearingen |
| Joanna Matos | Sandra Plympton | Christy Swilley |
| Luis Matos | Eric Popper | Troy Teegarden |
| Brenda Maxey-Billings | Clare Quint | Laura Thomas |
| Gary McClain | Linda Racioppi | Margaret Tison |
| Barbara McGraw | Murali Rangarajan | Wendy Toure |
| Sarah McIntosh | Shirley Rehberg | Richard Tovar |
| Kristen McKaig | Amanda Reynolds | Gregory Turner |
| Joanne McNeil | Darnell Rhea | Laura Turner-Reed |
| William Meadows | Craig Rinne | Robert Ulmer |
| E. Scott Medley | Patrick Ritchie | Fabiola Vasquez |
| Janis Mena | Melanie Roberti | Paola Vasques |
| Bermann Mesadieu | Shawna Rollyson | Pauline Vickery |
| Lou Ann Messina | Kelly Rooney | Janet Waldron |
| Maureen Meyerson | Kalman Rosenberg | Ann Weigl |
| Rebecca Micha | Kathie Russell | Robert Wesley |
| Princie Mikel | Daniel Russo | Maisha Wester |
| Alan Miller | Chris Sabatelli | ^ Vincent Whitby |
| Kathleen Miller | Constance Sassano | Mary Wilkinson |
| Kimberly Miller | Patrica Sassner | Brandy Williams |
| Victor Miller | Jere Scola | Elizabeth Williams |
| Gary Miner | Lori Scott | William Winkler |
| Ellen Monck | Mary Scott | Jeffrey Wright |
| Ruby Montgomery | Laura Scott-Reyes | Richard Yancey |
| Jack Moorhead | Gerrie Scully | Linda Yonutas |
| Maria Mora | Desiree Seagraves | * Annette Young |
| Amanda Moras | Anca Segal | Chris Zurheide |

^ Student Leadership and Activities funded

* Grant funded

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.2

Contract Staff (Administrative and Professional)

411.268, 05-06

The individuals listed below are being recommended for appointment, promotion, or reappointment for the 2005-2006 year and/or a portion of the year 2004-2005, as stated in the individual employee's contract.

Technical/Professional

Name

Position

Appointment

Full Time

| | |
|---|--|
| Erik Anderson <i>20 years of experience in field</i> | Manager, Technical Trades |
| * Staci-Ann Estreicher-Murphy <i>M.A., University of Florida</i> | Family Literacy Specialist, Academic Foundations |
| Diane Gross <i>M.S., Eastern Connecticut State University</i> | Coordinator, Grants and Contracts |

Part Time

| | |
|----------------------|----------------------------------|
| * Phillip Achey | Interpreter Specialist |
| * Kimberly Baker | Test Proctor Specialist |
| Shelia Baker | Interpreter Specialist |
| * Claire Bakr | CROP Specialist |
| ^ Shenna Benarte | Yoga Specialist |
| * Eileen Berry-Downs | Adult Education Specialist |
| Alan Braun | Electronic Technician Specialist |
| Erica Briggs | Holistic Scoring Specialist |
| Henry Butler | Holistic Scoring Specialist |
| ^ Salvatore Campagna | Fitness Center Specialist |
| * Joan Campbell | Test Proctor Specialist |
| Cheryl Canova | Test Proctor Specialist |
| Yolanda Carothers | CLAST Lab Specialist |
| James Ciaravino | Carpenter Specialist |
| * Jannette Cowart | Center for Excellence Specialist |
| * Tamela Craig | Test Proctor Specialist |
| * David Dean | Student Specialist |
| Caroline Dennis | Holistic Scoring Specialist |
| Kale Dennis | Staff Accompanist Specialist |
| * Marilyn Diaz | Upward Bound Specialist |
| * Heather Doles | Test Proctor Specialist |
| ^ Daniel Drost | Fitness Center Specialist |

* Grant funded

^ Student Leadership and Activities funded

Agenda Item 3.2
September 20, 2005

Part-time Administrative and Professional, continued

| | |
|----------------------|------------------------------------|
| * Heather Faison | Test Proctor Specialist |
| * Corinne Greenberg | Test Proctor Specialist |
| * Robin Hardee | Study Abroad Specialist |
| * William Harmon | Test Proctor Specialist |
| * Rebecca Hassell | Adult Education Specialist |
| Renate Hooper | Holistic Scoring Specialist |
| * Susan Kulmacz | Test Proctor Specialist |
| Leon Larson | Staff Accompanist Specialist |
| * Aaron Lay | Adult Education Specialist |
| * Andrea Lybrand | Test Proctor Specialist |
| Adrian Manley | Counseling Center Specialist |
| * Chanda McCann | Adult Education Specialist |
| Alan Mencher | Student Advising Specialist |
| * Rayne Morency | Test Proctor Specialist |
| * Nancy Nipper | Criminal Justice Center Specialist |
| * Mary Oliver-Marney | Test Proctor Specialist |
| * Colleen Palmquist | Adult Education Specialist |
| * Deborah Sanchez | Test Proctor Specialist |
| * Anne Sigmond | Adult Education Specialist |
| Luci Skipper | Reading Lab Specialist |
| Elizabeth Strickland | Library Specialist |
| * Dorothy Stroman | Adult Education Specialist |
| * Valinda Taylor | Center for Excellence Specialist |
| * Dina Vouis | Test Proctor Specialist |
| Emily Yates | Multicultural Programs Specialist |
| Chris Zurheide | ESL Lab Specialist |

* Grant funded

^ Student Leadership and Activities funded

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.3

Career Service Staff

403.439, 05-06

The individuals listed below are being recommended for appointment or promotion.

Name

Position

Appointment

| | |
|------------------|--|
| Tamara Blomquist | Program Assistant, Assessment Center |
| * Pamela Cannon | Office Supervisor, Alachua/Bradford Career Centers |
| * Gracia Johnson | Program Support Specialist, Upward Bound |
| * Mary Mosley | Interim Staff Assistant, Alachua/Bradford Career Centers |
| Linda Norris | Evening/Weekend Circulation Supervisor |

Promotion

| | |
|-----------------|---|
| Susan Kulmacz | Staff Assistant, Child Development Programs |
| Kelli McChesney | Office Supervisor, Academic Foundations |
| Angela Siekers | Executive Assistant, Academic Affairs |

* Grant funded

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.4

Leave of Absence

420.137, 05-06

Brandi Cooke, full-time faculty member in Mathematics, has requested a leave of absence from November 14, 2005, through December 19, 2005. This request is supported by the Chair and the Interim Vice President of Academic Affairs.

Susan Jones, full-time Talent Search Program Coordinator, has requested a leave of absence from September 19, 2005, through September 15, 2006. This request is supported by the Coordinator and Vice President of Student Affairs.

Board Action(s) Requested:

Approval

CONSENT

**District Board of Trustees
September 20, 2005**

Agenda Item: 3.5

Ratification of Agreements:

- Articulated Acceleration/Early Admission Agreement with District School Board of Putnam County 408.1518, 04-06
- Articulated Acceleration/Early Admission Agreement with District School Board of Suwannee County 408.1519, 05-06
- Affiliation Agreement with Wuesthoff Health Systems, Inc. - Cardiovascular Technology 408.1520, 05-06

The board has authorized the chair, or vice chair in the chair's absence, to execute documents, contracts, and change orders requiring board approval during the period between the July and September meeting, which actions if delayed until the September meeting would create difficulties. The chair has signed the above-listed agreements. The justification for the college to have the above-listed agreements executed prior to this meeting are set forth in the attached memoranda.

Board Action(s) Requested:

Approval

CONSENT

District Board of Trustees
September 20, 2005

Agenda Item: 3.7

Little School Food Program 2005-2006 -- Grant

409.1564, 05-06

The purpose of this project is to provide funds for nutritionally balanced meals for children enrolled in the Little School. Using provisions from the U.S. Department of Agriculture, each day breakfast, lunch, and an afternoon snack will be provided to all children enrolled in the childcare program. The food is served family style, with emphasis on developing independence in eating, serving, and cleaning up. Serving nutritious meals encourages awareness of good nutrition, and adults initiate conversation about mealtime etiquette and nutrition. Approximately 85 children are served on a daily basis.

The amount of funds requested from the U.S. Department of Agriculture, Food and Nutrition Services, is \$61,025, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2005, through September 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements

Project Report and Action Request - Elevator Upgrade (Budget, Phase III Drawings,
Guaranteed Maximum Price)

412.988, 05-06

Project Description:

This project involves the renovation of seven of the college's oldest elevators in order to bring them up to current code with respect to operations, accessibility, and communications. These elevators are all original equipment and do not comply with current code.

| | |
|---------------------------------|--|
| Architect/engineer | Affiliated Engineers SE, Inc., Gainesville Florida |
| Construction manager/contractor | PPI Construction Management, Inc., Gainesville, Florida |
| Uniform building code inspector | In-house |
| Project budget | \$432,925 |
| Source of funds | Capital Outlay and Debt Service, and Public Education Capital Outlay (PECO) |

Project Status:

At the inception of this project, the estimate of probable costs was below the threshold of approval by the college's Purchasing Director. However, code changes as well as material and labor increases since that time have increased the construction cost of this project to the point at which board approval is required. Therefore, college staff is requesting approval of the project budget in the amount of \$432,925. College staff is also requesting approval of the phase III drawings for this project and for the guaranteed maximum price to construct it in the amount of \$367,613.

Board Action(s) Requested:

- A. Approval of project budget in the amount of \$432,925**
- B. Approval of the phase III drawings**
- C. Approval of the guaranteed maximum price of \$367,613**

Annual Financial Report, Year Ended June 30, 2005 201.590, 05-06

The Annual Financial Report for fiscal year 2004-2005 was completed and filed with the Chancellor of Community Colleges and Workforce Education on August 15, 2005. Highlights of the report include:

Revenue Highlights

- Student Tuition and Fees increased \$1.0 million primarily due to the 5% increase in tuition rates.
- Federal Grants and Contracts increased by \$1.4 million this year due to increases in various federal restricted funding sources.
- State Appropriations increased by \$2.2 million due to increased funding in state appropriated program funds.
- Investment Income increased by \$250 thousand due to increases in investment interest rates and a slight decrease in unrealized losses on long-term investments.

Expense Highlights

- Salary Expenses increased by \$2.4 million which is mainly attributed to the college-wide 5% salary increase that was given to all employees this fiscal year as well as the implementation of the career service salary study.
- Benefit Expenses paid/accrued by the college increased by \$200,000. This is primarily due to the accrued leave expense for 2004-05.
- Utility Expenses increased by \$140 thousand primarily due to the increase in the monthly fuel adjustment charges and the opening of the Watson Center in January 2005.
- Contractual Service Expenses increased by \$1.7 million due to the payments the college made to sub-recipients in its role as lead entity for the One Stop grant.

General Fund (Fund 1) Highlights

- Unallocated Fund Balance decreased by \$47,000 to \$5.7 million. The unallocated fund balance as a percent of total funds available is 8.17%.
- Cash, Cash Equivalents, and Investments at year-end were \$10 million.

Plant Fund (Fund 7) Highlights

- Unallocated Fund Balance at year-end was \$4.9 million.
- Cash and Cash Equivalents at year-end were \$3.2 million.
- Major Capital Projects completed this year included:
 - Renovate/remodeling of restroom facilities to ADA compliance \$123,000
 - Replacement of building G (Academic Foundations) Roof \$189,000

Student Receivables

- At June 30 total net student receivables were \$914,016 detailed as follows:
 - Net Short-Term Loans \$102,000
 - Gross Title IV Federal Grant Repayments \$196,000
 - Gross Student Fee Deferments and other miscellaneous student receivables \$415,795
 - Gross Student Receivables due from third parties totaled \$200,221 (anticipate 100% to be collected).

Changes

The college's investment disclosure in the notes to the financial statements (Note 3) was revised to comply with Governmental Accounting Standards Board Statement 40.

Board Action(s) Requested:

Approval of report

Report of Investments, Quarter Ending June 30, 2005

201.589, 05-06

Demand deposits are maintained in the board's operating funds account with Compass Bank. Daily collected balances earn interest at the average monthly federal funds rate less 70 basis points.

| | |
|---|------------------|
| Average adjusted rate, month of June 30, 2005 | 2.336% |
| Interest earnings, quarter | \$ 14,227 |
| Interest earnings, fiscal year to date | \$ 43,157 |

Short-term investments are maintained in the Florida State Board of Administration Local Government Surplus Trust Fund Investment pool. These funds are available for transfer to the demand deposit account upon request.

| | |
|--|------------------|
| Interest rate at June 30, 2005 | 3.07% |
| Interest earnings, quarter | \$ 45,612 |
| Interest earnings, fiscal year to date | \$111,629 |

Short-term investments are also maintained in the Florida Division of Treasury Special Purpose Investment Pool. These funds are available for transfer to the demand deposit account upon request.

| | |
|--|------------------|
| Interest rate at June 30, 2005 | 4.29% |
| Interest earnings, quarter | \$ 48,904 |
| Interest earnings, fiscal year to date | \$233,114 |

Long-term investments are managed through the investment advisory agreement with Evergreen Institutional Asset Management. Funds deposited in this account are those which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of five years.

Current holdings: US Treasury notes and bonds, federal agency bonds and mortgages, money markets, and corporate bonds

| | |
|--------------------------------|------------------|
| Average effective maturity | 1.77 Years |
| Anticipated yield to maturity | 3.05% |
| Earnings, quarter | \$ 12,112 |
| Earnings, current year to date | \$142,140 |

Interest Earnings Comparison

| | |
|---|------------------|
| Total interest earnings fiscal year to date 2004/2005 | \$530,040 |
| Total interest earnings fiscal year to date 2003/2004 | \$437,032 |

Board Action(s) Requested:

Approval of report

Report of Purchases for July and August 2005

202.529, 05-06

Below are the total amounts and a summary of purchases for the months of July and August 2005.

| | |
|----------------------------|-------------------------------|
| Purchasing | \$14,541,885.43 |
| Risk Management Consortium | <u>2,160,858.32</u> |
| Total | <u>\$16,702,743.75</u> |

| <u>P.O. No.</u> | <u>Amount</u> | <u>Procurement</u> | <u>Vendor</u> | <u>Class of Item-Department</u> |
|--------------------|---------------|--------------------|--------------------------------------|---|
| Y06893 (Fund 1) | \$ 100,000.00 | Exempt | Baker & Taylor, Inc. | Books Library |
| Y06971 (Fund 1) | \$ 26,000.00 | Contract | LV Hiers, Inc. | Fuel Blanket Automotive |
| Y06980 (Fund 1) | \$ 56,454.00 | Contract | Dell Marketing | Computers (47) Information Technology Services |
| Y07054 (Fund 2) | \$ 32,000.00 | Contract | Three Rivers Legal Services, Inc. | Legal Assistance for Students Student Legal Services |
| Y07055 (Fund 1) | \$ 31,656.00 | Exempt | Cornerstone Systems, Inc. | Mainframe Software Maintenance Information Technology Services |
| Y07057 (Fund 1) | \$ 28,900.00 | Exempt | WebCT Inc. | Upgrade WebCT Information Technology Services |
| Y07062 (Fund 1) | \$ 28,310.79 | Exempt | IBM Corporation | IBM Hardware Maintenance Information Technology Services |
| Y07063 (Fund 1) | \$ 49,788.00 | Exempt | IBM Corporation | Mainframe Software Maintenance Information Technology Services |
| Y07338 (Fund 1) | \$ 123,000.00 | Exempt | BellSouth | Telephone Line/Long Distance Communication Services |
| Y07352 (Fund 1) | \$ 225,655.00 | Contract | University of Florida | UF Dental Partnership Dental Programs |
| Y07380 (Fund 1) | \$ 26,160.00 | Exempt | BellSouth | Data Circuits Communication Services |

| <u>P.O. No.</u> | <u>Amount</u> | <u>Procurement</u> | <u>Vendor</u> | <u>Class of Item-Department</u> |
|-----------------------------------|----------------|--------------------|------------------------------------|--|
| Y07397 (Fund 1) | \$ 31,008.00 | Exempt | Gainesville Regional Utilities | Ethernet and Other Circuits Communication Services |
| Y07493 (Fund 1) | \$ 65,624.00 | Special | City of Gainesville | Training Officers Agreement Criminal Justice |
| Y07494 (Fund 1) | \$ 88,767.00 | Special | Alachua County Sheriff's Office | Training Officers Agreement Criminal Justice |
| Y07757 (Fund 2) | \$ 802,500.00 | Sole Source | Spitz, Inc. | Planetarium Equipment SFCC Planetarium |
| Y07793 (Fund 1) | \$ 26,256.00 | Exempt | Intermedia, Inc. | Point-to-Point Video Circuit Communication Services |
| Y07851 (Fund 1) | \$ 30,000.00 | Special | City of Starke | Andrews Center Utilities Utilities |
| Y07854 (Fund 1) | \$ 50,000.00 | Special | US Postal Service | Bulk Mail Charges Mail and Receiving |
| Y07855 (Fund 1) | \$ 160,000.00 | Special | US Postal Service | First Class Mail Charges Mail and Receiving |
| Y07944 (Fund 1) | \$1,700,000.00 | Special | Gainesville Regional Utilities | Various Utilities Utilities |
| Y07998 (Fund 1) | \$ 70,644.95 | Sole Source | <i>The Gainesville Sun</i> | Community/Continuing Ed Brochures Recreation and Leisure |
| Y08025 (Fund 1) | \$ 53,000.00 | Exempt | Morse Communications | Phone System Maintenance Communication Services |
| Y08070 (Fund 1) | \$ 62,640.00 | Contract | Xerox Corporation | Digital Copiers Lease Printing Services |
| Y08125 (Fund 7) | \$7,357,000.00 | Contract | PPI Construction | Construction Management W-Building Addition |
| Y08291 (Fund 2) | \$ 47,250.00 | Exempt | UNICON | Web Portal Software Title III |
| <u>Risk Management Consortium</u> | | | | |
| Y07376 (Fund 6) | \$ 50,073.28 | Special | Florida Farm Bureau | Farm Bureau Rent Risk Management Consortium |

| <u>P.O. No.</u> | <u>Amount</u> | <u>Procurement</u> | <u>Vendor</u> | <u>Class of Item-Department</u> |
|--------------------|----------------|--------------------|------------------------------|--|
| Y07681 (Fund 6) | \$ 223,316.00 | Special | Arthur J. Gallagher | Boiler and Machinery Insurance Risk Management Consortium |
| Y07684 (Fund 6) | \$ 33,041.26 | Special | Health Ink and Vitality | Vitality Magazine Subscription Risk Management Consortium |
| Y08286 (Fund 6) | \$ 45,497.88 | Contract | Office Environment Center | Office Furniture Risk Management Consortium |
| Y08415 (Fund 6) | \$ 207,183.55 | Special | Arthur J. Gallagher | Student Accident Insurance Risk Management Consortium |
| Y08416 (Fund 6) | \$ 85,448.00 | Special | Arthur J. Gallagher | Intercollegiate Catastrophic Accident Insurance Risk Management Consortium |
| Y08417 (Fund 6) | \$1,171,935.00 | Special | Arthur J. Gallagher | Intercollegiate Basic Accident Insurance Risk Management Consortium |
| Y08484 (Fund 6) | \$ 344,363.35 | Special | Arthur J. Gallagher | Professional Liability Insurance Risk Management Consortium |

Purchases over \$25,000 Amount: \$13,433,472.06

Purchases \$0 - \$25,000.00
 Number of purchase orders: 1,708 Amount: \$ 2,109,473.18
 Number of contracts awarded by the Board of Trustees: 6 Amount: \$ 1,159,528.51

Board Action(s) Requested:

Approval of report

Fund 1 (Current Unrestricted) Revenue and Expenditure Report as of August 31, 2005

201.588, 05-06

The attached Fund 1 (Current Unrestricted) Revenue and Expenditure Report reflects the status of the college in relation to the percentage of unrealized and unencumbered funds as of August 31, 2005.

The following summary provides a comparison of actual revenues and expenditures for 2005-2006 vs. 2004-2005.

| | 2005-2006 | | 2004-2005 | |
|--------------|----------------------|--------------------------|----------------------|------------------------------|
| | <u>Dollar Amount</u> | <u>Percent of Budget</u> | <u>Dollar Amount</u> | <u>Percent of Total Year</u> |
| Revenue | 15,809,410 | 25.96 | 15,293,225 | 26.47 |
| Expenditures | 6,456,775 | 10.30 | 6,137,476 | 10.58 |

Board Action(s) Requested:

Approval of report

Warrants Issued for July and August 2005

208.05-06

A listing of all checks issued from July 1 through August 31, 2005, is available at this meeting for the board's information.

For July 2005: The amount disbursed was \$9,116,275.27.

Warrant Numbers

| | |
|-----------------|-----------------|
| Manual Payroll | None |
| Manual Payables | None |
| Payables | 405168 - 408437 |
| Payroll | 599728 - 600312 |

Electronic Transfers

14303 – 16542

For August 2005: The amount disbursed was \$8,277,541.78.

Warrant Numbers

| | |
|-----------------|-----------------|
| Manual Payroll | None |
| Manual Payables | None |
| Payables | 408438 - 413743 |
| Payroll | 600313 - 600779 |

Electronic Transfers

16543 – 18751

Board Action(s) Requested:

Approval of report

Colonel Harry M. Hatcher, Jr., Property Survey 06-01

200.692, 05-06

Below and on the attached pages are requests from the various custodians to remove property from their inventory for the reasons indicated. The college has a Property Survey Committee composed of representatives from around the college who review the departmental requests before they are presented to the board for approval.

The Property Survey Committee met August 9, 2005, to consider departmental requests to be relieved from inventory accountability. The committee members sent their approvals that the following requests be accepted and recommend board approval to remove the items listed below from the active property control inventory records. A detailed list of all items from each category is attached.

| Category | Number of Items | Original Cost or Value Items < \$5,000 to be Removed from Inventory | Number of Items | Original Cost or Value Items > \$5,000 to be Removed from Inventory and Financial Records | Depreciation of Items > \$5,000 | Total Book Value Items to be Removed from Inventory and/or Financial Records |
|--|-----------------|---|-----------------|---|---------------------------------|--|
| Missing | 2 | \$5,707.95 | 2 | \$20,036.35 | \$20,036.35 | \$0.00 |
| Worn-Out Equipment with Salvageable Parts | 0 | \$0.00 | 1 | \$12,065.00 | \$12,065.00 | \$0.00 |
| Worn-Out Equipment with No Salvageable Parts | 38 | \$82,565.68 | 3 | \$27,033.90 | \$27,033.90 | \$0.00 |
| Surplus Property | 10 | \$24,829.67 | 8 | \$76,218.00 | \$76,218.00 | \$0.00 |
| Lab Replacement | 8 | \$10,594.00 | 0 | \$0.00 | \$0.00 | \$0.00 |
| Trade-Ins | 0 | \$0.00 | 1 | \$26,650.00 | \$15,990.00 | \$10,660.00 |
| Transfers | 10 | \$14,867.45 | 0 | \$0.00 | \$0.00 | \$0.00 |
| Found/Reclassified | 1 | (\$1,727.90) | 0 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL | 69 | \$138,564.75 | 15 | \$162,003.25 | \$151,343.25 | \$10,660.00 |

Notes

Missing Property are items that were not found during the inventory process. They have been investigated by the SFCC Police Department and have not been located.

Worn-Out Equipment with Salvageable Parts are items from which parts will be taken before the items are discarded.

Worn-Out Equipment with No Salvageable Parts are items that are no longer in usable condition and are not cost-effective to repair.

Surplus Property is generally offered to Alachua and Bradford counties schools first. If the counties are not interested in these items, they will be offered to other non-profit organizations that have requested them. Items that are not requested will then be sold at a surplus auction.

Lab Replacements are lab computers replaced through the PC replacement plan that are to be transferred to Alachua and Bradford counties schools, sold, or scrapped

Trade-Ins are items that have been traded in on new equipment.

Transfers are those items being transferred to the institution shown. These institutions are always non-profit entities.

Acquisition Value represents the college's acquisition cost, NOT the current value of the items. The college depreciates and capitalizes items costing \$5,000 or greater. Items that cost greater than \$1,000 but less than \$5,000 are not depreciated or capitalized. Instead they are tracked for inventory purposes ONLY. The present value of most of the items less than \$5,000 listed here is substantially lower than the amount indicated.

Found/Reclassified items were reported as not found/missing during a prior inventory year, but were found during the current year's inventory. Item's disposition will be changed from missing to scrapped.

Board Action(s) Requested:

Approval of survey

Budget Amendment #2, 2005-2006 Operating Budget, Current Unrestricted (Fund 1) 201.591, 05-06

The second amendment to the Fund 1 (Current Unrestricted) Operating Budget is submitted for approval. Approval is requested in order to budget net unallocated fund balance at July 1, 2005, to actual, increase current expense to complete budget obligations carried forward from 2004-2005 for ongoing technology projects, and to adjust compensated absences at July 1, 2005, to actual.

Board Action(s) Requested:

Approval of budget amendment

2005-2006 Annual Budget, Unexpended Plant Fund (Fund 7)

201.592, 05-06

The Fund 7 (Unexpended Plant Fund) is used to account for resources that are available for the acquisition or construction of physical property to be used for institutional purposes and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.

The fiscal year 2005-2006 budget details by project the allocated budgets by fund source.

PECO (Public Education Capital Outlay): The primary source of funding for construction, remodeling, renovation, and repair of college facilities and for site acquisition. This source of funds comes from state-issued bonds backed by utilities services taxes.

CO and DS (Capital Outlay and Debt Service): Another source of funding for construction or remodeling of college educational facilities. These funds are provided directly to the college from an allocation of license tag fees. The board may elect to expend the funds directly or participate in a state bond issue backed by these funds.

CIF (Capital Improvement Fee): These funds are collected from student fees (currently \$3 per credit hour for residents and \$9 for non-residents) to be used to maintain, improve, or enhance the educational facilities.

Interest is earned by project on unexpended funds and is allocated monthly.

Board Action(s) Requested:

- 1. Approval of the 2005-2006 Annual Fund 7 budget**
- 2. Approval to budget interest earnings to the related projects throughout the year as accumulated**

Fee Waiver Report for Summer Term 2005

Pursuant to Rule 7.13, the college grants waivers for course fees (excluding lab fees), as well as application fees for senior citizens. Below are the waivers granted by the college for the summer term. This report shows the number of students granted waivers, along with the dollar amount waived in each category.

| | <u>NUMBER OF WAIVERS</u> | <u>AMOUNT</u> |
|-------------------------------------|--------------------------|--------------------|
| <u>Summer – Full & D</u> | | |
| <u>APPLICATIONS</u> | 4 | \$ 120.00 |
| <u>COURSE FEE – CREDIT</u> | | |
| College Employee | 11 | \$ 2,164.50 |
| Senior Citizen | 2 | 409.50 |
| State of Florida Employee | 14 | 2,925.00 |
| Employee Dependent | <u>10</u> | <u>2,337.40</u> |
| Total | 37 | \$ 7,836.40 |
| <u>COURSE FEE – COMMUNITY ED</u> | | |
| Senior Citizen | <u>30</u> | <u>\$ 1,407.00</u> |
| Total | 30 | \$ 1,407.00 |
| <u>Summer A</u> | | |
| <u>COURSE FEE – CREDIT</u> | | |
| College Employee | 17 | \$ 3,181.50 |
| Senior Citizen | 4 | 2,574.00 |
| PSAV | 4 | 1,023.00 |
| State of Florida Employee | 10 | 1,813.50 |
| Employee Dependent | 41 | 11,452.50 |
| Dependent of Deceased Law Officer | <u>1</u> | <u>175.50</u> |
| Total | 77 | \$20,220.00 |
| <u>Summer B</u> | | |
| <u>COURSE FEE – CREDIT</u> | | |
| Employee | 15 | \$ 2,749.50 |
| Senior Citizen | 4 | 760.50 |
| PSAV | 1 | 351.00 |
| State of Florida Employee | 15 | 3,393.00 |
| Employee Dependent | <u>40</u> | <u>9,711.00</u> |
| Total | 75 | \$16,965.00 |

TERM TOTALS

| | | |
|--------------|-------------------|---------------------------|
| Applications | 4 | \$ 120.00 |
| Credit | 189 | 45,021.40 |
| Community Ed | <u>30</u> | <u>1,407.00</u> |
| TOTAL | <u>223</u> | <u>\$46,548.40</u> |

Board Action(s) Requested:

Approval

Acceptance of Donations 06-01

200.694, 05-06

The Santa Fe Community College Endowment Corporation has donated the following new items to the college's Nursing program that were purchased on May 2, 2005:

| <u>Items</u> | <u>Number of Items</u> | <u>Unit Value</u> | <u>Total Value</u> |
|--|------------------------|-------------------|---------------------------|
| Century Medical/Surgical Beds | 3 | \$2,942.16 | \$ 8,826.48 |
| Signature Edition Gold Edition Single Channel Pumps | 2 | \$2,995.00 | \$ 5,990.00 |
| Total | | | <u>\$14,816.48</u> |

Board Action(s) Requested:

Approval/acceptance of donations

Resolution Adopting the National Incident Management System

400.479, 05-06

The Department of Homeland Security (DHS) requires that all levels of government adopt the National Incident Management System (NIMS) for all crisis management. Next federal fiscal year, any organization receiving Office of Domestic Preparedness (ODP) funds from DHS must be compliant by October 2006.

A key element of the NIMS is the Incident Command System, which is a national model for crisis management. The SFCC's College's Crisis Management Team (CMT) is an adaptation of the Incident Command System for a college environment and has already been used to manage our crisis situations.

The State of Florida has an extensive statewide emergency plan, and the college will continue to comply with Florida law in emergency management, which complements the NIMS.

Over the next eighteen months, SFCC will refine its emergency operations plan to conform to standards set under NIMS. Selected college personnel will need to attend emergency management training that will be provided either by the state's Division of Emergency Management or under DHS-provided training programs.

The college will need to develop lists of critical equipment under the NIMS typing program in the next year.

The SFCC Police Department will meet the interoperability communications standard with the new portable radios being currently purchased.

The college should be able to meet NIMS compliance standards with existing resources and at very small expense. It appears that most of the college expense for compliance will be personnel time for training and emergency manual revisions.

Board Action(s) Requested:

Approval

Amendment to Health Information Management Advisory Committee

417.70, 05-06

It is requested that the following changes to the Health Information Management Advisory Committee be approved by the board. The new committee member, Ms. Cannon, has agreed to serve in this capacity. Her term on the committee is through December 31, 2006.

Resigned - Remove from Committee

Paula E. Coley, RHIA, Gainesville, Florida

Replacement - Add to Committee

Tracy Cannon, RHIA, Director, Health Information and Facility Privacy Officer, North Florida Regional Medical Center, Gainesville, Florida

Board Action(s) Requested:

Approval

[Continuing and Community Education EnRich! Brochure - Fall B 2005](#)

[As required by State Board of Education regulations, the schedule of Community Education and the Center for Business EnRich! courses for fall B term 2005 is presented for board approval. Term dates are October 29 through December 9, 2005, with registration beginning October 6 and continuing throughout the term. The schedule is subject to further changes as certain classes may be added to or deleted from the schedule. Generally, additions would be made only for online classes from contract vendors as such classes become available. Deletions may be made based on instructor and space availability.](#)

Board Action(s) Requested:

Approval

Change in Signatory for Previously Approved Standard Agreements - Health Sciences Clinical Facilities, Biotechnology Laboratory Technology, and Health Information Management Programs

408.1521, 05-06

Because many affiliation agreements require the same legal terms for the protection of the college, the college has created standard form agreements. These agreements generally facilitate the process of getting our students on off-campus sites for their training. Having a standardized form reduces the need for further detailed legal review and expedites the process after college staff has examined and approved the site. As the table below shows, signature authority has been delegated to either the board chair or the college president in the past.

As discussed at the April 2005 board meeting, in the interests of uniformity, the college recommends changing the signature authority for previously approved standard agreements for the programs listed below to the Vice President for Academic Affairs.

| <u>Program</u> | <u>Date Approved by the Board</u> | <u>Signature Authority</u> |
|-------------------------------------|-----------------------------------|----------------------------|
| Health Sciences Clinical Facilities | February 1996 | Board Chair |
| Biotechnology Laboratory Technician | September 2001 | Board Chair |
| Health Information Management | March 2004 | President |

A list of all agreements so executed shall be presented to the board as an information item at the meeting following the signing of these agreements. Any agreement that deviates from the standard form will come before the board as an action item.

Board Action(s) Requested:

It is requested that the board authorize the Vice President for Academic Affairs to execute on behalf of the board standardized form agreements listed above without further action by the board.

Renewal Agreement with Shands at the University of Florida - Funding for Nursing Programs Position

This three-year renewal agreement with Shands at the University of Florida provides financial support for the Nursing programs in the amount of \$42,000 for each contract year from August 15, 2005, through August 14, 2008. In return, the college will maintain a full-time Nursing programs faculty member position, and make best efforts to maintain certain enrollment numbers. It is predicated on the fact that other associated costs are handled by the college or other entities.

Board Action(s) Requested:

Approval

Department of Labor - Rural North Florida Healthcare Workforce Alliance Project -- Grant
409.1565, 05-06

The purpose of this project is to increase the capacity of the Santa Fe Community College Health Sciences and Nursing programs and to increase the number of qualified trained workers for the healthcare industry, which is a high-growth, high-demand targeted industry. Grant funds will provide for state-of-the-art classrooms and laboratories and will include new human body simulators and simulated hospital and operating rooms. The project will provide for increased student recruitment, retention, and completion strategies. Training strategies include providing training opportunities and information to secondary school faculty, students' parents, and One-Stop Career Center participants. Curriculum will be revised to include the use of new state-of-the-art equipment and simulation technology, to emphasize problem-based learning, and to increase the cultural competency of faculty. Approximately 510 students in eight healthcare programs will benefit from this program. In addition, approximately 400 middle and high school students and 900 continuing education professionals will benefit. This is year one of a three-year project.

The amount of funds requested from the U.S. Department of Labor, Employment and Training Administration, is \$877,213, with no matching funds from Santa Fe Community College.

Duration of this project is January 1, 2006, through December 31, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements

Succeed Florida Teaching -- Grant

409.1566, 05-06

The purpose of this project is to increase the number of highly qualified, workforce-ready teachers in high-need subject areas and specialization, with an emphasis on reading, math, and science. This project will develop and implement a teacher preparation program to assist community members in joining the teaching workforce. SFCC's Educator Preparation Institute will provide transferable credit instruction leading to a certificate of completion. Graduating students will be well prepared to take the General Knowledge Test, Professional Education Test, and where appropriate, Subject Matter Knowledge Test. Approximately 42 students will benefit during year one of this project.

The amount of funds requested from the Florida Department of Education is \$109,607, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2005, through June 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related associated with this grant.

Business Employment Solutions Training (BEST) Program -- Grant

409.1567, 05-06

The purpose of this project is to provide a collaborative, business-driven initiative designed to assist local employers to meet their employment needs through hiring, upgrading, and advancing skilled workers. Additionally, the grant will provide career exploration and guidance services to at-risk youth to assist in meeting the region's growing technology and healthcare business needs. Approximately 320 trainees will be served.

The amount of funds requested from the Alachua/Bradford Workforce Board is \$561,250, with no matching funds from Santa Fe Community College.

Duration of this project is September 1, 2005, through June 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements

Institutional Application to Participate in Federal Student Financial Aid Programs for Fiscal Year 2006-2007 -- Grant 409.1568, 05-06

The purpose of this project is to apply for federal funding for the Federal Supplemental Educational Opportunity Grant (FSEOG) and the Federal Work Study Program (FWSP). FSEOG is need-based gift aid and is awarded to exceptionally needy students. The program was designed to provide assistance to qualified students who have financial need. The FWSP provides part-time employment for students who demonstrate financial need. Approximately 1,000 students will benefit from these programs.

The amount of funds requested from the U.S. Department of Education, Office of Postsecondary Education, is \$1,430,000, with no matching funds from Santa Fe Community College.

Duration of this project is July 1, 2006, through June 30, 2007.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements

Santa Fe Community College Keystone Project: Watson Center -- Grant

409.1569, 05-06

The purpose of this project is to increase the capacity of the Santa Fe Community College Watson Center and provide state-of-the-art classrooms and laboratories. Project funds will provide for a new, fully equipped science laboratory, classroom furniture, and computers. Approximately 197 students will benefit each year.

This is a one-year special project funded by the Florida State Legislature. The amount of funds requested from the Florida Department of Education is \$175,000, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2005, through September 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related related documents associated with this grant.

Information Technology Career Training Program at Santa Fe Community College -- Grant
409.1570, 05-06

The purpose of this project is to increase access to the internet and reduce the digital divide within east Gainesville, Bradford County, and rural Alachua County. This project will establish high speed internet availability in six east Gainesville locations and one in Bradford County, will provide for communication infrastructure at the Blount Downtown Center Phase III, and will create an educational ladder technology program with students attending Santa Fe High School in Alachua, Florida.

The Information Technology Career Training Program at SFCC will partner with Santa Fe High School to mentor students and assist faculty and staff at the rural high school in developing a stronger curriculum in technology, improve computer literacy in underserved populations, and provide higher educational opportunities through exposure of state-of-the-art technology and prepare the under-represented to advance to post secondary institutions with college credits. Special emphasis is placed on recruiting individuals from low-income families, females, and minority students through the cooperative efforts of high school guidance counselors and classroom teachers. Funds will be used to purchase all hardware, software, and computers for internet access, as well as instructional support for lab activities and career counseling for students. Approximately 100 students will benefit each year.

This is a one-year special project funded by the Florida State Legislature. The amount of funds requested from the Florida Department of Education is \$100,000, with no matching funds from Santa Fe Community College.

Duration of this project is October 1, 2005, through September 30, 2006.

Operating budget impact: None

Board Action(s) Requested:

Approval of grant. Upon legal review and approval, the president or his designee, W. Harvey Sharron, Jr., Vice President for Development, is authorized to execute any agreements and related documents associated with this grant.