<table>
<thead>
<tr>
<th>Educator Preparation Institute</th>
<th>Admission Checklist</th>
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<td>It is highly recommended to review these admission requirements in detail with a program advisor. An advisor can create an admission plan with you based on the requirements you need to begin. Contact an advisor for more details at (352)395-5322.</td>
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- **Subject Area Exam(s)***
  - These exams measure content area knowledge. The full list of subject areas can be found here: [http://www.fldoe.org/edcert/sub_exams.asp](http://www.fldoe.org/edcert/sub_exams.asp)
  - Information about registering for these exams can be found at: [http://fl.nesinc.com/tests.asp](http://fl.nesinc.com/tests.asp).
  - The cost is **$200** for initial testing and will increase for each retake.

- **Official Statement of Eligibility**
  - The Statement of Eligibility from the Florida Department of Education will confirm your eligibility status for a temporary certificate. Students must be eligible in at least one subject area.
  - The processing fee is **$75**; each additional subject you request to add to your certificate is $75.
  - This process can take 4-8 weeks.

- **General Knowledge Test**
  - The test includes four subtests: Essay (50 mins), English Language Skills (40 mins), Reading (40 mins), Mathematics (100 mins)
  - Register for this test at: [http://www.fl.nesinc.com/tests.asp](http://www.fl.nesinc.com/tests.asp).
  - The cost is **$130**.

- **Pass a Level 2 Background Check**
  - Steps to completing the required background screening:
    - Visit [www.fieldprintflorida.com](http://www.fieldprintflorida.com). Click “Schedule an Appointment.” Enter an email address under New User/Sign Up. Select I know my fingerprint code (contact advisor for fingerprint code)
    - Schedule an appointment at UPS-Tower Square Shopping Center. Cost is $50.75. Print confirmation page and bring to your appointment with two forms of ID.
    - After 3-5 business days, contact School Board of Alachua County Human Resource’s to request a copy of your background screening. Background screenings are picked up at the Kirby-Smith Center.

- **Additional Documents**
  - A completed Santa Fe College application
  - A completed EPI application
  - Official, sealed transcripts that document a bachelor’s degree with at least a 2.5 GPA from a regionally accredited institution.

*This item varies; please contact the EPI Academic Advisor for more details.

Admission start terms: Fall A, Fall B, Spring A, Spring B, Summer A

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**SF EDUCATION PROGRAMS**

Educator Preparation Institute
Santa Fe College
3000 NW 83rd Street, Building B, Room 200
Gainesville, FL 32606
(352)395-5322